

Hagerstown Paint and Glass
18136 Oak Ridge Drive
Hagerstown, MD 21740
301-739-4300 | 301-739-0726 | www.hpg-ohd.com

fax

TO:	Department of Administration, Purchasing Division	FROM:	Krista Bibbee
FAX:	304-558-3970	PAGES:	5
PHONE:	304-558-2566	DATE:	5/16/22
RE:	2120 Northwestern Turnpike, Burlington, WV 26710 Project Bid	CC:	

Urgent
 For Review
 Please Comment
 Please Reply
 Please Recycle

Comments:

Vendor Name: Hagerstown Paint and Glass

Buyer: John Estep

Solicitation no: CRFQ 083 DOT2200000157

Bid Opening Date: May 17, 2022

Bid Opening Time: 1:30 PM

Fax Number: 304-558-3970



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ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: CRFO DOT2200000157

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|--|--|
| <input type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input checked="" type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

HAGERSTOWN PAINT & GLASS Co. Inc.
Company

Jim Carpenter
Authorized Signature

5/16/22
Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.

PRICING PAGE - EXHIBIT A
Garage Doors and Door Openers
528074

DISTRICT FIVE HQ - BURLINGTON, WV

Item Number	Quantity	Unit of Measure	Description	Unit Price	Total Item Cost
1	6	EACH	Garage Door that fits 12'x14'2" framed opening	8,352.00	\$ 50,112.00
2	4	EACH	Garage Door that fits 10'x10'3" framed opening	\$4,982.00	\$ 19,928.00
3	3	EACH	Garage Door that fits 12'x10'3" framed opening	\$5,959.00	\$ 17,877.00
4	1	EACH	Garage Door that fits 14'x14'2" framed opening	\$9,769.00	\$ 9,769.00 -
5	1	EACH	Delivery Fee, if Applicable		\$ -
6	1	EACH	Fuel Surcharge, if Applicable		\$ -
Total Bid Amount					\$ 97,686.00

ANTICIPATED LEAD TIME: approx. 17 Weeks

Vendor Information	
Company Name	Hagerstown Paint and Glass
Contract Manager	Sue Carpenter
Address	18136 Oak Ridge Dr. Hagerstown MD 21740
Phone Number	301-739-7300
Email	scarpente@hpg-ohd.com
Signature	<i>Sue Carpenter</i>



**ERIE INSURANCE
PROPERTY & CASUALTY COMPANY
ERIE, PA 16530
LIMITED POWER OF ATTORNEY**

KNOW ALL MEN BY THESE PRESENTS: That ERIE INSURANCE PROPERTY & CASUALTY COMPANY, a corporation duly organized under the laws of the Commonwealth of Pennsylvania, does hereby make, constitute and appoint

----- John M. Bowers, Jeffrey A. Bowers, Crystal M. Heiston, Jason A. Bernard and Crystal L. Eby -----

individually, its true and lawful Attorney-in-Fact, to make, execute, seal and deliver for and on its behalf, and as its act and deed: any and all bonds and undertakings of suretyship,

----- each in a penalty not to exceed the sum of one million dollars (\$1,000,000.00). -----

And to bind ERIE INSURANCE PROPERTY & CASUALTY COMPANY thereby as fully and to the same extent as if such bonds and undertakings and other writings obligatory in the nature thereof were signed by the appropriate officer of ERIE INSURANCE PROPERTY & CASUALTY COMPANY and sealed and attested by one other of such officers, and hereby ratifies and confirms all that its said Attorney(s)-in-Fact may do in pursuance hereof.

The Power of Attorney is granted under and by authority of the following Resolution adopted by the Board of Directors of ERIE INSURANCE PROPERTY & CASUALTY COMPANY on the 11th day of March, 2008, and said Resolution has not been amended or repealed:

"RESOLVED, that the President, or any Senior Vice President or Vice President shall have power and authority to: (a) Appoint Attorney(s)-in-Fact and to authorize them to execute on behalf of the Company, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof, and, (b) Remove any such Attorney-in-Fact at any time and revoke the power and authority given to him; and

RESOLVED, that Attorney(s)-in-Fact shall have power and authority, subject to the terms and limitations of the Power of Attorney issued to them, to execute and deliver on behalf of the Company, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof. The corporate seal is not necessary for the validity of any bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof."

This Limited Power of Attorney is signed and sealed by facsimiles under and by virtue of the following Resolution adopted by the Board of Directors of ERIE INSURANCE PROPERTY & CASUALTY COMPANY on the 18th day of September, 2008, at which a quorum was present and said Resolution has not been amended or repealed:

"RESOLVED, that the signature of Terrence W. Cavanaugh, as President and Chief Executive Officer of the Company, and the Seal of the Company may be affixed by the following facsimiles on any Limited Power of Attorney for the execution of bonds, undertakings, recognizances, contracts and other writings in the nature thereof, and the signature of James J. Tanous, as Secretary of the Company, the Seal of the Company, the signature of Sheila M. Hirsch, as Notary Public, and her Notarial Seal, may also be affixed by the following facsimiles to any certificate or acknowledgment of any such Limited Power of Attorney, and only under such circumstances shall said facsimiles be valid and binding on the Company."

IN WITNESS WHEREOF, ERIE INSURANCE PROPERTY & CASUALTY COMPANY has caused these presents to be signed by its President and Chief Executive Officer, and its corporate seal to be hereto affixed this 3rd day of February, 2011.



Terrence W. Cavanaugh
Terrence W. Cavanaugh
President and Chief Executive Officer

STATE OF PENNSYLVANIA } ss.
COUNTY OF ERIE

On this 3rd day of February, 2011, before me personally came Terrence W. Cavanaugh, to me known, who being by me duly sworn, did depose and say: that he is President and Chief Executive Officer of ERIE INSURANCE PROPERTY & CASUALTY COMPANY, the corporation described in and which executed the above instrument; that he knows the Seal of said corporation; that the Seal affixed to the said instrument is such corporate Seal; that it was so affixed by order of the Board of Directors of said corporation and that he signed his name thereto by like order.



Sheila M. Hirsch
My commission expires June 27, 2016
Notary Public

CERTIFICATE

I, James J. Tanous, Secretary of ERIE INSURANCE PROPERTY & CASUALTY COMPANY, do hereby certify that the original LIMITED POWER OF ATTORNEY, of which the foregoing is a full, true and correct copy, is still in full force and effect as of the date below.



James J. Tanous
James J. Tanous, Secretary

In witness whereof, I have hereunto subscribed my name and affixed corporate Seal of the Company by facsimiles pursuant to the action of the Board of Directors of the Company.

this 16th day of May 20 22

Agency _____
REQ.P.O# _____

BID BOND

KNOW ALL MEN BY THESE PRESENTS, That we, the undersigned, Hagerstown Paint & Glass Co Inc
of Hagerstown Maryland, as Principal, and Erie Insurance Property & Casualty
of Erie Pennsylvania, a corporation organized and existing under the laws of the State of PA
Company with its principal office in the City of Erie as Surety, are held and firmly bound unto the State
of West Virginia, as Obligees, in the penal sum of Four Thousand nine hundred (\$ 4,900.00) for the payment of which,
well and truly to be made, we jointly and severally bind ourselves, our heirs, administrators, executors, successors and assigns.

The Condition of the above obligation is such that whereas the Principal has submitted to the Purchasing Section of the
Department of Administration a certain bid or proposal, attached hereto and made a part hereof, to enter into a contract in writing for
2120 Northwestern Turnpike, Burlington, WV 26710 door installation

NOW THEREFORE,

- (a) If said bid shall be rejected, or
- (b) If said bid shall be accepted and the Principal shall enter into a contract in accordance with the bid or proposal attached hereto and shall furnish any other bonds and insurance required by the bid or proposal, and shall in all other respects perform the agreement created by the acceptance of said bid, then this obligation shall be null and void, otherwise this obligation shall remain in full force and effect. It is expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall, in no event, exceed the penal amount of this obligation as herein stated.

The Surety, for the value received, hereby stipulates and agrees that the obligations of said Surety and its bond shall be in no way impaired or affected by any extension of the time within which the Obligees may accept such bid, and said Surety does hereby waive notice of any such extension.

WITNESS, the following signatures and seals of Principal and Surety, executed and sealed by a proper officer of Principal and Surety, or by Principal individually if Principal is an individual, this 16th day of May, 2022

Principal Seal

Tim Palkovitz
(Name of Principal)
By [Signature]
(Must be President, Vice President, or
Duly Authorized Agent)
President
(Title)

Surety Seal

Erie Insurance Property & Casualty Company
(Name of Surety)
[Signature]
Attorney-in-Fact

IMPORTANT - Surety executing bonds must be licensed in West Virginia to transact surety insurance, must affix its seal, and must attach a power of attorney with its seal affixed.



WV-73
Approved / April 30, 2020



State of West Virginia
DRUG FREE WORKPLACE CONFORMANCE AFFIDAVIT
West Virginia Code §21-1D-5

I, TIM PALKOVITZ, after being first duly sworn, depose and state as follows:

1. I am ^{the President} an employee of HAGERSTOWN PAINT & GLASS Co, Inc.; and,
(Company Name)
2. I do hereby attest that HAGERSTOWN PAINT & GLASS Co, Inc.
(Company Name)

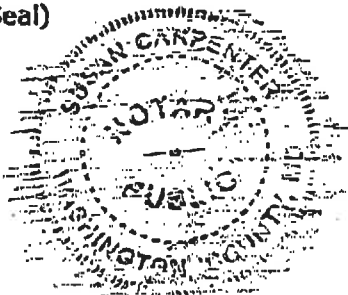
maintains a written plan for a drug-free workplace policy and that such plan and policy are in compliance with **West Virginia Code §21-1D**.

The above statements are sworn to under the penalty of perjury.

Printed Name: TIM PALKOVITZ
 Signature: [Handwritten Signature]
 Title: PRESIDENT
 Company Name: HAGERSTOWN PAINT & GLASS Co, Inc.
 Date: 5/13/22

STATE OF MARYLAND,
 COUNTY OF WASHINGTON, TO-WIT:
 Taken, subscribed and sworn to before me this 13 day of MAY, 2022.
 By Commission expires 2/27/26

(Seal)



[Handwritten Signature]
(Notary Public)