



The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at *wvOASIS.gov*. As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at *WVPurchasing.gov* with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.

Header 5

[List View](#)**General Information** [Contact](#) [Default Values](#) [Discount](#) [Document Information](#) [Clarification Request](#)

Procurement Folder: 896601

Procurement Type: Central Master Agreement

Vendor ID: 000000208791

Legal Name: MANPOWER

Alias/DBA:

Total Bid: \$122,692.20

Response Date: 07/15/2021

Response Time: 13:17

Responded By User ID: ztreister1

First Name: Zach

Last Name: Treister

Email: Zach.Treister@manpowe

Phone: 304.757.3338

SO Doc Code: CRFQ

SO Dept: 0403

SO Doc ID: DBS210000009

Published Date: 7/8/21

Close Date: 7/15/21

Close Time: 13:30

Status: Closed

Solicitation Description: School Nurse Services at the WVSD

Total of Header Attachments: 5

Total of All Attachments: 5



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

**State of West Virginia
 Solicitation Response**

Proc Folder: 896601
Solicitation Description: School Nurse Services at the WVSDB
Proc Type: Central Master Agreement

Solicitation Closes	Solicitation Response	Version
2021-07-15 13:30	SR 0403 ESR07152100000000277	1

VENDOR
 000000208791
 MANPOWER

Solicitation Number: CRFQ 0403 DBS2100000009
Total Bid: 122692.1999999999970896169543 **Response Date:** 2021-07-15 **Response Time:** 13:17:25
Comments:

FOR INFORMATION CONTACT THE BUYER

Joseph E Hager III
 (304) 558-2306
 joseph.e.hageriii@wv.gov

Vendor Signature X **FEIN#** **DATE**

All offers subject to all terms and conditions contained in this solicitation

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	Nursing services - Day Shift	750.00000	HOUR	64.650000	48487.50

Comm Code	Manufacturer	Specification	Model #
85101601			

Commodity Line Comments:

Extended Description:

Quantities are estimated and are for bid purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
2	Nursing services - Night shift	750.00000	HOUR	66.850000	50137.50

Comm Code	Manufacturer	Specification	Model #
85101601			

Commodity Line Comments:

Extended Description:

Quantities are estimated and are for bid purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
3	Nursing services - Overtime	120.00000	HOUR	100.280000	12033.60

Comm Code	Manufacturer	Specification	Model #
85101601			

Commodity Line Comments:

Extended Description:

Quantities are estimated and are for bid purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
4	Nursing services - Holiday	120.00000	HOUR	100.280000	12033.60

Comm Code	Manufacturer	Specification	Model #
85101601			

Commodity Line Comments:

Extended Description:

Quantities are estimated and are for bid purposes only.



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
 Centralized Request for Quote
 Medical

Proc Folder: 896601

Doc Description: School Nurse Services at the WVSD

Reason for Modification:

Addendum #1 issued to attached Exhibit A Pricing Page into header of solicitation and revise commodi..... See Page 2 for complete info

Proc Type: Central Master Agreement

Date Issued	Solicitation Closes	Solicitation No	Version
2021-06-30	2021-07-15 13:30	CRFQ 0403 DBS2100000009	2

BID RECEIVING LOCATION

BID CLERK
 DEPARTMENT OF ADMINISTRATION
 PURCHASING DIVISION
 2019 WASHINGTON ST E
 CHARLESTON WV 25305
 US

VENDOR

Vendor Customer Code:

Vendor Name :

Address :

Street :

City :

State :

Country :

Zip :

Principal Contact :

Vendor Contact Phone:

Extension:

FOR INFORMATION CONTACT THE BUYER

Joseph E Hager III
 (304) 558-2306
 joseph.e.hageriii@wv.gov

Vendor Signature X

FEIN#

55-0741834

DATE

7/15/21

All offers subject to all terms and conditions contained in this solicitation

Reason for Modification:

Addendum #1 issued to attached Exhibit A Pricing Page into header of solicitation and revise commodity lines to match pricing page

ADDITIONAL INFORMATION

Addendum

Addendum #1 issued to distribute the attached documentation to the vendor community.

The West Virginia Purchasing Division is soliciting bids on behalf of West Virginia Schools for the Deaf and the Blind (WVSDB) to establish an open-end contract for services to provide comprehensive nursing services of assessment, and promotion and maintenance of health for students enrolled at the West Virginia Schools for the Deaf and the Blind (WVSDB), located in Romney, WV per the attached specifications and terms and conditions.

INVOICE TO		SHIP TO	
SCHOOL FOR THE DEAF & BLIND 301 EAST MAIN ST		SCHOOL FOR THE DEAF & BLIND 301 EAST MAIN ST	
ROMNEY US	WV	ROMNEY US	WV

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Nursing services - Day Shift	750.00000	HOUR		

Comm Code	Manufacturer	Specification	Model #
85101601			

Extended Description:
Quantities are estimated and are for bid purposes only.

INVOICE TO		SHIP TO	
SCHOOL FOR THE DEAF & BLIND 301 EAST MAIN ST		SCHOOL FOR THE DEAF & BLIND 301 EAST MAIN ST	
ROMNEY US	WV	ROMNEY US	WV

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
2	Nursing services - Night shift	750.00000	HOUR		

Comm Code	Manufacturer	Specification	Model #
85101601			

Extended Description:
Quantities are estimated and are for bid purposes only.

INVOICE TO**SHIP TO**

SCHOOL FOR THE DEAF &
BLIND
301 EAST MAIN ST

SCHOOL FOR THE DEAF &
BLIND
301 EAST MAIN ST

ROMNEY WV
US

ROMNEY WV
US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
3	Nursing services - Overtime	120.00000	HOUR		

Comm Code	Manufacturer	Specification	Model #
85101601			

Extended Description:

Quantities are estimated and are for bid purposes only.

INVOICE TO**SHIP TO**

SCHOOL FOR THE DEAF &
BLIND
301 EAST MAIN ST

SCHOOL FOR THE DEAF &
BLIND
301 EAST MAIN ST

ROMNEY WV
US

ROMNEY WV
US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
4	Nursing services - Holiday	120.00000	HOUR		

Comm Code	Manufacturer	Specification	Model #
85101601			

Extended Description:

Quantities are estimated and are for bid purposes only.

SCHEDULE OF EVENTS

<u>Line</u>	<u>Event</u>	<u>Event Date</u>
-------------	--------------	-------------------

SOLICITATION NUMBER: CRFQ 0403 DBS2100000009

Addendum Number: No.01

The purpose of this addendum is to modify the solicitation identified as (“Solicitation”) to reflect the change(s) identified and described below.

Applicable Addendum Category:

- Modify bid opening date and time
- Modify specifications of product or service being sought
- Attachment of vendor questions and responses
- Attachment of pre-bid sign-in sheet
- Correction of error
- Other

Description of Modification to Solicitation:

Addendum issued to publish and distribute the agency requested bid clarifications below

1. Attached Exhibit A Pricing Page Excel Spreadsheet to header of solicitation.
2. Revise commodity lines in wvoasis to match Exhibit A Pricing Page.

Additional Documentation: Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

ATTACHMENT A

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: CRFQ DBS21*09

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input checked="" type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.



Company


Authorized Signature
7/15/21

Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
 Centralized Request for Quote
 Medical

Proc Folder: 896601			Reason for Modification:
Doc Description: School Nurse Services at the WVSDB			
Proc Type: Central Master Agreement			
Date Issued	Solicitation Closes	Solicitation No	Version
2021-06-30	2021-07-15 13:30	CRFQ 0403 DBS2100000009	1

BID RECEIVING LOCATION

BID CLERK
 DEPARTMENT OF ADMINISTRATION
 PURCHASING DIVISION
 2019 WASHINGTON ST E
 CHARLESTON WV 25305
 US

VENDOR

Vendor Customer Code:

Vendor Name: Manpower of WV

Address: 528 5th Avenue

Street:

City: Huntington

State: WV

Country: USA

Zip: 25701

Principal Contact: Zach Truster

Vendor Contact Phone: 304-757-3338 **Extension:** M-F 8-5pm

FOR INFORMATION CONTACT THE BUYER

Joseph E Hager III
 (304) 558-2306
 joseph.e.hageriii@wv.gov

Vendor Signature X

FEIN#

550741834

DATE

7/15/21

All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION

The West Virginia Purchasing Division is soliciting bids on behalf of West Virginia Schools for the Deaf and the Blind (WVSDB) to establish an open-end contract for services to provide comprehensive nursing services of assessment, and promotion and maintenance of health for students enrolled at the West Virginia Schools for the Deaf and the Blind (WVSDB), located in Romney, WV per the attached specifications and terms and conditions.

INVOICE TO		SHIP TO	
SCHOOL FOR THE DEAF & BLIND 301 EAST MAIN ST		SCHOOL FOR THE DEAF & BLIND 301 EAST MAIN ST	
ROMNEY US	WV	ROMNEY US	WV

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Nursing services	0.00000	HOUR		

Comm Code	Manufacturer	Specification	Model #
85101601			

Extended Description:
Nursing services

SCHEDULE OF EVENTS

<u>Line</u>	<u>Event</u>	<u>Event Date</u>
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DESIGNATED CONTACT: Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

Zach Treister - Director of Development

(Name, Title)

Zach Treister - Director of Development

(Printed Name and Title)

58 Mission Way, Suite 100, Scott Depot, WV 25560

(Address)

304.757.3338

(Phone Number) / (Fax Number)

zach.treister@manpower.com

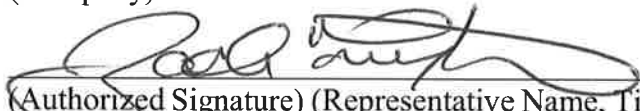
(email address)

CERTIFICATION AND SIGNATURE: By signing below, or submitting documentation through wvOASIS, I certify that: I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

By signing below, I further certify that I understand this Contract is subject to the provisions of West Virginia Code § 5A-3-62, which automatically voids certain contract clauses that violate State law.

Manpower

(Company)



(Authorized Signature) (Representative Name, Title)

Zach Treister

(Printed Name and Title of Authorized Representative)

7.15.21

(Date)

304.757.3338

(Phone Number) (Fax Number)

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.:

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

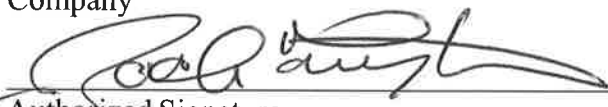
- Addendum No. 1
- Addendum No. 2
- Addendum No. 3
- Addendum No. 4
- Addendum No. 5

- Addendum No. 6
- Addendum No. 7
- Addendum No. 8
- Addendum No. 9
- Addendum No. 10

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Manpower

Company


Authorized Signature

7/15/21

Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.

REQUEST FOR QUOTATION
Nursing Services

9.4 Anyone performing under this Contract will be subject to Agency's security protocol and procedures.

9.5 Vendor shall inform all staff of WVSDB's security protocol and procedures.

10. Vendor Default:

10.1 The following shall be considered a vendor default under this contract.

10.1.1 Failure to perform Contract Services in accordance with the requirements contained herein.

10.1.2 Failure to comply with other specifications and requirements contained herein.

10.1.3 Failure to comply with any laws, rules and ordinances applicable to the Contract Services provided under this Contract.

10.1.4 Failure to remedy deficient performance upon request.

10.2 The following remedies shall be available to Agency upon default.

10.2.1 Immediate cancellation of this Contract.

10.2.2 Any other remedies available in law or equity.

10.2.3 Immediate cancellation of one or more release orders issued under this Contract.

11. MISCELLANEOUS:

11.1 **Contract Manager:** During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract manager must be available during normal business hours to address any customer service or other issues related to this Contract. Vendor should list its Contract manager and his or her contact information below.

Contract Manager: ZACH Treister

Telephone Number: 304-757-3338

Fax Number: 304-757-3339

Email Address: ZACH.Treister@manpower.com

Cell Number: 304-542-9933

STATE OF WEST VIRGINIA
Purchasing Division

PURCHASING AFFIDAVIT

CONSTRUCTION CONTRACTS: Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

ALL CONTRACTS: Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

EXCEPTION: The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

AFFIRMATION: By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

WITNESS THE FOLLOWING SIGNATURE:

Vendor's Name: Manpower

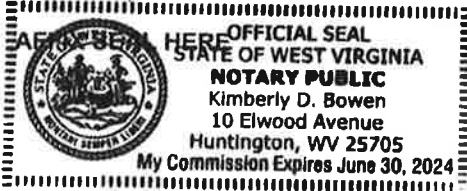
Authorized Signature: [Signature] Date: 7.15.21

State of West Virginia

County of Cabell, to-wit:

Taken, subscribed, and sworn to before me this 15 day of July, 2021.

My Commission expires June 30, 2024.



NOTARY PUBLIC [Signature]

Purchasing Affidavit (Revised 01/19/2018)



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
 Centralized Request for Quote
 Medical

Proc Folder: 896601
Doc Description: School Nurse Services at the WVSDB
Reason for Modification: Addendum 2
Proc Type: Central Master Agreement

Date Issued	Solicitation Closes	Solicitation No	Version
2021-07-08	2021-07-15 13:30	CRFQ 0403 DBS2100000009	3

BID RECEIVING LOCATION

BID CLERK
 DEPARTMENT OF ADMINISTRATION
 PURCHASING DIVISION
 2019 WASHINGTON ST E
 CHARLESTON WV 25305
 US

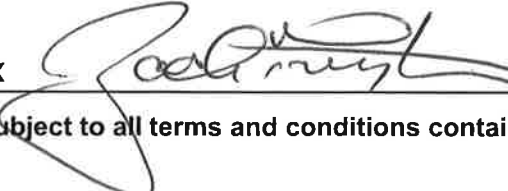
VENDOR

Vendor Customer Code:

Vendor Name: *Manpower*
Address: *58 ulissian way*
Street: *Suite 100*
City: *Scott Depot*
State: *WV* **Country:** *USA* **Zip:** *25560*
Principal Contact: *ZACH Truster*
Vendor Contact Phone: *304-757-3338* **Extension:**

FOR INFORMATION CONTACT THE BUYER

Joseph E Hager III
 (304) 558-2306
 joseph.e.hageriii@wv.gov

Vendor Signature X  **FEIN#** *55-0741834* **DATE** *7/15/21*

All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION

Addendum 2 issued for the following reason:

1. To publish a copy of vendor questions with responses.

No other changes

INVOICE TO		SHIP TO	
SCHOOL FOR THE DEAF & BLIND 301 EAST MAIN ST		SCHOOL FOR THE DEAF & BLIND 301 EAST MAIN ST	
ROMNEY US	WV	ROMNEY US	WV

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Nursing services - Day Shift	750.00000	HOUR		

Comm Code	Manufacturer	Specification	Model #
85101601			

Extended Description:

Quantities are estimated and are for bid purposes only.

INVOICE TO		SHIP TO	
SCHOOL FOR THE DEAF & BLIND 301 EAST MAIN ST		SCHOOL FOR THE DEAF & BLIND 301 EAST MAIN ST	
ROMNEY US	WV	ROMNEY US	WV

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
2	Nursing services - Night shift	750.00000	HOUR		

Comm Code	Manufacturer	Specification	Model #
85101601			

Extended Description:

Quantities are estimated and are for bid purposes only.

INVOICE TO**SHIP TO**

SCHOOL FOR THE DEAF &
BLIND
301 EAST MAIN ST

SCHOOL FOR THE DEAF &
BLIND
301 EAST MAIN ST

ROMNEY WV
US

ROMNEY WV
US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
3	Nursing services - Overtime	120.00000	HOUR		

Comm Code	Manufacturer	Specification	Model #
85101601			

Extended Description:

Quantities are estimated and are for bid purposes only.

INVOICE TO**SHIP TO**

SCHOOL FOR THE DEAF &
BLIND
301 EAST MAIN ST

SCHOOL FOR THE DEAF &
BLIND
301 EAST MAIN ST

ROMNEY WV
US

ROMNEY WV
US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
4	Nursing services - Holiday	120.00000	HOUR		

Comm Code	Manufacturer	Specification	Model #
85101601			

Extended Description:

Quantities are estimated and are for bid purposes only.

SCHEDULE OF EVENTS

<u>Line</u>	<u>Event</u>	<u>Event Date</u>
-------------	--------------	-------------------

	Document Phase	Document Description	Page 4
DBS2100000009	Final	School Nurse Services at the WVSD	

ADDITIONAL TERMS AND CONDITIONS

See attached document(s) for additional Terms and Conditions

**Exhibit A
WV Schools for the Deaf and Blind
Nursing Services**

Description	Unit of Measure	Unit Cost	Estimated Quantities*	Extended Cost
Nursing Services - Day Shift	per hour	\$ 64.65	750	48,487.50
Nursing Services - Night Shift	per hour	\$ 66.85	750	50,137.50
Nursing Services - Overtime	per hour	\$ 100.28	120	12,033.00
Nursing Services - Holiday	per hour	\$ 100.28	120	12,033.00
			Total Bid Amount	122,691.00

** Estimated quantities are for bidding purposes only, more or less may be purchased by the agency.*

Bidder/Vendor Information:

Name:

Manpower

Address:

58 Mission Way, Suite 100, Scott Depot WV 25560

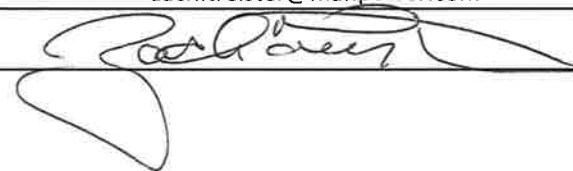
Phone Number:

304.757.3338

Email Address:

zach.treister@manpower.com

Authorized Signature:





Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
 Centralized Request for Quote
 Medical

Proc Folder: 896601		Reason for Modification:	
Doc Description: School Nurse Services at the WVSDB		Addendum 2	
Proc Type: Central Master Agreement			
Date Issued	Solicitation Closes	Solicitation No	Version
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BID RECEIVING LOCATION

BID CLERK
 DEPARTMENT OF ADMINISTRATION
 PURCHASING DIVISION
 2019 WASHINGTON ST E
 CHARLESTON WV 25305
 US

VENDOR

Vendor Customer Code:

Vendor Name : Manpower

Address : 58 Mission Way

Street : Suite 100

City : Scott Depot

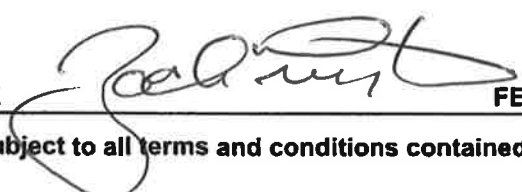
State : WV **Country :** USA **Zip :** 25560

Principal Contact : Zach Truster

Vendor Contact Phone: 304.757.3338 **Extension:**

FOR INFORMATION CONTACT THE BUYER

Joseph E Hager III
 (304) 558-2306
 joseph.e.hageriii@wv.gov

Vendor Signature X  **FEIN#** 55-0741834 **DATE** 7/15/21

All offers subject to all terms and conditions contained in this solicitation

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1. To publish a copy of vendor questions with responses.

No other changes

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SCHOOL FOR THE DEAF & BLIND 301 EAST MAIN ST		SCHOOL FOR THE DEAF & BLIND 301 EAST MAIN ST	
ROMNEY US	WV	ROMNEY US	WV

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Nursing services - Day Shift	750.00000	HOUR		

Comm Code	Manufacturer	Specification	Model #
85101601			

Extended Description:

Quantities are estimated and are for bid purposes only.

INVOICE TO		SHIP TO	
SCHOOL FOR THE DEAF & BLIND 301 EAST MAIN ST		SCHOOL FOR THE DEAF & BLIND 301 EAST MAIN ST	
ROMNEY US	WV	ROMNEY US	WV

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
2	Nursing services - Night shift	750.00000	HOUR		

Comm Code	Manufacturer	Specification	Model #
85101601			

Extended Description:

Quantities are estimated and are for bid purposes only.

INVOICE TO		SHIP TO	
SCHOOL FOR THE DEAF & BLIND 301 EAST MAIN ST		SCHOOL FOR THE DEAF & BLIND 301 EAST MAIN ST	
ROMNEY US	WV	ROMNEY US	WV

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
3	Nursing services - Overtime	120.00000	HOUR		

Comm Code	Manufacturer	Specification	Model #
85101601			

Extended Description:
Quantities are estimated and are for bid purposes only.

INVOICE TO		SHIP TO	
SCHOOL FOR THE DEAF & BLIND 301 EAST MAIN ST		SCHOOL FOR THE DEAF & BLIND 301 EAST MAIN ST	
ROMNEY US	WV	ROMNEY US	WV

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
4	Nursing services - Holiday	120.00000	HOUR		

Comm Code	Manufacturer	Specification	Model #
85101601			

Extended Description:
Quantities are estimated and are for bid purposes only.

SCHEDULE OF EVENTS

<u>Line</u>	<u>Event</u>	<u>Event Date</u>
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SOLICITATION NUMBER: DBS2100000009

Addendum Number: 2

The purpose of this addendum is to modify the solicitation identified as ("Solicitation") to reflect the change(s) identified and described below.

Applicable Addendum Category:

- | Modify bid opening date and time
- | Modify specifications of product or service being sought
- | Attachment of vendor questions and responses
- | Attachment of pre-bid sign-in sheet
- | Correction of error
- | Other

Description of Modification to Solicitation:

Addendum 2 issued for the following reason:

1. To publish a copy of vendor questions with responses.

No other changes

Additional Documentation: Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

ATTACHMENT A

RFI: Follow Up Questions from vendors for CRFQ DBS 21*09 Nursing Services

Q.1. What was the actual spend for this project for the previous years?

A. This is a new initiative with no historical contract or services to reference. All prior services have been full time employees. The WVSDDB continues to have three full time employees (1 RN and 2 LPN), however finds itself needing to supplement its existing workforce due to short supply of applicants to fill two open full-time positions.

Q.2. What is the anticipated headcount on the number of employees?

A. Two, however this contract is open ended and could result in greater or fewer.

Q.3. Please confirm the exact number of nurses that will be needed under this contract.

A. Please see the response to Q.2.

Q.4. Are the previous bidders' responses for the previously awarded proposal a matter of public record? Is it possible to get a copy of these?

A. No, there are no previous bidders or contracts for these services.

Q.5. Is it mandatory for the awarded bidder to have a local presence? If so, can this be implemented at the time of award?

A. No, a local presence is not necessary. However, onsite support from the supplied nursing services providers is required.

Q.6. Do we need to have a local business license for the State of West Virginia? Is this required at the time of bidding at the award?

A. Yes, a business license for the State of West Virginia is necessary. This will need to be in place at the time of award.

Q.7. Does the county provide any paid vacation, paid sick day, or paid holidays to temporary employees?

A. No. Compensated (billable) hours are those hours that are provided to the WVSDDB onsite by the vendor. The vendor's employee benefits package is at its discretion. This award is for contracted nursing services. The provided nursing services are rendered by the successful vendor and as such the service providers are not employees of the WVSDDB.

Q.8. Does the county provide any benefits or contributions for temporary employees?

A. Please see response to Q.7.

Q.9. Are there any Service Level Agreements [SLA's] expected in regard to submissions of candidates to positions and the time needed for a temporary employee to start?

A. No.

Q.10. Does the agency have a holiday schedule for the calendar year? If employees are required to work on holidays, are they paid overtime or straight time?

A. This award is for contracted nursing services. The provided nursing services are rendered by the successful vendor and as such the service providers are not employees of the WVSDB. Contracted nursing services may be required on holidays. Please see the pricing page for categories of billing rates permitted. The pricing page provides a category for holiday pricing to be submitted by the vendor.

Q.11. Can you provide us an overview of the types of background, reference, and drug tests that would be required?

A. West Virginia and National sex offender and criminal background checks are conducted with fingerprinting required. Drug testing may or may not be required and would be conducted in accordance with generally accepted industry practices.

Q.12. Will 3rd party testing be required for candidate qualification?

A. Drug testing may or may not be required and would be conducted in accordance with generally accepted industry practices. No other testing is expected at this time.

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: DBS210000009

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

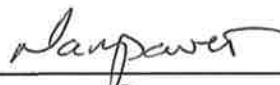
Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

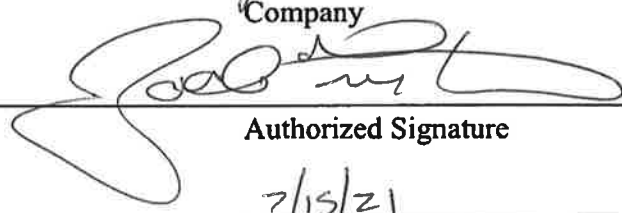
Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input checked="" type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.



Company


Authorized Signature
7/15/21

Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.
Revised 6/8/2012