



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
 Centralized Request for Quote
 Construction

Proc Folder: 820731		Reason for Modification:	
Doc Description: Elevator Maintenance			
Proc Type: Central Master Agreement			
Date Issued	Solicitation Closes	Solicitation No	Version
2021-01-04	2021-01-19 13:30	CRFQ 0818 BVH2100000003	1

BID RECEIVING LOCATION

BID CLERK
 DEPARTMENT OF ADMINISTRATION
 PURCHASING DIVISION
 2019 WASHINGTON ST E
 CHARLESTON WV 25305
 US

RECEIVED
 2021 JAN 25 AM 11:22
 WV PURCHASING
 DIVISION

VENDOR

Vendor Customer Code: 709063009
 Vendor Name : The Murphy Elevator Co.
 Address : 128
 Street : E Main Street
 City : Louisville
 State : KY Country : USA Zip : 40202
 Principal Contact : Walt Baker
 Vendor Contact Phone: 304-529-3220 Extension:

FOR INFORMATION CONTACT THE BUYER

Tara Lyle
 (304) 558-2544
 tara.l.yle@wv.gov

Vendor Signature X

FEIN# 610288500

DATE 01/19/2021

All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL TERMS AND CONDITIONS (Construction Contracts Only)

1. CONTRACTOR'S LICENSE: West Virginia Code § 21-11-2 requires that all persons desiring to perform contracting work in this state be licensed. The West Virginia Contractors Licensing Board is empowered to issue the contractor's license. Applications for a contractor's license may be made by contacting the West Virginia Division of Labor. West Virginia Code § 21-11-11 requires any prospective Vendor to include the contractor's license number on its bid. If an apparent low bidder fails to submit a license number in accordance with this section, the Purchasing Division will promptly request by telephone and electronic mail that the low bidder and the second low bidder provide the license number within one business day of the request. Failure of the bidder to provide the license number within one business day of receiving the request shall result in disqualification of the bid. Vendors should include a contractor's license number in the space provided below.

Contractor's Name: Murphy Elevator

Contractor's License No.: WV- 004010

The apparent successful Vendor must furnish a copy of its contractor's license prior to the issuance of a contract award document.

2. DRUG-FREE WORKPLACE AFFIDAVIT: W. Va. Code § 21-1D-5 provides that any solicitation for a public improvement contract requires each Vendor that submits a bid for the work to submit an affidavit that the Vendor has a written plan for a drug-free workplace policy. If the affidavit is not submitted with the bid submission, the Purchasing Division shall promptly request by telephone and electronic mail that the low bidder and second low bidder provide the affidavit within one business day of the request. Failure to submit the affidavit within one business day of receiving the request shall result in disqualification of the bid. To comply with this law, Vendor should complete the enclosed drug-free workplace affidavit and submit the same with its bid. Failure to submit the signed and notarized drugfree workplace affidavit or a similar affidavit that fully complies with the requirements of the applicable code, within one business day of being requested to do so shall result in disqualification of Vendor's bid. Pursuant to W. Va. Code 21-1D-2(b) and (k), this provision does not apply to public improvement contracts the value of which is \$100,000 or less or temporary or emergency repairs.

2.1. DRUG-FREE WORKPLACE POLICY: Pursuant to W. Va. Code § 21-1D-4, Vendor and its subcontractors must implement and maintain a written drug-free workplace policy that complies with said article. The awarding public authority shall cancel this contract if: (1) Vendor fails to implement and maintain a written drug-free workplace policy described in the preceding paragraph, (2) Vendor fails to provide information regarding implementation of its drug-free workplace policy at the request of the public authority; or (3) Vendor provides to the public authority false information regarding the contractor's drug-free workplace policy.

Pursuant to W. Va. Code 21-1D-2(b) and (k), this provision does not apply to public improvement contracts the value of which is \$100,000 or less or temporary or emergency repairs.

CONTRACTOR LICENSE

Authorized by the
West Virginia Contractor Licensing Board

Number: WV004010

Classification:

SPECIALTY

THE MURPHY ELEVATOR CO
DBA THE MURPHY ELEVATOR CO
128 EAST MAIN STREET
LOUISVILLE, KY 40202

Date Issued

Expiration Date

SEPTEMBER 04, 2020

SEPTEMBER 04, 2021


Authorized Company Signature


Chair, West Virginia Contractor
Licensing Board


**WEST VIRGINIA
CONTRACTOR
LICENSING
BOARD**

This license, or a copy thereof, must be posted in a conspicuous place at every construction site where work is being performed. This license number must appear in all advertisements, on all bid submissions and on all fully executed and binding contracts. This license cannot be assigned or transferred by licensee. Issued under provisions of West Virginia Code, Chapter 21, Article 11.

DESIGNATED CONTACT: Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

Walt Baker, WV Branch Manager
(Name, Title)
Walt Baker, WV Branch Manager
(Printed Name and Title)
1004 4th Ave, Huntington, WV 25701
(Address)
304-529-3220 / 304-697-0675
(Phone Number) / (Fax Number)
walt@murphyelevator.com
(email address)

CERTIFICATION AND SIGNATURE: By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

The Murphy Elevator Co.
(Company)

(Authorized Signature) (Representative Name, Title)

D Gregory Carlisle, President
(Printed Name and Title of Authorized Representative)

01/19/2021
(Date)

502-587-1225 / 304-697-0675
(Phone Number) (Fax Number)

BID BOND

KNOW ALL MEN BY THESE PRESENTS, That we, the undersigned, The Murphy Elevator Co., Inc.
of Louisville, KY, as Principal, and Great American Insurance Company
of Cincinnati, OH, a corporation organized and existing under the laws of the State of
OH with its principal office in the City of Cincinnati, as Surety, are held and firmly bound unto the State
of West Virginia, as Obligor, in the penal sum of Five Percent of Amount Bid (\$ 5%) for the payment of which,
well and truly to be made, we jointly and severally bind ourselves, our heirs, administrators, executors, successors and assigns.

The Condition of the above obligation is such that whereas the Principal has submitted to the Purchasing Section of the
Department of Administration a certain bid or proposal, attached hereto and made a part hereof, to enter into a contract in writing for
Solicitation No. CRFQ 0618 BVH2100000003, Elevator Maintenance

NOW THEREFORE,

(a) If said bid shall be rejected, or
(b) If said bid shall be accepted and the Principal shall enter into a contract in accordance with the bid or proposal
attached hereto and shall furnish any other bonds and insurance required by the bid or proposal, and shall in all other respects perform
the agreement created by the acceptance of said bid, then this obligation shall be null and void, otherwise this obligation shall remain in
full force and effect. It is expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall, in no
event, exceed the penal amount of this obligation as herein stated.

The Surety, for the value received, hereby stipulates and agrees that the obligations of said Surety and its bond shall be in no
way impaired or affected by any extension of the time within which the Obligor may accept such bid, and said Surety does hereby
waive notice of any such extension.

WITNESS, the following signatures and seals of Principal and Surety, executed and sealed by a proper officer of Principal and
Surety, or by Principal individually if Principal is an individual, this 21st day of January, 2021.

Principal Seal



The Murphy Elevator Co., Inc.

(Name of Principal)

By: 

(Must be President, Vice President, or
Duly Authorized Agent)

Res. S. [Signature]

(Title)

Great American Insurance Company

(Name of Surety)

By: 

Deborah L. Burton

Attorney-in-Fact



IMPORTANT -- Surety executing bonds must be licensed in West Virginia to transact surety insurance, must affix its seal, and
must attach a power of attorney with its seal affixed.

GREAT AMERICAN INSURANCE COMPANY®

Administrative Office: 301 E 4TH STREET • CINCINNATI, OHIO 45202 • 513-369-5000 • FAX 513-723-2740

The number of persons authorized by this power of attorney is not more than 1

Bond No. Bid Bond

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That the GREAT AMERICAN INSURANCE COMPANY, a corporation organized and existing under and by virtue of the laws of the State of Ohio, does hereby nominate, constitute and appoint the person or persons named below its true and lawful attorney-in-fact, for it and in its name, place and stead to execute on behalf of the said Company, as surety, the specific bond, undertaking or contract of suretyship referenced herein; provided that the liability of the said Company on any such bond, undertaking or contract of suretyship executed under this authority shall not exceed the limit stated below. The bond number on this Power of Attorney must match the bond number on the bond to which it is attached or it is invalid.

Name	Address	Limit of Power
Deborah L. Burton	950 Breckenridge Lane, Suite 50 Louisville, KY 40207	\$100,000,000.00

Principal: The Murphy Elevator Co., Inc.
Obligee: State of West Virginia, Department of Administration, Purchasing Division

IN WITNESS WHEREOF the GREAT AMERICAN INSURANCE COMPANY has caused these presents to be signed and attested by its appropriate officers and its corporate seal herunto affixed this 21st day of January, 2021.

Attest

GREAT AMERICAN INSURANCE COMPANY



Atty L. C. B.
Assistant Secretary

Mark V. Vicario
Divisional Senior Vice President

MARK VICARIO (877-377-2406)

STATE OF OHIO, COUNTY OF HAMILTON - ss:

On this 21st day of January, 2021, before me personally appeared MARK VICARIO, to me known, being duly sworn, deposes and says that he resides in Cincinnati, Ohio, that he is a Divisional Senior Vice President of the Bond Division of Great American Insurance Company, the Company described in and which executed the above instrument; that he knows the seal of the said Company; that the seal affixed to the said instrument is such corporate seal; that it was so affixed by authority of his office under the By-Laws of said Company, and that he signed his name thereto by like authority.



SUSAN A KOHORST
Notary Public
State of Ohio
My Comm. Expires
May 18, 2025

Susan A Kohorst

This Power of Attorney is granted by authority of the following resolutions adopted by the Board of Directors of Great American Insurance Company by unanimous written consent dated June 9, 2008.

RESOLVED: That the Divisional President, the several Divisional Senior Vice Presidents, Divisional Vice Presidents and Divisional Assistant Vice Presidents, or any one of them, be and hereby is authorized, from time to time, to appoint one or more Attorneys-in-Fact to execute on behalf of the Company, as surety, any and all bonds, undertakings and contracts of suretyship, or other written obligations in the nature thereof; to prescribe their respective duties and the respective limits of their authority; and to revoke any such appointment at any time.

RESOLVED FURTHER: That the Company seal and the signature of any of the aforesaid officers and any Secretary or Assistant Secretary of the Company may be affixed by facsimile to any power of attorney or certificate of either given for the execution of any bond, undertaking, contract of suretyship, or other written obligation in the nature thereof, such signature and seal when so used being hereby adopted by the Company as the original signature of such officer and the original seal of the Company, to be valid and binding upon the Company with the same force and effect as though manually affixed.

CERTIFICATION

I, STEPHEN C. BERAHA, Assistant Secretary of Great American Insurance Company, do hereby certify that the foregoing Power of Attorney and the Resolutions of the Board of Directors of June 9, 2008 have not been revoked and are now in full force and effect.

Signed and sealed this 21st day of January, 2021.



Atty L. C. B.
Assistant Secretary

STATE OF WEST VIRGINIA
Purchasing Division

PURCHASING AFFIDAVIT

CONSTRUCTION CONTRACTS: Under W. Va. Code § 5-22-1(l), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

ALL CONTRACTS: Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

EXCEPTION: The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

AFFIRMATION: By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

WITNESS THE FOLLOWING SIGNATURE:

Vendor's Name: The Murphy Elevator Company Inc

Authorized Signature: [Signature]

Date: 1/19/21

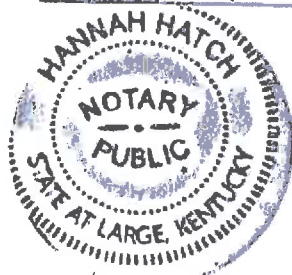
State of Kentucky

County of Jefferson to-wit:

Taken, subscribed, and sworn to before me this 19 day of January, 2021.

My Commission expires September 11, 2023.

AFFIX SEAL HERE



NOTARY PUBLIC

[Signature]

Purchasing Affidavit (Revised 01/19/2018)



State of West Virginia
DRUG FREE WORKPLACE CONFORMANCE AFFIDAVIT
West Virginia Code §21-1D-5

Kentucky
STATE OF ~~WEST VIRGINIA~~,

COUNTY OF Jefferson, TO-WIT:

I, D Gregory Carlisle, after being first duly sworn, depose and state as follows:

1. I am an employee of The Murphy Elevator Company Inc; and,
(Company Name)
2. I do hereby attest that The Murphy Elevator Company Inc
(Company Name)

maintains a written plan for a drug-free workplace policy and that such plan and policy are in compliance with *West Virginia Code §21-1D*.

The above statements are sworn to under the penalty of perjury.

Printed Name: D Gregory Carlisle

Signature: [Signature]

Title: President

Company Name: The Murphy Elevator Company Inc

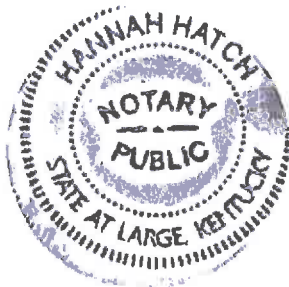
Date: 1/19/21

Taken, subscribed and sworn to before me this 19 day of January, 2021

By Commission expires September 11, 2023

(Seal)

[Signature]
(Notary Public)





Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
 Centralized Request for Quote
 Construction

Proc Folder: 820/31		Reason for Modification:	
Doc Description: Addendum No. 1 Elevator Maintenance		Addendum No. 1 - add non-mandatory site visit and extend the question deadline and bid opening.	
Proc Type: Central Master Agreement			
Date Issued	Solicitation Closes	Solicitation No	Version
2021-01-07	2021-01-21 13:30	CRFQ 0618 BVH2100000003	2

BID RECEIVING LOCATION

BID CLERK
 DEPARTMENT OF ADMINISTRATION
 PURCHASING DIVISION
 2019 WASHINGTON ST E
 CHARLESTON WV 25305
 US

VENDOR

Vendor Customer Code: 709063009
 Vendor Name : The Murphy Elevator Co.
 Address : 128
 Street : E Main Street
 City : Louisville
 State : KY Country : USA Zip : 40202
 Principal Contact : Walt Baker
 Vendor Contact Phone: 304-529-3220 Extension:

FOR INFORMATION CONTACT THE BUYER
 Tara Lyle
 (304) 558-2544
 tara.l.lyle@wv.gov

Vendor Signature X  FEIN# 610288500 DATE 1/18/2021

All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION

Addendum No. 1

1. A non-mandatory site visit has been scheduled for Monday, January 11, 2021 at 10:00 am.

2. The question deadline has been extended from 01/07/2021 to 01/13/2021 by 1:00 pm.

3. The bid opening has been extended from 01/19/2021 to 01/21/2021 at 1:30 pm.

INVOICE TOWEST VIRGINIA VETERANS HOME
512 WATER STBARBOURSVILLE WV 25504
US**SHIP TO**WEST VIRGINIA VETERANS HOME
512 WATER STBARBOURSVILLE WV 25504
US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Elevator maintenance services-Preventive-Base Year One	0.00000	MO		

Comm Code	Manufacturer	Specification	Model #
72101506			

Extended Description:

Elevator maintenance services-monthly (Preventive)

INVOICE TOWEST VIRGINIA VETERANS HOME
512 WATER STBARBOURSVILLE WV 25504
US**SHIP TO**WEST VIRGINIA VETERANS HOME
512 WATER STBARBOURSVILLE WV 25504
US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
2	Elevator maintenance services-Corrective-Base Year One	0.00000	HOUR		

Comm Code	Manufacturer	Specification	Model #
72101506			

Extended Description:

Elevator maintenance services-Corrective as needed, billed at hourly rate.

INVOICE TO		SHIP TO	
WEST VIRGINIA VETERANS HOME 512 WATER ST		WEST VIRGINIA VETERANS HOME 512 WATER ST	
BARBOURSVILLE US	WV 25504	BARBOURSVILLE US	WV 25504

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
3	Elevator maintenance services-Parts Mark Up- Base Year One	0.00000	EA		

Comm Code	Manufacturer	Specification	Model #
72101506			

Extended Description:

Elevator maintenance services-Parts Mark Up-Base Year One

INVOICE TO		SHIP TO	
WEST VIRGINIA VETERANS HOME 512 WATER ST		WEST VIRGINIA VETERANS HOME 512 WATER ST	
BARBOURSVILLE US	WV 25504	BARBOURSVILLE US	WV 25504

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
4	Elevator maintenance svcs.-Preventive- Optional renewal Yr. 1	0.00000	MO		

Comm Code	Manufacturer	Specification	Model #
72101506			

Extended Description:

Elevator maintenance services-monthly (Preventive)

INVOICE TO		SHIP TO	
WEST VIRGINIA VETERANS HOME 512 WATER ST		WEST VIRGINIA VETERANS HOME 512 WATER ST	
BARBOURSVILLE US	WV 25504	BARBOURSVILLE US	WV 25504

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
5	Elevator maintenance svc.-Corrective-Optional Renewal Year 1	0.00000	HOUR		

Comm Code	Manufacturer	Specification	Model #
72101506			

Extended Description:

Elevator maintenance services-Corrective as needed, billed at hourly rate.

INVOICE TO		SHIP TO	
WEST VIRGINIA VETERANS HOME 512 WATER ST		WEST VIRGINIA VETERANS HOME 512 WATER ST	
BARBOURSVILLE US	WV 25504	BARBOURSVILLE US	WV 25504

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
6	Elevator maintenance svcs.-Parts Mark Up-Opt. Renewal Year 1	0.00000	EA		

Comm Code	Manufacturer	Specification	Model #
72101506			

Extended Description:

Elevator maintenance services-Parts Mark Up-Multiplier

INVOICE TO		SHIP TO	
WEST VIRGINIA VETERANS HOME 512 WATER ST		WEST VIRGINIA VETERANS HOME 512 WATER ST	
BARBOURSVILLE US	WV 25504	BARBOURSVILLE US	WV 25504

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
7	Elevator maintenance svcs.-Preventive-Optional renewal Yr. 2	0.00000	MO		

Comm Code	Manufacturer	Specification	Model #
72101506			

Extended Description:
Elevator maintenance services-monthly (Preventive)

INVOICE TO		SHIP TO	
WEST VIRGINIA VETERANS HOME 512 WATER ST		WEST VIRGINIA VETERANS HOME 512 WATER ST	
BARBOURSVILLE US	WV 25504	BARBOURSVILLE US	WV 25504

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
8	Elevator maintenance svc.-Corrective-Optional Renewal Year 2	0.00000	HOUR		

Comm Code	Manufacturer	Specification	Model #
72101506			

Extended Description:
Elevator maintenance services-Corrective as needed, billed at hourly rate.

INVOICE TO		SHIP TO	
WEST VIRGINIA VETERANS HOME 512 WATER ST		WEST VIRGINIA VETERANS HOME 512 WATER ST	
BARBOURSVILLE US	WV 25504	BARBOURSVILLE US	WV 25504

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
9	Elevator maintenance svcs.-Parts Mark Up-Opt. Renewal Year 2	0.00000	EA		

Comm Code	Manufacturer	Specification	Model #
72101506			

Extended Description:
Elevator maintenance services-Parts Mark Up-Multiplier

INVOICE TO		SHIP TO	
WEST VIRGINIA VETERANS HOME 512 WATER ST		WEST VIRGINIA VETERANS HOME 512 WATER ST	
BARBOURSVILLE US	WV 25504	BARBOURSVILLE US	WV 25504

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
10	Elevator maintenance svcs.-Preventive- Optional renewal Yr. 3	0.00000	MO		

Comm Code	Manufacturer	Specification	Model #
72101506			

Extended Description:
Elevator maintenance services-monthly (Preventive)

INVOICE TO		SHIP TO	
WEST VIRGINIA VETERANS HOME 512 WATER ST		WEST VIRGINIA VETERANS HOME 512 WATER ST	
BARBOURSVILLE US	WV 25504	BARBOURSVILLE US	WV 25504

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
11	Elevator maintenance svc.-Corrective-Optional Renewal Year 3	0.00000	HOUR		

Comm Code	Manufacturer	Specification	Model #
72101506			

Extended Description:
Elevator maintenance services-Corrective as needed, billed at hourly rate.

INVOICE TO		SHIP TO	
WEST VIRGINIA VETERANS HOME 512 WATER ST		WEST VIRGINIA VETERANS HOME 512 WATER ST	
BARBOURSVILLE US	WV 25504	BARBOURSVILLE US	WV 25504

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
12	Elevator maintenance svcs.-Parts Mark Up-Opt. Renewal Year 3	0.00000	EA		

Comm Code	Manufacturer	Specification	Model #
72101506			

Extended Description:
Elevator maintenance services-Parts Mark Up-Multiplier



Line	Event	Event Date
1	Technical questions due by 4:00 pm	2021-01-07

SOLICITATION NUMBER: CRFQ BVH2100000003

Addendum Number: 1

The purpose of this addendum is to modify the solicitation identified as CRFQ BVH2100000003 ("Solicitation") to reflect the change(s) identified and described below.

Applicable Addendum Category:

- Modify bid opening date and time
- Modify specifications of product or service being sought
- Attachment of vendor questions and responses
- Attachment of pre-bid sign-in sheet
- Correction of error
- Other

Additional Documentation:

1. A non-mandatory site visit has been scheduled for Monday, January 11, 2021 at 10:00 am.
2. The question deadline has been extended from 01/07/2021 to 01/13/2021 by 1:00 pm.
3. The bid opening has been extended from 01/19/2021 to 01/21/2021 at 1:30 pm.

Additional Documentation: Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.



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 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
 Centralized Request for Quote
 Construction

Proc Folder: 820731		Reason for Modification:	
Doc Description: Addendum No. 2 Elevator Maintenance		Addendum No. 2 - responses to vendor questions attached and to move bid opening date.	
Proc Type: Central Master Agreement			
Date Issued	Solicitation Closes	Solicitation No	Version
2021-01-19	2021-01-26 13:30	CRFQ 0618 BVH2100000003	3


BID RECEIVING LOCATION

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 PURCHASING DIVISION
 2019 WASHINGTON ST E
 CHARLESTON WV 25305
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VENDOR

Vendor Customer Code: 709063009
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 Vendor Contact Phone: (304) 529-3220 Extension:

FOR INFORMATION CONTACT THE BUYER
 Tara Lyle
 (304) 558-2544
 tara.l.lyle@wv.gov

Vendor Signature X  FEIN# 610288500 DATE 1/25/2021

All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION

Addendum No. 2

1. Responses to vendor questions attached.
2. See instructions regarding commodity lines and Exhibit C, Pricing Pages.
3. The bid opening has moved from 01/21/2021 to 01/26/2021 at 1:30 pm.

No other changes.

INVOICE TO		SHIP TO	
WEST VIRGINIA VETERANS HOME 512 WATER ST		WEST VIRGINIA VETERANS HOME 512 WATER ST	
BARBOURSVILLE	WV 25504	BARBOURSVILLE	WV 25504
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Elevator maintenance services-Preventive-Base Year One	0.00000	MO		

Comm Code	Manufacturer	Specification	Model #
72101506			

Extended Description:

DO NOT ENTER ANY PRICING ON THIS COMMODITY LINE.

Use Exhibit C, Pricing Page to enter bid amounts. If filing an electronic bid, attach Exhibit C with your bid.

INVOICE TO		SHIP TO	
WEST VIRGINIA VETERANS HOME 512 WATER ST		WEST VIRGINIA VETERANS HOME 512 WATER ST	
BARBOURSVILLE	WV 25504	BARBOURSVILLE	WV 25504
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
2	Elevator maintenance services-Corrective-Base Year One	0.00000	HOUR		

Comm Code	Manufacturer	Specification	Model #
72101506			

Extended Description:

DO NOT ENTER ANY PRICING ON THIS COMMODITY LINE.

Use Exhibit C, Pricing Page to enter bid amounts. If filing an electronic bid, attach Exhibit C with your bid.

INVOICE TO				SHIP TO			
WEST VIRGINIA VETERANS HOME 512 WATER ST				WEST VIRGINIA VETERANS HOME 512 WATER ST			
BARBOURSVILLE		WV 25504		BARBOURSVILLE		WV 25504	
US				US			

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
3	Elevator maintenance services-Parts Mark Up- Base Year One	0.00000	EA		

Comm Code	Manufacturer	Specification	Model #
72101506			

Extended Description:

DO NOT ENTER ANY PRICING ON THIS COMMODITY LINE.

Use Exhibit C, Pricing Page to enter bid amounts. If filing an electronic bid, attach Exhibit C with your bid.

INVOICE TO				SHIP TO			
WEST VIRGINIA VETERANS HOME 512 WATER ST				WEST VIRGINIA VETERANS HOME 512 WATER ST			
BARBOURSVILLE		WV 25504		BARBOURSVILLE		WV 25504	
US				US			

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
4	Elevator maintenance svcs.-Preventive- Optional renewal Yr. 1	0.00000	MO		

Comm Code	Manufacturer	Specification	Model #
72101506			

Extended Description:

DO NOT ENTER ANY PRICING ON THIS COMMODITY LINE.

Use Exhibit C, Pricing Page to enter bid amounts. If filing an electronic bid, attach Exhibit C with your bid.

INVOICE TO		SHIP TO	
WEST VIRGINIA VETERANS HOME 512 WATER ST		WEST VIRGINIA VETERANS HOME 512 WATER ST	
BARBOURSVILLE	WV 25504	BARBOURSVILLE	WV 25504
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
5	Elevator maintenance svc.-Corrective-Optional Renewal Year 1	0.00000	HOUR		

Comm Code	Manufacturer	Specification	Model #
72101506			

Extended Description:

DO NOT ENTER ANY PRICING ON THIS COMMODITY LINE.

Use Exhibit C, Pricing Page to enter bid amounts. If filing an electronic bid, attach Exhibit C with your bid.

INVOICE TO		SHIP TO	
WEST VIRGINIA VETERANS HOME 512 WATER ST		WEST VIRGINIA VETERANS HOME 512 WATER ST	
BARBOURSVILLE	WV 25504	BARBOURSVILLE	WV 25504
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
6	Elevator maintenance svcs.-Parts Mark Up-Opt. Renewal Year 1	0.00000	EA		

Comm Code	Manufacturer	Specification	Model #
72101506			

Extended Description:

DO NOT ENTER ANY PRICING ON THIS COMMODITY LINE.

Use Exhibit C, Pricing Page to enter bid amounts. If filing an electronic bid, attach Exhibit C with your bid.maintenance services-Parts Mark Up-Multiplier

INVOICE TO		SHIP TO	
WEST VIRGINIA VETERANS HOME 512 WATER ST		WEST VIRGINIA VETERANS HOME 512 WATER ST	
BARBOURSVILLE US	WV 25504	BARBOURSVILLE US	WV 25504

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
7	Elevator maintenance svcs.-Preventive-Optional renewal Yr. 2	0.00000	MO		

Comm Code	Manufacturer	Specification	Model #
72101506			

Extended Description:

DO NOT ENTER ANY PRICING ON THIS COMMODITY LINE.

Use Exhibit C, Pricing Page to enter bid amounts. If filing an electronic bid, attach Exhibit C with your bid.

INVOICE TO		SHIP TO	
WEST VIRGINIA VETERANS HOME 512 WATER ST		WEST VIRGINIA VETERANS HOME 512 WATER ST	
BARBOURSVILLE US	WV 25504	BARBOURSVILLE US	WV 25504

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
8	Elevator maintenance svc.-Corrective-Optional Renewal Year 2	0.00000	HOUR		

Comm Code	Manufacturer	Specification	Model #
72101506			

Extended Description:

DO NOT ENTER ANY PRICING ON THIS COMMODITY LINE.

Use Exhibit C, Pricing Page to enter bid amounts. If filing an electronic bid, attach Exhibit C with your bid.

INVOICE TO		SHIP TO	
WEST VIRGINIA VETERANS HOME 512 WATER ST		WEST VIRGINIA VETERANS HOME 512 WATER ST	
BARBOURSVILLE	WV 25504	BARBOURSVILLE	WV 25504
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
9	Elevator maintenance svcs.-Parts Mark Up-Opt. Renewal Year 2	0.00000	EA		

Comm Code	Manufacturer	Specification	Model #
72101506			

Extended Description:

DO NOT ENTER ANY PRICING ON THIS COMMODITY LINE.

Use Exhibit C, Pricing Page to enter bid amounts. If filing an electronic bid, attach Exhibit C with your bid.

INVOICE TO		SHIP TO	
WEST VIRGINIA VETERANS HOME 512 WATER ST		WEST VIRGINIA VETERANS HOME 512 WATER ST	
BARBOURSVILLE	WV 25504	BARBOURSVILLE	WV 25504
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
10	Elevator maintenance svcs.-Preventive- Optional renewal Yr. 3	0.00000	MO		

Comm Code	Manufacturer	Specification	Model #
72101506			

Extended Description:

DO NOT ENTER ANY PRICING ON THIS COMMODITY LINE.

Use Exhibit C, Pricing Page to enter bid amounts. If filing an electronic bid, attach Exhibit C with your bid.

INVOICE TO		SHIP TO	
WEST VIRGINIA VETERANS HOME 512 WATER ST		WEST VIRGINIA VETERANS HOME 512 WATER ST	
BARBOURSVILLE US	WV 25504	BARBOURSVILLE US	WV 25504

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
11	Elevator maintenance svc.-Corrective-Optional Renewal Year 3	0.00000	HOUR		

Comm Code	Manufacturer	Specification	Model #
72101506			

Extended Description:

DO NOT ENTER ANY PRICING ON THIS COMMODITY LINE.

Use Exhibit C, Pricing Page to enter bid amounts. If filing an electronic bid, attach Exhibit C with your bid.

INVOICE TO		SHIP TO	
WEST VIRGINIA VETERANS HOME 512 WATER ST		WEST VIRGINIA VETERANS HOME 512 WATER ST	
BARBOURSVILLE US	WV 25504	BARBOURSVILLE US	WV 25504

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
12	Elevator maintenance svcs.-Parts Mark Up-Opt. Renewal Year 3	0.00000	EA		

Comm Code	Manufacturer	Specification	Model #
72101506			

Extended Description:

DO NOT ENTER ANY PRICING ON THIS COMMODITY LINE.

Use Exhibit C, Pricing Page to enter bid amounts. If filing an electronic bid, attach Exhibit C with your bid.

SCHEDULE OF EVENTS

Line	Event	Event Date
1	Technical questions due by 4:00 pm	2021-01-07

	Document Phase	Document Description	Page 8
BVH2100000003	Draft	Addendum No. 2 Elevator Maintenance	

ADDITIONAL TERMS AND CONDITIONS

See attached document(s) for additional Terms and Conditions

SOLICITATION NUMBER: CRFQ BVH2100000003

Addendum Number: 2

The purpose of this addendum is to modify the solicitation identified as CRFQ BVH2100000003 ("Solicitation") to reflect the change(s) identified and described below.

Applicable Addendum Category:

- Modify bid opening date and time**
- Modify specifications of product or service being sought**
- Attachment of vendor questions and responses**
- Attachment of pre-bid sign-in sheet**
- Correction of error**
- Other**

Additional Documentation:

1. Responses to vendor questions attached. See information regarding the pricing page, Exhibit C. Vendors should complete Exhibit C, Pricing Page, in its entirety and submit with the bid.
2. The bid opening has moved from 01/21/2021 to 01/26/2021 at 1:30 pm.

Additional Documentation: Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

**CRFQ BVH21*03
ADDENDUM NO. 2
ATTACHMENT A**

Questions:

- Q1:** In one part of the spec it appears that the work is an exam and oil and the repairs (corrective maintenance) will be billed hourly and completed upon approval process; however, there is also language that appears that the specs call for a full maintenance and the major repairs (corrective maintenance) will be completed upon approval. Can you please clarify?
- A1:** Preventive Maintenance is outlined in Exhibit A and will be billed at a flat monthly rate as per the Pricing Page located in Exhibit C. Any repairs required will be considered as Corrective Maintenance and billed at an hourly rate as outlined in the Pricing Page located in Exhibit C.
- Q2:** Under Part 2. Testing : Whose responsibility is it to pay for third party inspector.
- A2:** The West Virginia Veteran's Home (WV VH) has an agreement with and pays the third-party inspector.
- Q3:** When was the last five year full load?
- A3:** There is a five-year load test due in calendar year 2021.

Other Information:

1. The bid opening has moved from 01/21/2021 to 01/26/2021. The bid opening time remains at 1:30 pm.
2. Vendors should complete the pricing page, Exhibit C, in its entirety and submit with their paper or electronic bid.

If submitting an electronic bid through wvOASIS, the Exhibit C – Pricing Page should be attached to the bid as the commodity lines entered in wvOASIS do not match the pricing page, Exhibit C. Vendors should complete Exhibit C and submit with their electronic bid rather than filling out the commodity lines.

If submitting a paper bid, the pricing page, Exhibit C, should be completed in its entirety and submitted with the bid.

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: CRFO BVH2100000003

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input checked="" type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

The Murphy Elevator Company
Company

Authorized Signature

1/25/2021
Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.

REQUEST FOR QUOTATION
CRFQ BVH21*03 - Elevator Maintenance

<u>Multiplier</u>	<u>Meaning</u>
0.5	Vendor sells parts to Agency at one-half of Vendor's cost
1.0	Vendor sells parts to Agency at Vendor's cost
1.25	Vendor sells parts to Agency at Vendor's cost plus a 25% markup.
1.5	Vendor sells parts to Agency at its cost plus a 50% markup.

Notwithstanding the foregoing, Vendor may invoice Agency for expedited or emergency delivery of parts provided that the expedited or emergency delivery was requested by the Agency in advance, the delivery charge is specifically listed on the billing invoice to the Agency, the Agency pays no more than the actual delivery charge, and the actual delivery charge documentation is included with the invoice.

12. DEFAULT:

12.1 The following shall be considered a default under this Contract.

12.1.1 Failure to perform Elevator Maintenance in accordance with the requirements contained in herein.

12.1.2 Failure to comply with other specifications and requirements contained herein.

12.1.3 Failure to comply with any applicable law, rule, ordinance, or building code applicable to this Contract or Elevator Maintenance generally.

12.1.4 Failure to remedy deficient performance upon request.

12.2 The following remedies shall be available upon default.

12.2.1 Cancellation of the Contract.

12.2.2 Cancellation of one or more release orders issued under this Contract.

12.2.3 Any other remedies available in law or equity.

**REQUEST FOR QUOTATION
CRFQ BVH21*03 - Elevator Maintenance**

EXHIBIT C - PRICING PAGES

Preventive Maintenance:

Monthly Charge	x	12 months	=	Total Yearly Charge
<u>\$ 690.00</u>	x	12	=	<u>\$ 8,280.00</u>

Corrective Maintenance:

Hourly Labor Rate	x	Estimated Hours	=	Total Labor Cost
<u>\$ 146.20</u>	x	200	=	<u>\$ 29,240.00</u>

Estimated Parts Cost	x	Multiplier	=	Total Parts Cost
<u>\$10,000.00</u>	x	<u>1.15</u>	=	<u>\$ 11,500.00</u>

Total Cost * \$ 49,020.00

* Total Cost is calculated by adding the Total Yearly Cost, Total Labor Cost, and the Total Parts Cost.