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## Header 8

[List View](#)**General Information** | [Contact](#) | [Default Values](#) | [Discount](#) | [Document Information](#) | [Clarification Request](#)**Procurement Folder:** 882212**SO Doc Code:** CRFQ**Procurement Type:** Central Purchase Order**SO Dept:** 0603**Vendor ID:** 000000200893 **SO Doc ID:** ADJ2100000042**Legal Name:** JARVIS DOWNING & EMCH INC**Published Date:** 6/30/21**Alias/DBA:****Close Date:** 7/13/21**Total Bid:** \$3,572,100.00**Close Time:** 13:30**Response Date:** 07/13/2021 **Status:** Closed**Response Time:** 13:22**Solicitation Description:** Marshall County Readiness Center Renovations **Responded By User ID:** Gina Spears **Total of Header Attachments:** 8**First Name:** Amanda**Total of All Attachments:** 8**Last Name:** Lengyel**Email:** jde1@jde-inc.com**Phone:** 304-232-5000



Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	Marshall County Readiness Center Renovations-BASE BID				2925000.00

Comm Code	Manufacturer	Specification	Model #
72000000			

**Commodity Line Comments:**

**Extended Description:**

Contract Item #1- Lump Sum Price for Base Bid Renovations to Marshall County Readiness Center, per the attached documentation.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
2	Add-Alternate No.1- Partitions and Metal Lockers				163500.00

Comm Code	Manufacturer	Specification	Model #
72000000			

**Commodity Line Comments:**

**Extended Description:**

Add-Alternate Bid No.1- Lump Sum Price- to construct interior security partitions and to provide metal lockers, per the attached documentation.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
3	Add-Alternate No. 2- To provide new floor finish where shown				153000.00

Comm Code	Manufacturer	Specification	Model #
72000000			

**Commodity Line Comments:**

**Extended Description:**

Add-Alternate Bid No.2- Lump Sum Price , per the attached documentation.to provide new floor finish where shown and as specified.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
4	Add-Alternate No.3- To provide interior painting				102400.00

Comm Code	Manufacturer	Specification	Model #
72000000			

**Commodity Line Comments:**

**Extended Description:**

Add-Alternate No. 3- To provide interior painting where shown and as specified.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
5	Add-Alternate No. 4- To provide site lighting				103800.00

Comm Code	Manufacturer	Specification	Model #
72000000			

**Commodity Line Comments:**

**Extended Description:**

Add-Alternate No. 4- To provide site lighting where shown and as specified.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
6	Add-Alternate No. 5- To provide pavement replacement				124400.00

Comm Code	Manufacturer	Specification	Model #
72000000			

**Commodity Line Comments:**

**Extended Description:**

Add-Alternate No. 5- To provide pavement replacement where shown and as specified.

## BID FORM

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DATED: 07/13/2021

(Bidder to insert date bid submitted)

SUBMITTED BY: (Name and Address)

Jarvis, Downing, & Emch, Inc.

PO Box 6253

Wheeling, WV 26003

WEST VIRGINIA CONTRACTOR LICENSE NUMBER: WV 000999

SUBMITTED TO: State of West Virginia

The undersigned, being familiar with local conditions affecting the cost of the work and the contract documents, including Instructions to Bidders, Bid Form, General Conditions, Drawings, and Specifications and any Addenda issued, hereby propose to perform everything required to be performed and to provide and furnish all the labor, materials, tools, expendable equipment and all services necessary to complete in a workmanlike manner all the work required for:

**Renovations To The Marshall County Readiness Center  
For The  
West Virginia Army National Guard  
Moundsville, West Virginia**

all in accordance with the Drawings and Specifications as prepared by ZMM, Inc. Architects and Engineers, 222 Lee Street West, Charleston, West Virginia 25302, (304) 342-0159.

**BASE BID:**

For the sum of: Two Million Nine Hundred Twenty-Five Thousand Dollars

\_\_\_\_\_ (\$ 2,925,000.00 ).

**ALTERNATES:**

The stated Base Bid is subject to the following additions for Alternates which the Owner may select. ('Provide' means 'furnish and install.' Include in bids below all related coordination and modification requirements associated with the Work of each Alternate.) Reference Section 012300 "Alternates".

Alternate Bid No. 1 – To construct interior security partitions and to provide metal lockers as shown and as specified.

If Alternate No. 1 is accepted, ADD to Base Bid as follows:

ADD the sum of: One Hundred Sixty-Three Thousand Five Hundred Dollars

\_\_\_\_\_ (\$ 163,500.00 ).

Alternate Bid No. 2 – To provide new floor finish where shown and as specified.

If Alternate No. 2 is accepted, ADD to Base Bid as follows:

ADD the sum of: One Hundred Fifty-Three Thousand Dollars  
\_\_\_\_\_ (\$ 153,000.00 \_\_\_\_\_).

Alternate Bid No. 3 – To provide interior painting where shown and as specified.

If Alternate No. 3 is accepted, ADD to Base Bid as follows:

ADD the sum of: One Hundred Two Thousand Four Hundred Dollars  
\_\_\_\_\_ (\$ 102,400.00 \_\_\_\_\_).

Alternate Bid No. 4 – To provide site lighting where shown and as specified.

If Alternate No. 4 is accepted, ADD to Base Bid as follows:

ADD the sum of: One Hundred Three Thousand Eight Hundred Dollars  
\_\_\_\_\_ (\$ 103,800.00 \_\_\_\_\_).

Alternate Bid No. 5 – To provide pavement replacement where shown and as specified.

If Alternate No. 5 is accepted, ADD to Base Bid as follows:

ADD the sum of: One Hundred Twenty Four Thousand Four Hundred Dollars  
\_\_\_\_\_ (\$ 124,400.00 \_\_\_\_\_).

If awarded contract on Base Bid and any Alternates, I (we) agree to perform the work including base bid and all alternates to substantial completion (or-beneficial occupancy) within **Three Hundred Sixty (360) days of the date of the Owner's Notice To Proceed.**

The Bidder understands that the Owner may impose liquidated damages in the amount stated in and, in accordance with, the Special Conditions, for each day thereafter, Sundays and holidays included, that the Work remains uncompleted, which sum is agreed upon as the proper measure of liquidated damages which the Owner will sustain per diem by the failure of the Bidder to complete the Work in the stipulated time, and the sum is not to be construed in any sense a penalty. Liquidated damages will be assessed at substantial completion for the base bid and all alternates accepted by the Government.

It is hereby certified that the undersigned is the only person(s) interested in this proposal as principal, and the proposal is made without collusion with any person, firm, or corporation. Bidder hereby agrees to execute the contract and furnish surety company bonds, in the forms incorporated in the contract documents, in the amount of one hundred (100%) percent of the contract price for performance, including maintenance, and for payment for labor and materials, respectively at the time required by the bidding documents, and to begin work within five (5) days following receipt of Notice to Proceed.

The Bidder certifies that this bid has been arrived at independently, without consultation, communication, or agreement as to any matter relating to this bid with any other bidder or with any competitor. The Bidder agrees that the Owner reserves the right to reject any or all bids, and to waive any formalities in the bidding. The Bidder agrees that this bid shall be good and may not be withdrawn for a period of 90 days.

The Bidder acknowledges receipt of the following Addenda: (Please list by number and date.)

<u>1 - 5/26/21</u>	<u>2 - 6/9/21</u>	<u>3 - 6/16/21</u>	<u>4 - 6/24/21</u>
<u>5 - 6/25/21</u>	<u>6 - 6/30/21</u>		

Bidder guarantees that, if awarded the contract, he will furnish and deliver all materials, tools, equipment, tests, transportation, secure all permits and licenses, and perform all labor, superintendence and all means of construction, pay all fees, except those specifically excluded in the Project Manual and do all incidental work to execute, construct, and finish the work in an expeditious, substantial, and workmanlike manner, in accordance with the contract documents to the complete satisfaction and acceptance of the Owner, for the prices stated.

It is understood that the Owner reserves the right to reject any/or all proposals, or part thereof or items therein, and to waive technicalities as required for the best interests of the Owner. It is further understood that competency and responsibility of bidders will receive consideration before the award of the contract.

The undersigned agrees that the contract documents are incorporated herein by reference and shall be construed to be part thereof, with the same affect as if such were repeated at length herein, or where physically attached hereto. The undersigned further certifies that: (1) this proposal is genuine and is not sham, collusive, or fraudulent; (2) this proposal is not made in the interest or in behalf of any person other than the undersigned; (3) the undersigned has not sought in any manner, by collusion or otherwise, to secure any advantage over any other bidders.

Enclosed herewith is a bid security prepared in accordance with the Instructions to Bidders in the amount of five percent (5%) of the amount of the bid (being not less than 5% of the total of the base bid). We agree that the above stated amount is the proper measure of liquidated damages which the owner will sustain by our failure to execute the contract and to furnish the performance bond in case this proposal is accepted.

**SIGNATURE OF BIDDER:**

Firm: Jarvis, Downing, & Emch Inc.

By: 

Print or Type Name of person authorized to sign contract on behalf of Bidder:

Michael J. Leo

Address: PO Box 6253

Title: President

Address: 200 GC&P Road

Phone: 304-232-5000

Address: Wheeling, WV 26003

Fax: 304-232-0619

**END OF BID FORM**

**RENOVATIONS TO THE  
MARSHALL COUNTY READINESS CENTER  
BID FORM SECTION II - BID ITEMS AND UNIT COSTS**

In the event that unit quantities stated below differ from quantities required for completion of the Work, unit costs as stated below shall be the basis of adjustments in Contract Sum.

**Bid items with the same number must include the same unit price.**

LS = Lump Sum, TN = Ton, SY = Square Yard, EA = Each, LF = Linear Foot

NO.	ITEM	QTY	UNIT	UNIT PRICE (\$)	EXTENDED PRICE (\$)
<b>Primary Facility Base Bid</b>					
1	Readiness Center Renovations	1	LS		467,600.00
2	Joint Sealant Replacement	500	LF	14.00	7,000.00
3	Brick Joint Repointing	700	LF	17.00	11,900.00
4	Brick Replacement	1,000	Each	77.00	77,000.00
5	Mold Remediation	1	LS		2,600.00
6	Fire Suppression	1	LS		93,000.00
7	Plumbing	1	LS		260,000.00
8	Mechanical	1	LS		720,000.00
9	Electrical	1	LS		978,000.00
<b>PRIMARY FACILITY BASE BID SUB-TOTAL</b>					<b>\$2,617,100.00</b>
<b>Project Administration/Quality Control Base Bid</b>					
10	Mobilization/Demobilization	1	LS		8,500.00
11	General Administration	1	LS		109,000.00
12	Project Quality Control	1	LS		5,600.00
<b>PROJECT ADMIN/QUALITY CONTROL SUB-TOTAL</b>					<b>123,100.00</b>
<b>Civil/Site Base Bid</b>					
Site Preparation					
13	Site Preparation/Site Demolition	1	LS		5,200.00
14	Sediment and Erosion Control	1	LS		3,900.00
15	Waste Disposal	5	TN	1,520.00	7,600.00
Earthwork					
16	Unclassified Excavation	1	LS		20,900.00
Paving					
17	Hard Stand Pavement	2100	SY	42.00	88,200.00
Miscellaneous					
18	Security Fencing	170	LF	182.00	30,940.00
19	Bollards 6"	2	EA	950.00	1,900.00

Power and Communications					
20	Duct Bank	120	LF	170.00	20,400.00
21	Communications Conduit	240	LF	24.00	5,760.00
<b>CIVIL/SITE BASE BID SUB-TOTAL</b>					184,800.00
<b>BASE BID TOTAL*</b>					\$2,925,000.00
*Note: Base Bid Total is the summation of PRIMARY FACILITY BASE BID, PROJECT ADMINISTRATION/QUALITY CONTROL BASE BID, and CIVIL/SITE BASE BID.					
Alternate Bid Items					
NO.	ITEM	QTY	UNIT	UNIT PRICE (\$)	Extended Price (\$)
Add-Alternate No. 1 - Interior Security Partitions and Metal Lockers					
22	Alternate No. 1	1	LS		163,500.00
Add-Alternate No. 2 - New Floor Finishes					
23	Alternate No. 2	1	LS		153,000.00
Add-Alternate No. 3 - Interior Painting					
24	Alternate No. 3	1	LS		102,400.00
Add-Alternate No. 4 - Site Lighting					
25	Alternate No. 4	1	LS		103,800.00
Add-Alternate No. 5 - Pavement Replacement - Heavy Duty Paving and Striping					
26	Heavy Duty Asphalt Pavement	5,750	SY	21.22	122,000.00
27	Striping	1	LS		2,400.00

**END OF SECTION II**

**RENOVATIONS TO THE  
MARSHALL COUNTY READINESS CENTER  
WEST VIRGINIA ARMY NATIONAL GUARD**

**BID FORM SECTION III – DESCRIPTION OF BID ITEMS**

**Bid Item 1:           Readiness Center Renovations**

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**Unit:**               Lump Sum

**Description:**     This work shall consist of the performance of all construction shown on the Drawings and as specified to complete the Readiness Center Renovations excluding those portions of construction included in Bid Item Nos. 2 through 22.

**Measurement:**   Measurement will be based on completion of the work described and accepted by the Contracting Officer Technical Representative (COTR).

**Payment:**         Payment for this item will be in accordance with the specifications.

**Bid Item 2:           Joint Sealant Replacement**

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**Unit:**               Linear Foot

**Description:**     This work shall consist of replacement of joint sealants where shown on the Drawings and as specified to complete the Readiness Center Renovations.

**Measurement:**   Measurement will be based on completion of the work described and accepted by the Contracting Officer Technical Representative (COTR).

**Payment:**         This item will be paid for at the contract lump sum price, based on percentage of contract completion.

**Bid Item 3:           Brick Joint Repointing**

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**Unit:**               Linear Foot

**Description:**     This work shall consist of Brick Joint Repointing where shown on the Drawings and as specified to complete the Readiness Center Renovations.

**Measurement:**   Measurement will be based on completion of the work described and accepted by the Contracting Officer Technical Representative (COTR).

**Payment:**         This item will be paid for at the contract lump sum price, based on percentage of contract completion.

**Bid Item 4:           Brick Replacement**

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**Unit:**               Lump Sum

**Description:**     This work shall consist of Brick Replacement where shown on the Drawings and as specified to complete the Readiness Center Renovations.

**Measurement:**   Measurement will be based on completion of the work described and accepted by the Contracting Officer Technical Representative (COTR).

**Payment:**         This item will be paid for at the contract lump sum price, based on percentage of contract completion.

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**Bid Item 5: Mold Remediation**

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**Unit:** Lump Sum

**Description:** This work shall consist of the performance of all work of Division 01 Specification Sections and Section 028500 "Mold Remediation".

**Measurement:** Measurement will be based on completion of the work described, prorated from lump sum amounts according to the Basis of Payment below.

**Payment:** This item will be paid for at the contract lump sum price, based on percentage of contract completion.

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**Bid Item 6: Fire Suppression**

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**Unit:** Lump Sum (LS)

**Description:** This work shall consist of all fire suppression work shown on the Drawings and as specified in Division 01 and 21 Specifications Sections.

This includes performing all work prescribed in a workmanlike and acceptable manner, including labor, tools, equipment, supplies, material, incidentals, and quality control required to complete the work.

**Measurement:** Measurement will be based on completion of the work described, prorated from lump sum amounts according to the Basis of Payment below.

**Payment:** This item will be paid for at the contract lump sum price, based on percentage of contract completion.

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**Bid Item 7: Plumbing**

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**Unit:** Lump Sum (LS)

**Description:** This work shall consist of all plumbing work shown on the Drawings and as specified in Division 01 and 22 Specifications Sections.

This includes performing all work prescribed in a workmanlike and acceptable manner, including labor, tools, equipment, supplies, material, incidentals, and quality control required to complete the work.

**Measurement:** Measurement will be based on completion of the work described, prorated from lump sum amounts according to the Basis of Payment below.

**Payment:** This item will be paid for at the contract lump sum price, based on percentage of contract completion.

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**Bid Item 8: Mechanical**

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**Unit:** Lump Sum (LS)

**Description:** This work shall consist of all mechanical work shown on the Drawings and as specified in Division 01 and 23 Specifications Sections.

This includes performing all work prescribed in a workmanlike and acceptable manner, including labor, tools, equipment, supplies, material, incidentals, and quality control required to complete the work.

**Measurement:** Measurement will be based on completion of the work described, prorated from lump sum amounts according to the Basis of Payment below.

**Payment:** This item will be paid for at the contract lump sum price, based on percentage of contract completion.

<b>Bid Item 9:</b>	<b>Electrical</b>
<b>Unit:</b>	Lump Sum (LS)
<b>Description:</b>	<p>This work shall consist of all electrical work shown on the Drawings and as specified in Division 01 and 26, 27, and 28 Specifications Sections.</p> <p>This includes performing all work prescribed in a workmanlike and acceptable manner, including labor, tools, equipment, supplies, material, incidentals, and quality control required to complete the work.</p>
<b>Measurement:</b>	Measurement will be based on completion of the work described, prorated from lump sum amounts according to the Basis of Payment below.
<b>Payment:</b>	This item will be paid for at the contract lump sum price, based on percentage of contract completion.
<b>Bid Item 10:</b>	<b>Mobilization/Demobilization</b>
<b>Unit:</b>	Lump Sum
<b>Description:</b>	This work shall consist of the performance of construction preparatory operations, including the movement of personnel, equipment, and materials to and from the project site; payment of performance bond, guaranty bond, and other insurance premiums; establishment and removal of the contractor's field office and storage facilities, including fenced enclosure of staging area.
<b>Measurement:</b>	Measurement will be based on completion of the work described, prorated from lump sum amounts according to the Basis of Payment below.
<b>Payment:</b>	Payment for item will be in three installments. The first payment of 50 percent of the lump sum price will be made on the first estimate following partial mobilization including the placement or erection of the Contractor's office and storage facilities and the initiation of construction work. The second payment of 25 percent will be made on the next estimate following completion of substantial mobilization. The remaining 25 percent will be paid upon demobilization and satisfactory restoration of the contractor's staging and work area and final completion of the Project.
<b>Bid Item 11:</b>	<b>General Administration</b>
<b>Unit:</b>	Lump Sum
<b>Description:</b>	This work shall consist of performing the construction administrative duties associated with managing the construction as stated in Division 1 and throughout the Specifications, providing construction layout, providing temporary utilities for the site and coordination of permanent utility installation and tie-in of site grading and access roads, administration and maintenance of all required permits for the project, including permit fees, and Business and Occupation Taxes.
<b>Measurement:</b>	Measurement will be based on completion of the work described, prorated from lump sum amounts according to the Basis of Payment below.
<b>Payment:</b>	This item will be paid for at the contract lump sum price, based on percentage of contract completion.

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**Bid Item 12: Project Quality Control**

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**Unit:** Lump Sum

**Description:** This work shall consist of establishing and maintaining a Quality Control Program throughout the duration of the project.

**Measurement:** There will be no direct measurement of materials, labor, and services provided by the Contractor in completing this item.

**Payment:** This item will be paid for at the contract lump sum price, based on percentage of completion.

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**Bid Item 13: Site Preparation/Site Demolition**

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**Unit:** Lump Sum (LS)

**Description:** This work shall consist of the removal of trees and other vegetation, topsoil stripping and stockpiling, removal of existing utilities, installation of temporary utilities, demolition, temporary safety fence, and clearing and grubbing of all areas disturbed by the Contractor. This includes performing all work prescribed in a workmanlike and acceptable manner, including labor, tools, equipment, supplies, material, incidentals, and quality control required to complete the work.

**Measurement:** There will be no direct measurement of materials, labor, and services provided by the contractor in completing this item.

**Payment:** Payment shall be made at the contract unit price per lump sum.

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**Bid Item 14: Sediment and Erosion Control**

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**Unit:** Lump Sum (LS)

**Description:** This item shall consist of furnishing, installation, maintenance and subsequent removal of necessary storm water structures, best management practices, and other work required to prevent escape of sediment from disturbed areas of project site. This includes performing all work prescribed in a workmanlike and acceptable manner, including labor, tools, equipment, supplies, material, incidentals, and quality control required to complete the work.

**Measurement:** There will be no direct measurement of materials, labor, and services provided by the contractor in completing this item.

**Payment:** Payment for item shall be in two installments. The first payment of 50% of the lump sum price shall be made following installation of the erosion and sediment controls. The remaining 50% shall be paid upon properly stabilizing the site, demobilization, and final completion of the Project.

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**Bid Item 15: Waste Disposal**

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**Unit:** Lump Sum (LS)

**Description:** This work shall include, but not be limited to, disposal of rubbish, trash, scrap, and other materials encountered at the site that require disposal at a sanitary landfill. The work includes sorting, loading, hauling, and disposal. This includes performing all work prescribed in a workmanlike and acceptable manner, including labor, tools, equipment, supplies, materials, incidentals, and quality control required to complete the work.

**Measurement:** The quantity of work completed shall be measured in tons as evidenced by weigh tickets from a legally operating landfill and certified by the contractor to be correct.

**Payment:** Payment shall be made at the contract price per ton.

**Bid Item 16: Unclassified Excavation**

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**Unit:** Lump Sum (LS)

**Description:** This work shall consist of, but is not limited to, unclassified excavation, loading and hauling of excavated material, placement and compaction, and shall include final grading, shaping and contouring of the excavation and fill areas. The terms for earthwork used in the remainder of this Section imply excavation in native materials. The Contractor, with approval of the COTR, shall adjust the final grades as necessary to create a finished project. The Contractor shall excavate to the lines and grades shown on the Plans. The Contractor shall perform all excavation of every description and of whatever materials encountered to the depths indicated on the Plans. No additional compensation shall be considered for rock excavation or the reduction of large rock and boulders to less than 18" in any dimension. Over-excavation and/or fill not shown on the Plans or specified herein shall be at the Contractor's expense, unless approved by the COTR prior to commencing such work. If unsuitable materials exist below the grades shown on the Plans, this material shall be removed with the prior approval of the COTR and shall be paid per the unit price for "Over-Excavation".

Except at locations where excavation of unsuitable material is required, care shall be taken not to excavate below the depths specified. Final shaping and contouring of the areas shall be performed to the satisfaction of the COTR.

This includes performing all work prescribed in a workmanlike and acceptable manner, including labor, tools, equipment, supplies, material, incidentals, and quality control required to complete the work.

**Measurement:** There shall be no direct measurement of materials, labor, and services provided by the Contractor in completing this item.

**Payment:** Payment shall be made at the contract unit price per lump sum.

**Bid Item 17: Hard Stand Pavement**

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**Unit:** Square Yard (SY)

**Description:** This work shall consist of furnishing and installing Hard Stand pavement and incidentals associated with pavement as detailed on the Plans. This includes performing all work prescribed in a workmanlike and acceptable manner, including labor, tools, equipment, supplies, material, incidentals, and quality control required to complete the work.

**Measurement:** Measurement shall be based on square yards of area completed for the work described. Excess material or material placed beyond approved limits shall not be included in the measured quantity.

**Payment:** Payment shall be made at the contract unit price per square yard.

**Bid Item 18: Security Fencing**

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**Unit:** Linear Foot (LF)

**Description:** This work consists of furnishing and complete installation of chain link fencing and personnel gates. The price will include excavating, trenching, concrete footings, backfilling, grouting posts in place, grounding, bonding, barbed wire, and gate hardware. This includes performing all work prescribed in a workmanlike and acceptable manner, including labor, tools, equipment, supplies, material, incidentals, and quality control required to complete the work.

**Measurement:** Measurement shall be along the bottom wire of the fence from outside to outside of end posts for each continuous run of fence, excluding lengths occupied by vehicular gates.

**Payment:** The accepted quantities of fencing materials shall be paid for at the contract unit price per linear foot complete in place.

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**Bid Items 19: Bollards 6"**

**Unit:** Each (EA)

**Description:** This work consists of furnishing and complete installation of bollards. The unit price shall include furnishing and installing metal posts, and associated hardware, concrete footings, excavation, backfill, and compensation for doing all work prescribed in a workmanlike and acceptable manner, including labor, tools, equipment, supplies, material, and incidentals required to complete the work.

**Measurement:** The quantity of work done shall be measured per each bollard completely installed and accepted by the COTR.

**Payment:** Payment shall be made at the contract unit price per each.

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**Bid Item 20: Duct Bank**

**Unit:** Linear Foot (LF)

**Description:** This work shall consist of furnishing and installing conduits from the building or the point of origin to the point of connection on the Plans. These prices shall fully compensate the Contractor for providing pipe, fiber, wires, extra pull ropes, vaults, handholes, pedestals, concrete, excavation, backfill, and sleeves. This includes performing all work prescribed in a workmanlike and acceptable manner, including labor, tools, equipment, supplies, material, incidentals, and quality control required to complete the work.

**Measurement:** Measurement shall be based on linear feet of duct bank in place, completed, and accepted by the COTR. It shall be measured along the centerline and shall include all fittings, and appurtenances associated with the duct bank.

**Payment:** Payment shall be made at the contract unit price per linear foot of line in service.

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**Bid Item 21: Communications Conduit**

**Unit:** Linear Foot (LF)

**Description:** This work shall consist of furnishing and installing conduits from the building or the point of origin to the point of connection on the Plans. These prices shall fully compensate the Contractor for providing pipe, fiber, wires, extra pull ropes, vaults, handholes, pedestals, concrete, excavation, backfill, and sleeves. This includes performing all work prescribed in a workmanlike and acceptable manner, including labor, tools, equipment, supplies, material, incidentals, and quality control required to complete the work.

**Measurement:** Measurement shall be based on linear feet of conduit in place, completed, and accepted by the COTR. It shall be measured along the centerline and shall include all fittings, and appurtenances associated with the duct bank.

**Payment:** Payment shall be made at the contract unit price per linear foot of line in service.

**Bid Item 22:**

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**Description:** Add-Alternate No. 1 – Interior Security Partitions and Metal Lockers as indicated on the Drawings and as specified.

**Measurement:** Lump Sum For Item 22.

**Payment:** Payment for item will be in accordance with the specifications.

**Bid Item 23:**

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**Description:** Add-Alternate No. 2 – New Floor Finish as indicated on the Drawings and as specified.

**Measurement:** Lump Sum for Item 23.

**Payment:** Payment for item will be in accordance with the specifications.

**Bid Item 24:**

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**Description:** Add-Alternate No. 3 – Interior Painting as indicated on the Drawings and as specified.

**Measurement:** Lump Sum for Item 24.

**Payment:** Payment for item will be in accordance with the specifications.

**Bid Item 25:**

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**Description:** Add-Alternate No. 4 - Site Lighting as indicated on the Drawings and as specified.

**Measurement:** Lump Sum for Item 25.

**Payment:** Payment for item will be in accordance with the specifications.

**Bid Item 26:**

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**Description:** Add-Alternate No. 5 – Pavement Replacement - Heavy-Duty Paving as indicated on the Drawings and as specified.

**Measurement For Heavy-Duty Asphalt Paving:** Per Square Yard of Paving.

**Payment:** Payment for item will be in accordance with the specifications.

**Bid Item 27:**

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**Description:** Add-Alternate No. 5 – Pavement Replacement - Striping as indicated on the Drawings and as specified.

**Measurement for Striping:** Lump Sum for item 27.

**Payment:** Payment for item will be in accordance with the specifications.

END OF SECTION



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
 Centralized Request for Quote  
 Construction

<b>Proc Folder:</b> 882212		<b>Reason for Modification:</b>	
<b>Doc Description:</b> Marshall County Readiness Center Renovations		ADDENDUM NO. 6 - add a substitution request. Bid opening remains on 07/13/2021 at 1:30pm.	
<b>Proc Type:</b> Central Purchase Order			
<b>Date Issued</b>	<b>Solicitation Closes</b>	<b>Solicitation No</b>	<b>Version</b>
2021-06-30	2021-07-13 13:30	CRFQ 0603 ADJ2100000042	7

<b>BID RECEIVING LOCATION</b>
BID CLERK DEPARTMENT OF ADMINISTRATION PURCHASING DIVISION 2019 WASHINGTON ST E CHARLESTON WV 25305 US

<b>VENDOR</b>		
<b>Vendor Customer Code:</b>		
<b>Vendor Name :</b> Jarvis, Downing, & Emch Inc.		
<b>Address :</b> PO Box 6253		
<b>Street :</b> 200 GC&P Road		
<b>City :</b> Wheeling		
<b>State :</b> West Virginia	<b>Country :</b> USA	<b>Zip :</b> 26003
<b>Principal Contact :</b> Michael J. Leo - President / CEO		
<b>Vendor Contact Phone:</b> 304-232-5000	<b>Extension:</b> 120	

<b>FOR INFORMATION CONTACT THE BUYER</b>
Tara Lyle (304) 558-2544 tara.l.lyle@wv.gov

<b>Vendor Signature X</b> 	<b>FEIN#</b> 55-0453441	<b>DATE</b> 07/13/2021
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All offers subject to all terms and conditions contained in this solicitation

**ADDITIONAL INFORMATION**

Addendum No. 6

1.To provide a response to a substitution request submitted prior to the deadline. See attached pages.

2.All substitution and technical question deadlines have passed for this solicitation. No additional questions or substitution requests will be considered.

3.The bid opening date remains on 07/13/2021 at 1:30 pm.

No other changes.

**INVOICE TO****SHIP TO**ADJUTANT GENERALS  
OFFICE  
1707 COONSKIN DRADJUTANT GENERALS  
OFFICE  
1600 SOUTH LAFAYETTE  
AVENUECHARLESTON WV  
USMOUNDSVILLE WV  
US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Marshall County Readiness Center Renovations-BASE BID	1	Lump Sum	\$2,925,000.00	\$2,925,000.00

Comm Code	Manufacturer	Specification	Model #
72000000			

**Extended Description:**

Contract Item #1- Lump Sum Price for Base Bid Renovations to Marshall County Readiness Center, per the attached documentation.

INVOICE TO		SHIP TO	
ADJUTANT GENERALS OFFICE 1707 COONSKIN DR		ADJUTANT GENERALS OFFICE 1600 SOUTH LAFAYETTE AVENUE	
CHARLESTON	WV	MOUNDSVILLE	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
2	Add-Alternate No.1- Partitions and Metal Lockers	1	Lump Sum	\$163,500.00	\$163,500.00

Comm Code	Manufacturer	Specification	Model #
72000000			

**Extended Description:**

Add-Alternate Bid No.1- Lump Sum Price- to construct interior security partitions and to provide metal lockers, per the attached documentation.

INVOICE TO		SHIP TO	
ADJUTANT GENERALS OFFICE 1707 COONSKIN DR		ADJUTANT GENERALS OFFICE 1600 SOUTH LAFAYETTE AVENUE	
CHARLESTON	WV	MOUNDSVILLE	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
3	Add-Alternate No. 2- To provide new floor finish where shown	1	Lump Sum	\$153,000.00	\$153,000.00

Comm Code	Manufacturer	Specification	Model #
72000000			

**Extended Description:**

Add-Alternate Bid No.2- Lump Sum Price , per the attached documentation.to provide new floor finish where shown and as specified.

INVOICE TO		SHIP TO	
ADJUTANT GENERALS OFFICE 1707 COONSKIN DR		ADJUTANT GENERALS OFFICE 1600 SOUTH LAFAYETTE AVENUE	
CHARLESTON	WV	MOUNDSVILLE	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
4	Add-Alternate No.3- To provide interior painting	1	Lump Sum	\$102,400.00	\$102,400.00

Comm Code	Manufacturer	Specification	Model #
72000000			

**Extended Description:**

Add-Alternate No. 3- To provide interior painting where shown and as specified.

INVOICE TO		SHIP TO	
ADJUTANT GENERALS OFFICE 1707 COONSKIN DR		ADJUTANT GENERALS OFFICE 1600 SOUTH LAFAYETTE AVENUE	
CHARLESTON	WV	MOUNDSVILLE	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
5	Add-Alternate No. 4- To provide site lighting	1	Lump Sum	\$103,800.00	\$103,800.00

Comm Code	Manufacturer	Specification	Model #
72000000			

**Extended Description:**

Add-Alternate No. 4- To provide site lighting where shown and as specified.

INVOICE TO		SHIP TO	
ADJUTANT GENERALS OFFICE 1707 COONSKIN DR		ADJUTANT GENERALS OFFICE 1600 SOUTH LAFAYETTE AVENUE	
CHARLESTON	WV	MOUNDSVILLE	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
6	Add-Alternate No. 5- To provide pavement replacement	1	Lump Sum	\$124,400.00	\$124,400.00

Comm Code	Manufacturer	Specification	Model #
72000000			

**Extended Description:**  
Add-Alternate No. 5- To provide pavement replacement where shown and as specified.

SCHEDULE OF EVENTS
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<u>Line</u>	<u>Event</u>	<u>Event Date</u>
1	Mandatory pre-bid meeting at 11:00 am	2021-05-25
2	Technical questions due by 10:00 am	2021-06-01

	Document Phase	Document Description	Page
ADJ210000042	Final	Marshall County Readiness Center Renovations	6

**ADDITIONAL TERMS AND CONDITIONS**

See attached document(s) for additional Terms and Conditions

# CONTRACTOR LICENSE

Authorized by the

**West Virginia Contractor Licensing Board**

**Number:**

WV000999

**Classification:**

GENERAL BUILDING  
GENERAL ENGINEERING

JARVIS DOWNING & EMCH INC  
DBA JARVIS DOWNING & EMCH INC  
PO BOX 6253  
WHEELING, WV 26003-0610

**Date Issued**

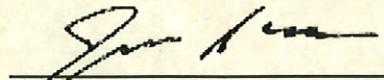
**Expiration Date**

AUGUST 12, 2020

AUGUST 12, 2021



Authorized Company Signature



Chair, West Virginia Contractor  
Licensing Board

**WEST VIRGINIA  
CONTRACTOR  
LICENSING  
BOARD**

This license, or a copy thereof, must be posted in a conspicuous place at every construction site where work is being performed. This license number must appear in all advertisements, on all bid submissions and on all fully executed and binding contracts. This license cannot be assigned or transferred by licensee. Issued under provisions of West Virginia Code, Chapter 21, Article 11.

# CITY OF MOUNDSVILLE CITY CONTRACTOR'S LICENSE



Moundsville, West Virginia

This is to certify that the undersigned, in pursuance of the authority vested in him by law  
has this day granted to:

Name of Establishment **JARVIS, DOWNING & EMCH INC**

Address PO BOX 6253  
WHEELING, WV 26003-0610

Name of Owner J D & E INC  
PO BOX 6253  
WHEELING, WV 26003-0610

a license to engage in, conduct or operate the business of, or devices for which license tax  
has been assessed and paid as shown in license schedule herein.

**LICENSED ACTIVITY**

**TOTAL LICENSE FEE**

General Building  
General Engineering

25.00

**LICENSE NUMBER: 6031**

Issue Date **12/28/2020**

Expiration Date **12/31/2021**

Any automatic device licensed herein is that which is not a gambling  
device under city ordinance or the laws of the State of West Virginia

WV Contractors # WV000999

**PAID**

**12/28/2020**

**City of Moundsville**

City Clerk

Account # 6031

JARVIS, DOWNING & EMCH INC  
PO BOX 6253  
WHEELING, WV 26003-0610

THIS LICENSE MUST BE POSTED IN A CONSPICUOUS PLACE.

STATE OF WEST VIRGINIA  
Purchasing Division

# PURCHASING AFFIDAVIT

**CONSTRUCTION CONTRACTS:** Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

**ALL CONTRACTS:** Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

**EXCEPTION:** The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

**DEFINITIONS:**

**"Debt"** means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

**"Employer default"** means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

**"Related party"** means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

**AFFIRMATION:** By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

**WITNESS THE FOLLOWING SIGNATURE:**

Vendor's Name: Jarvis, Downing, & Emch, Inc

Authorized Signature:  Date: July 13, 2021

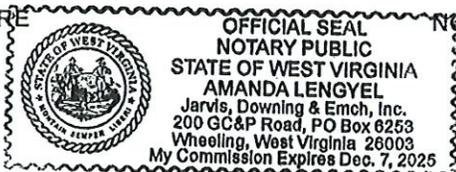
State of West Virginia  
Michael J. Leo - President / CEO

County of Ohio, to-wit:

Taken, subscribed, and sworn to before me this 13th day of July, 2021.

My Commission expires December 7, 2025, 20    .

AFFIX SEAL HERE



NOTARY PUBLIC



Purchasing Affidavit (Revised 01/19/2018)



**State of West Virginia**  
**DRUG FREE WORKPLACE CONFORMANCE AFFIDAVIT**  
**West Virginia Code §21-1D-5**

I, Michael J. Leo, after being first duly sworn, depose and state as follows:

1. I am an employee of Jarvis, Downing, & Emch, Inc.; and,  
(Company Name)
2. I do hereby attest that Jarvis, Downing, & Emch, Inc.  
(Company Name)

maintains a written plan for a drug-free workplace policy and that such plan and policy are in compliance with **West Virginia Code §21-1D**.

The above statements are sworn to under the penalty of perjury.

Printed Name: Michael J. Leo

Signature: 

Title: President / CEO

Company Name: Jarvis, Downing, & Emch, Inc.

Date: July 13, 2021

STATE OF WEST VIRGINIA,

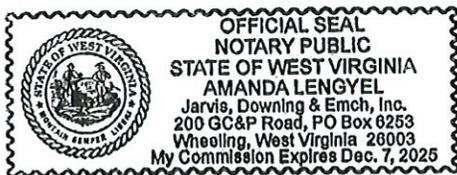
COUNTY OF Ohio, TO-WIT:

Taken, subscribed and sworn to before me this 13th day of July, 2021.

By Commission expires December 7, 2025

(Seal)

  
(Notary Public)



BID BOND

KNOW ALL MEN BY THESE PRESENTS, That we, the undersigned, Jarvis, Downing & Emch, Inc.  
of 200 GC&P Road Wheeling, WV 26003, as Principal, and Great American Insurance Company  
of 301 E 4th Street, Cincinnati, OH 45242, a corporation organized and existing under the laws of the State of Ohio  
with its principal office in the City of Cincinnati, as Surety, are held and firmly bound unto the State  
of West Virginia, as Obligor, in the penal sum of Five Percent of Bid Amount (\$ 5%) for the payment of which,  
well and truly to be made, we jointly and severally bind ourselves, our heirs, administrators, executors, successors and assigns.

The Condition of the above obligation is such that whereas the Principal has submitted to the Purchasing Section of the  
Department of Administration a certain bid or proposal, attached hereto and made a part hereof, to enter into a contract in writing for  
CRFQ 0603 ADJ210000042, 21019: Marshall County Readiness Center

NOW THEREFORE,

(a) If said bid shall be rejected, or  
(b) If said bid shall be accepted and the Principal shall enter into a contract in accordance with the bid or proposal  
attached hereto and shall furnish any other bonds and insurance required by the bid or proposal, and shall in all other respects perform  
the agreement created by the acceptance of said bid, then this obligation shall be null and void, otherwise this obligation shall remain in  
full force and effect. It is expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall, in no  
event, exceed the penal amount of this obligation as herein stated.

The Surety, for the value received, hereby stipulates and agrees that the obligations of said Surety and its bond shall be in no  
way impaired or affected by any extension of the time within which the Obligor may accept such bid, and said Surety does hereby  
waive notice of any such extension.

WITNESS, the following signatures and seals of Principal and Surety, executed and sealed by a proper officer of Principal and  
Surety, or by Principal individually if Principal is an individual, this 13th day of July, 2021.

Principal Seal

Jarvis, Downing & Emch, Inc.  
(Name of Principal)

By [Signature]  
(Must be President, Vice President, or  
Duly Authorized Agent)

Michael J. Leo - President/CEO  
(Title)

Surety Seal

Great American Insurance Company  
(Name of Surety)

[Signature]  
Attorney-in-Fact

IMPORTANT - Surety executing bonds must be licensed in West Virginia to transact surety insurance, must affix its seal, and  
must attach a power of attorney with its seal affixed.

**GREAT AMERICAN INSURANCE COMPANY®**

Administrative Office: 301 E 4TH STREET • CINCINNATI, OHIO 45202 • 513-369-5000 • FAX 513-723-2740

The number of persons authorized by this power of attorney is not more than FIVE

No. 0 20211

**POWER OF ATTORNEY**

**KNOW ALL MEN BY THESE PRESENTS:** That the GREAT AMERICAN INSURANCE COMPANY, a corporation organized and existing under and by virtue of the laws of the State of Ohio, does hereby nominate, constitute and appoint the person or persons named below, each individually if more than one is named, its true and lawful attorney-in-fact, for it and in its name, place and stead to execute on behalf of the said Company, as surety, any and all bonds, undertakings and contracts of suretyship, or other written obligations in the nature thereof; provided that the liability of the said Company on any such bond, undertaking or contract of suretyship executed under this authority shall not exceed the limit stated below.

Name	Address	Limit of Power
JEFFERY O'DELL	RICHARD L. HIGGINBOTHAM ALL OF	ALL
C. DAVID THOMAS	ROSEANN B. DYE-SMALLEY CHARLESTON, WEST VIRGINIA	\$75,000,000
ROBIN M. HUBBARD-SHERROD		

This Power of Attorney revokes all previous powers issued on behalf of the attorney(s)-in-fact named above.

IN WITNESS WHEREOF the GREAT AMERICAN INSURANCE COMPANY has caused these presents to be signed and attested by its appropriate officers and its corporate seal hereunto affixed this 10TH day of AUGUST, 2011  
Attest GREAT AMERICAN INSURANCE COMPANY



*My L C. B.*  
Assistant Secretary

*David C. Kitchin*  
Divisional Senior Vice President

DAVID C. KITCHIN (877-377-2405)

STATE OF OHIO, COUNTY OF HAMILTON - ss:

On this 10TH day of AUGUST, 2011, before me personally appeared DAVID C. KITCHIN, to me known, being duly sworn, deposes and says that he resides in Cincinnati, Ohio, that he is a Divisional Senior Vice President of the Bond Division of Great American Insurance Company, the Company described in and which executed the above instrument; that he knows the seal of the said Company; that the seal affixed to the said instrument is such corporate seal; that it was so affixed by authority of his office under the By-Laws of said Company, and that he signed his name thereto by like authority.



**KAREN L. GROSHEIM**  
NOTARY PUBLIC, STATE OF OHIO  
MY COMMISSION EXPIRES 02-20-16

*Karen L. Grosheim*

This Power of Attorney is granted by authority of the following resolutions adopted by the Board of Directors of Great American Insurance Company by unanimous written consent dated June 9, 2008.

*RESOLVED: That the Divisional President, the several Divisional Senior Vice Presidents, Divisional Vice Presidents and Divisional Assistant Vice Presidents, or any one of them, be and hereby is authorized, from time to time, to appoint one or more Attorneys-in-Fact to execute on behalf of the Company, as surety, any and all bonds, undertakings and contracts of suretyship, or other written obligations in the nature thereof; to prescribe their respective duties and the respective limits of their authority; and to revoke any such appointment at any time.*

*RESOLVED FURTHER: That the Company seal and the signature of any of the aforesaid officers and any Secretary or Assistant Secretary of the Company may be affixed by facsimile to any power of attorney or certificate of either given for the execution of any bond, undertaking, contract of suretyship, or other written obligation in the nature thereof, such signature and seal when so used being hereby adopted by the Company as the original signature of such officer and the original seal of the Company, to be valid and binding upon the Company with the same force and effect as though manually affixed.*

**CERTIFICATION**

I, STEPHEN C. BERAHA, Assistant Secretary of Great American Insurance Company, do hereby certify that the foregoing Power of Attorney and the Resolutions of the Board of Directors of June 9, 2008 have not been revoked and are now in full force and effect.

Signed and sealed this 13th day of July, 2021



*My L C. B.*  
Assistant Secretary

**ADDENDUM ACKNOWLEDGEMENT FORM**  
**SOLICITATION NO.: CRFQ ADJ2100000042**

**Instructions:** Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

**Acknowledgment:** I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

**Addendum Numbers Received:**

(Check the box next to each addendum received)

<input checked="" type="checkbox"/> Addendum No. 1	<input checked="" type="checkbox"/> Addendum No. 6
<input checked="" type="checkbox"/> Addendum No. 2	<input type="checkbox"/> Addendum No. 7
<input checked="" type="checkbox"/> Addendum No. 3	<input type="checkbox"/> Addendum No. 8
<input checked="" type="checkbox"/> Addendum No. 4	<input type="checkbox"/> Addendum No. 9
<input checked="" type="checkbox"/> Addendum No. 5	<input type="checkbox"/> Addendum No. 10

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Jarvis, Downing, & Emch, Inc.

Company



Authorized Signature

Michael J. Leo - President / CEO

July 13, 2021

Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.