



The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at *wvOASIS.gov*. As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at *WVPurchasing.gov* with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.

## Header 2

List View

- General Information
- Contact
- Default Values
- Discount
- Document Information
- Clarification Request

Procurement Folder: 1165141

SO Doc Code: CRFQ

Procurement Type: Central Purchase Order

SO Dept: 0211

Vendor ID: VC0000015220

SO Doc ID: GSD2300000029

Legal Name: CITY PLUMBING & HEATING

Published Date: 2/17/23

Alias/DBA:

Close Date: 3/1/23

Total Bid: \$2,189,355.00

Close Time: 13:30

Response Date: 03/01/2023

Status: Closed

Response Time: 13:12

Solicitation Description: Building 54 HVAC Modifications Project

Responded By User ID: 550683597

Total of Header Attachments: 2

First Name: Jay

Total of All Attachments: 2

Last Name: Wade

Email: jay@cphwv.com

Phone: 304-296-7135



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

**State of West Virginia  
 Solicitation Response**

**Proc Folder:** 1165141  
**Solicitation Description:** Building 54 HVAC Modifications Project  
**Proc Type:** Central Purchase Order

Solicitation Closes	Solicitation Response	Version
2023-03-01 13:30	SR 0211 ESR03012300000004003	1

**VENDOR**  
 VC0000015220  
 CITY PLUMBING & HEATING

**Solicitation Number:** CRFQ 0211 GSD2300000029  
**Total Bid:** 2189355  
**Response Date:** 2023-03-01  
**Response Time:** 13:12:59  
**Comments:**

**FOR INFORMATION CONTACT THE BUYER**

Melissa Pettrey  
 (304) 558-0094  
 melissa.k.pettrey@wv.gov

**Vendor Signature X** **FEIN#** **DATE**

All offers subject to all terms and conditions contained in this solicitation

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	Base Bid				1999955.00

Comm Code	Manufacturer	Specification	Model #
72151201			

**Commodity Line Comments:**

**Extended Description:**

Building 54 HVAC Modifications Project - per specifications

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
2	Alternate # 1 - Six (6) fan coil units				189400.00

Comm Code	Manufacturer	Specification	Model #
72151201			

**Commodity Line Comments:**

**Extended Description:**

Building 54 HVAC Modifications Project - per specifications

Alternate # 1 - Six (6) fan coil units

**BID BOND**

KNOW ALL MEN BY THESE PRESENTS, That we, the undersigned, City Plumbing & Heating Inc.  
of 1500 Morgantown Industrial Park, Morgantown, WV 26501, as Principal, and Western Surety Company  
of 151 N. Franklin St., Chicago, IL 60606, a corporation organized and existing under the laws of the State of South Dakota  
with its principal office in the City of Chicago, IL 60606, as Surety, are held and firmly bound unto the State of West Virginia, as Obligee, in the penal sum of Five Percent of Bid----- (\$ 5% of Bid-----) for the payment of which, well and truly to be made, we jointly and severally bind ourselves, our heirs, administrators, executors, successors and assigns.

The Condition of the above obligation is such that whereas the Principal has submitted to the Purchasing Section of the Department of Administration a certain bid or proposal, attached hereto and made a part hereof, to enter into a contract in writing for WVGSD - Building 54 HVAC Modifications Project. Fairmont, WV  
REQ. P.O. # CRFQ 0211 GSD2300000029  
HVAC equipment replacement and controls upgrade

NOW THEREFORE,

- (a) If said bid shall be rejected, or
- (b) If said bid shall be accepted and the Principal shall enter into a contract in accordance with the bid or proposal attached hereto and shall furnish any other bonds and insurance required by the bid or proposal, and shall in all other respects perform the agreement created by the acceptance of said bid, then this obligation shall be null and void, otherwise this obligation shall remain in full force and effect. It is expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall, in no event, exceed the penal amount of this obligation as herein stated.

The Surety, for the value received, hereby stipulates and agrees that the obligations of said Surety and its bond shall be in no way impaired or affected by any extension of the time within which the Obligee may accept such bid, and said Surety does hereby waive notice of any such extension.

WITNESS, the following signatures and seals of Principal and Surety, executed and sealed by a proper officer of Principal and Surety, or by Principal individually if Principal is an individual, this 1st day of March, 2023.

Principal Seal

City Plumbing & Heating Inc.  
(Name of Principal)  
By Jay Wade  
(Must be President, Vice President, or Duly Authorized Agent)  
PRESIDENT  
(Title)

Surety Seal

Western Surety Company  
(Name of Surety)  
Jill Morris Gibson  
Jill Morris Gibson, Attorney-in-Fact

**IMPORTANT – Surety executing bonds must be licensed in West Virginia to transact surety insurance, must affix its seal, and must attach a power of attorney with its seal affixed.**



# Western Surety Company

## POWER OF ATTORNEY APPOINTING INDIVIDUAL ATTORNEY-IN-FACT

Know All Men By These Presents, That WESTERN SURETY COMPANY, a South Dakota corporation, is a duly organized and existing corporation having its principal office in the City of Sioux Falls, and State of South Dakota, and that it does by virtue of the signature and seal herein affixed hereby make, constitute and appoint

**Nancy D Lawson, Joseph A Stanton, Jill Morris Gibson, Bradley A Meredith, Ryan Wingrove, Adam L Yeager, Individually**

of Huntington, WV, its true and lawful Attorney(s)-in-Fact with full power and authority hereby conferred to sign, seal and execute for and on its behalf bonds, undertakings and other obligatory instruments of similar nature

### - In Unlimited Amounts -

and to bind it thereby as fully and to the same extent as if such instruments were signed by a duly authorized officer of the corporation and all the acts of said Attorney, pursuant to the authority hereby given, are hereby ratified and confirmed.

This Power of Attorney is made and executed pursuant to and by authority of the By-Law printed on the reverse hereof, duly adopted, as indicated, by the shareholders of the corporation.

In Witness Whereof, WESTERN SURETY COMPANY has caused these presents to be signed by its Vice President and its corporate seal to be hereto affixed on this 24th day of June, 2021.



WESTERN SURETY COMPANY

*Paul T. Bruflat*

Paul T. Bruflat, Vice President

State of South Dakota }  
County of Minnehaha } ss

On this 24th day of June, 2021, before me personally came Paul T. Bruflat, to me known, who, being by me duly sworn, did depose and say: that he resides in the City of Sioux Falls, State of South Dakota; that he is the Vice President of WESTERN SURETY COMPANY described in and which executed the above instrument; that he knows the seal of said corporation; that the seal affixed to the said instrument is such corporate seal; that it was so affixed pursuant to authority given by the Board of Directors of said corporation and that he signed his name thereto pursuant to like authority, and acknowledges same to be the act and deed of said corporation.

My commission expires

March 2, 2026



*M. Bent*

M. Bent, Notary Public

### CERTIFICATE

I, L. Nelson, Assistant Secretary of WESTERN SURETY COMPANY do hereby certify that the Power of Attorney hereinabove set forth is still in force, and further certify that the By-Law of the corporation printed on the reverse hereof is still in force. In testimony whereof I have hereunto subscribed my name and affixed the seal of the said corporation this 1st day of March, 2023.



WESTERN SURETY COMPANY

*L. Nelson*

L. Nelson, Assistant Secretary



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
 Centralized Request for Quote  
 Construction

<b>Proc Folder:</b> 1165141		<b>Reason for Modification:</b>	
<b>Doc Description:</b> Building 54 HVAC Modifications Project		Addendum No. 2	
<b>Proc Type:</b> Central Purchase Order			
<b>Date Issued</b>	<b>Solicitation Closes</b>	<b>Solicitation No</b>	<b>Version</b>
2023-02-17	2023-03-01 13:30	CRFQ 0211 GSD2300000029	3

**BID RECEIVING LOCATION**

BID CLERK  
 DEPARTMENT OF ADMINISTRATION  
 PURCHASING DIVISION  
 2019 WASHINGTON ST E  
 CHARLESTON WV 25305  
 US

**VENDOR**

**Vendor Customer Code:** 000000206308  
**Vendor Name:** CP&H, Inc. dba City Plumbing & Heating  
**Address:** 1500 Morgantown Industrial Park  
**Street:**  
**City:** Morgantown  
**State:** WV **Country:** United States **Zip:** 26501  
**Principal Contact:** Jay Wade  
**Vendor Contact Phone:** 304-296-7135 **Extension:**

**FOR INFORMATION CONTACT THE BUYER**

Melissa Pettrey  
 (304) 558-0094  
 melissa.k.pettrey@wv.gov

**Vendor Signature X**  **FEIN#** 55-0683597 **DATE** 3/1/23

All offers subject to all terms and conditions contained in this solicitation

**ADDITIONAL INFORMATION**

Addendum No. 2 is issued to publish and distribute the attached information to the vendor community.  
 \*\*\*\*\*

Request for Quotation  
 \*\*CONSTRUCTION\*\*

The West Virginia Purchasing Division is soliciting bids on behalf of the WV Department of Administration, General Services Division ("Agency" and "Owner") to establish a contract for HVAC Modifications for Building 54 in Fairmont, WV., per the bid requirements, specifications and terms and conditions as attached hereto.

\*\*\*PROJECT MANUALS AND DRAWINGS ARE NOT ATTACHED TO THIS SOLICITATION. SEE SECTION 12 OF THE GENERAL CONSTRUCTION SPECIFICATIONS FOR MORE INFORMATION\*\*\*

INVOICE TO		SHIP TO	
DEPARTMENT OF ADMINISTRATION GENERAL SERVICES DIVISION 103 MICHIGAN AVENUE CHARLESTON WV US		DEPARTMENT OF ADMINISTRATION GENERAL SERVICES DIVISION - BLDG 54 400 ADAMS ST FAIRMONT WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Base Bid				

Comm Code	Manufacturer	Specification	Model #
72151201			

**Extended Description:**  
 Building 54 HVAC Modifications Project - per specifications



ADDENDUM ACKNOWLEDGEMENT FORM  
SOLICITATION NO.: CRFQ GSD230000029

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

*(Check the box next to each addendum received)*

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6  |
| <input checked="" type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7  |
| <input type="checkbox"/> Addendum No. 3            | <input type="checkbox"/> Addendum No. 8  |
| <input type="checkbox"/> Addendum No. 4            | <input type="checkbox"/> Addendum No. 9  |
| <input type="checkbox"/> Addendum No. 5            | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

CP&H INC (CITY PLUMBING & HEATING)

Company



Authorized Signature

3/1/2023

Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.



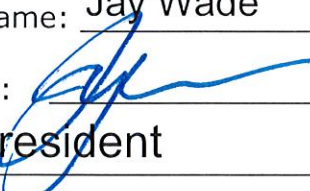
**State of West Virginia**  
**DRUG FREE WORKPLACE CONFORMANCE AFFIDAVIT**  
**West Virginia Code §21-1D-5**

I, Jay Wade, after being first duly sworn, depose and state as follows:

- I am an employee of CP&H Inc.; and,  
(Company Name)
- I do hereby attest that CP&H Inc.  
(Company Name)

maintains a written plan for a drug-free workplace policy and that such plan and policy are in compliance with **West Virginia Code §21-1D**.

The above statements are sworn to under the penalty of perjury.

Printed Name: Jay Wade  
 Signature:   
 Title: President  
 Company Name: CP&H Inc.  
 Date: 3/1/2023

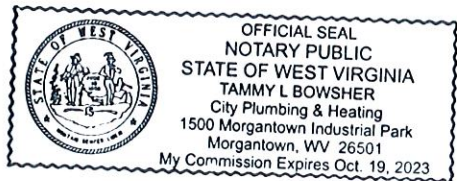
STATE OF WEST VIRGINIA,

COUNTY OF Monongalia, TO-WIT:

Taken, subscribed and sworn to before me this 1st day of March, 2023.

By Commission expires 10-19-23

(Seal)



  
 (Notary Public)

**DESIGNATED CONTACT:** Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

(Printed Name and Title) Jay Wade, President CP&H Inc.

(Address) 1500 Morgantown Industrial Park, Morgantown WV 26501

(Phone Number) / (Fax Number) 304-296-7135

(Email address) jay@cphwv.com

**CERTIFICATION AND SIGNATURE:** By signing below, or submitting documentation through wvOASIS, I certify that: I have reviewed this Solicitation/Contract in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation/Contract for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that this bid or offer was made without prior understanding, agreement, or connection with any entity submitting a bid or offer for the same material, supplies, equipment or services; that this bid or offer is in all respects fair and without collusion or fraud; that this Contract is accepted or entered into without any prior understanding, agreement, or connection to any other entity that could be considered a violation of law; that I am authorized by the Vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on Vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

*By signing below, I further certify that I understand this Contract is subject to the provisions of West Virginia Code § 5A-3-62, which automatically voids certain contract clauses that violate State law; and that pursuant to W. Va. Code 5A-3-63, the entity entering into this contract is prohibited from engaging in a boycott against Israel.*

CP&H Inc. DBA City Plumbing & Heating Inc

(Company)

  
(Signature of Authorized Representative)

Jay Wade, President 3/1/2023

(Printed Name and Title of Authorized Representative) (Date)

304-296-7135

(Phone Number) (Fax Number)

Jay@cphwv.com

(Email Address)



**REQUEST FOR QUOTATION**  
**Building 54 HVAC Modifications Project**  
**CRFQ GSD2300000029**

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**15. MISCELLANEOUS:**

**15.1. Contract Manager:** During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract manager must be available during normal business hours to address any customer service or other issues related to this Contract. Vendor should list its Contract manager and his or her contact information below.

**Contract Manager:** Jay Wade

**Telephone Number:** 304-296-7135

**Fax Number:** 304-291-5269

**Email Address:** [jay@cphwv.com](mailto:jay@cphwv.com)

**16. Owner's Representative:** Owner's representative for notice purposes is:

**Name:** Patrick O'Neill  
**Telephone Number:** (304)352-5514  
**Fax Number:** (304)558-1475  
**Email Address:** [Patrick.S.Oneill@wv.gov](mailto:Patrick.S.Oneill@wv.gov)

**17. Initial Decision Maker:** Miller Engineering, Inc., the Engineer, shall serve as the Initial Decision Maker in matters relating to this contract.

**Subcontractor List Submission (Construction Contracts Only)**

**Bidder's Name:** CP&H Inc.

Check this box if no subcontractors will perform more than \$25,000.00 of work to complete the project.

Subcontractor Name	License Number if Required by W. Va. Code § 21-11-1 et. seq.
Mechanical Systems & Services	██████████
ARCOR Mechanical	██████████
Commercial Builders WV	██████████
Angus Contracting	██████████
Trane	Vendor

Attach additional pages if necessary



**REQUEST FOR QUOTATION**  
**Building 54 HVAC Modifications Project**  
**CRFQ GSD230000029**

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**Exhibit A – Pricing Page**

Name of Bidder:

CP&H, Inc. dba City Plumbing & Heating

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The Bidder, being familiar with and understanding the Bidding Documents and also having examined the site and being familiar with all local conditions affecting the project hereby proposes to furnish all labor, material, equipment, supplies and transportation and to perform all Work in accordance with the Bidding Documents within the time set forth for the sum of:

**Base Bid (Commodity Line 1 in wvOASIS)**      \$ 1,999,955.00 (A)

One Million Nine Hundred Ninety Nine Thousand Nine Hundred Fifty Five Dollars  
and 00/100

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(Show amount in both words and numbers)

**Alternate # 1 (Commodity Line 2 in wvOASIS)** – Installation of six (6) fan coil units in  
locations shown in the project drawings.

\$ 189,400.00 (B)

One Hundred Eighty Nine Thousand Four Hundred Dollars and 00/100

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(Show amount in both words and numbers)

**Total Bid Amount (A+B)**      \$ 2,189,355.00 (C)

Two Million One Hundred Eighty Nine Thousand Three Hundred Fifty Five Dollars  
and 00/100

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(Show amount in both words and numbers)