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Header [List View](#)**General Information** | [Contact](#) | [Default Values](#) | [Discount](#) | [Document Information](#) | [Clarification Request](#)**Procurement Folder:** 909738**Procurement Type:** Central Purchase Order**Vendor ID:** 000000161046 **Legal Name:** SKELLY & LOY INC**Alias/DBA:****Total Bid:** \$0.00**Response Date:** 07/29/2021 **Response Time:** 11:44**Responded By User ID:** rhartt **First Name:** Rebekah**Last Name:** Hartt**Email:** rhartt@skellyloy.com**Phone:** 301-992-6332**SO Doc Code:** CEOI**SO Dept:** 0603**SO Doc ID:** ADJ2200000001**Published Date:** 7/14/21**Close Date:** 7/29/21**Close Time:** 13:30**Status:** Closed**Solicitation Description:** EOI- Historical Building Surveys **Total of Header Attachments:** 1**Total of All Attachments:** 1



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

**State of West Virginia
 Solicitation Response**

Proc Folder: 909738
Solicitation Description: EOI- Historical Building Surveys
Proc Type: Central Purchase Order

Solicitation Closes	Solicitation Response	Version
2021-07-29 13:30	SR 0603 ESR07292100000000580	1

VENDOR
 000000161046
 SKELLY & LOY INC

Solicitation Number: CEOI 0603 ADJ2200000001
Total Bid: 0
Response Date: 2021-07-29
Response Time: 11:44:48
Comments:

FOR INFORMATION CONTACT THE BUYER
 David H Pauline
 304-558-0067
 david.h.pauline@wv.gov

Vendor Signature X **FEIN#** **DATE**

All offers subject to all terms and conditions contained in this solicitation

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	EOI- Historical Building Surveys				0.00

Comm Code	Manufacturer	Specification	Model #
81101508			

Commodity Line Comments: Price not required by client at this phase.

Extended Description:

EOI- Historical Building Surveys per the attached documentation.



July 27, 2021

David Pauline, Senior Buyer
2019 Washington Street, East
Charleston, WV 25305

Re: Expression of Interest, Historic
Building Surveys of Seven West
Virginia Army National Guard Facilities

Dear Mr. Pauline,

Skelly and Loy, Inc., *A Terracon Company* (Skelly and Loy), is pleased to submit this Expression of Interest (EOI) to the West Virginia Army National Guard (WVARNG) for the completion of Historic Resources Surveys and National Register of Historic Places (NRHP) eligibility studies of seven WVARNG facilities. The surveys are being conducted in support of the WVARNG's Construction and Facilities Management Office in the Environmental Programs Directorate. The WVARNG maintains a Planning Resources Infrastructure Development and Evaluation (PRIDE) database, which is used to maintain and upgrade its facilities. The WVARNG will use the survey results to update the database regarding its historic resources to plan for future construction, renovation and demolition projects.

Mr. Gerald Kuncio will serve as the Project Manager and Primary Point of Contact. Skelly and Loy appreciates this opportunity to further our working relationship with the West Virginia Army National Guard (WVARNG) on this project.

Sincerely yours,
SKELLY and LOY, Inc., *A Terracon Company*

Gerald Kuncio
Group Leader Cultural Resources

David Dickson
Pittsburgh Office Manager

cc: PJP217183
File: Proposal Cover Letter.docx

Skelly and Loy, Inc., A Terracon Company 3280 William Pitt Way Pittsburgh, PA 15238
P (412) 828 1412 F (412) 828 1475 skellyloy.com terracon.com

Environmental

Facilities

Geotechnical

Materials

I. Statement of Qualifications

Skelly and Loy's Cultural Resources Service Group, with offices in Pittsburgh and Harrisburg, Pennsylvania, has been providing cultural resource services to public, private, and nonprofit clients for nearly 30 years. Skelly and Loy and its personnel have significant experience and have performed hundreds of reconnaissance- and intensive-level architectural surveys throughout West Virginia and surrounding states. Skelly and Loy has provided cultural resources service in West Virginia since 1996, and we have worked in 49 of West Virginia's 55 counties. Our survey projects have included nearly every type of resource. In addition to survey work, we have a successful track record of preparing Historic Property Inventory Forms (HPIs), NRHP forms, NRHP eligibility evaluations, National Historic Landmark (NHL) nominations, historic contexts, Historic American Buildings and Historic American Engineering Record (HABS/HAER) documentations and Phase I, II, and III archaeological investigations. We are very familiar with the West Virginia State Historic Preservation Office's (WVSHPO's) *National Register and Architecture/History Survey Manual* and its requirements for survey projects and HPI forms.

II. National Guard and Military Survey Experience

Skelly and Loy and the personnel to be assigned to this project have extensive experience surveying on military facilities, including Army National Guard facilities. Gerald Kuncio, Skelly and Loy's Cultural Resources Group Leader, was principal investigator and project manager for a historic resources survey and determination of eligibility for buildings and structures constructed prior to 1961 at Fort Indiantown Gap National Guard Training Center (FTIG-NGTC) and eight other Pennsylvania Army National Guard armories. He was also project manager for a survey and documentation project of 21 NRHP-listed and eligible Army National Guard armories across the Commonwealth of Pennsylvania that were being decommissioned and sold by Pennsylvania's Department of Military and Veterans Affairs (DMVA). Architectural historian Alison Ross has provided cultural resources services to all branches of the United States (U.S.) military throughout her 20-year career, including at Air National Guard facilities in Rhode Island, Texas and West Virginia. Summaries of four projects are provided below.

Historic Resources Survey and Determination of Eligibility Update, Fort Indiantown Gap and Pennsylvania National Guard Armories, Multiple Counties, Pennsylvania Client: Pennsylvania's Department of Military and Veterans, Environmental Division (DMVA-ENV)

The historic resource survey and determination of NRHP eligibility identified buildings and structures constructed prior to 1961 and not previously surveyed at Fort Indiantown Gap National Guard Training Center and eight other Pennsylvania armories: Everett, Johnstown, Lehigh, Nanticoke, New Castle, Sellersville, Hermitage and Williamstown. The historic resource survey and determination of NRHP eligibility study updated historic resource surveys undertaken in 1995, 2002 and 2005. The survey identified 35 buildings not previously surveyed, including 21 at FTIG-NGTC and 14 at the other armories. All but

one were constructed during the Cold War Mobilization and Maintenance Era (1946-1989), for which a historic context was prepared. The report recommended no resources as eligible for NRHP listing. A concentration of 13 buildings at FTIG-NGTC were also evaluated for historic district potential and concluded that the area did not meet the NRHP definition of a historic district. The Pennsylvania SHPO concurred with the recommendations.

Recordation of Historic Armories, Multiple Counties, Pennsylvania

Client: DMVA-ENV

Skelly and Loy produced historic documentation for 21 NRHP-listed and NRHP-eligible armories throughout the Commonwealth of Pennsylvania that the DMVA-ENV was decommissioning and selling. Skelly and Loy completed a Pennsylvania Historic Resource Survey Form (HRSF) for each armory facility. Each HRSF form included a detailed physical description and statement of significance, as well as 4-inch by 6-inch embedded color digital photographs of every armory building and contributing building/structure at the facility, a location map on a United States Geological Survey (USGS) quadrangle base map, a site plan and a floor plan of the main building. The material for the physical description and history and significance sections for each form was drawn from information compiled by the DMVA and the previously prepared NRHP forms for the armories.

NRHP Eligibility Study of Air National Guard Hangar at Yeager Airport, Charleston, West Virginia

Client: West Virginia Air National Guard

Ms. Ross surveyed and prepared an eligibility report for a historic hangar at Yeager Airport. To develop a historic context for the aircraft hangar, Ms. Ross researched historical accounts of the airport's construction, including its engineering and earth moving work. She also interviewed airport personnel regarding the airport's use as both a civilian facility and Air National Guard installation. The eligibility report included a detailed physical description of the hangar, photographs of the interior and exterior of the building, statements of integrity and significance and an NRHP eligibility determination.

Eligibility Studies at Quonset Air National Guard, Quonset, Rhode Island

Client: West Virginia Air National Guard

To update the installation's ICRMP, Ms. Ross completed a survey and eligibility study of the Cold War-era buildings at the facility, which was located in an urban setting. The eligibility report included a historic context of the facility, a detailed physical description of the buildings, photographs of their exteriors, statements of integrity and significance and an NRHP eligibility determination.

III. Staffing Plan and Qualifications

Staffing for this project will consist of a principal investigator, survey assistant, graphics assistant and project manager. The project manager also will serve as the quality assurance and quality control (QA/QC) and product cost control manager.

Alison Ross, M.S., will be the principal investigator assigned to the survey. She has worked in West Virginia on the West Virginia Statewide Historic Bridge Survey and has completed HPI forms for several large highway projects. Ms. Ross's military experience includes the survey of a historic hangar at Charleston's Yeager Airport for the West Virginia Air National Guard. Ms. Ross's other military work includes providing support for the Department of Homeland Security's U.S. Coast Guard and U.S. Immigration and Customs Enforcement, as well as the U.S. Navy, U.S. Army, U.S. Air Force, U.S. Air National Guard, and the U.S. Marine Corps. She has completed surveys and eligibility investigations for resources including but not limited to World War II-era hangars, Cold War-era storage igloos, radar complexes, administration and support buildings, ocean-going vessels and a railroad. Her most recent military cultural resources investigations include preparing consultation packages for submission to State Historic Preservation Offices (SHPOs) and contributing to Environmental Assessments (EAs) for the U.S. Army. Her education and experience meets and exceeds the Secretary of the Interior's requirements specified in 36 CFR Part 61, Professional Qualification Standards and the intent of Section 112 (a)(1) of the National Historic Preservation Act of 1966, as amended.

Jenna Thomas-Cline, M.A., will assist with the survey and narrative report preparation. Ms. Thomas-Cline has completed historic architectural surveys in West Virginia and has researched a wide variety of property types while at Skelly and Loy, including historic architectural surveys in Hardy, Mineral, Wood and Hancock counties. She has surveyed a wide variety of resources, including residential, commercial, farms and farmsteads, a rural agricultural historic district, cemeteries and churches. Two of her recent West Virginia survey projects include the Corridor H Wardensville to Virginia State Line section in Hardy County, where 66 resources were surveyed, and the soon-to-be completed U.S. 220 Tier Two Historic Architectural Resource Survey in Mineral County, where Ms. Thomas-Cline served as Principal Investigator and surveyed nearly 400 resources. Her education and experience meets and exceeds the Secretary of the Interior's requirements specified in 36 CFR Part 61, Professional Qualification Standards and the intent of Section 112 (a)(1) of the National Historic Preservation Act of 1966, as amended.

Nathan Baldwin will assist with graphic requirements. Mr. Baldwin has provided Geographic Information System (GIS) and Computer Aided Design (CAD) support on projects in Pennsylvania and West Virginia for nearly three years, including historic architectural survey and NRHP projects. Most recently, Mr. Baldwin supported Ms. Thomas-Cline on the Route 14 survey in Wood County and the U.S. 220 survey in Mineral County.

Gerald Kuncio, M.A., Skelly and Loy's group leader for cultural resources, will provide overall project management as well as editorial and QA/QC review of the HPI forms and survey report.

He also will serve as product cost control manager. Mr. Kuncio's extensive experience includes completing hundreds of historic architectural surveys as a principal investigator and project manager. As group lead for cultural resources, he is currently managing projects in excess of one million dollars in value. Mr. Kuncio, working with Ms. Ross, will prepare the price proposal for the project. All deliverables will be reviewed by him before they are submitted to the WVARNG.

Resumes of key personnel are included in Appendix A.

IV. Proposed Methodology

Skelly and Loy proposes to complete Historic Resources Surveys and NRHP-eligibility evaluations of the following seven facilities:

Facility	Construction Date	Square Footage	Address
Clarksburg USARC (54525)	1963	11,579	5 Armory Road, Clarksburg, WV 26301
Clarksburg FMS (54525)	1963	2,530	5 Armory Road, Clarksburg, WV 26301
Point Pleasant RSMS (54B30)	1965	31,186	9194 Ohio River Road, Point Pleasant, WV 25550
Point Pleasant Armory (54B30)	1960	31,183	4194 Ohio River Road, Point Pleasant, WV 25550
Buckhannon USPFO (54A15)	1962	29,138	50 Armory Road, Buckhannon, WV 26201
Buckhannon FMS (54A15)	1962	5,822	50 Armory Road, Buckhannon, WV 26201
Volkstone Training Area	1967	20,000	12450 River Road, Kingwood, WV 26537

The survey will follow the guidelines of the WVSHPO's *National Register and Architecture/History Survey Manual*. To evaluate the NRHP-eligibility of the facilities, Skelly and Loy will follow the guidelines published in the National Park Service's National Register Bulletin 15, *How to Apply the National Register Criteria for Evaluation*. The goal of the project will be to provide the necessary information to allow the WVSHPO to reach a final decision regarding the NRHP-eligibility of the seven facilities.

Kick-off Meeting

Before beginning the survey work, Skelly and Loy will conduct a kick-off meeting with the WVARNG Environmental Office to coordinate the work plan, discuss the survey and narrative reports and review the task objectives. While at the kick-off meeting, Skelly and Loy will collect relevant documents and historical data that the office might have on file. If additional communication or meetings become necessary during the survey due to project variables, Skelly and Loy will be available to meet via telephone or Microsoft Teams.

Records Review

Prior to conducting the survey, Skelly and Loy will complete a records review and research at the WVARNG Environmental Offices to develop a brief history of each survey area, which will serve as the historic context with which to evaluate the properties for NRHP eligibility. To develop a history of each facility, Skelly and Loy will visit the Engineering Office (or similar) at each installation and obtain copies of real property cards and records, as well as scans of relevant

construction drawings that may be on file for each facility. This will aid in the survey of the buildings, development of their histories, assessment of historic integrity, and the subsequent eligibility evaluations.

Research

Skelly and Loy will conduct research into the history and use of the facilities at each of the seven locations to determine if the buildings possess significance under NRHP Criteria A, B, C and D. Sources of information will include, but will not be limited to: interviews with building occupants and others at the installation with historical knowledge of the facility and its uses; local libraries, universities, and local historical societies; the West Virginia Archives and History Library in Charleston; and the West Virginia and Regional History Center at West Virginia University in Morgantown. Other important sources of historical information that Skelly and Loy will access will be historic maps (including USGS quadrangles, Sanborn Fire Insurance Maps, county maps and highway maps), historic aerial photographs, published histories, on-line histories and other reports that have been completed regarding the WVARNG, its missions and its buildings, such as ICRMPs.

Survey

Skelly and Loy will visit each facility to survey its building or buildings and photograph each building and its significant historic features, portions and attributes. While on site, Skelly and Loy will assess the facilities for their retention of historic integrity. The survey will be conducted in accordance with the Secretary of the Interior's Standards for Identification and Evaluation and the WV SHPO's *West Virginia National Register and Architecture/History Survey Manual*. The photographic documentation will adhere to the National Park Service's (NPS's) photograph policy, updated May 15, 2013. If a basic floor plan of the main armory building is not available from the WVARNG, Skelly and Loy will take photographs and measurements in order to produce one.

Documentation Package

At the completion of the research and survey, Skelly and Loy will prepare one documentation package for each facility, totaling seven separate packages. The main unit of documentation for each facility will be the WVSHPO's HPI Form. Skelly and Loy will complete all sections of the HPI form, including a detailed description of and statement of significance for each facility. Both the exterior and interior of the main armory building will be described, as will alterations that have been made since its construction. Ancillary buildings, if any, will receive only an exterior description. The statement of significance will include a history of each facility. The HPI forms will include embedded photographs and other supporting material, such as historic images, a site plan and a USGS location map produced using the NAD 83 UTM Zone 17N projection/coordinate system. The HPI forms will not include blueprints or copies of blueprints but will include a basic floor plan that will either be provided by WVARNG or produced by Skelly and Loy. Each HPI form

will include a discussion of all seven aspects of integrity and an assessment of NRHP eligibility under Criteria A, B, C and D.

The HPI forms will be part of a narrative report that will include a project summary, a description of the survey methodology and a summary of results and recommendations. Skelly and Loy will submit an electronic PDF version of the draft narrative report to the WVARNG for review and comment. Following WVARNG review, Skelly and Loy will make revisions and then forward the report to the WVSHPO in PDF format for their review. Any comments received from the WV SHPO will be discussed with the WVARNG and agreed-upon changes will be made. Skelly and Loy will then produce the final report. Skelly and Loy assumes final deliverables will include two (2) hard copies of the report plus a Compact Disk (CD-R) containing a PDF version of the report and each HPI form, as well as ESRI shapefiles for each facility.

V. Project Management and Quality and Cost Control Plan

All cultural resources investigations and report preparation follow Skelly and Loy's rigorous internal Quality Assurance/Quality Control (QA/QC) procedures, which include peer review and technical editing. The project will begin with an internal kick-off meeting among the project team to discuss the scope of work, approach and budget. The process will be repeated prior to beginning field work, where the emphasis will be on safety. Safety is one of Skelly and Loy/Terracon's core values and our commitment to an *Incident and Injury-Free (IIF)* philosophy is one of the pillars of our culture. Successful execution and delivery include the need to work safely and keep our employees and the public safe every day. Terracon is very much a safety-oriented company. We have built health and safety into all aspects of our business and into the thinking of our employees. The culture is continued further in our everyday work culture, with all meetings beginning with an *IIF* moment and safety discussion.

All work produced by Ms. Ross and Ms. Thomas-Cline will be reviewed by Mr. Kuncio, Skelly and Loy's group leader for Cultural Resources, who has more than 30 years of experience as a project manager and principal investigator. Prior to delivery to the WVARNG, the draft HPI and narrative reports will be reviewed by Skelly and Loy's technical editor for grammatical correctness and final formatting.

Mr. Kuncio, in association with Ms. Ross, will also be responsible for preparing the project budget, which Mr. Kuncio will manage. Skelly and Loy's internal software system tracks budgetary expenditures, providing Mr. Kuncio with real-time information on the budget.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

1/1/2022

7/27/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Lockton Companies 444 W. 47th Street, Suite 900 Kansas City MO 64112-1906 (816) 960-9000	CONTACT NAME:	
	PHONE (A/C. No. Ext):	FAX (A/C. No.):
	E-MAIL ADDRESS:	
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A: Lexington Insurance Company		19437
INSURER B: Travelers Property Casualty Co of America		25674
INSURER C: The Travelers Indemnity Company		25658
INSURER D:		
INSURER E:		
INSURER F:		

INSURED
1312891 SKELLY AND LOY, INC.
449 EISENHOWER BLVD., STE. 300
HARRISBURG PA 17111-2302

COVERAGES

CERTIFICATE NUMBER: 17726380

REVISION NUMBER: XXXXXXXX

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
B	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> CONTRACTUAL LIAB <input checked="" type="checkbox"/> XCU COVERAGE GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	N	N	TC2J-GLSA-1118L293	1/1/2021	1/1/2022	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 25,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMP/OP AGG \$ 4,000,000 \$
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY	N	N	TC2J-CAP-131J3858.	1/1/2021	1/1/2022	COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000 BODILY INJURY (Per person) \$ XXXXXXXX BODILY INJURY (Per accident) \$ XXXXXXXX PROPERTY DAMAGE (Per accident) \$ XXXXXXXX \$ XXXXXXXX
B B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 0	N	N	ZUP-91M46583 (EXCLUDES PROF. LIAB.)	1/1/2021	1/1/2022	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$ XXXXXXXX
B C	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	TC2J-UB-6N32541-0 (AOS) TRK-UB-6N32384-6 (AZ,MA,WI)	1/1/2021 1/1/2021	1/1/2022 1/1/2022	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	PROFESSIONAL LIABILITY	N	N	26030216	1/1/2021	1/1/2022	\$1,000,000 EACH CLAIM & \$1,000,000 ANNUAL AGGREGATE

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 RE PROOF OF COVERAGE. THE UMBRELLA LIABILITY IS FOLLOW FORM OVER THE GENERAL LIABILITY, AUTO LIABILITY, AND EMPLOYER'S LIABILITY PER THE POLICY TERMS, CONDITIONS, AND EXCLUSIONS.

CERTIFICATE HOLDER

17726380
 WEST VIRGINIA ARMY NATIONAL GUARD
 1707 COONSKIN DRIVE
 CHARLESTON WV 25311


CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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DESIGNATED CONTACT: Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.



(Name, Title)
Gerald Kuncio, Group Leader Cultural Resources

(Printed Name and Title)
3280 William Pitt Way, Pittsburgh, PA 15238

(Address)
412-426-7027

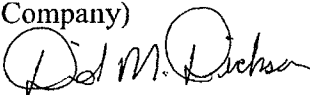
(Phone Number) / (Fax Number)
gkuncio@skellyloy.com

(email address)

CERTIFICATION AND SIGNATURE: By signing below, or submitting documentation through wvOASIS, I certify that: I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

By signing below, I further certify that I understand this Contract is subject to the provisions of West Virginia Code § 5A-3-62, which automatically voids certain contract clauses that violate State law.

Skelly and Loy, Inc., A Terracon Company

(Company)


(Authorized Signature) (Representative Name, Title)
David Dickson, Pittsburgh Office Manager

(Printed Name and Title of Authorized Representative)

July 28, 2021

(Date)

(412) 426 7020

(Phone Number) (Fax Number)

STATE OF WEST VIRGINIA
Purchasing Division

PURCHASING AFFIDAVIT

CONSTRUCTION CONTRACTS: Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

ALL CONTRACTS: Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

EXCEPTION: The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

AFFIRMATION: By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

WITNESS THE FOLLOWING SIGNATURE:

Vendor's Name: Skelly and Loy, Inc., A Terracon Company

Authorized Signature: *[Signature]* Date: July 28, 2021

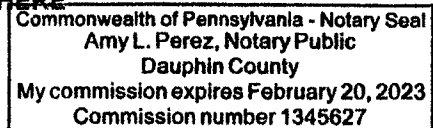
State of Pennsylvania

County of Dauphin, to-wit:

Taken, subscribed, and sworn to before me this 28th day of July, 2021

My Commission expires February 20, 2023

AFFIX SEAL HERE



NOTARY PUBLIC

[Signature]

Purchasing Affidavit (Revised 03/19/2018)

Appendix A - Resumes



SKELLY AND LOY
A Terracon COMPANY



SKELLY AND LOY
A Terracon COMPANY

GERALD M. KUNCIO, Cultural Resources Group Leader

EDUCATION:

M.A., American History, 1993,
University of Delaware

B.A., American History, 1982,
Duquesne University

YEARS OF EXPERIENCE:

34 Years

Mr. Kuncio is the Cultural Resources Group Leader and Senior Historian for Skelly and Loy. He also serves as the company's coordinator on West Virginia Division of Highways (WVDOH) projects and proposals. Mr. Kuncio has experience in historic research; National Register of Historic Places (NRHP), National Historic Landmarks (NHL), and historic context preparation; eligibility evaluations and effect determinations; and Historic American Buildings Survey/Historic American Engineering Record (HABS/HAER) documentations. He has been Project Manager or Principal Investigator on Cultural Resource Management (CRM) projects in West Virginia, Maryland, Pennsylvania, Delaware, and New York. Resources investigated have included high-style architectural buildings; vernacular style houses; commercial and industrial structures; religious buildings; rural and agricultural buildings, farmsteads, and farms; cemeteries; bridges and other structures; and rural landscapes and historic districts. Mr. Kuncio's qualifications exceed the Secretary of Interior's Standards and Guidelines for historian and architectural historian under 36 CFR 61.

PROJECT EXPERIENCE

Since 1998, Mr. Kuncio has worked throughout the state of West Virginia as a Project Manager or Principal Investigator. Recent projects include the following:

West Run Road Preliminary Investigation and Engineering (PIE) Study, Monongalia County, West Virginia - *Client: WVDOH*. Mr. Kuncio is Skelly and Loy's overall manager of the project, which involves widening a 0.86-mile-long section of a two-lane road. Tasks undertaken by Skelly and Loy included cultural resources and natural resources investigations; Phase I Environmental Site Assessment (ESA); socioeconomic research; Section 4(f) preparation; and completion of a Categorical Exclusion (CE) under the National Environmental Policy Act (NEPA).

U.S. Route 220 Tier Two EIS, Grant, Hampshire, Hardy, and Mineral Counties, West Virginia, and Allegany County, Maryland - *Client: West Virginia Division of Highways (WVDOH)*. Mr. Kuncio is managing all above ground historic structures investigations for the northern half of the project, which runs from WV 93/US 50 in Mineral County, West Virginia into Allegany County, Maryland. The project include coordinating with the West Virginia State Historic Preservation Office; surveying approximately 200 resources; reevaluating the City of Keyser for a possible historic district; and preparing a Determination of Effect report.

Aetnaville Bridge Demolition Project, Ohio County, West Virginia - *Client: WVDOH*. Mr. Kuncio is Skelly and Loy's overall manager of the project, which proposes to demolish a bridge over the back channel of the Ohio River in Wheeling. Services provided by Skelly and Loy include above ground historic and archaeological investigations, consulting parties coordination, and a mussels survey. The cultural resources and environmental services require coordinating with environmental staffs in both West Virginia and Ohio.

Corridor H Project, Randolph, Tucker, Grant, Hardy, and Hampshire Counties, West Virginia - *Client: WVDOH*. Mr. Kuncio managed historic resource surveys and determinations of eligibility for the Wardensville to Virginia State Line portion of the project in Hardy County. He also helped complete and co-authored the Determination of Eligibility reports for the Kerens to Parsons and the US 219 to Mackeyville sections of the project in Randolph and Tucker counties.



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GERALD M. KUNCIO, Cultural Resources Group Leader

Cairo Bridge Project, Ritchie County, West Virginia - *Client: WVDOH.* Mr. Kuncio is a recognized expert on historic bridges and has prepared preservation plans, maintenance manuals, website content, driving tour brochures, and HAER and state-level recordations of historic bridges. For the Cairo Bridge Project in Ritchie County, Mr. Kuncio prepared a state-level recordation for the Parker Through Truss Bridge prior to its demolition, as mitigation for the adverse effect. He placed the bridge in its engineering context, provided a brief history of the bridge's fabricator, and took digital images of the bridge and its character-defining features.

West Virginia 2 Environmental Assessments - New Cumberland, Madison and Chester Street Intersection and Widening, Hancock County, West Virginia - *Client: WVDOH.* Mr. Kuncio completed a Determination of Effect report that assessed the impact the five potential project alternatives would have on previously-identified NRHP listed and NRHP eligible resources in the City of New Cumberland. The analysis included assessing direct impacts, changes to setting, and secondary and cumulative impacts. Mr. Kuncio also prepared the Environmental Assessment (EA) for the project. The reports will aid the WVDOH in selecting a preferred alternative for the project.

Beaver to South Eisenhower Drive Project (Beckley Z-Way), Raleigh County, West Virginia - *Client: WVDOH.* Mr. Kuncio completed a Historic Resource Survey and Determination of Eligibility report for proposed improvements running from US 19 and WV 307 (Airport Road) to Interstate 64 at the South Eisenhower Boulevard interchange. None of the seven surveyed resources were identified as eligible for NRHP listing.

US 19 Shady Spring to Beaver Project (Beckley Z-Way), Raleigh County, West Virginia - *Client: WVDOH.* A Historic Resource Survey and Determination of Eligibility report identified eight resources in the project Area of Potential Effects (APE) as eligible for NRHP listing. The WVDOH altered their proposed design in order to avoid or minimize harm to those resources. Mr. Kuncio completed a Determination of Effect Report that assessed the potential effect and adverse effect on each resource, concluding there would not be an adverse effect on any.

College Street/Mineral Road, Town of Glenville, Gilmer County, West Virginia - *Client: WVDOH.* Mr. Kuncio was Principal Investigator on a Historic Architectural Resource Survey and Determination of Eligibility report that evaluated 71 individual resources for NRHP eligibility and also assessed whether a historic district was present in Glenville, the county seat.

Waugh-Adams Cemetery, U.S Route 35 Project, Mason County, West Virginia - *Client: WVDOH.* A late discovery was made of a cemetery within the proposed right-of-way of the U.S. Route 35 project in Mason County. The cemetery purportedly contained African American slave burials. By reviewing published records and histories; deed information; the collections of local and regional historical societies and the West Virginia State Archives; and internet sources such as ancestry.com and other genealogical websites, Mr. Kuncio conclusively demonstrated that slaves were not interred at that location. The research, completed on an accelerated schedule, allowed final design and construction to continue.

U.S. Route 220 Tier One EIS, Grant, Hampshire, Hardy, and Mineral Counties, West Virginia, and Allegany County, Maryland - *Client: WVDOH.* Mr. Kuncio managed the historic structures investigations for the U.S. 220 NHS Tier One Environmental Impact Statement (EIS) Project. The five-county planning initiative featured five corridors of approximately 50 miles in length in West Virginia and Maryland and involved surveying a great many resource types, most notably farms, farmsteads, and agricultural landscapes. Additionally, the survey required coordinating with the state highway departments, state historic preservation offices (SHPOs), and Federal Highway Administration (FHWA) offices in two states. Commenting on the well-organized field view to discuss above ground historic resources, the Maryland SHPO commented that "Skelly and Loy has raised the bar on how field views are conducted."

Keyser-McCoole Bridge Project, Mineral County, West Virginia and Allegany County, Maryland - *Client: WVDOH.* Mr. Kuncio was Principal Investigator and Project Manager for above ground historic structures investigations, which required the completion of Historic Resource Surveys and Determinations of Eligibility and Determinations of Effects reports for each state. The West Virginia portion of the project surveyed 160 individual resources and one historic district, while the Maryland side involved the intensive survey of three resources, including a potential historic district. Eight resources were determined eligible for NRHP listing. The project required the removal of two NRHP eligible houses, for which Skelly and Loy completed state-level recordations prior to their demolitions.



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ALISON J. ROSS, M.S., Senior Scientist - Cultural Resources

EDUCATION:

M.S., Historic Preservation,
1987, University of
Pennsylvania

B.S., Interior Design, 1983,
Drexel University

TRAINING:

Penn DOT-sponsored
"Section 4(f) Training," 2011.

National Highway Institute
(NHI)-sponsored "Beyond
Compliance: Historic
Preservation in Transportation
Project Development," 2007.

USCG-sponsored NEPA
Training, 2005.

ACHP-sponsored Section 106
Compliance Training, 1999.

ADA Training, 1993.

YEARS OF EXPERIENCE:

22 Years

Alison Ross is a historian and architectural historian who specializes in compliance work under Sections 106 and 110 of the National Historic Preservation Act of 1966, as amended. She meets the Secretary of Interior's Standards and Guidelines for Architectural Historian under 36 CFR 61. Ms. Ross's Federal cultural resource investigations include providing support for the Department of Homeland Security's U.S. Coast Guard and U.S. Immigration and Customs Enforcement, as well as the U.S. Navy, U.S. Army, U.S. Air Force, U.S. Air National Guard, and the U.S. Marine Corps. She has completed surveys and eligibility investigations for resources including but not limited to World War II-era hangars, Cold War-era storage igloos, radar complexes, administration and support buildings, ocean-going vessels, and a railroad. Her most recent military work includes preparing consultation packages for submission to State Historic Preservation Offices (SHPOs) and contributing to Environmental Assessments (EAs) for the U.S. Army.

PROJECT EXPERIENCE

Inventory and Integrated Cultural Resources Management Plan Update for Eielson Air Force Base, Fairbanks, Alaska - Senior Architectural Historian.

Ms. Ross co-authored an eligibility study and re-evaluation of Cold War-era buildings at Eielson Air Force Base. The buildings on the flight line were already in a National Register of Historic Places (NRHP)-eligible historic district. Their significance, as well as that of the remaining buildings were reevaluated for NRHP-eligibility and their contribution to Cold War-era missions of Eielson AFB. Year Completed: 2020.

Cultural Resources Documentation, MCRD Parris Island, South Carolina - Senior Architectural Historian.

Ms. Ross prepared a draft narrative that focused on the food supply, production, preparation, and food service of U.S. Marines during World War I, World War II, and the Korean War. The document was part of a mitigation package for the demolition of a utility building in a historic district at the installation. Year Completed: 2020.

Hanscom AFB, New Boston, and Rome Labs Fence to Fence Environmental Services, Hanscom AFB, Middlesex County, Massachusetts - Senior Architectural Historian.

As part of a consultation package for submission to the State Historic Preservation Office (SHPO), Ms. Ross prepared a letter report for the proposed revised boundary delineation of a Cold War-era, NRHP-eligible historic district at Hanscom AFB. The project included a re-survey and re-delineation of the historic district due to demolition and redevelopment plans within and adjacent to the historic district. Year Completed: 2020.

Headquarters Army Materiel Command Environmental Assessment for Master Plan Implementation at Nine Installations, Nationwide - Senior Architectural Historian.

Ms. Ross contributed to the Environmental Assessment (EA) studies that evaluated the potential impacts of master plan implementation at two installations, one of which was at Letterkenny in Chambersburg, PA. She wrote an analysis of the potential direct and indirect effects of the proposed action on historic above-ground resources. Year Completed: 2020.

Environmental Assessment for NAVSTA Newport Bulkhead Repair, NAVSTA Newport, Newport, Rhode Island - Senior Architectural Historian.

Ms. Ross contributed to the environmental studies for the proposed repairs to the bulkhead and piers at NAVSTA Newport. Portions of the proposed project were in a NRHP-eligible historic district, and several of the proposed repairs



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ALISON J. ROSS, M.S., Senior Scientist - Cultural Resources

were located at contributing resources of the historic district. Ms. Ross prepared a letter report for the consultation package for submission to the State Historic Preservation Office (SHPO), which described the effects and cumulative effects of the proposed project on the resources. Year Completed: 2019.

Eligibility Studies for Pittsburgh-Butler Regional Airport, Penn Township, Butler County, Pennsylvania - Architectural Historian. Ms. Ross completed a reconnaissance survey at the airport for the proposed expansion of its runways in a residential community. Year Completed: 2019.

Cold War Study Phase 2: Inventory and Evaluation, Naval Air Station Whidbey Island, Island County, Washington - Architectural Historian. In support of NAVFAC Northwest's Cultural Resources Program, Ms. Ross conducted eligibility studies, which included an intensive-level survey of Cold War-era buildings and structures at the naval air station. Year completed: 2014.

Eligibility Studies at Pinyon Canyon Maneuver Site, Fort Carson, Colorado - Architectural Historian. Ms. Ross supported the U.S. Army's Section 110 compliance by conducting an intensive-level field survey, detailed photography, and eligibility studies of nineteenth- and early twentieth century settlement ranches on Fort Carson's maneuver site in southeastern Colorado. The study provided comprehensive information for avoidance of archaeological sites and historic properties during training exercises. Year completed: 2013, 2015.

Shelton-Bangor Railroad Evaluation, Naval Base Kitsap Bangor, Kitsap County, Washington - Architectural Historian. Ms. Ross supported NAVFAC Northwest's cultural resources program by conducting an intensive-level survey of sections of a seven-mile-long historic Navy-built railroad and evaluating it for World War II- and Cold War-era significance. She developed World War II- and Cold War-era historic contexts and managed preparation of a third context on the Anti-Nuclear Weapons Movement. All were used to evaluate the significance of the railroad. Year Completed: 2013.

Historic Properties Component of U.S. Army Garrison Picatinny Arsenal, Townships of Rockaway and Jefferson, Morris County, New Jersey - Architectural Historian. In support of the installation's Section 110 cultural resources obligations, Ms. Ross wrote the Historic Properties Component (HPC) and Standard Operating Procedures (SOPs). Year completed: 2011.

Eligibility Studies for U.S. Coast Guard High-Endurance Cutters, Department of Homeland Security, Washington, D.C. - Architectural Historian. In advance of the proposed decommissioning of a class of twelve Cold War-era, high-endurance, ocean-going U.S. Coast Guard cutters, Ms. Ross prepared a draft eligibility report and popular report. The study focused on the Cold War-era missions of the cutters primarily in Southeast Asia. Ms. Ross conducted archival research, wrote a historic context, and prepared a draft of the popular narrative. Year completed: 2007.

Eligibility Study of Air National Guard Hangar at Yeager Airport, Charleston, West Virginia - Architectural Historian. Ms. Ross surveyed and prepared an eligibility report for a World War II era hangar at Yeager Airport. Year completed: 2007.

Legacy Resource Management Program, Department of Defense, Washington, D.C. - Architectural Historian. Ms. Ross compiled a bibliography of sources regarding World War II-era U.S. Prisoner-of-War internment camps throughout the U.S. Research was conducted at the National Archives Records Administration (NARA), College Park, Maryland. Year completed: 2006.

Eligibility Studies at Defense Distribution Depot, Susquehanna, Pennsylvania - Principal Investigator. Ms. Ross completed eligibility studies of 45 World War II and Cold War-era structures. The study included the preparation of a historic context for the development of the installation from World War I to the present. The research included Civilian Conservation Corps (CCC) subject matter. Year completed: 2006.

Eligibility Studies at MacDill Air Force Base, Tampa, Florida - Principal Investigator. For an update to the Integrated Cultural Resources Management Plan (ICRMP), Ms. Ross completed a survey and eligibility study of 93 World War II and Cold War-era structures. She also prepared historic contexts for the development of the installation from World War I to the present. Year completed: 2006.



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Eligibility Studies at Quonset Air National Guard, Quonset, Rhode Island - Architectural Historian. To update the installation's ICRMP, Ms. Ross completed a survey and eligibility study of World War II through Cold War-Era structures. She prepared historic contexts for the development of the installation from World War I to the present. Year completed: 2006.

Eligibility Studies at Ellington Field, Houston, Texas - Architectural Historian. Mr. Ross supported the Air National Guard's update of the installation's ICRMP by completing a survey and eligibility studies of World War II and Cold War-era structures. Year completed: 2006.

On-site Support of U.S. Coast Guard, U.S. Coast Guard Headquarters, Department of Homeland Security, Washington, D.C. - Cultural Resource Specialist. Ms. Ross supported the U.S. Coast Guard's Environmental Quality Department with on-going projects. She assisted with the lighthouse program and edited NRHP forms for U.S. Coast Guard-owned lighthouses; wrote draft correspondence to the Director of the National Park Service for lighthouse property disposal; populated and administered the U.S. Coast Guard's lighthouse data-base; organized and conducted team meetings with the General Services Administration (GSA) for lighthouse equipment disposal. Year completed: 2004.

Historic Resource Identification at Fort Campbell, Kentucky - Architectural Historian. Ms. Ross conducted a reconnaissance study of historic resources at the base, including the General's House, in support of the base's cultural resources management program and its section 110 obligations. Year completed: 2001.

PUBLICATIONS

- The Bedford Springs Hotel. Charleston, South Carolina: Arcadia Publishing Company, 2012. Wrote local history book and published with Arcadia Publishing Company.
- "The Bryn Mawr Hotel," The First 300: The Amazing and Rich History of Lower Merion. Lower Merion: Lower Merion Historic Preservation Trust, 1999. Contributed article to history book of Lower Merion Township, Montgomery County, PA.



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JENNA C. THOMAS-CLINE, M.A., Assistant Scientist

EDUCATION:

M.A., Art History, 2015, Kent State University

B.A., Art History, 2013, Saint Vincent College

YEARS OF EXPERIENCE:

5 Years

Ms. Thomas-Cline is an Assistant Scientist with five years of experience in her field as a researcher, field surveyor, and principal investigator. Since joining Skelly and Loy, she has prepared National Register of Historic Places (NRHP) eligibility determinations for projects throughout Pennsylvania, including for a church building in Allegheny County and farmsteads in Greene and Snyder counties. Prior to joining Skelly and Loy, Ms. Thomas-Cline was responsible for managing and caring for a historic, Italian Renaissance style house in Cleveland, using various historic preservation techniques to ensure the longevity of the building and its belongings. She also researched the city's history and architecture in order to present tours. Ms. Thomas-Cline's qualifications meet the Secretary of Interior's Standards and Guidelines for architectural historian under 36 CFR 61.

PROFESSIONAL EXPERIENCE

While working at the Cleveland History Center in Cleveland, Ohio, Ms. Thomas-Cline was a liaison between the public and artifact collection. She researched the art, architecture, and history of the city and wrote and presented her findings to the public. Her research contributed to several exhibits including; Frank N. Wilcox: Artist as Historian and Celebrations: Holiday Traditions in Cleveland as well as the reoccurring History on Tap event. Ms. Thomas-Cline is credited with inventorying paintings, blueprints, artifacts, and prototypes for the estates of artist Frank N. Wilcox and designer Viktor Schreckengost. She further aided in the upkeep and longevity of the Hay-McKinney Mansion and the artifacts contained within it. Ms. Thomas-Cline's thesis, Visions of the East: Influence of the Levant on the Italian Renaissance, discusses the cultural, architectural, and historic influences that the Levant had on Italy and greater Europe.

PROJECT EXPERIENCE

Appalachian Highway, Corridor H Project, Wardensville to Virginia State Line, Historic Architectural Resource Survey and Determination of Eligibility Addendum Report, Hardy County, West Virginia - Ms. Thomas-Cline served as an architectural historian for this historic resource survey and determination of eligibility project. The project entailed architectural survey, preparation of West Virginia Historic Property Inventory Forms, preparation of West Virginia Cemetery Survey Forms, intensive historic research to evaluate resources for the National Register of Historic Places, and report preparation. Sixty-six resources were surveyed, including 49 newly-identified resources. Two newly-evaluated properties were recommended eligible for the National Register of Historic Places.

WV 2 Improvements - New Cumberland, Madison Street and Chester Street Intersection and Widening project, in the City of New Cumberland, Hancock County, West Virginia - Ms. Thomas-Cline served as an architectural historian for this historic resource survey and determination of effects report. The project entailed architectural survey, preparation of West Virginia Historic Property Inventory Forms, intensive historic research to evaluate resources for the National Register of Historic Places, and report preparation. Seven resources were surveyed.