



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
 Centralized Request for Quote  
 Office Supplies

Proc Folder: 1146573			Reason for Modification:
Doc Description: Multiple Size Envelope Purchase (OT23057)			
Proc Type: Central Purchase Order			
Date Issued	Solicitation Closes	Solicitation No	Version
2022-12-12	2022-12-15 13:30	CRFQ 0210 ISC2300000005	1

**BID RECEIVING LOCATION**

BID CLERK  
 DEPARTMENT OF ADMINISTRATION  
 PURCHASING DIVISION  
 2019 WASHINGTON ST E  
 CHARLESTON WV 25305  
 US

12/14/22 11:11:33  
 WV Purchasing Division

**VENDOR**

Vendor Customer Code: *207725*

Vendor Name: *THE CHAPMAN PRINTING CO*

Address: *3000 WASHINGTON ST W*

Street :

City: *CHARLESTON*

State: *WV* Country: *USA* Zip: *25213*

Principal Contact: *CHRIS MASSEY*

Vendor Contact Phone: *304-341-0676* Extension:

**FOR INFORMATION CONTACT THE BUYER**  
 Jessica L Hovanec  
 304-558-2314  
 jessica.l.hovanec@wv.gov

Vendor Signature X *[Signature]* FEIN# *550717455* DATE *12/14/22*

All offers subject to all terms and conditions contained in this solicitation

**ADDITIONAL INFORMATION**  
 The West Virginia Purchasing Division is soliciting bids on behalf of the West Virginia Office of Technology (WVOT) to establish a contract for the one-time purchase of multiple size envelopes, per the specifications and terms and conditions as attached hereto.

INVOICE TO		SHIP TO	
DEPARTMENT OF ADMINISTRATION OFFICE OF TECHNOLOGY 1900 KANAWHA BLVD E, BLDG 5 10TH FLOOR CHARLESTON WV US		DEPARTMENT OF ADMINISTRATION BLDG 6 RM B110 1900 KANAWHA BLVD E CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	6" Special Window Envelope	2400000.00000	EA	58¢/m	139,200.00

Comm Code	Manufacturer	Specification	Model #
44121504			

**Extended Description:**  
 6" Special Window Envelope

INVOICE TO		SHIP TO	
DEPARTMENT OF ADMINISTRATION OFFICE OF TECHNOLOGY 1900 KANAWHA BLVD E, BLDG 5 10TH FLOOR CHARLESTON WV US		DEPARTMENT OF ADMINISTRATION BLDG 6 RM B110 1900 KANAWHA BLVD E CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
2	10" Special Double Window Envelope	950000.00000	EA	61¢/m	57,950.00

Comm Code	Manufacturer	Specification	Model #
44121504			

**Extended Description:**  
 10" Special Double Window Envelope

INVOICE TO	SHIP TO
------------	---------

DEPARTMENT OF ADMINISTRATION OFFICE OF TECHNOLOGY 1900 KANAWHA BLVD E, BLDG 5 10TH FLOOR CHARLESTON WV US	DEPARTMENT OF ADMINISTRATION BLDG 6 RM B110 1900 KANAWHA BLVD E CHARLESTON WV US
---	---

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
3	10" No Window Envelope	1000000.00000	EA	<i>49<sup>00</sup>/m</i>	<i>49000<sup>00</sup></i>

Comm Code	Manufacturer	Specification	Model #
44121504			

**Extended Description:**  
 10" No Window Envelope

SCHEDULE OF EVENTS
--------------------

<u>Line</u>	<u>Event</u>	<u>Event Date</u>
-------------	--------------	-------------------

	Document Phase	Document Description	Page
ISC2300000005	Final	Multiple Size Envelope Purchase (OT23057)	4

**ADDITIONAL TERMS AND CONDITIONS**

See attached document(s) for additional Terms and Conditions