



10/20/21 11:25:24
WV Purchasing Division

Bid/Proposal for
West Virginia Department of Agriculture
Preventative Vehicle Maintenance & Repair
Solicitation No. CRFQ 1400 AGR2200000012
Proposal#: WBD 070-21

State of West Virginia
Department of Administration,
Purchasing Division
2019 Washington Street East
Charleston, WV 25305-0130
ATTN: Crystal G. Husted

SEALED BID:
BUYER: Crystal G. Husted
SOLICITATION NO.: CRFQ 1400 AGR2200000012
BID OPENING DATE: October 21, 2021
BID OPENING TIME: 1:30 PM (ET)

Submitted by:
Western Branch Diesel, LLC
3100 Maccorkle AVE. SW
South Charleston, WV 25303

Point of Contact:
Paul Amalfitano
Western Branch Diesel, LLC
Government Sales Manager
M 443 425-7647
pamalfitano@wb diesel.com
pamalfitano@johnsontowers.com

October 18, 2021

Western Branch Diesel
DUNS: 003247194
Preventative Vehicle Maintenance & Repair
Solicitation No. CRFQ 1400 AGR 2200000012
Proposal #: WBD 070-21
Phone: 443 425-7647
pamalfitano@wbdiesel.com



October 18, 2021

Western Branch Diesel, LLC
3100 Maccorkle AVE. SW
South Charleston, WV 25303

State of West Virginia
Department of Administration,
Purchasing Division
2019 Washington Street East
Charleston, WV 25305-0130
ATTN: Crystal G. Hustead

Bid/Proposal for
West Virginia Department of Agriculture
Preventative Vehicle Maintenance & Repair
Solicitation No. CRFQ 1400 AGR2200000012
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Western Branch Diesel was founded December 17, 1946 accumulating decades of experience providing dedicated service to local businesses as well as government entities. The company services diesel engines, transmissions, and related components, parts, and accessories for On-Highway and Off-Highway equipment to include, medium and heavy-duty trucks (Freightliner), buses and coaches, fire and emergency vehicles. Western Branch Diesel, LLC is an Authorized distributor of products, parts and service manufactured, sold, and warranted by MTU, Detroit Diesel and Allison Transmission as well as Autocar, Cummins, and Volvo Penta Industrial Engines.

- Western Branch Diesel, LLC - Dun & Bradstreet (DUNS)#: 003247194
- Western Branch Diesel, LLC - EIN: 54-0641602

Reference: Solicitation No. CRFQ 1400 AGR 2200000012 Subject: Preventative Vehicle Maintenance & Repair

Acknowledgement of Solicitation & Amendments: Western Branch Diesel, LLC (WBD) acknowledges the tasks and specifications in accordance with the **Solicitation No. CRFQ 1400 AGR 2200000012** Subject: **Preventative Vehicle Maintenance & Repair** with the issue date 2021-10-06; WBD acknowledges that it is the intent of the Western Virginia Department of Agriculture to establish an open end contract for Truck Maintenance and Repair per the terms and conditions and specifications identified respective the Referenced Solicitation in support of Agency Trucks (Exhibit B). WBD Acknowledges and will comply with all stated and implied tasks per the **Solicitation No. CRFQ 1400 AGR 2200000012** **which includes** the preventive maintenance requirements listed in Exhibit A.

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Authorized Distributor: Area of Responsibility includes West Virginia

Western Branch Diesel, in consortium with multiple companies, is included in the Corporate infrastructure of Indel Power Group which is recognized as an Authorized distributor of products, parts, and service manufactured, sold, and warranted by Rolls-Royce Power System. As a Rolls-Royce Authorized Distributor, Western Branch Diesel is uniquely capable of providing genuine parts and service in support of Freightliner trucks. Extracts of applicable Sales and Service agreements will be provided upon request.

As a designated distributor, Western Branch Diesel has access to the IT Business portal and the Central Data Base, allowing direct access to the products, parts, special tools as well as the technical manuals required to complete any repair or maintenance requirement. NOTE: electronic publications are on-site and available to technicians in a manner that promotes quick referencing.

Technician Qualifications: Western Branch Diesel, South Charleston Branch employs numerous technicians possessing the qualifications, experience, and skill sets necessary to execute any maintenance and repair requirement in compliance with para. 4 Qualifications of the referenced **Solicitation No. CRFQ 1400 AGR 2200000012**. Additionally, the Indel Power Group consists of multiple companies to include Johnson Truck Center which is one of the leading Freightliner truck suppliers in the mid-Atlantic regions, whose technicians can be readily accessed to augment maintenance and repair requirements in support of the WV Department of Agriculture. Individual Training Certifications and/or resume's will be provided upon request.

PRICE/COST: Western Branch Diesel, LLC is proud to submit a quote in support of the Department of Agriculture Truck Maintenance requirements IAW **Solicitation No. CRFQ 1400 AGR 2200000012, Preventative Vehicle Maintenance & Repair**; See enclosed Pricing Page (Exhibit C).

The manufacture limited Warranty, "Standard Limited Warranty" (documentation to be provide with invoice as directed).

Only New, unused parts will be provided; no re-manufacture or refurbished will be provided.

Related Contracts Executed: Western Branch Diesel, LLC possesses years of past performance offering services in support of various businesses and government entities to include the following:

- a. Fairfax County, VA: 6 + years of service providing OEM Providing engines, transmissions, and related parts. Point of Contact: Guyler "Ryan" Justus, County Department of Procurement & Material Management; phone number 703 324-2719; email Guyler.justus@fairfaxcounty.gov
- b. Prince William County, VA; 6+ years of providing Mechanical Maintenance and Services for Heavy Truck; Point of Contact: Mohammad Siddiqi, County Procurement Services; phone number 703 792-6794; email msiddiqi@pwcgov.org.
- c. Arlington County, VA; Western Branch Diesel has numerous years of service and sourcing parts with the County and has recently acquire a 5-year award for OEM parts and service. designated POC, Arlene Palmer, ampalmer@arlingtonva.us, 703 228-3554

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Insurance: Western Branch Diesel maintains the insurance requirements IAW **para. 8 & 9. Of Solicitation No. CRFQ 1400 AGR 2200000012; Preventative Vehicle Maintenance & Repair.** A Certificate of Insurance will be provided upon request or as necessary in response to a Notification of Award.

Offeror DUNS #:	003177086
Company Name and Address:	Western Branch Diesel, LLC 3504 Shipwright St. Portsmouth, VA 23703
Point of Contact:	Paul Amalfitano, Government Sales Manager
Phone Number:	Mobile: 443 425-7647 410 687-0500 ext. 637
Email Address:	pamalfitano@wbdiesel.com
Tax ID#:	Johnson & Towers, LLC. EIN: 54-0641602

Offer includes oversight and management of stated requirements. Western Branch Diesel, LLC will communicate to the designated POC for WV, Department of Agriculture as necessary to address any matters related to this submission.

Western Branch Diesel, LLC primary point of contact (POC) is the undersigned. The alternate POC is Paul Coon, Parts and Service Sales Manager for South Charleston Branch: Office: +1 304 744-1511; Mobile: +1 304 767-9829, pcoon@wbdiesel.com.

Sincerely,

Paul Amalfitano
Western Branch Diesel, LLC
Government Sales Manager
3504 Shipwright St.
Portsmouth, VA 23703
M 443 425-7647
pamalfitano@wbdiesel.com

REQUEST FOR QUOTATION
Truck Maintenance

EXHIBIT C - PRICING PAGES

Preventive Maintenance:

Hourly Labor Rate	x	Estimated Hours	=	Total Labor Cost
\$ <u>110.00</u>	x	100	=	\$ <u>11,000.00</u>

Estimated Parts Cost	x	Multiplier	=	Total Parts Cost
\$5,000.00	x	<u>1.25</u>	=	\$ <u>6,250.00</u>

Corrective Maintenance:

Hourly Labor Rate	x	Estimated Hours	=	Total Labor Cost
\$ <u>132.00</u>	x	200	=	\$ <u>26,400.00</u>

Estimated Parts Cost	x	Multiplier	=	Total Parts Cost
\$10,000.00	x	<u>1.25</u>	=	\$ <u>12,500.00</u>

Total Cost *			=	\$ <u>56,150.00</u>
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* Total Cost is calculated by adding all, Total Labor Cost, and all Total Parts Cost together to get the total cost.

REQUEST FOR QUOTATION
Truck Maintenance

EXHIBIT A – PREVENTIVE MAINTENANCE

Preventive Maintenance Activities Include Only the Services Listed Below:

1. **Oil Change:** Oil and oil filter are to be change every 10,000 Miles
2. **Fuel Filter Change:** Fuel filter is to be change every 10,000 Miles
3. **Truck Inspection:** Truck is to be inspected every 10,000 Miles or up on request. Inspection should include but is not limited to. Check all lights, all flued levels, clutch for proper operation, steering shaft, U joints, shackle hanger, bushings, air or flued leaks of any kind, air filter, transmission, and 5th wheel assembly.
4. Truck maintenance and repair to be performed by a technician with a minimum of 5 years' experience repairing and maintaining industrial truck equipment
5. **As Needed:** Report any repairs needed to the facility manager for approval. No repairs are to be performed without proper approval.
6. **As Needed:** Before replacing a major part or component, verify the component or part is not in fact under warranty.
7. Vendor is responsible for procuring all necessary parts needed to perform truck maintenance. Vendor must have the ability to obtain parts or maintain a pre-existing inventory of parts so repairs can be made in a timely manner to minimize downtime.

REQUEST FOR QUOTATION
Truck Maintenance

EXHIBIT B – AGENCY TRUCKS

**WVDA Food Distribution Warehouse
4496 Cedar Lakes Drive
Ripley, WV 25271**

Trucks

	Truck Make	Year	Truck #	VN#
1.	Freightliner	2004	N17381	1FUJA6CK44LN17381
2.	Freightliner	2004	N17382	1FUJA6CK64LN17382
3.	Freightliner	2004	N17383	1FUJA6CK84LN17383
4.	Freightliner	2004	N17384	1FVACXDC24HN17384
5.	Freightliner	2013	FD5280	1FUJGEDRXDSFD5280
6.	Freightliner	2016	HF5314	1FUJGEBG5GLHF5314
7.	Freightliner	2017	JG4758	1FVHGEBGXHLJG4758
8.	International	2017	741361	3HSDJAPR5HN741361
9.	International	2019	108138	3HCDZAPR5KL108138

DESIGNATED CONTACT: Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

Western Branch Diesel, LLC

(Name, Title)
Paul Amalfitano, Government Sales Manager

(Printed Name and Title)
3504 Shipwright St. Portsmouth, VA 23703

(Address)
M 443 425-7647 410-687-0500 ext. 637

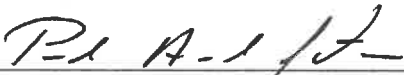
(Phone Number) / (Fax Number)
pamalfitano@wbdiesel.com

(email address)

CERTIFICATION AND SIGNATURE: By signing below, or submitting documentation through wvOASIS, I certify that: I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

By signing below, I further certify that I understand this Contract is subject to the provisions of West Virginia Code § 5A-3-62, which automatically voids certain contract clauses that violate State law.

Western Branch Diesel, LLC

(Company)


(Authorized Signature) (Representative Name, Title)
Paul Amalfitano, Government Sales Manager

(Printed Name and Title of Authorized Representative)
10/18/2021

(Date)
443 425-7647

(Phone Number) (Fax Number)

STATE OF WEST VIRGINIA
Purchasing Division

PURCHASING AFFIDAVIT

CONSTRUCTION CONTRACTS: Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

ALL CONTRACTS: Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

EXCEPTION: The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

AFFIRMATION: By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

WITNESS THE FOLLOWING SIGNATURE:

Vendor's Name: Western Branch Diesel, LLC

Authorized Signature: *[Signature]* Date: 10/18/2021

State of Pennsylvania

County of Dauphin, to-wit:

Taken, subscribed, and sworn to before me this 18th day of October, 2021.

My Commission expires 06/12, 2025.

AFFIX SEAL HERE

Commonwealth of Pennsylvania - Notary Seal
Barbara O. Skelly, Notary Public
Dauphin County
My commission expires June 12, 2025
Commission number 1238167

NOTARY PUBLIC

[Signature]



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
 Centralized Request for Quote
 Vehicles

Prqc Folder: 946342			Reason for Modification:
Doc Description: Preventative Vehicle Maintenance & Repair			
Proc Type: Central Master Agreement			
Date Issued	Solicitation Closes	Solicitation No	Version
2021-10-06	2021-10-21 13:30	CRFQ 1400 AGR2200000012	1

BID RECEIVING LOCATION

BID CLERK
 DEPARTMENT OF ADMINISTRATION
 PURCHASING DIVISION
 2019 WASHINGTON ST E
 CHARLESTON WV 25305
 US

VENDOR

Vendor Customer Code:

Vendor Name : Western Branch Diesel, LLC

Address :

Street : 3100 Maccorkle AVE. SW

City : South Charleston

State : WV **Country :** **Zip :** 25303

Principal Contact : Paul Amalfitano

Vendor Contact Phone: 443 425-7647 **Extension:**

FOR INFORMATION CONTACT THE BUYER
 Crystal G Hustead
 (304) 558-2402
 crystal.g.hustead@wv.gov

Vendor Signature X  **FEIN#** 54-0641602 **DATE** 10/18.2021

All offers subject to all terms and conditions contained in this solicitation