



The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at *wvOASIS.gov*. As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at *WVPurchasing.gov* with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.

Header 2

List View

- General Information
- Contact
- Default Values
- Discount
- Document Information
- Clarification Request

Procurement Folder: 1097824  
 Procurement Type: Central Purchase Order  
 Vendor ID: VS0000014061   
 Legal Name: ACCENTUATE TECHNOLOGIES INC  
 Alias/DBA:  
 Total Bid: \$231,936.00  
 Response Date: 12/13/2022   
 Response Time: 12:03  
 Responded By User ID: accentuate   
 First Name: Nasir  
 Last Name: Huq  
 Email: nasirul.huq@accentuatetech.  
 Phone: 7035424479

SO Doc Code: CRFQ  
 SO Dept: 0211  
 SO Doc ID: GSD2300000023  
 Published Date: 12/6/22  
 Close Date: 12/13/22  
 Close Time: 13:30  
 Status: Closed  
 Solicitation Description: Cleaning & Janitorial Services- Bldg. 34  
 Total of Header Attachments: 2  
 Total of All Attachments: 2



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

**State of West Virginia  
 Solicitation Response**

**Proc Folder:** 1097824  
**Solicitation Description:** Cleaning & Janitorial Services- Bldg. 34  
**Proc Type:** Central Purchase Order

Solicitation Closes	Solicitation Response	Version
2022-12-13 13:30	SR 0211 ESR12132200000002811	1

**VENDOR**  
 VS0000014061  
 ACCENTUATE TECHNOLOGIES INC

**Solicitation Number:** CRFQ 0211 GSD2300000023

**Total Bid:** 231936

**Response Date:** 2022-12-13

**Response Time:** 12:03:46

**Comments:**

**FOR INFORMATION CONTACT THE BUYER**

Melissa Pettrey  
 (304) 558-0094  
 melissa.k.pettrey@wv.gov

**Vendor Signature X** **FEIN#** **DATE**

All offers subject to all terms and conditions contained in this solicitation

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	Cleaning & Janitorial Services- Bldg. 34				231936.00

Comm Code	Manufacturer	Specification	Model #
76110000			

**Commodity Line Comments:**

**Extended Description:**

Cleaning & Janitorial Services - Bldg. 34 per specifications detailed in the solicitation. Bidders must submit Exhibit A - Pricing Page with their bid.



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
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 Charleston, WV 25305-0130

State of West Virginia  
 Centralized Request for Quote  
 Service - Misc

<b>Proc Folder:</b> 1097824	<b>Reason for Modification:</b> Addendum No. 3
<b>Doc Description:</b> Cleaning & Janitorial Services- Bldg. 34	
<b>Proc Type:</b> Central Purchase Order	

Date Issued	Solicitation Closes	Solicitation No	Version
2022-12-06	2022-12-13 13:30	CRFQ 0211 GSD2300000023	4

**BID RECEIVING LOCATION**

BID CLERK  
 DEPARTMENT OF ADMINISTRATION  
 PURCHASING DIVISION  
 2019 WASHINGTON ST E  
 CHARLESTON WV 25305  
 US

**VENDOR**

**Vendor Customer Code:** VS0000014061  
**Vendor Name :** Accentuate Technology Inc  
**Address :** 1100  
**Street :** N Glebe Rd Suite 1010  
**City :** Arlington  
**State :** VA **Country :** USA **Zip :** 22201  
**Principal Contact :** Nasir Huq  
**Vendor Contact Phone:** 703 542 4479 **Extension:**

**FOR INFORMATION CONTACT THE BUYER**

Melissa Pettrey  
 (304) 558-0094  
 melissa.k.pettrey@wv.gov

Vendor  
 Signature X

FEIN# 201490976

DATE 12/12/2022

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**ADDITIONAL INFORMATION**

Addendum No. 3 is issued to publish and distribute the attached information to the vendor community.

Request for quotation  
CRFQ

The West Virginia Purchasing Division is soliciting bids on behalf of the General Services Division (the "Agency" or "GSD") to establish a contract for Janitorial Services, including cleaning supplies and equipment to perform the work, as detailed in the specifications. Vendor shall perform work, and provide work coverage, between the hours of 7:00am and 4:00pm, Monday through Friday per the specifications and terms and conditions as attached hereto.

A single opportunity for bidders to tour the facility (i.e. to take measurements, photographs, or perform pre-bidding inspection, etc.) will be conducted between 9:00 am- 11:00 am on Wednesday, November 16, 2022. Attendance at the tour is not required in order to submit a bid.

INVOICE TO		SHIP TO	
DEPARTMENT OF ADMINISTRATION		STATE OF WEST VIRGINIA	
GENERAL SERVICES DIVISION		JOBSITE - SEE SPECIFICATIONS	
103 MICHIGAN AVENUE			
CHARLESTON WV		No City	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Cleaning & Janitorial Services- Bldg. 34				

Comm Code	Manufacturer	Specification	Model #
76110000			

**Extended Description:**

Cleaning & Janitorial Services - Bldg. 34 per specifications detailed in the solicitation. Bidders must submit Exhibit A - Pricing Page with their bid.

**SCHEDULE OF EVENTS**

Line	Event	Event Date
1	Site Visit 9-11am	2022-11-16
2	Vendor question deadline @ 10 am	2022-11-28

	Document Phase	Document Description	Page
GSD2300000023	Final	Cleaning & Janitorial Services- Bldg. 34	3

**ADDITIONAL TERMS AND CONDITIONS**

See attached document(s) for additional Terms and Conditions



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
 Centralized Request for Quote  
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<b>Proc Folder:</b> 1097824			<b>Reason for Modification:</b> Addendum No. 3
<b>Doc Description:</b> Cleaning & Janitorial Services- Bldg. 34			
<b>Proc Type:</b> Central Purchase Order			
<b>Date Issued</b>	<b>Solicitation Closes</b>	<b>Solicitation No</b>	<b>Version</b>
2022-12-06	2022-12-13 13:30	CRFQ 0211 GSD2300000023	4

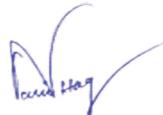
**BID RECEIVING LOCATION**

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 CHARLESTON WV 25305  
 US

**VENDOR**

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**Vendor Name :** Accentuate Technology Inc  
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**Principal Contact :** Nasir Huq  
**Vendor Contact Phone:** 703 542 4479 **Extension:**

**FOR INFORMATION CONTACT THE BUYER**  
 Melissa Pettrey  
 (304) 558-0094  
 melissa.k.pettrey@wv.gov

Vendor Signature X  **FEIN#** 201490976 **DATE** 12/12/2022

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CRFQ

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Comm Code	Manufacturer	Specification	Model #
76110000			

**Extended Description:**

Cleaning & Janitorial Services - Bldg. 34 per specifications detailed in the solicitation. Bidders must submit Exhibit A - Pricing Page with their bid.

**SCHEDULE OF EVENTS**

Line	Event	Event Date
1	Site Visit 9-11am	2022-11-16
2	Vendor question deadline @ 10 am	2022-11-28

**SOLICITATION NUMBER:**  
**Addendum Number:**

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The purpose of this addendum is to modify the solicitation identified as (“Solicitation”) to reflect the change(s) identified and described below.

**Applicable Addendum Category:**

- Modify bid opening date and time
- Modify specifications of product or service being sought
- Attachment of vendor questions and responses
- Attachment of pre-bid sign-in sheet
- Correction of error
- Other

**Description of Modification to Solicitation:**

**Additional Documentation:** Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

**Terms and Conditions:**

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

# ATTACHMENT A

## CRFQ GSD230000023 Bldg. 34 Janitorial Services

### Technical Questions & Responses

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- Q 1.** If we win the contract for these buildings, how much time do we have between getting the award and assuming control of the daily duties?
- A 1.** Vendor will begin performing services on the effective start date of the Purchase Order. Vendor will have 30-day notice prior to the effective date.
- Q 2.** Can you verify the floor plan provided as part of the above mentioned solicitation is the floor plan for the location at 2699 Park Avenue, Huntington, WV 25704? The floor plan provided in the solicitation packed is labeled as “Building 34-Weirton.”
- A 2.** The street address listed in the second paragraph of the solicitation was incorrect. The correct address is 100 Municipal Plaza, Werton, WV 26062.
- Q 3.** When is the start date for this service?
- A 3.** See answer A1
- Q 4.** When is the end date for this service?
- A 4.** Any contract awarded as a result of this solicitation will be effective from its start date until one (1) year later.

REQUEST FOR QUOTATION  
Building 34 Janitorial - Region 5

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**EXHIBIT A – PRICING PAGE**

Name of Bidder:

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The Bidder, being familiar with and understanding the Bidding Documents, having examined the site and being familiar with all local conditions affecting the contract, hereby proposes to furnish all labor, supplies (except those provided by Owner) to perform all work in accordance with the Bidding Documents for the Monthly Lump Sum fee of:

<b>Building</b>	<b>Monthly Lump Sum</b>	<b>X</b>	<b>Mo.</b>	<b>=</b>	<b>Bid Amount</b>
34	\$ <u>19,328</u>	X	12	=	\$ <u>231,936</u> (A)
<b>Floor Care:</b>	<b>Price Per Service</b>	<b>X</b>	<b>Units</b>	<b>=</b>	<b>Bid Amount</b>
<b>Quarterly</b>	\$ <u>2,005.75</u>	X	4	=	\$ <u>8,023</u> (B)
<b>Annual</b>	\$ <u>8,023</u>	X	1	=	\$ <u>8,023</u> (C)
<b>Total Bid Amount (A+B+C)</b>					<b>\$ <u>247,982</u></b>

**ADDENDUM ACKNOWLEDGEMENT FORM**

**SOLICITATION NO.:**

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification. Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

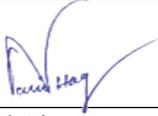
Addendum Numbers Received:  
*(Check the box next to each addendum received)*

- |   |  |
|---|--|
| <input type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6  |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7  |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8  |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9  |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor’s representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Accentuate Technology Inc

Company \_\_\_\_\_



Authorized Signature \_\_\_\_\_

12/12/2022 \_\_\_\_\_

Date \_\_\_\_\_

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.