



The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at *wvOASIS.gov*. As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at *WVPurchasing.gov* with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.



## Header 1

[List View](#)

## General Information

[Contact](#)[Default Values](#)[Discount](#)[Document Information](#)[Clarification Request](#)

Procurement Folder: 766634

Procurement Type: Central Purchase Order

Vendor ID: 000000176319

Legal Name: CATTRELL COMPANIES INC

Alias/DBA:

Total Bid: \$150,000.00

Response Date: 09/02/2020

Response Time: 11:36

Responded By User ID: catcos1

First Name: Charlie

Last Name: Rudnick

Email: Crudnick@cattrell.com

SO Doc Code: CRFQ

SO Dept: 0603

SO Doc ID: ADJ2100000019

Published Date: 8/21/20

Close Date: 9/2/20

Close Time: 13:30

Status: Closed

Solicitation Description: Addendum No. 1 - Wheeling Cooling Tower Replacement

Total of Header Attachments: 1

Total of All Attachments: 1



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

**State of West Virginia  
 Solicitation Response**

<b>Proc Folder:</b>	766634	
<b>Solicitation Description:</b>	Addendum No. 1 - Wheeling Cooling Tower Replacement	
<b>Proc Type:</b>	Central Purchase Order	
<b>Solicitation Closes</b>	<b>Solicitation Response</b>	<b>Version</b>
2020-09-02 13:30	SR 0603 ESR09022000000001427	1

VENDOR	
000000176319 CATTRELL COMPANIES INC	

**Solicitation Number:** CRFQ 0603 ADJ2100000019  
**Total Bid:** 150000      **Response Date:** 2020-09-02      **Response Time:** 11:36:59  
**Comments:** Provided on the last 2 page of the attached bid documents show our Women Owned Small Business Certifications. Thank You for the opportunity to bid this work.

**FOR INFORMATION CONTACT THE BUYER**  
 Tara Lyle  
 (304) 558-2544  
 tara.l.lyle@wv.gov

Vendor Signature X	FEIN#	DATE
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All offers subject to all terms and conditions contained in this solicitation

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	Wheeling Cooling Tower Replacement- AASF#2 Facility				75000.00

Comm Code	Manufacturer	Specification	Model #
72151201			

**Commodity Line Comments:**

**Extended Description:**

Furnish and install one (1) Evapco LSWA 20BS Series Fluid Cooler, including all labor, materials, tools, supplies and equipment at the Wheeling AASF#2 Flight Facility per the attached documentation.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
2	Wheeling Cooling Tower Replacement- Armory Facility				75000.00

Comm Code	Manufacturer	Specification	Model #
72151201			

**Commodity Line Comments:**

**Extended Description:**

Furnish and install one (1) Evapco LSWA 20BS Series Fluid Cooler, including all labor, materials, tools, supplies and equipment at the Wheeling Armory Facility per the attached documentation.



Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
 Request for Quotation  
 09 - Construction

Proc Folder: 766634

Doc Description: Wheeling Cooling Tower Replacement

Proc Type: Central Purchase Order

Date Issued	Solicitation Closes	Solicitation No	Version
2020-08-11	2020-09-02 13:30:00	CRFQ 0603 ADJ2100000019	1

**BID RECEIVING LOCATION**

BID CLERK  
 DEPARTMENT OF ADMINISTRATION  
 PURCHASING DIVISION  
 2019 WASHINGTON ST E  
 CHARLESTON WV 25305  
 US

**VENDOR**

Vendor Name, Address and Telephone Number:

Cattrell Companies, Inc.  
 906 Franklin Street, P.O. Box 367  
 Toronto, Ohio 43964  
 740-537-2481

**FOR INFORMATION CONTACT THE BUYER**

Tara Lyle  
 (304) 558-2544  
 tara.l.yle@wv.gov

Signature X *Christine Cattrell Hargrave* FEIN # 34-0823176

DATE September 2, 2020

All offers subject to all terms and conditions contained in this solicitation



Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
 Request for Quotation  
 09 - Construction

Proc Folder: 766634

Doc Description: Addendum No. 1 - Wheeling Cooling Tower Replacement

Proc Type: Central Purchase Order

Date Issued	Solicitation Closes	Solicitation No	Version
2020-08-21	2020-09-02 13:30:00	CRFQ 0603 ADJ2100000019	2

**BID RECEIVING LOCATION**

BID CLERK  
 DEPARTMENT OF ADMINISTRATION  
 PURCHASING DIVISION  
 2019 WASHINGTON ST E  
 CHARLESTON WV 25305  
 US

**VENDOR**

Vendor Name, Address and Telephone Number:

Cattrell Companies, Inc.  
 906 Franklin Street, P.O. Box 367  
 Toronto, Ohio 43964  
 740-537-2481

**FOR INFORMATION CONTACT THE BUYER**

Tara Lyle  
 (304) 558-2544  
 tara.l.yle@wv.gov

Signature X *Christine Cottrell Harmonave* FEIN # 34-0823176

DATE September 2, 2020

All offers subject to all terms and conditions contained in this solicitation

**ADDITIONAL INFORMATION:**

The West Virginia Purchasing Division, for the agency, the West Virginia Army National Guard, Construction and Facilities Management Office, is soliciting bids from qualified contractors to replace two (2) cooling towers at the Wheeling Army National Guard complex, one for the Army and one for the AASF#2 Flight Facility, near Wheeling WV, per the attached documentation

Mandatory pre-bid meeting will be held on 08/18/2020 at 11:00 am at the Wheeling Army National Guard Amory 538 Girtys Point Road Wheeling, WV 26003.

See information attached relating to the mandatory pre-bid meeting. Per Governor Justice's Executive Order, no one will be allowed entry into the building without a mask.

INVOICE TO		SHIP TO	
DIVISION ENGINEERING & FACILITIES ADJUTANT GENERALS OFFICE 1707 COONSKIN DR		BUILDING TRADE SPECIALIST ARMY AVIATION SUPPORT FACILITY 2 538 GIRTYS POINT RD	
CHARLESTON	WV25311	WHEELING	WV 26003
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Wheeling Cooling Tower Replacement-AASF#2 Facility	1			\$75,000.00

Comm Code	Manufacturer	Specification	Model #
72151201	Evapco	LSWA 20B2	

**Extended Description :**

Furnish and install one (1) Evapco LSWA 20BS Series Fluid Cooler, including all labor, materials, tools, supplies and equipment at the Wheeling AASF#2 Flight Facility per the attached documentation.

INVOICE TO		SHIP TO	
DIVISION ENGINEERING & FACILITIES ADJUTANT GENERALS OFFICE 1707 COONSKIN DR		BUILDING TRADE SPECIALIST WHEELING NATIONAL GUARD ARMORY 538 GIRTYS POINT RD	
CHARLESTON	WV25311	WHEELING	WV 26003
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
2	Wheeling Cooling Tower Replacement-Armory Facility	1			\$75,000.00

Comm Code	Manufacturer	Specification	Model #
72151201	Evapco	LSWA 20B2	

**Extended Description :**

Furnish and install one (1) Evapco LSWA 20BS Series Fluid Cooler, including all labor, materials, tools, supplies and equipment at the Wheeling Armory Facility per the attached documentation.

**SCHEDULE OF EVENTS**

Line	Event	Event Date
1	Mandatory pre-bid meeting at 11:00 am	2020-08-18
2	Technical questions due by 12:00 pm	2020-08-20

ADJ2100000019	<b>Document Phase</b> Draft	<b>Document Description</b> Wheeling Cooling Tower Replacement	<b>Page 3</b> of 3
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**ADDITIONAL TERMS AND CONDITIONS**

See attached document(s) for additional Terms and Conditions



**Subcontractor List Submission (Construction Contracts Only)**

**Bidder's Name:**  Cattrell Companies, Inc.

Check this box if no subcontractors will perform more than \$25,000.00 of work to complete the project.

Subcontractor Name	License Number if Required by W. Va. Code § 21-11-1 et. seq.

Attach additional pages if necessary

**DESIGNATED CONTACT:** Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

Christine Cattrell Hargrave, President of Cattrell Companies, Inc.  
(Name, Title)  
Christine Cattrell Hargrave, President  
(Printed Name and Title)  
906 Franklin Street, P.O. Box 367, Toronto, OH 43964  
(Address)  
740-537-2481                      740-537-1528  
(Phone Number) / (Fax Number)  
chargrave@cattrell.com  
(email address)

**CERTIFICATION AND SIGNATURE:** By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

Cattrell Companies, Inc.  
(Company)

*Christine Cattrell Hargrave, President*  
(Authorized Signature) (Representative Name, Title)

Christine Cattrell Hargrave, President  
(Printed Name and Title of Authorized Representative)

September 2, 2020  
(Date)

740-537-2481                      740-537-1528  
(Phone Number) (Fax Number)

REQUEST FOR QUOTATION  
CRFQ ADJ21\*19 Wheeling Cooling Tower Replacement

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**10.5.2** Invoices shall be submitted for payment (in arrears) and must include the following information:

**10.5.2.1** Invoice must include, at a minimum, invoice date, FEIN number, complete address of vendor and Contract number.

**10.5.2.2** Invoices shall be mailed to the following address:

WV Army National Guard  
Construction & Facilities Management Office  
1707 Coonskin Drive  
Attn: Accounts Payable  
Charleston, WV 25311

**11. FACILITIES ACCESS:** Performance of Contract Services may require access cards and/or keys to gain entrance to Agency's facilities. In the event that access cards and/or keys are required:

**11.1.** Vendor must identify principal service personnel which will be issued access cards and/or keys to perform service.

**11.2.** Vendor will be responsible for controlling cards and keys and will pay replacement fee, if the cards or keys become lost or stolen.

**11.3.** Vendor shall notify Agency immediately of any lost, stolen, or missing card or key.

**11.4.** Anyone performing under this Contract will be subject to Agency's security protocol and procedures.

**11.5.** Vendor shall inform all staff of Agency's security protocol and procedures.

**12. MISCELLANEOUS:**

**12.1. Contract Manager:** During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract manager must be available during normal business hours to address any customer service or other issues related to this Contract. Vendor should list its Contract manager and his or her contact information below.

**Contract Manager:** Christine Cattrell Hargrave

**Telephone Number:** 740-537-2481

**Fax Number:** 740-537-1528

**Email Address:** chargrave@cattrell.com

## CRFQ ADJ21\*19 - Exhibit A-Pricing Page

ALL LABOR, MATERIALS, EQUIPMENT, TOOLS AND SUPPLIES NECESSARY TO PROVIDE FOR THE PURCHASE AND TURN-KEY INSTALLATION OF TWO (2) COOLING TOWERS AT THE WHEELING ARMY NATIONAL GUARD COMPLEX  
538 GIRTYS POINT ROAD, WHEELING, WV

### **BID FORM**

The undersigned, hereafter called the Bidder, being familiar with and understanding the bidding documents; and being familiar with the site and all local conditions affecting the Project, hereby proposes to furnish labor, material, equipment, supplies, and transportation to perform the work as described in the bidding documents

BIDDERS COMPANY NAME: Cattrell Companies, Inc.

VENDOR ADDRESS: 906 Franklin Street, P.O. Box 367  
Toronto, Ohio 43964

TELEPHONE: 740-537-2481

FAX NUMBER: 740-537-1528

E-MAIL ADDRESS: chargrave@cattrell.com

**CONTRACT COST: CONTRACT ITEM NO.1-Purchase and installation of One (1) Cooling Tower for the Wheeling AASF#2 Flight Facility at the Wheeling National Guard Complex:**

Seventy five thousand and no/100 dollars

(\$ 75,000.00 ) \*\*\* (Contract bid to be written in words and numbers.)

**CONTRACT ITEM NO. 2- Purchase and installation of One (1) Cooling Tower for the Wheeling Army Facility at the Wheeling National Guard Complex:**

Seventy five thousand and no/100 dollars

(\$ 75,000.00 ) \*\*\* (Contract bid to be written in words and numbers.)

**CONTRACT TOTAL COST: Contract Item No. 1 plus Contract Item No. 2**

One hundred fifty thousand and no/100 dollars

(\$ 150,000.00 ) \*\*\* (Contract bid to be written in words and numbers.)

SIGNATURE: Christine Cattrell Hargrave DATE: September 2, 2020

NAME: Christine Cattrell Hargrave  
(Please Print)

TITLE: President/Owner

STATE OF WEST VIRGINIA  
Purchasing Division

# PURCHASING AFFIDAVIT

**CONSTRUCTION CONTRACTS:** Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

**ALL CONTRACTS:** Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

**EXCEPTION:** The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

**DEFINITIONS:**

**"Debt"** means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

**"Employer default"** means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

**"Related party"** means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

**AFFIRMATION:** By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

**WITNESS THE FOLLOWING SIGNATURE:**

Vendor's Name: Cattrell Companies, Inc.

Authorized Signature: Christine Cattrell Hargrave Date: September 2, 2020

State of Ohio

County of Jefferson, to-wit:

Taken, subscribed, and sworn to before me this 2nd day of September, 2020.

My Commission expires October 13, 2020.



ANNETTE S. COOPER  
NOTARY PUBLIC, STATE OF OHIO  
MY COMMISSION EXP. 10/13/20

NOTARY PUBLIC

Annette S. Cooper

Purchasing Affidavit (Revised 01/19/2018)



**State of West Virginia  
DRUG FREE WORKPLACE CONFORMANCE AFFIDAVIT  
West Virginia Code §21-1D-5**

**STATE OF WEST VIRGINIA,  
COUNTY OF \_\_\_\_\_, TO-WIT:**

I, Christine Hargrave, after being first duly sworn, depose and state as follows:

1. I am an employee of Cattrell Companies, Inc.; and,  
(Company Name)
2. I do hereby attest that Cattrell Companies, Inc.  
(Company Name)

maintains a written plan for a drug-free workplace policy and that such plan and policy are in compliance with **West Virginia Code §21-1D**.

The above statements are sworn to under the penalty of perjury.

Printed Name: Christine Hargrave

Signature: Christine Hargrave

Title: President

Company Name: Cattrell Companies, Inc.

Date: September 2, 2020

Taken, subscribed and sworn to before me this 2nd day of September, 2020.

By Commission expires October 13, 2020



ANNETTE S. COOPER  
NOTARY PUBLIC, STATE OF OHIO  
MY COMMISSION EXP. 10/13/20

Annette S. Cooper  
(Notary Public)

**ADDENDUM ACKNOWLEDGEMENT FORM**  
**SOLICITATION NO.: CRFQ ADJ2100000019**

**Instructions:** Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

**Acknowledgment:** I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

**Addendum Numbers Received:**

(Check the box next to each addendum received)

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6  |
| <input type="checkbox"/> Addendum No. 2            | <input type="checkbox"/> Addendum No. 7  |
| <input type="checkbox"/> Addendum No. 3            | <input type="checkbox"/> Addendum No. 8  |
| <input type="checkbox"/> Addendum No. 4            | <input type="checkbox"/> Addendum No. 9  |
| <input type="checkbox"/> Addendum No. 5            | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Cattrell Companies, Inc.

Company

Christine Cattrell Hargrave  
Authorized Signature

September 2, 2020

Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.

**BID BOND**

KNOW ALL MEN BY THESE PRESENTS, That we, the undersigned, Cattrell Companies, Inc.  
of Toronto Ohio, as Principal, and Fidelity and Deposit Company of Maryland  
of Schaumburg Illinois, a corporation organized and existing under the laws of the State of Illinois  
with its principal office in the City of Schaumburg, as Surety, are held and firmly bound unto the State  
of West Virginia, as Obligee, in the penal sum of 5% of total amount bid (\$ \_\_\_\_\_) for the payment of which,  
well and truly to be made, we jointly and severally bind ourselves, our heirs, administrators, executors, successors and assigns.

The Condition of the above obligation is such that whereas the Principal has submitted to the Purchasing Section of the  
Department of Administration a certain bid or proposal, attached hereto and made a part hereof, to enter into a contract in writing for  
replacement of cooling tower at Wheeling location

NOW THEREFORE,

- (a) If said bid shall be rejected, or
- (b) If said bid shall be accepted and the Principal shall enter into a contract in accordance with the bid or proposal  
attached hereto and shall furnish any other bonds and insurance required by the bid or proposal, and shall in all other respects perform  
the agreement created by the acceptance of said bid, then this obligation shall be null and void, otherwise this obligation shall remain in  
full force and effect. It is expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall, in no  
event, exceed the penal amount of this obligation as herein stated.

The Surety, for the value received, hereby stipulates and agrees that the obligations of said Surety and its bond shall be in no  
way impaired or affected by any extension of the time within which the Obligee may accept such bid, and said Surety does hereby  
waive notice of any such extension.

WITNESS, the following signatures and seals of Principal and Surety, executed and sealed by a proper officer of Principal and  
Surety, or by Principal individually if Principal is an individual, this 2nd day of September, 2020.

Principal Seal

Cattrell Companies, Inc.

(Name of Principal)

By Christine Cattrell Hargrave  
(Must be President, Vice President or  
Duly Authorized Agent)

President

(Title)

Surety Seal

Fidelity and Deposit Company of Maryland

(Name of Surety)

Bonnie Randolph  
Bonnie Randolph, Attorney-in-Fact

**IMPORTANT – Surety executing bonds must be licensed in West Virginia to transact surety insurance, must affix its seal, and must attach a power of attorney with its seal affixed.**



**ZURICH AMERICAN INSURANCE COMPANY  
COLONIAL AMERICAN CASUALTY AND SURETY COMPANY  
FIDELITY AND DEPOSIT COMPANY OF MARYLAND  
POWER OF ATTORNEY**

KNOW ALL MEN BY THESE PRESENTS: That the ZURICH AMERICAN INSURANCE COMPANY, a corporation of the State of New York, the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, a corporation of the State of Maryland, and the FIDELITY AND DEPOSIT COMPANY OF MARYLAND a corporation of the State of Maryland (herein collectively called the "Companies"), by **THOMAS O. MCCLELLAN, Vice President**, in pursuance of authority granted by Article V, Section 8, of the By-Laws of said Companies, which are set forth on the reverse side hereof and are hereby certified to be in full force and effect on the date hereof, do hereby nominate, constitute, and appoint **Debbie HUKILL, Bonnie RANDOLPH and Jeff CRISS, all of Steubenville, Ohio, EACH** its true and lawful agent and Attorney-in-Fact, to make, execute, seal and deliver, for, and on its behalf as surety, and as its act and deed: **any and all bonds and undertakings**, and the execution of such bonds or undertakings in pursuance of these presents, shall be as binding upon said Companies, as fully and amply, to all intents and purposes, as if they had been duly executed and acknowledged by the regularly elected officers of the ZURICH AMERICAN INSURANCE COMPANY at its office in New York, New York., the regularly elected officers of the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY at its office in Owings Mills, Maryland., and the regularly elected officers of the FIDELITY AND DEPOSIT COMPANY OF MARYLAND at its office in Owings Mills, Maryland., in their own proper persons.

The said Vice President does hereby certify that the extract set forth on the reverse side hereof is a true copy of Article V, Section 8, of the By-Laws of said Companies, and is now in force.

IN WITNESS WHEREOF, the said Vice-President has hereunto subscribed his/her names and affixed the Corporate Seals of the said **ZURICH AMERICAN INSURANCE COMPANY, COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, and FIDELITY AND DEPOSIT COMPANY OF MARYLAND**, this 11th day of July, A.D. 2013.

ATTEST:

**ZURICH AMERICAN INSURANCE COMPANY  
COLONIAL AMERICAN CASUALTY AND SURETY COMPANY  
FIDELITY AND DEPOSIT COMPANY OF MARYLAND**



*Gregory E. Murray*

By: \_\_\_\_\_

*Assistant Secretary  
Gregory E. Murray*

*Thomas O. McClellan*

*Vice President  
Thomas O. McClellan*

State of Maryland  
County of Baltimore

On this 11th day of July, A.D. 2013, before the subscriber, a Notary Public of the State of Maryland, duly commissioned and qualified, **THOMAS O. MCCLELLAN, Vice President, and GREGORY E. MURRAY, Assistant Secretary**, of the Companies, to me personally known to be the individuals and officers described in and who executed the preceding instrument, and acknowledged the execution of same, and being by me duly sworn, deposed and saith, that he/she is the said officer of the Company aforesaid, and that the seals affixed to the preceding instrument are the Corporate Seals of said Companies, and that the said Corporate Seals and the signature as such officer were duly affixed and subscribed to the said instrument by the authority and direction of the said Corporations.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my Official Seal the day and year first above written.

*Constance A. Dunn*



Constance A. Dunn, Notary Public  
My Commission Expires: July 14, 2015

**THE FIDELITY AND DEPOSIT COMPANY**

OF MARYLAND

1299 Zurich Way Schaumburg, IL 60196

**Statement of Financial Condition**

As Of December 31, 2019

**ASSETS**

Bonds .....	\$ 255,279,821
Stocks .....	21,280,401
Cash and Short Term Investments.....	2,878,421
Reinsurance Recoverable.....	25,356,035
Federal Income Tax Recoverable.....	140,480
Other Accounts Receivable.....	20,383,843
<b>TOTAL ADMITTED ASSETS .....</b>	<b>\$ 325,319,001</b>

**LIABILITIES, SURPLUS AND OTHER FUNDS**

Reserve for Taxes and Expenses.....	\$ 795,381
Ceded Reinsurance Premiums Payable .....	43,024,327
Remittances and Items Unallocated .....	0
Payable to parents, subs and affiliates.....	0
Securities Lending Collateral Liability .....	0
<b>TOTAL LIABILITIES .....</b>	<b>\$ 43,819,708</b>
Capital Stock, Paid Up .....	\$ 5,000,000
Surplus .....	276,499,293
Surplus as regards Policyholders.....	281,499,293
<b>TOTAL .....</b>	<b>\$ 325,319,001</b>

Securities carried at \$164,223,431 in the above statement are deposited with various states as required by law.

Securities carried on the basis prescribed by the National Association of Insurance Commissioners. On the basis of market quotations for all bonds and stocks owned, the Company's total admitted assets at December 31, 2019 would be \$322,248,132 and surplus as regards policyholders \$288,428,424.

I, LAURA J. LAZARCZYK, Corporate Secretary of the FIDELITY AND DEPOSIT COMPANY OF MARYLAND, do hereby certify that the foregoing statement is a correct exhibit of the assets and liabilities of the said Company on the 31st day of December, 2019.

*Laura J. Lazarczyk*  
Corporate Secretary

State of Illinois }  
City of Schaumburg } SS:

Subscribed and sworn to, before me, a Notary Public of the State of Illinois, in the City of Schaumburg, this 25<sup>th</sup> day of February, 2020.

*Darryl Joiner*  
Notary Public



# CONTRACTOR LICENSE

Authorized by the

**West Virginia Contractor Licensing Board**

**Number:**

WV002197

**Classification:**

ELECTRICAL  
GENERAL BUILDING  
GENERAL ENGINEERING  
HEATING, VENTILATING & COOLING  
MULTIFAMILY  
PIPING  
PLUMBING

CATTRELL COMPANIES INC  
DBA CATTRELL COMPANIES INC  
PO BOX 367  
TORONTO, OH 43964-0367

**Date Issued**

**Expiration Date**

AUGUST 28, 2020

AUGUST 28, 2021

*Christine Cattrell Hargrave*  
Authorized Company Signature

*John A. ...*  
Chair, West Virginia Contractor  
Licensing Board

**WEST VIRGINIA  
CONTRACTOR  
LICENSING  
BOARD**

This license, or a copy thereof, must be posted in a conspicuous place at every construction site where work is being performed. This license number must appear in all advertisements, on all bid submissions and on all fully executed and binding contracts. This license cannot be assigned or transferred by licensee. Issued under provisions of West Virginia Code, Chapter 21, Article 11.



WOMEN'S BUSINESS ENTERPRISE  
NATIONAL COUNCIL

JOIN FORCES. SUCCEED TOGETHER.

**HEREBY GRANTS  
WOMAN OWNED SMALL BUSINESS (WOSB) CERTIFICATION TO**

**Cattrell Companies, Inc.**

The identified small business is an eligible WOSB for the WOSB Program, as set forth in 13 C.F.R. part 127 and has been certified as such by an SBA approved Third Party Certifier pursuant to the Third Party Agreement, dated June 30, 2011, and available at [www.sba.gov/wosb](http://www.sba.gov/wosb).

The WOSB Certification expires on the date herein unless there is a change in the SBA's regulation that makes the WOSB ineligible or there is a change in the WOSB that makes the WOSB ineligible. If either occurs, this WOSB Certification is immediately invalid. The WOSB must not misrepresent its certification status to any other party, including any local or State government or contracting official or the Federal government or any of its contracting officials.

NAICS: 236220, 238210, 238220 UNSPSC: 72101510, 72101511, 72102200, 72102300, 72102301, 72102302, 72102304, 72102305, 72131600
Certification Number: WOSB181145
Expiration Date: June 30, 2021



Sheila Mixon, Ohio River Valley Women's Business Council  
Executive Director

Pamela Prince-Eason, WBENC President & CEO

Laura Taylor, WBENC Vice President

# WBENC

WOMEN'S BUSINESS ENTERPRISE  
NATIONAL COUNCIL

JOIN FORCES. SUCCEED TOGETHER.

hereby grants

# National Women's Business Enterprise Certification

to

Cattrell Companies, Inc.

who has successfully met WBENC's standards as a Women's Business Enterprise (WBE).  
This certification affirms the business is woman-owned, operated and controlled and is valid through the date herein.

Certification Granted: June 8, 2018

Expiration Date: June 30, 2021

WBENC National Certification Number: WBE1801051

WBENC National WBE Certification was processed and validated by Women's Business Enterprise Council Ohio River Valley, a WBENC Regional Partner Organization.



**WBECORV**  
WOMEN'S BUSINESS ENTERPRISE COUNCIL  
OHIO RIVER VALLEY

Authorized by Sheila Mixon, Executive Director Women's  
Business Enterprise Council Ohio River Valley

NAICS: 236220, 238210, 238220

UNSPSC: 72101510, 72101511, 72102200, 72102300, 72102301, 72102302, 72102304, 72102305, 72131600



Great Lakes  
Women's  
Business  
COUNCIL

WOMEN'S  
BUSINESS  
ENTERPRISE  
COUNCIL

WOMEN'S  
BUSINESS  
COUNCIL  
SOUTHWEST

WOMEN'S  
BUSINESS  
DEVELOPMENT  
CENTER

WBEA

WBEEAST

WBECFLORIDA

WBEPACIFIC

WBEC SOUTH

WBECWEST

WOMEN PRESIDENTS'  
Educational Organization