

A/E Services for West Virginia Army National Guard

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WV Purchasing Division



JFHQ TAG WING RENOVATION DESIGN CEOI ADJ2200000006

OCTOBER 27, 2021



EST. 1988

OUR MISSION

Pickering Associates is a multi-disciplined professional architectural, engineering and surveying firm providing quality services that meet or exceed our clients' expectations. We are committed to the professional development and technical advancement of our employees. We will continuously improve the delivery of our services through innovation and an entrepreneurial spirit.

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West Virginia Purchasing Division
Mr. David H. Pauline
2019 Washington Street, East
Charleston, WV 25305-0130



Mr. Pauline,

Pickering Associates is pleased to submit this proposal for providing Architectural/Engineering services for the Joint Forces Headquarters' TAG Wing Renovation Design project located in Charleston, WV. Pickering Associates is a premier all-inclusive A/E Firm located in West Virginia and Ohio and headquartered in Parkersburg, WV. With our Charleston office located only minutes away from the base, we can quickly address issues that may arise during design and construction. We feel confident our design team is uniquely qualified to assist you with this project.

Our understanding is that your project includes renovations of the JFHQ TAG Wing building will include office areas, complete restroom renovations with new interior LED lighting as well as some sustainment issues. Pickering Associates has designed many renovation projects including renovations to occupied structures. We would start the process with a walk-thru of the facility with you and identify items to be addressed as well as any changes you may want to make to the spaces.

Pickering Associates provides full A/E services in-house including cost estimating and construction administration to complete the scope of your project and has had the opportunity to provide professional services to hundreds of clients throughout our history. The following proposal outlines our technical expertise, management, staff capabilities and experience for providing high-quality engineering and architectural services.

Our team has extensive experience with renovation projects, and we are aware of the challenges, concerns and issues that will need to be addressed throughout design and construction. We believe that our previous experience, qualified design team, and familiarity with and proximity to Coonskin sets us apart, making our full-service firm an excellent choice for your project. Our approach to your project will demonstrate our procedure for communication, our strict adherence to schedules and budget, and our reputation for excellent quality service that results in accurate construction documents.

I look forward to personally discussing our qualifications to complete this project on time, within budget and exceeding the standards of any firm you may have worked with previously.

Respectfully submitted,



Sean G. Simon, AIA, NCARB
Branch Manager / Project Architect / Senior Construction Administrator
ssimon@pickeringusa.com
1.304.991.6275

ABOUT THE COMPANY

Founded in 1988, Pickering Associates has been providing architectural, engineering and surveying services throughout West Virginia and Ohio for the past thirty years.

Our company is the product of three generations and more than 75 years of construction experience. This experience plus state-of-the-art engineering practices create a full-service, multi-discipline, architectural, engineering and surveying firm serving a wide range of needs and featuring innovative, customized solutions. Our highly qualified staff includes licensed professional engineers, professional surveyors, licensed architects, designers, and drafters as well as support personnel.

The disciplines we cover include architecture, surveying, project management, civil engineering, structural engineering, mechanical engineering, electrical engineering, process engineering, automation and control, and construction administration. Pickering Associates specializes in the above listed disciplines with education, government, healthcare, industrial, oil & gas and private sector clients.



**"WE ARE
COMMITTED TO THE
PROFESSIONAL
DEVELOPMENT AND
TECHNICAL
ADVANCEMENT OF
OUR EMPLOYEES."**

ABOUT THE PEOPLE

In choosing Pickering Associates, your project will be performed to your specifications with frequent meetings and status reports to keep you up-to-date on the status of the project. Our sole focus is your full satisfaction with the completed quality installation.

Successfully executing more than 10,000 projects in its history, the firm has built a tremendous wealth of experience gaining insight into what works for each of our client types. Those lessons learned add substance to our work and provide our clients with unparalleled value.

Our objective is to partner with our clients improving their performance, flexibility, life-cycle cost, sustainability and ultimately well-being.

LEADERSHIP

V.P. of Marketing & Development

Traci Stotts, AIA, NCARB
Architect

C.E.O. & President

Ryan Taylor
Sr. Project Manager

V.P. of Construction

Mark Welch, P.E.
Sr. Project Manager

Executive V.P. of Design

David Boggs, P.E., CPD
Sr. Mechanical Engineer

DEPARTMENT LEADS

Civil Engineering

Spencer Kimble, P.E.

Electrical Engineering

Carl Henson, P.E.

Mechanical Engineering

Jeff Hosek, P.E. LEED AP (BD+C)

Piping Engineering

Patrick Flora, E.I.

Structural Engineering

Eric Smith, P.E.

Architecture

Traci Stotts, AIA, NCARB

Building Information Modeling

Chris Algin, AIA, NCARB

Construction Administration

Ronald Arnold

Surveying

Bill Showalter, P.S.

BRANCH MANAGERS

Athens

John Bentz, P.E.

Charleston

Sean Simon, AIA, NCARB

Fairmont

Pamela Wean, AIA

PROJECT APPROACH

Pickering Associates takes pride in our approach to projects and project management. We strive to deliver consistent projects that execute our Client's expectations. Our project manager, Sean G. Simon, AIA, NCARB, will communicate with each design discipline through all phases of design and construction to ensure the project is well coordinated. He will keep the WVANG and TAG Wing informed throughout the entire process and confirm information gets distributed to the entire team. Communication will be consistent from the project kickoff meeting through closeout. Sean will also lead in the development of the project schedule in conjunction with WVANG and JFHQ TAG Wing.

It is our understanding the scope of the project requested by the WVANG consists of, but may not be limited to the following:

Goal/Objective 1:

Provide a complete design including all engineering and architectural disciplines and supervision thereof, to prepare construction bid documents for West Virginia State Purchasing. Key design elements include, renovations of office areas, complete restroom renovations, and new interior LED lighting for these areas.

Pickering Associates endeavors to produce an accurate and well-coordinated set of construction documents for every project that we work on. We are very familiar with West Virginia State Purchasing procedures and guidelines.

At Pickering Associates, we understand the importance of keeping the Client informed and engaged throughout the entire design and construction process. It is crucial to the project to get the Client involved early in the process along with other key stakeholders, in order to understand the needs of the facility. Our plan would be to engage the key stakeholders in regular design meetings to ensure expectations and schedules constraints are met.

Our design process will begin with examining the existing conditions any equipment and facilities. The results of the examination will be incorporated into a schematic design. We feel that time spent with your staff to better understand the project, will allow us to be more efficient in completing the schematic design phase for this project and progress us to the next phase quicker than our competitors, therefore allowing us to meet your anticipated design schedule.

We always involve the authorities-having-jurisdiction during the schematic design to make certain that we address any and all concerns that they may have, thus reducing costly changes during design and/or construction. We have a close working relationship with agencies such as the West Virginia State Fire Marshal's Office and are familiar with the local and state requirements that need addressed for a wide range of projects.

At the end of the schematic design phase Pickering will present rough sketches to the owner for approval. These sketches will provide the owner with the opportunity to verify that we have correctly interpreted your desired functional relationships between various activities and spaces. The sketches will also provide the client with a general indication of the exterior design and overall look of the addition. Once schematic design is complete, we will move into the design development phase for the project.

The design development phase is a transitional phase where the design team moves into developing the contract documents. In this phase, the architects and engineers prepare drawings and other presentation documents to crystallize the design concept and describe it in terms of architectural, electrical, mechanical, and structural systems. In addition, we will also prepare an estimate of probable construction costs so you will have a better indication of anticipated project costs. By preparing this estimate early in the design process, it will allow us to identify potential cost savings that may be required to keep the project within your anticipated budget. At the end of the design development phase, the architect will provide the client with drafted to-scale drawings that will illustrate the project as it would look when it's constructed. These drawings will specifically define the site plan, floor plans and exterior elevations. It is important that the client provide input to the architect at this time as the design development drawings are used as the basis for the construction drawings and used to further develop and refine the estimate of probable construction costs for the project.

Once the Owner has approved the design development phase, the Architect prepares detailed working drawings, thus progressing into the construction document phase of the project. During this time, final drawings and specifications are produced for the project. These documents will be used for bidding the project to contractors. These drawings and specifications become part of the construction contract. The construction documents will include all necessary information to ensure

PROJECT APPROACH CONTINUED...

that the project will be constructed as conceived by the Owner and design team. Renderings and/ or a physical 3D model can also be prepared (if desired by the client) to accurately portray the final design and to use as a marketing tool.

Goal/Objective 2:

Designer shall be responsible for researching and investigating the location of existing underground and above ground utilities, and to provide drawings and specifications of any and all utility and road infrastructure as needed and directed by the owner and/or state agency, utility company or other utility approval authority for Charleston, West Virginia.

Pickering Associates' survey team and civil engineering departments have an enormous history of utility location and relocation. Spencer Kimble, P.E. and Bill Showalter, PS will work on this aspect of the project. They have a wealth of experience with site utility layout design and permit assistance. They will coordinate with the WVANG and the appropriate local authorities as required for your project.

Goal/Objective 3:

Drawings, specifications and cost estimates are to be submitted at 35%, 65%, 95% and 100% design milestones, cost estimates are to be revised and submitted with each submittal at 35%, 65% and 95% and 100%.

In order to provide estimates for probable construction costs with accuracy, Pickering subscribes to and utilizes RS Means CostWorks On-Line. This tool provides comprehensive, localized, and up-to-date construction costs to help us create reliable estimates for our projects.

We know the importance of not only understanding our client's budget, but also ensuring that the project is designed to fit into (and stay within) that budget. We utilize cost control methods to make sure that the overall project budget does not increase without the client's knowledge or prior approval. We will provide an updated estimate of probable construction costs for 35%, 65%, 95% and 100% phases of design, thus monitoring and providing control for the project budget. Drawings and specifications will be submitted along with the cost

estimates at the 35%, 65%, 95% and 100% milestones. If scope items are added to the project during the design phase we make certain that the client understands the implications and costs associated with each change or addition - prior to officially adding it to the project.

Goal/Objective 4:

Provide construction bid services and administrative services to the Owner.

Pickering Associates can handle the bidding & negotiation phase of the project with our experienced in-house construction administration team. We have systems in place, and are equipped to electronically distribute the bidding documents to contractors and equipment suppliers interested in bidding the project, as well as produce hard copies as required. We will assist in contacting contractors to get interest in bidding the project, answer requests for information during the bidding process, assemble addendums, schedule, coordinate and lead a pre-bid meeting, and assist the owner with bid opening and contractor evaluation.

During construction administration Pickering Associates can be an agent of the owner, overseeing construction to ensure conformity to construction drawings, specifications, and standards. Pickering will assist the owner in awarding the contract, lead and coordinate weekly construction meetings, produce meeting agendas and meeting minutes, answer RFI's from contractors, review submittals, process change orders and pay applications, perform regular site visits, complete a punch list at the end of the project, and keep the owner informed throughout the entire process. This closely monitored process helps to ensure that the final project represents the intended design as indicated in the construction documents.

We are confident that with our extensive Renovation and Government experience, we can deliver a successful project that WVANG can be proud of. We believe our experience, along with our ability to listen and understand the needs of our clients, makes Pickering Associates an excellent choice for your design partner. We look forward to working with the WVANG team to renovate the TAG Wing of the JFHQ building.

YOUR PROJECT



Project Owner

West Virginia Army National Guard
Constructions and Facilities
Management

LEADERSHIP



Architects • Engineers • Surveyors

Project Manager

Sean G. Simon, AIA, NCARB
Project Manager
Architect
Construction Administrator

Sean manages the Charleston office and has over 29 years of experience in architectural programming, design, construction document production, and construction contract administration. That experience allows Sean to understand the building process quite well and can efficiently manage projects both large and small.

DESIGN TEAM

Electrical Engineering

Mark Moore, P.E.

Structural Engineering

Eric Smith, P.E.

Plumbing Engineering

David Boggs, PE

Mechanical Engineering

Jeff Hosek P.E., LEED AP

Civil Engineering

Spencer Kimble, PE

Surveying

Bill Showalter, PS



WHAT FULL SERVICE MEANS

PUBLIC BUILDINGS

For owners and designers, public buildings present a unique set of challenges and opportunities in an effort to maintain, renovate and expand services provided within the facility as well as service a wide range of individuals all with different needs and abilities. While some projects allow a design team to start from the ground up, many building projects involve the adaptive reuse of an existing facility or an addition in order to facilitate the owner's continued demand for growth. It is also important for owners to find a team with the depth of experience in dealing within the restrictions of limited budgets, governing regulations, multiple phase oversight and approving agencies.

Public buildings also present a unique design for the team selected for a project by the fact that potentially every component of the design will be subjected to an expanded range of users that are normally not present during the design phase. Pickering throughout the years has been able to engage with many organizations to provide design and consultant services on multiple projects including dormitory upgrades and renovations, office facilities, lodges, and conference centers.

Our depth of experience and staffing provides owners with the knowledge and resources to execute their projects effectively. We understand and execute projects to create facilities which meet ADA compliance, greater occupancy safety through knowledgeable design practices and the use of technology, while providing our clients with scheduled phase-gate review

OUR PLEDGE

points for proper oversight and approval, concise project management to maintain budget and schedule oversight and assistance throughout the review and approval process with governing agencies. Our expertise includes several different methods of project delivery including D-B, D-B-B and CMR.

With the selection of Pickering Associates, your organization gains the full depth of our organization. All projects are scheduled out through all phases of delivery by our resource manager and the project manager, assigning the necessary resources to perform to the schedule required for that project and highlight major milestones.

Because we are a full-service firm, we are able to provide a better coordinated project than firms who are required to use outside consultants. We organize regular in-house project team coordination meetings throughout the design phases of a project to discuss and resolve any issues or concerns that may arise. We feel that this face-to-face coordination with our design team is more effective and efficient than coordinating via email or over the phone. Our close coordination



efforts have proven valuable in many cases where the design schedule is accelerated and/or where there is equipment in the project that requires the effort and coordination of several disciplines.

Pickering Associates has invested in state-of-the art 3D Scanning technologies to more quickly and accurately document existing site conditions. This helps our design teams capture existing site data in more detail and in a format the blends well with our 3D modeling and BIM workflows.

This tool allows us to send a small scanning team into an existing building/space and virtually document the conditions of the area in three dimensions, including detailed color photographs throughout the scanned area for design teams to reference throughout the project. This data capture process is safer and more efficient for our designers. It reduces the time and equipment needed for traditional hand-measuring that our industry has been accustomed to throughout the years.

By working with Pickering Associates you will see that teamwork is the spirit and foundation of our organization. We acknowledge the importance of a quick turn-around and excellent quality services which our administrative procedures, overall organization and depth of experience are posed to provide you. As you will see from our resumes and company experience, we are uniquely qualified to offer the professional services required and to ensure that your vision becomes a reality.

OFFICE LOCATION:

318 Lee Street, West
Suite 200
Charleston, WV 25302

CONTACT INFORMATION:

Sean G. Simon, AIA, NCARB
Architect/Project Manager
(P) (304) 345-1811 EXT: 1116
(E) ssimon@pickeringusa.com

SERVICES:

Architecture
Interior Design
3D Model Design
Landscape Architecture
Civil Engineering
Structural Engineering
Electrical Engineering
Automations & Controls
Mechanical Engineering
Piping Engineering
Process Engineering
Surveying
Marketing Development
Construction Services
Project Management

**Rated as one of the
TOP
Engineering Firms in
West Virginia.**

- *The State Journal*



WHAT'S THE BIM IDEA?

Pickering Associates "IDEA" is our Integrated Design Execution Approach.

Integrated - we want our clients, contractors and end users engaged in the process of design. When the right people are involved, accessing the best information, good decisions are made.

Design Execution- refers to how we develop and optimize your project. We focus on the questions that have the most impact. We assign the right staff with the right tools

Our Approach- recognizes that projects are constantly changing and evolving as the project progresses. We tailor a plan for the project objective, maintain and monitor it so it remains optimized to achieve project goals, faster.

Pickering Associates' Integrated Design Execution Approach - our "IDEA", is a big deal, and will help your project be successful.

Building Information Modeling is a process that aligns to all aspects of our "IDEA". It is integrated, allowing easy access to project information. The software we use help understand the proposed design, coordinate, and identify the critical problems that need answers. Most importantly, Building Information Modeling is a process that fits with our Approach. Allowing the project team to evolve seamlessly as more information is available and new stakeholders are brought onto the team.

Efficient visual communication and an in-depth design understanding are the greatest assets that BIM brings to the table at Pickering Associates. The composite model allows our team to accelerate project development and simplify conversations during design reviews. Having the capability to visualize all of the design models together in a single review session aides both inter- and intra-department collaboration with all

Project stakeholders like never before. Capturing all client and designer comments and feedback within a 3D model live during a review session saves countless hours of paging through "redlines" generated from traditional 2D physical paper reviews. The added capacity to search and export reports of these digital comments allows our team to capture and track design communications more efficiently than ever before.

Pickering Associates has invested in state-of-the-art 3D Scanning technologies to more quickly and accurately document existing site conditions. This helps our design teams capture existing site data in more detail and in a format the blends well with our 3D modeling and BIM work flows.

This tool allows us to send a small scanning team into an existing building/space and digitize the as-built conditions of the area in three dimensions, including detailed color photographs throughout the scanned area for design teams to reference throughout the project. This data capture implementation is safer and more efficient for our designers. It reduces the time and equipment needed for traditional hand-measuring that our industry has been accustomed to throughout the years. Granting our designers the ability to measure from a 360 degree image or point cloud with higher accuracy and faster than field measurements.

Building Information Modeling is a process that starts at integrating the team, provides access to project information, incorporates tools to understand design execution, and allows teams to focus on what matters most for the project. It perfectly complements Pickering's Integrated Design Execution Approach, and we can't wait to show you BIM and our "IDEA"s!

PAST PROJECTS

* More Project examples available upon request

West Virginia Army National Guard Charleston, WV

Kenova Vehicle Exhaust HVAC Upgrades
Camp Dawson Building 215 Windows and Door Replacements
Camp Dawson Rappel Tower Renovation
Camp Dawson Structural Repairs

State of West Virginia General Services Charleston, WV

Governors Mansion Roof Replacement
Building 22 HVAC Renovations
Building 22 First Floor Renovations
Building 22 Ejector Pump (In Design Phase)
Building 32 Water Infiltration (In Design Phase)

Charleston Area Medical Center Charleston, WV

CT Scan Rooms Renovations
Memorial EP Lab Renovations
Patient Room HVAC Renovations
Memorial Roof Deck
Operating Room HVAC Air Exchange
NG 3F Rehab
Starbucks Addition
Outpatient Image MRI

Camden Clark Medical Center Parkersburg, WV

Behavioral Health Unit Renovation
Pediatric and Obstetric Floor Renovations
Retail Pharmacy Design – Addition
Pulmonary Clinic Addition- Renovation
PET/CT Scan Renovations
Catheterization Lab Renovation – Addition
Acute Care Floor Renovations
Hospice Patient Rooms Renovations
East Wing Renovations
North Parking Lot Renovations
HVAC Upgrades and Maintenance renovations
Various Roof Replacements
Above Ground Tank Certifications
Phase 1 Environmental Site Assessment
Operating Room 11 Renovations
Respiratory Renovations
Pharmacy Relocation Renovations
New Retail Pharmacy
Pulmonary and Resident Clinic Renovations
Ann Street Parking Lot Renovations
Campus Parking Study
Women's Center Renovations

Cancer Center Beauty Salon
Exterior Brick and Window Renovations
Hyperbaric Chamber Renovations and Additions
OB Renovations
Various Doctor Office Renovations -Second Floor
Medical Office Building Structural Assessment
Acute Care Renovations
Linear Accelerator Construction Administration
Heath South Renovations
First East Nursing Unit Renovations
Saint Joseph Hospital Building Assessment
Catheterization Lab Renovation and Addition
Emergency Department Expansion
Transitional Care Unit Renovation
Cardio Vascular Recovery Renovations
Rosemar Medical Office Renovations
Cardio Vascular Operating Room Renovations & Additions
Cardio Vascular Intensive Care Unit Renovations
Isolation Room Renovations
X-Ray Equipment and Renovations

Cabell Huntington Hospital Huntington, WV

Chilled Water Study
Operating Room Temporary HVAC Additions
Operating Room #2 Renovations
Cystoscopy Room HVAC Renovations
Perinatal Center
Huntington Hospital Temporary Chiller
Central Chiller Plant
Operating Room Chilled Water
Interventional Radiology 1 and Interventional Radiology 2
HVAC Renovations
PrepPack and Decontamination Supply HVAC
Operation Room Electrical National Fire Protection Association 99
Cook Eye Center MEP Renovations
Automatic Transfer Switches 2&3 Replacements
Electrical Voltage Replacements
HR & PAT Renovations:
Pharmacy Carousel
Mobile Sterile Unit
Med Gas Relocation
CT and MRI HVAC
Wound Care Clinic
Perry Natal Center
Pre-Admission Testing
Fairfield Medical
Pain Management Renovations
Hyperbaric Suite Relocation



WV ARMY NATIONAL GUARD

CAMP DAWSON COTTAGE RENOVATIONS

PROJECT SPECS:

PROJECT COST
EST \$1.25 MILLION

SQUARE FOOTAGE 3 COTTAGES:
1300 SF
2700 SF
3400 SF

DESIGN COMPLETION
75% COMPLETE

CONSTRUCTION COMPLETION
TBD

SERVICES PROVIDED

ARCHITECTURAL
STRUCTURAL
CIVIL
ELECTRICAL
MECHANICAL
PLUMBING
CONSTRUCTION MANAGEMENT
PROJECT MANAGEMENT

CLIENT CONTACT

JONATHAN NEAL
PROJECT MANAGER
WVARNG-CFMO
P) (304) 791-4138
E) JONATHAN.I.NEAL.NFG@MAIL.MIL

The West Virginia Army National Guard selected Pickering Associates to design improvements to three residential cottages at their Camp Dawson facility in Kingwood, W.Va. The cottages are used by traveling staff and visitors at the base. Each cottage has its own style, ranging from rustic to elegant, and will receive upgrades and improvements inside and out.

Renovations include new exterior siding and stone, windows, doors, and site improvements such as new patios and ADA ramps. Interior upgrades include total energy-efficient HVAC and lighting replacement, electrical improvements, new plumbing fixtures, fully remodeled restrooms and kitchens, and new interior doors. Some rooms will be redesigned to create an open floor plan in the living/kitchen areas, and some guest rooms will be provided with new private bathrooms where they were originally shared between rooms. In addition, all flooring and trim will be replaced, and all walls and ceilings will be painted or covered. New gas fireplaces will be installed in all three cottages.

Once complete, the cottages will be virtually entirely renovated for improved comfort, energy efficiency and safety for all guests and visitors.



PROJECT SPECS:

ESTIMATED PROJECT COST
\$425,962

DESIGN COMPLETION
APRIL 2019

CONSTRUCTION COMPLETION
TO BE DETERMINED BY OWNER

SERVICES PROVIDED

ARCHITECTURE
CIVIL
ELECTRICAL
MECHANICAL
STRUCTURAL
CONSTRUCTION MANAGEMENT

CLIENT CONTACT

TODD REYNOLDS
PROJECT MANAGER
P) (304) 561-6658
E) MATTHEW.T.REYNOLDS18.NFG@MAIL.MIL

The West Virginia Army National Guard Command was seeking architectural and engineering professional services for the restoration of the Rappel Tower Support Facilities at Camp Dawson. The Rappel Tower Support Facilities consists of two (2) pre-fabricated concrete buildings; one of which is a classroom building, and the other restroom facilities. Each building has some structural and sustainment issues that need to be addressed both structurally and mechanically. This facility will be used by soldiers in training.

The design elements for the project generally included abating mildew and molded wall board and material from classroom area, addressing roof issues, storm drainage, design for new HVAC systems, new instantaneous domestic hot water system, restroom renovations, and new interior and exterior LED lighting for both buildings.

During the development and progression of design scope it was determined that the electrical service to the classroom building and the electrical distribution panel in the restroom building were insufficient to power the necessary and needed HVAC systems to meet the request to air condition the restroom building of the project. Pickering Associates addressed this additional scope with no delay in the schedule.



PROJECT SPECS:

ESTIMATED PROJECT COST
\$

DESIGN COMPLETION
SPRING 2019

CONSTRUCTION COMPLETION
SUMMER/FALL 2021

The West Virginia Army National Guard Command was seeking architectural and engineering professional services to renovate Building 215 at Camp Dawson. This facility houses West Virginia National Guard troops for training and medical examination.

Two separate projects will take place. One project will include complete replacement of doors and windows with new blast-resistant exterior doors and windows and all new interior doors. The second project includes complete demo and reconstruction of the medical wing to provide new waiting rooms, exam rooms, a dental suite, EKG room, hearing testing and multiple private offices, consultation rooms and restrooms.

SERVICES PROVIDED

ARCHITECTURE
ELECTRICAL
MECHANICAL
PLUMBING
CONSTRUCTION ADMINISTRATION

CLIENT CONTACT

JONATHAN NEAL
DEPUTY BRANCH CHIEF
TRAINING SITE BRANCH
P) (304) 791-4138
E) JONATHAN.I.NEAL.NFG@MAIL.MIL





PROJECT SPECS:

ESTIMATED PROJECT COST
\$992,240

DESIGN COMPLETION
FALL 2021

CONSTRUCTION COMPLETION
TO BE DETERMINED BY OWNER

SERVICES PROVIDED

ARCHITECTURE
CIVIL
ELECTRICAL
MECHANICAL
PLUMBING
STRUCTURAL
CONSTRUCTION ADMINISTRATION
PROJECT MANAGEMENT

CLIENT CONTACT

JONATHAN NEAL
PROJECT MANAGER
WVARNG-CFMO
P) (304) 791-4138
E) JONATHAN.I.NEAL.NFG@MAIL.MIL

The West Virginia Army National Guard selected Pickering Associates to design renovations to two existing buildings which serve as support facilities for the airfield at Camp Dawson.

One building is a single story structure that provides temporary lodging for pilots while onsite. Renovations will include all new blast-resistant exterior doors and windows, new interior doors, upgraded plumbing, HVAC and electric, and all new interior finishes.

The other building is also one story, and houses the control room for the airfield, and miscellaneous offices. Renovations will include all new blast-resistant doors and windows, a new roof, new interior doors, construction of new offices, a conference room, a new ADA restroom, and a garage for a utility vehicle. In addition, the building will receive all new interior finishes and ADA improvements, and the plumbing, HVAC and electric will be upgraded.



PROJECT SPECS:

PROPOSED BUDGET
\$1 MILLION

SQUARE FOOTAGE
5,825 SF / 33,908 SF

DESIGN COMPLETION
PROJECTED DECEMBER 2021

CONSTRUCTION COMPLETION
TBD

SERVICES PROVIDED

ARCHITECTURE
BIM DESIGN
ELECTRICAL
MECHANICAL
PLUMBING
CONSTRUCTION MANAGEMENT
PROJECT MANAGEMENT

CLIENT CONTACT

FLITE FREIMANN
DIRECTOR
P) (740) 434-0763

The Washington County Commissioners are renovating existing buildings at 202 and 204 Davis Avenue in Marietta, Ohio for consolidation of offices for Washington County Department of Job and Family Services and the County's Children Services Board. The building at 202 Davis Avenue is a one-story wood structure with approximately 5,825 SF of space. The building at 204 Davis Avenue is a two-story brick structure with approximately 16,420 SF of space on the lower level and 17,490 SF on the first floor for a total building area of 33,910 SF.

Anticipated renovations for the 202 Davis Avenue building include a new ADA entrance and access ramp, development of new ADA parking spaces, office modifications, and new ADA accessible restrooms. Alternates will also be designed and included for replacement of all first-floor interior finishes and replacement of light fixtures with new LED fixtures.

The renovations for the 204 Davis Avenue building include build-out of approximately 3,080 SF of existing unfinished shell-space on the lower level for additional offices, modifications to the upper level for additional offices, a new metal roof, redesign of the current HVAC systems, New LED lighting, kitchen renovations and overall interior finish upgrades.

Pickering had previously completed a consolidation study for the client to understand the building programming, layout, and a preliminary estimate of probable construction costs for the project. The project budget is approximately \$1M.



WEST VIRGINIA DIVISION OF NATURAL RESOURCES

NORTH BEND STATE PARK LODGE RENOVATION

PROJECT SPECS:

PROJECT COST
EST \$3.4 MILLION

SQUARE FOOTAGE
26,288 SF

DESIGN COMPLETION
APRIL 2020

CONSTRUCTION COMPLETION
EST NOVEMBER 2021

SERVICES PROVIDED

ARCHITECTURE
BIM DESIGN
CIVIL
LANDSCAPE ARCHITECTURE
STRUCTURAL
MECHANICAL
ELECTRICAL
PLUMBING
PROJECT MANAGEMENT
CONSTRUCTION ADMINISTRATION

CLIENT CONTACT

BRAD LESLIE
CHIEF ENGINEER
P) (304) 558-2764
E) BRAD.S.LESLIE@WV.GOV

Pickering Associates worked with the West Virginia Division of Natural Resources (WVDNR) to perform design services for redecorating and renovating the North Bend State Park Lodge in Cairo, West Virginia. The project includes replacement of the existing membrane roofing system (approximately 16,000 SF), total ADA upgrades, modifications to improve the exterior facade and landscaping, as well as design of a pergola structure at the existing outdoor dining area.

Interior improvements include: Window replacement and addition of new window locations, door replacement and access control, new flooring throughout the building, toilet room upgrades, wall and ceiling finish replacement, plumbing fixture replacement, water heater replacement, new LED lighting throughout, addition of a fire alarm system, replacement of kitchen hood system, replacement of PTAC units in guest rooms, new mechanical system in dining room and lobby areas to replace existing PTAC units, add HVAC/fresh air to existing corridor spaces, addition of a standby generator, and material, color & furniture selection.

Virtually every interior and exterior feature will be replaced or improved to create a comfortable and modern lodge, scheduled to reopen in the summer of 2021.



CITY OF MONTGOMERY CITY HALL RENOVATIONS

PROJECT SPECS:

PROJECT COST
EST \$515,000

SQUARE FOOTAGE
SF

DESIGN COMPLETION
JANUARY 2021

CONSTRUCTION COMPLETION
IN PROGRESS

SERVICES PROVIDED

STRUCTURAL
ARCHITECTURE
ELECTRICAL
MECHANICAL
PLUMBING
CONSTRUCTION MANAGEMENT
PROJECT MANAGEMENT

CLIENT CONTACT

GREG INGRAM
MAYOR
P) (304) 422-5100

The City of Montgomery was gifted the old City National Bank, a two story brick building. It was the City's desire to renovate the building into the new City Hall.

The first floor will be used for City offices and spaces to conduct City business. Design changes included: new Council Chambers in the existing open lobby, removal of an office wall to create a conference room, reworking of the two bathrooms that are next to each other to create accessible bathrooms, create space for booking, replace all light fixtures, and retain existing wall finishes as practical. Owner reused the marble from the old teller line. Front doors were made accessible.

The second floor will be used by the police department. Changes on second floor included replacement of all lights, new paint and change floor finishes.



EASTERN MILLWRIGHT REGIONAL COUNCIL OFFICE RENOVATION

PROJECT SPECS:

PROJECT BUDGET
\$1M

SQUARE FOOTAGE
2,800 SF

DESIGN COMPLETION
MARCH 2020

CONSTRUCTION COMPLETION
NOVEMBER 2020

SERVICES PROVIDED

ARCHITECTURE
CIVIL
ELECTRICAL
MECHANICAL
STRUCTURAL
SURVEYING
PLUMBING
CONSTRUCTION MANAGEMENT

CLIENT CONTACT

ROBERT LOUBIER
EXECUTIVE SECRETARY-TREASURER
P) (508) 283-5552
E) RLOUBIER@EASTERNMILLWRIGHTS.COM

The Eastern Millwright Regional Council partnered with Pickering Associates to renovate approximately 2,800 SF of office and classroom space in their existing facility in Parkersburg, W.Va.

The existing building was a pre-manufactured metal building structure and renovations included reconfiguring the existing space to incorporate a reception/waiting area, three offices, a conference room for approximately twelve people, a staff breakroom/kitchenette, ADA restrooms, and storage. The classroom area was modified to include one classroom, ADA restroom(s), and a student lunch area. New interior finishes were incorporated in the renovation and a new HVAC unit(s) was provided for the space.

Minor exterior renovations included the addition of a new entrance canopy at the main entrance, adding a new door to be used as the main entrance to the office area, addition of exterior windows in the office/classroom areas, and new entrance pads and sidewalks that meet ADA requirements.

Upgrades to the exterior materials of the office portion of the building included new metal siding and adding a stone/brick accent.





SEAN G. SIMON, AIA, NCARB

BRANCH MANAGER
SENIOR CONSTRUCTION ADMINISTRATOR
PROJECT ARCHITECT
COST ESTIMATING
QUALITY REVIEW OF FINAL BID PACKAGES

BACKGROUND:

EDUCATION

CONSTRUCTION SPECIFICATIONS INSTITUTE
CONSTRUCTION DOCUMENT TECHNOLOGIST

UNIVERSITY OF TENNESSEE
PROFESSIONAL BACHELOR OF ARCHITECTURE

LICENSES

PROFESSIONAL ARCHITECT

WV

YEARS EXPERIENCE

29 YEARS

- Twenty- nine years of experience in architectural programming, design, construction document production, and construction contract administration.
- Previously the Director of Construction Services at Silling Architects.
 - *Delaware OH, I provided full time on site representation for a \$40M four story courthouse. Project included deep foundations, H piles with lagging, cast-in-place post tensioned floors and beams for 2 lower levels of parking, and steel frame and masonry structure above. I handled contractor RFI's, issued weekly reports and documentation, reviewed submittals and pay requests.
 - * Chesapeake Energy, I provided site observations and project management for \$100M at various locations in Pennsylvania. Most the projects were constructed at the same time. Projects included a 4 story office building, multiple garage/repair buildings, and an electrical service building for a compressor station.
- Project Manager for a \$3.5M storm water piping and separation project for Kraton Polymers in Belpre, OH. The project was constructed around an existing retention pond. Project included 2 lift stations (20' and 24' deep), 29 precast concrete structures ranging from catch basins to 16' deep manholes, a cast in place concrete clarifying tank, and 24" and 36" diameter piping. I handled the bidding process as well as weekly site visits and job meetings.
- Project Architect for WV Governor's Mansion exterior evaluation and renovations.
- Project Architect for WV State Tax and Revenue Building Renovations.
- Project Architect for Mathias/Baker Fire Station.
- Project Architect for USDA Offices in Moorefield, WV.
- Project Architect for South Branch Cinema 6. This project included a 6 screen movie theater, which included 3 different theater sizes and a total of 800 seats.
- Project Architect for over 10 different banking facilities located throughout Virginia and West Virginia.
- Project Architect for a one story facility for the Beckley State Police/ Department of Motor Vehicle.

“QUALITY IS NOT AN ACT,
IT IS A HABIT.”

Aristotle



MARK MOORE, P.E.

ELECTRICAL ENGINEER

BACKGROUND:

EDUCATION

WEST VIRGINIA UNIVERSITY INSTITUTE OF
TECHNOLOGY
B.S. ELECTRICAL ENGINEERING

LICENSES

PROFESSIONAL ENGINEER
WV, MD

YEARS EXPERIENCE

18 YEARS

SUCCESS IS NO ACCIDENT.
IT IS HARD WORK, PER-
SEVERANCE, LEARNING,
STUDYING, SACRIFICE
AND MOST OF ALL, LOVE
OF WHAT YOU ARE DOING
OR LEARNING TO DO

Pele

- Electrical Engineer for Randolph County Development Authority at Armstrong Manufacturing in Beverly, WV.
- Electrical Engineer for a Commercialization Station for the City of Bluefield, WV.
- Electrical Engineer for upgrades and installation of a new building complex that allows for Fermentation, Chiller Relocation in Maxwelton, West Virginia.
- Electrical Engineer for HVAC renovations for Cabell Huntington Hospital located in Huntington, WV.
- Electrical Engineer for Ona Transmitting Station Electrical Study for WSAZ television station located in Charleston, WV.
- Electrical Engineer for renovations made at the Memorial EP Lab Charleston Area Medical Center in Charleston, WV.
- Electrical Engineer for renovations performed in the Wound Care Clinic at Cabell Huntington Hospital in conjunction with Ed Tucker Architects, in Huntington WV.
- Electrical Engineer for phase 2 renovations for the new Music Therapy program facility at Marietta College in Marietta, OH.
- Prior to joining Pickering Associates was an Electrical Engineer for Boiler replacement and renovations project for the West Virginia Capital Complex.
- Prior to joining Pickering Associates was an Electrical Engineer for a Keephills Coal Handling Project at Epcor in West Virginia.



DAVID BOGGS, P.E.

EXECUTIVE VICE PRESIDENT OF DESIGN
SENIOR MECHANICAL ENGINEER,
SENIOR PLUMBING ENGINEER

BACKGROUND:

EDUCATION

MARSHALL UNIVERSITY
M.S. ENGINEERING MANAGEMENT
VIRGINIA TECH.
B.S. MECHANICAL ENGINEERING

LICENSES

PROFESSIONAL ENGINEER
W.VA. & OHIO

YEARS EXPERIENCE

23 YEARS

- Project Manager and Plumbing Engineer of record for the MEP services on a \$25MM high-rise dormitory in Glenville, W.Va.
- Project Manager and Plumbing Engineer of record for a dual boiler system replacement to a school in Parkersburg, W.Va.
- Project Manager and Plumbing Engineer of record for a potable water system repair in an elementary school in Vienna, W.Va.
- Project Manager for the conversion of a multi-unit HVAC system into a more efficient single unit system on a university campus in Parkersburg, W.Va.
- Project Manager and Lead Mechanical/Plumbing Engineer for multiple dormitory bathroom renovation projects at a college in Marietta, Ohio.
- Project Manager and Lead Mechanical Engineer for multiple projects at Ohio University in Athens, Ohio.
- Lead Mechanical/Plumbing Engineer of record for a new \$7MM medical office facility in Parkersburg, West Virginia.
- Lead Mechanical/Plumbing Engineer of record for a \$1MM medical/dental office facility in Parkersburg, West Virginia.
- Lead Mechanical/Plumbing Engineer of record on the design of a new science facility on a university campus in Vienna, W.Va.
- Lead Plumbing Engineer of record for a new 5,400 sq. ft. medical office building located in Belpre, Ohio.
- Lead Mechanical/Plumbing Engineer for a new medical facility located in Marietta, Ohio.

“DETERMINE THAT THE
THING CAN AND SHALL
BE DONE, AND THEN WE
SHALL FIND THE WAY.”

Abraham Lincoln



SPENCER KIMBLE, P.E.

CIVIL ENGINEERING DEPARTMENT MANAGER
PROJECT MANAGER
CIVIL ENGINEER

BACKGROUND:

EDUCATION

MARSHALL UNIVERSITY
M.S. ENGINEERING MANAGEMENT
WEST VIRGINIA UNIVERSITY
B.S. CIVIL ENGINEERING

LICENSES

PROFESSIONAL ENGINEER
W.VA., OHIO

YEARS EXPERIENCE

14 YEARS

“A SHIP IN PORT IS SAFE,
BUT THAT IS NOT WHAT
SHIPS ARE FOR. SAIL OUT
TO SEA AND DO NEW
THINGS.”

Rear Admiral Grace Hopper

- Civil Engineer for approximately 3,925 linear foot waterline and meter replacement in Devola, Ohio.
- Civil Engineer for approximately 2 miles of new waterline and sewer line installation in Williamstown, W.Va.
- Civil Engineer for approximately 4,600 linear foot of waterline and meter replacement in Marietta, Ohio.
- Project Manager and Civil Engineer for over 40 horizontal drilling locations throughout W.Va. and Ohio.
- Construction manager for multiple oil and gas projects throughout Ohio and West Virginia.
- Lead Civil Engineer for the design of \$1.8M physical therapy administrative building on Parkersburg, West Virginia.
- Lead Civil Engineer for the design of two medical office buildings totaling approximately 30,000 SF near the traffic circle in Parkersburg, W.Va.
- Lead Civil Engineer for renovation and reconstruction of a caustic tank loading/unloading facility at a local chemical plant.
- Lead Civil Engineer for construction of an mobile tank farm at a local chemical plant.
- Civil Engineer for three new \$8M ODOT Full Service Maintenance Facilities state DOT operations.
- Civil Engineer for Phase 1 and 2 of the Larry Lang First Colony Development.
- Civil Engineer for a new subdivision in Marietta, Ohio.
- Civil Engineer for the addition of a new Chiller Plant to a hospital in Huntington, W.Va.
- Civil Engineer for the renovations to several existing parking lots for a hospital in Parkersburg, W.Va.



JEFFREY HOSEK, P.E. LEED AP

MECHANICAL ENGINEER
LEED PROJECT ENGINEER
MECHANICAL ENGINEERING DEPARTMENT MANAGER

BACKGROUND:

EDUCATION

UNIVERSITY OF AKRON
B.S. MECHANICAL ENGINEERING

LICENSES

PROFESSIONAL ENGINEER
W.VA., OHIO, KY., PA., LA., VA., MINN.
LEED AP (BD&C)

YEARS EXPERIENCE

21 YEARS

- LEED Commissioning Project Manager on a design/build project for Washington Electric Cooperative in Marietta, Ohio.
- LEED Commissioning Project Manager for Kent State University which included a complete renovation to the fine arts building.
- LEED Mechanical engineer for a new 500,000 square foot distribution center and administration building for Honda American Motors.
- LEED Project Manager for converting a downtown Columbus, Ohio fire station into a local family health center.
- Mechanical Engineer for a new FBI field office in Cleveland, Ohio.
- Mechanical engineer for a new two story annex to the Vienna Volunteer Fire Department in Vienna, West Virginia.
- Mechanical Engineer of record for the design of a new \$25M high-rise dormitory at Glenville State College, in Glenville, W.Va.
- Project Manager performing an intense study to assess redundant cooling to Ohio University's Computer Center in Athens, Ohio.
- Lead Mechanical Engineer for an area of the hospital to be leased by a Physical Therapy provider.
- Project Manager and Mechanical Engineer for a new medical office building for O'Bleness Hospital in Athens, Ohio.

SOMETIMES THE QUESTIONS ARE COMPLICATED AND THE ANSWERS ARE SIMPLE.

Dr. Seuss



ERIC SMITH, PE

DEPARTMENT MANAGER
STRUCTURAL ENGINEER

BACKGROUND:

EDUCATION

MARSHALL UNIVERSITY
M.S. ENGINEERING MANAGEMENT
WEST VIRGINIA UNIVERSITY
B.S. CIVIL ENGINEERING

LICENSES

PROFESSIONAL ENGINEER
W.VA. & OHIO

YEARS EXPERIENCE

14 YEARS

“PERFECTION IS NOT ATTAINABLE, BUT IF WE CHASE PERFECTION WE CAN CATCH EXCELLENCE.”

Vince Lombardi

- Structural Engineer on Eureka Hunter Pipeline, L.L.C. Low Water Crossing.
- Civil Engineer on several projects for the City of Marietta.
- Generated detailed engineering drawings, quantities, and material estimates for bridge replacements for various counties in Ohio.
- Reviewed drawing designed for The Point Commercial Park for Lawrence Economic Development Corporation.
- Reviewed structural drawings for a new addition of the Holzer Clinic and evaluated adequacy of the structural members and connections.
- Senior Project Manager and Structural Engineer of Record for Catwalk repairs at Ohio University in Athens, Ohio.
- Structural Engineer of Record for NESHAP improvements at Eramet Marietta, Inc.
- Structural Engineer of Record for the Ohio Department of Transportation Facility of Washington County, Ohio.
- City of Marietta City Hall Renovations, Marietta, Ohio.
- City of Marietta Wastewater Treatment Plant Renovations, Marietta, Ohio.
- Marietta City Armory Renovations, Marietta, Ohio.
- Bridge Project for Orion.
- General Projects for Local Industrial Plants.
- Roof and Elevator Project for Christ United Methodist Church Marietta, Ohio.



WILLIAM SHOWALTER, P.S.

SURVEYING DEPARTMENT MANAGER
PROFESSIONAL SURVEYOR

BACKGROUND:

EDUCATION

OHIO UNIVERSITY
B.S. CIVIL ENGINEERING

LICENSES

PROFESSIONAL SURVEYOR
WV [REDACTED] / OH [REDACTED]

YEARS EXPERIENCE

22 YEARS

- Lead Surveyor for Tyler County, WV County Route 18/4 Widening Project.
- Lead Surveyor for Marshall County, WV County Route 7/4 Bridge Replacement Project.
- Lead Surveyor for Marion County, WV County Route 6/1 Widening Project.
- Lead Surveyor for Marion County, WV County Route 3/3 Widening Project.
- Lead Surveyor for Tyler County, WV County Route 42 Bridge Project.
- Lead Surveyor for City of Marietta State Route 60 Widening Project.
- Lead Surveyor for City of Marietta Green Street Widening Project.
- Lead Surveyor on Camden Clark Memorial Hospital South Tower Expansion.
- Lead Surveyor on Camden Clark Memorial Hospital Transportation & Phlebotomy Project.
- Lead Surveyor on St. Joseph Hospital Office Annex (DeSales Medical Center).
- Lead Surveyor on First Colony Center commercial development, Marietta, Ohio.
- Lead Surveyor on City of Vienna Water Tanks Renovation Project, Vienna, W.Va.
- Lead Surveyor on American Land Title Association (ALTA) Survey for the construction of a co-generation plant.
- Lead Surveyor for Triad Hunter -Ormet 2-15 Boundary.
- Lead Surveyor for MPH Hotels Comfort Suites project.

“WE ALL LIVE UNDER THE
SAME SKY, BUT WE DON'T
ALL HAVE THE SAME
HORIZON.”

Konrad Adenaur



REFERENCES



City of Marietta
Marietta, OH

Joseph Tucker, P.E., City Engineer
(P) (740) 373-5495
(E) joetucker@mariettaoh.net



City of Vienna
Vienna, WV

Randall Rapp, Mayor of Vienna
(P) (304) 295-5070
(E) rcrapp@suddenlink.net



Charleston Area Medical Center
Charleston, W.Va.

David Childers, Director of Construction
Services
(P) (304) 388-4930
(E) david.childers@camc.org



West Virginia
General Services

State of WV General Services
Charleston, WV

Scot Casdorph, PE
Architecture & Engineering Manager
(P) (304) 957-7145

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: CEOI ADJ2200000006

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

<input checked="" type="checkbox"/> Addendum No. 1	<input type="checkbox"/> Addendum No. 6
<input type="checkbox"/> Addendum No. 2	<input type="checkbox"/> Addendum No. 7
<input type="checkbox"/> Addendum No. 3	<input type="checkbox"/> Addendum No. 8
<input type="checkbox"/> Addendum No. 4	<input type="checkbox"/> Addendum No. 9
<input type="checkbox"/> Addendum No. 5	<input type="checkbox"/> Addendum No. 10

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Pickering Associates

Company



Authorized Signature

October 26, 2021

Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.

DESIGNATED CONTACT: Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

Sean G. Simon, AIA, NCARB / Charleston Branch Manager

(Name, Title)

Sean G. Simon, AIA, NCARB / Charleston Branch Manager

(Printed Name and Title)

318 Lee Street, West, Suite 200; Charleston, WV 25302

(Address)

p) 304-345-1811 / f) 304-345-1813 / c) 304-991-6275

(Phone Number) / (Fax Number)

ssimon@pickeringusa.com

(email address)

CERTIFICATION AND SIGNATURE: By signing below, or submitting documentation through wvOASIS, I certify that: I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

By signing below, I further certify that I understand this Contract is subject to the provisions of West Virginia Code § 5A-3-62, which automatically voids certain contract clauses that violate State law.

Pickering Associates

(Company)



Sean G. Simon, AIA, NCARB / Charleston Branch Manager

(Authorized Signature) (Representative Name, Title)

Sean G. Simon, AIA, NCARB / Charleston Branch Manager

(Printed Name and Title of Authorized Representative)

October 26, 2021

(Date)

p) 304-345-1811 / f) 304-345-1813 / c) 304-991-6275

(Phone Number) (Fax Number)

STATE OF WEST VIRGINIA
Purchasing Division
PURCHASING AFFIDAVIT

CONSTRUCTION CONTRACTS: Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

ALL CONTRACTS: Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

EXCEPTION: The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

AFFIRMATION: By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

WITNESS THE FOLLOWING SIGNATURE:

Vendor's Name: Pickering Associates

Authorized Signature: *[Signature]*, AIA Date: 10/26/21

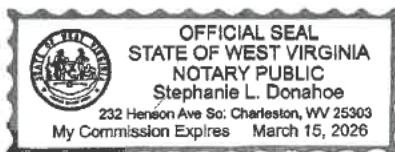
State of West Virginia

County of Kanawha, to-wit:

Taken, subscribed, and sworn to before me this 26 day of October, 2021.

My Commission expires March 15, 2022

AFFIX SEAL HERE



NOTARY PUBLIC

[Signature]
Purchasing Affidavit (Revised 01/19/2018)