



The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at *wvOASIS.gov*. As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at *WVPurchasing.gov* with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.

Header 5

List View

General Information | Contact | Default Values | Discount | Document Information | Clarification Request

Procurement Folder: 855530

SO Doc Code: CRFQ

Procurement Type: Central Master Agreement

SO Dept: 0613

Vendor ID: 000000206538

SO Doc ID: VNF2100000020

Legal Name: SAUNDERS STAFFING INC

Published Date: 3/17/21

Alias/DBA:

Close Date: 3/25/21

Total Bid: \$2,519,950.00

Close Time: 13:30

Response Date: 03/25/2021

Status: Closed

Response Time: 10:39

Solicitation Description: Addendum No. 1
Direct Care Nursing Staffing Services

Responded By User ID: CSaunders

Total of Header Attachments: 5

First Name: Connie

Total of All Attachments: 5

Last Name: Saunders

Email: saundersem@saundersstaf

Phone: 304-325-3273



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

**State of West Virginia
Solicitation Response**

Proc Folder: 855530
Solicitation Description: Addendum No. 1
Direct Care Nursing Staffing Services
Proc Type: Central Master Agreement

Solicitation Closes	Solicitation Response	Version
2021-03-25 13:30	SR 0613 ESR03252100000006579	1

VENDOR
000000206538
SAUNDERS STAFFING INC

Solicitation Number: CRFQ 0613 VNF2100000020

Total Bid: 2519950

Response Date: 2021-03-25

Response Time: 10:39:16

Comments:

FOR INFORMATION CONTACT THE BUYER

David H Pauline
304-558-0067
david.h.pauline@wv.gov

Vendor Signature X **FEIN#** **DATE**

All offers subject to all terms and conditions contained in this solicitation

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	Registered Nurse weekday rate				343200.00

Comm Code	Manufacturer	Specification	Model #
85101601			

Commodity Line Comments:

Extended Description:

See Attached

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
2	Registered Nurse weekend rate				135750.00

Comm Code	Manufacturer	Specification	Model #
85101601			

Commodity Line Comments:

Extended Description:

See Attached

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
3	LPN weekday rate				814000.00

Comm Code	Manufacturer	Specification	Model #
85101601			

Commodity Line Comments:

Extended Description:

See Attached

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
4	LPN weekend rate				342000.00

Comm Code	Manufacturer	Specification	Model #
85101601			

Commodity Line Comments:

Extended Description:

See Attached

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
5	CNA weekday rate				625000.00

Comm Code	Manufacturer	Specification	Model #
85101601			

Commodity Line Comments:

Extended Description:

See Attached

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
6	CNA weekend rate				260000.00

Comm Code	Manufacturer	Specification	Model #
85101601			

Commodity Line Comments:

Extended Description:

See Attached

Exhibit A - CRFQ VNF21*20

Item No.	Description Of Services	Estimated Hours Per Contract Year	Hourly Rate/ Unit Price	Extended Total
	Base Year One			
	Registered Nurse Shifts - Base Year One			
1	Weekday Rate	7,800	\$ 44.00	\$ 343,200.00
2	Weekend Rate	3,000	\$ 45.00	\$ 135,000.00
	Licensed Practical Nurse Shifts - Base Year One			
4	Weekday Rate	22,000	\$ 37.00	\$ 814,000.00
5	Weekend Rate	9,000	\$ 38.00	\$ 342,000.00
	Certified Nursing Assistant Shifts - Base Year One			
7	Weekday Rate	25,000	\$ 25.00	\$ 625,000.00
8	Weekend Rate	10,000	\$ 26.00	\$ 260,000.00
	Renewal Year One			
	Registered Nurse Shifts - Renewal Year One			
10	Weekday Rate	7,800	\$ 44.44	\$ 346,632.00
11	Weekend Rate	3,000	\$ 45.45	\$ 136,350.00
	Licensed Practical Nurse Shifts - Renewal Year One			
13	Weekday Rate	22,000	\$ 37.37	\$ 822,140.00
14	Weekend Rate	9,000	\$ 38.38	\$ 345,420.00
	Certified Nursing Assistant Shifts - Base Year One			
16	Weekday Rate	25,000	\$ 25.25	\$ 631,250.00
17	Weekend Rate	10,000	\$ 26.26	\$ 262,600.00
	Renewal Year Two			
	Registered Nurse Shifts - Renewal Year Two			
19	Weekday Rate	7,800	\$ 44.67	\$ 348,426.00
20	Weekend Rate	3,000	\$ 45.68	\$ 137,040.00
	Licensed Practical Nurse Shifts - Renewal Year Two			
22	Weekday Rate	22,000	\$ 37.56	\$ 826,320.00
23	Weekend Rate	9,000	\$ 38.58	\$ 347,220.00
	Certified Nursing Assistant Shifts - Renewal Year Two			
25	Weekday Rate	25,000	\$ 25.38	\$ 634,500.00
26	Weekend Rate	10,000	\$ 26.30	\$ 263,000.00

Continued on Next Page

	Renewal Year Three			
	Registered Nurse Shifts - Renewal Year Three			
28	Weekday Rate	7,800	\$ 44.90	\$ 350,220.00
29	Weekend Rate	3,000	\$ 45.91	\$ 137,730.00
	Licensed Practical Nurse Shifts - Renewal Year Three			
31	Weekday Rate	22,000	\$ 37.75	\$ 830,500.00
32	Weekend Rate	9,000	\$ 38.78	\$ 349,020.00
	Certified Nursing Assistant Shifts - Renewal Year Three			
34	Weekday Rate	25,000	\$ 25.51	\$ 637,750.00
35	Weekend Rate	10,000	\$ 26.44	\$ 264,400.00
			Grand Total	\$ 10,189,718.00

Vendor Information	
Printed Name	
Title	Company:
Signature	
Phone	Office: Cell Phone:
Fax	
Email	



SAUNDERS STAFFING
INCORPORATED



**Every company is different,
And your challenges unique.**





That's why we offer our expertise and seasoned coordinators to assist in your day to day needs for professional staff.

From healthcare and medical admin professional placements to clerical and light industrial staffing options, we promise a quick response time and great results. Our goal is to provide top opportunities to our applicants and flexible services to our clients.

WE PUT THE PERSONAL BACK IN PERSONNEL

We listen and provide the best service available in our region. We give employers in West Virginia and Virginia what they need to succeed:

- Services that meet your particular needs.
- Resources to keep your facilities operating efficiently.
- Temporary, temporary-to-hire, contract, long-term, and permanent placement.
- Flexible staffing to meet variable demands.

We strive to BE part of our clients' workforce process by sharing our access to proven talent in the medical, administrative and professional fields.

WHY PARTNER WITH SAUNDERS STAFFING AND PERSONNEL POOL OF VIRGINIA?

Experience. Our firm has provided temporary and permanent staffing and executive placement solutions since 1989.

Flexibility. Choose from a full range of services, customized to your specific needs. We serve Bluefield, Beckley, and Charleston, Southwestern and Central Virginia.

Screening. Our coordinators recruit professional candidates that meet all qualification and certification requirements.

Woman- and locally-owned. Work with a small Certified SWAM, WBENC and DBE certified Woman-Owned Business.

Cost-effective. Save time and money while reaching more high-quality candidates.

ONCE YOU CONTACT US, WE WILL WORK TOGETHER TO FIND THE RIGHT SOLUTION FOR YOUR ORGANIZATION.

Call (888) 799-2110 or visit www.saundersstaffing.net

SERVICES

Temporary
Contract
Temp-to-direct
Direct hire
Payroll services
Special projects

INDUSTRIES

Healthcare and
Medical Support
Administrative
and Professional
Professional
Light Industrial
Special Events
Government



SAUNDERS STAFFING
INCORPORATED



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
 Centralized Request for Quote
 Service - Prof

Proc Folder: 855530
Doc Description: Direct Care Nursing Staffing Services
Reason for Modification:
Proc Type: Central Master Agreement

Date Issued	Solicitation Closes	Solicitation No	Version
2021-03-11	2021-03-25 13:30	CRFQ 0613 VNF210000020	1

BID RECEIVING LOCATION

BID CLERK
 DEPARTMENT OF ADMINISTRATION
 PURCHASING DIVISION
 2019 WASHINGTON ST E
 CHARLESTON WV 25305
 US

VENDOR

Vendor Customer Code:
Vendor Name: *Saunders Staffing Inc*
Address: *1116 Smith Street*
Street:
City: *Charleston*
State: *WV* **Country:** *US* **Zip:** *25304*
Principal Contact: *Connie Saunders / Carolyn Cosby*
Vendor Contact Phone: *304-344-4733* **Extension:** *1004 888 7992110*

FOR INFORMATION CONTACT THE BUYER

David H Pauline
 304-558-0067
 david.h.pauline@wv.gov

Vendor Signature X *Connie Saunders* **FEIN#** *550688283* **DATE** *3/24/21*

All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION

The State of West Virginia Purchasing Division, is soliciting bids for the West Virginia Veterans Nursing Facility in Clarksburg, WV to establish an open-end contract for Direct Care Nursing Staffing Services for the West Virginia Veterans Nursing Facility located at 1 Freedom Way, Clarksburg, WV 26301, per the attached documentation.

INVOICE TO		SHIP TO	
DIVISION OF VETERANS AFFAIRS 1 FREEDOMS WAY		VETERAN'S NURSING FACILITY 1 FREEDOMS WAY	
CLARKSBURG	WV 26301	CLARKSBURG	WV 26301
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Registered Nurse weekday rate			44.00	

Comm Code	Manufacturer	Specification	Model #
85101601			

Extended Description:
See Attached

INVOICE TO		SHIP TO	
DIVISION OF VETERANS AFFAIRS 1 FREEDOMS WAY		VETERAN'S NURSING FACILITY 1 FREEDOMS WAY	
CLARKSBURG	WV 26301	CLARKSBURG	WV 26301
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
2	Registered Nurse weekend rate			45.00	

Comm Code	Manufacturer	Specification	Model #
85101601			

Extended Description:
See Attached

INVOICE TO		SHIP TO	
DIVISION OF VETERANS AFFAIRS 1 FREEDOMS WAY		VETERAN'S NURSING FACILITY 1 FREEDOMS WAY	
CLARKSBURG	WV 26301	CLARKSBURG	WV 26301
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
3	LPN weekday rate			3100	

Comm Code	Manufacturer	Specification	Model #
85101601			

Extended Description:
See Attached

INVOICE TO		SHIP TO	
DIVISION OF VETERANS AFFAIRS 1 FREEDOMS WAY		VETERAN'S NURSING FACILITY 1 FREEDOMS WAY	
CLARKSBURG	WV 26301	CLARKSBURG	WV 26301
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
4	LPN weekend rate			3800	

Comm Code	Manufacturer	Specification	Model #
85101601			

Extended Description:
See Attached

INVOICE TO		SHIP TO	
DIVISION OF VETERANS AFFAIRS 1 FREEDOMS WAY		VETERAN'S NURSING FACILITY 1 FREEDOMS WAY	
CLARKSBURG US	WV 26301	CLARKSBURG US	WV 26301

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
5	CNA weekday rate			25.00	

Comm Code	Manufacturer	Specification	Model #
85101601			

Extended Description:
See Attached

INVOICE TO		SHIP TO	
DIVISION OF VETERANS AFFAIRS 1 FREEDOMS WAY		VETERAN'S NURSING FACILITY 1 FREEDOMS WAY	
CLARKSBURG US	WV 26301	CLARKSBURG US	WV 26301

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
6	CNA weekend rate			26.00	

Comm Code	Manufacturer	Specification	Model #
85101601			

Extended Description:
See Attached

CALENDAR OF EVENTS

Line	Event	Event Date
1	Technical Questions Due 2:00 pm EST	2021-03-16

INSTRUCTIONS TO VENDORS SUBMITTING BIDS

1. REVIEW DOCUMENTS THOROUGHLY: The attached documents contain a solicitation for bids. Please read these instructions and all documents attached in their entirety. These instructions provide critical information about requirements that if overlooked could lead to disqualification of a Vendor's bid. All bids must be submitted in accordance with the provisions contained in these instructions and the Solicitation. Failure to do so may result in disqualification of Vendor's bid.

2. MANDATORY TERMS: The Solicitation may contain mandatory provisions identified by the use of the words "must," "will," and "shall." Failure to comply with a mandatory term in the Solicitation will result in bid disqualification.

3. PREBID MEETING: The item identified below shall apply to this Solicitation.

A pre-bid meeting will not be held prior to bid opening

A MANDATORY PRE-BID meeting will be held at the following place and time:

All Vendors submitting a bid must attend the mandatory pre-bid meeting. Failure to attend the mandatory pre-bid meeting shall result in disqualification of the Vendor's bid. No one individual is permitted to represent more than one vendor at the pre-bid meeting. Any individual that does attempt to represent two or more vendors will be required to select one vendor to which the individual's attendance will be attributed. The vendors not selected will be deemed to have not attended the pre-bid meeting unless another individual attended on their behalf.

An attendance sheet provided at the pre-bid meeting shall serve as the official document verifying attendance. Any person attending the pre-bid meeting on behalf of a Vendor must list on the attendance sheet his or her name and the name of the Vendor he or she is representing.

Additionally, the person attending the pre-bid meeting should include the Vendor's E-Mail address, phone number, and Fax number on the attendance sheet. It is the Vendor's responsibility to locate the attendance sheet and provide the required information. Failure to complete the attendance sheet as required may result in disqualification of Vendor's bid.

All Vendors should arrive prior to the starting time for the pre-bid. Vendors who arrive after the starting time but prior to the end of the pre-bid will be permitted to sign in but are charged with knowing all matters discussed at the pre-bid.

Questions submitted at least five business days prior to a scheduled pre-bid will be discussed at the pre-bid meeting if possible. Any discussions or answers to questions at the pre-bid meeting
Revised 01/09/2020

DESIGNATED CONTACT: Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

Connie Saunders / Rick Wellons President
(Name, Title)
Connie Saunders, President Sec Treas
(Printed Name and Title)
1116 Smith St, Charleston WV 25301
(Address)
304 344 4733 - 304 325 6817
(Phone Number) / (Fax Number)
saunderscm@sauandersstaffing.net
(email address)

CERTIFICATION AND SIGNATURE: By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

Samuel Slottin, Inc
(Company)
Connie Saunders President
(Authorized Signature) (Representative Name, Title)
Connie Saunders President / Rick Wellons
(Printed Name and Title of Authorized Representative) Carolyn Cosby
3/24/21
(Date)
304 325- 3273 304 325 6817
(Phone Number) (Fax Number)

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: CRFO VNF2100000020

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:
(Check the box next to each addendum received)

- | | |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Laurel Stopping, Inc
Company

Conrad Lauder
Authorized Signature

3/24/21
Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.