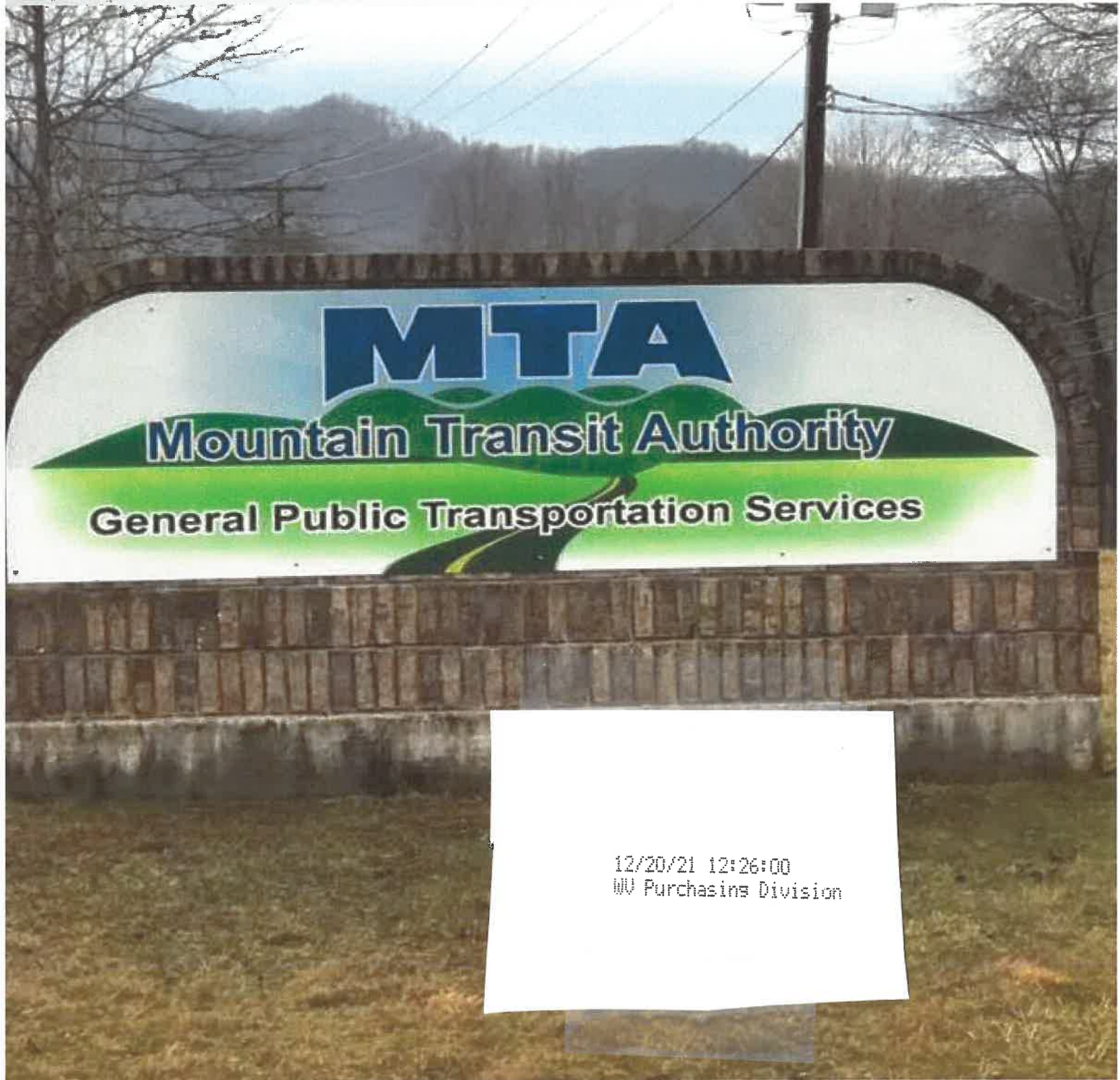


A/E Services for West Virginia Division of Public Transit



12/20/21 12:26:00  
WV Purchasing Division

**EXPANSION AND UPGRADE OF MOUNTAIN  
TRANSIT AUTHORITY FACILITY  
CEOI 0805 PTR2200000001**

DECEMBER 20, 2021



**EST. 1988**

# **OUR MISSION**

**Pickering Associates is a multi-disciplined professional architectural, engineering and surveying firm providing quality services that meet or exceed our clients' expectations. We are committed to the professional development and technical advancement of our employees. We will continuously improve the delivery of our services through innovation and an entrepreneurial spirit.**

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West Virginia Purchasing Division  
Ms. Jessica L. Hovanec  
2019 Washington Street, East  
Charleston, WV 25305-0130



Ms. Hovanec,

Pickering Associates is pleased to submit this proposal for providing Architectural/Engineering services for the Expansion and Upgrades of the Mountain Transit Authority Facility project located in Summersville, W.Va. Pickering Associates is a premier all-inclusive A/E Firm located in West Virginia and Ohio and headquartered in Parkersburg, W.Va. We feel confident our design team is uniquely qualified to assist you with this project.

Our understanding is that your project includes an expansion and upgrades of the current MTA facility as well as recommendations for a parking lot expansion and exterior renovations. Pickering Associates has designed many renovation and expansion projects including renovations to occupied structures. We would start the process with a walk-thru of the facility with you and identify items to be addressed as well as any changes you may want to make to the existing spaces.

Pickering Associates provides full A/E services in-house including cost estimating and construction administration to complete the scope of your project and has had the opportunity to provide professional services to hundreds of clients throughout our history. The following proposal outlines our technical expertise, management, staff capabilities and experience for providing high-quality engineering and architectural services.

Our team has extensive experience with renovation projects with government agencies, and we are aware of the challenges, concerns and issues that will need to be addressed throughout design and construction. We believe that our previous experience, qualified design team, and familiarity with and proximity to Summersville sets us apart, making our full-service firm an excellent choice for your project. Our approach to your project will demonstrate our procedure for communication, our strict adherence to schedules and budget, and our reputation for excellent quality service that results in accurate construction documents.

I look forward to personally discussing our qualifications to complete this project on time, within budget and exceeding the standards of any firm you may have worked with previously.

Respectfully submitted,

A handwritten signature in blue ink that reads "Pamela Wean". The signature is written in a cursive style.

Pamela Wean, AIA  
Project Architect & Branch Manager

# ABOUT THE COMPANY

*Founded in 1988, Pickering Associates has been providing architectural, engineering and surveying services throughout West Virginia and Ohio for the past thirty years.*

Our company is the product of three generations and more than 75 years of construction experience. This experience plus state-of-the-art engineering practices create a full-service, multi-discipline, architectural, engineering and surveying firm serving a wide range of needs and featuring innovative, customized solutions. Our highly qualified staff includes licensed professional engineers, professional surveyors, licensed architects, designers, and drafters as well as support personnel.

The disciplines we cover include architecture, surveying, project management, civil engineering, structural engineering, mechanical engineering, electrical engineering, process engineering, automation and control, and construction administration. Pickering Associates specializes in the above listed disciplines with education, government, healthcare, industrial, oil & gas and private sector clients.



**“ WE ARE COMMITTED TO THE PROFESSIONAL DEVELOPMENT AND TECHNICAL ADVANCEMENT OF OUR EMPLOYEES. ”**

# ABOUT THE PEOPLE

In choosing Pickering Associates, your project will be performed to your specifications with frequent meetings and communication to keep you up-to-date on the status of the project. Our sole focus is your full satisfaction with the completed quality installation.

Successfully executing more than 10,000 projects in our history, Pickering has built a wealth of experience gaining insight into what works for each of our client types. Those lessons learned add substance to our work and provide our clients with unparalleled value.

Our objective is to partner with our clients improving their performance, flexibility, life-cycle cost, sustainability and ultimate well-being.

## LEADERSHIP

---

### V.P. of Marketing & Development

Traci Stotts, AIA, NCARB  
Architect

### C.E.O. & President

Ryan Taylor  
Sr. Project Manager

### Executive V.P. of Design

David Boggs, P.E., CPD  
Sr. Mechanical Engineer

### V.P. of Construction

Mark Welch, P.E.  
Sr. Project Manager

## DEPARTMENT LEADS

---

### Civil Engineering

Spencer Kimble, P.E.

### Electrical Engineering

Carl Henson, P.E.

### Mechanical Engineering

Jeff Hosek, P.E. LEED AP (BD+C)

### Piping Engineering

Patrick Flora, E.I.

### Structural Engineering

Eric Smith, P.E.

### Process Engineering

Adam Freed, P.E.

### Building Information Modeling

Chris Algmin, AIA, NCARB

### Construction Administration

Sean Simon, AIA, NCARB

### Surveying

Bill Showalter, P.S.

### Architecture

Traci Stotts, AIA, NCARB

## BRANCH MANAGERS

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### Athens

John Bentz, P.E.

### Fairmont

Pamela Wean, AIA

### Charleston

Sean Simon, AIA, NCARB

# PROJECT APPROACH

The goals and objectives of the project are as follows:

## **Goal/Objective 1:**

**Develop plans and specifications for the Building Expansion. Plans should include: additional offices, a training room, restrooms, driver's room, parts supply room, and new LED lighting. Perform an assessment of the current parking lot and provide recommendations for expansion. Develop plans and specifications for Exterior Renovations including relocation of the existing downspouts, landscaping and site design. Plans will include an utility relocations both interior and exterior.**

Pickering Associates offers Surveying, Civil, Architectural, Structural Plumbing, Mechanical and Electrical design services all under one roof. Under the supervision of Pam Wean, Project Manager, our team of professionals will utilize our extensive experience to design the expansion of the Mountain Transit Authority facility including the parking lot and exterior renovations.

Our approach to your project will start with a kick-off meeting to gather information from all stakeholders to determine the project expectations, programming requirements, schedule, and budget. It is extremely important to spend time with you and your staff to fully understand the project, which will allow us to be more efficient in completing the schematic design phase for this project and then progress us to the next phases of design, allowing us to meet your anticipated design schedule.

Our entire team will then conduct a thorough site evaluation of the site, including measuring and photographing to establish existing conditions. We will schedule the evaluations at your convenience so not to disrupt activities. The results of these evaluations will be incorporated into a schematic design to address the requested goals of the project. At this time, we will involve the authorities-having-jurisdiction during the schematic design to make certain that we address all concerns that they



may have, thus reducing costly changes during design and/or construction. We will provide you and all stakeholders with weekly written updates throughout the project so all parties are aware of the status of design, budget and schedule.

## **Goal/Objective 2:**

**Develop Environmental documentation to comply with the National Environmental Protection Act, (NEPA) to allow Federal Transit Administration to approve funding requested by the State to perform this project.**

Pickering Associates' survey team and civil engineering departments have a wealth of experience working with agencies such as the United States Army Corps of Engineers, the United States Fish and Wildlife Service, the State Historic Preservation Office, WVDEP and the Ohio Environmental Protection Agency (OEPA) during layout design and permit assistance. They will coordinate with the Transit Authority to provide all the necessary EPA documents to you and the appropriate local authorities as required for your project.



**Goal/Objective 3:**  
**Develop bidding documents for both the interior expansion project and exterior renovations, including parking lot expansion.**

Once the Owner has approved the design development phase, Pickering will prepare detailed working drawings, thus progressing into the construction document phase of the project. During this time, final drawings and specifications will be produced for the project. These documents will be used for bidding the project to contractors. These drawings and specifications will become part of the construction contract and include all necessary information to ensure that the project will be constructed as conceived by the Owner and design team. Renderings and/ or a physical 3D model can also be prepared (if desired by the client) to accurately portray the final design and to use as a marketing tool.

Pickering Associates can handle the bidding & negotiation phase of the project with our experienced in-house construction administration team. We have systems in place, and are equipped to electronically distribute the bidding documents to contractors and equipment suppliers interested in bidding the project, as well as produce hard copies as required. We will assist in contacting contractors to get interest in bidding the project, answer requests for information during the bidding process, assemble addendums, schedule, coordinate and lead a pre-bid meeting, and assist the owner with bid opening and contractor evaluation. Some recent projects we have provided bidding documents and support include the WV DNR new District 6 Office project and North Bend State Park Lodge renovations.

**Goal/Objective 4:**  
**Provide Construction Contract Administration Services with competent professionals that ensures the project is constructed and functions as designed.**

Pickering has a complete construction administration department with many years of experience that will be involved throughout your project. Our team will be involved during design to become familiar with the project scope of work, and to provide valuable feedback for

constructability. This helps minimize questions and issues during bidding, as well as create clear instructions and improved communication during the construction phase.

A dedicated construction administrator will also manage and oversee all aspects of construction to ensure that the completed project is in accordance with the design documents and intent of the project. He will see you through project closeout and follow up during the warranty period as necessary.

Pickering Associates has provided construction administration for the majority of the projects outlined in this Expression of Interest. We feel it is a critical part of managing the scope, costs and construction time of any project.

We are confident that we can meet all of the design needs for the interior expansion project and exterior renovations for the Mountain Transit Authority Facility. We have completed several projects over the years that are similar to your project in size, scope, and complexity. The design team that we have assembled for your project is competent, knowledgeable, and has the experience to provide you with a well-designed and quality project. Your proposed project team includes the following design professionals:

Pam Wean, AIA - Project Manager and Lead Architect  
Mark Moore, PE – Electrical Engineer  
Jeff Hosek, PE – Mechanical Engineer/HVAC Design  
David Boggs, PE – Mechanical Engineer/Plumbing Design  
Eric Smith, PE – Structural Engineer  
Spencer Kimble, PE - Civil Engineering  
Sean Simon, AIA – Construction Administrator  
Bill Showalter – Surveying

Each team member's qualifications and experience is outlined in the individual team resumes included in this Expression of Interest.



## YOUR PROJECT

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### **Project Owner**

West Virginia Division of Public Transit  
Mountain Transit Authority

## LEADERSHIP

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### **Project Manager**

Pam Wean, AIA  
Project Manager  
Architect

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Pam has extensive experience working on a variety of projects including historical renovations, office expansions and civic projects. As a long-time resident and the manager of the Fairmont office, Pam provides over 35 years' experience in architectural services and project management expertise.

## DESIGN TEAM

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### **Electrical Engineering**

Mark Moore, P.E.

### **Structural Engineering**

Eric Smith, P.E.

### **Plumbing Engineering**

David Boggs, PE

### **Mechanical Engineering**

Jeff Hosek P.E., LEED AP

### **Civil Engineering**

Spencer Kimble, PE

### **Surveying**

Bill Showalter, PS

### **Construction Administration**

Sean G. Simon, AIA, NCARB



# WHAT FULL SERVICE MEANS

## PUBLIC BUILDINGS

For owners and designers, public buildings present a unique set of challenges and opportunities in an effort to maintain, renovate and expand services provided within the facility as well as service a wide range of individuals all with different needs and abilities. While some projects allow a design team to start from the ground up, many building projects involve the adaptive reuse of an existing facility or an addition in order to facilitate the owner's continued demand for growth. It is also important for owners to find a team with the depth of experience in dealing within the restrictions of limited budgets, governing regulations, multiple phase oversight and approving agencies.

Public buildings also present a unique design for the team selected for a project by the fact that potentially every component of the design will be subjected to an expanded range of users that are normally not present during the design phase. Pickering throughout the years has been able to engage with many organizations to provide design and consultant services on multiple projects including dormitory upgrades and renovations, office facilities, lodges, and conference centers.

Our depth of experience and staffing provides owners with the knowledge and resources to execute their projects effectively. We understand and execute projects to create facilities which meet ADA compliance, greater occupancy safety through knowledgeable design practices and the use of technology, while providing our clients with scheduled phase-gate review points for proper oversight and approval, concise project management to maintain budget and schedule oversight and assistance throughout the review and approval process with governing agencies. Our

expertise includes several different methods of project delivery including D-B, D-B-B and CMR.

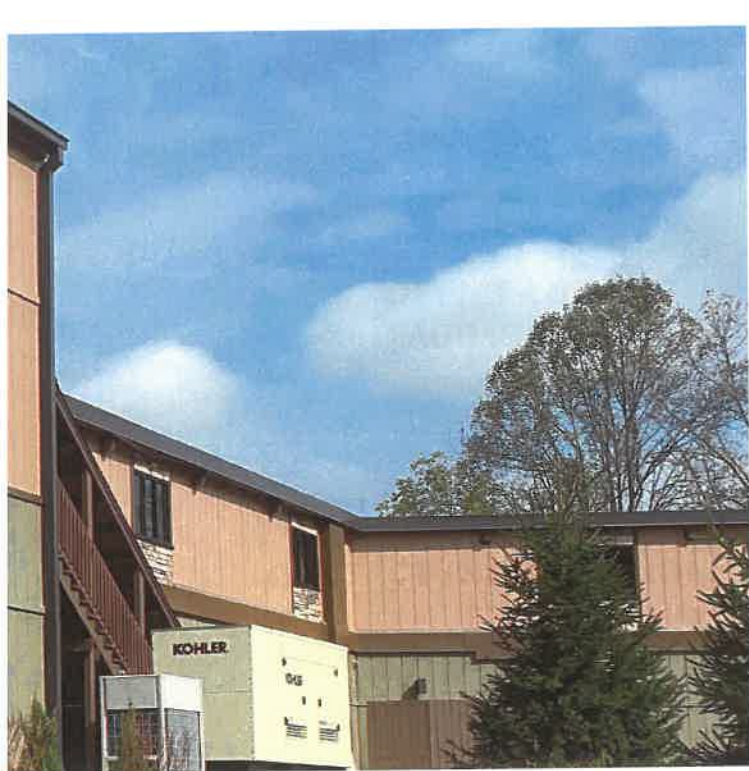
## OUR PLEDGE

With the selection of Pickering Associates, your organization gains the full depth of our organization. Projects are scheduled out through all phases of delivery by our resource manager and the project manager, assigning the necessary resources to perform to the schedule necessary for that project and highlight major milestones that need to be met. With more than 50 professionals on staff, you can be confident that Pickering Associates has the resources to meet your project schedule.

Because we are a full-service firm, we are able to provide a better coordinated project than firms who are required to use outside consultants. We organize regular in-house project team coordination meetings throughout the design phases of a project to discuss and resolve any issues or concerns that may arise during design.

We feel that this face-to-face coordination with our design team is more effective and efficient than coordinating via email or over the phone like many firms using consultants are required to do.





Our close coordination efforts have proven valuable in many cases where the design schedule is accelerated and/or where there is equipment in the project that requires the effort and coordination of several disciplines.

Pickering's commitment goes beyond the final design stage. Our team continues to work with you during project bidding, construction and final walk-through.

We hold pre-bid meetings, answer all the bidder's questions and help evaluate each bid received so you can select the contractors best suited for your project. Our architects and engineers answers questions during construction to eliminate delays due to uncertainty. We inspect construction workmanship to make sure you receive the highest quality installation and to ensure that all work conforms to the bid documents. We tour the site with you to compile a punch list of outstanding tasks that need attention before the contractor leaves the site and work with the contractors to ensure all of the punch list items are resolved. Finally, we incorporate all changes to the drawings resulting from construction to create as-builts, so you have an accurate depiction of the project for your records.

By working with Pickering Associates you will see that teamwork is the spirit and foundation of our organization. We acknowledge the importance of a quick turn-around and excellent quality services which our administrative procedures, overall organization and depth of experience are poised to provide you. As reflected in our resumes and company experience, we are uniquely qualified to offer the professional services required and to ensure that your vision becomes a reality.

## **OFFICE LOCATION: FAIRMONT BRANCH**

320 Adams St. Suite 102  
Fairmont, WV 26554

## **CONTACT INFORMATION:**

Pam Wean/Contact  
Branch Manager/Project Manager  
(P) (304) 363-1004 EXT: 5001  
(E) pwean@pickeringusa.com

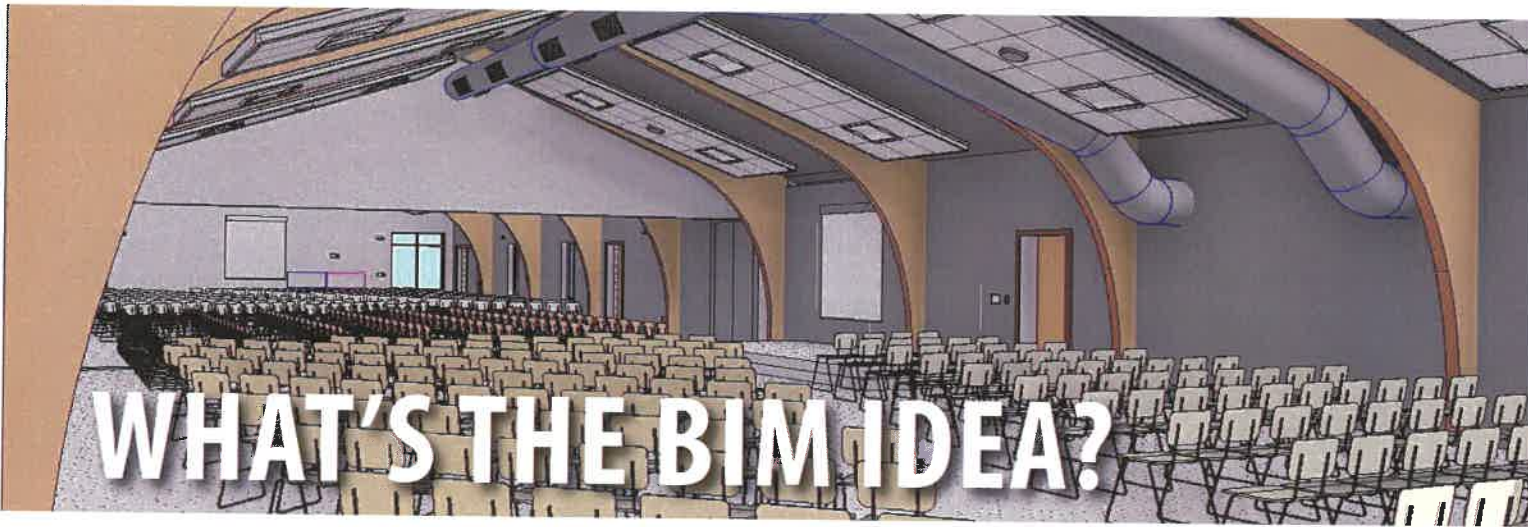
## **SERVICES:**

Architecture  
Interior Design  
3D Model Design  
Landscape Architecture  
Civil Engineering  
Structural Engineering  
Electrical Engineering  
Automations & Controls  
Mechanical Engineering  
Piping Engineering  
Process Engineering  
Surveying  
Marketing Development  
Construction Services  
Project Management

**Rated as one of the  
TOP  
Engineering Firms in  
West Virginia.**

*- The State Journal*





# WHAT'S THE BIM IDEA?

Pickering Associates "IDEA" is our Integrated Design Execution Approach.

**Integrated** - we want our clients, contractors and end users engaged in the process of design. When the right people are involved, accessing the best information, good decisions are made.

**Design Execution**- refers to how we develop and optimize your project. We focus on the questions that have the most impact. We assign the right staff with the right tools.

**Our Approach**- recognizes that projects are constantly changing and evolving as the project progresses. We tailor a plan for the project objective, maintain and monitor it so it remains optimized to achieve project goals, faster.

Pickering Associates' Integrated Design Execution Approach - our "IDEA", is a big deal, and will help your project be successful.

Building Information Modeling is a process that aligns to all aspects of our "IDEA". It is integrated, allowing easy access to project information. The software we use help understand the proposed design, coordinate, and identify the critical problems that need answers. Most importantly, Building Information Modeling is a process that fits with our Approach. Allowing the project team to evolve seamlessly as more information is available and new stakeholders are brought onto the team.

Efficient visual communication and an in-depth design understanding are the greatest assets that BIM brings to the table at Pickering Associates. The composite model allows our team to accelerate project development and simplify conversations during design reviews. Having the capability to visualize all of the design models together in a single review session aides both inter- and

intra-department collaboration with all project stakeholders like never before. Capturing all client and designer comments and feedback within a 3D model live during a review session saves countless hours of paging through "redlines" generated from traditional 2D physical paper reviews. The added capacity to search and export reports of these digital comments allows our team to capture and track design communications more efficiently than ever before.

Pickering Associates has invested in state-of-the-art 3D Scanning technologies to more quickly and accurately document existing site conditions. This helps our design teams capture existing site data in more detail and in a format the blends well with our 3D modeling and BIM work flows.

This tool allows us to send a small scanning team into an existing building/space and digitize the as-built conditions of the area in three dimensions, including detailed color photographs throughout the scanned area for design teams to reference throughout the project. This data capture implementation is safer and more efficient for our designers. It reduces the time and equipment needed for traditional hand-measuring that our industry has been accustomed to throughout the years. Granting our designers the ability to measure from a 360 degree image or point cloud with higher accuracy and faster than field measurements.

Building Information Modeling is a process that starts at integrating the team, provides access to project information, incorporates tools to understand design execution, and allows teams to focus on what matters most for the project. It perfectly complements Pickering's Integrated Design Execution Approach, and we can't wait to show you BIM and our "IDEA"s!

# PAST PROJECTS

\* More Project examples available upon request

## **State of West Virginia General Services**

### **Charleston, WV**

Governors Mansion Roof Replacement  
Building 22 HVAC Renovations  
Building 13 Parking Garage Evaluation

## **West Virginia DNR**

### **Parkersburg, West Virginia**

District 6 Office Complex

### **Chief Logan State Park**

Park Recreation Center

### **North Bend State Park**

Lodge Renovations

## **West Virginia Army National Guard**

### **Charleston, West Virginia**

Camp Dawson Building 215 Windows and Door Replacements

Camp Dawson Rappel Tower Renovation

Camp Dawson Cottage Renovations

Camp Dawson Airfield Support Facilities

Camp Dawson Structural Repairs

Kenova Vehicle Exhaust HVAC Upgrades

## **City of Parkersburg**

### **Parkersburg, WV**

Old Sumner School Site and Building Evaluation

Emerson New Fire Station Design & Construction Administration

Cover Street New Fire Station Design & Construction Administration

Liberty Street New Fire Station Design

City of Parkersburg Master Planning Design

Engineering Assistance with Boiler I

Downtown Electrical Lighting Design

## **City of Vienna**

### **Vienna, WV**

New Building Addition for Police Phase 1&2

Police Department Redesign

New Senior Center Addition

Police Station Generator Renovation

## **Vienna Volunteer Fire Department**

### **Vienna, WV**

Vienna Volunteer Fire Station Addition

## **Parking Lots**

### **Healthcare**

Camden Clark Liotti Lot

Camden Clark Campus Parking Study

Camden Clark North Tower Parking Lot

Camden Clark Ann Street Parking Renovation

Camden Clark Emergency Room Parking

St. Joseph Parking Garage Assessment

Stonewall Jackson Hospital Parking Layout

Cabell Huntington Hospital Parking Garage

### **Commercial**

Holiday Inn Express Parking Lot Survey

Emerson Square Parking Addition

Broughton Commercial Property Parking

Vienna Radio Station Parking Lot Repairs

### **Education**

WVCC Parking Lot Renovations

Marietta College 6th and Putnam Parking

WVUP Parking Lot Layout

WVUP ATC Parking Addition

WVUP Main Building Parking Addition

WVUP Caperton Parking Lot Repavement

Wood County Emerson Elementary Parking Lot

OU Proctorville Campus Site Plan

Ohio University Parking Lot Survey

Ohio University Boyd Hall Parking Garage Lighting Renovation

### **Private**

Athens Masonic Lodge Lot Expansion

Bowling and Dunn Phase 1 Parking Lot

United Church Homes Harmar Place Parking

IHeart Media Parking Lot Repairs

Leavitt Funeral Home Family Center Parking

Leavitt Funeral Home Parking Lot Repairs

Belpre Furniture Avery Street Parking

### **Civic**

State of WV Parking Garage

Ritchie County Library Parking Lot Study

City of Vienna Senior Center Parking Lot

Marietta City Parking

Harmar Place Parking





# MEIGS COUNTY COMMISSION

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# TRANSPORTATION HUB

## PROJECT SPECS:

PROPOSED BUDGET  
\$3.8 MILLION

SQUARE FOOTAGE  
15,430 SF

DESIGN COMPLETION  
EST. MARCH 2022

CONSTRUCTION COMPLETION  
EST. FALL 2022

Meigs County Commission has requested Pickering Associates to provide design drawings and a bid package for the new Transportation Hub. The building will be a one-story pre-engineered metal building (PEMB) of approximately 15,430 square feet. There will be vehicle bays in the middle with office areas at each end. The building will be located on the old Veteran's Hospital site. Pickering Associates will also handle the public bidding process as well as limited construction administration.

## SERVICES PROVIDED

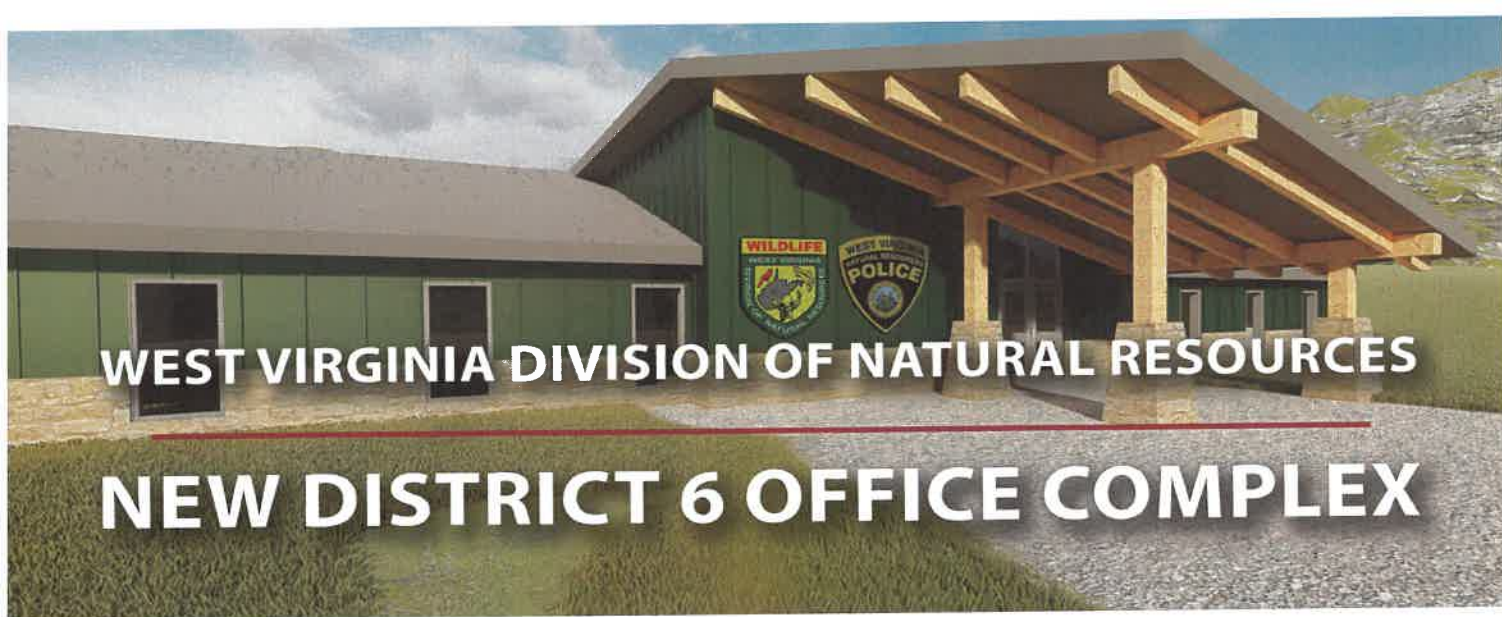
ARCHITECTURE  
CIVIL  
ELECTRICAL  
MECHANICAL  
STRUCTURAL  
SURVEYING  
PIPING  
CONSTRUCTION MANAGEMENT  
PROJECT MANAGEMENT

## CLIENT CONTACT

PERRY VARNADOE  
DIRECTOR  
P) 740.992.3034  
E) DIRECTOR@MEIGSCOUNTYOHIO.COM







## PROJECT SPECS:

### PROJECT COST

\$4,616,000

### SQUARE FOOTAGE

8,966 SF OFFICE BLDG

7,827 SF STORAGE BLDG

### DESIGN COMPLETION

SEPTEMBER 2020

### CONSTRUCTION COMPLETION

EST - EARLY 2022

## SERVICES PROVIDED

CIVIL  
STRUCTURE  
ARCHITECTURE  
PLUMBING  
MECHANICAL  
ELECTRICAL  
LANDSCAPE  
SURVEYING  
CONSTRUCTION ADMINISTRATION  
BIM DESIGN  
PROJECT MANAGEMENT

## CLIENT CONTACT

BRAD LESLIE  
CHIEF ENGINEER  
P) (304) 558-2764  
E) BRAD.S.LESLIE@WV.GOV

Pickering Associates worked with the West Virginia Division of Natural Resources (WVDNR) to preform Architectural and Engineering design services for developing a 64-acre site along Emerson Avenue in Parkersburg, W.Va. The WVDNR decided to relocate their existing District 6 office operations to a new location that would better accommodate their current space needs. The project consisted of complete site development and Design for 2 new building structures, an office building and a lab/storage building.

The new office building was designed for Wildlife, Law Enforcement and DEP relocation. The building was 8,966 SF and included 28 offices, a large conference/meeting room, public entrance/lobby, restrooms, staff areas, and miscellaneous support spaces. The storage building was designed as a metal building structure with an 18'-8" eave height. It included 7,827 SF of space and consisted of areas for a fish lab, a game workroom, a shop area, a walk-in evidence freezer, and five bays for equipment and vehicle storage. The buildings were designed to meet the functional programming and needs for District 6 as well as considerations for future growth. The exterior design included materials that were easy to maintain and colors that fit within the DNR's outdoor image. Pickering also coordinated all utilities to the new site, a new entrance and road off Emerson Avenue, a new address to the site, and site grading and retaining walls for the challenging site. The project construction began in the spring of 2021 and be complete early 2022.





## PROJECT SPECS:

PROJECT COST  
EST \$3.4 MILLION

SQUARE FOOTAGE  
26,288 SF

DESIGN COMPLETION  
APRIL 2020

CONSTRUCTION COMPLETION  
EST - EARLY 2022

## SERVICES PROVIDED

ARCHITECTURE  
BIM DESIGN  
CIVIL  
LANDSCAPE ARCHITECTURE  
STRUCTURAL  
MECHANICAL  
ELECTRICAL  
PLUMBING  
PROJECT MANAGEMENT  
CONSTRUCTION ADMINISTRATION

## CLIENT CONTACT

BRAD LESLIE  
CHIEF ENGINEER  
P) (304) 558-2764  
E) BRAD.S.LESLIE@WV.GOV

Pickering Associates worked with the West Virginia Division of Natural Resources (WVDNR) to perform design services for redecorating and renovating the North Bend State Park Lodge in Cairo, West Virginia. The project includes replacement of the existing membrane roofing system (approximately 16,000 SF), total ADA upgrades, modifications to improve the exterior facade and landscaping, as well as design of a pergola structure at the existing outdoor dining area.

Interior improvements include: Window replacement and addition of new window locations, door replacement and access control, new flooring throughout the building, toilet room upgrades, wall and ceiling finish replacement, plumbing fixture replacement, water heater replacement, new LED lighting throughout, addition of a fire alarm system, replacement of kitchen hood system, replacement of PTAC units in guest rooms, new mechanical system in dining room and lobby areas to replace existing PTAC units, add HVAC/fresh air to existing corridor spaces, addition of a standby generator, and material, color & furniture selection.

Virtually every interior and exterior feature will be replaced or improved to create a comfortable and modern lodge.





# STATE OF WEST VIRGINIA

# GOVERNOR'S MANSION EXTERIOR ENVELOPE RENOVATIONS

## PROJECT SPECS:

PROJECT COST

\$451,125

SQUARE FOOTAGE

VARIOUS

DESIGN COMPLETION

JUNE 2020

CONSTRUCTION COMPLETION

MARCH 2021

## SERVICES PROVIDED

ARCHITECTURE

STRUCTURAL

CONSTRUCTION MANAGEMENT

PROJECT MANAGEMENT

## CLIENT CONTACT

SCOT R. CASDORPH, P.E.

ARCHITECTURE & ENGINEERING MANAGER

P) 304-957-7145

E) SCOT.R.CASDORPH@WV.GOV

This project was completed in two phases.

Phase 1 was to inspect and evaluate the exterior walls, columns, porches, downspouts, gutters and roofs for the main house, kitchen addition and garage addition.

Pickering Associates used a drone equipped with a camera in order to obtain pictures of brick masonry walls for review and inspection. Pickering also performed a 3D scan of the main flat roof to determine the extent of the center low as well as a thermal camera and 3D scan of the inside to determine the source of the interior leaks. After the evaluation was complete a report was issued to the owner with the findings and a detailed cost estimate for the repairs.

Phase 2 included the design documents for the exterior renovations and re-roofing of the building. Pickering submitted the project for review by WV State Historic Preservation Office. The Project was approved by SHPO. In addition, Pickering presented the project to the Capitol Building Commission; the CBC also approved the project.

Pickering Associates also provided Construction Administration for owner, including weekly site visits and reports.







# WASHINGTON COUNTY COMMISSIONERS BUILDING RENOVATIONS

## PROJECT SPECS:

PROPOSED BUDGET  
\$1 MILLION

SQUARE FOOTAGE  
5,825 SF / 33,908 SF

DESIGN COMPLETION  
PROJECTED DECEMBER 2021

CONSTRUCTION COMPLETION  
TBD

## SERVICES PROVIDED

ARCHITECTURE  
BIM DESIGN  
ELECTRICAL  
MECHANICAL  
PLUMBING  
CONSTRUCTION MANAGEMENT  
PROJECT MANAGEMENT

## CLIENT CONTACT

FLITE FREIMANN  
DIRECTOR  
P) (740) 434-0763

The Washington County Commissioners are renovating existing buildings at 202 and 204 Davis Avenue in Marietta, Ohio for consolidation of offices for Washington County Department of Job and Family Services and the County's Children Services Board. The building at 202 Davis Avenue is a one-story wood structure with approximately 5,825 SF of space. The building at 204 Davis Avenue is a two-story brick structure with approximately 16,420 SF of space on the lower level and 17,490 SF on the first floor for a total building area of 33,910 SF.

Anticipated renovations for the 202 Davis Avenue building include a new ADA entrance and access ramp, development of new ADA parking spaces, office modifications, and new ADA accessible restrooms. Alternates will also be designed and included for replacement of all first-floor interior finishes and replacement of light fixtures with new LED fixtures.

The renovations for the 204 Davis Avenue building include build-out of approximately 3,080 SF of existing unfinished shell-space on the lower level for additional offices, modifications to the upper level for additional offices, a new metal roof, redesign of the current HVAC systems, New LED lighting, kitchen renovations and overall interior finish upgrades.

Pickering had previously completed a consolidation study for the client to understand the building programming, layout, and a preliminary estimate of probable construction costs for the project. The project budget is approximately \$1M.



# EASTERN MILLWRIGHT REGIONAL COUNCIL OFFICE RENOVATION

## PROJECT SPECS:

PROJECT BUDGET  
\$1M

SQUARE FOOTAGE  
2,800 SF

DESIGN COMPLETION  
MARCH 2020

CONSTRUCTION COMPLETION  
NOVEMBER 2020

## SERVICES PROVIDED

ARCHITECTURE  
CIVIL  
ELECTRICAL  
MECHANICAL  
STRUCTURAL  
SURVEYING  
PLUMBING  
CONSTRUCTION MANAGEMENT

## CLIENT CONTACT

ROBERT LOUBIER  
EXECUTIVE SECRETARY-TREASURER  
P) (508) 283-5552  
E) RLOUBIER@EASTERNMILLWRIGHTS.COM

The Eastern Millwright Regional Council partnered with Pickering Associates to renovate approximately 2,800 SF of office and classroom space in their existing facility in Parkersburg, W.Va.

The existing building was a pre-manufactured metal building structure and renovations included reconfiguring the existing space to incorporate a reception/waiting area, three offices, a conference room for approximately twelve people, a staff breakroom/kitchenette, ADA restrooms, and storage. The classroom area was modified to include one classroom, ADA restroom(s), and a student lunch area. New interior finishes were incorporated in the renovation and a new HVAC unit(s) was provided for the space.

Minor exterior renovations included the addition of a new entrance canopy at the main entrance, adding a new door to be used as the main entrance to the office area, addition of exterior windows in the office/classroom areas, and new entrance pads and sidewalks that meet ADA requirements.

Upgrades to the exterior materials of the office portion of the building included new metal siding and adding a stone/brick accent.







## PROJECT SPECS:

PROJECT COST  
\$1,036,400

SQUARE FOOTAGE  
33,902

DESIGN COMPLETION  
JULY 2017

CONSTRUCTION COMPLETION  
JANUARY 2018

## SERVICES PROVIDED

ARCHITECTURE  
CIVIL  
ELECTRICAL  
MECHANICAL  
STRUCTURAL  
CONSTRUCTION MANAGEMENT  
PROJECT MANAGEMENT

## CLIENT CONTACT

BRIAN E. RAITZ  
DIRECTOR  
(304) 420-4587 xt. 501  
RAITZB@PARK.LIB.WV.US

The Parkersburg and Wood County Library hired Pickering Associates to perform renovations to their Emerson Branch location. The existing building is a two-story structure that was built circa 1976.

Various updates and renovations were made to the facility including a new public entrance (canopy and vestibule) on the Northeast side of the building. The new entrance provides a better public access into the building. Project also included interior modifications on the upper level to accommodate the new entrance. In addition, Pickering also designed a new children's area to the library. This area allows for the children to explore and have a section all to their own. Additional upgrades made to the facility included a new circulation desk/office area, minor site/parking lot modifications as required for new entrance, upper level HVAC modifications to the existing HVAC system, new acoustical ceilings and lighting for the upper level of the building, and minor lower level renovations to include removal of low wall in stack area and the addition of a new staff desk.







# OHIO DEPARTMENT OF TRANSPORTATION

## FULL SERVICE FACILITY

### WASHINGTON, VINTON, & MONROE

#### PROJECT SPECS:

PROJECT COST  
\$8M-10M/PROJECT

SQUARE FOOTAGE  
N/A

DESIGN COMPLETION  
APRIL 2018

CONSTRUCTION COMPLETION  
SPRING 2020

#### SERVICES PROVIDED

ARCHITECTURE  
CIVIL  
ELECTRICAL  
MECHANICAL  
STRUCTURAL  
CONSTRUCTION MANAGEMENT

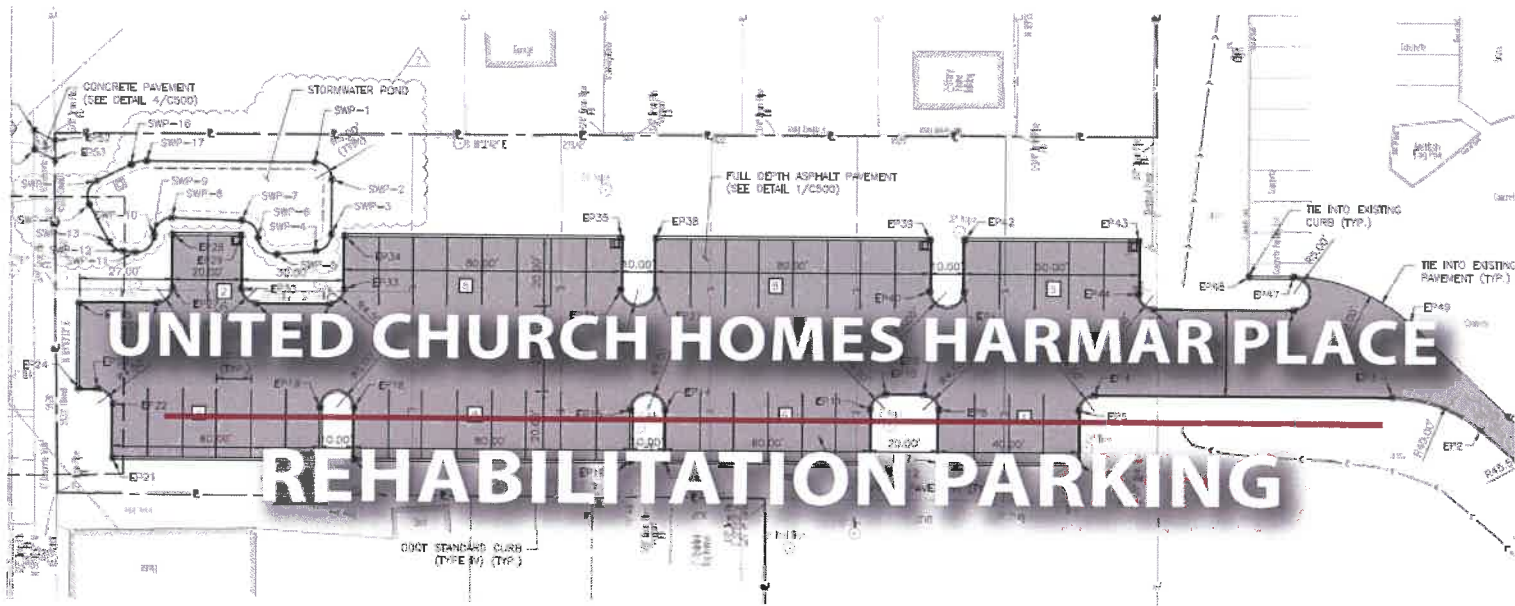
#### CLIENT CONTACT

DWIGHT NEELY, PROGRAM ADMINISTRATOR  
ODOT STATEWIDE FACILITIES OPERATIONS  
P) (614) 466- 4108  
E) DWIGHT.NEELY@DOT.OHIO.GOV

Pickering Associates worked with the Ohio Department of Transportation and OFCC on Full-Service Maintenance Facilities in Washington, Vinton, and Monroe Counties in Southeastern Ohio. These facilities included a truck storage building with an administrative section and a mechanical services section, cold storage, salt storage and material storage structures, an 8,000 gallon above ground fuel storage tank, a vehicle wash bay, a decanting area, and a brine/calcium system. Two of the projects were located at existing DOT sites and included demolition of existing structures, the third site was a new build. Also included in these projects was the renovation of an existing maintenance building to be converted into the District's testing lab facility.

These projects required that a Program of Requirements (POR) be developed in close conjunction with ODOT to determine the requirements for each facility. The facilities required site circulation for all types and sizes of trucks and equipment, to ensure maneuverability throughout the site. The projects included separate bid packages for each structure to aid in the permitting process. Additionally, the sites required a secure utility fence surrounding the entire property and the installation of two automated gates and two man gates at each site for entrance onto the facility.

Our team provided full architectural, mechanical, electrical, plumbing, structural, and civil engineering design as well as environmental engineering, surveying, and construction administration services. We managed the construction photography services and quality assurance & testing services during construction.



## PROJECT SPECS:

PROJECT COST  
PRIVATE

SQUARE FOOTAGE  
22,750 SF

DESIGN COMPLETION  
SEPTEMBER 2018

CONSTRUCTION COMPLETION  
MARCH 2019

## SERVICES PROVIDED

CIVIL  
ELECTRICAL  
PROJECT MANAGEMENT

## CLIENT CONTACT

RICH PONTIUS, AIA  
P) (614) 754-8349  
E) RPONTIUS@THOMASMARKER.COM

Pickering Associates worked closely with Thomas & Marker Construction, the owner representative for United Church Homes, on renovating the existing parking area for Harmar Place Rehabilitation and Extended Care Facility in Marietta, Ohio.

Pickering Associates Civil Team worked closely with the clients on the design of the parking renovations, including developing existing condition plans, demolition plans, site layouts, grading and utility plans. In addition to these plans, the project also required the design of stormwater management practices, where a stormwater pond was used for water quality purposes. Site lighting and all associated underground conduit/cabling was designed within the scope of the project. The package also included site-specific details in regards to pavement, curbing and other stormwater utilities for the new area.





# CAMDEN CLARK MEDICAL CENTER

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## NORTH TOWER PARKING LOT

### PROJECT SPECS:

#### PROJECT BUDGET

\$600,000

#### SQUARE FOOTAGE

51,948 SF

#### DESIGN COMPLETION

MAY 2017

#### CONSTRUCTION COMPLETION

JANUARY 2018

### SERVICES PROVIDED

CIVIL  
ELECTRICAL  
PROJECT MANAGEMENT  
CONSTRUCTION MANAGEMENT

### CLIENT CONTACT

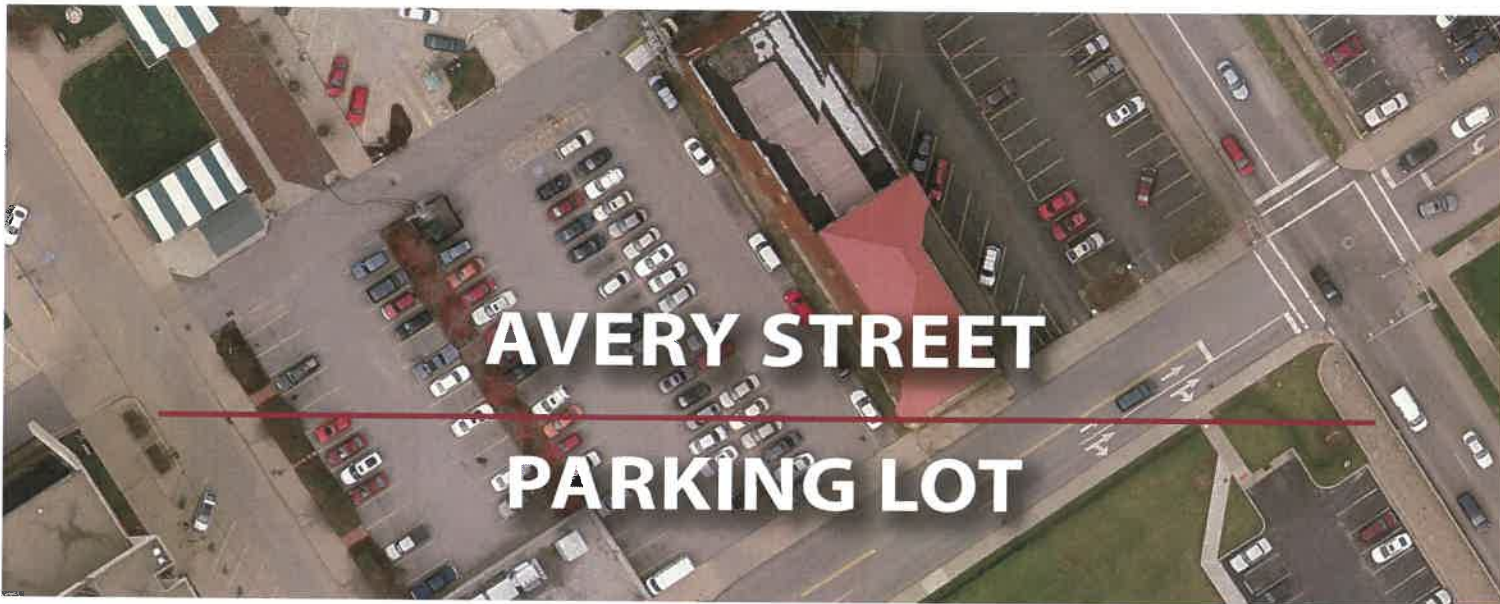
BARRY JUSTICE  
HEAD OF FACILITIES, CAMDEN  
P) (304) 424- 2287  
E) BARRY.JUSTICE@WVUMEDICINE.ORG

Camden Clark Medical Center hired Pickering Associates to reconstruct a portion of the hospital's North Tower Parking Lot. This project included transforming a former United Bank lot into a new parking section, as well as improving the overall flow of traffic throughout the hospital property and restructuring the parking layout. The team also coordinated with the West Virginia DOH to set up traffic flow patterns going in and out of the parking space. This project was meant as a phased approach to renovate the entire lot. When costs allow, the remaining lot will be reworked.

The design required site layout, grading and drainage layout, site utilities, and traffic control plans in coordination with local municipalities. Overall limit of disturbance for the project was 51,948sf (1.19 Acres). Pickering's electrical team was able to design the site lighting for the new parking extension. During construction, Pickering Associates assisted the Client by being their construction representative to answer contractor questions and assist with site observations.







## PROJECT SPECS:

PROJECT BUDGET  
\$5,837

SQUARE FOOTAGE  
8,500 SF

DESIGN COMPLETION  
MARCH 2017

CONSTRUCTION COMPLETION  
SEPTEMBER 2017

A private vendor in the downtown Parkersburg area hired Pickering's services to conduct demolition on an existing building, in order to make space for construction of a new parking lot. Project included the expertise of our Civil team including, site layout, grading and drainage, utilities, sediment and erosion control.

The team also assisted the client in receiving all the necessary approvals for the project, including demolition and building removal. The project was proposed at \$7,700.00, however the team was able to complete the project under budget with the actual cost totaling \$5,837.40.

## SERVICES PROVIDED

CIVIL  
SURVEYING  
CONSTRUCTION MANAGEMENT  
PROJECT MANAGEMENT

The project was completed on September 26, 2017

## CLIENT CONTACT

MARY BETH ALBRIGHT  
P) 304-482-3821  
E) RICKBELPRE@AOL.COM





# PARK CENTER, LLC

## PARKING LOT REPAIRS

### PROJECT SPECS:

PROJECT BUDGET  
\$170,000

SQUARE FOOTAGE  
90,000 SF

DESIGN COMPLETION  
2015

CONSTRUCTION COMPLETION  
2016

### SERVICES PROVIDED

CIVIL  
ELECTRICAL  
SURVEYING  
PROJECT MANAGEMENT

### CLIENT CONTACT

BRAD GLAZER  
  
P) 513-936-4801  
E) BRAD@GLAZER.NET

Pickering Associates was hired by Park Center LLC to repair the parking lot for the American National University located in the Park Shopping Plaza in Parkersburg, West Virginia. The existing concrete parking lot was cracked and did not drain properly.

The project included repairing the cracked concrete of the existing lot before resurfacing with asphalt. Repairs and adjustments to the catch basins and drainage were also incorporated. The team provided all the design development and surveying services for the project. The project scope included topographic surveying of the project area, above and below the ground for utility maintenance. Additionally, the team developed the site grading and drainage, as well as overseeing all of the bidding and contracting requirements.

During construction, additional scope was requested from Pickering to assist with site lighting upgrades.





## PAMELA WEAN, AIA

SENIOR PROJECT ARCHITECT  
PROJECT MANAGER  
BRANCH MANAGER

### BACKGROUND:

#### EDUCATION

FAIRMONT STATE COLLEGE  
B.S., ARCHITECTURAL TECHNOLOGY

FAIRMONT STATE COLLEGE  
ASSOC. OF APPLIED SCIENCE - INTERIOR DESIGN

#### LICENSES

PROFESSIONAL ARCHITECT  
W.VA. & OHIO

#### CERTIFICATIONS

BUILDING CODE PLANS EXAMINER  
WV STATE FIRE MARSHAL

#### YEARS EXPERIENCE

35 YEARS

- Project Manager for WVANG Camp Dawson Rappel Tower Support Building Renovation
- Project Manager for WVANG Camp Dawson Bldg 215 Windows and Doors Replacement
- Project Manager for WVANG Camp Dawson Cottage Renovations
- Project Manager for WVANG Camp Dawson Bldg 215 Medical Wing Renovations
- Project Architect for the design of renovations for the Lodge at North Bend State Park.
- Project Architect for renovations of the Historic Ritchie Courthouse in Harrisville, W.Va.
- Project Architect for the design and construction of the new Franklin Elementary School in Franklin, W.Va.
- Project Architect for the design and construction of the new East Fairmont Middle School in Fairmont, W.Va.
- Project Architect for the design of renovations at the Fairmont Senior High School in Fairmont, W.Va.
- Project Architect for the design and construction of the Marion County Board of Education Office in Fairmont, W.Va.
- Project Architect for the design and construction of renovations to Immaculate Conception Church in Clarksburg, W.Va.
- Project Architect for the design and construction of the Star Furniture Store at University Town Center in Morgantown, W.Va.
- Project Architect for the design and construction for an addition and renovations at Simpson Elementary School in Bridgeport, W.Va.

“ALWAYS BE A FIRST-RATE  
VERSION OF YOURSELF  
INSTEAD OF A SEC-  
OND-RATE VERSION OF  
SOMEBODY ELSE.”

Judy Garland





## ERIC SMITH, PE

DEPARTMENT MANAGER  
STRUCTURAL ENGINEER

### BACKGROUND:

#### EDUCATION

MARSHALL UNIVERSITY  
M.S. ENGINEERING MANAGEMENT  
WEST VIRGINIA UNIVERSITY  
B.S. CIVIL ENGINEERING

#### LICENSES

PROFESSIONAL ENGINEER  
W.VA. & OHIO

#### YEARS EXPERIENCE

14 YEARS

- Structural Engineer on Eureka Hunter Pipeline, L.L.C. Low Water Crossing.
- Civil Engineer on several projects for the City of Marietta.
- Generated detailed engineering drawings, quantities, and material estimates for bridge replacements for various counties in Ohio.
- Reviewed drawing designed for The Point Commercial Park for Lawrence Economic Development Corporation.
- Reviewed structural drawings for a new addition of the Holzer Clinic and evaluated adequacy of the structural members and connections.
- Senior Project Manager and Structural Engineer of Record for Catwalk repairs at Ohio University in Athens, Ohio.
- Structural Engineer of Record for NESHAP improvements at Eramet Marietta, Inc.
- Structural Engineer of Record for the Ohio Department of Transportation Facility of Washington County, Ohio.
- City of Marietta City Hall Renovations, Marietta, Ohio.
- City of Marietta Wastewater Treatment Plant Renovations, Marietta, Ohio.
- Marietta City Armory Renovations, Marietta, Ohio.
- Bridge Project for Orion.
- General Projects for Local Industrial Plants.
- Roof and Elevator Project for Christ United Methodist Church Marietta, Ohio.

“PERFECTION IS NOT ATTAINABLE, BUT IF WE CHASE PERFECTION WE CAN CATCH EXCELLENCE.”

Vince Lombardi



# SPENCER KIMBLE, P.E.

CIVIL ENGINEERING DEPARTMENT MANAGER  
PROJECT MANAGER  
CIVIL ENGINEER

## BACKGROUND:

### EDUCATION

MARSHALL UNIVERSITY  
M.S. ENGINEERING MANAGEMENT

WEST VIRGINIA UNIVERSITY  
B.S. CIVIL ENGINEERING

### LICENSES

PROFESSIONAL ENGINEER  
W.VA., OHIO

### YEARS EXPERIENCE

14 YEARS

- Civil Engineer for approximately 3,925 linear foot waterline and meter replacement in Devola, Ohio.
- Civil Engineer for approximately 2 miles of new waterline and sewer line installation in Williamstown, W.Va.
- Civil Engineer for approximately 4,600 linear foot of waterline and meter replacement in Marietta, Ohio.
- Project Manager and Civil Engineer for over 40 horizontal drilling locations throughout W.Va. and Ohio.
- Construction manager for multiple oil and gas projects throughout Ohio and West Virginia.
- Lead Civil Engineer for the design of \$1.8M physical therapy administrative building on Parkersburg, West Virginia.
- Lead Civil Engineer for the design of two medical office buildings totaling approximately 30,000 SF near the traffic circle in Parkersburg, W.Va.
- Lead Civil Engineer for renovation and reconstruction of a caustic tank loading/unloading facility at a local chemical plant.
- Lead Civil Engineer for construction of an mobile tank farm at a local chemical plant.
- Civil Engineer for three new \$8M ODOT Full Service Maintenance Facilities state DOT operations.
- Civil Engineer for Phase 1 and 2 of the Larry Lang First Colony Development.
- Civil Engineer for a new subdivision in Marietta, Ohio.
- Civil Engineer for the addition of a new Chiller Plant to a hospital in Huntington, W.Va.
- Civil Engineer for the renovations to several existing parking lots for a hospital in Parkersburg, W.Va.

“A SHIP IN PORT IS SAFE,  
BUT THAT IS NOT WHAT  
SHIPS ARE FOR. SAIL OUT  
TO SEA AND DO NEW  
THINGS.”

Rear Admiral Grace Hopper





## JEFFREY HOSEK, P.E. LEED AP

MECHANICAL ENGINEER  
LEED PROJECT ENGINEER  
MECHANICAL ENGINEERING DEPARTMENT MANAGER

### BACKGROUND:

#### EDUCATION

UNIVERSITY OF AKRON  
B.S. MECHANICAL ENGINEERING

#### LICENSES

PROFESSIONAL ENGINEER  
W.VA., OHIO, KY., PA., LA., VA., MINN.  
LEED AP (BD&C)

#### YEARS EXPERIENCE

21 YEARS

- LEED Commissioning Project Manager on a design/build project for Washington Electric Cooperative in Marietta, Ohio.
- LEED Commissioning Project Manager for Kent State University which included a complete renovation to the fine arts building.
- LEED Mechanical engineer for a new 500,000 square foot distribution center and administration building for Honda American Motors.
- LEED Project Manager for converting a downtown Columbus, Ohio fire station into a local family health center.
- Mechanical Engineer for a new FBI field office in Cleveland, Ohio.
- Mechanical engineer for a new two story annex to the Vienna Volunteer Fire Department in Vienna, West Virginia.
- Mechanical Engineer of record for the design of a new \$25M high-rise dormitory at Glenville State College, in Glenville, W.Va.
- Project Manager performing an intense study to assess redundant cooling to Ohio University's Computer Center in Athens, Ohio.
- Lead Mechanical Engineer for an area of the hospital to be leased by a Physical Therapy provider.
- Project Manager and Mechanical Engineer for a new medical office building for O'Bleness Hospital in Athens, Ohio.

SOMETIMES THE QUESTIONS ARE COMPLICATED AND THE ANSWERS ARE SIMPLE.

Dr. Seuss



# MARK MOORE, P.E.

ELECTRICAL ENGINEER

## BACKGROUND:

### EDUCATION

WEST VIRGINIA UNIVERSITY INSTITUTE OF  
TECHNOLOGY  
B.S. ELECTRICAL ENGINEERING

### LICENSES

PROFESSIONAL ENGINEER  
WV, MD

### YEARS EXPERIENCE

18 YEARS

- Electrical Engineer on WVANG Eleanor Armed Forces Center in Red House, W.Va.
- Electrical Engineer on WVANG Kenova Shop Vehicle Exhaust in Kenova, W.Va.
- Electrical Engineer on WVANG Camp Dawson Rappel Tower in Kingwood, W.Va.
- Electrical Engineer for Randolph County Development Authority at Armstrong Manufacturing in Beverly, WV.
- Electrical Engineer for a Commercialization Station for the City of Bluefield, W.Va.
- Electrical Engineer for upgrades and installation of a new building complex that allows for Fermentation, Chiller Relocation in Maxwellton, West Virginia.
- Electrical Engineer for HVAC renovations for Cabell Huntington Hospital located in Huntington, W.Va.
- Electrical Engineer for Ona Transmitting Station Electrical Study for WSAZ television station located in Charleston, W.Va.
- Electrical Engineer for renovations made at the Memorial EP Lab Charleston Area Medical Center in Charleston, W.Va.
- Electrical Engineer for renovations of the Wound Care Clinic at Cabell Huntington Hospital in conjunction with Ed Tucker Architects, in Huntington W.Va.
- Electrical Engineer for phase 2 renovations for the new Music Therapy program facility at Marietta College in Marietta, Ohio.
- Prior to joining Pickering Associates was an Electrical Engineer for Boiler replacement and renovations project for the West Virginia Capital Complex.

“SUCCESS IS NO ACCIDENT.  
IT IS HARD WORK, PER-  
SEVERANCE, LEARNING,  
STUDYING, SACRIFICE  
AND MOST OF ALL, LOVE  
OF WHAT YOU ARE DOING  
OR LEARNING TO DO”

Pele



## DAVID BOGGS, P.E.

EXECUTIVE VICE PRESIDENT OF DESIGN  
SENIOR MECHANICAL ENGINEER,  
SENIOR PLUMBING ENGINEER

### BACKGROUND:

#### EDUCATION

MARSHALL UNIVERSITY  
M.S. ENGINEERING MANAGEMENT

VIRGINIA TECH.  
B.S. MECHANICAL ENGINEERING

#### LICENSES

PROFESSIONAL ENGINEER  
W.VA. & OHIO

#### YEARS EXPERIENCE

23 YEARS

- Project Manager and Plumbing Engineer of record for the MEP services on a \$25MM high-rise dormitory in Glenville, W.Va.
- Project Manager and Plumbing Engineer of record for a dual boiler system replacement to a school in Parkersburg, W.Va.
- Project Manager and Plumbing Engineer of record for a potable water system repair in an elementary school in Vienna, W.Va.
- Project Manager for the conversion of a multi-unit HVAC system into a more efficient single unit system on a university campus in Parkersburg, W.Va.
- Project Manager and Lead Mechanical/Plumbing Engineer for multiple dormitory bathroom renovation projects at a college in Marietta, Ohio.
- Project Manager and Lead Mechanical Engineer for multiple projects at Ohio University in Athens, Ohio.
- Lead Mechanical/Plumbing Engineer of record for a new \$7MM medical office facility in Parkersburg, West Virginia.
- Lead Mechanical/Plumbing Engineer of record for a \$1MM medical/dental office facility in Parkersburg, West Virginia.
- Lead Mechanical/Plumbing Engineer of record on the design of a new science facility on a university campus in Vienna, W.Va.
- Lead Plumbing Engineer of record for a new 5,400 sq. ft. medical office building located in Belpre, Ohio.
- Lead Mechanical/Plumbing Engineer for a new medical facility located in Marietta, Ohio.

“DETERMINE THAT THE  
THING CAN AND SHALL  
BE DONE, AND THEN WE  
SHALL FIND THE WAY.”

Abraham Lincoln





## SEAN G. SIMON, AIA, NCARB

BRANCH MANAGER  
SENIOR CONSTRUCTION ADMINISTRATOR  
PROJECT ARCHITECT  
COST ESTIMATING  
QUALITY REVIEW OF FINAL BID PACKAGES

### BACKGROUND:

#### EDUCATION

CONSTRUCTION SPECIFICATIONS INSTITUTE  
CONSTRUCTION DOCUMENT TECHNOLOGIST

UNIVERSITY OF TENNESSEE  
PROFESSIONAL BACHELOR OF ARCHITECTURE

#### LICENSES

PROFESSIONAL ARCHITECT  
WV

YEARS EXPERIENCE  
29 YEARS

“QUALITY IS NOT AN ACT,  
IT IS A HABIT.”

Aristotle

- Project Architect for WV Governor’s Mansion exterior evaluation and renovations.
- Project Architect for WV State Tax and Revenue Building Renovations.
- Project Architect for Mathiasis/Baker Fire Station.
- Project Architect for USDA Offices in Moorefield, WV.
- Project Architect for South Branch Cinema 6. This project included a 6 screen movie theater, which included 3 different theater sizes and a total of 800 seats.
- Project Architect for over 10 different banking facilities located throughout Virginia and West Virginia.
- Project Architect for a one story facility for the Beckley State Police/ Department of Motor Vehicle.
- Project Architect for a new Urgent Care facility in Moorefield, W.Va.
- Project Architect for the Monumental sign for Robert C. Byrd Courthouse in Charleston, W.Va.
- Project Architect for a renovation project for the Social Security and Department of Labor Office in Parkersburg, W.Va.
- Project Architect for construction a new vet clinic for the Lost River Vet Clinic.
- Project Architect for the construction of the original Eastern Community College.
- Project Architect for the construction of an 8,400 sf facility for the Moorefield National Guard Armory.
- Project Architect for an office headquarter design that was 2 stories at 35,000 sf and designed for a future 3rd floor.
- Project Manager for the replacement of a Linear Accelerator at Camden Clark.



# WILLIAM SHOWALTER, P.S.

SURVEYING DEPARTMENT MANAGER  
PROFESSIONAL SURVEYOR

## BACKGROUND:

### EDUCATION

OHIO UNIVERSITY  
B.S. CIVIL ENGINEERING

### LICENSES

PROFESSIONAL SURVEYOR  
WV [REDACTED] / OH [REDACTED]

### YEARS EXPERIENCE

22 YEARS

- Lead Surveyor for Ohio Department of Transportation, Monroe Full Service Maintenance Facility.
- Lead Surveyor for Ohio Department of Transportation, Washington Full Service Maintenance Facility.
- Lead Surveyor for Ohio University Steam Plant Line Expansion project.
- Lead Surveyor for City of Marietta Green Street Widening Project.
- Lead Surveyor on City of Vienna Water Tanks Renovation Project, Vienna, W.Va.
- Lead Surveyor for Mid Ohio Valley Technology Institute renovation and addition project in Saint Marys, W.Va.
- Lead Surveyor on City of Vienna Water Tanks Renovation Project, Vienna, W.Va.
- Lead Surveyor for Broughton Commercial Properties Complex 1, 2 & 3 Development.
- Lead Surveyor for Miller Addition to Devola, Ohio.
- Lead Surveyor for 1st Colony Center Addition to Marietta
- Lead Surveyor for Tyler County, WV County Route 18/4 Widening Project.
- Lead Surveyor for Marshall County, WV County Route 7/4 Bridge Replacement Project.
- Lead Surveyor for Marion County, WV County Route 6/1 Widening Project.
- Lead Surveyor for Marion County, WV County Route 3/3 Widening Project.
- Lead Surveyor for Tyler County, WV County Route 42 Bridge Project.
- Lead Surveyor for City of Marietta State Route 60 Widening Project.

“WE ALL LIVE UNDER THE SAME SKY, BUT WE DON'T ALL HAVE THE SAME HORIZON.”

Konrad Adenaur



# REFERENCES



**City of Parkersburg**  
Parkersburg, W.Va.

Tom Joyce, Mayor of Parkersburg  
(P) (304) 464-5282



**City of Marietta**  
Marietta, OH

Joseph Tucker, P.E., City Engineer  
(P) (740) 373-5495  
(E) josephtucker@mariettaoh.net



**City of Vienna**  
Vienna, W.Va.

Randall Rapp, Mayor of Vienna  
(P) (304) 295-5070  
(E) rcrapp@suddenlink.net



**Randolph County Development Authority**  
Elkins, WV

Robert L. Morris, Jr., Executive Director  
(P) (304) 637-0803  
(E) ROBBIE@RCDA.ORG



**West Virginia General Services**

**State of WV General Services**  
Charleston, WV

Scot Casdorff, PE  
Architecture & Engineering Manager  
(P) (304) 957-7145

**Washington County Department of Jobs and Family Service**  
Marietta, Ohio

Flite Freimann, Director  
(P) (740) 434-0763



**ADDENDUM ACKNOWLEDGEMENT FORM**  
**SOLICITATION NO.: CEOI PTR2200000001**

**Instructions:** Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

**Acknowledgment:** I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

**Addendum Numbers Received:**

(Check the box next to each addendum received)

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6  |
| <input type="checkbox"/> Addendum No. 2            | <input type="checkbox"/> Addendum No. 7  |
| <input type="checkbox"/> Addendum No. 3            | <input type="checkbox"/> Addendum No. 8  |
| <input type="checkbox"/> Addendum No. 4            | <input type="checkbox"/> Addendum No. 9  |
| <input type="checkbox"/> Addendum No. 5            | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may cause for rejection of this bid. I further understand that that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Pickering Associates

\_\_\_\_\_  
Company  
  
\_\_\_\_\_  
Authorized Signature

12/20/21

\_\_\_\_\_  
Date


NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.

**DESIGNATED CONTACT:** Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

Traci Stotts, AIA / VP of Marketing  
\_\_\_\_\_  
(Name, Title)  
Traci Stotts, AIA / VP of Marketing  
\_\_\_\_\_  
(Printed Name and Title)  
11283 Emerson Avenue, Parkersburg, WV 26104  
\_\_\_\_\_  
(Address)  
(304) 464-5305 / (304) 464-4428  
\_\_\_\_\_  
(Phone Number) / (Fax Number)  
tstotts@pickeringusa.com  
\_\_\_\_\_  
(email address)

**CERTIFICATION AND SIGNATURE:** By signing below, or submitting documentation through wvOASIS, I certify that: I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

*By signing below, I further certify that I understand this Contract is subject to the provisions of West Virginia Code § 5A-3-62, which automatically voids certain contract clauses that violate State law.*

Pickering Associates  
\_\_\_\_\_  
(Company)  
 Traci Stotts, AIA / VP of Marketing  
\_\_\_\_\_  
(Authorized Signature) (Representative Name, Title)

Traci Stotts, AIA / VP of Marketing  
\_\_\_\_\_  
(Printed Name and Title of Authorized Representative)

12/20/2021  
\_\_\_\_\_  
(Date)

(304) 464-5305 / (304) 464-4428  
\_\_\_\_\_  
(Phone Number) (Fax Number)

**EXPRESSION OF INTEREST**  
**Mountain Transit Authority Upgrade and Expansion**

**BID FORM #1**

**BID FORM – SUBMITTED WITH BID**

**CERTIFICATION OF PRIMARY PARTICIPANT REGARDING  
DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS**

The Primary Participant (applicant for an FTA grant or cooperative agreement, or potential contractor for a major third party contract),  
Pickering Associates (COMPANY NAME) certifies to the best of its knowledge and belief, that it and its principals:

1. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
2. Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.
3. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (2) of this certification; and
4. Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default.

If the primary participant (applicant for an FTA grant, or cooperative agreement, or potential third party contractor) is unable to certify to any of the statements in this certification, the participant shall attach an explanation to this certification.)

THE PRIMARY PARTICIPANT (APPLICANT FOR AN FTA GRANT OR COOPERATIVE AGREEMENT, OR POTENTIAL CONTRACTOR FOR A MAJOR THIRD PARTY CONTRACT),

Traci Stotts, CERTIFIES OR AFFIRMS THE TRUTHFULNESS AND ACCURACY OF THE CONTENTS OF THE STATEMENTS SUBMITTED ON OR WITH THIS CERTIFICATION AND UNDERSTANDS THAT THE PROVISIONS OF 31 U.S.C. SECTIONS 3801 ET SEQ. ARE APPLICABLE THERETO.



VP of Marketing

Signature and Title of Authorized Official



**EXPRESSION OF INTEREST**  
**Mountain Transit Authority Upgrade and Expansion**

**BID FORM #2**  
**BID FORM – SUBMITTED WITH BID**

**CERTIFICATION OF RESTRICTIONS ON LOBBYING**

The undersigned (Vendor, Contractor) certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid by or on behalf of the undersigned, to any person for influence or attempt to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress regarding the award of a Federal grant, loan (including a line of credit), cooperative agreement, loan guarantee, or loan insurance, or the extension, continuation, renewal, amendment, or modification of any Federal grant, loan (including a line of credit), cooperative agreement, loan guarantee, or loan insurance.
2. If any funds other than Federal appropriated funds have been or will be paid to any person to influence or attempt to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or any employee of a Member of Congress in connection with any application for a Federal grant, loan (including a line of credit), cooperative agreement, loan guarantee, or loan insurance, the undersigned assures that it will complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," Rev. 7-97; and
3. The undersigned understands that the language of this certification shall be included in the award documents for all sub awards at all tiers (including subcontracts, sub grants, sub agreements. and contracts under grants, loans (including a line of credit), cooperative agreements, loan guarantees, and loan insurance.

Undersigned understands that this certification is a material representation of fact upon which reliance is placed by the Federal government and that submission of this certification is a prerequisite for providing a Federal grant, loan (including a line of credit), cooperative agreement, loan guarantee, or loan insurance for a transaction covered by 31 U.S.C. 1352. The undersigned also understands that any person who fails to file a required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The (Vendor, Contractor) Traci Stotts, certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the (Vendor, Contractor) understands and agrees that the provisions of 31 U.S.C. §§ 3801, et seq., apply to this certification and disclosure.

12/20/2021  
Date

  
Authorized Signature

VP of Marketing  
Title

STATE OF WEST VIRGINIA  
Purchasing Division

**PURCHASING AFFIDAVIT**

**CONSTRUCTION CONTRACTS:** Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

**ALL CONTRACTS:** Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

**EXCEPTION:** The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

**DEFINITIONS:**

**"Debt"** means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

**"Employer default"** means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

**"Related party"** means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

**AFFIRMATION:** By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

**WITNESS THE FOLLOWING SIGNATURE:**

Vendor's Name: Pickering Associates

Authorized Signature: *Gracie F. Dotter* Date: 12/20/2021

State of West Virginia

County of Kanawha, to-wit:

Taken, subscribed, and sworn to before me this 20<sup>th</sup> day of December, 2021.

My Commission expires March 15<sup>th</sup>, 2026

**AFFIX SEAL HERE**



**NOTARY PUBLIC**

*Stephanie L. Donahoe*  
Purchasing Affidavit (Revised 01/19/2018)