



The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at [wvOASIS.gov](http://wvOASIS.gov). As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at [WVPurchasing.gov](http://WVPurchasing.gov) with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.

## Header 2

List View

General Information | Contact | Default Values | Discount | Document Information | Clarification Request

Procurement Folder: 914412

Procurement Type: Statewide MA (Open End)

Vendor ID:

Legal Name: RICOH USA INC

Alias/DBA:

Total Bid: \$0.00

Response Date:

Response Time:

Responded By User ID:

First Name:

Last Name:

Email:

Phone:

SO Doc Code: CRFQ

SO Dept: 0212

SO Doc ID: SWC2200000002

Published Date: 9/13/21

Close Date: 9/16/21

Close Time: 13:30

Status: Closed

Solicitation Description:

Total of Header Attachments: 2

Total of All Attachments: 2



Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	Digital Copiers & Accessories (Purchased)	0.00000	LS	0.000000	0.00

Comm Code	Manufacturer	Specification	Model #
44101501			

**Commodity Line Comments:** see attached pricing pages

**Extended Description:**

PURCHASED: Digital Copiers & Accessories

Note: Vendor shall complete each tab in the Exhibit\_A Pricing Pages for bid pricing AND must attach with bid.

If vendor is submitting a bid online via wvOasis. Vendor should enter \$0.00 in the wvOasis commodity line and attach the Exhibit A Pricing Pages

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
3	Digital Copiers & Accessories (Leased)	0.00000	MO	0.000000	0.00

Comm Code	Manufacturer	Specification	Model #
44101501			

**Commodity Line Comments:** see attached pricing pages

**Extended Description:**

LEASED: Digital Copiers & Accessories

Note: Vendor shall complete each tab in the Exhibit\_A Pricing Pages for bid pricing AND must attach with bid.

If vendor is submitting a bid online via wvOasis. Vendor should enter \$0.00 in the wvOasis commodity line and attach the Exhibit A Pricing Pages

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
4	Per Click Charge (Inc. Maintenance & Consumables)	0.00000			0.00

Comm Code	Manufacturer	Specification	Model #
44101501			

**Commodity Line Comments:** see attached pricing pages

**Extended Description:**

Per Click Charge - MONOCHROME & COLOR ( Includes Maintenance and Consumables)

Note: Vendor shall complete each tab in the Exhibit\_A Pricing Pages for bid pricing AND must attach with bid.

If vendor is submitting a bid online via wvOasis. Vendor should enter \$0.00 in the wvOasis commodity line and attach the Exhibit A Pricing Pages



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
 Centralized Request for Quote  
 Office Equip.

<b>Proc Folder:</b> 914412			<b>Reason for Modification:</b> ADDENDUM_4
<b>Doc Description:</b> Statewide Contract for DIGITAL COPIERS & Accessories			
<b>Proc Type:</b> Statewide MA (Open End)			
<b>Date Issued</b>	<b>Solicitation Closes</b>	<b>Solicitation No</b>	<b>Version</b>
2021-09-13	2021-09-16 13:30	CRFQ 0212 SWC2200000002	5

**BID RECEIVING LOCATION**

BID CLERK  
 DEPARTMENT OF ADMINISTRATION  
 PURCHASING DIVISION  
 2019 WASHINGTON ST E  
 CHARLESTON WV 25305  
 US

**VENDOR**

**Vendor Customer Code:** 000000119903  
**Vendor Name :** RICOH USA, INC.  
**Address :**  
**Street :** 300 Eagleview Boulevard, Ste. 200  
**City :** EXTON  
**State :** PA **Country :** US **Zip :** 19341  
**Principal Contact :** GREORY EVERETT  
**Vendor Contact Phone:** 304.590.3628 **Extension:**

**FOR INFORMATION CONTACT THE BUYER**

Mark A Atkins  
 (304) 558-2307  
 mark.a.atkins@wv.gov

**Vendor Signature X** **FEIN#** 23-0334400 **DATE** 9/16/21

All offers subject to all terms and conditions contained in this solicitation

**ADDENDUM ACKNOWLEDGEMENT FORM**

**SOLICITATION NO.: CRFQ 0212 SWC2200000002**

**Instructions:** Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

**Acknowledgment:** I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

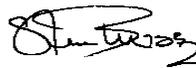
**Addendum Numbers Received:**

(Check the box next to each addendum received)

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6  |
| <input checked="" type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7  |
| <input checked="" type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8  |
| <input checked="" type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9  |
| <input type="checkbox"/> Addendum No. 5            | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Ricoh USA, Inc. \_\_\_\_\_



Company

\_\_\_\_\_  
Authorized Signature

9/16/21 \_\_\_\_\_

Date

**NOTE:** This addendum acknowledgment should be submitted with the bid to expedite document processing.

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**SPECIFICATIONS**

- 1. PURPOSE AND SCOPE:** The West Virginia Purchasing Division is soliciting bids for an Open-End, Statewide Contract for Digital Copiers and Accessories. The Contract may be utilized by all West Virginia State agencies and Political Subdivisions within the State's 55 counties.

The previous contract was previously bid under CRFQ 0212 SWC1700000015 and opened on 7/21/2017. All bids received may be viewed at:

<http://www.state.wv.us/admin/purchase/Bids/FY2018/BO20170721.html>

The current contract was awarded as CMA 0212 SWC0000000019 (DIGCOP17A) and may be viewed on the Purchasing Division's website at:

<http://www.state.wv.us/admin/purchase/swc/DIGCOP.htm>

**Note:** The previous yearly spend totals for the SWC0000000019 (DIGCOP17A) contract as reported by the current vendor maybe viewed in **Exhibit\_B Usuage Report:**

These spend totals are for informational use only and the State does not intend to imply or guarantee the spending amounts for the future contract resulting from this RFQ in any manner.

- 2. DEFINITIONS:** The terms listed below shall have the meanings assigned to them below. Additional definitions can be found in section 2 of the General Terms and Conditions.
- 2.1 "Contract Item" or "Contract Items"** means the list of items identified in Section 3.1 below and on the Pricing Pages.
- 2.2 "CPM"** means copies per minute.
- 2.3 "MFP"** means "Multi-Function Printer" configured to be the following: Copier, Printer, Scanner for all bands both Monochrome and Color.
- 2.4 "Pricing Pages"** means the schedule of prices, estimated order quantity, and totals attached hereto as Exhibit A and used to evaluate the RFQ.
- 2.5 "RFQ"** means the official RFQ published by the Purchasing Division and identified as CRFQ 0212 SWC2200000002 (DIGCOP21).

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**3. GENERAL REQUIREMENTS:**

**3.1 Contract Items and Mandatory Requirements:** Vendor shall provide Agency with the Contract Items on an open-end and continuing basis. Contract Items must meet or exceed the mandatory requirements shown below.

**MONOCHROME COPIERS (Bands 1-7)**

**3.1.1 BAND 1 – MONOCHROME COPIER**

**3.1.1.1** Band 1 must have the following minimum specifications:

- a. Manufacturer copy volume 5,000 per month
- b. Copy speed: Minimum 15, Maximum 20 cpm
- c. 250 sheet paper capacity
- d. Bypass tray
- e. Auto document feeder
- f. Minimum 8 1/2" x 11" capacity paper tray
- g. Network Printing and Scanning

**3.1.2 BAND 2 – MONOCHROME COPIER**

**3.1.2.1** Band 2 must have the following minimum specifications:

- a. Manufacturer copy volume 15,000 per month
- b. Copy speed: Minimum 21, Maximum 30 cpm
- c. 500 sheet paper capacity
- d. 2 paper sources
- e. Auto duplexing
- f. Electronic sorting
- g. Dual Scan automatic document feeder
- h. Network Printing and Scanning

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**3.1.3 BAND 3 – MONOCHROME COPIER**

**3.1.3.1** Band 3 must have the following minimum specifications:

- a. Manufacturer copy volume 30,000 per month
- b. Copy speed: Minimum 31. Maximum 40 cpm
- c. 1,000 sheet paper capacity
- d. 2 paper sources
- e. Auto duplexing
- f. Electronic sorting
- g. Dual Scan automatic document feeder
- h. Network Printing and Scanning

**3.1.4 BAND 4 – MONOCHROME COPIER**

**3.1.4.1** Band 4 must have the following minimum specifications:

- a. Manufacturer copy volume 45,000 month
- b. Copy speed: Minimum 41, Maximum 50 cpm
- c. 1,500 sheet paper capacity
- d. 3 paper sources
- e. Auto duplexing
- f. Electronic sorting
- g. Dual Scan automatic document feeder
- h. Network Printing and Scanning

**3.1.5 BAND 5 – MONOCHROME COPIER**

**3.1.5.1** Band 5 must have the following minimum specifications:

- a. Manufacturer copy volume 65,000 month
- b. Copy speed: Minimum 51, Maximum 60 cpm
- c. 1,500 sheet paper capacity
- d. 3 paper sources
- e. Auto duplexing
- f. Electronic sorting
- g. Dual Scan automatic document feeder
- h. Network Printing and Scanning

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**3.1.6 BAND 6 – MONOCHROME COPIER**

**3.1.6.1** Band 6 must have the following minimum specifications:

- a. Manufacturer copy volume 80,000 month
- b. Copy speed: Minimum 61, Maximum 70 cpm
- c. 2,000 sheet paper capacity
- d. 4 paper sources
- e. Auto duplexing
- f. Electronic sorting
- g. Dual Scan automatic document feeder
- h. Network Printing and Scanning

**3.1.7 BAND 7 – MONOCHROME COPIER**

**3.1.7.1** Band 7 must have the following minimum specifications:

- a. Manufacturer copy volume 150,000 month
- b. Copy speed: Minimum 71, Maximum 89 cpm
- c. 2,000 sheet paper capacity
- d. 4 paper sources
- e. Auto duplexing
- f. Electronic sorting
- g. Dual Scan automatic document feeder
- h. Network Printing and Scanning

**COLOR COPIERS (Bands 1-7)**

**3.1.8 BAND 1 – COLOR COPIER**

**3.1.8.1** Band 1 must have the following minimum specifications:

- a. Manufacturer copy volume 5,000 month
- b. Copy speed: Minimum 15, Maximum 20 cpm
- c. 250 sheet paper capacity
- d. Bypass tray
- e. Auto document feeder
- f. Minimum 8 1/2" x 11" capacity paper tray
- g. Network Printing and Scanning

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**3.1.9 BAND 2 – COLOR COPIER**

**3.1.9.1** Band 2 must have the following minimum specifications:

- a. Manufacturer copy volume 20,000 month
- b. Copy speed: Minimum 21, Maximum 30 cpm
- c. 500 sheet paper capacity
- d. Bypass tray
- e. Auto duplexing
- f. Electronic sorting
- g. Dual Scan automatic document feeder
- h. Network Printing and Scanning

**3.1.10 BAND 3 – COLOR COPIER**

**3.1.10.1** Band 3 must have the following minimum specifications:

- a. Manufacturer copy volume 30,000 month
- b. Copy speed: Minimum 31. Maximum 40 cpm
- c. 1,000 sheet paper capacity
- d. 2 paper sources
- e. Auto duplexing
- f. Electronic sorting
- g. Dual Scan automatic document feeder
- h. Network Printing and Scanning

**3.1.11 BAND 4 – COLOR COPIER**

**3.1.11.1** Band 4 must have the following minimum specifications:

- a. Manufacturer copy volume 40,000 month
- b. Copy speed: Minimum 41, Maximum 50 cpm
- c. 1,500 sheet paper capacity
- d. 3 paper sources
- e. Auto duplexing
- f. Electronic sorting
- g. Dual Scan automatic document feeder
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**3.1.12 BAND 5 – COLOR COPIER**

**3.1.12.1** Band 5 must have the following minimum specifications:

- a. Manufacturer copy volume 60,000 month
- b. Copy speed: Minimum 51. Maximum 60 cpm
- c. 1,500 sheet paper capacity
- d. 3 paper sources
- e. Auto duplexing
- f. Electronic sorting
- g. Dual Scan automatic document feeder
- h. Network Printing and Scanning

**3.1.13 BAND 6 – COLOR COPIER**

**3.1.13.1** Band 6 must have the following minimum specifications:

- a. Manufacturer copy volume 75,000 month
- b. Copy speed: Minimum 61. Maximum 70 cpm
- c. 2,000 sheet paper capacity
- d. 4 paper sources
- e. Auto duplexing
- f. Electronic sorting
- g. Dual Scan automatic document feeder
- h. Network Printing and Scanning

**3.1.14 BAND 7 – COLOR COPIER**

**3.1.14.1** Band 7 must have the following minimum specifications:

- a. Manufacturer copy volume 125,000 month
- b. Copy speed: Minimum 71, Maximum 89 cpm
- c. 2,000 sheet paper capacity
- d. 4 paper sources
- e. Auto duplexing
- f. Electronic sorting
- g. Dual Scan automatic document feeder
- h. Network Printing and Scanning

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**3.1.15 PROHIBITION OF 90 COPIES PER MINUTE:** Vendor shall not include in its bid any copier that produces copies at a rate of 90 copies per minute or more. If Vendor does bid a copier that produces copies at 90 copies per minute or more, that copier will be rejected and Vendor's bid will be evaluated as if Vendor failed to bid a copier for that band.

**3.1.16 OPTIONAL CLOUD PRINTING SOFTWARE**

**3.1.16.1** For agencies requiring cloud printing, the Vendor must provide the software and any necessary accessories to make its cloud printing solution fully functional with the copiers it is providing as part of this contract.

**3.1.16.1.1** For purposes of this contract, the State defines 'cloud printing' as the ability print jobs by connecting enduser devices to a copier on the same enterprise network without the need for on-premise printing infrastructure.

**3.1.16.2** The software must allow for 'print release', whereby the print job does not occur until the enduser has entered credentials at the copier or authorized the print release in some manner.

**3.1.16.3** Vendor's print release solution must allow for print release via 'swipe card', in which the enduser can scan a badge in lieu of entering credentials manually.

**3.1.16.4** Vendor must provide on-going software maintenance and support including patches and upgrades.

**3.1.17 ADDITIONAL CONTRACT ITEM REQUIREMENTS:**

**3.1.17.1 Copier Requirements:** All copiers provided under this contract must:

A. Be digital equipment. Analog models will not be accepted.

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- B.** Be capable of reproducing general office correspondence, reports, and bound documents.
- C.** Be able to reproduce quality copies from any of the following types of original documents while operating in an automated exposure mode: laser printed originals, multi-generation copies of copies, faxed documents, standard black graphite #2 pencils, red pen & pencil, blue ball point pen, NCR forms (blue or black print on white or colored paper stocks), photographs (color or B&W), solid lines and grids, solids, and graduated gray-scale tones.
- D.** Be capable of automatically selecting the proper paper size in respect to the original being copied.
- E.** Have the ability to be set for reduction and enlargement in 1% increments.
- F.** Be in production and available for sale at time of submitted quote.
- G.** Be Energy Star Compliant and be installed with energy saving features enabled.
- H.** Be capable of copying on plain bond paper in both 8 ½" x 11", 8 ½" x 14" and 11" x 17".
  - a. The 11" x 17" size is required for Bands 2 and above.
- I.** Must be compatible with using recycled paper, up to and including 100% Post-Consumer Waste (PCW) paper.
  - a. Vendor may not fault the use of recycled paper for Device failures, as long as the recycled paper in use meets the standard paper

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specifications (e.g., multi-purpose, copy, or laser paper).

**3.1.17.2 SERVICE AND MAINTENANCE:**

- A. Full Service Requirement:** Vendor must have the ability to provide on-site service and maintenance for all Contract Items.
- a. Leased Copiers:** Agency must enter into a full service and maintenance contract (Per Click Charge) for all Contract Items that are leased.
  - b. Purchased Copiers:** If the Contract Items are Purchased, the Agency may elect to include maintenance contract (Per Click Charge) in the purchase price at the time of the purchase.
  - c.** Vendors must provide an 800 telephone number for service support prior to Contract award.
- B. Maintenance** A preventative maintenance schedule shall be provided as needed on all Contract Items as specified by the manufacturer. This includes, but is not limited to: routine cleaning, lubrications, replacement of unserviceable parts and all necessary adjustments to ensure successful performance of the equipment.
- C. Per Click Charge:** Vendor shall provide a per click charge for all monochrome and color copiers to include all parts, supplies and consumables (excluding paper) for each band. Service and maintenance costs include the cost of all inspections, lubrications, cleaning, adjustments, parts, repairs, travel expenses, and supplies (excepting paper) that are necessary to maintain satisfactory performance of the copier.

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- a. 11"x17" impressions may be counted as two (2) clicks.
- b. A two-sided document may be counted as two (2) clicks. There shall be no charge for service impressions.
- c. There may not be more than one cost per impression for color impressions, regardless of the number of colors (i.e. a higher charge for 4 colors than for 3 colors).

**D. Connectivity Service Support:** Vendor must provide service support to coordinate installation of Contract Items with agency personnel.

**E. Certification Requirement:** Service representatives must be full time employees of the Vendor or of a subcontracted party designated by Vendor in writing. All service representatives must be factory trained technicians. The State reserves the right to request proof of certification at any time.

**F. Replacement Units:** Vendor shall provide a temporary replacement copier for any copier being rented, at no charge, if the Agency's copier is estimated to be down for 16 consecutive working hours or longer for repair. Temporary replacement copiers shall be of comparable size and functionality as the copier it is replacing. The Agency will not pay any charges associated with the temporary replacement unit, but shall pay the charges that it would have incurred if its copier had not been temporarily replaced.

**G. Response Requirement:** Vendors must respond to all requests for service within 30 minutes by phone call of an Agency's request and be on site to complete the repair within four (4) working hours of the request throughout the term of

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this Contract for all requests in the following 25 mile radius of these cities: Beckley, Charleston, Huntington, Martinsburg, Morgantown, Parkersburg, All other areas shall respond onsite within eight (8) working hours.

Repetitive complaints concerning the failure to meet this requirement may be cause for cancellation of the contract. Service must be provided during normal working hours (8:00 am to 5:00 pm EST), Monday through Friday, with the exception of State holidays.

**H. Failure Rate:** Any copier averaging more than two malfunctions per month for a three (3) month period shall be reviewed by the Agency with the Vendor present to determine a course of corrective action, which may include but not be limited to, replacement of the machine or cancellation of the order and removal of the machine at no additional cost to the State. All service complaints shall be documented in writing by the Agency. The Purchasing Division shall determine the corrective action necessary in the event that an impasse cannot be resolved to the Agency's satisfaction. This section will apply to the machine for the life of the contract.

For machines without maintenance agreements, this section will apply for the first year of contract for any copier with the understanding that the machine adheres to the published copy volumes as provided by the vendor and/or manufacturer for that particular make/model copier.

**3.1.17.3 Training:** Vendor shall provide Agency with in-house at the agency's location or online training within five (5) working days of installation of the equipment or as otherwise agreed to by Agency.

**3.1.17.4 Manuals:** Vendors shall provide at least one (1) copy of the operator's instruction manual for each Copier leased or purchased to the Agency that has leased or purchased it. Each

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manual shall include the vendor's name, telephone number(s), contact person(s), and complete instructions for inspecting, adjusting, clearing jams and operating the machine and any installed accessories. The instruction manual may be provided in an electronic format.

**3.1.17.5 Paper Requirement:** To qualify as a paper source, a tray must contain a minimum of 500 sheets.

**3.1.17.5.1** A stack feed bypass (allows insertion of 20 to 150 sheets at a time and provides multi-copy capability) may not be substituted or included for the paper requirement.

**3.1.17.6 Fees and Costs:** Purchase price for monochrome and color copiers, monthly rental fees, per click charges, and other supply costs and maintenance costs shall remain firm for the life of the Contract. Pricing shall also be inclusive of shipping, delivery, installation, and training fees.

If the item bid is discontinued, the vendor may propose an equivalent product meeting or exceeding the specifications at the same bid price to the Purchasing Division for approval. If the replacement item is accepted/approved, the item will be added by change order.

**3.1.17.7 Manufacturer Accessory Listing Requirements:** Vendors shall only provide pricing for accessories listed on the Pricing Pages. Agencies are not permitted to purchase any accessory not included on the pricing pages.

**3.1.17.8 New/Re-manufactured Requirement:** All Contract Items must be New (not used previously or remanufactured), of current manufacturer. Re-manufactured equipment is not acceptable. Equipment designated as factory new or newly manufactured shall be accepted with a new machine warranty. Newly

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manufactured means manufactured in the current year and has not been used.

**3.1.17.9 Retrofits:** Any convenience, performance or safety-related retrofits that may be mandated by the vendor or manufacturer must be installed at no additional cost on copiers placed in service resulting from a contract.

**3.1.17.9.1** Features must be installed within 90 calendar days after it becomes available to the public.

**3.1.17.10 Published Specifications:** All copiers quoted must have published copy volumes per month and copies per minute. Vendors must provide published descriptive literature to illustrate compliance with the minimum, mandatory band specifications, which include copy volumes per month, copies/minute data, available memory, paper sources and paper capacity prior to award. Vendor should highlight all standard features on the literature provided for each copier bid.

**3.1.17.11 Parts Availability:** Vendors must guarantee that all parts and service on all purchased units shall be available for a period of seven years from the date of purchase and for the term of the rental on all rental units. All parts shall not be used.

**3.1.17.12 Scan Charges:** Scanning charges, in addition to, or as a part of the per copy charge, shall not be allowed. Scanning can only be billed as an accessory that may increase the monthly cost per unit as shown on the Pricing Pages. There shall be no charge for scans which do not produce a physical document.

**3.1.17.13 Power Protection:** Vendors must include a surge and ground noise protection unit for every copier purchased/leased under this contract.

**3.1.17.13.1** Power protector must meet the manufacturer's recommended minimum standard.

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**3.1.17.14 Power Requirements:** If a copier requires a dedicated power line, it is the joint responsibility of the vendor and Agency to determine if this requirement can be met. Vendor is not responsible for providing power if the necessary power outlets or junctions are not available.

**3.1.17.15 Network Connection:** All network connected units must include all cable, cards, etc. for connection to the Agency's network at no additional cost to the Agency. Vendor's equipment must be capable of connecting to an Ethernet/Fast-Ethernet network that has either Microsoft or Novell as the network operating system.

**3.1.17.16 Firmware/Software:** Vendors shall ensure that it provides all necessary firmware/software with each copier to allow Agency to obtain full use of the copier being installed. The cost of any firmware/software shall be included in the base price of the copier being bid. Agency must obtain approval from the appropriate entity prior to connecting any firmware/software to a State network. Vendor must maintain current Firmware/Software updates for each copier as per manufacturer updates.

**3.1.17.17 Information Security:** All stored information must be secured and rendered unreadable by Vendor whenever a copier is removed from service. Removal and rendering information unusable must be conducted in accordance with the policies and procedures of the Office of Technology or other entity that has authority over technology related matters for the Agency, specifically pursuant to NIST standards and provide a certificate of validation with all pertinent hard drive identification information such as the serial number.

For purchased machines, the agency must dispose of the machine and hard drive per the policies of the WV State Agency for Surplus Property and the Office of Technology.

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For leased machines: At the end of the lease, if the agency does not choose to keep the machine, the vendor shall remove the machine's hard drive and leave it with the agency for disposition in accordance with procedures prescribed by the Office of Technology.

The cost associated to remove the hard drive must be incorporated into the unit pricing.

**3.1.17.18 Vendor Certification:** Vendor, if other than the manufacturer, should provide the following authorization/certification prior to award of the Contract: Verification from the manufacturer that vendor or vendor's subcontractor is an authorized distributor and/or service representative that is authorized to sell and service manufacturer's products.

**3.1.17.19 Leasing of machines:** If a third party leasing company is used, they will be held to the specifications of the contract. The State cannot permit payment to the leasing agency directly, the State can only pay the vendor who is awarded the contract. The State cannot sign lease documents if leased through another company meaning any other entity other than the awarded vendor.

**3.1.17.19.1** If an agency has a lease under an expired master contract, the current placements will remain under that master contract until the lease term expires. Once the lease term expires, the state agency will be required to procure a new machine on the then current master contract.

**3.1.17.19.2** Equipment Removal. Upon termination of the Lease, the Vendor shall take required action to have all equipment removed. Upon written notification by the State, the equipment shall be removed within ten (10) days from lease termination or the expiration date, at no additional cost to the State. Equipment not removed within the allotted time frame, shall be shipped to Vendor at the Vendor's expense.

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**3.1.17.19.2** Equipment Relocation/Transfer. The State shall be allowed to move or transfer the equipment from one location to another, at its own expense, as deemed necessary with no change to lease, maintenance plans nor loss of equity. The State shall provide written notification to Vendor of any move or transfer and include new location information. No installation or de-installation charges will be billed based on changes in location.

**3.1.17.20 Survivability:**

**3.1.17.20.1** Any order placed under the Contract (DIGCOP21) shall survive the expiration of the contract.

**3.1.17.20.1.1** Any order placed under the Contract shall survive the expiration of the Contract.

**Example:**

An agency enters into a 48 month lease one (1) week before the Contract expires. That lease will remain in effect for the full 48 months, unless the customer terminates the lease sooner. In addition, all the Contract requirements that accompany the 48 month lease will also remain in effect until the lease is terminated.

**3.1.17.20.1.2** Vendor will not be permitted to increase pricing on any Order that was placed prior to the expiration of the Contract.

**Example:**

Purchase: A customer purchases a Device and enters into a 12 month Maintenance Agreement (Per Click Charge) one (1) week before the Contract is set to expire. The pricing for that Maintenance Agreement must remain firm for the 12 month term.

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**Example:**

Lease: A customer enters into a 48 month lease one (1) year before the Contract expires. The pricing for that lease (including the Equipment, the Maintenance Agreement, an MPS statement of work, etc.) must remain firm for the 48 month term, unless the customer terminates the lease sooner.

**3.1.17.20.1.3** Vendor shall maintain compliance with all requirements of the Contract throughout the duration of the Contract.

**4. CONTRACT AWARD:**

**4.1 Contract Award:** The Purchasing Division intends to award this Contract to a single vendor that will provide the Contract Items listed on the Exhibit\_A Pricing Pages. This Contract shall be limited to only the Contract Items (Copiers and Accessories) included in the Pricing Pages. This Contract will be awarded to the Vendor that provides the Contract Items for the lowest Total Overall Bid Price for All Items on the Pricing Pages. Failure to bid all Contract Items may result in rejection of a vendor's bid. Notwithstanding the foregoing, the Purchasing Division reserves the right to split the award of this Contract among multiple Vendors if doing so is found to be in the best interest of the State of West Virginia.

Pricing must include setup, delivery of equipment, software, installation of equipment/accessories/software, network installation, removal of all waste material, initial training costs, and removal cost (of the equipment placed under any subsequent agreement). No additional charges or fees will be paid under this contract.

**Accessories:** Vendor shall not provide any accessories other than those listed on the Exhibit\_A Pricing Pages under this contract. All prices for the listed copiers on the pricing pages should include the vendor's profit, shipping, setup cost and installation for all items. Any attempt to provide a separate charge for fees is prohibited under this contract. Only the copier bid for each band and the related accessories listed on the Pricing Pages shall be provided to an Agency at the established pricing.

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**4.2 Pricing Pages:** The Pricing Pages consist of the six item numbers each listing an order type and containing 1 through 7 monochrome copier bands with accessories or 1 through 7 color copier bands with accessories. Vendor should bid only one copier per band. In the event that a single Vendor submits multiple copiers for any given band, only the lowest cost copier will be considered for evaluation purposes. The bands are defined in Section 3 above. Additionally, the Pricing Pages contain the only approved accessories that may be provided for each copier bid in a specific band. Each Band contains some or all of the following:

**Purchased Machines (Items No. 1 and 2)**

**4.2.1 Copier** – Vendor must list the brand name and Model No. of the single copier that it is bidding for the item no. and band number requested. Vendor must also list the unit price for each item number bid. Then, the vendor should multiply the unit price by the Estimated quantity to get the Total price for each line item, if not completing the Pricing Pages electronically.

**4.2.2 Accessories** – Vendor must include the brand name of the accessory, the model number of the accessory and the Unit Price for each accessory. If the accessory is included in the base copier bid, then “INCLUDED” should be entered into the Brand Name and Model Number field. By entering Unit Price into the pricing pages, the Total Pricing will automatically calculate the bid totals.

**4.2.2.1 In the event that Vendor’s copier already includes one or more of the listed accessories, Vendor should write “included” in the space for the brand name of the accessory and list the Unit Price as \$0 for the accessory in question.** The cost of an accessory already included in the copier being bid should be reflected in the Unit Price of the copier and “INCLUDED” entered into the Brand Name and Model Number fields of the accessory.

**4.2.2.1.1** Any accessory that does not have a price provided will be awarded as a **“NO CHARGE”** item to the agency on the contract for purchase.

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- 4.2.3 Per Click Charge Per Copier (Monochrome)** - Vendor must provide a unit price for the per click charge price which must include maintenance and consumables. By entering Unit Price into the pricing pages, the Total Pricing will automatically calculate the bid totals.
- 4.2.4 Per Click Charge Per Copier (Color)** – Vendor must provide a unit price for the per click charge price which must include maintenance and consumables. By entering Unit Price into the pricing pages, the Total Pricing will automatically calculate the bid totals.
- 4.2.5 Total for Bands 1 through 7 (Monochrome) and Bands 1 through 7 (Color)** – This is the line below each band to allow the Vendor to add up all of the Total Costs for each band. The total for each band will then be added together to arrive at either the Total Purchase Price of Monochrome Bands 1 – 7 or the Total Purchase Price of Color Bands 1 – 7. By entering Unit Price into the pricing pages, the Total Pricing will automatically calculate the bid totals.

**Leased Machines (Items Number 3 through 6)**

- 4.2.6 Copier (including maintenance for \_\_\_ copies)** – Vendor must list the brand name and Model No. of the copier that it is bidding for the item no. and band number in question. As indicated, the Unit Price on all leased copiers must include any service and maintenance costs for the number of copies per month listed. The space above has been left blank because each band has a different number of copies included. By entering the Unit Price into the pricing pages, it will automatically calculate the Total Price Per Month (Including Maintenance).
- 4.2.7 Copier** – Same as above.
- 4.2.8 Accessories** – Same as above.
- 4.2.9 Total for Band 1 through 7 (for Monochrome & Color)** – Same as above.

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**4.2.10 Per Click Copy Charge (Monochrome)** – Vendor must list the per click copy charge for monochrome copies in the Unit Price column for this line item. The unit price should then be multiplied by the Estimated Quantity clicks per month and by the estimated copiers for the specific band to arrive at the Total Price per Month. Then the Total Price Per Month should be multiplied by the lease term to arrive at the Total Lease Term cost. By entering Unit Price into the pricing pages, the Total Pricing will automatically calculate the bid totals.

**4.2.10.1.1 EXAMPLE: MONOCHROME 36 month Lease Band 2:**

$$\begin{aligned} & 2,200 \text{ (Estimated Clicks Per Month)} \\ & \times \$1.00 \text{ (Unit Price)} \\ & \times \underline{\quad 3 \quad} \text{ (Estimated Number of copiers)} \\ & = \$6,600.00 \text{ (Total Monthly Price)} \\ & \times \underline{\quad 36 \quad} \text{ (Number of Lease Months)} \\ & = \$237,600.00 \text{ (Total Lease Term Cost)} \end{aligned}$$

**4.2.11 Per Click Copy Charge (Color)** – Vendor must list the per click copy charge for color copies and monochrome copies in the Unit Price column for each line item. The unit price should then be multiplied by the Estimated Quantity clicks per month and by the estimated copiers for the specific band to arrive at the Total Price per Month. Then the Total Price Per Month should be multiplied by the lease term to arrive at the Total Lease Term cost. By entering Unit Price into the pricing pages, the Total Pricing will automatically calculate the bid totals. (SEE ABOVE EXAMPLE).

**4.2.12 Total Monthly Lease Price of Monochrome Bands 1 through 7 for \_\_\_\_\_ Month Lease** – This line item represents a combined total of all monochrome bands in the specified monthly lease period. Vendor should ensure that this line item has been properly added and completed. The space above is left blank because on the pricing pages it will continue either 36 or 48 months.

**4.2.13 Total Monthly Lease Price of Color Bands 1 through 7 for \_\_\_\_\_ Month Lease** – This line item represents a combined total of all color bands in the specified monthly lease period. Vendor should ensure that this line item has been properly added and completed. The space above is left blank because on the pricing pages it will continue either 36 or 48 months.

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## Final Pricing Page

**4.2.14 Total Price for All Items** – The last page of the Pricing Pages (Tab labeled Overall Total Bid Price) contains a chart of each items (Item Nos. 1 through 6) total Price and a combined total of all items identified as the Total Price for All Items. The prices for each tab will automatically populate the Total Bid Amount for each tab on this page. However, Vendor should ensure that each of these line items has been properly added and completed before submitting their bid.

- 4.3** Vendor should complete the Pricing Pages by filling in any blank spaces with the information requested. The information requested on the Pricing Pages for each Eligible Item includes the Brand Name of the Item Bid, the Model No. of Item Bid, and the Unit Price of the item bid, totals for each band, totals for each combined set of bands (For example: Total Purchase Price of Monochrome Bands 1 through 7), and the Total Price for all Items. Vendor should complete all columns as failure to complete the Pricing Pages in their entirety may result in Vendor's bid being disqualified. Notwithstanding the foregoing, the Purchasing Division may correct errors at its discretion.

The Pricing Pages also contain a list of estimated quantities that will be purchased. The estimated quantity for each item represents the approximate volume of anticipated purchases only. No future use of the Contract or any individual item is guaranteed or implied.

Vendor should type or electronically enter the information into the Exhibit\_A Pricing Pages to prevent errors in the evaluation. The Pricing Pages will automatically perform the necessary calculations once the **Unit Price** has been entered for each item. Vendor is required, however, to ensure that the calculation is correct. The Pricing Pages were created as a Microsoft Excel document and Vendor can request an electronic copy for bid purposes by sending an email request to Tara Lyle at [Mark.A.Atkins@wv.gov](mailto:Mark.A.Atkins@wv.gov).

## 5. ORDERING AND PAYMENT:

- 5.1 Ordering Procedure:** At the time of need, agencies shall review the minimum specification requirements for copier bands to determine the appropriate band required. The agency should execute an ADO (Agency Delivery Order) in wvOasis or use the WV-39 form to obtain Contract Items under this Contract.

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An Agency may either lease or purchase the Contract Items from the vendor awarded this Contract.

Vendor shall accept orders by regular mail, facsimile, e-mail, or any other written forms of communication. Vendor may, but is not required to, accept on-line orders through a secure internet ordering portal/website. If Vendor has the ability to accept on-line orders, it should include in its response a brief description of how Agencies may utilize the on-line ordering system. Any on-line ordering system must have the capability to restrict prices and available items to conform to the Catalog originally submitted with this RFQ. Vendor shall ensure that its on-line ordering system is properly secured prior to processing Agency orders on-line.

**5.2 Maintenance (optional for Purchases only):** Agencies have the option of not entering into a maintenance/service contract (Per Click Charge) on purchased copiers.

**5.2.1** If maintenance is not obtained through this Contract at the time of the initial purchase, an Agency may obtain it at a later date through a separate procurement process (not part of this Contract) utilizing their agency delegated authority, on a per call, time and materials basis.

**5.3 Short Term Rental:** Any Agency requiring a copier for less than a 36-month term shall bid the procurement on the open market in accordance with State of West Virginia, Department of Administration, Purchasing Division rules and regulations.

**5.4 Payment:** Vendor shall accept payment in accordance with the payment procedures of the State of West Virginia. Methods of acceptable payment must include the West Virginia Purchasing Card. Payment in advance is not permitted under this Contract.

**5.5 Invoicing/Meter Read:** Normal invoicing shall be monthly in arrears. However, upon mutual agreement of the Vendor and Agency, invoicing may be done on a quarterly basis in arrears. If quarterly billing is done, the monthly copy volume shall be aggregated for the quarter to determine per copy overage charges. For example, if the monthly copy volume included in the base charge is 30,000 copies per month, 90,000 copies for a three month period will be allowed before an overage charge is billed, regardless of how many copies were completed in each of the three months of the three month period.

This option is being made available to diminish the administrative burden of obtaining a monthly meter read. Agencies may provide meter readings monthly or quarterly as agreed. Vendors may accept meter readings via their web site, fax, telephone, or any means agreeable to the Vendor and Agency.

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**6. DELIVERY AND RETURN:**

**6.1 Delivery Time:** Vendor shall deliver standard orders within 30 working days after orders are received. Vendor shall ship all orders in accordance with the above schedule and shall not hold orders until a minimum delivery quantity is met.

**6.2 Late Delivery:** The Agency placing the order under this Contract must be notified in writing if orders will be delayed for any reason. Any delay in delivery that could cause harm to an Agency will be grounds for cancellation of the delayed order, and/or obtaining the items ordered from a third party.

Any Agency seeking to obtain items from a third party under this provision must first obtain approval of the Purchasing Division.

**6.3 Delivery Payment/Risk of Loss:** Standard order delivery shall be F.O.B. destination to the Agency's location. Vendor shall include the cost of standard order delivery charges in its bid pricing/discount and is not permitted to charge the Agency separately for such delivery. The Agency will pay delivery charges on all emergency orders provided that Vendor invoices those delivery costs as a separate charge with the original freight bill attached to the invoice.

The Vendor must assume all shipping and installation charges and all insurance charges associated with the delivery of the equipment. Any delivery or installation charge, including connection to the end user's network, if desired, shall be incorporated into the base price of the equipment. Prices must include initial training and start-up supplies. Start-up supplies shall be the normal quantity to begin operation of the equipment.

**6.4 Installation and Removal Charges:** All Contract Items sold or leased to an Agency under this Contract shall be installed and removed free of charge. This applies to all situations or de-installations.

**6.5 Return of Unacceptable Items:** If the Agency deems the Contract Items to be unacceptable, the Contract Items shall be returned to Vendor at Vendor's expense and with no restocking charge. Vendor shall either make arrangements for the return within five (5) days of being notified that items are unacceptable, or permit the Agency to arrange for the return and reimburse Agency for delivery expenses. If the original packaging cannot be utilized for the return, Vendor will supply the Agency with appropriate return packaging upon request. All returns of unacceptable items shall be F.O.B. the Agency's location. The returned product shall either be replaced, or the Agency shall receive a full credit or refund for the purchase price, at the Agency's discretion.

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Patent Defect – the right to return 10 business days after installation and testing; and

Latent Defect – the right to return 10 business days after discovery and confirmation that there is a defect.

**6.6 Return Due to Agency Error:** Items ordered in error by the Agency will be returned for credit within 30 days of receipt, F.O.B. Vendor's location. Vendor shall not charge a restocking fee if returned products are in a resalable condition. Items shall be deemed to be in a resalable condition if they are unused and in the original packaging. Any restocking fee for items not in a resalable condition shall be the lower of the Vendor's customary restocking fee or 5% of the total invoiced value of the returned items.

**7. VENDOR DEFAULT:**

**7.1** The following shall be considered a vendor default under this contract.

**7.1.1** Failure to provide Eligible Items in accordance with the requirements contained herein.

**7.1.2** Failure to comply with other specifications and requirements contained herein.

**7.1.3** Failure to comply with any laws, rules, and ordinances applicable to the Contract Services provided under this Contract.

**7.1.4** Failure to remedy deficient performance upon request.

**7.2** The following remedies shall be available to Agency upon default.

**7.2.1** Immediate cancellation of the Contract.

**7.2.2** Immediate cancellation of one or more release orders issued under this Contract.

**7.2.3** Any other remedies available in law or equity.

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**8. MISCELLANIOUS:**

**8.1 No Substitutions:** Vendor shall supply only Contract Items submitted in response to the RFQ. Vendor shall not supply substitute items without Purchasing Division approval.

**8.2 Vendor Supply:** Vendor must carry sufficient inventory of the Contract Items being offered to fulfill its obligations under this Contract. By signing its bid, Vendor certifies that it can supply the Contract Items contained in its bid response.

**8.3 Quarterly Reports:**

**8.3.1 Agency:** Vendor shall provide quarterly reports and annual summaries to the Agency showing the Agency's items purchased, quantities of items purchased, and total dollar value of the items purchased. Vendor shall also provide reports, upon request, showing the items purchased during the term of this Contract, the quantity purchased for each of those items, and the total value of purchases for each of those items. Failure to supply such reports may be grounds for cancellation of this Contract.

**8.3.2 Purchasing Division:** The Vendor shall provide quarterly utilization reports containing at a minimum the following information pertaining to the State of West Virginia agencies, boards, commissions, and political subdivisions:

**8.3.2.1** Ordering Entity;

**8.3.2.2** Purchase order number;

**8.3.2.3** Description;

**8.3.2.4** Quantity;

**8.3.2.5** Price.

**8.3.2.6** Onsite service response.

These reports will be provided in editable Excel format and sent via email to [Mark.A.Atkins@wv.gov](mailto:Mark.A.Atkins@wv.gov) on a quarterly basis as follows:

**PERIOD END**

December 31

March 31

June 30

September 30

**REPORT DUE**

January 31

April 30

July 31

October 31

Failure to supply such reports may be grounds for cancellation of this Contract.

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- 8.4 Contract Manager:** During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract manager must be available during normal business hours to address any customer service or other issues related to this Contract.
- 8.5 Minimum Qualification Experience:** Vendors must have a minimum of five (5) years of relevant experience in copier sales and service and must be an authorized manufacturer representative. Vendors must provide a written manufacturers' certification evidencing authorization to sell and service the copiers that will be offered in each band. Failure to provide required information when requested by the Purchasing Division may result in disqualification of the bid.
- 8.6 Subcontracts/Joint Ventures:** The Vendor is solely responsible for all work performed under the Contract and shall assume prime contractor responsibility for all services offered and products to be delivered under the terms of this Contract. The State will consider the Vendor to be the sole point of contact with regard to all contractual matters. The Vendor may, with the prior written consent of the State, enter into written subcontracts for performance of work under this Contract; however, the Vendor is totally responsible for payment of the subcontractor.
- 8.7 Rental Term:** Prices for all standard rental units are to be for a 36 and 48 month term. In addition, rental orders may be extended on a month to month basis upon mutual written agreement of the parties. Month to month extension should only be used when an agency has a compelling reason such as anticipation of an office move or closing. After expiration of this Contract, month to month extensions are not permitted, but lease agreements entered into under this Contract prior to expiration shall remain in effect for the remainder of the lease term.
- 8.8 Damages:** Agencies shall be responsible for damages or loss of rental equipment caused by misuse, abuse, vandalism, theft, fire, flood, or any other occurrence where necessary care was not taken by the agency to prevent loss to the vendor.

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**8.9 Contract Manager:** During its performance of this contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract manager must be available during normal business hours to address any customer service or other issues related to this Contract. Vendor should list its Contract manager and his or her contact information below.

**Contract Manager:** ROGER HOSLER

**Telephone Number:** 561.529.2204

**Fax Number:** \_\_\_\_\_

**Email Address:** ROGER.HOSLER@RICOH-USA.COM

STATE OF WEST VIRGINIA  
Purchasing Division

# PURCHASING AFFIDAVIT

**CONSTRUCTION CONTRACTS:** Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

**ALL CONTRACTS:** Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

**EXCEPTION:** The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

**DEFINITIONS:**

**"Debt"** means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

**"Employer default"** means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

**"Related party"** means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

**AFFIRMATION:** By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

**WITNESS THE FOLLOWING SIGNATURE:**

Vendor's Name: Rigott

Authorized Signature: \_\_\_\_\_ Date: 8/19/21

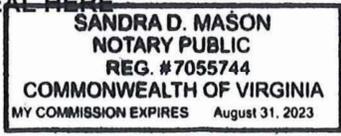
State of Virginia

County of Henrico, to-wit:

Taken, subscribed, and sworn to before me this 19th day of August, 2021

My Commission expires 8/31, 2023

AFFIX SEAL HERE



NOTARY PUBLIC Sandra D. Mason

Item No.	Order Type	Item Description	Brand Name of Item Bid	Model No. of Item Bid	Est. Quantity	Est. Quantity Unit of Measure	Unit Price	Total Purchase Price (includes annual estimated click charges)
1	Purchase	Monochrome						
		Band 1						
		Copier with Scanning, Network Printing, & Power Protector	Ricoh	418485	5	each (per year)	\$ 1,354.00	\$ 6,770.00
		Fax Kit	Ricoh	included	2	each (per year)	\$ -	\$ -
		Power Protector 120v/15A	Ricoh	ESPS1	1	each	\$ -	\$ -
		Power Protector 120v/20A	Ricoh	006429MIU	1	each	\$ -	\$ -
		Automatic Document Feeder	Ricoh	included	1	each	\$ -	\$ -
		Paper Feed Cabinet (500-sheet universal tray + storage)	Ricoh	418081	1	each	\$ 222.00	\$ 222.00
		Paper Feed Cabinet (2 x 500-sheet universal tray)	Ricoh	418081 (qty 2)	1	each	\$ 444.00	\$ 444.00
		Basic Stand	Ricoh	52006	1	each	\$ 85.00	\$ 85.00
		Per Click Charge (includes maintenance and consumables)	Ricoh	418485	500	per month	\$ 0.0104	\$ 312.00
		<b>Total for Band 1</b>						<b>\$ 7,833.00</b>

Item No.	Order Type	Item Description	Brand Name of Item Bid	Model No. of Item Bid	Est. Quantity	Est. Quantity Unit of Measure	Unit Price	Total Purchase Price (includes annual estimated click charges)
1	Purchase, Continued	Monochrome						
		Band 2						
		Copier with Scanning, Network Printing, Dual Scan automatic document feeder, & Power Protector	Ricoh	418819	5	each (per year)	\$ 2,492.00	\$ 12,460.00
		Fax Kit	Ricoh	418871	2	each (per year)	\$ 527.00	\$ 1,054.00
		Power Protector 120v/15A	Ricoh	006428MIU	1	each	\$ -	\$ -
		Power Protector 120v/20A	Ricoh	006429MIU	1	each	\$ -	\$ -
		Inner Finisher w/stapling	Ricoh	418378	1	each	\$ 395.00	\$ 395.00
		Floor Finisher w/stapling	Ricoh	418337	1	each	\$ 788.00	\$ 788.00
		Floor Finisher w/stapling + Saddle Stitcher	Ricoh	418335	1	each	\$ 1,560.00	\$ 1,560.00
		Punch kit for inner finisher	Ricoh	418327	1	each	\$ 400.00	\$ 400.00
		Punch kit for floor finisher	Ricoh	418381	1	each	\$ 339.00	\$ 339.00
		Job separator tray	Ricoh	418376	1	each	\$ 213.00	\$ 213.00
		Paper Feed Cabinet w/ 1x500 universal drawer + storage	Ricoh	included	1	each	\$ -	\$ -
		Paper Feed Cabinet w/ 2x500 universal drawer + storage	Ricoh	included	1	each	\$ -	\$ -
		Paper Feed Cabinet w/large capacity tray 8 1/2 x 11	Ricoh	418352	1	each	\$ 647.00	\$ 647.00
		Working Table	Restrictive	No Bid	1	each	\$ -	\$ -
		Basic Stand	Ricoh	100478FNG	1	each	\$ 100.00	\$ 100.00
		Per Click Charge (includes maintenance and consumables)	Ricoh	418819	2,200	per month	\$ 0.0082	\$ 1,082.40
		Optional Cloud Printing Software	Ricoh	RSI Bundle	1	each	\$ 1,530.00	\$ 1,530.00
		Optional Card Reader	Ricoh	RDR-805R1AKU	1	each	\$ 181.00	\$ 181.00
		Optional Cloud Printing Swipe Card	Ricoh	BDG-1326-DS	10	each	\$ 2.67	\$ 26.70
		<b>Total for Band 2</b>						<b>\$ 20,776.10</b>

Item No.	Order Type	Item Description	Brand Name of Item Bid	Model No. of Item Bid	Est. Quantity	Est. Quantity Unit of Measure	Unit Price	Total Purchase Price (includes annual estimated click charges)
1	Purchase, Continued	Monochrome						
		Band 3						
		Copier with Scanning, Network Printing, Dual Scan automatic document feeder, & Power Protector	Ricoh	418825	5	each (per year)	\$ 3,920.00	\$ 19,600.00
		Fax Kit	Ricoh	418871	2	each (per year)	\$ 527.00	\$ 1,054.00
		Power Protector 120v/15A	Ricoh	006428MIU	1	each	\$ -	\$ -
		Power Protector 120v/20A	Ricoh	006429MIU	1	each	\$ -	\$ -
		Inner Finisher w/stapling	Ricoh	418378	1	each	\$ 395.00	\$ 395.00
		Floor Finisher w/stapling	Ricoh	418337	1	each	\$ 788.00	\$ 788.00
		Floor Finisher w/stapling + Saddle Stitcher	Ricoh	418335	1	each	\$ 1,560.00	\$ 1,560.00
		Punch kit for inner finisher	Ricoh	418327	1	each	\$ 400.00	\$ 400.00
		Punch kit for floor finisher	Ricoh	418381	1	each	\$ 339.00	\$ 339.00
		Job separator tray	Ricoh	418376	1	each	\$ 213.00	\$ 213.00
		Paper Feed Cabinet w/ 1x500 universal drawer + storage	Ricoh	included	1	each	\$ -	\$ -
		Paper Feed Cabinet w/ 2x500 universal drawer + storage	Ricoh	included	1	each	\$ -	\$ -
		Paper Feed Cabinet w/large capacity tray 8 1/2 x 11	Ricoh	418352	1	each	\$ 647.00	\$ 647.00
		Large Capacity trays 2 each	Ricoh	418360	1	each	\$ 678.00	\$ 678.00
		Large Capacity Tray side mount 3,000 sheet	Restrictive	No Bid	1	each	\$ -	\$ -
		Working Table	Restrictive	No Bid	1	each	\$ -	\$ -
		Keyboard	Ricoh	included	1	each	\$ -	\$ -
		Basic Stand	Ricoh	100478FNG	1	each	\$ 100.00	\$ 100.00
		Per Click Charge (includes maintenance and consumables)	Ricoh	418825	4,500	per month	\$ 0.0075	\$ 2,025.00
		Optional Cloud Printing Software	Ricoh	RSI Bundle	1	each	\$ 1,530.00	\$ 1,530.00
		Optional Card Reader	Ricoh	RDR-805R1AKU	1	each	\$ 181.00	\$ 181.00
		Optional Cloud Printing Swipe Card	Ricoh	BDG-1326-DS	10	each	\$ 2.67	\$ 26.70
		<b>Total for Band 3</b>						<b>\$ 29,536.70</b>

Item No.	Order Type	Item Description	Brand Name of Item Bid	Model No. of Item Bid	Est. Quantity	Est. Quantity Unit of Measure	Unit Price	Total Purchase Price (includes annual estimated click charges)
1	Purchase, Continued	Monochrome						
		Band 4						
		Copier with Scanning, Network Printing, Dual Scan automatic document feeder, & Power Protector	Ricoh	418826	15	each (per year)	\$ 3,822.00	\$ 57,330.00
		Fax Kit	Ricoh	418871	4	each (per year)	\$ 527.00	\$ 2,108.00
		Power Protector 120v/15A	Ricoh	006428MIU	1	each	\$ -	\$ -
		Power Protector 120v/20A	Ricoh	006429MIU	1	each	\$ -	\$ -
		Output Tray	Ricoh	included	1	each	\$ -	\$ -
		Finisher w/50-sheet stapling	Ricoh	418378	1	each	\$ 395.00	\$ 395.00
		Finisher w/50-sheet stapling + booklet finisher	Ricoh	418335	1	each	\$ 1,560.00	\$ 1,560.00
		Finisher w/100-sheet stapling	Restrictive	No Bid	1	each	\$ -	\$ -
		Finisher w/100-sheet stapling + booklet finisher	Restrictive	No Bid	1	each	\$ -	\$ -
		Punch kit for inner finisher	Ricoh	418327	1	each	\$ 400.00	\$ 400.00
		Punch kit for floor finisher	Ricoh	418381	1	each	\$ 339.00	\$ 339.00
		Post inserter	Restrictive	No Bid	1	each	\$ -	\$ -
		Z-fold unit	Ricoh	418339	1	each	\$ 1,420.00	\$ 1,420.00
		Job separator tray	Ricoh	418376	1	each	\$ 213.00	\$ 213.00
		Paper Feed Cabinet w/ 1x500 universal drawer + storage	Ricoh	included	1	each	\$ -	\$ -
		Paper Feed Cabinet w/ 2x500 universal drawer + storage	Ricoh	included	1	each	\$ -	\$ -
		Paper Feed Cabinet w/large capacity tray 8 1/2 x 11	Ricoh	418352	1	each	\$ 647.00	\$ 647.00
		Large Capacity Tray 2500	Ricoh	418358	1	each	\$ 1,411.00	\$ 1,411.00
		Large Capacity Trays 2 each	Ricoh	418360	1	each	\$ 678.00	\$ 678.00
		Large Capacity Tray side mount 2,500 sheet	Restrictive	No Bid	1	each	\$ -	\$ -
		Large Capacity Tray side mount 3,000 sheet	Restrictive	No Bid	1	each	\$ -	\$ -
		Working Table	Restrictive	No Bid	1	each	\$ -	\$ -
		Keyboard	Ricoh	included	1	each	\$ -	\$ -
		Basic Stand	Ricoh	100478FNG	1	each	\$ 100.00	\$ 100.00
		Per Click Charge (includes maintenance and consumables)	Ricoh	418826	7,000	per month	\$ 0.0065	\$ 8,190.00
		Optional Cloud Printing Software	Ricoh	RSI Bundle	1	each	\$ 1,530.00	\$ 1,530.00
		Optional Card Reader	Ricoh	RDR-805R1AKU	1	each	\$ 181.00	\$ 181.00
		Optional Cloud Printing Swipe Card	Ricoh	BDG-1326-DS	10	each	\$ 2.67	\$ 26.70
		<b>Total for Band 4</b>						<b>\$ 76,528.70</b>

Item No.	Order Type	Item Description	Brand Name of Item Bid	Model No. of Item Bid	Est. Quantity	Est. Quantity Unit of Measure	Unit Price	Total Purchase Price (includes annual estimated click charges)
1	Purchase, Continued	Monochrome						
		Band 5						
		Copier with Scanning, Network Printing, Dual Scan automatic document feeder, & Power Protector	Ricoh	418828	5	each (per year)	\$ 4,595.00	\$ 22,975.00
		Fax Kit	Ricoh	418871	2	each (per year)	\$ 527.00	\$ 1,054.00
		Power Protector 120v/15A	Ricoh	006428MIU	1	each	\$ -	\$ -
		Power Protector 120v/20A	Ricoh	006429MIU	1	each	\$ -	\$ -
		Output Tray	Ricoh	included	1	each	\$ -	\$ -
		Finisher w/50-sheet stapling	Ricoh	418378	1	each	\$ 395.00	\$ 395.00
		Finisher w/50-sheet stapling + booklet finisher	Ricoh	418335	1	each	\$ 1,560.00	\$ 1,560.00
		Finisher w/100-sheet stapling	Restrictive	No Bid	1	each	\$ -	\$ -
		Finisher w/100-sheet stapling + booklet finisher	Restrictive	No Bid	1	each	\$ -	\$ -
		Punch kit for inner finisher	Ricoh	418327	1	each	\$ 400.00	\$ 400.00
		Punch kit for floor finisher	Ricoh	418381	1	each	\$ 339.00	\$ 339.00
		Post inserter	Restrictive	No Bid	1	each	\$ -	\$ -
		Z-fold unit	Ricoh	418339	1	each	\$ 1,420.00	\$ 1,420.00
		Job separator tray	Ricoh	418376	1	each	\$ 213.00	\$ 213.00
		Paper Feed Cabinet w/ 1x500 universal drawer + storage	Ricoh	included	1	each	\$ -	\$ -
		Paper Feed Cabinet w/ 2x500 universal drawer + storage	Ricoh	included	1	each	\$ -	\$ -
		Paper Feed Cabinet w/large capacity tray 8 1/2 x 11	Ricoh	418352	1	each	\$ 647.00	\$ 647.00
		Large Capacity Tray 2500	Ricoh	418358	1	each	\$ 1,411.00	\$ 1,411.00
		Large Capacity Trays 2 each	Ricoh	418360	1	each	\$ 678.00	\$ 678.00
		Large Capacity Tray side mount 2,500 sheet	Restrictive	No Bid	1	each	\$ -	\$ -
		Large Capacity Tray side mount 3,000 sheet	Restrictive	No Bid	1	each	\$ -	\$ -
		Working Table	Restrictive	No Bid	1	each	\$ -	\$ -
		Keyboard	Ricoh	included	1	each	\$ -	\$ -
		Basic Stand	Ricoh	100478FNG	1	each	\$ 100.00	\$ 100.00
		Per Click Charge (includes maintenance and consumables)	Ricoh	418828	12,000	per month	\$ 0.0064	\$ 4,608.00
		Optional Cloud Printing Software	Ricoh	RSI Bundle	1	each	\$ 1,530.00	\$ 1,530.00
		Optional Card Reader	Ricoh	RDR-805R1AKU	1	each	\$ 181.00	\$ 181.00
		Optional Cloud Printing Swipe Card	Ricoh	BDG-1326-DS	10	each	\$ 2.67	\$ 26.70
		<b>Total for Band 5</b>						<b>\$ 37,537.70</b>

Item No.	Order Type	Item Description	Brand Name of Item Bid	Model No. of Item Bid	Est. Quantity	Est. Quantity Unit of Measure	Unit Price	Total Purchase Price (includes annual estimated click charges)
1	Purchase, Continued	Monochrome						
		Band 6						
		Copier with Scanning, Network Printing, Dual Scan automatic document feeder, & Power Protector	Ricoh	418830	5	each (per year)	\$ 5,905.00	\$ 29,525.00
		Fax Kit	Ricoh	418871	2	each (per year)	\$ 527.00	\$ 1,054.00
		Power Protector 120v/15A	Ricoh	006428MIU	1	each	\$ -	\$ -
		Power Protector 120v/20A	Ricoh	006429MIU	1	each	\$ -	\$ -
		Output Tray	Ricoh	included	1	each	\$ -	\$ -
		Finisher w/50-sheet stapling	Ricoh	418337	1	each	\$ 788.00	\$ 788.00
		Finisher w/50-sheet stapling + booklet finisher	Ricoh	418335	1	each	\$ 1,560.00	\$ 1,560.00
		Finisher w/100-sheet stapling	Restrictive	No Bid	1	each	\$ -	\$ -
		Finisher w/100-sheet stapling + booklet finisher	Restrictive	No Bid	1	each	\$ -	\$ -
		Punch kit for inner finisher	Ricoh	418327	1	each	\$ 400.00	\$ 400.00
		Punch kit for floor finisher	Ricoh	418381	1	each	\$ 339.00	\$ 339.00
		Post inserter	Restrictive	No Bid	1	each	\$ -	\$ -
		Z-fold unit	Ricoh	418339	1	each	\$ 1,420.00	\$ 1,420.00
		Job separator tray	Ricoh	418376	1	each	\$ 213.00	\$ 213.00
		Paper Feed Cabinet w/ 1x500 universal drawer + storage	Ricoh	included	1	each	\$ -	\$ -
		Paper Feed Cabinet w/ 2x500 universal drawer + storage	Ricoh	included	1	each	\$ -	\$ -
		Paper Feed Cabinet w/large capacity tray 8 1/2 x 11	Ricoh	418352	1	each	\$ 647.00	\$ 647.00
		Large Capacity Tray 2500	Ricoh	418358	1	each	\$ 1,411.00	\$ 1,411.00
		Large Capacity Trays 2 each	Ricoh	418360	1	each	\$ 678.00	\$ 678.00
		Large Capacity Tray side mount 2,500 sheet	Restrictive	No Bid	1	each	\$ -	\$ -
		Large Capacity Tray side mount 3,000 sheet	Restrictive	No Bid	1	each	\$ -	\$ -
		Working Table	Restrictive	No Bid	1	each	\$ -	\$ -
		Keyboard	Ricoh	included	1	each	\$ -	\$ -
		Basic Stand	Ricoh	100478FNG	1	each	\$ 100.00	\$ 100.00
		Per Click Charge (includes maintenance and consumables)	Ricoh	418830	18,000	per month	\$ 0.0064	\$ 6,912.00
		Optional Cloud Printing Software	Ricoh	RSI Bundle	1	each	\$ 1,530.00	\$ 1,530.00
		Optional Card Reader	Ricoh	RDR-805R1AKU	1	each	\$ 181.00	\$ 181.00
		Optional Cloud Printing Swipe Card	Ricoh	BDG-1326-DS	10	each	\$ 2.67	\$ 26.70
		<b>Total for Band 6</b>						<b>\$ 46,784.70</b>



Item No.	Order Type	Item Description	Brand Name of Item Bid	Model No. of Item Bid	Est. Quantity	Est. Quantity Unit of Measure	Unit Price	Total Purchase Price (includes annual estimated click charges)
2	Purchase	Color						
		Band 1						
		Copier with Scanning, Network Printing, & Power Protector	Ricoh	418569	10	each (per year)	\$ 2,019.00	\$ 20,190.00
		Fax Kit	Ricoh	included	4	each (per year)	\$ -	\$ -
		Power Protector 120v/15A	Ricoh	ESPS1	1	each	\$ -	\$ -
		Power Protector 120v/20A	Ricoh	006429MIU	1	each	\$ -	\$ -
		Automatic Document Feeder	Ricoh	included	1	each	\$ -	\$ -
		Paper Feed Cabinet (500-sheet universal tray + storage	Ricoh	418583	1	each	\$ 277.00	\$ 277.00
		Paper Feed Cabinet (2 x 500-sheet universal tray)	Ricoh	418583 (qty 2)	1	each	\$ 554.00	\$ 554.00
		Basic Stand	Ricoh	52810	1	each	\$ 136.00	\$ 136.00
		Per Click Charge (Color) (includes maintenance and consumables)	Ricoh	418569	200	per month	\$ 0.0603	\$ 1,447.20
		Per Click Charge (Monochrome) (includes maintenance and consumables)	Ricoh	418569	500	per month	\$ 0.0094	\$ 564.00
		<b>Total for Band 1</b>						<b>\$ 23,168.20</b>

Item No.	Order Type	Item Description	Brand Name of Item Bid	Model No. of Item Bid	Est. Quantity	Est. Quantity Unit of Measure	Unit Price	Total Purchase Price (includes annual estimated click charges)
2	Purchase, Continued	Color						
		Band 2						
		Copier with Scanning, Network Printing, Dual Scan automatic document feeder, & Power Protector	Ricoh	418292	5	each (per year)	\$ 5,146.00	\$ 25,730.00
		Fax Kit	Ricoh	418600	2	each (per year)	\$ 763.00	\$ 1,526.00
		Power Protector 120v/15A	Ricoh	006428MIU	1	each	\$ -	\$ -
		Power Protector 120v/20A	Ricoh	006429MIU	1	each	\$ -	\$ -
		Inner Finisher w/stapling	Ricoh	418378	1	each	\$ 395.00	\$ 395.00
		Floor Finisher w/stapling	Ricoh	418337	1	each	\$ 788.00	\$ 788.00
		Floor Finisher w/stapling + Saddle Stitcher	Ricoh	418335	1	each	\$ 1,560.00	\$ 1,560.00
		Punch kit for inner finisher	Ricoh	418327	1	each	\$ 400.00	\$ 400.00
		Punch kit for floor finisher	Ricoh	418381	1	each	\$ 339.00	\$ 339.00
		Job separator tray	Ricoh	418376	1	each	\$ 213.00	\$ 213.00
		Paper Feed Cabinet w/ 1x500 universal drawer + storage	Ricoh	included	1	each	\$ -	\$ -
		Paper Feed Cabinet w/ 2x500 universal drawer + storage	Ricoh	included	1	each	\$ -	\$ -
		Paper Feed Cabinet w/large capacity tray 8 1/2 x 11	Ricoh	418349	1	each	\$ 564.00	\$ 564.00
		Working Table	Restrictive	No Bid	1	each	\$ -	\$ -
		Basic Stand	Ricoh	100478FNG	1	each	\$ 100.00	\$ 100.00
		Per Click Charge (Color) (includes maintenance and consumables)	Ricoh	418292	1,000	per month	\$ 0.0520	\$ 3,120.00
		Per Click Charge (Monochrome) (includes maintenance and consumables)	Ricoh	418292	2,200	per month	\$ 0.0074	\$ 976.80
		Optional Cloud Printing Software	Ricoh	RSI Bundle	1	each	\$ 1,530.00	\$ 1,530.00
		Optional Card Reader	Ricoh	RDR-805R1AKU	1	each	\$ 181.00	\$ 181.00
		Optional Cloud Printing Swipe Card	Ricoh	BDG-1326-DS	10	each	\$ 2.67	\$ 26.70
		<b>Total for Band 2</b>						<b>\$ 37,449.50</b>

Item No.	Order Type	Item Description	Brand Name of Item Bid	Model No. of Item Bid	Est. Quantity	Est. Quantity Unit of Measure	Unit Price	Total Purchase Price (includes annual estimated click charges)
2	Purchase, Continued	Color						
		Band 3						
		Copier with Scanning, Network Printing, Dual Scan automatic document feeder, & Power Protector	Ricoh	418300	5	each (per year)	\$ 6,143.00	\$ 30,715.00
		Fax Kit	Ricoh	418600	2	each (per year)	\$ 763.00	\$ 1,526.00
		Power Protector 120v/15A	Ricoh	006428MIU	1	each	\$ -	\$ -
		Power Protector 120v/20A	Ricoh	006429MIU	1	each	\$ -	\$ -
		Inner Finisher w/stapling	Ricoh	418378	1	each	\$ 395.00	\$ 395.00
		Floor Finisher w/stapling	Ricoh	418337	1	each	\$ 788.00	\$ 788.00
		Floor Finisher w/stapling + Saddle Stitcher	Ricoh	418335	1	each	\$ 1,560.00	\$ 1,560.00
		Punch kit for inner finisher	Ricoh	418327	1	each	\$ 400.00	\$ 400.00
		Punch kit for floor finisher	Ricoh	418381	1	each	\$ 339.00	\$ 339.00
		Job separator tray	Ricoh	418376	1	each	\$ 213.00	\$ 213.00
		Paper Feed Cabinet w/ 1x500 universal drawer + storage	Ricoh	included	1	each	\$ -	\$ -
		Paper Feed Cabinet w/ 2x500 universal drawer + storage	Ricoh	included	1	each	\$ -	\$ -
		Paper Feed Cabinet w/large capacity tray 8 1/2 x 11	Ricoh	418349	1	each	\$ 564.00	\$ 564.00
		Large Capacity trays 2 each	Ricoh	418360	1	each	\$ 678.00	\$ 678.00
		Large Capacity Tray side mount 3,000 sheet	Restrictive	No Bid	1	each	\$ -	\$ -
		Working Table	Restrictive	No Bid	1	each	\$ -	\$ -
		Keyboard	Ricoh	included	1	each	\$ -	\$ -
		Basic Stand	Ricoh	100478FNG	1	each	\$ 100.00	\$ 100.00
		Per Click Charge (Color) (includes maintenance and consumables)	Ricoh	418300	1,000	per month	\$ 0.0520	\$ 3,120.00
		Per Click Charge (Monochrome) (includes maintenance and consumables)	Ricoh	418300	4,500	per month	\$ 0.0071	\$ 1,917.00
		Optional Cloud Printing Software	Ricoh	RSI Bundle	1	each	\$ 1,530.00	\$ 1,530.00
		Optional Card Reader	Ricoh	RDR-805R1AKU	1	each	\$ 181.00	\$ 181.00
		Optional Cloud Printing Swipe Card	Ricoh	BDG-1326-DS	10	each	\$ 2.67	\$ 26.70
		<b>Total for Band 3</b>						<b>\$ 44,052.70</b>

Item No.	Order Type	Item Description	Brand Name of Item Bid	Model No. of Item Bid	Est. Quantity	Est. Quantity Unit of Measure	Unit Price	Total Purchase Price (includes annual estimated click charges)
2	Purchase, Continued	Color						
		Band 4						
		Copier with Scanning, Network Printing, Dual Scan automatic document feeder, & Power Protector	Ricoh	418227	20	each (per year)	\$ 6,240.00	\$ 124,800.00
		Fax Kit	Ricoh	418600	5	each (per year)	\$ 763.00	\$ 3,815.00
		Power Protector 120v/15A	Ricoh	006428MIU	1	each	\$ -	\$ -
		Power Protector 120v/20A	Ricoh	006429MIU	1	each	\$ -	\$ -
		Output Tray	Ricoh	included	1	each	\$ -	\$ -
		Finisher w/50-sheet stapling	Ricoh	418378	1	each	\$ 395.00	\$ 395.00
		Finisher w/50-sheet stapling + booklet finisher	Ricoh	418335	1	each	\$ 1,560.00	\$ 1,560.00
		Finisher w/100-sheet stapling	Restrictive	No Bid	1	each	\$ -	\$ -
		Finisher w/100-sheet stapling + booklet finisher	Restrictive	No Bid	1	each	\$ -	\$ -
		Punch kit for inner finisher	Ricoh	418327	1	each	\$ 400.00	\$ 400.00
		Punch kit for floor finisher	Ricoh	418381	1	each	\$ 339.00	\$ 339.00
		Post inserter	Restrictive	No Bid	1	each	\$ -	\$ -
		Z-fold unit	Ricoh	418339	1	each	\$ 1,420.00	\$ 1,420.00
		Job separator tray	Ricoh	418376	1	each	\$ 213.00	\$ 213.00
		Paper Feed Cabinet w/ 1x500 universal drawer + storage	Ricoh	included	1	each	\$ -	\$ -
		Paper Feed Cabinet w/ 2x500 universal drawer + storage	Ricoh	included	1	each	\$ -	\$ -
		Paper Feed Cabinet w/large capacity tray 8 1/2 x 11	Ricoh	418349	1	each	\$ 564.00	\$ 564.00
		Large Capacity Tray 2500	Ricoh	418358	1	each	\$ 1,328.00	\$ 1,328.00
		Large Capacity Trays 2 each	Ricoh	418360	1	each	\$ 678.00	\$ 678.00
		Large Capacity Tray side mount 2,500 sheet	Restrictive	No Bid	1	each	\$ -	\$ -
		Large Capacity Tray side mount 3,000 sheet	Restrictive	No Bid	1	each	\$ -	\$ -
		Working Table	Restrictive	No Bid	1	each	\$ -	\$ -
		Keyboard	Ricoh	included	1	each	\$ -	\$ -
		Basic Stand	Ricoh	100478FNG	1	each	\$ 100.00	\$ 100.00
		Per Click Charge (Color) (includes maintenance and consumables)	Ricoh	418227	3,000	per month	\$ 0.0480	\$ 34,560.00
		Per Click Charge (Monochrome) (includes maintenance and consumables)	Ricoh	418227	7,000	per month	\$ 0.0062	\$ 10,416.00
		Optional Cloud Printing Software	Ricoh	RSI Bundle	1	each	\$ 1,530.00	\$ 1,530.00
		Optional Card Reader	Ricoh	RDR-805R1AKU	1	each	\$ 181.00	\$ 181.00
		Optional Cloud Printing Swipe Card	Ricoh	BDG-1326-DS	10	each	\$ 2.67	\$ 26.70
		<b>Total for Band 4</b>						<b>\$ 182,325.70</b>

Item No.	Order Type	Item Description	Brand Name of Item Bid	Model No. of Item Bid	Est. Quantity	Est. Quantity Unit of Measure	Unit Price	Total Purchase Price (includes annual estimated click charges)
2	Purchase, Continued	Color						
		Band 5						
		Copier with Scanning, Network Printing, Dual Scan automatic document feeder, & Power Protector	Ricoh	418228	15	each (per year)	\$ 8,146.00	\$ 122,190.00
		Fax Kit	Ricoh	418600	4	each (per year)	\$ 763.00	\$ 3,052.00
		Power Protector 120v/15A	Ricoh	006428MIU	1	each	\$ -	\$ -
		Power Protector 120v/20A	Ricoh	006429MIU	1	each	\$ -	\$ -
		Output Tray	Ricoh	included	1	each	\$ -	\$ -
		Finisher w/50-sheet stapling	Ricoh	418378	1	each	\$ 395.00	\$ 395.00
		Finisher w/50-sheet stapling + booklet finisher	Ricoh	418335	1	each	\$ 1,560.00	\$ 1,560.00
		Finisher w/100-sheet stapling	Restrictive	No Bid	1	each	\$ -	\$ -
		Finisher w/100-sheet stapling + booklet finisher	Restrictive	No Bid	1	each	\$ -	\$ -
		Punch kit for inner finisher	Ricoh	418327	1	each	\$ 400.00	\$ 400.00
		Punch kit for floor finisher	Ricoh	418381	1	each	\$ 339.00	\$ 339.00
		Post inserter	Restrictive	No Bid	1	each	\$ -	\$ -
		Z-fold unit	Ricoh	418339	1	each	\$ 1,420.00	\$ 1,420.00
		Job separator tray	Ricoh	418376	1	each	\$ 213.00	\$ 213.00
		Paper Feed Cabinet w/ 1x500 universal drawer + storage	Ricoh	included	1	each	\$ -	\$ -
		Paper Feed Cabinet w/ 2x500 universal drawer + storage	Ricoh	included	1	each	\$ -	\$ -
		Paper Feed Cabinet w/large capacity tray 8 1/2 x 11	Ricoh	418349	1	each	\$ 564.00	\$ 564.00
		Large Capacity Tray 2500	Ricoh	418358	1	each	\$ 1,328.00	\$ 1,328.00
		Large Capacity Trays 2 each	Ricoh	418360	1	each	\$ 678.00	\$ 678.00
		Large Capacity Tray side mount 2,500 sheet	Restrictive	No Bid	1	each	\$ -	\$ -
		Large Capacity Tray side mount 3,000 sheet	Restrictive	No Bid	1	each	\$ -	\$ -
		Working Table	Restrictive	No Bid	1	each	\$ -	\$ -
		Keyboard	Ricoh	included	1	each	\$ -	\$ -
		Basic Stand	Ricoh	100478FNG	1	each	\$ 100.00	\$ 100.00
		Per Click Charge (Color) (includes maintenance and consumables)	Ricoh	418228	5,000	per month	\$ 0.0480	\$ 43,200.00
		Per Click Charge (Monochrome) (includes maintenance and consumables)	Ricoh	418228	12,000	per month	\$ 0.0061	\$ 13,176.00
		Optional Cloud Printing Software	Ricoh	RSI Bundle	1	each	\$ 1,530.00	\$ 1,530.00
		Optional Card Reader	Ricoh	RDR-805R1AKU	1	each	\$ 181.00	\$ 181.00
		Optional Cloud Printing Swipe Card	Ricoh	BDG-1326-DS	10	each	\$ 2.67	\$ 26.70
		<b>Total for Band 5</b>						<b>\$ 190,352.70</b>

Item No.	Order Type	Item Description	Brand Name of Item Bid	Model No. of Item Bid	Est. Quantity	Est. Quantity Unit of Measure	Unit Price	Total Purchase Price (includes annual estimated click charges)
2	Purchase, Continued	Color						
		<b>Band 6</b>						
		Copier with Scanning, Network Printing, Dual Scan automatic document feeder, & Power Protector	Ricoh	418171	10	each (per year)	\$ 15,110.00	\$ 151,100.00
		Fax Kit	Ricoh	418209	3	each (per year)	\$ 590.00	\$ 1,770.00
		Power Protector 120v/15A	Ricoh	006428MIU	1	each	\$ -	\$ -
		Power Protector 120v/20A	Ricoh	006429MIU	1	each	\$ -	\$ -
		Output Tray	Ricoh	418184	1	each	\$ 90.00	\$ 90.00
		Finisher w/50-sheet stapling	Ricoh	418178	1	each	\$ 1,408.00	\$ 1,408.00
		Finisher w/50-sheet stapling + booklet finisher	Ricoh	418180	1	each	\$ 2,766.00	\$ 2,766.00
		Finisher w/100-sheet stapling	Ricoh	418183	1	each	\$ 2,935.00	\$ 2,935.00
		Finisher w/100-sheet stapling + booklet finisher	Restrictive	No Bid	1	each	\$ -	\$ -
		Punch kit for inner finisher	Ricoh	418332	1	each	\$ 345.00	\$ 345.00
		Punch kit for floor finisher	Ricoh	418201	1	each	\$ 521.00	\$ 521.00
		Post inserter	Ricoh	418189	1	each	\$ 2,066.00	\$ 2,066.00
		Z-fold unit	Ricoh	418187	1	each	\$ 3,477.00	\$ 3,477.00
		Job separator tray	Ricoh	416633	1	each	\$ 1,197.00	\$ 1,197.00
		Paper Feed Cabinet w/ 1x500 universal drawer + storage	Ricoh	included	1	each	\$ -	\$ -
		Paper Feed Cabinet w/ 2x500 universal drawer + storage	Ricoh	included	1	each	\$ -	\$ -
		Paper Feed Cabinet w/large capacity tray 8 1/2 x 11	Ricoh	included	1	each	\$ -	\$ -
		Large Capacity Tray 2500	Ricoh	418190	1	each	\$ 1,271.00	\$ 1,271.00
		Large Capacity Trays 2 each	Ricoh	418190	1	each	\$ 1,271.00	\$ 1,271.00
		Large Capacity Tray side mount 2,500 sheet	Ricoh	418190	1	each	\$ 1,271.00	\$ 1,271.00
		Large Capacity Tray side mount 3,000 sheet	Ricoh	418190	1	each	\$ 1,271.00	\$ 1,271.00
		Working Table	Restrictive	No Bid	1	each	\$ -	\$ -
		Keyboard	Ricoh	included	1	each	\$ -	\$ -
		Basic Stand	Ricoh	included	1	each	\$ -	\$ -
		Per Click Charge (Color) (includes maintenance and consumables)	Ricoh	418171	5,000	per month	\$ 0.0430	\$ 25,800.00
		Per Click Charge (Monochrome) (includes maintenance and consumables)	Ricoh	418171	18,000	per month	\$ 0.0057	\$ 12,312.00
		Optional Cloud Printing Software	Ricoh	RSI Bundle	1	each	\$ 1,530.00	\$ 1,530.00
		Optional Card Reader	Ricoh	RDR-805R1AKU	1	each	\$ 181.00	\$ 181.00
		Optional Cloud Printing Swipe Card	Ricoh	BDG-1326-DS	10	each	\$ 2.67	\$ 26.70
		<b>Total for Band 6</b>						<b>\$ 212,608.70</b>

Item No.	Order Type	Item Description	Brand Name of Item Bid	Model No. of Item Bid	Est. Quantity	Est. Quantity Unit of Measure	Unit Price	Total Purchase Price (includes annual estimated click charges)
2	Purchase, Continued	Color						
		<b>Band 7</b>						
		Copier with Scanning, Network Printing, Dual Scan automatic document feeder, & Power Protector	Ricoh	418174	15	each (per year)	\$ 16,196.00	\$ 242,940.00
		Fax Kit	Ricoh	418209	4	each (per year)	\$ 590.00	\$ 2,360.00
		Power Protector 120v/15A	Ricoh	006428MIU	1	each	\$ -	\$ -
		Power Protector 120v/20A	Ricoh	006429MIU	1	each	\$ -	\$ -
		Output Tray	Ricoh	418184	1	each	\$ 90.00	\$ 90.00
		Finisher w/50-sheet stapling	Ricoh	418178	1	each	\$ 1,408.00	\$ 1,408.00
		Finisher w/50-sheet stapling + booklet finisher	Ricoh	418180	1	each	\$ 2,766.00	\$ 2,766.00
		Finisher w/100-sheet stapling	Ricoh	418183	1	each	\$ 2,935.00	\$ 2,935.00
		Finisher w/100-sheet stapling + booklet finisher	Restrictive	No Bid	1	each	\$ -	\$ -
		Punch kit for inner finisher	Ricoh	418332	1	each	\$ 345.00	\$ 345.00
		Punch kit for floor finisher	Ricoh	418201	1	each	\$ 521.00	\$ 521.00
		Post inserter	Ricoh	418189	1	each	\$ 2,066.00	\$ 2,066.00
		Z-fold unit	Ricoh	418187	1	each	\$ 3,477.00	\$ 3,477.00
		Job separator tray	Ricoh	416633	1	each	\$ 1,197.00	\$ 1,197.00
		Paper Feed Cabinet w/ 1x500 universal drawer + storage	Ricoh	included	1	each	\$ -	\$ -
		Paper Feed Cabinet w/ 2x500 universal drawer + storage	Ricoh	included	1	each	\$ -	\$ -
		Paper Feed Cabinet w/large capacity tray 8 1/2 x 11	Ricoh	included	1	each	\$ -	\$ -
		Large Capacity Tray 2500	Ricoh	418190	1	each	\$ 1,271.00	\$ 1,271.00
		Large Capacity Trays 2 each	Ricoh	418190	1	each	\$ 1,271.00	\$ 1,271.00
		Large Capacity Tray side mount 2,500 sheet	Ricoh	418190	1	each	\$ 1,271.00	\$ 1,271.00
		Large Capacity Tray side mount 3,000 sheet	Ricoh	418190	1	each	\$ 1,271.00	\$ 1,271.00
		Working Table	Restrictive	No Bid	1	each	\$ -	\$ -
		Keyboard	Ricoh	included	1	each	\$ -	\$ -
		Basic Stand	Ricoh	included	1	each	\$ -	\$ -
		Per Click Charge (Color) (includes maintenance and consumables)	Ricoh	418174	10,000	per month	\$ 0.0430	\$ 77,400.00
		Per Click Charge (Monochrome) (includes maintenance and consumables)	Ricoh	418174	25,000	per month	\$ 0.0057	\$ 25,650.00
		Optional Cloud Printing Software	Ricoh	RSI Bundle	1	each	\$ 1,530.00	\$ 1,530.00
		Optional Card Reader	Ricoh	RDR-805R1AKU	1	each	\$ 181.00	\$ 181.00
		Optional Cloud Printing Swipe Card	Ricoh	BDG-1326-DS	10	each	\$ 2.67	\$ 26.70
		<b>Total for Band 7</b>						<b>\$ 369,976.70</b>

			<b>Total Purchase Price of Color Bands 1-7</b>	\$	<b>1,059,934.20</b>
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Item No.	Order Type	Description	Brand Name	Model No.	Est. Quantity	Est. Quantity Unit of Measure	Unit Price Per Month	Total Price Per Month	No. of Months	Total Lease Term Cost
3	36 Month Lease	Monochrome								
		Band 1								
		Copier with Scanning, Network Printing, & Power Protector	Ricoh	418485	10	each (per year)	\$ 46.18	\$ 461.79	36	\$ 16,624.50
		Fax Kit	Ricoh	included	3	each (per year)	\$ -	\$ -	36	\$ -
		Power Protector 120v/15A	Ricoh	ESPS1	1	each	\$ -	\$ -	36	\$ -
		Power Protector 120v/20A	Ricoh	006429MIU	1	each	\$ -	\$ -	36	\$ -
		Automatic Document Feeder	Ricoh	included	1	each	\$ -	\$ -	36	\$ -
		Paper Feed Cabinet (500-sheet universal tray + storage	Ricoh	418081	1	each	\$ 6.39	\$ 6.39	36	\$ 230.09
		Paper Feed Cabinet (2 x 500-sheet universal tray)	Ricoh	418081 (qty 2)	1	each	\$ 12.78	\$ 12.78	36	\$ 460.18
		Basic Stand	Ricoh	52006	1	each	\$ 2.45	\$ 2.45	36	\$ 88.10
		Per Click Charge (includes maintenance and consumables)	Ricoh	418485	500	per month	\$ 0.0104	\$ 52.00	36	\$ 1,872.00
		<b>Total for Band 1</b>								<b>\$ 19,274.86</b>

Item No.	Order Type	Description	Brand Name	Model No.	Est. Quantity	Est. Quantity Unit of Measure	Unit Price Per Month	Total Price Per Month	No. of Months	Total Lease Term Cost
3	36 Month Lease, Continued	Monochrome								
		Band 2								
		Copier with Scanning, Network Printing, Dual Scan automatic document feeder, & Power Protector	Ricoh	418819	5	each (per year)	\$ 78.94	\$ 394.71	36	\$ 14,209.59
		Fax Kit	Ricoh	418871	2	each (per year)	\$ 15.17	\$ 30.34	36	\$ 1,092.41
		Power Protector 120v/15A	Ricoh	006428MIU	1	each	\$ -	\$ -	36	\$ -
		Power Protector 120v/20A	Ricoh	006429MIU	1	each	\$ -	\$ -	36	\$ -
		Inner Finisher w/stapling	Ricoh	418378	1	each	\$ 11.37	\$ 11.37	36	\$ 409.39
		Floor Finisher w/stapling	Ricoh	418337	1	each	\$ 22.69	\$ 22.69	36	\$ 816.71
		Floor Finisher w/stapling + Saddle Stitcher	Ricoh	418335	1	each	\$ 44.91	\$ 44.91	36	\$ 1,616.85
		Punch kit for inner finisher	Ricoh	418327	1	each	\$ 11.52	\$ 11.52	36	\$ 414.58
		Punch kit for floor finisher	Ricoh	418381	1	each	\$ 9.76	\$ 9.76	36	\$ 351.35
		Job separator tray	Ricoh	418376	1	each	\$ 6.13	\$ 6.13	36	\$ 220.76
		Paper Feed Cabinet w/ 1x500 universal drawer + storage	Ricoh	included	1	each	\$ -	\$ -	36	\$ -
		Paper Feed Cabinet w/ 2x500 universal drawer + storage	Ricoh	included	1	each	\$ -	\$ -	36	\$ -
		Paper Feed Cabinet w/large capacity tray 8 1/2 x 11	Ricoh	418352	1	each	\$ 18.63	\$ 18.63	36	\$ 670.58
		Working Table	Restrictive	No Bid	1	each	\$ -	\$ -	36	\$ -
		Basic Stand	Ricoh	100478FNG	1	each	\$ 2.88	\$ 2.88	36	\$ 103.64
		Per Click Charge (includes maintenance and consumables)	Ricoh	418819	2,200	per month	\$ 0.0082	\$ 90.20	36	\$ 3,247.20
		Optional Cloud Printing Software	Ricoh	RSI Bundle	1	each	\$ 48.79	\$ 48.79	36	\$ 1,756.50
		Optional Card Reader	Ricoh	RDR-805R1AKU	1	each	\$ 5.77	\$ 5.77	36	\$ 207.80
		Optional Cloud Printing Swipe Card	Ricoh	BDG-1326-DS	10	each	\$ 0.09	\$ 0.85	36	\$ 30.65
		<b>Total for Band 2</b>								<b>\$ 25,148.02</b>

Item No.	Order Type	Description	Brand Name	Model No.	Est. Quantity	Est. Quantity Unit of Measure	Unit Price Per Month	Total Price Per Month	No. of Months	Total Lease Term Cost
3	36 Month Lease, Continued	Monochrome								
		<b>Band 3</b>								
		Copier with Scanning, Network Printing, Dual Scan automatic document feeder, & Power Protector	Ricoh	418825	5	each (per year)	\$ 120.05	\$ 600.27	36	\$ 21,609.77
		Fax Kit	Ricoh	418871	2	each (per year)	\$ 15.17	\$ 30.34	36	\$ 1,092.41
		Power Protector 120v/15A	Ricoh	006428MIU	1	each	\$ -	\$ -	36	\$ -
		Power Protector 120v/20A	Ricoh	006429MIU	1	each	\$ -	\$ -	36	\$ -
		Inner Finisher w/stapling	Ricoh	418378	1	each	\$ 11.37	\$ 11.37	36	\$ 409.39
		Floor Finisher w/stapling	Ricoh	418337	1	each	\$ 22.69	\$ 22.69	36	\$ 816.71
		Floor Finisher w/stapling + Saddle Stitcher	Ricoh	418335	1	each	\$ 44.91	\$ 44.91	36	\$ 1,616.85
		Punch kit for inner finisher	Ricoh	418327	1	each	\$ 11.52	\$ 11.52	36	\$ 414.58
		Punch kit for floor finisher	Ricoh	418381	1	each	\$ 9.76	\$ 9.76	36	\$ 351.35
		Job separator tray	Ricoh	418376	1	each	\$ 6.13	\$ 6.13	36	\$ 220.76
		Paper Feed Cabinet w/ 1x500 universal drawer + storage	Ricoh	included	1	each	\$ -	\$ -	36	\$ -
		Paper Feed Cabinet w/ 2x500 universal drawer + storage	Ricoh	included	1	each	\$ -	\$ -	36	\$ -
		Paper Feed Cabinet w/large capacity tray 8 1/2 x 11	Ricoh	418352	1	each	\$ 18.63	\$ 18.63	36	\$ 670.58
		Large Capacity trays 2 each	Ricoh	418360	1	each	\$ 19.52	\$ 19.52	36	\$ 702.71
		Large Capacity Tray side mount 3,000 sheet	Restrictive	No Bid	1	each	\$ -	\$ -	36	\$ -
		Working Table	Restrictive	No Bid	1	each	\$ -	\$ -	36	\$ -
		Keyboard	Ricoh	included	1	each	\$ -	\$ -	36	\$ -
		Basic Stand	Ricoh	100478FNG	1	each	\$ 2.88	\$ 2.88	36	\$ 103.64
		Per Click Charge (includes maintenance and consumables)	Ricoh	418825	4,500	per month	\$ 0.0075	\$ 168.75	36	\$ 6,075.00
		Optional Cloud Printing Software	Ricoh	RSI Bundle	1	each	\$ 48.79	\$ 48.79	36	\$ 1,756.50
		Optional Card Reader	Ricoh	RDR-805R1AKU	1	each	\$ 5.77	\$ 5.77	36	\$ 207.80
		Optional Cloud Printing Swipe Card	Ricoh	BDG-1326-DS	10	each	\$ 0.09	\$ 0.85	36	\$ 30.65
		<b>Total for Band 3</b>								<b>\$ 36,078.70</b>

Item No.	Order Type	Description	Brand Name	Model No.	Est. Quantity	Est. Quantity Unit of Measure	Unit Price Per Month	Total Price Per Month	No. of Months	Total Lease Term Cost
3	36 Month Lease, Continued	Monochrome								
		<b>Band 4</b>								
		Copier with Scanning, Network Printing, Dual Scan automatic document feeder, & Power Protector	Ricoh	418826	10	each (per year)	\$ 117.23	\$ 1,172.33	36	\$ 42,203.84
		Fax Kit	Ricoh	418871	3	each (per year)	\$ 15.17	\$ 45.52	36	\$ 1,638.61
		Power Protector 120v/15A	Ricoh	006428MIU	1	each	\$ -	\$ -	36	\$ -
		Power Protector 120v/20A	Ricoh	006429MIU	1	each	\$ -	\$ -	36	\$ -
		Output Tray	Ricoh	included	1	each	\$ -	\$ -	36	\$ -
		Finisher w/50-sheet stapling	Ricoh	418378	1	each	\$ 11.37	\$ 11.37	36	\$ 409.39
		Finisher w/50-sheet stapling + booklet finisher	Ricoh	418335	1	each	\$ 44.91	\$ 44.91	36	\$ 1,616.85
		Finisher w/100-sheet stapling	Restrictive	No Bid	1	each	\$ -	\$ -	36	\$ -
		Finisher w/100-sheet stapling + booklet finisher	Restrictive	No Bid	1	each	\$ -	\$ -	36	\$ -
		Punch kit for inner finisher	Ricoh	418327	1	each	\$ 11.52	\$ 11.52	36	\$ 414.58
		Punch kit for floor finisher	Ricoh	418381	1	each	\$ 9.76	\$ 9.76	36	\$ 351.35
		Post inserter	Restrictive	No Bid	1	each	\$ -	\$ -	36	\$ -
		Z-fold unit	Ricoh	418339	1	each	\$ 40.88	\$ 40.88	36	\$ 1,471.74
		Job separator tray	Ricoh	418376	1	each	\$ 6.13	\$ 6.13	36	\$ 220.76
		Paper Feed Cabinet w/ 1x500 universal drawer + storage	Ricoh	included	1	each	\$ -	\$ -	36	\$ -
		Paper Feed Cabinet w/ 2x500 universal drawer + storage	Ricoh	included	1	each	\$ -	\$ -	36	\$ -
		Paper Feed Cabinet w/large capacity tray 8 1/2 x 11	Ricoh	418352	1	each	\$ 18.63	\$ 18.63	36	\$ 670.58
		Large Capacity Tray 2500	Ricoh	418358	1	each	\$ 40.62	\$ 40.62	36	\$ 1,462.42
		Large Capacity Trays 2 each	Ricoh	418360	1	each	\$ 19.52	\$ 19.52	36	\$ 702.71
		Large Capacity Tray side mount 2,500 sheet	Restrictive	No Bid	1	each	\$ -	\$ -	36	\$ -
		Large Capacity Tray side mount 3,000 sheet	Restrictive	No Bid	1	each	\$ -	\$ -	36	\$ -
		Working Table	Restrictive	No Bid	1	each	\$ -	\$ -	36	\$ -
		Keyboard	Ricoh	included	1	each	\$ -	\$ -	36	\$ -
		Basic Stand	Ricoh	100478FNG	1	each	\$ 2.88	\$ 2.88	36	\$ 103.64
		Per Click Charge (includes maintenance and consumables) - See revised narrative in Section 4.2.10 of the specifications	Ricoh	418826	7,000	per month	\$ 0.0065	\$ 455.00	36	\$ 16,380.00
		Optional Cloud Printing Software	Ricoh	RSI Bundle	1	each	\$ 48.79	\$ 48.79	36	\$ 1,756.50
		Optional Card Reader	Ricoh	RDR-805R1AKU	1	each	\$ 5.77	\$ 5.77	36	\$ 207.80
		Optional Cloud Printing Swipe Card	Ricoh	BDG-1326-DS	10	each	\$ 0.09	\$ 0.85	36	\$ 30.65
		<b>Total for Band 4</b>								<b>\$ 69,641.42</b>

Item No.	Order Type	Description	Brand Name	Model No.	Est. Quantity	Est. Quantity Unit of Measure	Unit Price Per Month	Total Price Per Month	No. of Months	Total Lease Term Cost
3	36 Month Lease, Continued	Monochrome								
		Band 5								
		Copier with Scanning, Network Printing, Dual Scan automatic document feeder, & Power Protector	Ricoh	418828	5	each (per year)	\$ 139.49	\$ 697.44	36	\$ 25,107.76
		Fax Kit	Ricoh	418871	2	each (per year)	\$ 15.17	\$ 30.34	36	\$ 1,092.41
		Power Protector 120v/15A	Ricoh	006428MIU	1	each	\$ -	\$ -	36	\$ -
		Power Protector 120v/20A	Ricoh	006429MIU	1	each	\$ -	\$ -	36	\$ -
		Output Tray	Ricoh	included	1	each	\$ -	\$ -	36	\$ -
		Finisher w/50-sheet stapling	Ricoh	418378	1	each	\$ 11.37	\$ 11.37	36	\$ 409.39
		Finisher w/50-sheet stapling + booklet finisher	Ricoh	418335	1	each	\$ 44.91	\$ 44.91	36	\$ 1,616.85
		Finisher w/100-sheet stapling	Restrictive	No Bid	1	each	\$ -	\$ -	36	\$ -
		Finisher w/100-sheet stapling + booklet finisher	Restrictive	No Bid	1	each	\$ -	\$ -	36	\$ -
		Punch kit for inner finisher	Ricoh	418327	1	each	\$ 11.52	\$ 11.52	36	\$ 414.58
		Punch kit for floor finisher	Ricoh	418381	1	each	\$ 9.76	\$ 9.76	36	\$ 351.35
		Post inserter	Restrictive	No Bid	1	each	\$ -	\$ -	36	\$ -
		Z-fold unit	Ricoh	418339	1	each	\$ 40.88	\$ 40.88	36	\$ 1,471.74
		Job separator tray	Ricoh	418376	1	each	\$ 6.13	\$ 6.13	36	\$ 220.76
		Paper Feed Cabinet w/ 1x500 universal drawer + storage	Ricoh	included	1	each	\$ -	\$ -	36	\$ -
		Paper Feed Cabinet w/ 2x500 universal drawer + storage	Ricoh	included	1	each	\$ -	\$ -	36	\$ -
		Paper Feed Cabinet w/large capacity tray 8 1/2 x 11	Ricoh	418352	1	each	\$ 18.63	\$ 18.63	36	\$ 670.58
		Large Capacity Tray 2500	Ricoh	418358	1	each	\$ 40.62	\$ 40.62	36	\$ 1,462.42
		Large Capacity Trays 2 each	Ricoh	418360	1	each	\$ 19.52	\$ 19.52	36	\$ 702.71
		Large Capacity Tray side mount 2,500 sheet	Restrictive	No Bid	1	each	\$ -	\$ -	36	\$ -
		Large Capacity Tray side mount 3,000 sheet	Restrictive	No Bid	1	each	\$ -	\$ -	36	\$ -
		Working Table	Restrictive	No Bid	1	each	\$ -	\$ -	36	\$ -
		Keyboard	Ricoh	included	1	each	\$ -	\$ -	36	\$ -
		Basic Stand	Ricoh	100478FNG	1	each	\$ 2.88	\$ 2.88	36	\$ 103.64
		Per Click Charge (includes maintenance and consumables)	Ricoh	418828	12,000	per month	\$ 0.0064	\$ 384.00	36	\$ 13,824.00
		Optional Cloud Printing Software	Ricoh	RSI Bundle	1	each	\$ 48.79	\$ 48.79	36	\$ 1,756.50
		Optional Card Reader	Ricoh	RDR-805R1AKU	1	each	\$ 5.77	\$ 5.77	36	\$ 207.80
		Optional Cloud Printing Swipe Card	Ricoh	BDG-1326-DS	10	each	\$ 0.09	\$ 0.85	36	\$ 30.65
		<b>Total for Band 5</b>								<b>\$ 49,443.14</b>

Item No.	Order Type	Description	Brand Name	Model No.	Est. Quantity	Est. Quantity Unit of Measure	Unit Price Per Month	Total Price Per Month	No. of Months	Total Lease Term Cost
3	36 Month Lease, Continued	Monochrome								
		Band 6								
		Copier with Scanning, Network Printing, Dual Scan automatic document feeder, & Power Protector	Ricoh	418830	5	each (per year)	\$ 177.20	\$ 886.01	36	\$ 31,896.44
		Fax Kit	Ricoh	418871	2	each (per year)	\$ 15.17	\$ 30.34	36	\$ 1,092.41
		Power Protector 120v/15A	Ricoh	006428MIU	1	each	\$ -	\$ -	36	\$ -
		Power Protector 120v/20A	Ricoh	006429MIU	1	each	\$ -	\$ -	36	\$ -
		Output Tray	Ricoh	included	1	each	\$ -	\$ -	36	\$ -
		Finisher w/50-sheet stapling	Ricoh	418337	1	each	\$ 22.69	\$ 22.69	36	\$ 816.71
		Finisher w/50-sheet stapling + booklet finisher	Ricoh	418335	1	each	\$ 44.91	\$ 44.91	36	\$ 1,616.85
		Finisher w/100-sheet stapling	Restrictive	No Bid	1	each	\$ -	\$ -	36	\$ -
		Finisher w/100-sheet stapling + booklet finisher	Restrictive	No Bid	1	each	\$ -	\$ -	36	\$ -
		Punch kit for inner finisher	Ricoh	418327	1	each	\$ 11.52	\$ 11.52	36	\$ 414.58
		Punch kit for floor finisher	Ricoh	418381	1	each	\$ 9.76	\$ 9.76	36	\$ 351.35
		Post inserter	Restrictive	No Bid	1	each	\$ -	\$ -	36	\$ -
		Z-fold unit	Ricoh	418339	1	each	\$ 40.88	\$ 40.88	36	\$ 1,471.74
		Job separator tray	Ricoh	418376	1	each	\$ 6.13	\$ 6.13	36	\$ 220.76
		Paper Feed Cabinet w/ 1x500 universal drawer + storage	Ricoh	included	1	each	\$ -	\$ -	36	\$ -
		Paper Feed Cabinet w/ 2x500 universal drawer + storage	Ricoh	included	1	each	\$ -	\$ -	36	\$ -
		Paper Feed Cabinet w/large capacity tray 8 1/2 x 11	Ricoh	418352	1	each	\$ 18.63	\$ 18.63	36	\$ 670.58
		Large Capacity Tray 2500	Ricoh	418358	1	each	\$ 40.62	\$ 40.62	36	\$ 1,462.42
		Large Capacity Trays 2 each	Ricoh	418360	1	each	\$ 19.52	\$ 19.52	36	\$ 702.71
		Large Capacity Tray side mount 2,500 sheet	Restrictive	No Bid	1	each	\$ -	\$ -	36	\$ -
		Large Capacity Tray side mount 3,000 sheet	Restrictive	No Bid	1	each	\$ -	\$ -	36	\$ -
		Working Table	Restrictive	No Bid	1	each	\$ -	\$ -	36	\$ -
		Keyboard	Ricoh	included	1	each	\$ -	\$ -	36	\$ -
		Basic Stand	Ricoh	100478FNG	1	each	\$ 2.88	\$ 2.88	36	\$ 103.64
		Per Click Charge (includes maintenance and consumables)	Ricoh	418830	18,000	per month	\$ 0.0064	\$ 576.00	36	\$ 20,736.00
		Optional Cloud Printing Software	Ricoh	RSI Bundle	1	each	\$ 48.79	\$ 48.79	36	\$ 1,756.50
		Optional Card Reader	Ricoh	RDR-805R1AKU	1	each	\$ 5.77	\$ 5.77	36	\$ 207.80
		Optional Cloud Printing Swipe Card	Ricoh	BDG-1326-DS	10	each	\$ 0.09	\$ 0.85	36	\$ 30.65
		<b>Total for Band 6</b>								<b>\$ 63,551.14</b>

Item No.	Order Type	Description	Brand Name	Model No.	Est. Quantity	Est. Quantity Unit of Measure	Unit Price Per Month	Total Price Per Month	No. of Months	Total Lease Term Cost
3	36 Month Lease, Continued	Monochrome								
		<b>Band 7</b>								
		Copier with Scanning, Network Printing, Dual Scan automatic document feeder, & Power Protector	Ricoh	418775	5	each (per year)	\$ 232.91	\$ 1,164.56	36	\$ 41,924.00
		Fax Kit	Ricoh	418805	2	each (per year)	\$ 14.14	\$ 28.27	36	\$ 1,017.78
		Power Protector 120v/15A	Ricoh	006428MIU	1	each	\$ -	\$ -	36	\$ -
		Power Protector 120v/20A	Ricoh	006429MIU	1	each	\$ -	\$ -	36	\$ -
		Output Tray	Ricoh	416229	1	each	\$ 1.96	\$ 1.96	36	\$ 70.48
		Finisher w/50-sheet stapling	Ricoh	418178	1	each	\$ 40.54	\$ 40.54	36	\$ 1,459.31
		Finisher w/50-sheet stapling + booklet finisher	Ricoh	418180	1	each	\$ 79.63	\$ 79.63	36	\$ 2,866.79
		Finisher w/100-sheet stapling	Restrictive	No Bid	1	each	\$ -	\$ -	36	\$ -
		Finisher w/100-sheet stapling + booklet finisher	Restrictive	No Bid	1	each	\$ -	\$ -	36	\$ -
		Punch kit for inner finisher	Ricoh	418332	1	each	\$ 9.93	\$ 9.93	36	\$ 357.57
		Punch kit for floor finisher	Ricoh	418332	1	each	\$ 9.93	\$ 9.93	36	\$ 357.57
		Post inserter	Restrictive	No Bid	1	each	\$ -	\$ -	36	\$ -
		Z-fold unit	Ricoh	418185	1	each	\$ 139.17	\$ 139.17	36	\$ 5,010.15
		Job separator tray	Ricoh	416633	1	each	\$ 34.46	\$ 34.46	36	\$ 1,240.62
		Paper Feed Cabinet w/ 1x500 universal drawer + storage	Ricoh	included	1	each	\$ -	\$ -	36	\$ -
		Paper Feed Cabinet w/ 2x500 universal drawer + storage	Ricoh	included	1	each	\$ -	\$ -	36	\$ -
		Paper Feed Cabinet w/large capacity tray 8 1/2 x 11	Ricoh	included	1	each	\$ -	\$ -	36	\$ -
		Large Capacity Tray 2500	Ricoh	418790	1	each	\$ 24.13	\$ 24.13	36	\$ 868.54
		Large Capacity Trays 2 each	Ricoh	418790	1	each	\$ 24.13	\$ 24.13	36	\$ 868.54
		Large Capacity Tray side mount 2,500 sheet	Ricoh	418790	1	each	\$ 24.13	\$ 24.13	36	\$ 868.54
		Large Capacity Tray side mount 3,000 sheet	Ricoh	418790	1	each	\$ 24.13	\$ 24.13	36	\$ 868.54
		Working Table	Restrictive	No Bid	1	each	\$ -	\$ -	36	\$ -
		Keyboard	Ricoh	included	1	each	\$ -	\$ -	36	\$ -
		Basic Stand	Ricoh	included	1	each	\$ -	\$ -	36	\$ -
		Per Click Charge (includes maintenance and consumables)	Ricoh	418775	25,000	per month	\$ 0.0054	\$ 675.00	36	\$ 24,300.00
		Optional Cloud Printing Software	Ricoh	RSI Bundle	1	each	\$ 48.79	\$ 48.79	36	\$ 1,756.50
		Optional Card Reader	Ricoh	RDR-805R1AKU	1	each	\$ 5.77	\$ 5.77	36	\$ 207.80
		Optional Cloud Printing Swipe Card	Ricoh	BDG-1326-DS	10	each	\$ 0.09	\$ 0.85	36	\$ 30.65
		<b>Total for Band 7</b>								<b>\$ 84,073.37</b>
<b>Overall Total Monthly Lease Price of Monochrome Bands 1 through 7 for 36 Month Lease</b>										<b>\$ 347,210.64</b>

Item No.	Order Type	Item Description	Brand Name	Model No.	Est. Quantity	Est. Quantity Unit of Measure	Unit Price Per Month	Total Price Per Month	No. of Months	Total Lease Term Cost
4	36 Month Lease	<b>Color</b>								
		<b>Band 1</b>								
		Copier with Scanning, Network Printing, & Power Protector	Ricoh	418569	5	each (per year)	\$ 65.32	\$ 326.62	36	\$ 11,758.41
		Fax Kit	Ricoh	included	2	each (per year)	\$ -	\$ -	36	\$ -
		Power Protector 120v/15A	Ricoh	ESPS1	1	each	\$ -	\$ -	36	\$ -
		Power Protector 120v/20A	Ricoh	006429MIU	1	each	\$ -	\$ -	36	\$ -
		Automatic Document Feeder	Ricoh	included	1	each	\$ -	\$ -	36	\$ -
		Paper Feed Cabinet (500-sheet universal tray + storage	Ricoh	418583	1	each	\$ 7.97	\$ 7.97	36	\$ 287.09
		Paper Feed Cabinet (2 x 500-sheet universal tray)	Ricoh	418583 (qty 2)	1	each	\$ 15.95	\$ 15.95	36	\$ 574.19
		Basic Stand	Ricoh	52810	1	each	\$ 3.92	\$ 3.92	36	\$ 140.96
		Per Click Charge (Color) (includes maintenance and consumables)	Ricoh	418569	200	per month	\$ 0.0603	\$ 60.30	36	\$ 2,170.80
		Per Click Charge (Monochrome) (includes maintenance and consumables)	Ricoh	418569	500	per month	\$ 0.0094	\$ 23.50	36	\$ 846.00
		<b>Total for Band 1</b>								<b>\$ 15,777.45</b>

Item No.	Order Type	Item Description	Brand Name	Model No.	Est. Quantity	Est. Quantity Unit of Measure	Unit Price Per Month	Total Price Per Month	No. of Months	Total Lease Term Cost
4	36 Month Lease, Continued	Color								
		Band 2								
		Copier with Scanning, Network Printing, Dual Scan automatic document feeder, & Power Protector	Ricoh	418292	5	each (per year)	\$ 155.35	\$ 776.75	36	\$ 27,963.15
		Fax Kit	Ricoh	418600	2	each (per year)	\$ 21.97	\$ 43.93	36	\$ 1,581.61
		Power Protector 120v/15A	Ricoh	006428MIU	1	each	\$ -	\$ -	36	\$ -
		Power Protector 120v/20A	Ricoh	006429MIU	1	each	\$ -	\$ -	36	\$ -
		Inner Finisher w/stapling	Ricoh	418378	1	each	\$ 11.37	\$ 11.37	36	\$ 409.39
		Floor Finisher w/stapling	Ricoh	418337	1	each	\$ 22.69	\$ 22.69	36	\$ 816.71
		Floor Finisher w/stapling + Saddle Stitcher	Ricoh	418335	1	each	\$ 44.91	\$ 44.91	36	\$ 1,616.85
		Punch kit for inner finisher	Ricoh	418327	1	each	\$ 11.52	\$ 11.52	36	\$ 414.58
		Punch kit for floor finisher	Ricoh	418381	1	each	\$ 9.76	\$ 9.76	36	\$ 351.35
		Job separator tray	Ricoh	418376	1	each	\$ 6.13	\$ 6.13	36	\$ 220.76
		Paper Feed Cabinet w/ 1x500 universal drawer + storage	Ricoh	included	1	each	\$ -	\$ -	36	\$ -
		Paper Feed Cabinet w/ 2x500 universal drawer + storage	Ricoh	included	1	each	\$ -	\$ -	36	\$ -
		Paper Feed Cabinet w/large capacity tray 8 1/2 x 11	Ricoh	418349	1	each	\$ 16.24	\$ 16.24	36	\$ 584.55
		Basic Stand	Restrictive	No Bid	1	each	\$ -	\$ -	36	\$ -
		Stand w/storage only	Ricoh	100478FNG	1	each	\$ 2.88	\$ 2.88	36	\$ 103.64
		Per Click Charge (Color) (includes maintenance and consumables)	Ricoh	418292	1,000	per month	\$ 0.0520	\$ 260.00	36	\$ 9,360.00
		Per Click Charge (Monochrome) (includes maintenance and consumables)	Ricoh	418292	2,200	per month	\$ 0.0074	\$ 81.40	36	\$ 2,930.40
		Optional Cloud Printing Software	Ricoh	RSI Bundle	1	each	\$ 48.79	\$ 48.79	36	\$ 1,756.50
		Optional Card Reader	Ricoh	RDR-805R1AKU	1	each	\$ 5.77	\$ 5.77	36	\$ 207.80
		Optional Cloud Printing Swipe Card	Ricoh	BDG-1326-DS	10	each	\$ 0.09	\$ 0.85	36	\$ 30.65
		<b>Total for Band 2</b>								<b>\$ 48,347.95</b>

Item No.	Order Type	Item Description	Brand Name	Model No.	Est. Quantity	Est. Quantity Unit of Measure	Unit Price Per Month	Total Price Per Month	No. of Months	Total Lease Term Cost
4	36 Month Lease, Continued	Color								
		Band 3								
		Copier with Scanning, Network Printing, Dual Scan automatic document feeder, & Power Protector	Ricoh	418300	5	each (per year)	\$ 184.05	\$ 920.27	36	\$ 33,129.80
		Fax Kit	Ricoh	418600	2	each (per year)	\$ 21.97	\$ 43.93	36	\$ 1,581.61
		Power Protector 120v/15A	Ricoh	006428MIU	1	each	\$ -	\$ -	36	\$ -
		Power Protector 120v/20A	Ricoh	006429MIU	1	each	\$ -	\$ -	36	\$ -
		Inner Finisher w/stapling	Ricoh	418378	1	each	\$ 11.37	\$ 11.37	36	\$ 409.39
		Floor Finisher w/stapling	Ricoh	418337	1	each	\$ 22.69	\$ 22.69	36	\$ 816.71
		Floor Finisher w/stapling + Saddle Stitcher	Ricoh	418335	1	each	\$ 44.91	\$ 44.91	36	\$ 1,616.85
		Punch kit for inner finisher	Ricoh	418327	1	each	\$ 11.52	\$ 11.52	36	\$ 414.58
		Punch kit for floor finisher	Ricoh	418381	1	each	\$ 9.76	\$ 9.76	36	\$ 351.35
		Job separator tray	Ricoh	418376	1	each	\$ 6.13	\$ 6.13	36	\$ 220.76
		Paper Feed Cabinet w/ 1x500 universal drawer + storage	Ricoh	included	1	each	\$ -	\$ -	36	\$ -
		Paper Feed Cabinet w/ 2x500 universal drawer + storage	Ricoh	included	1	each	\$ -	\$ -	36	\$ -
		Paper Feed Cabinet w/large capacity tray 8 1/2 x 11	Ricoh	418349	1	each	\$ 16.24	\$ 16.24	36	\$ 584.55
		Large Capacity trays 2 each	Ricoh	418360	1	each	\$ 19.52	\$ 19.52	36	\$ 702.71
		Large Capacity Tray side mount 3,000 sheet	Restrictive	No Bid	1	each	\$ -	\$ -	36	\$ -
		Working Table	Restrictive	No Bid	1	each	\$ -	\$ -	36	\$ -
		Keyboard	Ricoh	included	1	each	\$ -	\$ -	36	\$ -
		Basic Stand	Ricoh	100478FNG	1	each	\$ 2.88	\$ 2.88	36	\$ 103.64
		Per Click Charge (Color) (includes maintenance and consumables)	Ricoh	418300	1,000	per month	\$ 0.0520	\$ 260.00	36	\$ 9,360.00
		Per Click Charge (Monochrome) (includes maintenance and consumables)	Ricoh	418300	4,500	per month	\$ 0.0071	\$ 159.75	36	\$ 5,751.00
		Optional Cloud Printing Software	Ricoh	RSI Bundle	1	each	\$ 48.79	\$ 48.79	36	\$ 1,756.50
		Optional Card Reader	Ricoh	RDR-805R1AKU	1	each	\$ 5.77	\$ 5.77	36	\$ 207.80
		Optional Cloud Printing Swipe Card	Ricoh	BDG-1326-DS	10	each	\$ 0.09	\$ 0.85	36	\$ 30.65
		<b>Total for Band 3</b>								<b>\$ 57,037.91</b>

Item No.	Order Type	Item Description	Brand Name	Model No.	Est. Quantity	Est. Quantity Unit of Measure	Unit Price Per Month	Total Price Per Month	No. of Months	Total Lease Term Cost
4	36 Month Lease, Continued	Color								
		<b>Band 4</b>								
		Copier with Scanning, Network Printing, Dual Scan automatic document feeder, & Power Protector	Ricoh	418227	20	each (per year)	\$ 186.85	\$ 3,736.94	36	\$ 134,529.91
		Fax Kit	Ricoh	418600	5	each (per year)	\$ 21.97	\$ 109.83	36	\$ 3,954.02
		Power Protector 120v/15A	Ricoh	006428MIU	1	each	\$ -	\$ -	36	\$ -
		Power Protector 120v/20A	Ricoh	006429MIU	1	each	\$ -	\$ -	36	\$ -
		Output Tray	Ricoh	included	1	each	\$ -	\$ -	36	\$ -
		Finisher w/50-sheet stapling	Ricoh	418337	1	each	\$ 22.69	\$ 22.69	36	\$ 816.71
		Finisher w/50-sheet stapling + booklet finisher	Ricoh	418335	1	each	\$ 44.91	\$ 44.91	36	\$ 1,616.85
		Finisher w/100-sheet stapling	Restrictive	No Bid	1	each	\$ -	\$ -	36	\$ -
		Finisher w/100-sheet stapling + booklet finisher	Restrictive	No Bid	1	each	\$ -	\$ -	36	\$ -
		Punch kit for inner finisher	Ricoh	418327	1	each	\$ 11.52	\$ 11.52	36	\$ 414.58
		Punch kit for floor finisher	Ricoh	418381	1	each	\$ 9.76	\$ 9.76	36	\$ 351.35
		Post inserter	Restrictive	No Bid	1	each	\$ -	\$ -	36	\$ -
		Z-fold unit	Ricoh	418339	1	each	\$ 40.88	\$ 40.88	36	\$ 1,471.74
		Job separator tray	Ricoh	418376	1	each	\$ 6.13	\$ 6.13	36	\$ 220.76
		Paper Feed Cabinet w/ 1x500 universal drawer + storage	Ricoh	included	1	each	\$ -	\$ -	36	\$ -
		Paper Feed Cabinet w/ 2x500 universal drawer + storage	Ricoh	included	1	each	\$ -	\$ -	36	\$ -
		Paper Feed Cabinet w/large capacity tray 8 1/2 x 11	Ricoh	418349	1	each	\$ 16.24	\$ 16.24	36	\$ 584.55
		Large Capacity Tray 2500	Ricoh	418358	1	each	\$ 38.23	\$ 38.23	36	\$ 1,376.39
		Large Capacity Trays 2 each	Ricoh	418360	1	each	\$ 19.52	\$ 19.52	36	\$ 702.71
		Large Capacity Tray side mount 2,500 sheet	Restrictive	No Bid	1	each	\$ -	\$ -	36	\$ -
		Large Capacity Tray side mount 3,000 sheet	Restrictive	No Bid	1	each	\$ -	\$ -	36	\$ -
		Working Table	Restrictive	No Bid	1	each	\$ -	\$ -	36	\$ -
		Keyboard	Ricoh	included	1	each	\$ -	\$ -	36	\$ -
		Basic Stand	Ricoh	100478FNG	1	each	\$ 2.88	\$ 2.88	36	\$ 103.64
		Per Click Charge (Color) (includes maintenance and consumables)	Ricoh	418227	3,000	per month	\$ 0.0480	\$ 2,880.00	36	\$ 103,680.00
		Per Click Charge (Monochrome) (includes maintenance and consumables)	Ricoh	418227	7,000	per month	\$ 0.0062	\$ 868.00	36	\$ 31,248.00
		Optional Cloud Printing Software	Ricoh	RSI Bundle	1	each	\$ 48.79	\$ 48.79	36	\$ 1,756.50
		Optional Card Reader	Ricoh	RDR-805R1AKU	1	each	\$ 5.77	\$ 5.77	36	\$ 207.80
		Optional Cloud Printing Swipe Card	Ricoh	BDG-1326-DS	10	each	\$ 0.09	\$ 0.85	36	\$ 30.65
		<b>Total for Band 4</b>								<b>\$ 283,066.17</b>

Item No.	Order Type	Item Description	Brand Name	Model No.	Est. Quantity	Est. Quantity Unit of Measure	Unit Price Per Month	Total Price Per Month	No. of Months	Total Lease Term Cost
4	36 Month Lease, Continued	Color								
		Band 5								
		Copier with Scanning, Network Printing, Dual Scan automatic document feeder, & Power Protector	Ricoh	418228	15	each (per year)	\$ 241.72	\$ 3,625.81	36	\$ 130,529.25
		Fax Kit	Ricoh	418600	4	each (per year)	\$ 21.97	\$ 87.87	36	\$ 3,163.21
		Power Protector 120v/15A	Ricoh	006428MIU	1	each	\$ -	\$ -	36	\$ -
		Power Protector 120v/20A	Ricoh	006429MIU	1	each	\$ -	\$ -	36	\$ -
		Output Tray	Ricoh	included	1	each	\$ -	\$ -	36	\$ -
		Finisher w/50-sheet stapling	Ricoh	418337	1	each	\$ 22.69	\$ 22.69	36	\$ 816.71
		Finisher w/50-sheet stapling + booklet finisher	Ricoh	418335	1	each	\$ 44.91	\$ 44.91	36	\$ 1,616.85
		Finisher w/100-sheet stapling	Restrictive	No Bid	1	each	\$ -	\$ -	36	\$ -
		Finisher w/100-sheet stapling + booklet finisher	Restrictive	No Bid	1	each	\$ -	\$ -	36	\$ -
		Punch kit for inner finisher	Ricoh	418327	1	each	\$ 11.52	\$ 11.52	36	\$ 414.58
		Punch kit for floor finisher	Ricoh	418381	1	each	\$ 9.76	\$ 9.76	36	\$ 351.35
		Post inserter	Restrictive	No Bid	1	each	\$ -	\$ -	36	\$ -
		Z-fold unit	Ricoh	418339	1	each	\$ 40.88	\$ 40.88	36	\$ 1,471.74
		Job separator tray	Ricoh	418376	1	each	\$ 6.13	\$ 6.13	36	\$ 220.76
		Paper Feed Cabinet w/ 1x500 universal drawer + storage	Ricoh	included	1	each	\$ -	\$ -	36	\$ -
		Paper Feed Cabinet w/ 2x500 universal drawer + storage	Ricoh	included	1	each	\$ -	\$ -	36	\$ -
		Paper Feed Cabinet w/large capacity tray 8 1/2 x 11	Ricoh	418349	1	each	\$ 16.24	\$ 16.24	36	\$ 584.55
		Large Capacity Tray 2500	Ricoh	418358	1	each	\$ 38.23	\$ 38.23	36	\$ 1,376.39
		Large Capacity Trays 2 each	Ricoh	418360	1	each	\$ 19.52	\$ 19.52	36	\$ 702.71
		Large Capacity Tray side mount 2,500 sheet	Restrictive	No Bid	1	each	\$ -	\$ -	36	\$ -
		Large Capacity Tray side mount 3,000 sheet	Restrictive	No Bid	1	each	\$ -	\$ -	36	\$ -
		Working Table	Restrictive	No Bid	1	each	\$ -	\$ -	36	\$ -
		Keyboard	Ricoh	included	1	each	\$ -	\$ -	36	\$ -
		Basic Stand	Ricoh	100478FNG	1	per year	\$ 2.88	\$ 2.88	36	\$ 103.64
		Per Click Charge (Color) (includes maintenance and consumables)	Ricoh	418228	5,000	per month	\$ 0.0480	\$ 3,600.00	36	\$ 129,600.00
		Per Click Charge (Monochrome) (includes maintenance and consumables)	Ricoh	418228	12,000	per month	\$ 0.0061	\$ 1,098.00	36	\$ 39,528.00
		Optional Cloud Printing Software	Ricoh	RSI Bundle	1	each	\$ 48.79	\$ 48.79	36	\$ 1,756.50
		Optional Card Reader	Ricoh	RDR-805R1AKU	1	each	\$ 5.77	\$ 5.77	36	\$ 207.80
		Optional Cloud Printing Swipe Card	Ricoh	BDG-1326-DS	10	each	\$ 0.09	\$ 0.85	36	\$ 30.65
		<b>Total for Band 5</b>								<b>\$ 312,474.71</b>

Item No.	Order Type	Item Description	Brand Name	Model No.	Est. Quantity	Est. Quantity Unit of Measure	Unit Price Per Month	Total Price Per Month	No. of Months	Total Lease Term Cost
4	36 Month Lease, Continued	Color								
		Band 6								
		Copier with Scanning, Network Printing, Dual Scan automatic document feeder, & Power Protector	Ricoh	418171	10	each (per year)	\$ 442.21	\$ 4,422.14	36	\$ 159,197.18
		Fax Kit	Ricoh	418209	3	each (per year)	\$ 16.99	\$ 50.96	36	\$ 1,834.50
		Power Protector 120v/15A	Ricoh	006428MIU	1	each	\$ -	\$ -	36	\$ -
		Power Protector 120v/20A	Ricoh	006429MIU	1	each	\$ -	\$ -	36	\$ -
		Output Tray	Ricoh	418184	1	each	\$ 2.59	\$ 2.59	36	\$ 93.28
		Finisher w/50-sheet stapling	Ricoh	418178	1	each	\$ 40.54	\$ 40.54	36	\$ 1,459.31
		Finisher w/50-sheet stapling + booklet finisher	Ricoh	418180	1	each	\$ 79.63	\$ 79.63	36	\$ 2,866.79
		Finisher w/100-sheet stapling	Ricoh	418183	1	each	\$ 84.50	\$ 84.50	36	\$ 3,041.95
		Finisher w/100-sheet stapling + booklet finisher	Restrictive	No Bid	1	each	\$ -	\$ -	36	\$ -
		Punch kit for inner finisher	Ricoh	418332	1	each	\$ 9.93	\$ 9.93	36	\$ 357.57
		Punch kit for floor finisher	Ricoh	418201	1	each	\$ 15.00	\$ 15.00	36	\$ 539.99
		Post inserter	Ricoh	418189	1	each	\$ 59.48	\$ 59.48	36	\$ 2,141.29
		Z-fold unit	Ricoh	418187	1	each	\$ 100.10	\$ 100.10	36	\$ 3,603.70
		Job separator tray	Ricoh	416633	1	each	\$ 34.46	\$ 34.46	36	\$ 1,240.62
		Paper Feed Cabinet w/ 1x500 universal drawer + storage	Ricoh	included	1	each	\$ -	\$ -	36	\$ -
		Paper Feed Cabinet w/ 2x500 universal drawer + storage	Ricoh	included	1	each	\$ -	\$ -	36	\$ -
		Paper Feed Cabinet w/large capacity tray 8 1/2 x 11	Ricoh	included	1	each	\$ -	\$ -	36	\$ -
		Large Capacity Tray 2500	Ricoh	418190	1	each	\$ 36.59	\$ 36.59	36	\$ 1,317.32
		Large Capacity Trays 2 each	Ricoh	418190	1	each	\$ 36.59	\$ 36.59	36	\$ 1,317.32
		Large Capacity Tray side mount 2,500 sheet	Ricoh	418190	1	each	\$ 36.59	\$ 36.59	36	\$ 1,317.32
		Large Capacity Tray side mount 3,000 sheet	Ricoh	418190	1	each	\$ 36.59	\$ 36.59	36	\$ 1,317.32
		Working Table	Restrictive	No Bid	1	each	\$ -	\$ -	36	\$ -
		Keyboard	Ricoh	included	1	each	\$ -	\$ -	36	\$ -
		Basic Stand	Ricoh	included	1	each	\$ -	\$ -	36	\$ -
		Per Click Charge (Color) (includes maintenance and consumables)	Ricoh	418171	5,000	per month	\$ 0.0430	\$ 2,150.00	36	\$ 77,400.00
		Per Click Charge (Monochrome) (includes maintenance and consumables)	Ricoh	418171	18,000	per month	\$ 0.0057	\$ 1,026.00	36	\$ 36,936.00
		Optional Cloud Printing Software	Ricoh	RSI Bundle	1	each	\$ 48.79	\$ 48.79	36	\$ 1,756.50
		Optional Card Reader	Ricoh	RDR-805R1AKU	1	each	\$ 5.77	\$ 5.77	36	\$ 207.80
		Optional Cloud Printing Swipe Card	Ricoh	BDG-1326-DS	10	each	\$ 0.09	\$ 0.85	36	\$ 30.65
		<b>Total for Band 6</b>								<b>\$ 297,976.39</b>

Item No.	Order Type	Item Description	Brand Name	Model No.	Est. Quantity	Est. Quantity Unit of Measure	Unit Price Per Month	Total Price Per Month	No. of Months	Total Lease Term Cost
4	36 Month Lease, Continued	Color								
		Band 7								
		Copier with Scanning, Network Printing, Dual Scan automatic document feeder, & Power Protector	Ricoh	418174	15	each (per year)	\$ 473.48	\$ 7,102.21	36	\$ 255,679.38
		Fax Kit	Ricoh	418209	4	each (per year)	\$ 16.99	\$ 67.94	36	\$ 2,446.00
		Power Protector 120v/15A	Ricoh	006428MIU	1	each	\$ -	\$ -	36	\$ -
		Power Protector 120v/20A	Ricoh	006429MIU	1	each	\$ -	\$ -	36	\$ -
		Output Tray	Ricoh	418184	1	each	\$ 2.59	\$ 2.59	36	\$ 93.28
		Finisher w/50-sheet stapling	Ricoh	418178	1	each	\$ 40.54	\$ 40.54	36	\$ 1,459.31
		Finisher w/50-sheet stapling + booklet finisher	Ricoh	418180	1	each	\$ 79.63	\$ 79.63	36	\$ 2,866.79
		Finisher w/100-sheet stapling	Ricoh	418183	1	each	\$ 84.50	\$ 84.50	36	\$ 3,041.95
		Finisher w/100-sheet stapling + booklet finisher	Restrictive	No Bid	1	each	\$ -	\$ -	36	\$ -
		Punch kit for inner finisher	Ricoh	418332	1	each	\$ 9.93	\$ 9.93	36	\$ 357.57
		Punch kit for floor finisher	Ricoh	418201	1	each	\$ 15.00	\$ 15.00	36	\$ 539.99
		Post inserter	Ricoh	418189	1	each	\$ 59.48	\$ 59.48	36	\$ 2,141.29
		Z-fold unit	Ricoh	418187	1	each	\$ 100.10	\$ 100.10	36	\$ 3,603.70
		Job separator tray	Ricoh	416633	1	each	\$ 34.46	\$ 34.46	36	\$ 1,240.62
		Paper Feed Cabinet w/ 1x500 universal drawer + storage	Ricoh	included	1	each	\$ -	\$ -	36	\$ -
		Paper Feed Cabinet w/ 2x500 universal drawer + storage	Ricoh	included	1	each	\$ -	\$ -	36	\$ -
		Paper Feed Cabinet w/large capacity tray 8 1/2 x 11	Ricoh	included	1	each	\$ -	\$ -	36	\$ -
		Large Capacity Tray 2500	Ricoh	418190	1	each	\$ 36.59	\$ 36.59	36	\$ 1,317.32
		Large Capacity Trays 2 each	Ricoh	418190	1	each	\$ 36.59	\$ 36.59	36	\$ 1,317.32
		Large Capacity Tray side mount 2,500 sheet	Ricoh	418190	1	each	\$ 36.59	\$ 36.59	36	\$ 1,317.32
		Large Capacity Tray side mount 3,000 sheet	Ricoh	418190	1	each	\$ 36.59	\$ 36.59	36	\$ 1,317.32
		Working Table	Restrictive	No Bid	1	each	\$ -	\$ -	36	\$ -
		Keyboard	Ricoh	included	1	each	\$ -	\$ -	36	\$ -
		Basic Stand	Ricoh	included	1	each	\$ -	\$ -	36	\$ -
		Per Click Charge (Color) (includes maintenance and consumables)	Ricoh	418174	10,000	per month	\$ 0.0430	\$ 6,450.00	36	\$ 232,200.00
		Per Click Charge (Monochrome) (includes maintenance and consumables)	Ricoh	418174	25,000	per month	\$ 0.0057	\$ 2,137.50	36	\$ 76,950.00
		Optional Cloud Printing Software	Ricoh	RSI Bundle	1	each	\$ 48.79	\$ 48.79	36	\$ 1,756.50
		Optional Card Reader	Ricoh	RDR-805R1AKU	1	each	\$ 5.77	\$ 5.77	36	\$ 207.80
		Optional Cloud Printing Swipe Card	Ricoh	BDG-1326-DS	10	each	\$ 0.09	\$ 0.85	36	\$ 30.65
		<b>Total for Band 7</b>								<b>\$ 589,884.09</b>

		<b>Total Monthly Lease Price of Color Bands 1 through 7 for 36 Month Lease</b>	<b>\$ 1,604,564.66</b>
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Item No.	Order Type	Description	Brand Name	Model No.	Est. Quantity	Est. Quantity Unit of Measure	Unit Price Per Month	Total Price Per Month	No. of Months	Total Lease Term Cost
5	48 Month Lease	Monochrome								
		Band 1								
		Copier with Scanning, Network Printing, & Power Protector	Ricoh	418485	18	each (per year)	\$ 37.44	\$ 673.87	48	\$ 32,345.88
		Fax Kit	Ricoh	included	4	each (per year)	\$ -	\$ -	48	\$ -
		Power Protector 120v/15A	Ricoh	ESPS1	1	each	\$ -	\$ -	48	\$ -
		Power Protector 120v/20A	Ricoh	006429MIU	1	each	\$ -	\$ -	48	\$ -
		Automatic Document Feeder	Ricoh	included	1	each	\$ -	\$ -	48	\$ -
		Paper Feed Cabinet (500-sheet universal tray + storage	Ricoh	418081	1	each	\$ 5.18	\$ 5.18	48	\$ 248.71
		Paper Feed Cabinet (2 x 500-sheet universal tray)	Ricoh	418081 (qty 2)	1	each	\$ 10.36	\$ 10.36	48	\$ 497.42
		Basic Stand	Ricoh	52006	1	each	\$ 1.98	\$ 1.98	48	\$ 95.23
		Per Click Charge (includes maintenance and consumables)	Ricoh	418485	500	per month	\$ 0.0104	\$ 93.60	48	\$ 4,492.80
		<b>Total for Band 1</b>								<b>\$ 37,680.04</b>

Item No.	Order Type	Description	Brand Name	Model No.	Est. Quantity	Est. Quantity Unit of Measure	Unit Price Per Month	Total Price Per Month	No. of Months	Total Lease Term Cost
5	48 Month Lease, Continued	Monochrome								
		Band 2								
		Copier with Scanning, Network Printing, Dual Scan automatic document feeder, & Power Protector	Ricoh	418819	5	each (per year)	\$ 64.00	\$ 319.99	48	\$ 15,359.59
		Fax Kit	Ricoh	418871	2	each (per year)	\$ 12.30	\$ 24.60	48	\$ 1,180.82
		Power Protector 120v/15A	Ricoh	006428MIU	1	each	\$ -	\$ -	48	\$ -
		Power Protector 120v/20A	Ricoh	006429MIU	1	each	\$ -	\$ -	48	\$ -
		Inner Finisher w/stapling	Ricoh	418378	1	each	\$ 9.22	\$ 9.22	48	\$ 442.53
		Floor Finisher w/stapling	Ricoh	418337	1	each	\$ 18.39	\$ 18.39	48	\$ 882.81
		Floor Finisher w/stapling + Saddle Stitcher	Ricoh	418335	1	each	\$ 36.41	\$ 36.41	48	\$ 1,747.70
		Punch kit for inner finisher	Ricoh	418327	1	each	\$ 9.34	\$ 9.34	48	\$ 448.13
		Punch kit for floor finisher	Ricoh	418381	1	each	\$ 7.91	\$ 7.91	48	\$ 379.79
		Job separator tray	Ricoh	418376	1	each	\$ 4.97	\$ 4.97	48	\$ 238.63
		Paper Feed Cabinet w/ 1x500 universal drawer + storage	Ricoh	included	1	each	\$ -	\$ -	48	\$ -
		Paper Feed Cabinet w/ 2x500 universal drawer + storage	Ricoh	included	1	each	\$ -	\$ -	48	\$ -
		Paper Feed Cabinet w/large capacity tray 8 1/2 x 11	Ricoh	418352	1	each	\$ 15.10	\$ 15.10	48	\$ 724.85
		Working Table	Restrictive	No Bid	1	each	\$ -	\$ -	48	\$ -
		Basic Stand	Ricoh	100478FNG	1	each	\$ 2.33	\$ 2.33	48	\$ 112.03
		Per Click Charge (includes maintenance and consumables)	Ricoh	418819	2,200	per month	\$ 0.0082	\$ 90.20	48	\$ 4,329.60
		Optional Cloud Printing Software	Ricoh	RSI Bundle	1	each	\$ 38.311	\$ 38.31	48	\$ 1,838.94
		Optional Card Reader	Ricoh	RDR-805R1AKU	1	each	\$ 4.53	\$ 4.53	48	\$ 217.55
		Optional Cloud Printing Swipe Card	Ricoh	BDG-1326-DS	10	each	\$ 0.067	\$ 0.67	48	\$ 32.09
		<b>Total for Band 2</b>								<b>\$ 27,935.04</b>

Item No.	Order Type	Description	Brand Name	Model No.	Est. Quantity	Est. Quantity Unit of Measure	Unit Price Per Month	Total Price Per Month	No. of Months	Total Lease Term Cost
5	48 Month Lease, Continued	Monochrome								
		<b>Band 3</b>								
		Copier with Scanning, Network Printing, Dual Scan automatic document feeder, & Power Protector	Ricoh	418825	15	each (per year)	\$ 97.33	\$ 1,459.92	48	\$ 70,076.02
		Fax Kit	Ricoh	418871	4	each (per year)	\$ 12.30	\$ 49.20	48	\$ 2,361.63
		Power Protector 120v/15A	Ricoh	006428MIU	1	each	\$ -	\$ -	48	\$ -
		Power Protector 120v/20A	Ricoh	006429MIU	1	each	\$ -	\$ -	48	\$ -
		Inner Finisher w/stapling	Ricoh	418378	1	each	\$ 9.22	\$ 9.22	48	\$ 442.53
		Floor Finisher w/stapling	Ricoh	418337	1	each	\$ 18.39	\$ 18.39	48	\$ 882.81
		Floor Finisher w/stapling + Saddle Stitcher	Ricoh	418335	1	each	\$ 36.41	\$ 36.41	48	\$ 1,747.70
		Punch kit for inner finisher	Ricoh	418327	1	each	\$ 9.34	\$ 9.34	48	\$ 448.13
		Punch kit for floor finisher	Ricoh	418381	1	each	\$ 7.91	\$ 7.91	48	\$ 379.79
		Job separator tray	Ricoh	418376	1	each	\$ 4.97	\$ 4.97	48	\$ 238.63
		Paper Feed Cabinet w/ 1x500 universal drawer + storage	Ricoh	included	1	each	\$ -	\$ -	48	\$ -
		Paper Feed Cabinet w/ 2x500 universal drawer + storage	Ricoh	included	1	each	\$ -	\$ -	48	\$ -
		Paper Feed Cabinet w/large capacity tray 8 1/2 x 11	Ricoh	418352	1	each	\$ 15.10	\$ 15.10	48	\$ 724.85
		Large Capacity trays 2 each	Ricoh	418360	1	each	\$ 15.82	\$ 15.82	48	\$ 759.58
		Large Capacity Tray side mount 3,000 sheet	Restrictive	No Bid	1	each	\$ -	\$ -	48	\$ -
		Working Table	Restrictive	No Bid	1	each	\$ -	\$ -	48	\$ -
		Keyboard	Ricoh	included	1	each	\$ -	\$ -	48	\$ -
		Basic Stand	Ricoh	100478FNG	1	each	\$ 2.33	\$ 2.33	48	\$ 112.03
		Per Click Charge (includes maintenance and consumables)	Ricoh	418825	4,500	per month	\$ 0.0075	\$ 506.25	48	\$ 24,300.00
		Optional Cloud Printing Software	Ricoh	RSI Bundle	1	each	\$ 38.31	\$ 38.31	48	\$ 1,838.94
		Optional Card Reader	Ricoh	RDR-805R1AKU	1	each	\$ 4.53	\$ 4.53	48	\$ 217.55
		Optional Cloud Printing Swipe Card	Ricoh	BDG-1326-DS	10	each	\$ 0.07	\$ 0.67	48	\$ 32.09
		<b>Total for Band 3</b>								<b>\$ 104,562.27</b>

Item No.	Order Type	Description	Brand Name	Model No.	Est. Quantity	Est. Quantity Unit of Measure	Unit Price Per Month	Total Price Per Month	No. of Months	Total Lease Term Cost
5	48 Month Lease, Continued	Monochrome								
		Band 4								
		Copier with Scanning, Network Printing, Dual Scan automatic document feeder, & Power Protector	Ricoh	418826	135	each (per year)	\$ 95.04	\$ 12,830.46	48	\$ 615,862.31
		Fax Kit	Ricoh	418871	34	each (per year)	\$ 12.30	\$ 418.21	48	\$ 20,073.89
		Power Protector 120v/15A	Ricoh	006428MIU	1	each	\$ -	\$ -	48	\$ -
		Power Protector 120v/20A	Ricoh	006429MIU	1	each	\$ -	\$ -	48	\$ -
		Output Tray	Ricoh	included	1	each	\$ -	\$ -	48	\$ -
		Finisher w/50-sheet stapling	Ricoh	418378	1	each	\$ 9.22	\$ 9.22	48	\$ 442.53
		Finisher w/50-sheet stapling + booklet finisher	Ricoh	418335	1	each	\$ 36.41	\$ 36.41	48	\$ 1,747.70
		Finisher w/100-sheet stapling	Restrictive	No Bid	1	each	\$ -	\$ -	48	\$ -
		Finisher w/100-sheet stapling + booklet finisher	Restrictive	No Bid	1	each	\$ -	\$ -	48	\$ -
		Punch kit for inner finisher	Ricoh	418327	1	each	\$ 9.34	\$ 9.34	48	\$ 448.13
		Punch kit for floor finisher	Ricoh	418381	1	each	\$ 7.91	\$ 7.91	48	\$ 379.79
		Post inserter	Restrictive	No Bid	1	each	\$ -	\$ -	48	\$ -
		Z-fold unit	Ricoh	418339	1	each	\$ 33.14	\$ 33.14	48	\$ 1,590.85
		Job separator tray	Ricoh	418376	1	each	\$ 4.97	\$ 4.97	48	\$ 238.63
		Paper Feed Cabinet w/ 1x500 universal drawer + storage	Ricoh	included	1	each	\$ -	\$ -	48	\$ -
		Paper Feed Cabinet w/ 2x500 universal drawer + storage	Ricoh	included	1	each	\$ -	\$ -	48	\$ -
		Paper Feed Cabinet w/large capacity tray 8 1/2 x 11	Ricoh	418352	1	each	\$ 15.10	\$ 15.10	48	\$ 724.85
		Large Capacity Tray 2500	Ricoh	418358	1	each	\$ 17.83	\$ 17.83	48	\$ 855.92
		Large Capacity Trays 2 each	Ricoh	418360	1	each	\$ 15.82	\$ 15.82	48	\$ 759.58
		Large Capacity Tray side mount 2,500 sheet	Restrictive	No Bid	1	each	\$ -	\$ -	48	\$ -
		Large Capacity Tray side mount 3,000 sheet	Restrictive	No Bid	1	each	\$ -	\$ -	48	\$ -
		Working Table	Restrictive	No Bid	1	each	\$ -	\$ -	48	\$ -
		Keyboard	Ricoh	included	1	each	\$ -	\$ -	48	\$ -
		Basic Stand	Ricoh	100478FNG	1	each	\$ 2.33	\$ 2.33	48	\$ 112.03
		Per Click Charge (includes maintenance and consumables)	Ricoh	418826	7,000	per month	\$ 0.0065	\$ 6,142.50	48	\$ 294,840.00
		Optional Cloud Printing Software	Ricoh	RSI Bundle	1	each	\$ 38.31	\$ 38.31	48	\$ 1,838.94
		Optional Card Reader	Ricoh	RDR-805R1AKU	1	each	\$ 4.53	\$ 4.53	48	\$ 217.55
		Optional Cloud Printing Swipe Card	Ricoh	BDG-1326-DS	10	each	\$ 0.07	\$ 0.67	48	\$ 32.09
		<b>Total for Band 4</b>								<b>\$ 940,164.79</b>

Item No.	Order Type	Description	Brand Name	Model No.	Est. Quantity	Est. Quantity Unit of Measure	Unit Price Per Month	Total Price Per Month	No. of Months	Total Lease Term Cost
5	48 Month Lease, Continued	Monochrome								
		Band 5								
		Copier with Scanning, Network Printing, Dual Scan automatic document feeder, & Power Protector	Ricoh	418828	25	each (per year)	\$ 113.08	\$ 2,827.06	48	\$ 135,698.76
		Fax Kit	Ricoh	418871	6	each (per year)	\$ 12.30	\$ 73.80	48	\$ 3,542.45
		Power Protector 120v/15A	Ricoh	006428MIU	1	each	\$ -	\$ -	48	\$ -
		Power Protector 120v/20A	Ricoh	006429MIU	1	each	\$ -	\$ -	48	\$ -
		Output Tray	Ricoh	included	1	each	\$ -	\$ -	48	\$ -
		Finisher w/50-sheet stapling	Ricoh	418378	1	each	\$ 9.22	\$ 9.22	48	\$ 442.53
		Finisher w/50-sheet stapling + booklet finisher	Ricoh	418335	1	each	\$ 36.41	\$ 36.41	48	\$ 1,747.70
		Finisher w/100-sheet stapling	Restrictive	No Bid	1	each	\$ -	\$ -	48	\$ -
		Finisher w/100-sheet stapling + booklet finisher	Restrictive	No Bid	1	each	\$ -	\$ -	48	\$ -
		Punch kit for inner finisher	Ricoh	418327	1	each	\$ 9.34	\$ 9.34	48	\$ 448.13
		Punch kit for floor finisher	Ricoh	418381	1	each	\$ 7.91	\$ 7.91	48	\$ 379.79
		Post inserter	Restrictive	No Bid	1	each	\$ -	\$ -	48	\$ -
		Z-fold unit	Ricoh	418339	1	each	\$ 33.14	\$ 33.14	48	\$ 1,590.85
		Job separator tray	Ricoh	418376	1	each	\$ 4.97	\$ 4.97	48	\$ 238.63
		Paper Feed Cabinet w/ 1x500 universal drawer + storage	Ricoh	included	1	each	\$ -	\$ -	48	\$ -
		Paper Feed Cabinet w/ 2x500 universal drawer + storage	Ricoh	included	1	each	\$ -	\$ -	48	\$ -
		Paper Feed Cabinet w/large capacity tray 8 1/2 x 11	Ricoh	418352	1	each	\$ 15.10	\$ 15.10	48	\$ 724.85
		Large Capacity Tray 2500	Ricoh	418358	1	each	\$ 17.83	\$ 17.83	48	\$ 855.92
		Large Capacity Trays 2 each	Ricoh	418360	1	each	\$ 15.82	\$ 15.82	48	\$ 759.58
		Large Capacity Tray side mount 2,500 sheet	Restrictive	No Bid	1	each	\$ -	\$ -	48	\$ -
		Large Capacity Tray side mount 3,000 sheet	Restrictive	No Bid	1	each	\$ -	\$ -	48	\$ -
		Working Table	Restrictive	No Bid	1	each	\$ -	\$ -	48	\$ -
		Keyboard	Ricoh	included	1	each	\$ -	\$ -	48	\$ -
		Basic Stand	Ricoh	100478FNG	1	each	\$ 2.33	\$ 2.33	48	\$ 112.03
		Per Click Charge (includes maintenance and consumables)	Ricoh	418828	12,000	per month	\$ 0.0064	\$ 1,920.00	48	\$ 92,160.00
		Optional Cloud Printing Software	Ricoh	RSI Bundle	1	each	\$ 38.31	\$ 38.31	48	\$ 1,838.94
		Optional Card Reader	Ricoh	RDR-805R1AKU	1	each	\$ 4.53	\$ 4.53	48	\$ 217.55
		Optional Cloud Printing Swipe Card	Ricoh	BDG-1326-DS	10	each	\$ 0.07	\$ 0.67	48	\$ 32.09
		<b>Total for Band 5</b>								<b>\$ 240,789.79</b>

Item No.	Order Type	Description	Brand Name	Model No.	Est. Quantity	Est. Quantity Unit of Measure	Unit Price Per Month	Total Price Per Month	No. of Months	Total Lease Term Cost
5	48 Month Lease, Continued	Monochrome								
		Band 6								
		Copier with Scanning, Network Printing, Dual Scan automatic document feeder, & Power Protector	Ricoh	418830	10	each (per year)	\$ 143.66	\$ 1,436.58	48	\$ 68,955.70
		Fax Kit	Ricoh	418871	3	each (per year)	\$ 12.30	\$ 36.90	48	\$ 1,771.23
		Power Protector 120v/15A	Ricoh	006428MIU	1	each	\$ -	\$ -	48	\$ -
		Power Protector 120v/20A	Ricoh	006429MIU	1	each	\$ -	\$ -	48	\$ -
		Output Tray	Ricoh	included	1	each	\$ -	\$ -	48	\$ -
		Finisher w/50-sheet stapling	Ricoh	418337	1	each	\$ 18.39	\$ 18.39	48	\$ 882.81
		Finisher w/50-sheet stapling + booklet finisher	Ricoh	418335	1	each	\$ 36.41	\$ 36.41	48	\$ 1,747.70
		Finisher w/100-sheet stapling	Restrictive	No Bid	1	each	\$ -	\$ -	48	\$ -
		Finisher w/100-sheet stapling + booklet finisher	Restrictive	No Bid	1	each	\$ -	\$ -	48	\$ -
		Punch kit for inner finisher	Ricoh	418327	1	each	\$ 9.34	\$ 9.34	48	\$ 448.13
		Punch kit for floor finisher	Ricoh	418381	1	each	\$ 7.91	\$ 7.91	48	\$ 379.79
		Post inserter	Restrictive	No Bid	1	each	\$ -	\$ -	48	\$ -
		Z-fold unit	Ricoh	418339	1	each	\$ 33.14	\$ 33.14	48	\$ 1,590.85
		Job separator tray	Ricoh	418376	1	each	\$ 4.97	\$ 4.97	48	\$ 238.63
		Paper Feed Cabinet w/ 1x500 universal drawer + storage	Ricoh	included	1	each	\$ -	\$ -	48	\$ -
		Paper Feed Cabinet w/ 2x500 universal drawer + storage	Ricoh	included	1	each	\$ -	\$ -	48	\$ -
		Paper Feed Cabinet w/large capacity tray 8 1/2 x 11	Ricoh	418352	1	each	\$ 15.10	\$ 15.10	48	\$ 724.85
		Large Capacity Tray 2500	Ricoh	418358	1	each	\$ 17.83	\$ 17.83	48	\$ 855.92
		Large Capacity Trays 2 each	Ricoh	418360	1	each	\$ 15.82	\$ 15.82	48	\$ 759.58
		Large Capacity Tray side mount 2,500 sheet	Restrictive	No Bid	1	each	\$ -	\$ -	48	\$ -
		Large Capacity Tray side mount 3,000 sheet	Restrictive	No Bid	1	each	\$ -	\$ -	48	\$ -
		Working Table	Restrictive	No Bid	1	each	\$ -	\$ -	48	\$ -
		Keyboard	Ricoh	included	1	each	\$ -	\$ -	48	\$ -
		Basic Stand	Ricoh	100478FNG	1	each	\$ 2.33	\$ 2.33	48	\$ 112.03
		Per Click Charge (includes maintenance and consumables)	Ricoh	418830	18,000	per month	\$ 0.0064	\$ 1,152.00	48	\$ 55,296.00
		Optional Cloud Printing Software	Ricoh	RSI Bundle	1	each	\$ 38.31	\$ 38.31	48	\$ 1,838.94
		Optional Card Reader	Ricoh	RDR-805R1AKU	1	each	\$ 4.53	\$ 4.53	48	\$ 217.55
		Optional Cloud Printing Swipe Card	Ricoh	BDG-1326-DS	10	each	\$ 0.07	\$ 0.67	48	\$ 32.09
		<b>Total for Band 6</b>								<b>\$ 135,851.79</b>

Item No.	Order Type	Description	Brand Name	Model No.	Est. Quantity	Est. Quantity Unit of Measure	Unit Price Per Month	Total Price Per Month	No. of Months	Total Lease Term Cost
5	48 Month Lease, Continued	Monochrome								
		Band 7								
		Copier with Scanning, Network Printing, Dual Scan automatic document feeder, & Power Protector	Ricoh	418775	20	each (per year)	\$ 188.82	\$ 3,776.41	48	\$ 181,267.78
		Fax Kit	Ricoh	418805	5	each (per year)	\$ 11.46	\$ 57.30	48	\$ 2,750.39
		Power Protector 120v/15A	Ricoh	006428MIU	1	each	\$ -	\$ -	48	\$ -
		Power Protector 120v/20A	Ricoh	006429MIU	1	each	\$ -	\$ -	48	\$ -
		Output Tray	Ricoh	416229	1	each	\$ 1.59	\$ 1.59	48	\$ 76.18
		Finisher w/50-sheet stapling	Ricoh	418178	1	each	\$ 32.86	\$ 32.86	48	\$ 1,577.41
		Finisher w/50-sheet stapling + booklet finisher	Ricoh	418180	1	each	\$ 64.56	\$ 64.56	48	\$ 3,098.81
		Finisher w/100-sheet stapling	Restrictive	No Bid	1	each	\$ -	\$ -	48	\$ -
		Finisher w/100-sheet stapling + booklet finisher	Restrictive	No Bid	1	each	\$ -	\$ -	48	\$ -
		Punch kit for inner finisher	Ricoh	418332	1	each	\$ 8.05	\$ 8.05	48	\$ 386.51
		Punch kit for floor finisher	Ricoh	418332	1	each	\$ 8.05	\$ 8.05	48	\$ 386.51
		Post inserter	Restrictive	No Bid	1	each	\$ -	\$ -	48	\$ -
		Z-fold unit	Ricoh	418185	1	each	\$ 112.83	\$ 112.83	48	\$ 5,415.63
		Job separator tray	Ricoh	416633	1	each	\$ 27.94	\$ 27.94	48	\$ 1,341.02
		Paper Feed Cabinet w/ 1x500 universal drawer + storage	Ricoh	included	1	each	\$ -	\$ -	48	\$ -
		Paper Feed Cabinet w/ 2x500 universal drawer + storage	Ricoh	included	1	each	\$ -	\$ -	48	\$ -
		Paper Feed Cabinet w/large capacity tray 8 1/2 x 11	Ricoh	included	1	each	\$ -	\$ -	48	\$ -
		Large Capacity Tray 2500	Ricoh	418790	1	each	\$ 19.56	\$ 19.56	48	\$ 938.83
		Large Capacity Trays 2 each	Ricoh	418790	1	each	\$ 19.56	\$ 19.56	48	\$ 938.83
		Large Capacity Tray side mount 2,500 sheet	Ricoh	418790	1	each	\$ 19.56	\$ 19.56	48	\$ 938.83
		Large Capacity Tray side mount 3,000 sheet	Ricoh	418790	1	each	\$ 19.56	\$ 19.56	48	\$ 938.83
		Working Table	Restrictive	No Bid	1	each	\$ -	\$ -	48	\$ -
		Keyboard	Ricoh	included	1	each	\$ -	\$ -	48	\$ -
		Basic Stand	Ricoh	included	1	each	\$ -	\$ -	48	\$ -
		Per Click Charge (includes maintenance and consumables)	Ricoh	418775	25,000	per month	\$ 0.0054	\$ 2,700.00	48	\$ 129,600.00
		Optional Cloud Printing Software	Ricoh	RSI Bundle	1	each	\$ 38.31	\$ 38.31	48	\$ 1,838.94
		Optional Card Reader	Ricoh	RDR-805R1AKU	1	each	\$ 4.53	\$ 4.53	48	\$ 217.55
		Optional Cloud Printing Swipe Card	Ricoh	BDG-1326-DS	10	each	\$ 0.07	\$ 0.67	48	\$ 32.09
		<b>Total for Band 7</b>								<b>\$ 331,744.12</b>
<b>Overall Total Monthly Lease Price of Monochrome Bands 1 through 7 for 48 Month Lease</b>										<b>\$ 1,818,727.83</b>

Item No.	Order Type	Item Description	Brand Name	Model No.	Est. Quantity	Est. Quantity Unit of Measure	Unit Price Per Month	Total Price Per Month	No. of Months	Total Lease Term Cost
6	48 Month Lease	Color								
		Band 1								
		Copier with Scanning, Network Printing, & Power Protector	Ricoh	418569	5	each (per year)	\$ 52.96	\$ 264.79	48	\$ 12,710.03
		Fax Kit	Ricoh	included	2	each (per year)	\$ -	\$ -	48	\$ -
		Power Protector 120v/15A	Ricoh	ESPS1	1	each	\$ -	\$ -	48	\$ -
		Power Protector 120v/20A	Ricoh	006429MIU	1	each	\$ -	\$ -	48	\$ -
		Automatic Document Feeder	Ricoh	included	1	each	\$ -	\$ -	48	\$ -
		Paper Feed Cabinet (500-sheet universal tray + storage	Ricoh	418583	1	each	\$ 6.47	\$ 6.47	48	\$ 310.33
		Paper Feed Cabinet (2 x 500-sheet universal tray)	Ricoh	418583 (qty 2)	1	each	\$ 12.93	\$ 12.93	48	\$ 620.66
		Basic Stand	Ricoh	52810	1	each	\$ 3.17	\$ 3.17	48	\$ 152.36
		Per Click Charge (Color) (includes maintenance and consumables)	Ricoh	418569	200	per month	\$ 0.0603	\$ 60.30	48	\$ 2,894.40
		Per Click Charge (Monochrome) (includes maintenance and consumables)	Ricoh	418569	500	per month	\$ 0.0094	\$ 23.50	48	\$ 1,128.00
		<b>Total for Band 1</b>								<b>\$ 17,815.78</b>

Item No.	Order Type	Item Description	Brand Name	Model No.	Est. Quantity	Est. Quantity Unit of Measure	Unit Price Per Month	Total Price Per Month	No. of Months	Total Lease Term Cost
6	48 Month Lease, Continued	Color								
		Band 2								
		Copier with Scanning, Network Printing, Dual Scan automatic document feeder, & Power Protector	Ricoh	418292	10	each (per year)	\$ 125.94	\$ 1,259.43	48	\$ 60,452.47
		Fax Kit	Ricoh	418600	3	each (per year)	\$ 17.81	\$ 53.43	48	\$ 2,564.41
		Power Protector 120v/15A	Ricoh	006428MIU	1	each	\$ -	\$ -	48	\$ -
		Power Protector 120v/20A	Ricoh	006429MIU	1	each	\$ -	\$ -	48	\$ -
		Inner Finisher w/stapling	Ricoh	418378	1	each	\$ 9.22	\$ 9.22	48	\$ 442.53
		Floor Finisher w/stapling	Ricoh	418337	1	each	\$ 18.39	\$ 18.39	48	\$ 882.81
		Floor Finisher w/stapling + Saddle Stitcher	Ricoh	418335	1	each	\$ 36.41	\$ 36.41	48	\$ 1,747.70
		Punch kit for inner finisher	Ricoh	418327	1	each	\$ 9.34	\$ 9.34	48	\$ 448.13
		Punch kit for floor finisher	Ricoh	418381	1	each	\$ 7.91	\$ 7.91	48	\$ 379.79
		Job separator tray	Ricoh	418376	1	each	\$ 4.97	\$ 4.97	48	\$ 238.63
		Paper Feed Cabinet w/ 1x500 universal drawer + storage	Ricoh	included	1	each	\$ -	\$ -	48	\$ -
		Paper Feed Cabinet w/ 2x500 universal drawer + storage	Ricoh	included	1	each	\$ -	\$ -	48	\$ -
		Paper Feed Cabinet w/large capacity tray 8 1/2 x 11	Ricoh	418349	1	each	\$ 13.16	\$ 13.16	48	\$ 631.86
		Working Table	Restrictive	No Bid	1	each	\$ -	\$ -	48	\$ -
		Basic Stand	Ricoh	100478FNG	1	each	\$ 2.33	\$ 2.33	48	\$ 112.03
		Per Click Charge (Color) (includes maintenance and consumables)	Ricoh	418292	1,000	per month	\$ 0.0520	\$ 520.00	48	\$ 24,960.00
		Per Click Charge (Monochrome) (includes maintenance and consumables)	Ricoh	418292	2,200	per month	\$ 0.0074	\$ 162.80	48	\$ 7,814.40
		Optional Cloud Printing Software	Ricoh	RSI Bundle	1	each	\$ 38.31	\$ 38.31	48	\$ 1,838.94
		Optional Card Reader	Ricoh	RDR-805R1AKU	1	each	\$ 4.53	\$ 4.53	48	\$ 217.55
		Optional Cloud Printing Swipe Card	Ricoh	BDG-1326-DS	10	each	\$ 0.07	\$ 0.67	48	\$ 32.09
		<b>Total for Band 2</b>								<b>\$ 102,763.33</b>

Item No.	Order Type	Item Description	Brand Name	Model No.	Est. Quantity	Est. Quantity Unit of Measure	Unit Price Per Month	Total Price Per Month	No. of Months	Total Lease Term Cost
6	48 Month Lease, Continued	Color								
		Band 3								
		Copier with Scanning, Network Printing, Dual Scan automatic document feeder, & Power Protector	Ricoh	418300	10	each (per year)	\$ 149.21	\$ 1,492.13	48	\$ 71,622.06
		Fax Kit	Ricoh	418600	3	each (per year)	\$ 17.81	\$ 53.43	48	\$ 2,564.41
		Power Protector 120v/15A	Ricoh	006428MIU	1	each	\$ -	\$ -	48	\$ -
		Power Protector 120v/20A	Ricoh	006429MIU	1	each	\$ -	\$ -	48	\$ -
		Inner Finisher w/stapling	Ricoh	418378	1	each	\$ 9.22	\$ 9.22	48	\$ 442.53
		Floor Finisher w/stapling	Ricoh	418337	1	each	\$ 18.39	\$ 18.39	48	\$ 882.81
		Floor Finisher w/stapling + Saddle Stitcher	Ricoh	418335	1	each	\$ 36.41	\$ 36.41	48	\$ 1,747.70
		Punch kit for inner finisher	Ricoh	418327	1	each	\$ 9.34	\$ 9.34	48	\$ 448.13
		Punch kit for floor finisher	Ricoh	418381	1	each	\$ 7.91	\$ 7.91	48	\$ 379.79
		Job separator tray	Ricoh	418376	1	each	\$ 4.97	\$ 4.97	48	\$ 238.63
		Paper Feed Cabinet w/ 1x500 universal drawer + storage	Ricoh	included	1	each	\$ -	\$ -	48	\$ -
		Paper Feed Cabinet w/ 2x500 universal drawer + storage	Ricoh	included	1	each	\$ -	\$ -	48	\$ -
		Paper Feed Cabinet w/large capacity tray 8 1/2 x 11	Ricoh	418349	1	each	\$ 13.16	\$ 13.16	48	\$ 631.86
		Large Capacity trays 2 each	Ricoh	418360	1	each	\$ 15.82	\$ 15.82	48	\$ 759.58
		Large Capacity Tray side mount 3,000 sheet	Restrictive	No Bid	1	each	\$ -	\$ -	48	\$ -
		Working Table	Restrictive	No Bid	1	each	\$ -	\$ -	48	\$ -
		Keyboard	Ricoh	included	1	each	\$ -	\$ -	48	\$ -
		Basic Stand	Ricoh	100478FNG	1	each	\$ 2.33	\$ 2.33	48	\$ 112.03
		Per Click Charge (Color) (includes maintenance and consumables)	Ricoh	418300	1,000	per month	\$ 0.0520	\$ 520.00	48	\$ 24,960.00
		Per Click Charge (Monochrome) (includes maintenance and consumables)	Ricoh	418300	4,500	per month	\$ 0.0071	\$ 319.50	48	\$ 15,336.00
		Optional Cloud Printing Software	Ricoh	RSI Bundle	1	each	\$ 38.31	\$ 38.31	48	\$ 1,838.94
		Optional Card Reader	Ricoh	RDR-805R1AKU	1	each	\$ 4.53	\$ 4.53	48	\$ 217.55
		Optional Cloud Printing Swipe Card	Ricoh	BDG-1326-DS	10	each	\$ 0.07	\$ 0.67	48	\$ 32.09
		<b>Total for Band 3</b>								<b>\$ 122,214.10</b>

Item No.	Order Type	Item Description	Brand Name	Model No.	Est. Quantity	Est. Quantity Unit of Measure	Unit Price Per Month	Total Price Per Month	No. of Months	Total Lease Term Cost
6	48 Month Lease, Continued	Color								
		Band 4								
		Copier with Scanning, Network Printing, Dual Scan automatic document feeder, & Power Protector	Ricoh	418227	180	each (per year)	\$ 151.48	\$ 27,265.79	48	\$ 1,308,757.82
		Fax Kit	Ricoh	418600	45	each (per year)	\$ 17.81	\$ 801.38	48	\$ 38,466.19
		Power Protector 120v/15A	Ricoh	006428MIU	1	each	\$ -	\$ -	48	\$ -
		Power Protector 120v/20A	Ricoh	006429MIU	1	each	\$ -	\$ -	48	\$ -
		Output Tray	Ricoh	included	1	each	\$ -	\$ -	48	\$ -
		Finisher w/50-sheet stapling	Ricoh	418337	1	each	\$ 18.39	\$ 18.39	48	\$ 882.81
		Finisher w/50-sheet stapling + booklet finisher	Ricoh	418335	1	each	\$ 36.41	\$ 36.41	48	\$ 1,747.70
		Finisher w/100-sheet stapling	Restrictive	No Bid	1	each	\$ -	\$ -	48	\$ -
		Finisher w/100-sheet stapling + booklet finisher	Restrictive	No Bid	1	each	\$ -	\$ -	48	\$ -
		Punch kit for inner finisher	Ricoh	418327	1	each	\$ 9.34	\$ 9.34	48	\$ 448.13
		Punch kit for floor finisher	Ricoh	418381	1	each	\$ 7.91	\$ 7.91	48	\$ 379.79
		Post inserter	Restrictive	No Bid	1	each	\$ -	\$ -	48	\$ -
		Z-fold unit	Ricoh	418339	1	each	\$ 33.14	\$ 33.14	48	\$ 1,590.85
		Job separator tray	Ricoh	418376	1	each	\$ 4.97	\$ 4.97	48	\$ 238.63
		Paper Feed Cabinet w/ 1x500 universal drawer + storage	Ricoh	included	1	each	\$ -	\$ -	48	\$ -
		Paper Feed Cabinet w/ 2x500 universal drawer + storage	Ricoh	included	1	each	\$ -	\$ -	48	\$ -
		Paper Feed Cabinet w/large capacity tray 8 1/2 x 11	Ricoh	418349	1	each	\$ 13.16	\$ 13.16	48	\$ 631.86
		Large Capacity Tray 2500	Ricoh	418358	1	each	\$ 17.83	\$ 17.83	48	\$ 855.92
		Large Capacity Trays 2 each	Ricoh	418360	1	each	\$ 15.82	\$ 15.82	48	\$ 759.58
		Large Capacity Tray side mount 2,500 sheet	Restrictive	No Bid	1	each	\$ -	\$ -	48	\$ -
		Large Capacity Tray side mount 3,000 sheet	Restrictive	No Bid	1	each	\$ -	\$ -	48	\$ -
		Working Table	Restrictive	No Bid	1	each	\$ -	\$ -	48	\$ -
		Keyboard	Ricoh	included	1	each	\$ -	\$ -	48	\$ -
		Basic Stand	Ricoh	100478FNG	1	each	\$ 2.33	\$ 2.33	48	\$ 112.03
		Per Click Charge (Color) (includes maintenance and consumables)	Ricoh	418227	3,000	per month	\$ 0.0480	\$ 25,920.00	48	\$ 1,244,160.00
		Per Click Charge (Monochrome) (includes maintenance and consumables)	Ricoh	418227	7,000	per month	\$ 0.0062	\$ 7,812.00	48	\$ 374,976.00
		Optional Cloud Printing Software	Ricoh	RSI Bundle	1	each	\$ 38.31	\$ 38.31	48	\$ 1,838.94
		Optional Card Reader	Ricoh	RDR-805R1AKU	1	each	\$ 4.53	\$ 4.53	48	\$ 217.55
		Optional Cloud Printing Swipe Card	Ricoh	BDG-1326-DS	10	each	\$ 0.07	\$ 0.67	48	\$ 32.09
		<b>Total for Band 4</b>								<b>\$ 2,976,095.89</b>

Item No.	Order Type	Item Description	Brand Name	Model No.	Est. Quantity	Est. Quantity Unit of Measure	Unit Price Per Month	Total Price Per Month	No. of Months	Total Lease Term Cost
6	48 Month Lease, Continued	Color								
		Band 5								
		Copier with Scanning, Network Printing, Dual Scan automatic document feeder, & Power Protector	Ricoh	418228	150	each (per year)	\$ 195.96	\$ 29,394.40	48	\$ 1,410,931.01
		Fax Kit	Ricoh	418600	38	each (per year)	\$ 17.81	\$ 676.72	48	\$ 32,482.56
		Power Protector 120v/15A	Ricoh	006428MIU	1	each	\$ -	\$ -	48	\$ -
		Power Protector 120v/20A	Ricoh	006429MIU	1	each	\$ -	\$ -	48	\$ -
		Output Tray	Ricoh	included	1	each	\$ -	\$ -	48	\$ -
		Finisher w/50-sheet stapling	Ricoh	418337	1	each	\$ 18.39	\$ 18.39	48	\$ 882.81
		Finisher w/50-sheet stapling + booklet finisher	Ricoh	418335	1	each	\$ 36.41	\$ 36.41	48	\$ 1,747.70
		Finisher w/100-sheet stapling	Restrictive	No Bid	1	each	\$ -	\$ -	48	\$ -
		Finisher w/100-sheet stapling + booklet finisher	Restrictive	No Bid	1	each	\$ -	\$ -	48	\$ -
		Punch kit for inner finisher	Ricoh	418327	1	each	\$ 9.34	\$ 9.34	48	\$ 448.13
		Punch kit for floor finisher	Ricoh	418381	1	each	\$ 7.91	\$ 7.91	48	\$ 379.79
		Post inserter	Restrictive	No Bid	1	each	\$ -	\$ -	48	\$ -
		Z-fold unit	Ricoh	418339	1	each	\$ 33.14	\$ 33.14	48	\$ 1,590.85
		Job separator tray	Ricoh	418376	1	each	\$ 4.97	\$ 4.97	48	\$ 238.63
		Paper Feed Cabinet w/ 1x500 universal drawer + storage	Ricoh	included	1	each	\$ -	\$ -	48	\$ -
		Paper Feed Cabinet w/ 2x500 universal drawer + storage	Ricoh	included	1	each	\$ -	\$ -	48	\$ -
		Paper Feed Cabinet w/large capacity tray 8 1/2 x 11	Ricoh	418349	1	each	\$ 13.16	\$ 13.16	48	\$ 631.86
		Large Capacity Tray 2500	Ricoh	418358	1	each	\$ 17.83	\$ 17.83	48	\$ 855.92
		Large Capacity Trays 2 each	Ricoh	418360	1	each	\$ 15.82	\$ 15.82	48	\$ 759.58
		Large Capacity Tray side mount 2,500 sheet	Restrictive	No Bid	1	each	\$ -	\$ -	48	\$ -
		Large Capacity Tray side mount 3,000 sheet	Restrictive	No Bid	1	each	\$ -	\$ -	48	\$ -
		Working Table	Restrictive	No Bid	1	each	\$ -	\$ -	48	\$ -
		Keyboard	Ricoh	included	1	each	\$ -	\$ -	48	\$ -
		Basic Stand	Ricoh	100478FNG	1	each	\$ 2.33	\$ 2.33	48	\$ 112.03
		Per Click Charge (Color) (includes maintenance and consumables)	Ricoh	418228	5,000	per month	\$ 0.0480	\$ 36,000.00	48	\$ 1,728,000.00
		Per Click Charge (Monochrome) (includes maintenance and consumables)	Ricoh	418228	12,000	per month	\$ 0.0061	\$ 10,980.00	48	\$ 527,040.00
		Optional Cloud Printing Software	Ricoh	RSI Bundle	1	each	\$ 38.31	\$ 38.31	48	\$ 1,838.94
		Optional Card Reader	Ricoh	RDR-805R1AKU	1	each	\$ 4.53	\$ 4.53	48	\$ 217.55
		Optional Cloud Printing Swipe Card	Ricoh	BDG-1326-DS	10	each	\$ 0.07	\$ 0.67	48	\$ 32.09
		<b>Total for Band 5</b>								<b>\$ 3,708,189.45</b>

Item No.	Order Type	Item Description	Brand Name	Model No.	Est. Quantity	Est. Quantity Unit of Measure	Unit Price Per Month	Total Price Per Month	No. of Months	Total Lease Term Cost
6	48 Month Lease, Continued	Color								
		Band 6								
		Copier with Scanning, Network Printing, Dual Scan automatic document feeder, & Power Protector	Ricoh	418171	100	each (per year)	\$ 358.50	\$ 35,850.24	48	\$ 1,720,811.52
		Fax Kit	Ricoh	418209	25	each (per year)	\$ 13.77	\$ 344.27	48	\$ 16,524.72
		Power Protector 120v/15A	Ricoh	006428MIU	1	each	\$ -	\$ -	48	\$ -
		Power Protector 120v/20A	Ricoh	006429MIU	1	each	\$ -	\$ -	48	\$ -
		Output Tray	Ricoh	418184	1	each	\$ 2.10	\$ 2.10	48	\$ 100.83
		Finisher w/50-sheet stapling	Ricoh	418178	1	each	\$ 32.86	\$ 32.86	48	\$ 1,577.41
		Finisher w/50-sheet stapling + booklet finisher	Ricoh	418180	1	each	\$ 64.56	\$ 64.56	48	\$ 3,098.81
		Finisher w/100-sheet stapling	Ricoh	418183	1	each	\$ 68.50	\$ 68.50	48	\$ 3,288.14
		Finisher w/100-sheet stapling + booklet finisher	Restrictive	No Bid	1	each	\$ -	\$ -	48	\$ -
		Punch kit for inner finisher	Ricoh	418332	1	each	\$ 8.05	\$ 8.05	48	\$ 386.51
		Punch kit for floor finisher	Ricoh	418201	1	each	\$ 12.16	\$ 12.16	48	\$ 583.69
		Post inserter	Ricoh	418189	1	each	\$ 48.22	\$ 48.22	48	\$ 2,314.58
		Z-fold unit	Ricoh	418187	1	each	\$ 81.15	\$ 81.15	48	\$ 3,895.35
		Job separator tray	Ricoh	416633	1	each	\$ 27.94	\$ 27.94	48	\$ 1,341.02
		Paper Feed Cabinet w/ 1x500 universal drawer + storage	Ricoh	included	1	each	\$ -	\$ -	48	\$ -
		Paper Feed Cabinet w/ 2x500 universal drawer + storage	Ricoh	included	1	each	\$ -	\$ -	48	\$ -
		Paper Feed Cabinet w/large capacity tray 8 1/2 x 11	Ricoh	included	1	each	\$ -	\$ -	48	\$ -
		Large Capacity Tray 2500	Ricoh	418190	1	each	\$ 29.67	\$ 29.67	48	\$ 1,423.93
		Large Capacity Trays 2 each	Ricoh	418190	1	each	\$ 29.67	\$ 29.67	48	\$ 1,423.93
		Large Capacity Tray side mount 2,500 sheet	Ricoh	418190	1	each	\$ 29.67	\$ 29.67	48	\$ 1,423.93
		Large Capacity Tray side mount 3,000 sheet	Ricoh	418190	1	each	\$ 29.67	\$ 29.67	48	\$ 1,423.93
		Working Table	Restrictive	No Bid	1	each	\$ -	\$ -	48	\$ -
		Keyboard	Ricoh	included	1	each	\$ -	\$ -	48	\$ -
		Basic Stand	Ricoh	included	1	each	\$ -	\$ -	48	\$ -
		Per Click Charge (Color) (includes maintenance and consumables)	Ricoh	418171	5,000	per month	\$ 0.0430	\$ 21,500.00	48	\$ 1,032,000.00
		Per Click Charge (Monochrome) (includes maintenance and consumables)	Ricoh	418171	18,000	per month	\$ 0.0057	\$ 10,260.00	48	\$ 492,480.00
		Optional Cloud Printing Software	Ricoh	RSI Bundle	1	each	\$ 38.31	\$ 38.31	48	\$ 1,838.94
		Optional Card Reader	Ricoh	RDR-805R1AKU	1	each	\$ 4.53	\$ 4.53	48	\$ 217.55
		Optional Cloud Printing Swipe Card	Ricoh	BDG-1326-DS	10	each	\$ 0.07	\$ 0.67	48	\$ 32.09
		<b>Total for Band 6</b>								<b>\$ 3,286,186.86</b>

Item No.	Order Type	Item Description	Brand Name	Model No.	Est. Quantity	Est. Quantity Unit of Measure	Unit Price Per Month	Total Price Per Month	No. of Months	Total Lease Term Cost
6	48 Month Lease, Continued	Color								
		<b>Band 7</b>								
		Copier with Scanning, Network Printing, Dual Scan automatic document feeder, & Power Protector	Ricoh	418174	65	each (per year)	\$ 383.85	\$ 24,950.23	48	\$ 1,197,610.88
		Fax Kit	Ricoh	418209	16	each (per year)	\$ 13.77	\$ 220.33	48	\$ 10,575.82
		Power Protector 120v/15A	Ricoh	006428MIU	1	each	\$ -	\$ -	48	\$ -
		Power Protector 120v/20A	Ricoh	006429MIU	1	each	\$ -	\$ -	48	\$ -
		Output Tray	Ricoh	418184	1	each	\$ 2.10	\$ 2.10	48	\$ 100.83
		Finisher w/50-sheet stapling	Ricoh	418178	1	each	\$ 32.86	\$ 32.86	48	\$ 1,577.41
		Finisher w/50-sheet stapling + booklet finisher	Ricoh	418180	1	each	\$ 64.56	\$ 64.56	48	\$ 3,098.81
		Finisher w/100-sheet stapling	Ricoh	418183	1	each	\$ 68.50	\$ 68.50	48	\$ 3,288.14
		Finisher w/100-sheet stapling + booklet finisher	Restrictive	No Bid	1	each	\$ -	\$ -	48	\$ -
		Punch kit for inner finisher	Ricoh	418332	1	each	\$ 8.05	\$ 8.05	48	\$ 386.51
		Punch kit for floor finisher	Ricoh	418201	1	each	\$ 12.16	\$ 12.16	48	\$ 583.69
		Post inserter	Ricoh	418189	1	each	\$ 48.22	\$ 48.22	48	\$ 2,314.58
		Z-fold unit	Ricoh	418187	1	each	\$ 81.15	\$ 81.15	48	\$ 3,895.35
		Job separator tray	Ricoh	416633	1	each	\$ 27.94	\$ 27.94	48	\$ 1,341.02
		Paper Feed Cabinet w/ 1x500 universal drawer + storage	Ricoh	included	1	each	\$ -	\$ -	48	\$ -
		Paper Feed Cabinet w/ 2x500 universal drawer + storage	Ricoh	included	1	each	\$ -	\$ -	48	\$ -
		Paper Feed Cabinet w/large capacity tray 8 1/2 x 11	Ricoh	included	1	each	\$ -	\$ -	48	\$ -
		Large Capacity Tray 2500	Ricoh	418190	1	each	\$ 29.67	\$ 29.67	48	\$ 1,423.93
		Large Capacity Trays 2 each	Ricoh	418190	1	each	\$ 29.67	\$ 29.67	48	\$ 1,423.93
		Large Capacity Tray side mount 2,500 sheet	Ricoh	418190	1	each	\$ 29.67	\$ 29.67	48	\$ 1,423.93
		Large Capacity Tray side mount 3,000 sheet	Ricoh	418190	1	each	\$ 29.67	\$ 29.67	48	\$ 1,423.93
		Working Table	Restrictive	No Bid	1	each	\$ -	\$ -	48	\$ -
		Keyboard	Ricoh	included	1	each	\$ -	\$ -	48	\$ -
		Basic Stand	Ricoh	included	1	each	\$ -	\$ -	48	\$ -
		Per Click Charge (Color) (includes maintenance and consumables)	Ricoh	418174	10,000	per month	\$ 0.0430	\$ 27,950.00	48	\$ 1,341,600.00
		Per Click Charge (Monochrome) (includes maintenance and consumables)	Ricoh	418174	25,000	per month	\$ 0.0057	\$ 9,262.50	48	\$ 444,600.00
		Optional Cloud Printing Software	Ricoh	RSI Bundle	1	each	\$ 38.31	\$ 38.31	48	\$ 1,838.94
		Optional Card Reader	Ricoh	RDR-805R1AKU	1	each	\$ 4.53	\$ 4.53	48	\$ 217.55
		Optional Cloud Printing Swipe Card	Ricoh	BDG-1326-DS	10	each	\$ 0.07	\$ 0.67	48	\$ 32.09
		<b>Total for Band 7</b>								<b>\$ 3,018,757.32</b>

		<b>Total Monthly Lease Price of Color Bands 1 through 7 for 48 Month Lease</b>	<b>\$ 13,232,022.73</b>
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Total Price for All Items		
Item 1	Overall Total Purchase Price of Monochrome Bands 1 - 7	\$ 283,331.60
Item 2	Overall Total Purchase Price of Color Bands 1 - 7	\$ 1,059,934.20
Item 3	Overall Total Monthly Lease Price of Monochrome Bands 1 - 7 for 36 Month Lease	\$ 347,210.64
Item 4	Overall Total Monthly Lease Price of Color Bands 1 - 7 for 36 Month Lease	\$ 1,604,564.66
Item 5	Overall Total Monthly Lease Price of Monochrome Bands 1 - 7 for 48 Month Lease	\$ 1,818,727.83
Item 6	Overall Total Monthly Lease Price of Color Bands 1 - 7 for 48 Month Lease	\$ 13,232,022.73
<b>Overall Total Bid Price for All Items</b>		<b>\$ 18,345,791.67</b>

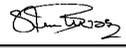
<b>Vendor Information:</b>	
<b>Company Name:</b>	Ricoh USA, Inc.
<b>Contact Name:</b>	Steve Bissey
<b>Phone No.:</b>	610-517-7648
<b>Fax No.:</b>	
<b>Email:</b>	steve.bissey@ricoh-usa.com
<b>Authorized Signature:</b>	

SPECIFICATION 4.1 This Contract shall be limited to only the Contract Items (Copiers and Accessories) included in the Pricing Pages. This Contract will be awarded to the Vendor that provides the Contract Items for the lowest Total Overall Bid Price for the Items on the Pricing Pages. Failure to bid the requested Contract Items may result in rejection of a vendor's bid. Notwithstanding the foregoing, the Purchasing Division reserves the right to split the award of this Contract among multiple Vendors if doing so is found to be in the best interest of the State of West Virginia.

Pricing must include setup, delivery of equipment, software, installation of equipment/accessories/software, network installation, removal of all waste material, initial training costs, and removal cost (of the equipment placed under any subsequent agreement). No additional charges or fees will be paid under this contract.

**Accessories:** Vendor shall not provide any accessories other than those listed on the Exhibit\_A Pricing Pages under this contract. The accessory descriptions provided are to be the minimum specification requirements for each item listed. All prices for the listed copiers on the pricing pages should include the vendor's profit, shipping, setup cost and installation for all items. Any attempt to provide a separate charge for fees is prohibited under this contract. Only the copier bid for each band and the related accessories listed on the Pricing Pages shall be provided to an Agency at the established pricing.

Total Price for All Items		
<b>Item 1</b>	Overall Total Purchase Price of Monochrome Bands 1 - 7	\$ 283,331.60
<b>Item 2</b>	Overall Total Purchase Price of Color Bands 1 - 7	\$ 1,059,934.20
<b>Item 3</b>	Overall Total Monthly Lease Price of Monochrome Bands 1 - 7 for 36 Month Lease	\$ 347,210.64
<b>Item 4</b>	Overall Total Monthly Lease Price of Color Bands 1 - 7 for 36 Month Lease	\$ 1,604,564.66
<b>Item 5</b>	Overall Total Monthly Lease Price of Monochrome Bands 1 - 7 for 48 Month Lease	\$ 1,818,727.83
<b>Item 6</b>	Overall Total Monthly Lease Price of Color Bands 1 - 7 for 48 Month Lease	\$ 13,232,022.73
<b>Overall Total Bid Price for All Items</b>		<b>\$ 18,345,791.67</b>

<b><u>Vendor Information:</u></b>	
<b>Company Name:</b>	Ricoh USA, Inc.
<b>Contact Name:</b>	Steve Bissey
<b>Phone No.:</b>	610-517-7648
<b>Fax No.:</b>	
<b>Email:</b>	steve.bissey@ricoh-usa.com
<b>Authorized Signature:</b>	

SPECIFICATION 4.1 This Contract shall be limited to only the Contract Items (Copiers and Accessories) included in the Pricing Pages. This Contract will be awarded to the Vendor that provides the Contract Items for the lowest Total Overall Bid Price for the Items on the Pricing Pages. Failure to bid the requested Contract Items may result in rejection of a vendor’s bid.

Notwithstanding the foregoing, the Purchasing Division reserves the right to split the award of this Contract among multiple Vendors if doing so is found to be in the best interest of the State of West Virginia.

Pricing must include setup, delivery of equipment, software, installation of equipment/accessories/software, network installation, removal of all waste material, initial training costs, and removal cost (of the equipment placed under any subsequent agreement). No additional charges or fees will be paid under this contract.

**Accessories:** Vendor shall not provide any accessories other than those listed on the Exhibit\_A Pricing Pages under this contract. The accessory descriptions provided are to be the minimum specification requirements for each item listed. All prices for the listed copiers on the pricing pages should include the vendor’s profit, shipping, setup cost and installation for all items. Any attempt to provide a separate charge for fees is prohibited under this contract. Only the copier bid for each band and the related accessories listed on the Pricing Pages shall be provided to an Agency at the established pricing.