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WV PURCHASING  
DIVISION

**Proposal Submitted to:**

**Crystal Husted**

Department of Administration, Purchasing Division

**The State of West Virginia**

2019 Washington Street East

Charleston, WV 25305-0130

E-mail: [Crystal.G.Husted@wv.gov](mailto:Crystal.G.Husted@wv.gov)

**In response to:**

**CRFQ MIS2100000002**

**TEMPORARY IT STAFFING FOR WV DHHR  
and OMIS**

**Proposal Due:**

Sep 17, 2020 at 01:30 PM

**Proposal Submitted by:**

**Pavithra Karumuri**

President

**Krasan Consulting Services Inc**

3333 Warrenville Rd., Suite 200, Lisle, IL 60532

Phone: 630-235-8456



## TRANSMITTAL LETTER

**Date: September 14, 2020**

Department of Administration, Purchasing Division

2019 Washington Street East

Charleston, WV 25305-0130

E-mail: [Crystal.G.Hustead@wv.gov](mailto:Crystal.G.Hustead@wv.gov)

**Attn: Crystal Hustead**



### Introduction

**Krasan Consulting Services, Inc. ("Krasan") (FEIN: 82-5263603)** is pleased to submit this proposal to **The State of West Virginia; CRFQ MIS2100000002 - TEMPORARY IT STAFFING FOR WV DHHR and OMIS**. We are excited to have this opportunity to establish contracts for temporary personnel.

Krasan maintains the flexibility to adjust staff loads through our Krasan Resource Command Center for on-demand staffing. Krasan strongly believes that it can provide a support environment where great things can be collaboratively accomplished to ensure the success of The State of West Virginia through all its information technology solutions and challenges.

### Our Understanding

Krasan understands that The West Virginia Purchasing Division is soliciting bids on behalf of West Virginia Department of Health and Human Resources (WV DHHR), Office of Management Information Services (OMIS) to establish multiple open-end contracts for technical staffing services.

### Our Proposal

In our proposal, Krasan can provide a team consisting of highly skilled Information Technology and personnel with decades of experience handling technology staffing support and consulting services for large, public-sector clients such as The State of West Virginia. With our established roots within the Chicagoland area and our extensive experience in the Public and Commercial sectors, we have the knowledge and best practices to work with The State of West Virginia to enhance and enable your information technology solutions. We are proud to be considered as a vendor and believe that our history of performance providing information systems solutions combined with our lengthy client reference list reflects the expected qualities of an organization that is capable of delivering the support you require. We have enclosed a comprehensive solution that leverages our team's deep project staffing capability, streamlined onboarding process and experience administering the requirements requested by The State of West Virginia.

Krasan has available under its direct employment and supervision the necessary personnel, organization and facilities to properly fulfill all the services and conditions required to support your information technology needs. Krasan has done extensive business providing IT staffing resources to Public Sector entities, Higher Ed and K-12 customers; we have Master Services Agreements with the State of Illinois and the State of Maryland, with two of the largest school districts in the United States – Chicago Public Schools, and the Los Angeles Unified School District, with the City of Chicago and the City of Los Angeles. We are excited to have this opportunity to increase our breadth of service by providing specialized personnel to The State of West Virginia.



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**Our Role and Relevant Qualifications**

Krasan was born by the sale and acquisition of the legacy contracts formerly held over the course of 18 years by Senryo Technologies, Inc., bringing a long history of providing IT services to State, Local and Education customers. Krasan's founder has restructured the business to better support emerging cloud infrastructure changes and market shifts in how Public Sector and Education customers sourced information technology consulting services. Krasan was founded to serve the exact needs and requirements of Public Sector entities looking to add unique requirements and staff to often stale bench-style contracts. With ***The State of West Virginia's release of CRFQ MIS2100000002 Temporary IT Staffing for WV DHHR and OMIS***, we believe Krasan's core mission directly aligns with The State of West Virginia's mission and adds a modernized approach to procuring emerging needs as well as offering customers access to leading technology and resources. With Krasan as a trusted partner, we believe The State of West Virginia and customers stand to benefit by solving its immediate personnel requirements.

Krasan is an Information Technology Consulting and Solutions Integrator headquartered in Chicagoland and with representation in Texas, and Los Angeles. We have been in business since 2001 and have been serving Public Sector clients with their technology implementations and associated business process improvements for over 18 years, guiding major governmental organizations through their implementations, development, and support and maintenance challenges. While we do serve the private sector as well, the majority of our business development activities reflect our dedication to Public Sector service.

Throughout our 18 years as a growing enterprise, Krasan has provided assessments, evaluated tools and technologies, deployed applications, built custom solutions and trained client staff. In that process we aim to make our clients better at what they do. We achieve this through open communication, and by measuring and monitoring our performance through ongoing dialogue with our clients. This strengthens our relationship and improves the quality of services provided. This is evidenced by our work with the State of Illinois, Los Angeles Unified School District, Chicago Public Schools, the U.S. Department of the Treasury, the City of Chicago, Ulta Beauty, Chicago Police Department, Illinois Student Assistance Commission, City Colleges of Chicago and Pace Bus Service, among many, many others. We are excited to develop a relationship with The State of West Virginia and believe that our previous performance and references reflect the quality of service expected within this proposal.

Krasan continues to be relied upon by its customers as a trusted partner in their success. We have achieved this through the combination of best-in-class technology consultants and the smart use of standards in practices, procedures, and methods. Krasan has developed practical methods and practices for effective technology delivery that have served our projects well in the form of predictable and consistent delivery. Our seasoned consultants' pride themselves on having a blend of strong technology skills and a thorough understanding of business processes. That combination allows Krasan personnel to craft the most appropriate solution for the situations we are confronted with. This applies whether we are leveraging a commercial-off-the-shelf application or architecting a unique solution to fit the customer's need. Our achievements and recognition have been gained through extensive efforts in training our talented personnel, and our exemplary customer engagements. Our staffing and recruiting methodologies, backed by our Krasan Resource Command Center, allows us to provide our clients with best-in-class personnel in a short amount of time.



In conjunction with The State of West Virginia's methods of work, our processes will ensure that every issue faced, whether it is anticipated or unexpected, will be handled diligently and resolved within agreed upon levels of service. Our organizational value is to ensure our client's success. At Krasan, we don't cut any corners, and we always strive to minimize risk for our customers at every step of our engagements.

**Krasan's Key Point of Contact**

Krasan's key point of contact is:

**Name:** Pavithra Karumuri  
**Title:** President and CEO  
**Address:** 3333 Warrenville Rd, Suite 200, Lisle IL 60532  
**E-mail:** Sales@Krasanconsulting.com  
**Phone:** 630-235-8456

**Acknowledgements**

Krasan hereby accepts all standard contract terms and conditions. Further, Krasan confirms that the proposal is a firm and irrevocable offer for a period of one-hundred eighty (180) days.

**Addenda**

Krasan acknowledges receipt of Addenda 1 released by The State of West Virginia.

**Disclosure of Litigation**

Krasan has never been a party to any civil litigation, settlement, arbitration, or proceeding. We understand that this is a continuing disclosure requirement and will abide as such should any issue arise at any point.

**In Summary**

Krasan looks forward to building our relationship with The State of West Virginia and we are very excited to have this opportunity to demonstrate our ability to providing exceptional resources that enhance and enable your information technology solutions.

Should you have any questions or further requests regarding our proposed solution, or if we can be of assistance to you in any way, please do not hesitate to contact me at 630-235-8456 or send an e-mail to Sales@Krasanconsulting.com.

Sincerely,



**Pavithra Karumuri**

President and CEO | Krasan Consulting Services, Inc.



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## EXPERIENCE AND CAPABILITIES

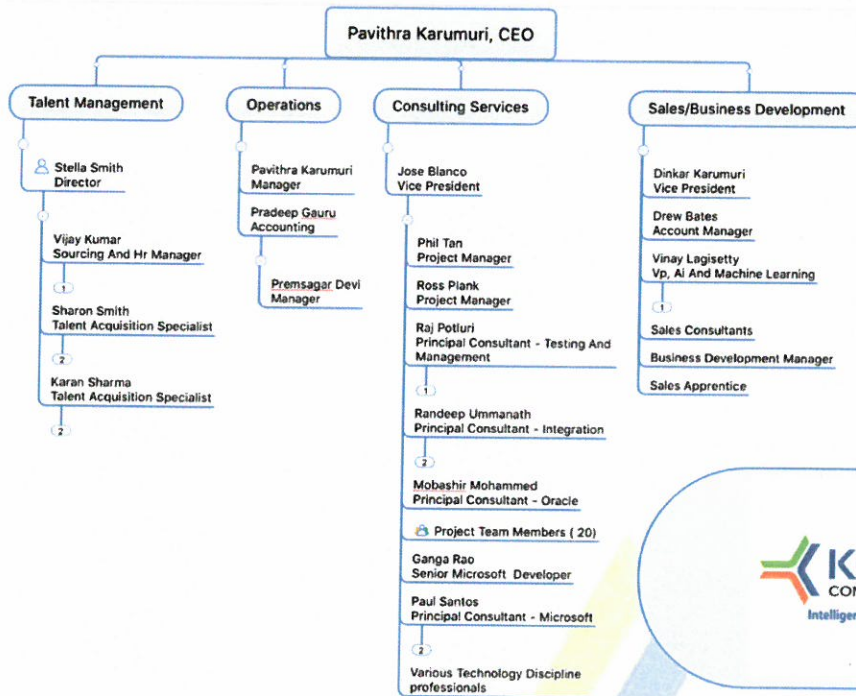
### Krasan's History and Experience

Krasan Consulting Services, Inc. was born by the sale and acquisition of the legacy contracts formerly held over the course of 18 years by Senryo Technologies, Inc., bringing a long history of providing IT services to State, Local and Education customers. Krasan's founder has restructured the business to better support emerging cloud infrastructure changes and market shifts in how Public Sector and Education customers sourced information technology consulting services. Krasan was founded to serve the exact needs and requirements of Public Sector entities looking to add unique requirements and staff to often stale bench-style contracts. With The State of West Virginia' release of RFP-20064: Temporary Staffing Services, we believe Krasan's core mission directly aligns with The State of West Virginia' mission and adds a modernized approach to procuring emerging needs as well as offering customers access to leading technology and resources. With Krasan as a trusted partner, we believe The State of West Virginia and customers stand to benefit by solving its immediate personnel requirements.

Krasan Consulting Services, Inc., an S Corporation is an Information Technology Consulting and Solutions Integrator headquartered in Chicagoland. We have been in business since 2001 and have been serving Public Sector clients with their technology implementations and associated business process improvements for over 18 years, guiding major governmental organizations through their implementations, development, and support and maintenance challenges. While we do serve the private sector as well, the majority of our business development activities reflect our dedication to Public Sector service.

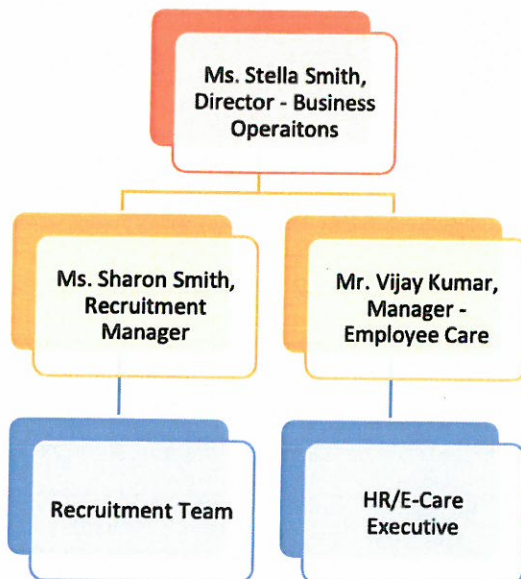
Throughout our 18 years as a growing enterprise, Krasan has provided assessments, evaluated tools and technologies, deployed applications, built custom solutions and trained client staff. In that process we aim to make our clients better at what they do. We achieve this through open communication, and by measuring and monitoring our performance through ongoing dialogue with our clients. This strengthens our relationship and improves the quality of services provided. This is evidenced by our work with the State of Illinois, U.S. Department of the Treasury, the City of Chicago, Ulta Beauty, Chicago Police Department, Illinois Student Assistance Commission, City Colleges of Chicago and Pace Bus Service, the Los Angeles Unified School District, Chicago Public Schools, among many, many others. Krasan continues to be relied upon by its customers as a trusted partner in their success. We have achieved this through the combination of best-in-class technology consultants and the smart use of standards in practices, procedures and methods. Krasan has developed practical methods and practices for effective technology delivery that have served our projects well in the form of predictable and consistent delivery. These methods include a Hybrid and an Agile approach for application development, methods geared to Datawarehouse implementations, ERP implementations, and Budgeting and Planning solutions, among others. The following is our **Organization Chart**, which depicts our structure, and different divisions within the company as well as number of employees (38).





## Account Management Team

Krasan understands the client's service requirements and to fulfill those, we will allocate a dedicated Service Delivery Team to support The State of West Virginia on this contract. Ms. Stella Smith (Director – Business Operations) will oversee the contract and lead the team. The dedicated Key Account Manager to The State of West Virginia will be Ms. Stella Smith, who will interact regularly with The State of West Virginia Contract Manager for timely feedback and any issue resolutions. Ms. Smith will be responsible for end to end process and other administrative activities including but not limited to handling **The State of West Virginia'** requirements, responding to **The State of West Virginia'** inquiries regarding the contract activities, answering questions related to ordering and delivery and more.



Synopsis of qualification along with the roles and responsibilities of members of Project Team is explained in the table below:



Management Personnel	Experience	Qualification	Contractual Role
<b>Ms. Stella Smith – Director Business Operations</b>	12+ years experienced program management professional, Worked with Several Public Sector Agencies including Federal Agencies.	Master's in Business Administration,	<ul style="list-style-type: none"> <li>Oversee Service Delivery Team for optimal performance on this contract.</li> <li>Regularly meeting with The State of West Virginia' Contract Manager to assess and evaluate contract performance.</li> <li>Ensuring and tracking contract requirements.</li> <li>Educating, training, mentoring service delivery team to fill skill gaps.</li> <li>Key resource acting as Single Point of Contact to The State of West Virginia for all type of staffing and reporting requirements.</li> <li>Working with Recruiting Manager to ensure the quality of the candidate selection process.</li> <li>Maintaining and sharing performance reports.</li> </ul>
<b>Ms. Sharon Smith, Recruitment Manager</b>	8+ years experienced Sourcing and recruitment professional	Master's in Business Administration.	<ul style="list-style-type: none"> <li>Interact with Account Manager to Source and recruit on The State of West Virginia' staffing requirements.</li> <li>Manage a team of sourcing specialists to find quality candidates.</li> <li>Manage day to day recruitment activities.</li> <li>Ensuring and track the staffing requirements of The State of West Virginia.</li> <li>Setting up the milestone of each activity to complete</li> </ul>



			The State of West Virginia' submittal within 24 hours. <ul style="list-style-type: none"> <li>• Training and skill enhancement to existing &amp; new recruiters on The State of West Virginia' staffing requirements</li> </ul>
<b>Mr. Vijay Kumar</b> <b>Manager</b> <b>Employee Care</b>	12+ years experienced Human Resource professional.	Master's in Business Administration.	<ul style="list-style-type: none"> <li>• Managing and handling Joining and on-boarding requirements.</li> <li>• Responsible for background screening, quality tests, retention, and training.</li> <li>• Employee management activities like benefits, insurances etc.</li> </ul>

Figure: Profile and Roles of Project Team to The State of West Virginia

## Comparable Contracts and References

Krasan has listed the three most recent, comparable contracts with a description of the services performed. All of our references include contact information and most importantly, an email address.

### Case Studies:

Case Study #1 for Krasan Consulting Services	
<b>Company Name</b>	NIC / Illinois Interactive LLC End Client – State of Illinois
<b>Street Address</b>	222 W. Merchandise Mart Plaza   Suite 1212   Chicago, IL 60654
<b>Contact Name</b>	Deanna Cook, General Manager
<b>Contact Phone Number</b>	1-804-347-5969
<b>Contact e-mail address</b>	Deanna.cook@egov.com
<b>Project Name</b>	State of Illinois Enterprise Licensing and Permits Platform
<b>Project Dates</b>	October 2017 to Current
<p><b>Project Description:</b> The State of Illinois has a myriad of systems to issue licensing and permits across its 54 agencies. Most of the systems are legacy mainframe, that are costly and difficult to support in a world of a public acquainted with easy self-service when interacting with organizations. The goal was to implement a platform and build out solutions that ultimately gave the citizen one place where it could submit an application for a license or a permit.</p> <p>As a key partner to NIC with knowledge and experience in the State of Illinois government ecosystem, Krasan has been providing the business analysis and architectural wherewithal to define requirements and processes that are instrumental for the understanding, the design and the conditions the final State of Illinois Enterprise Licensing and Permitting platform would require. Having spun up the foundational platform, our personnel have been key participants in the education and buy on of State Agencies gaining their participation in the program, and then building out the requirements for each agency solution.</p>	



<b>Case Study #2 for Krasan Consulting Services</b>	
<b>Company Name</b>	Chicago Park District
<b>Street Address</b>	541 North Fairbanks Court, 3rd Floor   Chicago, IL 60611
<b>Contact Name</b>	Al Ruiz, Deputy Director of Information Technology
<b>Contact Phone Number</b>	1-312-742-4570
<b>Contact e-mail address</b>	alman.ruiz@chicagoparkdistrict.com
<b>Project Name</b>	ERP Application Support and Hyperion Implementation
<b>Project Dates</b>	2014 – Current on various projects and engagements.
<p><b>Project Description:</b> Krasan consulting Services currently provides Oracle Applications development, support, and tuning services. They have Oracle EBS Financials and HR, and Hyperion. Krasan is also currently assisting in migrating to Oracle Cloud for Talent and Applicant Management system called Taleo.</p> <p>Separately Krasan also have implemented Hyperion and supported Hyperion, along with providing data analytics leveraging OBIEE to pull Hyperion data and provide requested metrics. The net result was to replace many spreadsheets with an Enterprise solution that made the financial budgeting and Planning process methodical.</p>	

<b>Case Study #3 for Krasan Consulting Services</b>	
<b>Company Name</b>	Fellowes, Inc
<b>Street Address</b>	1789 Norwood Avenue, Itasca, IL 60143-1095
<b>Contact Name</b>	Ramesh Pappanan, Manager, Applications Development and Reporting
<b>Contact Phone Number</b>	1-630-671-8558
<b>Contact e-mail address</b>	RPappannan@fellowes.com
<b>Project Name</b>	ERP Application Implementation
<b>Project Dates</b>	September 2019 to April 2020
<p><b>Project Description:</b></p> <p>Currently at Fellowes they have worked with an Oracle EBS Financials implementation at a new subsidiary company, they have provided functional analysts for Oracle ERP implementation and integration of a subsidiary company into the primary ERP systems. The project had to stop because of Covid -19 although they worked well remotely, the company had to reduce costs. The consultants left the customer in good shape so they could finish the work ourselves.</p> <p>Krasan (formerly Senryo Technologies) has worked with this Customer on a variety of projects. At Lake County we have supported them with staff augmentation as well as with project work. We helped implement the Oracle EBS Applications upgrade to 12.2.5 providing technical services to help transition to Oracle's new Web Logic model, and with functional services to help our user community embrace the new functionality. With a focus on training specialist in each functional area, the knowledge transfer went very well.</p> <p>On a separate Lake County project Krasan personnel helped our Department of Public Works convert data and gain better appreciation of how to use Oracle Enterprise Asset Management functionality.</p>	



**FISCAL INTEGRITY/FINANCIAL STATEMENTS**

# A Fractional CFO

April 16, 2020

**Independent Accountants' Review Report**

Pavithra Karamuri  
Krasan Consulting Services, Inc  
3333 Warrenville Rd, Suite 200  
Lisle, IL 60532

Dear Pavithra:

We have reviewed the accompanying financial statements of Krasan Consulting Services, Inc., which comprise the balance sheets as of December 31, 2019 and December 31, 2018 and the related statements of income and members' equity and cash flows for the years then ended, and the related notes to the financial statements. A review includes primarily applying analytical procedures to management's financial data and making inquiries of Company management. A review is substantially less in scope than an audit, the objective of which is the expression of an opinion regarding the financial statements as a whole. Accordingly, we do not express such an opinion.

**Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of the financial statements in accordance with principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement whether due to fraud or error.

**Accountant's Responsibility**

Our responsibility is to conduct the review in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. Those standards require us to perform procedures to obtain limited assurance as a basis for reporting whether we are aware of any material modifications that should be made to the financial statements for them to be in accordance with accounting principles generally accepted in the United States of America. We believe that the results of our procedures provide a reasonable basis for our conclusion.

**Accountant's Conclusion**

Based on our reviews, we are not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in accordance with accounting principles generally accepted in the United States of America.

A Fractional CFO, LLC  
Plainfield, IL

14535 Colonial Parkway, Plainfield, IL 60544



**Krasan Consulting  
Balance Sheet  
As of December 31, 2019**

	Jan - Dec 2018	Jan - Dec 2019
<b>ASSETS</b>		
Current Assets		
Bank Accounts		
Chase 7737		45,505
Payroll Clearing		0
US Bank Checking	75	2,038
Total Bank Accounts	75	47,543
Accounts Receivable		
Accounts Receivable (A/R)		421,605
Total Accounts Receivable	0	421,605
Total Current Assets	75	469,148
<b>TOTAL ASSETS</b>	75	469,148
<b>LIABILITIES AND EQUITY</b>		
Liabilities		
Current Liabilities		
Accounts Payable		
Accounts Payable (A/P)		249,037
Total Accounts Payable	0	249,037
Credit Cards		
Credit Cards		0
US Bank Credit card		1,862
Total Credit Cards	0	1,862
Total Credit Cards	0	1,862
Other Current Liabilities		
Accrued Payroll Tax - Federal		0
Accrued Payroll Tax - State		0
Accrued Wages		10,906
Total Other Current Liabilities	0	10,906
Total Current Liabilities	0	261,805
Long-Term Liabilities		
Notes Payable - Loan from Shareholder		70,000
Total Long-Term Liabilities	0	70,000
Total Liabilities	0	331,805
Equity		
Common Stock	1,000	1,000
Retained Earnings		-925
Net Income	-925	137,269
Total Equity	75	137,344
<b>TOTAL LIABILITIES AND EQUITY</b>	75	469,148



**Krasan Consulting  
Profit and Loss  
January 2018 - December 2019**

	Jan - Dec 2018	Jan - Dec 2019
Income		
Consulting Income		679,650
Reimbursed Expenses Income		2,425
Sales		7,332
Total Income	0	689,406
Cost of Goods Sold		
Consulting Costs		
Inside Consultants Salaries		58,656
Inside Consultants Salaries Inside Consultants Benefits & Tax		
FICA Tax		3,653
Unemployment Tax		655
Total Inside Consultants Salaries Inside Consultants Benefits & Tax	0	4,308
Outside Consulting Services		466,766
Total Consulting Costs	0	529,729
Total Cost of Goods Sold	0	529,729
Gross Profit	0	159,678
Expenses		
Fixed Operating Expenses		
Liability Insurance Expense		1,999
Office Rent Expense		8,912
Total Fixed Operating Expenses	0	10,910
Incorporation Expenses	330	526
Marketing Expenses		
Conference Fees		350
Marketing Materials Expenses		525
Networking Expenses		13
Total Marketing Expenses	0	888
Office Expenses		
Computer - Software Expense		399
Email Hosting Expense		351
Freight & Postage Expense		94
Office Stationary Expense	70	
Other Office Expenses		7
Telephone Expense		36
Utilities Expense	270	
Website Hosting Expense		126
Total Office Expenses	340	1,060
Other Business Expenses		358
Other Operating Expenses		
Bank Service Fees Expense	30	721
Credit Card Interest Expense		287
Dues and Subscriptions Expense		3,419



**Krasan Consulting  
Profit and Loss**  
January 2018 - December 2019

	Jan - Dec 2018	Jan - Dec 2019
Total Other Operating Expenses	30	4,427
Recruiting Expenses		
Recruiting Software		4,239
Total Recruiting Expenses	0	4,239
Sales & Admin Expenses		
Cell Phone Expense	225	
Total Sales & Admin Expenses	225	0
Total Expenses	925	22,409
Net Operating Income	-925	137,269
Net Income	-925	137,269



**Krasan Consulting  
Balance Sheet  
As of May 31, 2020**

	<u>Total</u>
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
Chase 7737	\$ 182,340
Hanmi Checking	\$ 5,280
Payroll Clearing	\$ 0
US Bank Checking	\$ 2,936
Total Bank Accounts	\$ 190,556
Accounts Receivable	
Accounts Receivable (A/R)	\$ 577,444
Total Accounts Receivable	\$ 577,444
Other Current Assets	
Factored Receivables	
ENGs - Cash Reserve	-\$ 72,849
ENGs - Factored Accounts Receivable	\$ 66,536
ENGs - Reserve Escrow	\$ 6,943
Total Factored Receivables	\$ 630
Uncategorized Asset	\$ 566
Total Other Current Assets	\$ 1,195
Total Current Assets	\$ 769,196
<b>TOTAL ASSETS</b>	<b>\$ 769,196</b>
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable (A/P)	\$ 177,041
Total Accounts Payable	\$ 177,041
Credit Cards	
Credit Cards	-\$ 10
US Bank Credit card	\$ 2,776
Total Credit Cards	\$ 2,766
Total Credit Cards	\$ 2,766
Other Current Liabilities	
Accrued Payroll Tax - Federal	\$ 0
Accrued Payroll Tax - State	\$ 0
Accrued Wages	\$ 14,752
PPP Loan	\$ 53,000
Total Other Current Liabilities	\$ 67,752
Total Current Liabilities	\$ 247,560
Long-Term Liabilities	
Notes Payable - Loan from Shareholder	\$ 60,000
SBA - EIDL Loan	\$ 150,000
Total Long-Term Liabilities	\$ 210,000
Total Liabilities	\$ 457,560
Equity	
Additional Paid in Capital	\$ 10,000
Common Stock	\$ 1,000
Retained Earnings	\$ 136,344
Net Income	\$ 164,292
Total Equity	\$ 311,636
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$ 769,196</b>



### Krasan Consulting Profit and Loss January - May, 2020

	<u>Total</u>
Income	
Consulting Income	905,195
Reimbursed Expenses Income	17
Sales	-128
Total Income	<u>905,084</u>
Cost of Goods Sold	
Consulting Costs	
Inside Consultants Salaries	63,020
Inside Consultants Salaries Inside Consultants Benefits & Tax	
FICA Tax	11,007
Unemployment Tax	2,339
Total Inside Consultants Salaries Inside Consultants Benefits & Tax	<u>13,346</u>
Outside Consulting Services	616,307
Total Consulting Costs	<u>692,673</u>
Cost of Goods Sold	
Portal Fees	-2,945
Total Cost of Goods Sold	<u>-2,945</u>
Total Cost of Goods Sold	<u>689,729</u>
Gross Profit	215,355
Expenses	
Fixed Operating Expenses	
Liability Insurance Expense	1,278
Total Fixed Operating Expenses	<u>1,278</u>
Incorporation Expenses	126
Marketing Expenses	
Conference Fees	0
Marketing Materials Expenses	32
Total Marketing Expenses	<u>32</u>
Office Expenses	
Email Hosting Expense	1,009
Freight & Postage Expense	113
Other Office Expenses	16
Telephone Expense	-35
Website Hosting Expense	161
Total Office Expenses	<u>1,265</u>
Other Business Expenses	526
Other Operating Expenses	1,265
Accounting Expense	190
Bank Service Fees Expense	225
Credit Card Interest Expense	35
Dues and Subscriptions Expense	902
Outside Services Expense	0
Total Other Operating Expenses	<u>2,616</u>

**Krasan Consulting  
Profit and Loss  
January - May, 2020**

	Total
Recruiting Expenses	500
Recruiting Software	4,866
Total Recruiting Expenses	5,366
Sales & Admin Expenses	
Officers Salaries	39,769
Total Sales & Admin Expenses	39,769
Travel & Entertainment Expenses	
Meals	85
Total Travel & Entertainment Expenses	85
Total Expenses	51,063
Net Operating Income	164,292
Net Income	164,292



## TECHNICAL RESPONSE TO RFP SCOPE OF WORK

### Staffing Process

We have a proven successful approach to meet The State of West Virginia' requirements to ensure timely filling of positions with the necessary qualifications. Our experience established through the successful management of government contracts has helped us in developing a standard ISO 9001:2008 compliant 10-step recruitment approach which breaks recruitment down into ten clearly identifiable steps. Combined with industry proven 10 step recruitment approach, members of our dedicated service delivery team will perform specific duties from requirement gathering to on-boarding, completing every aspect of the recruitment life cycle. There are management controls throughout the process. Each of the ten steps has its own key metrics, and team members are held accountable for performance against them. We report on metrics daily; adjusting and ensuring that we are meeting the client's objectives. Our selective recruitment policy ensures that only the best of the industry is inducted, and they provide cost-effective solutions to the challenging needs to meet our client's expectations.

Recruitment Process	Responsible Role	Timeline
<b>Requisition Release</b>		
<ul style="list-style-type: none"> <li>Analyse requisition and write a synopsis of the requisition.</li> <li>Submit position description and The State of West Virginia' requirement in Krasan's ATS Tool Ceipal.</li> </ul>	Account Manager	0 – 1 Hour
<b>Candidate Identification</b>		
<ul style="list-style-type: none"> <li>Assign to recruitment team via Ceipal tool.</li> <li>Check if there is a matching consultant available on-bench.</li> <li>Identify existing skill sets and candidates within Ceipal database.</li> <li>Share job requisition via web portals and job sites.</li> <li>Check with local partners and referrals to identify matching candidates.</li> </ul>	Recruitment Manager and Recruitment Team	2 – 4 Hours
<b>Pre-Screening</b>		
<ul style="list-style-type: none"> <li>Execute a comprehensive pre-screening that confirms previous experience, motivation, skill level, salary, and potential team player capabilities.</li> <li>Salary negotiations and other benefit expectations setting.</li> <li>Updating records in Ceipal tool.</li> </ul>	Recruitment Team	1 – 2 Hours
<b>Internal Interview</b>		
<ul style="list-style-type: none"> <li>Conduct initial assessment of candidate's qualification.</li> </ul>	Recruitment Team/SMEs	1 – 2 Hours

<ul style="list-style-type: none"> <li>Conduct details interview based on job requirement.</li> <li>Conduct an online test to check suitability to the job requirement.</li> </ul>		
<b>Skill Evaluation</b>		
<ul style="list-style-type: none"> <li>Evaluate candidate's communication, creativity, analytical thinking, diplomacy, flexibility, change-readiness, problem-solving, leadership abilities, team-building skills.</li> <li>Prepare feedback form to summarize candidate skills.</li> <li>Update Ceipal tool with results and summary.</li> <li>Check the candidate's references.</li> </ul>	Recruitment Manager and Account Manager	1 – 2 Hours
<b>Client Submission and Interview Scheduling</b>		
<ul style="list-style-type: none"> <li>Create skill matrix matching to the job description.</li> <li>Submit resume with skill summary.</li> <li>Discuss interview schedule with the Hiring Manager.</li> <li>Scheduling interview between candidate and hiring manager.</li> <li>Discussing interview feedback and set the right expectations.</li> </ul>	Recruitment Manager and Account Manager	1 – 2 Hours
<b>Final Background Check to shortlisted candidates</b>		
<ul style="list-style-type: none"> <li>Conducting a final background check on interviewed and shortlisted candidates by The State of West Virginia' hiring manager.</li> <li>Checking criminal history, credit history, and other required background screening before extending an offer.</li> </ul>	Employee Care Manager and Team	1 – 2 Days
<b>Offer</b>		
<ul style="list-style-type: none"> <li>Extending an offer to the selected candidate.</li> <li>Completing all necessary Paperwork with the candidate.</li> </ul>	Employee Care team	1 – 2 Days
<b>Joining</b>		
<ul style="list-style-type: none"> <li>Assisting candidate for smooth joining.</li> <li>Setting the right expectations of the work environment.</li> <li>Handling relocation needs.</li> <li>Coordinating with the Hiring Manager for first-day reporting.</li> </ul>	Employee Care Manager and Account Manager	Client Dependant



Ongoing Support and Training		
<ul style="list-style-type: none"> <li>Ongoing candidate performance assessment and training requirements.</li> <li>Update PDP (Personal Development Plan) of each candidate.</li> </ul>	Employee Care.	Ongoing Support

### Staffing Tools:

Below are the tools and processes used for sourcing qualified candidates for our clients:

- AI and Cloud-Based Applicant Tracking System (ATS) Tool (Ceipal) and Web Portals:** Krasan Uses Ceipal as its applicant tracking system. A few highlighted features are:
  - Cloud-Based System for 24/7 seamless connectivity and service:** Our applicant tracking system is cloud-based which allows our recruitment teams to interact nationwide with each other and communicate with consultants and clients in real-time.
  - Detailed Skills Inventories for Quality Matching:** Each candidate within our system has a detailed skills inventory associated with their profile. Our software parses this information directly from candidate resumes into the database. With this information, we can match a candidate's skills directly to the requirements.
  - Automated Postings:** As we enter client job requirements into our system, they are automatically posted to the internet for potential job seekers.
  - Instant Communication:** Our system is equipped with a feature that allows our recruitment team to perform broad or narrow searches and then instantly contact each candidate with a personalized email.
- Job Boards:** Krasan also uses a combination of several leading job portals/boards, major news publications, and other industry and skill-specific databases to source the candidates and advertise our open positions locally and/or nationally. Such web portals include Career Builder, Monster, ZipRecruiter, LinkedIn premium Recruiter and many more.
- 400k+ Internal Resume Database for Nationwide and Diverse skills candidates:** Krasan maintains a robust, company-wide proprietary candidate database, in its internal database system accessible through ATS. Krasan's database is comprised of professionals from diverse backgrounds and domains. Currently, our candidate database has over 400,000 resumes and continues to populate daily from entry-level to executive level ranging from manual labor to IT professionals to cover diverse industries. Resumes are automatically entered into our database for categorization by profession, education, certification, pay rate, GPA, years of experience, special skills, location, testing scores, licensing, and availability, etc.





- **Nationwide Network of Local Employment Agencies and Sub Contractors:** We have registered our company with several local employment agencies throughout the US to take advantage of the local pool of skilled resources.

### Candidate Screening:

**Krasan's** leadership in collaboration with **SkilApp**, has years of experience in providing fast, reliable and 100% complaint background screening and skill testing services to evaluate a candidate before it's been sent to the client for review. Our checks have highest level of accuracy by leveraging technology to weed out conflicts ensuring you have the right information to make your hiring decision. With FCRA compliance, we stay 100% compliant every step of the way through compliant reports and adverse action processing. We handle the legal requirements, so you don't have to.

Following are the types of the check we usually perform to evaluate candidature:

### Pre-employment Skill Testing:

- **Verification of Education and Credentials:** **Krasan** uses SkilApp, HireRight, Verifications and Go Background to perform application and background checks on selected candidates. Through this screening, we are also able to verify a candidate's education and previous employment.
- **Verification of Work Authorization:** All I-9 forms will be extensively reviewed and verified by our Account Managers, prior to onboarding the candidate. We use E-Verify (Employee Eligibility Verification program), which is an Internet-based system, that allows businesses to determine the eligibility of their employees to work in the United States.
- **Past Reference Checks:** **Krasan** team pays special attention to verify past experience and personality traits of a candidate. We check candidate's references make sure the candidate has good technical and social skills.

### Pre-Employment Background Checks:

In addition to Skill testing, **Krasan** has a well-defined and documented background check policy to understand the cultural fit of a candidate for our client. Our minimum pre-employment background checks include:

- **Background Checks and Credit Record Checks:** **Krasan** uses Hire Right, Verifications and Go Background to perform application and background verifications on selected candidates. Candidates are screened using efficient and detailed employee hiring verification services. This ensures that the process is prompt, accurate, reliable, cost-effective, and provides the information needed to verify qualifications and background information.

**Krasan's recommended background screening package includes:**





- National criminal database search
- TRUST (Multi-county SSN verification, AKAs, aliases, and alternate address trace)
- 7-year county felony and misdemeanor records check in all counties of residence
- Global terrorist watch list search
- **Drug Testing:** All selected candidates are required to go through the drug testing process. **Krasan** utilizes a nationwide outside agency for this service. The company has met performance standards set by the U.S. Department of Health and Human Services (HHS-certified), which includes a test for the following drugs at a minimum:
  - THC (Marijuana)
  - Cocaine
  - Opiates – Morphine, Codeine, and Heroin
  - Barbiturates – Amobarbital, Butalbital, Pentobarbital, and Secobarbital
  - PCP
  - LSD
- **Fingerprinting:** Fingerprinting will be performed when deemed necessary or required by the client. Not all clients request a fingerprinting record, but for those that do require fingerprinting, we execute the test through a reliable and official source that will send the results directly to our clients for review. When the testing is completed and approved, the **Krasan** team will notify the candidate of their start date and any other additional instructions provided by the hiring manager. We will supply the candidate with contact information for their **Krasan** Account Manager and Payroll Specialist.

#### On request Background check

**Krasan** provides any additional background check that is required by our client, not included in the above type of background check. The cost would be determined at the time of the request, respective to the state's agency.

## Candidate Retention and Employee Benefits

Krasan attracts and retains a large pool of highly qualified candidates by offering comprehensive, benefit packages to its employees and providing relevant career training, which is specifically geared toward meeting their learning needs. Benefits include medical insurance, vision, dental, life insurance, 401k and a flexible spending account.

Krasan is committed to a culture of respect and open communication. Strong communication, including an emphasis on listening and understanding, is a foundation for preventing problems. Frequent communication between the Krasan staff and the employees as well as the Krasan staff and The State of West Virginia' hiring manager is important to address and resolve work related and performance issues. The City has many avenues of contact with Krasan, including an open door to the Krasan Management Team.

The following benefits are available to contract workers on the first of the month following 30 days of employment:



- Krasan offers ACA complainant healthcare plans from UHG offering PPO plans and upgrade options. Division and Contribution Rates for 2018 for new hires.
- We offer 24 hours of sick leave upfront plans in compliance with CA sick leave laws.
- Our temporary Staff is our asset, therefore in order to retain or attract the best talent pool of candidates we are committed to provide them the most comprehensive support and benefits including wards, incentives, benefits packages and training opportunities.

### **Krasan provides following Medical Care plan through United Healthcare**

- If you are a full-time employee (working 30+ hours per week) you are eligible to enroll in one of the two medical insurance plans that Krasan provides for 2018.
- If you do not enroll within 10 days, your next opportunity to enroll will be at the open enrollment every year in late November and early December for a January 1st effective date unless you have a qualified change in family status.
- The details of the two United Healthcare plans are included for your review. The first plan is an HSA plan and the second plan are a traditional PPO plan with office visit and prescription drug copays. The Krasan medical plan meets the Federal requirements for both Essential Benefits and Value. While employed at Krasan, you will not qualify for state exchange premium subsidies. If you are covered under a spouse's plan or a parent's plan, you can waive coverage under the Krasan plan and will not incur any penalties.
- The HSA plan offered by Krasan is an IRS Qualified HSA plan. If you wish to take advantage of the HSA benefits, please contact your local bank or savings and inquire about setting up an HSA account.



- For 2018, the cost for employee only coverage will be based on your age. Krasan will pay 50% of the premium cost and you will pay 50%. Coverage will also be offered to your eligible dependents at your cost and will also be based on their age.
- If you elect to enroll, the cost of the coverage will be automatically deducted from your paycheck once each month. You must either enroll or waive coverage at this time. Everyone is required to respond.
- After enrollment, you will be mailed your United Healthcare ID card and further information about the plan you selected.

## Performance Evaluation and Replacement Process

Krasan's utmost priority is client's satisfaction, we can maintain 100% Service Quality Levels while delivering the services to our prestigious clients.

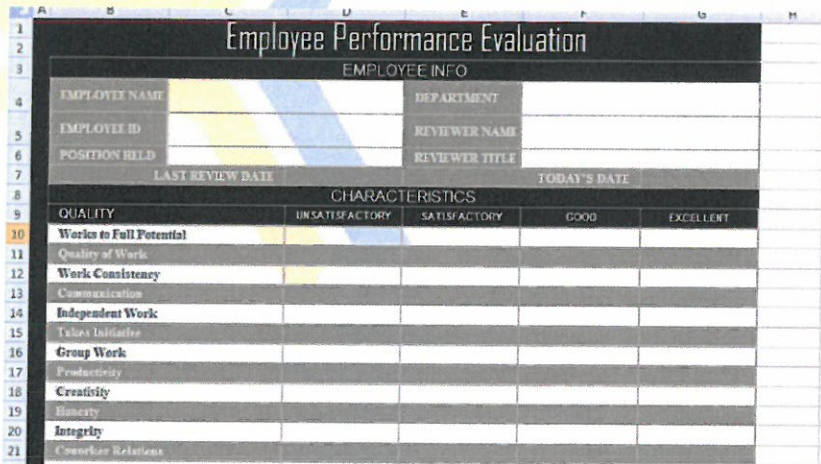
### Performance Evaluation

Krasan maintains two approaches towards maintaining service standards - a proactive approach and a reactive approach.

**Proactive approach:** Krasan's proactive approach entails actively reaching out to customers and trying to gather their feedback on service quality and suggested areas of improvement. The steps are as followed:

- **Surveys and questionnaires:** This approach helps Krasan to anticipate customer demands and expectations and align its service offering accordingly. Also, the findings of such surveys can help to identify common issues and demands of customers hence helping a company to customize its service offering.
- **Gap Analysis:** Krasan has an ideal service standard that it would like to offer to its customers. This, we have contrasted with the current level of service being offered. The gap thus identified serves both as a measure and as a basis for planning a future course of action to improve the service offering.
- **Staff Training:** The crucial aspect of the proactive approach is staff training which Krasan follows. We spend generously on training personnel to adequately handle agency queries and/or complaints. This is particularly true if a client/agency is changing its service offering or going in for a price hike of its existing services/contract.

**Reactive:** Our reactive approach consists of resorting to a predetermined service recovery mechanism once a client/agency complains about poor service quality. It usually ends with replacement.



The form is titled "Employee Performance Evaluation" and is structured as follows:

EMPLOYEE INFO				
EMPLOYEE NAME	DEPARTMENT			
EMPLOYEE ID	REVIEWER NAME			
POSITION HELD	REVIEWER TITLE			
LAST REVIEW DATE		TODAY'S DATE		
CHARACTERISTICS				
QUALITY	UNSATISFACTORY	SATISFACTORY	GOOD	EXCELLENT
Works to Full Potential				
Quality of Work				
Work Consistency				
Communication				
Independent Work				
Takes Initiative				
Group Work				
Productivity				
Creativity				
Honesty				
Integrity				
Customer Relations				



## Replacement

When issues occur, Krasan team aggressively applies corrective measures until we have corrected all problems. Should a concern with quality ever develop, Krasan will develop a Quality Improvement Plan based on the identification of the deficiency.

After receiving a customer complaint, the Account/Program Manager immediately proposes which actions should be taken to resolve the issue/discrepancy. The request will be forwarded to the recruiting team and Krasan will immediately replace the existing employee and ensure a smooth transition for a new employee. In the rare case, an employee is unable to perform on a project, the following steps are initiated to provide a replacement candidate to the client within two business days.

- Facilitate client interview with a new candidate
- Execute proper transition between the outgoing consultant to the new candidate
- Provide Knowledge Transfer (KT) to the new candidate, to avoid delay in the project schedule

Concurrently, the complaint is forwarded to Krasan's Corporate Quality Manager to initiate our Corrective Action Process. The Quality Manager oversees the Corrective Action process to expedite resolution of the customer complaint. We apply an established Corrective Action process to quickly address performance issues and document the results to prevent a recurrence. Krasan's Corporate Quality Manager also conducts spot audits throughout the year to ensure adherence to our overall Corporate Quality Management System (QMS).

All these Quality Control Plan mechanisms provide Krasan managers the ability to monitor and track progress for the customer, helps us identify trends that may affect deliverables, allows us to inspect and review for high quality, and provides us the tools to anticipate potential areas where process and procedures may break down.

## Occupational Health & Safety Trainings

As an employer, it is Krasan's legal (and moral) responsibility to instruct our workers how to perform in a safe and healthy manner before they even start to work. Safety training is an integral part of the employee onboarding process, but it also requires regular "refresher" courses for compliance (and effectiveness). Not only because employee alertness goes down over time, but also because safety protocols change to keep up with changes in equipment, materials, and roles within the business.

**Effective safety training** is an unofficial phrase used to describe the training materials designed to teach occupational safety and health standards developed by the United States government labor organization, Occupational Safety and Health Administration (OSHA). OSHA has produced many standards and regulations that affect employers and employees in the United States. Krasan has a legal responsibility to educate employees on all workplace safety standards and the hazards that our employees may face while on the job and providing effective safety training meets that responsibility. Krasan recommends its employees to attend and complete OSHA training course.





Per OSHA Guidelines, Krasan must have an overall safety program including relative site-specific safety information where applicable. Krasan's safety training program covers topics such as:

- accident prevention and safety promotion
- safety compliance
- accident and emergency response
- personal protective equipment
- safety practices
- equipment and machinery
- chemical and hazardous materials safety
- workplace hazards
- employee involvement

The non-English speaking population is consistently growing in many industries and Krasan pays special attention that bilingual training is provided for those workers, as OSHA requires that all employees be properly trained.

*---The remainder of the page has been intentionally left blank---*

## West Virginia Ethics Commission



### Disclosure of Interested Parties to Contracts

Pursuant to W. Va. Code § 6D-1-2, a state agency may not enter into a contract, or a series of related contracts, that has/have an actual or estimated value of \$1 million or more until the business entity submits to the contracting state agency a Disclosure of Interested Parties to the applicable contract. In addition, the business entity awarded a contract is obligated to submit a supplemental Disclosure of Interested Parties reflecting any new or differing interested parties to the contract within 30 days following the completion or termination of the applicable contract.

For purposes of complying with these requirements, the following definitions apply:

*"Business entity"* means any entity recognized by law through which business is conducted, including a sole proprietorship, partnership or corporation, but does not include publicly traded companies listed on a national or international stock exchange.

*"Interested party"* or *"Interested parties"* means:

- (1) A business entity performing work or service pursuant to, or in furtherance of, the applicable contract, including specifically sub-contractors;
- (2) the person(s) who have an ownership interest equal to or greater than 25% in the business entity performing work or service pursuant to, or in furtherance of, the applicable contract. (This subdivision does not apply to a publicly traded company); and
- (3) the person or business entity, if any, that served as a compensated broker or intermediary to actively facilitate the applicable contract or negotiated the terms of the applicable contract with the state agency. (This subdivision does not apply to persons or business entities performing legal services related to the negotiation or drafting of the applicable contract.)

*"State agency"* means a board, commission, office, department or other agency in the executive, judicial or legislative branch of state government, including publicly funded institutions of higher education: Provided, that for purposes of W. Va. Code § 6D-1-2, the West Virginia Investment Management Board shall not be deemed a state agency nor subject to the requirements of that provision.

The contracting business entity must complete this form and submit it to the contracting state agency prior to contract award and to complete another form within 30 days of contract completion or termination.

*This form was created by the State of West Virginia Ethics Commission, 210 Brooks Street, Suite 300, Charleston, WV 25301-1804. Telephone: (304)558-0664; fax: (304)558-2169; e-mail: [ethics@wv.gov](mailto:ethics@wv.gov); website: [www.ethics.wv.gov](http://www.ethics.wv.gov).*



**West Virginia Ethics Commission**  
**Disclosure of Interested Parties to Contracts**

(Required by W. Va. Code § 6D-1-2)

**Name of Contracting Business Entity:** Krasan Consulting Services, Inc. **Address:** 3333, Warrenville Rd., Suite 200  
Lisle IL 60532

**Name of Authorized Agent:** Pavithra Karumuri **Address:** 3333, Warrenville Rd., Suite 200, Lisle IL 60532

**Contract Number:** \_\_\_\_\_ **Contract Description:** \_\_\_\_\_

**Governmental agency awarding contract:** West Virginia Department of Health and Human Resources (WV DHHR), Office of Management Information Services (OMIS)

☒ **Check here if this is a Supplemental Disclosure**

List the Names of Interested Parties to the contract which are known or reasonably anticipated by the contracting business entity for each category below (*attach additional pages if necessary*):

**1. Subcontractors or other entities performing work or service under the Contract**

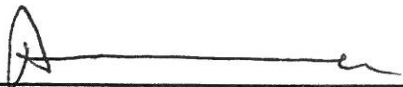
☒ Check here if none, otherwise list entity/individual names below.

**2. Any person or entity who owns 25% or more of contracting entity (not applicable to publicly traded entities)**

☒ Check here if none, otherwise list entity/individual names below.

**3. Any person or entity that facilitated, or negotiated the terms of, the applicable contract (excluding legal services related to the negotiation or drafting of the applicable contract)**

☒ Check here if none, otherwise list entity/individual names below.

Signature: 

Date Signed: 9/15/2020

**Notary Verification**

State of Illinois, County of DuPage:

I, Wenwen Ren, the authorized agent of the contracting business entity listed above, being duly sworn, acknowledge that the Disclosure herein is being made under oath and under the penalty of perjury.

Taken, sworn to and subscribed before me this 15 day of Sep., 2020.

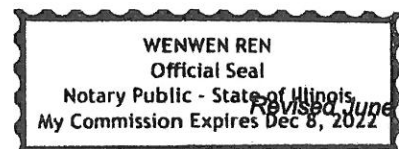
  
Notary Public's Signature

**To be completed by State Agency:**

Date Received by State Agency: \_\_\_\_\_

Date submitted to Ethics Commission: \_\_\_\_\_

Governmental agency submitting Disclosure: \_\_\_\_\_



Revised June 8, 2018

STATE OF WEST VIRGINIA  
Purchasing Division

## PURCHASING AFFIDAVIT

**CONSTRUCTION CONTRACTS:** Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

**ALL CONTRACTS:** Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

**EXCEPTION:** The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

**DEFINITIONS:**

**"Debt"** means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

**"Employer default"** means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

**"Related party"** means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

**AFFIRMATION:** By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

**WITNESS THE FOLLOWING SIGNATURE:**

Vendor's Name: Krasan Consulting Services, Inc.

Authorized Signature: [Signature] Date: 9/15/2020

State of Illinois

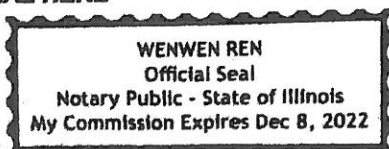
County of DuPage, to-wit:

Taken, subscribed, and sworn to before me this 15 day of Sep, 2020.

My Commission expires Dec. 08, 2022.

**AFFIX SEAL HERE**

**NOTARY PUBLIC** [Signature]



Purchasing Affidavit (Revised 01/19/2018)



**SOLICITATION NUMBER: CRFQ MIS2100000002**  
**Addendum Number: 2**

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The purpose of this addendum is to modify the solicitation identified as ("Solicitation") to reflect the change(s) identified and described below.

**Applicable Addendum Category:**

- ☐ Modify bid opening date and time
- ☐ Modify specifications of product or service being sought
- ☒ Attachment of vendor questions and responses
- ☐ Attachment of pre-bid sign-in sheet
- ☐ Correction of error
- ☐ Other

**Description of Modification to Solicitation:**

1. To provide answers to vendor questions

No other changes

Bid opening remains September 17, 2020 at 1:30 PM

**Additional Documentation:** Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

**Terms and Conditions:**

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

# ATTACHMENT A



**ADDENDUM ACKNOWLEDGEMENT FORM**  
**SOLICITATION NO.: MIS2100000002**

**Instructions:** Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

**Acknowledgment:** I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

**Addendum Numbers Received:**

(Check the box next to each addendum received)

<input checked="" type="checkbox"/> Addendum No. 1	<input type="checkbox"/> Addendum No. 6
<input checked="" type="checkbox"/> Addendum No. 2	<input type="checkbox"/> Addendum No. 7
<input type="checkbox"/> Addendum No. 3	<input type="checkbox"/> Addendum No. 8
<input type="checkbox"/> Addendum No. 4	<input type="checkbox"/> Addendum No. 9
<input type="checkbox"/> Addendum No. 5	<input type="checkbox"/> Addendum No. 10

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

\_\_\_\_\_  
Krasan Consulting Services Inc  
Company

\_\_\_\_\_  


\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Sep 15, 2020

\_\_\_\_\_  
Date

**SOLICITATION NUMBER:** CRFQ MIS2100000002  
**Addendum Number:** 3

---

The purpose of this addendum is to modify the solicitation identified as ("Solicitation") to reflect the change(s) identified and described below.

**Applicable Addendum Category:**

- ☒ Modify bid opening date and time
- ☐ Modify specifications of product or service being sought
- ☐ Attachment of vendor questions and responses
- ☐ Attachment of pre-bid sign-in sheet
- ☐ Correction of error
- ☐ Other

**Description of Modification to Solicitation:**

1. To extend bid opening to September 18, 2020 at 1:30 PM

Due to system wide issues in WVOasis, the bid opening has been extended one day in order to give vendors the ability to respond by alternate methods as described in Section 6 of the Instructions to Vendors Submitting Bids.

If experiencing error when downloading documents, please contact the Oasis helpdesk for technical assistance

**Additional Documentation:** Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

**Terms and Conditions:**

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.



# ATTACHMENT A

**ADDENDUM ACKNOWLEDGEMENT FORM**  
**SOLICITATION NO.: MIS2100000003**

**Instructions:** Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

**Acknowledgment:** I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

**Addendum Numbers Received:**

(Check the box next to each addendum received)

<input checked="" type="checkbox"/> Addendum No. 1	<input type="checkbox"/> Addendum No. 6
<input checked="" type="checkbox"/> Addendum No. 2	<input type="checkbox"/> Addendum No. 7
<input checked="" type="checkbox"/> Addendum No. 3	<input type="checkbox"/> Addendum No. 8
<input type="checkbox"/> Addendum No. 4	<input type="checkbox"/> Addendum No. 9
<input type="checkbox"/> Addendum No. 5	<input type="checkbox"/> Addendum No. 10

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Krasan Consulting Services Inc

Company



Authorized Signature

Sep 17, 2020

Date

**NOTE:** This addendum acknowledgment should be submitted with the bid to expedite document processing.

Revised 6/8/2012



## **GENERAL TERMS AND CONDITIONS:**

**1. CONTRACTUAL AGREEMENT:** Issuance of a Award Document signed by the Purchasing Division Director, or his designee, and approved as to form by the Attorney General's office constitutes acceptance of this Contract made by and between the State of West Virginia and the Vendor. Vendor's signature on its bid signifies Vendor's agreement to be bound by and accept the terms and conditions contained in this Contract.

**2. DEFINITIONS:** As used in this Solicitation/Contract, the following terms shall have the meanings attributed to them below. Additional definitions may be found in the specifications included with this Solicitation/Contract.

**2.1. "Agency" or "Agencies"** means the agency, board, commission, or other entity of the State of West Virginia that is identified on the first page of the Solicitation or any other public entity seeking to procure goods or services under this Contract.

**2.2. "Bid" or "Proposal"** means the vendors submitted response to this solicitation.

**2.3. "Contract"** means the binding agreement that is entered into between the State and the Vendor to provide the goods or services requested in the Solicitation.

**2.4. "Director"** means the Director of the West Virginia Department of Administration, Purchasing Division.

**2.5. "Purchasing Division"** means the West Virginia Department of Administration, Purchasing Division.

**2.6. "Award Document"** means the document signed by the Agency and the Purchasing Division, and approved as to form by the Attorney General, that identifies the Vendor as the contract holder.

**2.7. "Solicitation"** means the official notice of an opportunity to supply the State with goods or services that is published by the Purchasing Division.

**2.8. "State"** means the State of West Virginia and/or any of its agencies, commissions, boards, etc. as context requires.

**2.9. "Vendor" or "Vendors"** means any entity submitting a bid in response to the Solicitation, the entity that has been selected as the lowest responsible bidder, or the entity that has been awarded the Contract as context requires.

**3. CONTRACT TERM; RENEWAL; EXTENSION:** The term of this Contract shall be determined in accordance with the category that has been identified as applicable to this Contract below:

☒ **Term Contract**

**Initial Contract Term:** **Initial Contract Term:** This Contract becomes effective on upon award and extends for a period of one (1) year(s).

**Renewal Term:** This Contract may be renewed upon the mutual written consent of the Agency, and the Vendor, with approval of the Purchasing Division and the Attorney General's office (Attorney General approval is as to form only). Any request for renewal should be delivered to the Agency and then submitted to the Purchasing Division thirty (30) days prior to the expiration date of the initial contract term or appropriate renewal term. A Contract renewal shall be in accordance with the terms and conditions of the original contract. Unless otherwise specified below, renewal of this Contract is limited to three (3) successive one (1) year periods or multiple renewal periods of less than one year, provided that the multiple renewal periods do not exceed the total number of months available in all renewal years combined. Automatic renewal of this Contract is prohibited. Renewals must be approved by the Vendor, Agency, Purchasing Division and Attorney General's office (Attorney General approval is as to form only)

☐ **Alternate Renewal Term** – This contract may be renewed for \_\_\_\_\_ successive \_\_\_\_\_ year periods or shorter periods provided that they do not exceed the total number of months contained in all available renewals. Automatic renewal of this Contract is prohibited. Renewals must be approved by the Vendor, Agency, Purchasing Division and Attorney General's office (Attorney General approval is as to form only)

**Delivery Order Limitations:** In the event that this contract permits delivery orders, a delivery order may only be issued during the time this Contract is in effect. Any delivery order issued within one year of the expiration of this Contract shall be effective for one year from the date the delivery order is issued. No delivery order may be extended beyond one year after this Contract has expired.

☐ **Fixed Period Contract:** This Contract becomes effective upon Vendor's receipt of the notice to proceed and must be completed within \_\_\_\_\_ days.

☐ **Fixed Period Contract with Renewals:** This Contract becomes effective upon Vendor's receipt of the notice to proceed and part of the Contract more fully described in the attached specifications must be completed within \_\_\_\_\_ days. Upon completion of the work covered by the preceding sentence, the vendor agrees that maintenance, monitoring, or warranty services will be provided for \_\_\_\_\_ year(s) thereafter.

☐ **One Time Purchase:** The term of this Contract shall run from the issuance of the Award Document until all of the goods contracted for have been delivered, but in no event will this Contract extend for more than one fiscal year.

☐ **Other:** See attached.



**4. NOTICE TO PROCEED:** Vendor shall begin performance of this Contract immediately upon receiving notice to proceed unless otherwise instructed by the Agency. Unless otherwise specified, the fully executed Award Document will be considered notice to proceed.

**5. QUANTITIES:** The quantities required under this Contract shall be determined in accordance with the category that has been identified as applicable to this Contract below.

☒ **Open End Contract:** Quantities listed in this Solicitation are approximations only, based on estimates supplied by the Agency. It is understood and agreed that the Contract shall cover the quantities actually ordered for delivery during the term of the Contract, whether more or less than the quantities shown.

☒ **Service:** The scope of the service to be provided will be more clearly defined in the specifications included herewith.

☐ **Combined Service and Goods:** The scope of the service and deliverable goods to be provided will be more clearly defined in the specifications included herewith.

☐ **One Time Purchase:** This Contract is for the purchase of a set quantity of goods that are identified in the specifications included herewith. Once those items have been delivered, no additional goods may be procured under this Contract without an appropriate change order approved by the Vendor, Agency, Purchasing Division, and Attorney General's office.

**6. EMERGENCY PURCHASES:** The Purchasing Division Director may authorize the Agency to purchase goods or services in the open market that Vendor would otherwise provide under this Contract if those goods or services are for immediate or expedited delivery in an emergency. Emergencies shall include, but are not limited to, delays in transportation or an unanticipated increase in the volume of work. An emergency purchase in the open market, approved by the Purchasing Division Director, shall not constitute a breach of this Contract and shall not entitle the Vendor to any form of compensation or damages. This provision does not excuse the State from fulfilling its obligations under a One Time Purchase contract.

**7. REQUIRED DOCUMENTS:** All of the items checked below must be provided to the Purchasing Division by the Vendor as specified below.

☐ **BID BOND (Construction Only):** Pursuant to the requirements contained in W. Va. Code § 5-22-1(c), All Vendors submitting a bid on a construction project shall furnish a valid bid bond in the amount of five percent (5%) of the total amount of the bid protecting the State of West Virginia. The bid bond must be submitted with the bid.

☐ **PERFORMANCE BOND:** The apparent successful Vendor shall provide a performance bond in the amount of 100% of the contract. The performance bond must be received by the Purchasing Division prior to Contract award.

☐ **LABOR/MATERIAL PAYMENT BOND:** The apparent successful Vendor shall provide a labor/material payment bond in the amount of 100% of the Contract value. The labor/material payment bond must be delivered to the Purchasing Division prior to Contract award.

In lieu of the Bid Bond, Performance Bond, and Labor/Material Payment Bond, the Vendor may provide certified checks, cashier's checks, or irrevocable letters of credit. Any certified check, cashier's check, or irrevocable letter of credit provided in lieu of a bond must be of the same amount and delivered on the same schedule as the bond it replaces. A letter of credit submitted in lieu of a performance and labor/material payment bond will only be allowed for projects under \$100,000. Personal or business checks are not acceptable. Notwithstanding the foregoing, West Virginia Code § 5-22-1 (d) mandates that a vendor provide a performance and labor/material payment bond for construction projects. Accordingly, substitutions for the performance and labor/material payment bonds for construction projects is not permitted.

☐ **MAINTENANCE BOND:** The apparent successful Vendor shall provide a two (2) year maintenance bond covering the roofing system. The maintenance bond must be issued and delivered to the Purchasing Division prior to Contract award.

☐ **LICENSE(S) / CERTIFICATIONS / PERMITS:** In addition to anything required under the Section of the General Terms and Conditions entitled Licensing, the apparent successful Vendor shall furnish proof of the following licenses, certifications, and/or permits upon request and in a form acceptable to the State. The request may be prior to or after contract award at the State's sole discretion.

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The apparent successful Vendor shall also furnish proof of any additional licenses or certifications contained in the specifications regardless of whether or not that requirement is listed above.



**8. INSURANCE:** The apparent successful Vendor shall furnish proof of the insurance identified by a checkmark below and must include the State as an additional insured on each policy prior to Contract award. The insurance coverages identified below must be maintained throughout the life of this contract. Thirty (30) days prior to the expiration of the insurance policies, Vendor shall provide the Agency with proof that the insurance mandated herein has been continued. Vendor must also provide Agency with immediate notice of any changes in its insurance policies, including but not limited to, policy cancelation, policy reduction, or change in insurers. The apparent successful Vendor shall also furnish proof of any additional insurance requirements contained in the specifications prior to Contract award regardless of whether or not that insurance requirement is listed in this section.

Vendor must maintain:

☒ **Commercial General Liability Insurance** in at least an amount of: 1,000,000.00 per occurrence.

☒ **Automobile Liability Insurance** in at least an amount of: 1,000,000.00 per occurrence.

☐ **Professional/Malpractice/Errors and Omission Insurance** in at least an amount of: \_\_\_\_\_ per occurrence. Notwithstanding the forgoing, Vendor's are not required to list the State as an additional insured for this type of policy.

☐ **Commercial Crime and Third Party Fidelity Insurance** in an amount of: \_\_\_\_\_ per occurrence.

☐ **Cyber Liability Insurance** in an amount of: \_\_\_\_\_ per occurrence.

☐ **Builders Risk Insurance** in an amount equal to 100% of the amount of the Contract.

☐ **Pollution Insurance** in an amount of: \_\_\_\_\_ per occurrence.

☐ **Aircraft Liability** in an amount of: \_\_\_\_\_ per occurrence.

☒ **Workers Compensation \$1,000,000.00**

☒ \*\*\*STATE OF WEST VIRGINIA MUST BE LISTED AS AN ADDITIONAL INSURED ON INSURANCE CERTIFICATE

☒ \*\*\*CERTIFICATE HOLDER SHOULD READ AS FOLLOWS:  
WV DHHR  
PURCHASING  
ONE DAVIS SQUARE, CHARLESTON, WV 25301

☐

Notwithstanding anything contained in this section to the contrary, the Director of the Purchasing Division reserves the right to waive the requirement that the State be named as an additional insured on one or more of the Vendor's insurance policies if the Director finds that doing so is in the State's best interest.

**9. WORKERS' COMPENSATION INSURANCE:** The apparent successful Vendor shall comply with laws relating to workers compensation, shall maintain workers' compensation insurance when required, and shall furnish proof of workers' compensation insurance upon request.

**10. [Reserved]**

**11. LIQUIDATED DAMAGES:** This clause shall in no way be considered exclusive and shall not limit the State or Agency's right to pursue any other available remedy. Vendor shall pay liquidated damages in the amount specified below or as described in the specifications:

☒ N/A for \_\_\_\_\_

☐ Liquidated Damages Contained in the Specifications

**12. ACCEPTANCE:** Vendor's signature on its bid, or on the certification and signature page, constitutes an offer to the State that cannot be unilaterally withdrawn, signifies that the product or service proposed by vendor meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise indicated, and signifies acceptance of the terms and conditions contained in the Solicitation unless otherwise indicated.

**13. PRICING:** The pricing set forth herein is firm for the life of the Contract, unless specified elsewhere within this Solicitation/Contract by the State. A Vendor's inclusion of price adjustment provisions in its bid, without an express authorization from the State in the Solicitation to do so, may result in bid disqualification. Notwithstanding the foregoing, Vendor must extend any publicly advertised sale price to the State and invoice at the lower of the contract price or the publicly advertised sale price.

**14. PAYMENT IN ARREARS:** Payment in advance is prohibited under this Contract. Payment may only be made after the delivery and acceptance of goods or services. The Vendor shall submit invoices, in arrears.

**15. PAYMENT METHODS:** Vendor must accept payment by electronic funds transfer and P-Card. (The State of West Virginia's Purchasing Card program, administered under contract by a banking institution, processes payment for goods and services through state designated credit cards.)



**16. TAXES:** The Vendor shall pay any applicable sales, use, personal property or any other taxes arising out of this Contract and the transactions contemplated thereby. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.

**17. ADDITIONAL FEES:** Vendor is not permitted to charge additional fees or assess additional charges that were not either expressly provided for in the solicitation published by the State of West Virginia or included in the unit price or lump sum bid amount that Vendor is required by the solicitation to provide. Including such fees or charges as notes to the solicitation may result in rejection of vendor's bid. Requesting such fees or charges be paid after the contract has been awarded may result in cancellation of the contract.

**18. FUNDING:** This Contract shall continue for the term stated herein, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise made available, this Contract becomes void and of no effect beginning on July 1 of the fiscal year for which funding has not been appropriated or otherwise made available.

**19. CANCELLATION:** The Purchasing Division Director reserves the right to cancel this Contract immediately upon written notice to the vendor if the materials or workmanship supplied do not conform to the specifications contained in the Contract. The Purchasing Division Director may also cancel any purchase or Contract upon 30 days written notice to the Vendor in accordance with West Virginia Code of State Rules § 148-1-5.2.b.

**20. TIME:** Time is of the essence with regard to all matters of time and performance in this Contract.

**21. APPLICABLE LAW:** This Contract is governed by and interpreted under West Virginia law without giving effect to its choice of law principles. Any information provided in specification manuals, or any other source, verbal or written, which contradicts or violates the West Virginia Constitution, West Virginia Code or West Virginia Code of State Rules is void and of no effect.

**22. COMPLIANCE WITH LAWS:** Vendor shall comply with all applicable federal, state, and local laws, regulations and ordinances. By submitting a bid, Vendor acknowledges that it has reviewed, understands, and will comply with all applicable laws, regulations, and ordinances.

**SUBCONTRACTOR COMPLIANCE:** Vendor shall notify all subcontractors providing commodities or services related to this Contract that as subcontractors, they too are required to comply with all applicable laws, regulations, and ordinances. Notification under this provision must occur prior to the performance of any work under the contract by the subcontractor.

**23. ARBITRATION:** Any references made to arbitration contained in this Contract, Vendor's bid, or in any American Institute of Architects documents pertaining to this Contract are hereby deleted, void, and of no effect.

**24. MODIFICATIONS:** This writing is the parties' final expression of intent. Notwithstanding anything contained in this Contract to the contrary no modification of this Contract shall be binding without mutual written consent of the Agency, and the Vendor, with approval of the Purchasing Division and the Attorney General's office (Attorney General approval is as to form only). Any change to existing contracts that adds work or changes contract cost, and were not included in the original contract, must be approved by the Purchasing Division and the Attorney General's Office (as to form) prior to the implementation of the change or commencement of work affected by the change.

**25. WAIVER:** The failure of either party to insist upon a strict performance of any of the terms or provision of this Contract, or to exercise any option, right, or remedy herein contained, shall not be construed as a waiver or a relinquishment for the future of such term, provision, option, right, or remedy, but the same shall continue in full force and effect. Any waiver must be expressly stated in writing and signed by the waiving party.

**26. SUBSEQUENT FORMS:** The terms and conditions contained in this Contract shall supersede any and all subsequent terms and conditions which may appear on any form documents submitted by Vendor to the Agency or Purchasing Division such as price lists, order forms, invoices, sales agreements, or maintenance agreements, and includes internet websites or other electronic documents. Acceptance or use of Vendor's forms does not constitute acceptance of the terms and conditions contained thereon.

**27. ASSIGNMENT:** Neither this Contract nor any monies due, or to become due hereunder, may be assigned by the Vendor without the express written consent of the Agency, the Purchasing Division, the Attorney General's office (as to form only), and any other government agency or office that may be required to approve such assignments.

**28. WARRANTY:** The Vendor expressly warrants that the goods and/or services covered by this Contract will: (a) conform to the specifications, drawings, samples, or other description furnished or specified by the Agency; (b) be merchantable and fit for the purpose intended; and (c) be free from defect in material and workmanship.

**29. STATE EMPLOYEES:** State employees are not permitted to utilize this Contract for personal use and the Vendor is prohibited from permitting or facilitating the same.

**30. PRIVACY, SECURITY, AND CONFIDENTIALITY:** The Vendor agrees that it will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the Agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the Agency's policies, procedures, and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in <http://www.state.wv.us/admin/purchase/privacy/default.html>.



**31. YOUR SUBMISSION IS A PUBLIC DOCUMENT:** Vendor's entire response to the Solicitation and the resulting Contract are public documents. As public documents, they will be disclosed to the public following the bid/proposal opening or award of the contract, as required by the competitive bidding laws of West Virginia Code §§ 5A-3-1 et seq., 5-22-1 et seq., and 5G-1-1 et seq. and the Freedom of Information Act West Virginia Code §§ 29B-1-1 et seq.

**DO NOT SUBMIT MATERIAL YOU CONSIDER TO BE CONFIDENTIAL, A TRADE SECRET, OR OTHERWISE NOT SUBJECT TO PUBLIC DISCLOSURE.**

Submission of any bid, proposal, or other document to the Purchasing Division constitutes your explicit consent to the subsequent public disclosure of the bid, proposal, or document. The Purchasing Division will disclose any document labeled "confidential," "proprietary," "trade secret," "private," or labeled with any other claim against public disclosure of the documents, to include any "trade secrets" as defined by West Virginia Code § 47-22-1 et seq. All submissions are subject to public disclosure without notice.

**32. LICENSING:** In accordance with West Virginia Code of State Rules § 148-1-6.1.e, Vendor must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agency or political subdivision. Obligations related to political subdivisions may include, but are not limited to, business licensing, business and occupation taxes, inspection compliance, permitting, etc. Upon request, the Vendor must provide all necessary releases to obtain information to enable the Purchasing Division Director or the Agency to verify that the Vendor is licensed and in good standing with the above entities.

**SUBCONTRACTOR COMPLIANCE:** Vendor shall notify all subcontractors providing commodities or services related to this Contract that as subcontractors, they too are required to be licensed, in good standing, and up-to-date on all state and local obligations as described in this section. Obligations related to political subdivisions may include, but are not limited to, business licensing, business and occupation taxes, inspection compliance, permitting, etc. Notification under this provision must occur prior to the performance of any work under the contract by the subcontractor.

**33. ANTITRUST:** In submitting a bid to, signing a contract with, or accepting a Award Document from any agency of the State of West Virginia, the Vendor agrees to convey, sell, assign, or transfer to the State of West Virginia all rights, title, and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the State of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to Vendor.

**34. VENDOR CERTIFICATIONS:** By signing its bid or entering into this Contract, Vendor certifies (1) that its bid or offer was made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership, person or entity submitting a bid or offer for the same material, supplies, equipment or services; (2) that its bid or offer is in all respects fair and without collusion or fraud; (3) that this Contract is accepted or entered into without any prior understanding, agreement, or connection to any other entity that could be considered a violation of law; and (4) that it has reviewed this Solicitation in its entirety; understands the requirements, terms and conditions, and other information contained herein.

Vendor's signature on its bid or offer also affirms that neither it nor its representatives have any interest, nor shall acquire any interest, direct or indirect, which would compromise the performance of its services hereunder. Any such interests shall be promptly presented in detail to the Agency. The individual signing this bid or offer on behalf of Vendor certifies that he or she is authorized by the Vendor to execute this bid or offer or any documents related thereto on Vendor's behalf; that he or she is authorized to bind the Vendor in a contractual relationship; and that, to the best of his or her knowledge, the Vendor has properly registered with any State agency that may require registration.

**35. VENDOR RELATIONSHIP:** The relationship of the Vendor to the State shall be that of an independent contractor and no principal-agent relationship or employer-employee relationship is contemplated or created by this Contract. The Vendor as an independent contractor is solely liable for the acts and omissions of its employees and agents. Vendor shall be responsible for selecting, supervising, and compensating any and all individuals employed pursuant to the terms of this Solicitation and resulting contract. Neither the Vendor, nor any employees or subcontractors of the Vendor, shall be deemed to be employees of the State for any purpose whatsoever. Vendor shall be exclusively responsible for payment of employees and contractors for all wages and salaries, taxes, withholding payments, penalties, fees, fringe benefits, professional liability insurance premiums, contributions to insurance and pension, or other deferred compensation plans, including but not limited to, Workers' Compensation and Social Security obligations, licensing fees, etc. and the filing of all necessary documents, forms, and returns pertinent to all of the foregoing.

Vendor shall hold harmless the State, and shall provide the State and Agency with a defense against any and all claims including, but not limited to, the foregoing payments, withholdings, contributions, taxes, Social Security taxes, and employer income tax returns.

**36. INDEMNIFICATION:** The Vendor agrees to indemnify, defend, and hold harmless the State and the Agency, their officers, and employees from and against: (1) Any claims or losses for services rendered by any subcontractor, person, or firm performing or supplying services, materials, or supplies in connection with the performance of the Contract; (2) Any claims or losses resulting to any person or entity injured or damaged by the Vendor, its officers, employees, or subcontractors by the publication, translation, reproduction, delivery, performance, use, or disposition of any data used under the Contract in a manner not authorized by the Contract, or by Federal or State statutes or regulations; and (3) Any failure of the Vendor, its officers, employees, or subcontractors to observe State and Federal laws including, but not limited to, labor and wage and hour laws.



**37. PURCHASING AFFIDAVIT:** In accordance with West Virginia Code §§ 5A-3-10a and 5-22-1(i), the State is prohibited from awarding a contract to any bidder that owes a debt to the State or a political subdivision of the State, Vendors are required to sign, notarize, and submit the Purchasing Affidavit to the Purchasing Division affirming under oath that it is not in default on any monetary obligation owed to the state or a political subdivision of the state.

**38. ADDITIONAL AGENCY AND LOCAL GOVERNMENT USE:** This Contract may be utilized by other agencies, spending units, and political subdivisions of the State of West Virginia; county, municipal, and other local government bodies; and school districts ("Other Government Entities"), provided that both the Other Government Entity and the Vendor agree. Any extension of this Contract to the aforementioned Other Government Entities must be on the same prices, terms, and conditions as those offered and agreed to in this Contract, provided that such extension is in compliance with the applicable laws, rules, and ordinances of the Other Government Entity. A refusal to extend this Contract to the Other Government Entities shall not impact or influence the award of this Contract in any manner.

**39. CONFLICT OF INTEREST:** Vendor, its officers or members or employees, shall not presently have or acquire an interest, direct or indirect, which would conflict with or compromise the performance of its obligations hereunder. Vendor shall periodically inquire of its officers, members and employees to ensure that a conflict of interest does not arise. Any conflict of interest discovered shall be promptly presented in detail to the Agency.

**40. REPORTS:** Vendor shall provide the Agency and/or the Purchasing Division with the following reports identified by a checked box below:

☒ Such reports as the Agency and/or the Purchasing Division may request. Requested reports may include, but are not limited to, quantities purchased, agencies utilizing the contract, total contract expenditures by agency, etc.

☐ Quarterly reports detailing the total quantity of purchases in units and dollars, along with a listing of purchases by agency. Quarterly reports should be delivered to the Purchasing Division via email at [purchasing.requisitions@wv.gov](mailto:purchasing.requisitions@wv.gov).

**41. BACKGROUND CHECK:** In accordance with W. Va. Code § 15-2D-3, the Director of the Division of Protective Services shall require any service provider whose employees are regularly employed on the grounds or in the buildings of the Capitol complex or who have access to sensitive or critical information to submit to a fingerprint-based state and federal background inquiry through the state repository. The service provider is responsible for any costs associated with the fingerprint-based state and federal background inquiry.

After the contract for such services has been approved, but before any such employees are permitted to be on the grounds or in the buildings of the Capitol complex or have access to sensitive or critical information, the service provider shall submit a list of all persons who will be physically present and working at the Capitol complex to the Director of the Division of Protective Services for purposes of verifying compliance with this provision. The State reserves the right to prohibit a service provider's employees from accessing sensitive or critical information or to be present at the Capitol complex based upon results addressed from a criminal background check.

Revised 01/09/2020



Service providers should contact the West Virginia Division of Protective Services by phone at (304) 558-9911 for more information.

**42. PREFERENCE FOR USE OF DOMESTIC STEEL PRODUCTS:** Except when authorized by the Director of the Purchasing Division pursuant to W. Va. Code § 5A-3-56, no contractor may use or supply steel products for a State Contract Project other than those steel products made in the United States. A contractor who uses steel products in violation of this section may be subject to civil penalties pursuant to W. Va. Code § 5A-3-56. As used in this section:

- a. "State Contract Project" means any erection or construction of, or any addition to, alteration of or other improvement to any building or structure, including, but not limited to, roads or highways, or the installation of any heating or cooling or ventilating plants or other equipment, or the supply of and materials for such projects, pursuant to a contract with the State of West Virginia for which bids were solicited on or after June 6, 2001.
- b. "Steel Products" means products rolled, formed, shaped, drawn, extruded, forged, cast, fabricated or otherwise similarly processed, or processed by a combination of two or more or such operations, from steel made by the open heath, basic oxygen, electric furnace, Bessemer or other steel making process. The Purchasing Division Director may, in writing, authorize the use of foreign steel products if:
- c. The cost for each contract item used does not exceed one tenth of one percent (.1%) of the total contract cost or two thousand five hundred dollars (\$2,500.00), whichever is greater. For the purposes of this section, the cost is the value of the steel product as delivered to the project; or
- d. The Director of the Purchasing Division determines that specified steel materials are not produced in the United States in sufficient quantity or otherwise are not reasonably available to meet contract requirements.

**43. PREFERENCE FOR USE OF DOMESTIC ALUMINUM, GLASS, AND STEEL:** In Accordance with W. Va. Code § 5-19-1 et seq., and W. Va. CSR § 148-10-1 et seq., for every contract or subcontract, subject to the limitations contained herein, for the construction, reconstruction, alteration, repair, improvement or maintenance of public works or for the purchase of any item of machinery or equipment to be used at sites of public works, only domestic aluminum, glass or steel products shall be supplied unless the spending officer determines, in writing, after the receipt of offers or bids, (1) that the cost of domestic aluminum, glass or steel products is unreasonable or inconsistent with the public interest of the State of West Virginia, (2) that domestic aluminum, glass or steel products are not produced in sufficient quantities to meet the contract requirements, or (3) the available domestic aluminum, glass, or steel do not meet the contract specifications. This provision only applies to public works contracts awarded in an amount more than fifty thousand dollars (\$50,000) or public works contracts that require more than ten thousand pounds of steel products.

The cost of domestic aluminum, glass, or steel products may be unreasonable if the cost is more than twenty percent (20%) of the bid or offered price for foreign made aluminum, glass, or steel products. If the domestic aluminum, glass or steel products to be supplied or produced in a



“substantial labor surplus area”, as defined by the United States Department of Labor, the cost of domestic aluminum, glass, or steel products may be unreasonable if the cost is more than thirty percent (30%) of the bid or offered price for foreign made aluminum, glass, or steel products. This preference shall be applied to an item of machinery or equipment, as indicated above, when the item is a single unit of equipment or machinery manufactured primarily of aluminum, glass or steel, is part of a public works contract and has the sole purpose or of being a permanent part of a single public works project. This provision does not apply to equipment or machinery purchased by a spending unit for use by that spending unit and not as part of a single public works project.

All bids and offers including domestic aluminum, glass or steel products that exceed bid or offer prices including foreign aluminum, glass or steel products after application of the preferences provided in this provision may be reduced to a price equal to or lower than the lowest bid or offer price for foreign aluminum, glass or steel products plus the applicable preference. If the reduced bid or offer prices are made in writing and supersede the prior bid or offer prices, all bids or offers, including the reduced bid or offer prices, will be reevaluated in accordance with this rule.

**44. INTERESTED PARTY SUPPLEMENTAL DISCLOSURE:** W. Va. Code § 6D-1-2 requires that for contracts with an actual or estimated value of at least \$1 million, the vendor must submit to the Agency a supplemental disclosure of interested parties reflecting any new or differing interested parties to the contract, which were not included in the original pre-award interested party disclosure, within 30 days following the completion or termination of the contract. A copy of that form is included with this solicitation or can be obtained from the WV Ethics Commission. This requirement does not apply to publicly traded companies listed on a national or international stock exchange. A more detailed definition of interested parties can be obtained from the form referenced above.


**45. PROHIBITION AGAINST USED OR REFURBISHED:** Unless expressly permitted in the solicitation published by the State, Vendor must provide new, unused commodities, and is prohibited from supplying used or refurbished commodities, in fulfilling its responsibilities under this Contract.

**DESIGNATED CONTACT:** Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

Pavithra Karumuri  
(Name, Title)  
CEO  
(Printed Name and Title)  
3333, Warrenville Rd., Suite 200, Lisle IL 60532  
(Address)  
(630) 235-8456 / (630) 447-0040  
(Phone Number) / (Fax Number)  
sales@krasanconsulting.com  
(email address)

**CERTIFICATION AND SIGNATURE:** By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

Krasan Consulting Services Inc  
(Company)

  
(Authorized Signature) (Representative Name, Title)

Pavithra Karumuri / CEO  
(Printed Name and Title of Authorized Representative)

Sep 15, 2020  
(Date)

(630) 235-8456 / (630) 447-0040  
(Phone Number) (Fax Number)



**ADDENDUM ACKNOWLEDGEMENT FORM**  
**SOLICITATION NO.: CRFQ MIS2100000002**

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

*(Check the box next to each addendum received)*

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6  |
| <input type="checkbox"/> Addendum No. 2            | <input type="checkbox"/> Addendum No. 7  |
| <input type="checkbox"/> Addendum No. 3            | <input type="checkbox"/> Addendum No. 8  |
| <input type="checkbox"/> Addendum No. 4            | <input type="checkbox"/> Addendum No. 9  |
| <input type="checkbox"/> Addendum No. 5            | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Krasan Consulting Services Inc

Company



Authorized Signature

Sep 15, 2020

Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.



Department of Administration  
Purchasing Division  
2019 Washington Street East  
Post Office Box 50130  
Charleston, WV 25305-0130

State of West Virginia  
Centralized Request for Quote  
Miscellaneous

**Proc Folder:** 776701

**Doc Description:** TEMPORARY IT STAFFING FOR WVDHHR/OMIS

**Reason for Modification:**

ADDENDUM 3-TO EXTEND BID  
OPENING DATE

**Proc Type:** Central Master Agreement

Date Issued	Solicitation Closes	Solicitation No	Version
2020-09-17	2020-09-18 13:30	CRFQ 0511 MIS2100000002	4

**BID RECEIVING LOCATION**

BID CLERK  
DEPARTMENT OF ADMINISTRATION  
PURCHASING DIVISION  
2019 WASHINGTON ST E  
CHARLESTON WV 25305  
US

**VENDOR**

**Vendor Customer Code:** VS0000033725

**Vendor Name :** Krasan Consulting Services Inc

**Address :** 3333, Warrenville Rd., Suite 200

**Street :**

**City :** Lisle

**State :** IL

**Country :** US

**Zip :** 60532

**Principal Contact :** Pavithra Karumuri

**Vendor Contact Phone:** 630-235-8456

**Extension:**

**FOR INFORMATION CONTACT THE BUYER**

Crystal G Hustead  
(304) 558-2402  
crystal.g.hustead@wv.gov

**Vendor  
Signature X**

**FEIN#** 84-2790386

**DATE** Sep 17, 2020

**All offers subject to all terms and conditions contained in this solicitation**



**ADDITIONAL INFORMATION**

REBID OF CRFQ MIS2100000001

THE WEST VIRGINIA PURCHASING DIVISION IS SOLICITING BIDS ON BEHALF OF WEST VIRGINIA DEPARTMENT OF HEALTH AND HUMAN RESOURCES (WV DHHR), OFFICE OF MANAGEMENT INFORMATION SERVICES (OMIS) TO ESTABLISH MULTIPLE OPEN-END CONTRACTS FOR TECHNICAL STAFFING SERVICES, PER THE ATTACHED DOCUMENTS.

THE POSITION CLASSIFICATIONS LISTED WITHIN THE SOLICITATION ARE TO PROVIDE FOR THE TECHNICAL EXPERTISE TO MEET THE CONTRACTED STAFFING NEEDS FOR ALL ENTITIES WITHIN THE WV DEPARTMENT OF HEALTH AND HUMAN RESOURCES, OFFICE OF MANAGEMENT INFORMATION SERVICES (OMIS) FOR SUPPORT OF OUR IT EFFORTS. THIS INCLUDES SUPPORT FOR ALL DHHR AGENCIES THAT MIGHT HAVE THE NEED FOR THESE SPECIFIC SERVICES. THESE SERVICES WOULD BE USED TO DEVELOP MODIFICATIONS AND ENHANCEMENTS TO THE COMPUTER SYSTEMS FOR THE END-USER STATE AGENCY, AS WELL AS MENTOR, PROVIDE TECHNICAL TRAINING AND SUPPORT AND PROVIDE "SHADOWING" OPPORTUNITIES FOR STATE ANALYSTS, AMONG OTHER TASKS AS DEFINED BY THE END-USER STATE AGENCY ON ITS DELIVERY ORDER FOR THE SERVICES.

\*\*\*QUESTIONS REGARDING THE SOLICITATION MUST BE SUBMITTED IN WRITING TO CRYSTAL.G.HUSTEAD@WV.GOV PRIOR TO THE QUESTION PERIOD DEADLINE CONTAINED IN THE INSTRUCTIONS TO VENDORS SUBMITTING BIDS\*\*\*

INVOICE TO	SHIP TO
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV 25301 US	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV 25301 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Senior Web Application Analyst	2288.00000	HOURL	\$62.00	\$141,856.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**

Senior Web Application Analyst

INVOICE TO	SHIP TO
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV 25301 US	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV 25301 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
2	Senior Web Application Analyst Optional renewal year 1	2288.00000	HOUR	\$62.00	\$141,856.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**

Senior Web Application Analyst Optional renewal year 1

INVOICE TO	SHIP TO
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV 25301 US	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV 25301 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
3	Senior Web Application Analyst Optional renewal year 2	2288.00000	HOUR	\$62.00	\$141,856.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**

Senior Web Application Analyst Optional Renewal Year 2



INVOICE TO	SHIP TO
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV 25301 US	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV 25301 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
4	Senior Web Application Analyst Optional renewal year 3	2288.00000	HOUR	\$62.00	\$141,856.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**  
Senior Web Application Analyst Optional Renewal Year 3

INVOICE TO	SHIP TO
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV 25301 US	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV 25301 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
5	Web Application Analyst	2288.00000	HOUR	\$55.00	\$125,840.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**  
Web Application Analyst

INVOICE TO	SHIP TO
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV 25301 US	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV 25301 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
6	Web Application Analyst Optional renewal year 1	2288.00000	HOURL	\$55.00	\$125,840.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**  
Web Application Analyst Optional Renewal Year 1

INVOICE TO	SHIP TO
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV 25301 US	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV 25301 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
7	Web Application Analyst Optional renewal year 2	2288.00000	HOURL	\$55.00	\$125,840.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**  
Web Application Analyst Optional Renewal Year 2

INVOICE TO	SHIP TO
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV 25301 US	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV 25301 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
8	Web Application Analyst Optional renewal year 3	2288.00000	HOURL	\$55.00	\$125,840.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**  
Web Application Analyst Optional Renewal Year 3

INVOICE TO	SHIP TO
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV 25301 US	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV 25301 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
9	Senior Mainframe Application Analyst	2288.00000	HOURL	\$50.00	\$114,400.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**  
Senior Mainframe Application Analyst



INVOICE TO	SHIP TO
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV 25301 US	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV 25301 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
10	Senior Mainframe Application Analyst Optional renewal yr 1	2288.00000	HOURL	\$50.00	\$114,400.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**

Senior Mainframe Application Analyst Optional Renewal Year 1

INVOICE TO	SHIP TO
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV 25301 US	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV 25301 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
11	Senior Mainframe Application Analyst Optional renewal yr 2	2288.00000	HOURL	\$50.00	\$114,400.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**

Senior Mainframe Application Analyst Optional renewal year 2

INVOICE TO	SHIP TO
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV 25301 US	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV 25301 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
12	Senior Mainframe Application Analyst Optional renewal yr 3	2288.00000	HOUR	\$50.00	\$114,400.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**

Senior Mainframe Application Analyst Optional renewal Year 3

INVOICE TO	SHIP TO
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV 25301 US	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV 25301 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
13	Mainframe Application Analyst	2288.00000	HOUR	\$45.00	\$102,960.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**

Mainframe Application Analyst

INVOICE TO	SHIP TO
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV 25301 US	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV 25301 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
14	Mainframe Application Analyst Optional renewal year 1	2288.00000	HOUR	\$45.00	\$102,960.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**

Mainframe Application Analyst Optional renewal year 1

INVOICE TO	SHIP TO
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV 25301 US	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV 25301 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
15	Mainframe Application Analyst Optional renewal year 2	2288.00000	HOUR	\$45.00	\$102,960.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**

Mainframe Application Analyst Optional renewal year 2



INVOICE TO	SHIP TO
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV 25301 US	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV 25301 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
16	Mainframe Application Analyst Optional renewal year 3	2288.00000	HOUR	\$45.00	\$102,960.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**

Mainframe Application Analyst Optional renewal year 3

INVOICE TO	SHIP TO
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV 25301 US	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV 25301 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
17	Senior CRM Application Analyst	2288.00000	HOUR	\$75.00	\$171,600.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**

Senior CRM Application Analyst

INVOICE TO	SHIP TO
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV 25301 US	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV 25301 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
18	Senior CRM Application Analyst Optional renewal year 1	2288.00000	HOUR	\$75.00	\$171,600.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**

Senior CRM Application Analyst Optional renewal year 1

INVOICE TO	SHIP TO
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV 25301 US	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV 25301 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
19	Senior CRM Application Analyst Optional renewal year 2	2288.00000	HOUR	\$75.00	\$171,600.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**

Senior CRM Application Analyst Optional renewal year 2

INVOICE TO	SHIP TO
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV 25301 US	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV 25301 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
20	Senior CRM Application Analyst Optional renewal year 3	2288.00000	HOUR	\$75.00	\$171,600.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**  
Senior CRM Application Analyst Optional renewal year 3

INVOICE TO	SHIP TO
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV 25301 US	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV 25301 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
21	CRM Application Analyst	2288.00000	HOUR	\$65.00	\$148,720.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**  
CRM Application Analyst



INVOICE TO	SHIP TO
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV 25301 US	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV 25301 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
22	CRM Application Analyst Optional renewal year 1	2288.00000	HOUR	\$65.00	\$148,720.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**  
CRM Application Analyst Optional renewal year 1

INVOICE TO	SHIP TO
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV 25301 US	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV 25301 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
23	CRM Application Analyst Optional renewal year 2	2288.00000	HOUR	\$65.00	\$148,720.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**  
CRM Application Analyst Optional renewal year 2

INVOICE TO	SHIP TO
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV 25301 US	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV 25301 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
24	CRM Application Analyst Optional renewal year 3	2288.00000	HOURL	\$65.00	\$148,720.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**  
CRM Application Analyst Optional renewal year 3

INVOICE TO	SHIP TO
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV 25301 US	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV 25301 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
25	Senior SharePoint Application Analyst	2288.00000	HOURL	\$60.00	\$137,280.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**  
Senior SharePoint Application Analyst

INVOICE TO	SHIP TO
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV 25301 US	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV 25301 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
26	Senior SharePoint Application Analyst Opt Ren Year 1	2288.00000	HOUR	\$60.00	\$137,280.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**

Senior SharePoint Application Analyst Opt Ren Year 1

INVOICE TO	SHIP TO
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV 25301 US	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV 25301 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
27	Senior SharePoint Application Analyst Opt Ren Year 2	2288.00000	HOUR	\$60.00	\$137,280.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**

Senior SharePoint Application Analyst Opt Ren Year 2



INVOICE TO	SHIP TO
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV 25301 US	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV 25301 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
28	Senior SharePoint Application Analyst Opt Ren Year 3	2288.00000	HOUR	\$60.00	\$137,280.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**

Senior SharePoint Application Analyst Opt Ren Year 3

INVOICE TO	SHIP TO
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV 25301 US	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV 25301 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
29	SharePoint Application Analyst	2288.00000	HOUR	\$50.00	\$114,400.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**

SharePoint Application Analyst

INVOICE TO	SHIP TO
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV 25301 US	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV 25301 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
30	SharePoint Application Analyst Optional Renewal Year 1	2288.00000	HOUR	\$50.00	\$114,400.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**

SharePoint Application Analyst Optional Renewal Year 1

INVOICE TO	SHIP TO
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV 25301 US	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV 25301 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
31	SharePoint Application Analyst Optional Renewal Year 2	2288.00000	HOUR	\$50.00	\$114,400.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**

SharePoint Application Analyst Optional Renewal Year 2

INVOICE TO	SHIP TO
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV 25301 US	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV 25301 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
32	SharePoint Application Analyst Optional Renewal Year 3	2288.00000	HOUR	\$50.00	\$114,400.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**

SharePoint Application Analyst Optional Renewal Year 3

INVOICE TO	SHIP TO
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV 25301 US	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV 25301 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
33	Senior Application Oracle Database Administrator	2288.00000	HOUR	\$60.00	\$137,280.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**

Senior Application Oracle Database Administrator



INVOICE TO	SHIP TO
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV 25301 US	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV 25301 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
34	Senior Application Oracle Database Administrator Opt Ren Yr1	2288.00000	HOUR	\$60.00	\$137,280.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**

Senior Application Oracle Database Administrator Opt Ren Yr1

INVOICE TO	SHIP TO
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV 25301 US	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV 25301 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
35	Senior Application Oracle Database Administrator Opt Ren Yr2	2288.00000	HOUR	\$60.00	\$137,280.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**

Senior Application Oracle Database Administrator Opt Ren Yr2

INVOICE TO	SHIP TO
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV 25301 US	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV 25301 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
36	Senior Application Oracle Database Administrator Opt Ren Yr3	2288.00000	HOUR	\$60.00	\$137,280.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**

Senior Application Oracle Database Administrator Opt Ren Yr3

INVOICE TO	SHIP TO
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV 25301 US	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV 25301 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
37	Application Oracle Database Administrator	2288.00000	HOUR	\$55.00	\$125,840.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**

Application Oracle Database Administrator

INVOICE TO	SHIP TO
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV 25301 US	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV 25301 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
38	Application Oracle Database Administrator Opt Ren Yr1	2288.00000	HOUR	\$55.00	\$125,840.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**  
Application Oracle Database Administrator Opt Ren Yr1

INVOICE TO	SHIP TO
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV 25301 US	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV 25301 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
39	Application Oracle Database Administrator Opt Ren Yr2	2288.00000	HOUR	\$55.00	\$125,840.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**  
Application Oracle Database Administrator Opt Ren Yr2



INVOICE TO	SHIP TO
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV 25301 US	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV 25301 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
40	Application Oracle Database Administrator Opt Ren Yr3	2288.00000	HOUR	\$55.00	\$125,840.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**

Application Oracle Database Administrator Opt Ren Yr3

INVOICE TO	SHIP TO
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV 25301 US	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV 25301 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
41	Senior Application DB2 Database Administrator	2288.00000	HOUR	\$55.00	\$125,840.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**

Senior Application DB2 Database Administrator

INVOICE TO	SHIP TO
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV 25301 US	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV 25301 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
42	Senior Application DB2 Database Administrator Opt Ren Yr 1	2288.00000	HOUR	\$55.00	\$125,840.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**

Senior Application DB2 Database Administrator Opt Ren Yr 1

INVOICE TO	SHIP TO
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV 25301 US	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV 25301 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
43	Senior Application DB2 Database Administrator Opt Ren Yr 2	2288.00000	HOUR	\$55.00	\$125,840.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**

Senior Application DB2 Database Administrator Opt Ren Yr

INVOICE TO	SHIP TO
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV 25301 US	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV 25301 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
44	Senior Application DB2 Database Administrator Opt Ren Yr 3	2288.00000	HOUR	\$55.00	\$125,840.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**

Senior Application DB2 Database Administrator Opt Ren Yr 3

INVOICE TO	SHIP TO
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV 25301 US	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV 25301 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
45	Application DB2 Database Administrator	2288.00000	HOUR	\$50.00	\$114,400.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**

Application DB2 Database Administrator



INVOICE TO	SHIP TO
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV 25301 US	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV 25301 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
46	Application DB2 Database Administrator Opt Ren Yr1	2288.00000	HOUR	\$50.00	\$114,400.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**

Application DB2 Database Administrator Opt Ren Yr1

INVOICE TO	SHIP TO
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV 25301 US	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV 25301 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
47	Application DB2 Database Administrator Opt Ren Yr2	2288.00000	HOUR	\$50.00	\$114,400.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**

Application DB2 Database Administrator Opt Ren Yr2

INVOICE TO	SHIP TO
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV 25301 US	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV 25301 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
48	Application DB2 Database Administrator Opt Ren Yr3	2288.00000	HOUR	\$50.00	\$114,400.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**

Application DB2 Database Administrator Opt Ren Yr3

INVOICE TO	SHIP TO
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV 25301 US	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV 25301 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
49	Senior SQL Server Database Administrator	2288.00000	HOUR	\$55.00	\$125,840.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**

Senior SQL Server Database Administrator

INVOICE TO	SHIP TO
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV 25301 US	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV 25301 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
50	Senior SQL Server Database Administrator Optional Ren Yr1	2288.00000	HOUR	\$55.00	\$125,840.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**

Senior SQL Server Database Administrator Optional Ren Yr1

INVOICE TO	SHIP TO
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV 25301 US	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV 25301 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
51	Senior SQL Server Database Administrator Optional Ren Yr2	2288.00000	HOUR	\$55.00	\$125,840.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**

Senior SQL Server Database Administrator Optional Ren Yr2



INVOICE TO	SHIP TO
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV 25301 US	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV 25301 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
52	Senior SQL Server Database Administrator Optional Ren Yr3	2288.00000	HOUR	\$55.00	\$125,840.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**

Senior SQL Server Database Administrator Optional Ren Yr3

INVOICE TO	SHIP TO
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV 25301 US	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV 25301 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
53	SQL Server Database Administrator	2288.00000	HOUR	\$40.00	\$91,520.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**

SQL Server Database Administrator

INVOICE TO	SHIP TO
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV 25301 US	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV 25301 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
54	SQL Server Database Administrator Opt Ren Yr1	2288.00000	HOUR	\$40.00	\$91,520.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**

SQL Server Database Administrator Opt Ren Yr1

INVOICE TO	SHIP TO
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV 25301 US	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV 25301 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
55	SQL Server Database Administrator Opt Ren Yr2	2288.00000	HOUR	\$40.00	\$91,520.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**

SQL Server Database Administrator Opt Ren Yr2

INVOICE TO	SHIP TO
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV 25301 US	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV 25301 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
56	SQL Server Database Administrator Opt Ren Yr3	2288.00000	HOUR	\$40.00	\$91,520.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**  
SQL Server Database Administrator Opt Ren Yr3

INVOICE TO	SHIP TO
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV 25301 US	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV 25301 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
57	Senior COGNOS Analyst	2288.00000	HOUR	\$50.00	\$114,400.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**  
Senior COGNOS Analyst



INVOICE TO	SHIP TO
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV 25301 US	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV 25301 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
58	Senior COGNOS Analyst Optional Renewal Yr 1	2288.00000	HOUR	\$50.00	\$114,400.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**  
Senior COGNOS Analyst Optional Renewal Yr 1

INVOICE TO	SHIP TO
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV 25301 US	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV 25301 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
59	Senior COGNOS Analyst Optional Renewal Yr 2	2288.00000	HOUR	\$50.00	\$114,400.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**  
Senior COGNOS Analyst Optional Renewal Yr 2

INVOICE TO	SHIP TO
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV 25301 US	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV 25301 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
60	Senior COGNOS Analyst Optional Renewal Yr 3	2288.00000	HOUR	\$50.00	\$114,400.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**  
Senior COGNOS Analyst Optional Renewal Yr 3

INVOICE TO	SHIP TO
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV 25301 US	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV 25301 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
61	COGNOS Analyst	2288.00000	HOUR	\$40.00	\$91,520.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**  
COGNOS Analyst

INVOICE TO	SHIP TO
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV 25301 US	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV 25301 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
62	COGNOS Analyst Optional Renewal Year 1	2288.00000	HOUR	\$40.00	\$91,520.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**  
COGNOS Analyst Optional Renewal Year 1

INVOICE TO	SHIP TO
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV 25301 US	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV 25301 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
63	COGNOS Analyst Optional Renewal Year 2	2288.00000	HOUR	\$40.00	\$91,520.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**  
COGNOS Analyst Optional Renewal Year 2



INVOICE TO	SHIP TO
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV 25301 US	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV 25301 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
64	COGNOS Analyst Optional Renewal Year 3	2288.00000	HOUR	\$40.00	\$91,520.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**

COGNOS Analyst Optional Renewal Year 3

INVOICE TO	SHIP TO
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV 25301 US	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV 25301 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
65	Software Test Analyst	2288.00000	HOUR	\$62.00	\$141,856.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**

Software Test Analyst

INVOICE TO	SHIP TO
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV 25301 US	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV 25301 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
66	Software Test Analyst Optional Year 1	2288.00000	HOUR	\$62.00	\$141,856.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**

Software Test Analyst Optional Year 1

INVOICE TO	SHIP TO
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV 25301 US	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV 25301 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
67	Software Test Analyst Optional Year 2	2288.00000	HOUR	\$62.00	\$141,856.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**

Software Test Analyst Optional Year 2

INVOICE TO	SHIP TO
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV 25301 US	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV 25301 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
68	Software Test Analyst Optional Year 3	2288.00000	HOUR	\$62.00	\$141,856.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**  
Software Test Analyst Optional Year 3

INVOICE TO	SHIP TO
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV 25301 US	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV 25301 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
69	Help Desk Analyst	2288.00000	HOUR	\$25.00	\$57,200.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**  
Help Desk Analyst



INVOICE TO	SHIP TO
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV 25301 US	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV 25301 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
70	Help Desk Analyst Optional renewal year 1	2288.00000	HOUR	\$25.00	\$57,200.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**

Help Desk Analyst Optional renewal year 1

INVOICE TO	SHIP TO
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV 25301 US	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV 25301 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
71	Help Desk Analyst Optional renewal year 2	2288.00000	HOUR	\$25.00	\$57,200.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**

Help Desk Analyst Optional renewal year 2

INVOICE TO	SHIP TO
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV 25301 US	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV 25301 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
72	Help Desk Analyst Optional renewal year 3	2288.00000	HOUR	\$25.00	\$57,200.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**

Help Desk Analyst Optional renewal year 3

INVOICE TO	SHIP TO
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV 25301 US	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV 25301 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
73	Business Analyst	2288.00000	HOUR	\$62.00	\$141,856.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**

Business Analyst

INVOICE TO	SHIP TO
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV 25301 US	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV 25301 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
74	Business Analyst Optional Renewal Year 1	2288.00000	HOUR	\$62.00	\$141,856.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**

Business Analyst Optional Renewal Year 1

INVOICE TO	SHIP TO
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV 25301 US	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV 25301 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
75	Business Analyst Optional Renewal Year 2	2288.00000	HOUR	\$62.00	\$141,856.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**

Business Analyst Optional Renewal Year 2



INVOICE TO	SHIP TO
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV 25301 US	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV 25301 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
76	Business Analyst Optional Renewal Year 3	2288.00000	HOUR	\$62.00	\$141,856.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**  
Business Analyst Optional Renewal Year 3

INVOICE TO	SHIP TO
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV 25301 US	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV 25301 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
77	Technical Writer	2288.00000	HOUR	\$30.00	\$68,640.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**  
Technical Writer

INVOICE TO	SHIP TO
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV 25301 US	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV 25301 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
78	Technical Writer Optional Renewal Year 1	2288.00000	HOUR	\$30.00	\$68,640.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**  
Technical Writer Optional Renewal Year 1

INVOICE TO	SHIP TO
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV 25301 US	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV 25301 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
79	Technical Writer Optional Renewal Year 2	2288.00000	HOUR	\$30.00	\$68,640.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**  
Technical Writer Optional Renewal Year 2

INVOICE TO	SHIP TO
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV 25301 US	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV 25301 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
80	Technical Writer Optional Renewal Year 3	2288.00000	HOUR	\$30.00	\$68,640.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**  
Technical Writer Optional Renewal Year 3

INVOICE TO	SHIP TO
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV 25301 US	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV 25301 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
81	Information Systems Assistant	2288.00000	HOUR	\$20.00	\$45,760.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**  
Information Systems Assistant



INVOICE TO	SHIP TO
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV 25301 US	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV 25301 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
82	Information Systems Assistant Optional renewal year 1	2288.00000	HOUR	\$20.00	\$45,760.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**

Information Systems Assistant Optional renewal year 1

INVOICE TO	SHIP TO
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV 25301 US	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV 25301 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
83	Information Systems Assistant Optional renewal year 2	2288.00000	HOUR	\$20.00	\$45,760.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**

Information Systems Assistant Optional renewal year 2

INVOICE TO	SHIP TO
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV 25301 US	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV 25301 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
84	Information Systems Assistant Optional renewal year 3	2288.00000	HOUR	\$20.00	\$45,760.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**

Information Systems Assistant Optional renewal year 3

INVOICE TO	SHIP TO
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV 25301 US	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV 25301 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
85	Imaging Operator	2288.00000	HOUR	\$16.00	\$36,608.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**

Imaging Operator

INVOICE TO	SHIP TO
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV 25301 US	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV 25301 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
86	Imaging Operator Optional renewal year 1	2288.00000	HOUR	\$16.00	\$36,608.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**

Imaging Operator Optional renewal year 1

INVOICE TO	SHIP TO
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV 25301 US	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV 25301 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
87	Imaging Operator Optional renewal year 2	2288.00000	HOUR	\$16.00	\$36,608.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**

Imaging Operator Optional renewal year 2



INVOICE TO	SHIP TO
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV 25301 US	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV 25301 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
88	Imaging Operator Optional renewal year 3	2288.00000	HOUR	\$16.00	\$36,608.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**  
Imaging Operator Optional renewal year 3

INVOICE TO	SHIP TO
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV 25301 US	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV 25301 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
89	Programmer Analyst	2288.00000	HOUR	\$68.00	\$155,584.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**  
Programmer Analyst

INVOICE TO	SHIP TO
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV 25301 US	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV 25301 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
90	Programmer Analyst Optional renewal year 1	2288.00000	HOUR	\$68.00	\$155,584.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**

Programmer Analyst Optional renewal year 1

INVOICE TO	SHIP TO
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV 25301 US	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV 25301 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
91	Programmer Analyst Optional renewal year 2	2288.00000	HOUR	\$68.00	\$155,584.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**

Programmer Analyst Optional renewal year 2

INVOICE TO	SHIP TO
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV 25301 US	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV 25301 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
92	Programmer Analyst Optional renewal year 3	2288.00000	HOUR	\$68.00	\$155,584.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**  
Programmer Analyst Optional renewal year 3

INVOICE TO	SHIP TO
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV 25301 US	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV 25301 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
93	Systems Programmer	2288.00000	HOUR	\$60.00	\$137,280.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**  
Systems Programmer

INVOICE TO	SHIP TO
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV 25301 US	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV 25301 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
94	Systems Programmer Optional renewal year 1	2288.00000	HOUR	\$60.00	\$137,280.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**  
Systems Programmer Optional renewal year 1

INVOICE TO	SHIP TO
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV 25301 US	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV 25301 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
95	Systems Programmer Optional renewal year 2	2288.00000	HOUR	\$60.00	\$137,280.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**  
Systems Programmer Optional renewal year 2



INVOICE TO	SHIP TO
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV 25301 US	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV 25301 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
96	Systems Programmer Optional renewal year 3	2288.00000	HOUR	\$60.00	\$137,280.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**  
Systems Programmer Optional renewal year 3

INVOICE TO	SHIP TO
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV 25301 US	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV 25301 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
97	Computer Operator	2288.00000	HOUR	\$20.00	\$45,760.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**  
Computer Operator

INVOICE TO	SHIP TO
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV 25301 US	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV 25301 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
98	Computer Operator Optional renewal year 1	2288.00000	HOUR	\$20.00	\$45,760.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**

Computer Operator Optional renewal year 1

INVOICE TO	SHIP TO
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV 25301 US	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV 25301 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
99	Computer Operator Optional renewal year 2	2288.00000	HOUR	\$20.00	\$45,760.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**

Computer Operator Optional renewal year 2

INVOICE TO	SHIP TO
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV 25301 US	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV 25301 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
100	Computer Operator Optional renewal year 3	2288.00000	HOUR	\$20.00	\$45,760.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**  
Computer Operator Optional renewal year 3

#### SCHEDULE OF EVENTS

<u>Line</u>	<u>Event</u>	<u>Event Date</u>
1	VENDOR QUESTION DEADLINE	2020-09-10

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MIS2100000002	Final	TEMPORARY IT STAFFING FOR WVDHHR/OMIS	

**ADDITIONAL TERMS AND CONDITIONS**

See attached document(s) for additional Terms and Conditions