**Department of Administration Purchasing Division**
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

**State of West Virginia**
**Centralized Request for Quote**
**Info Technology**

| Proc Folder: | 825748 | Reason for Modification: |
|---|---|---|
| Doc Description: Library Automation System with Support Services and Hosting | | |

| Proc Type: | Central Purchase Order | | |
|---|---|---|---|
| **Date Issued** | **Solicitation Closes** | **Solicitation No** | **Version** |
| 2021-05-06 | 2021-05-26   13:30 | CRFQ   0403   DBS2100000006 | 1 |

### BID RECEIVING LOCATION

BID CLERK
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION
2019 WASHINGTON ST E
CHARLESTON       WV       25305
US

### VENDOR

| | |
|---|---|
| **Vendor Customer Code:** | |
| **Vendor Name:** | EASYLIB SOFTWARE PRIVATE LIMITED |
| **Address :** | 1147/B, 18$^{TH}$ B MAIN, 1$^{ST}$ FLOOR |
| **Street :** | RAJAJI NAGAR 5$^{TH}$ BLOCK |
| **City :** | BANGALORE |
| **State :** | STATE: KARNATAKA Country: INDIA Zip : 560010 |
| **Principal Contact :** | VASU M DESHPANDE, CO-FOUNDER AND CEO vasumd@easylib.net |
| **Vendor Contact Phone:** | +91-97422-04624 +1-408-663-2260    Extension: |

**FOR INFORMATION CONTACT THE BUYER**
Joseph E Hager III
(304) 558-2306
joseph.e.hageriii@wv.gov

Vendor Signature X _____    SSN _____    FEIN# ███████    DATE 26 May 2021

**All offers subject to all terms and conditions contained in this solicitation**

## ADDITIONAL INFORMATION

The West Virginia Purchasing Division is soliciting bids on behalf of the West Virginia Schools for the Deaf and the Blind (WVSDB) to establish a contract for a library automation software system, data conversion and verification, software maintenance, hosting and support to fulfill the needs of the West Virginia Instructional Resource Center (WVIRC) to manage required patrol information including patron type, status, and American Printing House for the Blind (APH) qualification, per the attached specifications and terms and conditions.

| INVOICE TO | SHIP TO |
|---|---|
| SCHOOL FOR THE DEAF & BLIND<br>301 EAST MAIN ST<br><br>ROMNEY            WV<br>US | SCHOOL FOR THE DEAF & BLIND<br>301 EAST MAIN ST<br><br>ROMNEY            WV<br>US |

| Line | Comm Ln Desc | Qty | Unit Issue | Unit Price | Total Price |
|---|---|---|---|---|---|
| 1 | Library software | 1 | 3 Libraries, 5 years Contract | $64,000 | $64,000 |

## Extended Description:

| Comm Code | Manufacturer | Specification | Model # |
|---|---|---|---|
| 43232609 | Easylib Software Private Limited | Includes modules required by a library as specified in the quotation attached | Easylib 6.4a Cloud Version |

Library software - vendor should enter their total lump sum price from the Exhibit A Pricing Page into the wvOasis Commodity Line.

## SCHEDULE OF EVENTS

| Line | Event | Event Description | Event Date |
|---|---|---|---|
| 1 | Provisional Purchase Order | Confirmation to deploy and configure trial version of Easylib software. Issue of conditional purchase order with no obligation to purchase. Zero payment by client to Easylib during the trial period. | 1st December 2021 |
| 2 | Deployment Work | Completion of Deployment of Trial Version, data Conversion and application configuration | 7th December 2021 |
| 3 | Training | Completion of training to use the software | 15th December 2021 |
| 4 | Usage of the software | Client uses the software in full production mode. All modules shall be enabled. Client will not make any payment to Easylib for usage of the software during the trial period. | 15th March 2021 |
| 5 | Decision Point<br>- Issue firm PO<br>- Trial extension<br>- Cancel | Issue of firm purchase order by the client or client requests for additional trial period or client asks deployment be cancelled. | 31st March 2021 |

| | Document Phase | Document Description | Page 3 |
|---|---|---|---|
| DBS2100000006 | Final | Library Automation System with Support Services and Hosting | |

## ADDITIONAL TERMS AND CONDITIONS

See attached document(s) for additional Terms and Conditions

**Exhibit A**
**WV Schools for the Deaf and Blind**
**ASL Interpreter Services**
**West Virginia Schools for the Deaf and the Blind**
**West Virginia Instructional Resource Center**
**Library Automation System with Support Services and Hosting**

| Description | Unit of Measure | Unit Cost | Estimated Quantities* | Extended Cost |
|---|---|---|---|---|
| **Software** | | | | |
| Software License, inlcuding third party software, licensing and support | Each WVSDB User | $5 000 | 3 | 15 000 |
| | | | | |
| **Services** | | | | |
| Database Hosting, including web based application access and maintenance | Annually | $3 000 | 5 | 15 000 |
| Software Maintenance | Annually | $2 000 | 5 | 10 000 |
| Technical Support | Annually | $4 000 | 5 | 20 000 |
| Catalog Services | Annually | | 5 | - |
| Data Conversion and Verification | Each | $2 000 | 1 | 2 000 |
| Server Configuration | Each | 0 | 1 | - |
| Software Installation and Security Setup | Each | $1 000 | 1 | 1 000 |
| WVSDB Staff Training | Each | $1 000 | 1 | 1 000 |
| | | | Total Bid Amount | $ 64 000,00 |

*Estimated quantities are for bidding purposes only, more or less may be purchased by the agency.*

**Bidder/Vendor Information:**

| | |
|---|---|
| Name: | EASYLIB SOFTWARE PRIVATE LIMITED |
| Address: | 1147/B, 18TH B MAIN, RAJAJI NAGAR 5TH BLOCK |
| | BENGALURU 560010 KARNATAKA INDIA |
| Phone Number: | +91-97422-04624 and 408-663-2260 |
| Email Address: | vasumd@easylib.net |
| Authorized Signature: | Vasudevrao M Deshpande, Co-Founder and CEO |

# Easylib 6.4a Cloud Version
# Helping your library scale to new heights

**easylib**
Library Automation Services
Bringing Knowledge & People Closer

## Give your students benefit of Online Public Access Catalogue

- **Search on Physical Collections**
    - Ability to browse through the collection and then keep drilling down
    - Boolean search on the collection
    - Filter by over 10 different conditions relevant to your organizations collection
    - See holding status by branch and location, filter by branch
    - Ability to email, tweet, send information by Facebook or print
    - See course wise collection list
- **Personalization**
    - Individual password based login for each student, password by email or SMS
    - See the current holdings, due dates, fines etc.
    - Receive SMS and Email when borrowing a book, See past circulation history
    - Build own digital library, build your own reading list
    - Reserve the books, non books, apply for interlibrary loan at Union Catalogue
    - Build your own collection list
    - See your documents like no due certificate, attendance certificate etc.
    - Modify own information like email, mobile number, password etc.
- **Stay Connected with the College and Library**
    - See latest announcements on the library website
    - See the display boards managed by the library
    - Join the groups formed by the college / library to receive regular communication
    - Participate in the student satisfaction survey
    - See the list of college publications, view them if document is uploaded
- **Digital Collections**
    - See the list of digital subscriptions, Search on Institutional Repository
    - Search eBooks by eBook Title, Author, Department, type, subject etc.
    - View the eBooks, See the list of new eBooks, Most viewed ones etc.
    - See Professors notes for the classes being held
- **Periodicals**
    - See the list of journals subscribed, year wise volume and issues etc.
    - Navigate directly to the journal website
    - See the journal contents based on article indexing done by the library
    - See Journal table of contents via digital library
- **Acquisitions**
    - See new arrival list of books, non books, journals issues etc.
    - See the list of books on order in various stages
    - Recommend more books for purchase
- **Federated Search / Extended Search**
    - See a handy list with URL of partner libraries of the library
    - One click search to search in the associated Union Catalogues of your college
    - Single click search on the partner libraries your college has subscribed to
    - Built in APIs for search at IEEE, BMJ, Up to date etc.
- **And still even more features being continually added**

# Give your library staff powerful features for management of your library

easylib
Library Automation Services
Bringing Knowledge & People Closer

a) **Enriched OPAC Update** – Tools to continually update your library OPAC. Library staff shall be able to do much of the updates onto the OPAC page without the help of IT staff.

b) **Cataloguing** – Single page cataloguing yet meeting library software standards, One click cataloguing to get data from Union Catalogues, Customizable Reports and Statistics.

c) **Circulation** – Multiple book Issue, Return features, Built in SMS and eMail gateways, Circulation Reminders, Customizable Reports and Statistics

d) **Periodicals** – Manage journal subscriptions, automatic generation of receivables, get receipt and missing receipt reports, index the journal articles

e) **Reports and Statistics** – A few hundred pre-built reports and statistics, Ability to define and come up with your own reports and statistics

f) **Institutional Repository** – Manage your organizations digital subscriptions both paid and complimentary, build institutional repository of documents, index the articles and more

g) **Manage Library by Numbers (Dashboards)** – Define own Key Performance Indicators by rles and continually watch and monitor your library performance through dashboards.

h) **Batch Jobs** - Ability to schedule various jobs e.g. Due reminders, Birthday Greetings, New Arrival Alerts, Library Notifications etc.

i) **Barcode and ID Cards** – Print barcodes on A34 Sheet paper. Design id cards for students. Print them onto A4 sheet or export them for external printing.

j) **RFID Compatible** - Ability to issue multiple books with one keystroke, multiple issue return at once, Drop box compatible for self-service return etc.

k) **Display Board (Kiosk) Management** – Helps you manage library and campus wide display boards. From the library itself you can manage what is being displayed where.

l) **Data Quality Improvement** – Tools to identify errors in data entry and quickly fix them through mass updates. Ability to merge title, publishers, vendors etc.

m) **In Out Management** – Manage student / visitor entry to your library. Get statistics of visitor counts and trends by month, day, course, branch, member type etc.

n) **Additional Analytics** – Analyze circulation by authors, subjects, category of books, user profile, publisher, purchase date range, price of the book etc.

o) **Multiple Branch Management** – Form multiple branches, allow users to borrow from one branch and return at another branch, get reports by location, displacement etc.

And the list goes on and on. Over 600 customers trust Easylib as of February 2021. Join us!
**See www.easylib.net or reach us at Vasu M Deshpande at +91 97422-04624**
**vasumd@easylib.net or Siddu HC at +91 98457 45630 sidduhc@easylib.net for a demo**