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Header  1[List View](#)**General Information** | [Contact](#) | [Default Values](#) | [Discount](#) | [Document Information](#) | [Clarification Request](#)**Procurement Folder:** 797532**Procurement Type:** Central Master Agreement**Vendor ID:** VS0000005897 **Legal Name:** INFOJINI INC**Alias/DBA:****Total Bid:** \$75,644.40**Response Date:** 12/15/2020 **Response Time:** 10:14**SO Doc Code:** CRFQ**SO Dept:** 0511**SO Doc ID:** BCF2100000001**Published Date:** 12/4/20**Close Date:** 12/15/20**Close Time:** 13:30**Status:** Closed**Solicitation Description:** REGISTERED NURSE STAFFING SERVICES



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

**State of West Virginia  
 Solicitation Response**

**Proc Folder:** 797532  
**Solicitation Description:** REGISTERED NURSE STAFFING SERVICES  
**Proc Type:** Central Master Agreement

| Solicitation Closes | Solicitation Response        | Version |
|---------------------|------------------------------|---------|
| 2020-12-15 13:30    | SR 0511 ESR12152000000004292 | 1       |

**VENDOR**  
 VS0000005897  
 INFOJINI INC

**Solicitation Number:** CRFQ 0511 BCF2100000001  
**Total Bid:** 75644.39999999999417923390865 **Response Date:** 2020-12-15 **Response Time:** 10:14:08  
**Comments:**

**FOR INFORMATION CONTACT THE BUYER**

Crystal G Husted  
 (304) 558-2402  
 crystal.g.husted@wv.gov

**Vendor Signature X** **FEIN#** **DATE**

All offers subject to all terms and conditions contained in this solicitation

| Line | Comm Ln Desc                       | Qty       | Unit Issue | Unit Price | Ln Total Or Contract Amount |
|------|------------------------------------|-----------|------------|------------|-----------------------------|
| 1    | Registered Nurse Staffing Services | 1560.0000 | HOUR       | 48.490000  | 75644.40                    |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 80111606  |              |               |         |

**Commodity Line Comments:**

**Extended Description:**

Registered Nurse Staffing Services

# DEPARTMENT OF HEALTH AND HUMAN RESOURCES, BUREAU FOR CHILDREN AND FAMILIES

## RESPONSE TO CENTRALIZED REQUEST FOR QUOTE FOR REGISTERED NURSE STAFFING SERVICES

### Infojini Inc. Proposal

Proposal Due Date: December 15, 2020 by 1:30 PM



**Submitted by:** Infojini, Inc  
**Address:** 10015, Old Columbia Road, Suite B215,  
Columbia, MD 21046  
**Contact:** Sandeep Harjani  
**Phone:** 443-257-0086  
**Email:** [statebids@infojiniconsulting.com](mailto:statebids@infojiniconsulting.com)

**Submitted To:** West Virginia Department of Health And  
Human Resources, Bureau For Children And Families,  
230 Heavner Ave  
Elkins WV 26241

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## FIRM OVERVIEW, QUALIFICATION & EXPERIENCE

**Infojini Inc. Response:** Infojini is a **certified M/S/DBE firm** incorporated in the State of Maryland with 20+ regional Offices across North America. We intend to leverage our 14+ years' experience in providing Registered Nurse Staffing Services similar to the scope of work of this CRFQ across various clients in the public sector including several government clients in West Virginia. We have extensive experience in executing similar contracts at federal, state and commercial clients such as **State of West Virginia, Community Care of West Virginia, Lincoln county Primary Care Center, Berkeley County Health Department, Hardy County Health Department, Roane County Family Health Care, West Virginia Health Care Authority, Southern West Virginia Health System etc.**

Our existing Staffing experience for various government sector clients in West Virginia, Our Registered Nurse Staffing Placement services Expertise, Extensive Public Sector and Community care department Staffing experience, Local Office, Local Dedicated Account Management team and Access to local candidates of West Virginia makes us the lowest risk, best value vendor that will enable smooth transition and functioning of the legacy and new systems. We are able to deliver the right staff, and the result is over 25% of our contractor staff being converted to full-time employees with our clients. We have a strong database of over 30,000+ prescreened staff with the experience as required by Department of Health and Human Resources, Bureau for Children and Families. At Infojini we were awarded multiple times by our clients for the exceptional Staffing support that we provided during our association such as Gold Partner, Star Partner and Vendor of the Year with 250+ Starts. Infojini ranks in the top 5% vendors in all its Government Contracts and is 2nd in a pool of over 200 vendors for the State of NC Supplemental Staff Contract.

Infojini's team has a proven track record of working in Registered Nurse Staffing Services environments at various locations across the nation and delivering highly complex projects for various community care clients. We believe there are several keys to successfully providing Registered Nurse Staffing services Placement services including but not limited to: capability, responsiveness and attitude, therefore, we make our proposal fulfill all. Our recruitment team consists of 100+ recruiters, data miners, and research analysts, who have an average experience of 10+ years recruiting professionals to support our customers. We proactively recruit and maintain a full pipeline of preferably local qualified candidates who are readily available to start work on contracts. Our work focuses on identifying, cultivating and matching candidates to Department of Health and Human Resources, Bureau for Children and Families' projects and opportunities. We believe we are the Best choice for providing resources for Registered Nurse roles on an as-needed basis for supporting Department of Health and Human Resources, Bureau for Children and Families' projects. Infojini Inc. has managed multiple similar contracts for similar clients for their Registered Nurse staffing needs for more than 14 Years which gives us the capability of utilizing our

### About Infojini, Inc.

**Our Strengths:**

- 150+ dedicated recruiters with specialized industry focus.
- Access to 2 Million+ Resumes in our internal database of BullHorn and Jobdiva
- Database of 90,000+ Prescreened Candidates.

**Experience:**

*Experience Providing Registered Nurse Staffing Services.*

- 150+ Staffing contracts
- 30+ State-Wide Staffing Contracts.
- More than 8,000 Registered Nurse placements.

**Nationwide Presence:**

*Strong presence as a Staffing services provider all over the nation including State of West Virginia.*

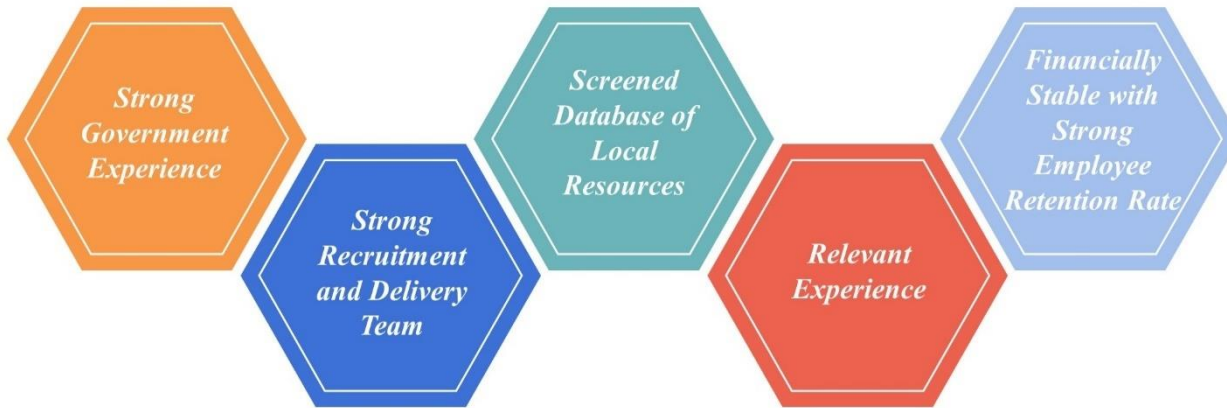
**Financial Stability**

*Over \$70M revenue since inception*

**Line of Credit for \$1,500,000 from Bank of America (ML)**

proprietary database of qualified candidates with similar clients experience for meeting the Registered Nurse Staffing services needs of Department of Health and Human Resources, Bureau for Children and Families.

## OUR CAPABILITIES AND KEY DIFFERENTIATORS



- ✓ **Strong Government Experience across 30+ states and 150+ agencies:** 14+ Years' experience working with over 30 different states and over 150+ agencies across the United States providing Registered Nurse Staffing services including the State of WV, State of VA, State of KY, State of OH, State of MD, State of PA, State of AL, State of IL, State of MI and many more.
- ✓ **Strong Recruitment and Delivery Team:** A group of 100+ domain expert recruiters with specialized industry experience in recruiting staff with labor categories similar to that of this CRFQ and understanding of State of West Virginia's applicable laws and policies.
- ✓ **Screened database of Local Resources - Database of 5,000 highly qualified local WV candidates.** With our strong resume pool, Department of Health and Human Resources, Bureau for Children and Families will have access to local screened resources in West Virginia for the requested categories as soon as we receive the award notification.
- ✓ **Financially Stable with Strong retention Rate:** A well-established financially stable company with an unused line of credit of \$1.5 million that will enable us to scale quickly when required. Contractor D&B Paydex score of 80, that indicates timely payments to all our contractors. High customer satisfaction, D&B rating score is 96/100, and high retention rate.

We have over 100+ ongoing projects, with 15+ future/ upcoming projects and over 50 contracting vehicles with various Cities, Counties and States. Our extensive experience with the Government sector gives us the ability to onboard and scale for a new Government Customer. Here are a few of our ongoing projects:

| RFP NUMBER AND NAME   | CLIENT            | SERVICES PROVIDED  |
|---|-------------------|--|
| RFPS30034901801153 Temporary Medical Personnel Services - Statewide Rebid | State of Missouri | Registered Nurse, Employee Temperature Screener, Certified Nursing Assistant |



|  |   |   |
|--|---|---|
| <b>IFB1 IHJA 2018000151- Temporary Medical Staffing</b>  | <b>State of Colorado</b>                              | <b>RN Psych Travel AFU, CT Tech, Travel RN</b>  |
| <b>RFP# 13100004214 Temporary Medical staff services</b>   | <b>State of OK - Department of Corrections (OMES)</b> | <b>Registered Nurse Supervisor, State-Tested Nurse Aide (STNA General) - Region 5</b> |
| <b>Skilled Nursing Services IFB-18029</b>  | <b>Baltimore City Public Schools</b>                  | <b>Physical Therapist, Certified Medical Assistant</b>                                |
| <b>RFP 1310004215 Temporary Medical Staff Services</b>   | <b>State of OK - Department of Corrections (OMES)</b> | <b>Non-Certified Pharmacy Technician, Registered Nurse</b>                            |
| <b>IFB1 IHJA 2018000211 Temporary Clinical Staffing</b>  | <b>The State of Colorado</b>                          | <b>Telemetry RN, CNA, OB RN</b>   |
| <b>RFQ18000892 Temporary Nurse Staffing Services</b>   | <b>Idaho Division of Veterans Services</b>            | <b>Med Surg/Tele RN, PCU RN</b>   |
| <b>RFSQ 18-053 Recruitment of Temporary Healthcare Staff</b>   | <b>The County of Fresno</b>                           | <b>RN II- Oncology - Infusion/Treatment, Surgical Technologist</b>                    |
| <b>RFP 2018-50 Staff Augmentation Consulting Pool</b>  | <b>The City of Minneapolis</b>                        | <b>RN I - Rehab at Einstein Elkins Park [Nights], Travel RN</b>                       |
| <b>RFP S18-039 Temporary Medical Services</b>  | <b>Prince George's County</b>                         | <b>RN Psych Travel AFU, Rehab RN</b>  |
| <b>ELB-6879 Pharmacy Staffing Services</b>   | <b>State of Wisconsin</b>                             | <b>RN II- Oncology - Infusion/Treatment, CNA</b>                                      |
| <b>RFP 0123-D Mental Health Technicians and Certified Nursing Assistants</b>   | <b>State of Wyoming</b>                               | <b>Certified Nursing Assistant, Medical Assistant</b>                                 |
| <b>2018-114 Medical Staffing Services</b>  | <b>Clackamas County</b>                               | <b>Dental Assistant, RN / Psych (Geriatric), Scientist 2, Biology</b>                 |
| <b>RFP 2019-J01-26 - Services, Consulting: Therapists for Special Education, Physical, Occupational, Speech &amp; Behavioral</b> | <b>Wylie ISD</b>                                      | <b>Respiratory Care Practitioner, Med Intensive Care Unit -TB</b>                     |
| <b>RFP EVT0006638 Temporary Staffing Services</b>  | <b>State of Kansas</b>                                | <b>RN Psych, Registered Nurse Supervisor</b>  |
| <b>RFPS30034902000633 Temporary Medical Professional Services - Statewide</b>  | <b>State of Missouri - Office of Administration</b>   | <b>Medical Office Specialist I, Certified Medical Assistant, TH - Travel:</b>         |

|  |  |   |
|--|--|---|
|  |  | Registered Nurse (RN) / ICU   |
| <b>RFx Number</b><br>3000013939 On-Site Nursing Care                     | <b>State of Louisiana</b><br>Office of State Procurement | <b>Travel: Respiratory Therapist / Registered, OB RN, CNA</b>                     |
| <b>5400019193, Supplemental License Nursing Personnel</b>                | <b>The State of South Carolina</b>                       | <b>Medical Assistant, Physical Therapist, RN / Telemetry</b>                      |
| <b>RFP EVT0007343 Nursing Services</b>                                   | <b>The Kansas Veterans Home and Kansas Soldiers Home</b> | <b>Certified Nursing Assistant, Certified Medical Assistant, Registered Nurse</b> |
| <b>RFQ 20-02419 Direct Hire Services and Temporary Staffing Services</b> | <b>Inland Empire Health Plan (IEHP)</b>                  | <b>Travel RN, Non certified Pharmacy Tech, Respiratory Care Practitioner</b>      |

### **SIMILAR EXPERIENCE:**

| <b>CLIENT NAME</b>                                       | <b>POSITIONS SERVED</b>                           | <b>STATE</b> |
|--|---|--------------|
| Pickaway Correctional                                    | Registered Nurse                                  | Ohio         |
| State of Ohio  | Registered Nurse                                  | Ohio         |
| Port of Allegheny County                                 | Employee Temperature Screener                     | Pennsylvania |
| Pickaway Correctional                                    | Registered Nurse                                  | Ohio         |
| State of Ohio - FMC                                      | Registered Nurse                                  | Ohio         |
| Pickaway Correctional                                    | Registered Nurse                                  | Ohio         |
| State of Ohio - FMC                                      | Licensed Practical Nurse                          | Ohio         |
| Reading Hospital   | TH - Travel: Registered Nurse (RN) / ICU          | Pennsylvania |
| Central Louisiana State Hospital                         | Certified Nursing Assistant                       | Louisiana    |
| Reading Hospital - HealthTrust                           | Certified Medical Assistant                       | Pennsylvania |
| HealthTrust - Telemetry DMC - Detroit Receiving Hospital | RN / Telemetry                                    | Michigan     |
| HealthTrust - Reading Hospital                           | TH - Travel: Certified Medical Assistant (CMA)    | Pennsylvania |
| Atlantic Health System Hospital Corporation              | Medical Office Specialist I                       | New Jersey   |
| Pickaway Correctional                                    | Registered Nurse                                  | Ohio         |
| Norwegian American Hospital                              | CT Tech   | Illinois     |
| Franklin Medical Center/State of OH                      | State-Tested Nurse Aide (STNA General) - Region 5 | Ohio         |
| DMC - University Laboratories                            | Travel: Histology Tech                            | Michigan     |
| The Missouri School for the Blind                        | Registered Nurse Supervisor.                      | Missouri     |
| Brookwood Baptist Medical Center                         | RN / Psych (Geriatric)                            | Alabama      |

|  |  |                       |
|--|--|-----------------------|
| <b>Pottstown Memorial Medical Center</b>               | <b>Nuclear Med Technician / Radiology</b>                | <b>Pennsylvania</b>   |
| <b>ProHealth, Oconomowoc WI</b>                        | <b>ICU Nights</b>  | <b>Wisconsin</b>      |
| <b>Right Sourcing - Universal Health Systems (UHS)</b> | <b>RN Psych Travel AFU</b>                               | <b>Massachusetts</b>  |
| <b>Becton Dickinson</b>                                | <b>Scientist 2, Biology</b>                              | <b>North Carolina</b> |
| <b>Veritas Adult Hospital</b>                          | <b>CNA</b>   | <b>North Carolina</b> |
| <b>Norwood Health Center, Marshfield, WI</b>           | <b>CNA</b>   | <b>Wisconsin</b>      |
| <b>Westfields Hospital and Clinic</b>                  | <b>OB RN</b>   | <b>Wisconsin</b>      |
| <b>BCPS</b>  | <b>Certified Nursing Assistant</b>                       | <b>Maryland</b>       |
| <b>Central Pharmacy Services</b>                       | <b>Non certified Pharmacy Tech</b>                       | <b>Wisconsin</b>      |
| <b>Franklin Medical Center (FMC) (ST of OH)</b>        | <b>State-Tested Nurse Aide (STNA General) - Region 5</b> | <b>Ohio</b>           |
| <b>Wyoming Retirement Center</b>                       | <b>CNA</b>   | <b>Wyoming</b>        |
| <b>Einstein Healthcare Network</b>                     | <b>Dental Assistant</b>                                  | <b>Philadelphia</b>   |
| <b>Waukesha Memorial Hospital</b>                      | <b>Certified Nursing Assistant</b>                       | <b>Wisconsin</b>      |
| <b>Carle Foundation Hospital</b>                       | <b>Respiratory Care Practitioner</b>                     | <b>Illinois</b>       |
| <b>Einstein Healthcare Network</b>                     | <b>Med Intensive Care Unit -TB</b>                       | <b>Pennsylvania</b>   |
| <b>Reading Hospital</b>                                | <b>Registered Nurse (RN) / Medical Surgical</b>          | <b>Pennsylvania</b>   |
| <b>Norwegian American Hospital</b>                     | <b>CT Tech</b>   | <b>Illinois</b>       |
| <b>Waukesha Memorial Hospital</b>                      | <b>Certified Nursing Assistant</b>                       | <b>Wisconsin</b>      |
| <b>Einstein Healthcare</b>                             | <b>Med Surg/Tele RN</b>                                  | <b>Pennsylvania</b>   |
| <b>Central Pharmacy Services</b>                       | <b>Non-Certified Pharmacy Technician</b>                 | <b>Wisconsin</b>      |
| <b>Einstein Healthcare Network</b>                     | <b>Medical Assistant for Endocrinology Elkins Park</b>   | <b>Pennsylvania</b>   |
| <b>Einstein Healthcare Network</b>                     | <b>Rehab RN</b>  | <b>Pennsylvania</b>   |
| <b>Caldwell Memorial Hospital</b>                      | <b>Med Surg RN</b>                                       | <b>North Carolina</b> |
| <b>Health trust / MUSC, Florence, SC</b>               | <b>Telemetry RN</b>                                      | <b>North Carolina</b> |
| <b>Acadia Healthcare</b>                               | <b>CNA</b>   | <b>Indiana</b>        |
| <b>Einstein Healthcare Network</b>                     | <b>RN II- Oncology - Infusion/Treatment</b>              | <b>Pennsylvania</b>   |
| <b>Veritas Adult Hospital</b>                          | <b>CNA</b>   | <b>North Carolina</b> |
| <b>Veritas Adult Hospital</b>                          | <b>CNA</b>   | <b>North Carolina</b> |
| <b>BCPS - Nurses</b>                                   | <b>Certified nursing assistant</b>                       | <b>Maryland</b>       |
| <b>Kingwood Pines Hospital (KPH)</b>                   | <b>RN Psych Travel KPH</b>                               | <b>Texas</b>          |
| <b>Einstein Healthcare Network</b>                     | <b>RN I - Rehab at Einstein Elkins Park [Nights]</b>     | <b>Pennsylvania</b>   |
| <b>Pardee Memorial Hospital</b>                        | <b>PCU RN</b>  | <b>North Carolina</b> |
| <b>Metro West - Framingham</b>                         | <b>Surgical Technologist</b>                             | <b>Massachusetts</b>  |
| <b>Pickaway Correctional</b>                           | <b>Registered Nurse</b>                                  | <b>Ohio</b>           |
| <b>Columbia Memorial Hospital</b>                      | <b>Registered Nurse</b>                                  | <b>Oregon</b>         |
| <b>THE GARDENS AT WARWICK FOREST</b>                   | <b>licensed practical nurse</b>                          | <b>Virginia</b>       |
| <b>CRC - state of ohio</b>                             | <b>Medical Assistant</b>                                 | <b>Ohio</b>           |

|   |   |                       |
|---|---|-----------------------|
| <b>The Missouri School for the Blind</b>                          | <b>Physical Therapist</b>                         | <b>Missouri</b>       |
| <b>Sunrise Hospital &amp; Medical Center</b>                      | <b>Travel - RN - MS/Tele Float Pool</b>           | <b>Nevada</b>         |
| <b>Central Pharmacy Services</b>                                  | <b>Non-Certified Pharmacy Technician</b>          | <b>Wisconsin</b>      |
| <b>State of Ohio</b>  | <b>Medical Laboratory Technologist</b>            | <b>Ohio</b>           |
| <b>Central Pharmacy Services</b>                                  | <b>Non-Certified Pharmacy Technician</b>          | <b>Wisconsin</b>      |
| <b>Einstein Healthcare Network</b>                                | <b>RN II Psych</b>                                | <b>Pennsylvania</b>   |
| <b>Piedmont Medical Center</b>                                    | <b>Travel RN</b>                                  | <b>North Carolina</b> |
| <b>Detroit Receiving Hospital</b>                                 | <b>Travel: Respiratory Therapist / Registered</b> | <b>Michigan</b>       |
| <b>AMN Healthcare</b>   | <b>LPN</b>  | <b>Ohio</b>           |
| <b>Sinai Grace Hospital</b>                                       | <b>Med Surg</b>                                   | <b>Michigan</b>       |
| <b>Einstein Healthcare Network</b>                                | <b>Colorectal Surgery RN</b>                      | <b>Pennsylvania</b>   |
| <b>Becton Dickinson</b>   | <b>Scientific Operation Tech III</b>              | <b>Maryland</b>       |
| <b>Catalent Pharma</b>  | <b>QA Inspector</b>                               | <b>Pennsylvania</b>   |
| <b>Zoetis</b>   | <b>Animal Technician</b>                          | <b>Nebraska</b>       |
| <b>Atlantic Health System</b>                                     | <b>Material Rep</b>                               | <b>New Jersey</b>     |
| <b>Riverside Hospital Services -AMN</b>                           | <b>Office Assistant.</b>                          | <b>Virginia</b>       |
| <b>Riverside Hospital Services -AMN</b>                           | <b>Data Entry Clerk</b>                           | <b>Virginia</b>       |
| <b>Atlantic Health System Hospital Corporation</b>                | <b>File Clerk</b>                                 | <b>New Jersey</b>     |
| <b>Einstein Healthcare Network</b>                                | <b>Patient Transporter</b>                        | <b>Pennsylvania</b>   |
| <b>Einstein Healthcare Network</b>                                | <b>Environment Service Worker</b>                 | <b>Pennsylvania</b>   |
| <b>Riverside Hospital Services</b>                                | <b>Data Entry Clerk</b>                           | <b>Virginia</b>       |
| <b>Einstein Healthcare</b>  | <b>Patient Transporter</b>                        | <b>Pennsylvania</b>   |
| <b>HealthTrust - Los Robles Hospital &amp; Medical Center SCA</b> | <b>Senior Accountant (902) - M-F</b>              | <b>California</b>     |

## Our Achievements



INC 500 Ranking



26 Branches Globally



14 Years in Business



More than 100 clients



200+ Employees

## Our Awards



## REFERENCES

|                             |   |
|-----------------------------|---|
| <b>Client Name</b>          | North Carolina Dept. Of Health and Human Services |
| <b>Address</b>              | 101 Blair Dr, Raleigh, NC 27603                   |
| <b>Contact Name</b>         | Janet Hense                                       |
| <b>Telephone Number</b>     | (919) 855-3007                                    |
| <b>Email Address</b>        | jhensel014@gmail.com                              |
| <b>Timeframe of Project</b> | March 2016- February 2020                         |

|                             |   |
|-----------------------------|---|
| <b>Client Name</b>          | Capital Metropolitan Transportation Authority |
| <b>Address</b>              | 209 West 9th Street, Austin, TX 78701         |
| <b>Contact Name</b>         | Israel Herevia                                |
| <b>Telephone Number</b>     | 512-369-6012                                  |
| <b>Email Address</b>        | Israel.Hervia@capmetro.org                    |
| <b>Timeframe of Project</b> | Oct 2019 - Present                            |

|                             |  |
|-----------------------------|--|
| <b>Client Name</b>          | Integrated Technology Solutions and Services Inc |
| <b>Address</b>              | 1509, Rutland Way, Hanover, MD 21076             |
| <b>Contact Name</b>         | Shweta Kukreja                                   |
| <b>Telephone Number</b>     | 443-889-2295                                     |
| <b>Email Address</b>        | itssi@itssicorp.com                              |
| <b>Timeframe of Project</b> | Dec 2016 - Present                               |

|                             |                                     |
|-----------------------------|-------------------------------------|
| <b>Client Name</b>          | Texas Department of Transportation  |
| <b>Address</b>              | 135 Slaton Road., Lubbock, TX 79404 |
| <b>Contact Name</b>         | Yolanda Turk                        |
| <b>Telephone Number</b>     | 512-874-9774                        |
| <b>Email Address</b>        | yolanda.turk@txdot.gov              |
| <b>Timeframe of Project</b> | Aug 2019 - Present                  |



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## PRICING SHEET

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| Line | Comm Ln Desc                       | Qty        | Unit Issue | Unit Price | Total Price |
|------|------------------------------------|------------|------------|------------|-------------|
| 1    | Registered Nurse Staffing Services | 1560.00000 | HOUR       | \$48.49    | \$75,644.40 |

## FORMS

|   |  |   |
|---|--|---|
|  | Department of Administration<br>Purchasing Division<br>2019 Washington Street East<br>Post Office Box 50130<br>Charleston, WV 25305-0130 | <b>State of West Virginia</b><br><b>Centralized Request for Quote</b><br><b>Medical</b> |
|---|--|---|

|                         |                                    |  |
|-------------------------|------------------------------------|--|
| <b>Proc Folder:</b>     | 797532                             | <b>Reason for Modification:</b>              |
| <b>Doc Description:</b> | REGISTERED NURSE STAFFING SERVICES | ADDENDUM 1<br>ANSWERS TO VENDOR<br>QUESTIONS |
| <b>Proc Type:</b>       | Central Master Agreement           |  |
| <b>Date Issued</b>      | <b>Solicitation Closes</b>         | <b>Solicitation No</b>                       |
| 2020-12-04              | 2020-12-15 13:30                   | CRFQ 0511 BCF2100000001                      |
|                         |                                    | <b>Version</b>                               |
|                         |                                    | 2  |

|   |
|---|
| <b>BID RECEIVING LOCATION</b>   |
| BID CLERK<br>DEPARTMENT OF ADMINISTRATION<br>PURCHASING DIVISION<br>2019 WASHINGTON ST E<br>CHARLESTON WV 25305<br>US |

|   |
|---|
| <b>VENDOR</b>   |
| <b>Vendor Customer Code:</b> VS0000005897<br><b>Vendor Name :</b> Infojini Inc.<br><b>Address :</b> 10015, Old Columbia Road, Suite B215, Columbia, MD 21046<br><b>Street :</b> 10015, Old Columbia Road, Suite B215<br><b>City :</b> Columbia<br><b>State :</b> MD <span style="margin-left: 150px;"><b>Country :</b> USA</span> <span style="margin-left: 100px;"><b>Zip :</b> 21046</span><br><b>Principal Contact :</b> Sandeep Harjani<br><b>Vendor Contact Phone:</b> 443-257-0086 <span style="margin-left: 100px;"><b>Extension:</b></span> |

|   |
|---|
| <b>FOR INFORMATION CONTACT THE BUYER</b>                        |
| Crystal G Hustead<br>(304) 558-2402<br>crystal.g.hustead@wv.gov |

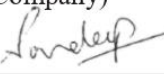
|  |                         |                        |
|--|-------------------------|------------------------|
| <br><b>Vendor Signature X</b> | <b>FEIN#</b> 20-4624920 | <b>DATE</b> 12/11/2020 |
|--|-------------------------|------------------------|

All offers subject to all terms and conditions contained in this solicitation

**DESIGNATED CONTACT:** Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

Sandeep Harjani, President  
(Name, Title)  
Sandeep Harjani, President  
(Printed Name and Title)  
10015 Old Columbia Road, Suite B 215, Columbia, MD 21046  
(Address)  
443-257-0086/ 443-283-4249  
(Phone Number) / (Fax Number)  
Statebids@infojiniconsulting.com  
(email address)

**CERTIFICATION AND SIGNATURE:** By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

Infojini Inc.  
(Company)  
  
Sandeep Harjani, President  
(Authorized Signature) (Representative Name, Title)

Sandeep Harjani, President  
(Printed Name and Title of Authorized Representative)

12/11/2020  
(Date)

443-257-0086/ 443-283-4249  
(Phone Number) (Fax Number)

Revised 01/09/2020

**REQUEST FOR QUOTATION  
CRFQ BCF210000001  
Registered Nurse Staffing Services**

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7.2 The following remedies shall be available to Agency upon default.

7.2.1 Immediate cancellation of the Contract.

7.2.2 Immediate cancellation of one or more release orders issued under this Contract.

7.2.3 Any other remedies available in law or equity.

**8. MISCELLANEOUS:**

**8.1 No Substitutions:** Vendor shall supply only Contract Items submitted in response to the Solicitation unless a contract modification is approved in accordance with the provisions contained in this Contract.

**8.2 Vendor Supply:** Vendor must carry sufficient inventory of the Contract Items being offered to fulfill its obligations under this Contract. By signing its bid, Vendor certifies that it can supply the Contract Items contained in its bid response.

**8.3 Reports:** Vendor shall provide quarterly reports and annual summaries to the Agency showing the Agency's items purchased, quantities of items purchased, and total dollar value of the items purchased. Vendor shall also provide reports, upon request, showing the items purchased during the term of this Contract, the quantity purchased for each of those items, and the total value of purchases for each of those items. Failure to supply such reports may be grounds for cancellation of this Contract.

**8.4 Contract Manager:** During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract manager must be available during normal business hours to address any customer service or other issues related to this Contract. Vendor should list its Contract manager and his or her contact information below.

**Contract Manager:** Sandeep Harjani  
**Telephone Number:** 443-257-0086  
**Fax Number:** 443-283-4249  
**Email Address:** Statebids@infojiniconsulting.com



## West Virginia Ethics Commission



### Disclosure of Interested Parties to Contracts

Pursuant to *W. Va. Code* § 6D-1-2, a state agency may not enter into a contract, or a series of related contracts, that has/have an actual or estimated value of \$1 million or more until the business entity submits to the contracting state agency a Disclosure of Interested Parties to the applicable contract. In addition, the business entity awarded a contract is obligated to submit a supplemental Disclosure of Interested Parties reflecting any new or differing interested parties to the contract within 30 days following the completion or termination of the applicable contract.

For purposes of complying with these requirements, the following definitions apply:

*"Business entity"* means any entity recognized by law through which business is conducted, including a sole proprietorship, partnership or corporation, but does not include publicly traded companies listed on a national or international stock exchange.

*"Interested party"* or *"Interested parties"* means:

- (1) A business entity performing work or service pursuant to, or in furtherance of, the applicable contract, including specifically sub-contractors;
- (2) the person(s) who have an ownership interest equal to or greater than 25% in the business entity performing work or service pursuant to, or in furtherance of, the applicable contract. (This subdivision does not apply to a publicly traded company); and
- (3) the person or business entity, if any, that served as a compensated broker or intermediary to actively facilitate the applicable contract or negotiated the terms of the applicable contract with the state agency. (This subdivision does not apply to persons or business entities performing legal services related to the negotiation or drafting of the applicable contract.)

*"State agency"* means a board, commission, office, department or other agency in the executive, judicial or legislative branch of state government, including publicly funded institutions of higher education: Provided, that for purposes of *W. Va. Code* § 6D-1-2, the West Virginia Investment Management Board shall not be deemed a state agency nor subject to the requirements of that provision.

The contracting business entity must complete this form and submit it to the contracting state agency prior to contract award and to complete another form within 30 days of contract completion or termination.

*This form was created by the State of West Virginia Ethics Commission, 210 Brooks Street, Suite 300, Charleston, WV 25301-1804. Telephone: (304)558-0664; fax: (304)558-2169; e-mail: [ethics@wv.gov](mailto:ethics@wv.gov); website: [www.ethics.wv.gov](http://www.ethics.wv.gov).*

Revised June 8, 2018

### West Virginia Ethics Commission Disclosure of Interested Parties to Contracts

(Required by W. Va. Code § 6D-1-2)

Name of Contracting Business Entity: Infojini Inc Address: 10015 Old Columbia Rd B215  
Columbia MD 21046

Name of Authorized Agent: John Ball Address: 366 Belleville Ave Apt I Bloomfield NJ 07001

Contract Number: \_\_\_\_\_ Contract Description: \_\_\_\_\_

Governmental agency awarding contract: \_\_\_\_\_

Check here if this is a Supplemental Disclosure

List the Names of Interested Parties to the contract which are known or reasonably anticipated by the contracting business entity for each category below (attach additional pages if necessary):

**1. Subcontractors or other entities performing work or service under the Contract**

Check here if none, otherwise list entity/individual names below.

**2. Any person or entity who owns 25% or more of contracting entity (not applicable to publicly traded entities)**

Check here if none, otherwise list entity/individual names below.

**3. Any person or entity that facilitated, or negotiated the terms of, the applicable contract (excluding legal services related to the negotiation or drafting of the applicable contract)**

Check here if none, otherwise list entity/individual names below.

Signature: John Ball Date Signed: 12/8/20

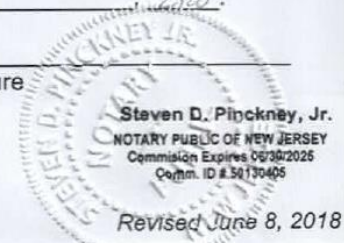
**Notary Verification**

State of New Jersey, County of Essex:

I, John Ball, the authorized agent of the contracting business entity listed above, being duly sworn, acknowledge that the Disclosure herein is being made under oath and under the penalty of perjury.

Taken, sworn to and subscribed before me this 8 day of December, 2020.

Notary Public's Signature



**To be completed by State Agency:**  
Date Received by State Agency: \_\_\_\_\_  
Date submitted to Ethics Commission: \_\_\_\_\_  
Governmental agency submitting Disclosure: \_\_\_\_\_



STATE OF WEST VIRGINIA  
Purchasing Division

# PURCHASING AFFIDAVIT

**CONSTRUCTION CONTRACTS:** Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

**ALL CONTRACTS:** Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

**EXCEPTION:** The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

**DEFINITIONS:**

**"Debt"** means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

**"Employer default"** means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

**"Related party"** means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

**AFFIRMATION:** By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

**WITNESS THE FOLLOWING SIGNATURE:**

Vendor's Name: Infojini Inc

Authorized Signature: John Ball Date: 12/8/20

State of New Jersey

County of Essex, to-wit:

Taken, subscribed, and sworn to before me this 8 day of December, 2020.

My Commission expires June 30, 2025.

AFFIX SEAL HERE



Steven D. Pinckney, Jr.  
NOTARY PUBLIC OF NEW JERSEY  
Commission Expires 06/30/2025  
Comm. ID # 60130406

NOTARY PUBLIC

Purchasing Affidavit (Revised 01/19/2018)

## ADDENDUM ACKNOWLEDGEMENT FORM

ADDENDUM ACKNOWLEDGEMENT FORM  
SOLICITATION NO.: CRFQ BCF2100000001

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

*(Check the box next to each addendum received)*

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6  |
| <input type="checkbox"/> Addendum No. 2            | <input type="checkbox"/> Addendum No. 7  |
| <input type="checkbox"/> Addendum No. 3            | <input type="checkbox"/> Addendum No. 8  |
| <input type="checkbox"/> Addendum No. 4            | <input type="checkbox"/> Addendum No. 9  |
| <input type="checkbox"/> Addendum No. 5            | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Infojini Inc.

Company



Authorized Signature

12/11/2020

Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.

Revised 01/09/2020

**ADDENDUM ACKNOWLEDGEMENT FORM**  
**SOLICITATION NO.: CRFQ BCF2100000001**

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(Check the box next to each addendum received)

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6  |
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| <input type="checkbox"/> Addendum No. 3            | <input type="checkbox"/> Addendum No. 8  |
| <input type="checkbox"/> Addendum No. 4            | <input type="checkbox"/> Addendum No. 9  |
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Infojini Inc.

Company



Authorized Signature

12/11/2020

Date

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