

Worldwide Equipment

IC Bus Sales

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WW PURCHASING
DIVISION

1. TRANSIT UNITS: (Diesel Engines)				
71 PASSENGER				
	230HP, FE	NO BID		
	230HP, RE	\$ 101,515.00		
DELIVERY TO CHARLESTON, WV		\$ 1,300.00		
77 PASSENGER				
	230HP, FE	NO BID		
	230HP, RE	\$ 102,895.00		
DELIVERY TO CHARLESTON, WV		\$ 1,300.00		
84 PASSENGER				
	245HP, FE	NO BID		
	245HP, RE	\$ 105,075.00		
DELIVERY TO CHARLESTON, WV		\$ 1,300.00		
89 PASSENGER				
	245HP, FE	NO BID		
	245HP, RE	\$ 106,579.00		
DELIVERY TO CHARLESTON, WV		\$ 1,300.00		

2. CONVENTIONAL UNITS:			
24 PASSENGER			
TYPE A	130HP/Diesel	NO BID	
TYPE A	LPG Fueled	NO BID	
TYPE A	Gasoline	NO BID	
DELIVERY TO CHARLESTON, WV		\$	-
30 PASSENGER			
TYPE A	130HP/Diesel	NO BID	
TYPE A	LPG Fueled	NO BID	
TYPE A	Gasoline	NO BID	
DELIVERY TO CHARLESTON, WV		\$	-
35 PASSENGER			
	Type C - 200HP/Diesel	\$	80,987.00
	Type C - LPG Fueled	NO BID	
	Type C - Gasoline	\$	77,532.00
DELIVERY TO CHARLESTON, WV		\$	1,300.00
47 PASSENGER			
	Type C - 220HP/Diesel	\$	81,937.00
	Type C - LPG Fueled	NO BID	
	Type C - Gasoline	\$	78,176.00
DELIVERY TO CHARLESTON, WV - F/47 Diesel		\$	1,300.00
DELIVERY TO CHARLESTON, WV - F/47 Propane		\$	-
DELIVERY TO CHARLESTON, WV - F/47 Gasoline		\$	1,350.00
53 PASSENGER			
	Type C - 220HP/Diesel	\$	82,731.00
	Type C - LPG Fueled	NO BID	
	Type C - Gasoline	\$	79,929.00
DELIVERY TO CHARLESTON, WV - F/53 Diesel		\$	1,300.00
DELIVERY TO CHARLESTON, WV - F/53 Propane		\$	-
DELIVERY TO CHARLESTON, WV - F/53 Gasoline		\$	1,350.00
59 PASSENGER			
	Type C - 220HP/Diesel	\$	83,897.00
	Type C - LPG Fueled	NO BID	
	Type C - Gasoline	\$	79,951.00
DELIVERY TO CHARLESTON, WV - F/59 Diesel		\$	1,300.00
DELIVERY TO CHARLESTON, WV - F/59 Propane		\$	-
DELIVERY TO CHARLESTON, WV - F/59 Gasoline		\$	1,350.00
65 PASSENGER			
	Type C - 230HP/Diesel	\$	84,162.00
	Type C - LPG Fueled	\$	93,129.00
	Type C - Gasoline	\$	80,537.00
DELIVERY TO CHARLESTON, WV - F/65 Diesel		\$	1,300.00
DELIVERY TO CHARLESTON, WV - F/65 Propane		\$	1,650.00
DELIVERY TO CHARLESTON, WV - F/65 Gasoline		\$	1,350.00
71 PASSENGER			
	Type C - 230HP/Diesel	\$	83,789.00
	Type C - LPG Fueled	\$	92,846.00
	Type C - Gasoline	\$	79,729.00
DELIVERY TO CHARLESTON, WV - F/71 Diesel		\$	1,300.00
DELIVERY TO CHARLESTON, WV - F/71 Propane		\$	1,650.00
DELIVERY TO CHARLESTON, WV - F/71 Gasoline		\$	1,350.00
77 PASSENGER			
	Type C - 230HP/Diesel	\$	88,364.00
	Type C - LPG Fueled	\$	94,214.00
	Type C - Gasoline	\$	80,831.00
DELIVERY TO CHARLESTON, WV - F/77 Diesel		\$	1,300.00
DELIVERY TO CHARLESTON, WV - F/77 Propane		\$	1,650.00
DELIVERY TO CHARLESTON, WV - F/77 Gasoline		\$	1,350.00

3. SPECIAL NEEDS - CONVENTIONAL UNITS:			
35 PASSENGER			
	200HP/Diesel	\$	85,389.00
	LPG Fueled		NO BID
	Gasoline	\$	81,810.00
	DELIVERY TO CHARLESTON, WV - F/35, Conv.	\$	1,300.00
<i>Gas 1350.00</i>			
47 PASSENGER			
	220HP/Diesel	\$	84,987.00
	LPG Fueled		NO BID
	Gasoline	\$	82,257.00
	DELIVERY TO CHARLESTON, WV - F/47, Conv.	\$	1,300.00
<i>Gas 1350.00</i>			
53 PASSENGER			
	220HP/Diesel	\$	86,252.00
	LPG Fueled		NO BID
	Gasoline	\$	83,439.00
	DELIVERY TO CHARLESTON, WV - F/53, Conv.	\$	1,300.00
<i>Gas 1350.00</i>			
59 PASSENGER			
	220HP/Diesel	\$	87,121.00
	LPG Fueled		NO BID
	Gasoline	\$	83,889.00
	DELIVERY TO CHARLESTON, WV - F/59, Conv.	\$	1,300.00
<i>Gas 1350.00</i>			
65 PASSENGER			
	230HP/Diesel	\$	88,329.00
	LPG Fueled	\$	97,339.00
	Gasoline	\$	84,166.00
	DELIVERY TO CHARLESTON, WV - F/65, Conv.	\$	1,300.00
<i>LPG 1,650.00 Gas 1350.00</i>			
71 PASSENGER			
	230HP/Diesel	\$	87,589.00
	LPG Fueled	\$	97,287.00
	Gasoline	\$	84,029.00
	DELIVERY TO CHARLESTON, WV - F/71, Conv.	\$	1,300.00
<i>LPG 1,650.00 Gas 1350.00</i>			
77 PASSENGER			
	230HP/Diesel	\$	91,689.00
	LPG Fueled	\$	97,729.00
	Gasoline	\$	85,639.00
	DELIVERY TO CHARLESTON, WV - F/77, Conv.	\$	1,300.00
<i>LPG-1,650.00 Gas 1350.00</i>			

DELIVERY:

Bidders must state number of days after receipt of order (ARO) for bus delivery. Number of days for delivery shall be no greater than 120 calendar days. This does not include "letters of intent".

Buses will be delivered within 120 calendar days of ARO.

Vendor Name: Worldwide Equipment of WV

Address: 1 Jain Drive

Cross Lanes, WV 25313

Phone: 304-345-2490 office 304-208-2542 cell

Fax: 304-343-6959

Email: matt.cochran@thetruckpeople.com

Vendor's Representative:

Matt Cochran

(Print Name)

(Signature)

11/4/2020

(Date)



CRFQ 0212 SWC2100000006

SWCBUS21

Item below is for Optional Pricing. (The item below shall be utilized at the discretion of the WVDE or County Schools and will depend on the Agency's or Counties funding only).

Vendors must realize that the quantity, when provided, is an estimate only and there is no guarantee of usage.

The Vendor's rate will be established as a result of this award, but the quantity needed may be considered open-ended.

Item	Description	Estimated Quantity	Unit Cost	Extended Cost
Video Equipment	Video Equipment (to include but not limited to, 256 GB HD; record date. Time and vehicle location; lockable case for DVR; 720P Camera resolution; External stop arm camera-forward and rear facing; waterproof external camera-adjustable; Infrared Day/Night vision cameras; Anti-glare polarized lens; Vandal resistant; Wi-Fi capability; GPS capability; Audio capability; all cables, hardware and brackets necessary for installation on school bus; and 12 month minimum warranty	20	\$ 3,500.00	\$ 70,000.00
Electronic Flashing Sign	Electronic Flashing Sign - to include but not limited to: electronic flashing sign may be mounted to the rear emergency door below the upper window in lieu of a decal and display the words: "Caution Stopping" when the amber flashing warning lights are activated and "Stop Do Not Pass" when the red flashing warning lights are activated.	20	\$ 620.00	\$ 12,400.00

Vendor Name: Worldwide Equipment of WV, Inc.
 (Print Name)

Vendor's Representative: Matt Cochran 
 (Print Name)

INSTRUCTIONS TO VENDORS SUBMITTING BIDS

1. REVIEW DOCUMENTS THOROUGHLY: The attached documents contain a solicitation for bids. Please read these instructions and all documents attached in their entirety. These instructions provide critical information about requirements that if overlooked could lead to disqualification of a Vendor's bid. All bids must be submitted in accordance with the provisions contained in these instructions and the Solicitation. Failure to do so may result in disqualification of Vendor's bid.

2. MANDATORY TERMS: The Solicitation may contain mandatory provisions identified by the use of the words "must," "will," and "shall." Failure to comply with a mandatory term in the Solicitation will result in bid disqualification.

3. PREBID MEETING: The item identified below shall apply to this Solicitation.

A pre-bid meeting will not be held prior to bid opening

A **MANDATORY PRE-BID** meeting will be held at the following place and time:

All Vendors submitting a bid must attend the mandatory pre-bid meeting. Failure to attend the mandatory pre-bid meeting shall result in disqualification of the Vendor's bid. No one individual is permitted to represent more than one vendor at the pre-bid meeting. Any individual that does attempt to represent two or more vendors will be required to select one vendor to which the individual's attendance will be attributed. The vendors not selected will be deemed to have not attended the pre-bid meeting unless another individual attended on their behalf.

An attendance sheet provided at the pre-bid meeting shall serve as the official document verifying attendance. Any person attending the pre-bid meeting on behalf of a Vendor must list on the attendance sheet his or her name and the name of the Vendor he or she is representing.

Additionally, the person attending the pre-bid meeting should include the Vendor's E-Mail address, phone number, and Fax number on the attendance sheet. It is the Vendor's responsibility to locate the attendance sheet and provide the required information. Failure to complete the attendance sheet as required may result in disqualification of Vendor's bid.

All Vendors should arrive prior to the starting time for the pre-bid. Vendors who arrive after the starting time but prior to the end of the pre-bid will be permitted to sign in but are charged with knowing all matters discussed at the pre-bid.

Questions submitted at least five business days prior to a scheduled pre-bid will be discussed at the pre-bid meeting if possible. Any discussions or answers to questions at the pre-bid meeting
Revised 01/09/2020

are preliminary in nature and are non-binding. Official and binding answers to questions will be published in a written addendum to the Solicitation prior to bid opening.

4. VENDOR QUESTION DEADLINE: Vendors may submit questions relating to this Solicitation to the Purchasing Division. Questions must be submitted in writing. All questions must be submitted on or before the date listed below and to the address listed below in order to be considered. A written response will be published in a Solicitation addendum if a response is possible and appropriate. Non-written discussions, conversations, or questions and answers regarding this Solicitation are preliminary in nature and are nonbinding.

Submitted e-mails should have solicitation number in the subject line.

Question Submission Deadline: October 22, 2020 due by 2:00pm EDT

Submit Questions to: Mark Atkins, Senior Buyer
2019 Washington Street, East
Charleston, WV 25305
Fax: (304) 558-4115 (Vendors should not use this fax number for bid submission)
Email: Mark.A.Atkins@wv.gov

5. VERBAL COMMUNICATION: Any verbal communication between the Vendor and any State personnel is not binding, including verbal communication at the mandatory pre-bid conference. Only information issued in writing and added to the Solicitation by an official written addendum by the Purchasing Division is binding.

6. BID SUBMISSION: All bids must be submitted electronically through wvOASIS or signed and delivered by the Vendor to the Purchasing Division at the address listed below on or before the date and time of the bid opening. Any bid received by the Purchasing Division staff is considered to be in the possession of the Purchasing Division and will not be returned for any reason. The Purchasing Division will not accept bids, modification of bids, or addendum acknowledgment forms via e-mail. Acceptable delivery methods include electronic submission via wvOASIS, hand delivery, delivery by courier, or facsimile.

The bid delivery address is:
Department of Administration, Purchasing Division
2019 Washington Street East
Charleston, WV 25305-0130

A bid that is not submitted electronically through wvOASIS should contain the information listed below on the face of the envelope or the bid may be rejected by the Purchasing Division.:

SEALED BID: SBUS21
BUYER: Mark Atkins, Buyer #42
SOLICITATION NO.: CRFQ SWC2100000006
BID OPENING DATE: 10/29/2020
BID OPENING TIME: 1:30 pm EDT
FAX NUMBER: 304-558-3970

Revised 01/09/2020

The Purchasing Division may prohibit the submission of bids electronically through wvOASIS at its sole discretion. Such a prohibition will be contained and communicated in the wvOASIS system resulting in the Vendor's inability to submit bids through wvOASIS. Submission of a response to an Expression or Interest or Request for Proposal is not permitted in wvOASIS.

For Request For Proposal ("RFP") Responses Only: In the event that Vendor is responding to a request for proposal, the Vendor shall submit one original technical and one original cost proposal plus n/a convenience copies of each to the Purchasing Division at the address shown above. Additionally, the Vendor should identify the bid type as either a technical or cost proposal on the face of each bid envelope submitted in response to a request for proposal as follows:

BID TYPE: (This only applies to CRFP)

~~Technical~~

~~Cost~~

7. BID OPENING: Bids submitted in response to this Solicitation will be opened at the location identified below on the date and time listed below. Delivery of a bid after the bid opening date and time will result in bid disqualification. For purposes of this Solicitation, a bid is considered delivered when confirmation of delivery is provided by wvOASIS (in the case of electronic submission) or when the bid is time stamped by the official Purchasing Division time clock (in the case of hand delivery).

Bid Opening Date and Time: October 29, 2020 @ 1:30pm EDT

Bid Opening Location: Department of Administration, Purchasing Division
2019 Washington Street East
Charleston, WV 25305-0130

8. ADDENDUM ACKNOWLEDGEMENT: Changes or revisions to this Solicitation will be made by an official written addendum issued by the Purchasing Division. Vendor should acknowledge receipt of all addenda issued with this Solicitation by completing an Addendum Acknowledgment Form, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

9. BID FORMATTING: Vendor should type or electronically enter the information onto its bid to prevent errors in the evaluation. Failure to type or electronically enter the information may result in bid disqualification.

10. ALTERNATE MODEL OR BRAND: Unless the box below is checked, any model, brand, or specification listed in this Solicitation establishes the acceptable level of quality only and is not intended to reflect a preference for, or in any way favor, a particular brand or vendor. Vendors may bid alternates to a listed model or brand provided that the alternate is at least equal to the model or brand and complies with the required specifications. The equality of any alternate being bid shall be determined by the State at its sole discretion. Any Vendor bidding an alternate model or brand should clearly identify the alternate items in its bid and should include manufacturer's specifications, industry literature, and/or any other relevant documentation demonstrating the

equality of the alternate items. Failure to provide information for alternate items may be grounds for rejection of a Vendor's bid.

This Solicitation is based upon a standardized commodity established under W. Va. Code § 5A-3-61. Vendors are expected to bid the standardized commodity identified. Failure to bid the standardized commodity will result in your firm's bid being rejected.

11. EXCEPTIONS AND CLARIFICATIONS: The Solicitation contains the specifications that shall form the basis of a contractual agreement. Vendor shall clearly mark any exceptions, clarifications, or other proposed modifications in its bid. Exceptions to, clarifications of, or modifications of a requirement or term and condition of the Solicitation may result in bid disqualification.

12. COMMUNICATION LIMITATIONS: In accordance with West Virginia Code of State Rules §148-1-6.6, communication with the State of West Virginia or any of its employees regarding this Solicitation during the solicitation, bid, evaluation or award periods, except through the Purchasing Division, is strictly prohibited without prior Purchasing Division approval. Purchasing Division approval for such communication is implied for all agency delegated and exempt purchases.

13. REGISTRATION: Prior to Contract award, the apparent successful Vendor must be properly registered with the West Virginia Purchasing Division and must have paid the \$125 fee, if applicable.

14. UNIT PRICE: Unit prices shall prevail in cases of a discrepancy in the Vendor's bid.

15. PREFERENCE: Vendor Preference may be requested in purchases of motor vehicles or construction and maintenance equipment and machinery used in highway and other infrastructure projects. Any request for preference must be submitted in writing with the bid, must specifically identify the preference requested with reference to the applicable subsection of West Virginia Code § 5A-3-37, and must include with the bid any information necessary to evaluate and confirm the applicability of the requested preference. A request form to help facilitate the request can be found at:

<http://www.state.wv.us/admin/purchase/vrc/Venpref.pdf>.

15A. RECIPROCAL PREFERENCE: The State of West Virginia applies a reciprocal preference to all solicitations for commodities and printing in accordance with W. Va. Code § 5A-3-37(b). In effect, non-resident vendors receiving a preference in their home states, will see that same preference granted to West Virginia resident vendors bidding against them in West Virginia. Any request for reciprocal preference must include with the bid any information necessary to evaluate and confirm the applicability of the preference. A request form to help facilitate the request can be found at: <http://www.state.wv.us/admin/purchase/vrc/Venpref.pdf>.

16. SMALL, WOMEN-OWNED, OR MINORITY-OWNED BUSINESSES: For any solicitations publicly advertised for bid, in accordance with West Virginia Code §5A-3-37(a)(7) and W. Va. CSR § 148-22-9, any non-resident vendor certified as a small, women-owned, or minority-owned business under W. Va. CSR § 148-22-9 shall be provided the same preference made available to any resident vendor. Any non-resident small, women-owned, or

minority-owned business must identify itself as such in writing, must submit that writing to the Purchasing Division with its bid, and must be properly certified under W. Va. CSR § 148-22-9 prior to contract award to receive the preferences made available to resident vendors. Preference for a non-resident small, women-owned, or minority owned business shall be applied in accordance with W. Va. CSR § 148-22-9.

17. WAIVER OF MINOR IRREGULARITIES: The Director reserves the right to waive minor irregularities in bids or specifications in accordance with West Virginia Code of State Rules § 148-1-4.6.

18. ELECTRONIC FILE ACCESS RESTRICTIONS: Vendor must ensure that its submission in wvOASIS can be accessed and viewed by the Purchasing Division staff immediately upon bid opening. The Purchasing Division will consider any file that cannot be immediately accessed and viewed at the time of the bid opening (such as, encrypted files, password protected files, or incompatible files) to be blank or incomplete as context requires, and are therefore unacceptable. A vendor will not be permitted to unencrypt files, remove password protections, or resubmit documents after bid opening to make a file viewable if those documents are required with the bid. A Vendor may be required to provide document passwords or remove access restrictions to allow the Purchasing Division to print or electronically save documents provided that those documents are viewable by the Purchasing Division prior to obtaining the password or removing the access restriction.

19. NON-RESPONSIBLE: The Purchasing Division Director reserves the right to reject the bid of any vendor as Non-Responsible in accordance with W. Va. Code of State Rules § 148-1-5.3, when the Director determines that the vendor submitting the bid does not have the capability to fully perform, or lacks the integrity and reliability to assure good-faith performance.”

20. ACCEPTANCE/REJECTION: The State may accept or reject any bid in whole, or in part in accordance with W. Va. Code of State Rules § 148-1-4.5. and § 148-1-6.4.b.”

21. YOUR SUBMISSION IS A PUBLIC DOCUMENT: Vendor’s entire response to the Solicitation and the resulting Contract are public documents. As public documents, they will be disclosed to the public following the bid/proposal opening or award of the contract, as required by the competitive bidding laws of West Virginia Code §§ 5A-3-1 et seq., 5-22-1 et seq., and 5G-1-1 et seq. and the Freedom of Information Act West Virginia Code §§ 29B-1-1 et seq.

DO NOT SUBMIT MATERIAL YOU CONSIDER TO BE CONFIDENTIAL, A TRADE SECRET, OR OTHERWISE NOT SUBJECT TO PUBLIC DISCLOSURE.

Submission of any bid, proposal, or other document to the Purchasing Division constitutes your explicit consent to the subsequent public disclosure of the bid, proposal, or document. The Purchasing Division will disclose any document labeled “confidential,” “proprietary,” “trade secret,” “private,” or labeled with any other claim against public disclosure of the documents, to include any “trade secrets” as defined by West Virginia Code § 47-22-1 et seq. All submissions are subject to public disclosure without notice.

22. INTERESTED PARTY DISCLOSURE: West Virginia Code § 6D-1-2 requires that the vendor submit to the Purchasing Division a disclosure of interested parties to the contract for all contracts with an actual or estimated value of at least \$1 Million. That disclosure must occur on the form prescribed and approved by the WV Ethics Commission prior to contract award. A copy of that form is included with this solicitation or can be obtained from the WV Ethics Commission. This requirement does not apply to publicly traded companies listed on a national or international stock exchange. A more detailed definition of interested parties can be obtained from the form referenced above.

23. WITH THE BID REQUIREMENTS: In instances where these specifications require documentation or other information with the bid, and a vendor fails to provide it with the bid, the Director of the Purchasing Division reserves the right to request those items after bid opening and prior to contract award pursuant to the authority to waive minor irregularities in bids or specifications under W. Va. CSR § 148-1-4.6. This authority does not apply to instances where state law mandates receipt with the bid.

GENERAL TERMS AND CONDITIONS:

1. CONTRACTUAL AGREEMENT: Issuance of a Award Document signed by the Purchasing Division Director, or his designee, and approved as to form by the Attorney General's office constitutes acceptance of this Contract made by and between the State of West Virginia and the Vendor. Vendor's signature on its bid signifies Vendor's agreement to be bound by and accept the terms and conditions contained in this Contract.

2. DEFINITIONS: As used in this Solicitation/Contract, the following terms shall have the meanings attributed to them below. Additional definitions may be found in the specifications included with this Solicitation/Contract.

2.1. "Agency" or "Agencies" means the agency, board, commission, or other entity of the State of West Virginia that is identified on the first page of the Solicitation or any other public entity seeking to procure goods or services under this Contract.

2.2. "Bid" or "Proposal" means the vendors submitted response to this solicitation.

2.3. "Contract" means the binding agreement that is entered into between the State and the Vendor to provide the goods or services requested in the Solicitation.

2.4. "Director" means the Director of the West Virginia Department of Administration, Purchasing Division.

2.5. "Purchasing Division" means the West Virginia Department of Administration, Purchasing Division.

2.6. "Award Document" means the document signed by the Agency and the Purchasing Division, and approved as to form by the Attorney General, that identifies the Vendor as the contract holder.

2.7. "Solicitation" means the official notice of an opportunity to supply the State with goods or services that is published by the Purchasing Division.

2.8. "State" means the State of West Virginia and/or any of its agencies, commissions, boards, etc. as context requires.

2.9. "Vendor" or "Vendors" means any entity submitting a bid in response to the Solicitation, the entity that has been selected as the lowest responsible bidder, or the entity that has been awarded the Contract as context requires.

3. CONTRACT TERM; RENEWAL; EXTENSION: The term of this Contract shall be determined in accordance with the category that has been identified as applicable to this Contract below:

Term Contract

Initial Contract Term: **Initial Contract Term:** This Contract becomes effective on _____ upon award _____ and extends for a period of one (1) year(s).

Renewal Term: This Contract may be renewed upon the mutual written consent of the Agency, and the Vendor, with approval of the Purchasing Division and the Attorney General's office (Attorney General approval is as to form only). Any request for renewal should be delivered to the Agency and then submitted to the Purchasing Division thirty (30) days prior to the expiration date of the initial contract term or appropriate renewal term. A Contract renewal shall be in accordance with the terms and conditions of the original contract. Unless otherwise specified below, renewal of this Contract is limited to zero (0) successive one (1) year periods or multiple renewal periods of less than one year, provided that the multiple renewal periods do not exceed the total number of months available in all renewal years combined. Automatic renewal of this Contract is prohibited. Renewals must be approved by the Vendor, Agency, Purchasing Division and Attorney General's office (Attorney General approval is as to form only)

Alternate Renewal Term – This contract may be renewed for _____ successive _____ year periods or shorter periods provided that they do not exceed the total number of months contained in all available renewals. Automatic renewal of this Contract is prohibited. Renewals must be approved by the Vendor, Agency, Purchasing Division and Attorney General's office (Attorney General approval is as to form only)

Delivery Order Limitations: In the event that this contract permits delivery orders, a delivery order may only be issued during the time this Contract is in effect. Any delivery order issued within one year of the expiration of this Contract shall be effective for one year from the date the delivery order is issued. No delivery order may be extended beyond one year after this Contract has expired.

Fixed Period Contract: This Contract becomes effective upon Vendor's receipt of the notice to proceed and must be completed within _____ days.

Fixed Period Contract with Renewals: This Contract becomes effective upon Vendor's receipt of the notice to proceed and part of the Contract more fully described in the attached specifications must be completed within _____ days. Upon completion of the work covered by the preceding sentence, the vendor agrees that maintenance, monitoring, or warranty services will be provided for _____ year(s) thereafter.

One Time Purchase: The term of this Contract shall run from the issuance of the Award Document until all of the goods contracted for have been delivered, but in no event will this Contract extend for more than one fiscal year.

Other: See attached.

4. NOTICE TO PROCEED: Vendor shall begin performance of this Contract immediately upon receiving notice to proceed unless otherwise instructed by the Agency. Unless otherwise specified, the fully executed Award Document will be considered notice to proceed.

5. QUANTITIES: The quantities required under this Contract shall be determined in accordance with the category that has been identified as applicable to this Contract below.

Open End Contract: Quantities listed in this Solicitation are approximations only, based on estimates supplied by the Agency. It is understood and agreed that the Contract shall cover the quantities actually ordered for delivery during the term of the Contract, whether more or less than the quantities shown.

Service: The scope of the service to be provided will be more clearly defined in the specifications included herewith.

Combined Service and Goods: The scope of the service and deliverable goods to be provided will be more clearly defined in the specifications included herewith.

One Time Purchase: This Contract is for the purchase of a set quantity of goods that are identified in the specifications included herewith. Once those items have been delivered, no additional goods may be procured under this Contract without an appropriate change order approved by the Vendor, Agency, Purchasing Division, and Attorney General's office.

6. EMERGENCY PURCHASES: The Purchasing Division Director may authorize the Agency to purchase goods or services in the open market that Vendor would otherwise provide under this Contract if those goods or services are for immediate or expedited delivery in an emergency. Emergencies shall include, but are not limited to, delays in transportation or an unanticipated increase in the volume of work. An emergency purchase in the open market, approved by the Purchasing Division Director, shall not constitute a breach of this Contract and shall not entitle the Vendor to any form of compensation or damages. This provision does not excuse the State from fulfilling its obligations under a One Time Purchase contract.

7. REQUIRED DOCUMENTS: All of the items checked below must be provided to the Purchasing Division by the Vendor as specified below.

BID BOND (Construction Only): Pursuant to the requirements contained in W. Va. Code § 5-22-1(c), All Vendors submitting a bid on a construction project shall furnish a valid bid bond in the amount of five percent (5%) of the total amount of the bid protecting the State of West Virginia. The bid bond must be submitted with the bid.

PERFORMANCE BOND: The apparent successful Vendor shall provide a performance bond in the amount of 100% of the contract. The performance bond must be received by the Purchasing Division prior to Contract award.

LABOR/MATERIAL PAYMENT BOND: The apparent successful Vendor shall provide a labor/material payment bond in the amount of 100% of the Contract value. The labor/material payment bond must be delivered to the Purchasing Division prior to Contract award.

In lieu of the Bid Bond, Performance Bond, and Labor/Material Payment Bond, the Vendor may provide certified checks, cashier's checks, or irrevocable letters of credit. Any certified check, cashier's check, or irrevocable letter of credit provided in lieu of a bond must be of the same amount and delivered on the same schedule as the bond it replaces. A letter of credit submitted in lieu of a performance and labor/material payment bond will only be allowed for projects under \$100,000. Personal or business checks are not acceptable. Notwithstanding the foregoing, West Virginia Code § 5-22-1 (d) mandates that a vendor provide a performance and labor/material payment bond for construction projects. Accordingly, substitutions for the performance and labor/material payment bonds for construction projects is not permitted.

MAINTENANCE BOND: The apparent successful Vendor shall provide a two (2) year maintenance bond covering the roofing system. The maintenance bond must be issued and delivered to the Purchasing Division prior to Contract award.

LICENSE(S) / CERTIFICATIONS / PERMITS: In addition to anything required under the Section of the General Terms and Conditions entitled Licensing, the apparent successful Vendor shall furnish proof of the following licenses, certifications, and/or permits upon request and in a form acceptable to the State. The request may be prior to or after contract award at the State's sole discretion.

The apparent successful Vendor shall also furnish proof of any additional licenses or certifications contained in the specifications regardless of whether or not that requirement is listed above.

8. INSURANCE: The apparent successful Vendor shall furnish proof of the insurance identified by a checkmark below and must include the State as an additional insured on each policy prior to Contract award. The insurance coverages identified below must be maintained throughout the life of this contract. Thirty (30) days prior to the expiration of the insurance policies, Vendor shall provide the Agency with proof that the insurance mandated herein has been continued. Vendor must also provide Agency with immediate notice of any changes in its insurance policies, including but not limited to, policy cancelation, policy reduction, or change in insurers. The apparent successful Vendor shall also furnish proof of any additional insurance requirements contained in the specifications prior to Contract award regardless of whether or not that insurance requirement is listed in this section.

Vendor must maintain:

Commercial General Liability Insurance in at least an amount of: \$1,000,000.00 per occurrence.

Automobile Liability Insurance in at least an amount of: \$1,000,000.00 per occurrence.

Professional/Malpractice/Errors and Omission Insurance in at least an amount of: _____ per occurrence. Notwithstanding the forgoing, Vendor's are not required to list the State as an additional insured for this type of policy.

Commercial Crime and Third Party Fidelity Insurance in an amount of: _____ per occurrence.

Cyber Liability Insurance in an amount of: _____ per occurrence.

Builders Risk Insurance in an amount equal to 100% of the amount of the Contract.

Pollution Insurance in an amount of: _____ per occurrence.

Aircraft Liability in an amount of: _____ per occurrence.

Notwithstanding anything contained in this section to the contrary, the Director of the Purchasing Division reserves the right to waive the requirement that the State be named as an additional insured on one or more of the Vendor's insurance policies if the Director finds that doing so is in the State's best interest.

9. WORKERS' COMPENSATION INSURANCE: The apparent successful Vendor shall comply with laws relating to workers compensation, shall maintain workers' compensation insurance when required, and shall furnish proof of workers' compensation insurance upon request.

10. [Reserved]

11. LIQUIDATED DAMAGES: This clause shall in no way be considered exclusive and shall not limit the State or Agency's right to pursue any other available remedy. Vendor shall pay liquidated damages in the amount specified below or as described in the specifications:

_____ for _____

Liquidated Damages Contained in the Specifications

12. ACCEPTANCE: Vendor's signature on its bid, or on the certification and signature page, constitutes an offer to the State that cannot be unilaterally withdrawn, signifies that the product or service proposed by vendor meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise indicated, and signifies acceptance of the terms and conditions contained in the Solicitation unless otherwise indicated.

13. PRICING: The pricing set forth herein is firm for the life of the Contract, unless specified elsewhere within this Solicitation/Contract by the State. A Vendor's inclusion of price adjustment provisions in its bid, without an express authorization from the State in the Solicitation to do so, may result in bid disqualification. Notwithstanding the foregoing, Vendor must extend any publicly advertised sale price to the State and invoice at the lower of the contract price or the publicly advertised sale price.

14. PAYMENT IN ARREARS: Payment in advance is prohibited under this Contract. Payment may only be made after the delivery and acceptance of goods or services. The Vendor shall submit invoices, in arrears.

15. PAYMENT METHODS: Vendor must accept payment by electronic funds transfer ~~and P-Card~~. (The State of West Virginia's Purchasing Card program, administered under contract by a banking institution, processes payment for goods and services through state designated credit cards.)

16. TAXES: The Vendor shall pay any applicable sales, use, personal property or any other taxes arising out of this Contract and the transactions contemplated thereby. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.

17. ADDITIONAL FEES: Vendor is not permitted to charge additional fees or assess additional charges that were not either expressly provided for in the solicitation published by the State of West Virginia or included in the unit price or lump sum bid amount that Vendor is required by the solicitation to provide. Including such fees or charges as notes to the solicitation may result in rejection of vendor's bid. Requesting such fees or charges be paid after the contract has been awarded may result in cancellation of the contract.

18. FUNDING: This Contract shall continue for the term stated herein, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise made available, this Contract becomes void and of no effect beginning on July 1 of the fiscal year for which funding has not been appropriated or otherwise made available.

19. CANCELLATION: The Purchasing Division Director reserves the right to cancel this Contract immediately upon written notice to the vendor if the materials or workmanship supplied do not conform to the specifications contained in the Contract. The Purchasing Division Director may also cancel any purchase or Contract upon 30 days written notice to the Vendor in accordance with West Virginia Code of State Rules § 148-1-5.2.b.

20. TIME: Time is of the essence with regard to all matters of time and performance in this Contract.

21. APPLICABLE LAW: This Contract is governed by and interpreted under West Virginia law without giving effect to its choice of law principles. Any information provided in specification manuals, or any other source, verbal or written, which contradicts or violates the West Virginia Constitution, West Virginia Code or West Virginia Code of State Rules is void and of no effect.

22. COMPLIANCE WITH LAWS: Vendor shall comply with all applicable federal, state, and local laws, regulations and ordinances. By submitting a bid, Vendor acknowledges that it has reviewed, understands, and will comply with all applicable laws, regulations, and ordinances.

SUBCONTRACTOR COMPLIANCE: Vendor shall notify all subcontractors providing commodities or services related to this Contract that as subcontractors, they too are required to comply with all applicable laws, regulations, and ordinances. Notification under this provision must occur prior to the performance of any work under the contract by the subcontractor.

23. ARBITRATION: Any references made to arbitration contained in this Contract, Vendor's bid, or in any American Institute of Architects documents pertaining to this Contract are hereby deleted, void, and of no effect.

24. MODIFICATIONS: This writing is the parties' final expression of intent. Notwithstanding anything contained in this Contract to the contrary no modification of this Contract shall be binding without mutual written consent of the Agency, and the Vendor, with approval of the Purchasing Division and the Attorney General's office (Attorney General approval is as to form only). Any change to existing contracts that adds work or changes contract cost, and were not included in the original contract, must be approved by the Purchasing Division and the Attorney General's Office (as to form) prior to the implementation of the change or commencement of work affected by the change.

25. WAIVER: The failure of either party to insist upon a strict performance of any of the terms or provision of this Contract, or to exercise any option, right, or remedy herein contained, shall not be construed as a waiver or a relinquishment for the future of such term, provision, option, right, or remedy, but the same shall continue in full force and effect. Any waiver must be expressly stated in writing and signed by the waiving party.

26. SUBSEQUENT FORMS: The terms and conditions contained in this Contract shall supersede any and all subsequent terms and conditions which may appear on any form documents submitted by Vendor to the Agency or Purchasing Division such as price lists, order forms, invoices, sales agreements, or maintenance agreements, and includes internet websites or other electronic documents. Acceptance or use of Vendor's forms does not constitute acceptance of the terms and conditions contained thereon.

27. ASSIGNMENT: Neither this Contract nor any monies due, or to become due hereunder, may be assigned by the Vendor without the express written consent of the Agency, the Purchasing Division, the Attorney General's office (as to form only), and any other government agency or office that may be required to approve such assignments.

28. WARRANTY: The Vendor expressly warrants that the goods and/or services covered by this Contract will: (a) conform to the specifications, drawings, samples, or other description furnished or specified by the Agency; (b) be merchantable and fit for the purpose intended; and (c) be free from defect in material and workmanship.

29. STATE EMPLOYEES: State employees are not permitted to utilize this Contract for personal use and the Vendor is prohibited from permitting or facilitating the same.

30. PRIVACY, SECURITY, AND CONFIDENTIALITY: The Vendor agrees that it will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the Agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the Agency's policies, procedures, and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in <http://www.state.wv.us/admin/purchase/privacy/default.html>.

31. YOUR SUBMISSION IS A PUBLIC DOCUMENT: Vendor's entire response to the Solicitation and the resulting Contract are public documents. As public documents, they will be disclosed to the public following the bid/proposal opening or award of the contract, as required by the competitive bidding laws of West Virginia Code §§ 5A-3-1 et seq., 5-22-1 et seq., and 5G-1-1 et seq. and the Freedom of Information Act West Virginia Code §§ 29B-1-1 et seq.

DO NOT SUBMIT MATERIAL YOU CONSIDER TO BE CONFIDENTIAL, A TRADE SECRET, OR OTHERWISE NOT SUBJECT TO PUBLIC DISCLOSURE.

Submission of any bid, proposal, or other document to the Purchasing Division constitutes your explicit consent to the subsequent public disclosure of the bid, proposal, or document. The Purchasing Division will disclose any document labeled "confidential," "proprietary," "trade secret," "private," or labeled with any other claim against public disclosure of the documents, to include any "trade secrets" as defined by West Virginia Code § 47-22-1 et seq. All submissions are subject to public disclosure without notice.

32. LICENSING: In accordance with West Virginia Code of State Rules § 148-1-6.1.e, Vendor must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agency or political subdivision. Obligations related to political subdivisions may include, but are not limited to, business licensing, business and occupation taxes, inspection compliance, permitting, etc. Upon request, the Vendor must provide all necessary releases to obtain information to enable the Purchasing Division Director or the Agency to verify that the Vendor is licensed and in good standing with the above entities.

SUBCONTRACTOR COMPLIANCE: Vendor shall notify all subcontractors providing commodities or services related to this Contract that as subcontractors, they too are required to be licensed, in good standing, and up-to-date on all state and local obligations as described in this section. Obligations related to political subdivisions may include, but are not limited to, business licensing, business and occupation taxes, inspection compliance, permitting, etc. Notification under this provision must occur prior to the performance of any work under the contract by the subcontractor.

33. ANTITRUST: In submitting a bid to, signing a contract with, or accepting a Award Document from any agency of the State of West Virginia, the Vendor agrees to convey, sell, assign, or transfer to the State of West Virginia all rights, title, and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the State of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to Vendor.

34. VENDOR CERTIFICATIONS: By signing its bid or entering into this Contract, Vendor certifies (1) that its bid or offer was made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership, person or entity submitting a bid or offer for the same material, supplies, equipment or services; (2) that its bid or offer is in all respects fair and without collusion or fraud; (3) that this Contract is accepted or entered into without any prior understanding, agreement, or connection to any other entity that could be considered a violation of law; and (4) that it has reviewed this Solicitation in its entirety; understands the requirements, terms and conditions, and other information contained herein.

Vendor's signature on its bid or offer also affirms that neither it nor its representatives have any interest, nor shall acquire any interest, direct or indirect, which would compromise the performance of its services hereunder. Any such interests shall be promptly presented in detail to the Agency. The individual signing this bid or offer on behalf of Vendor certifies that he or she is authorized by the Vendor to execute this bid or offer or any documents related thereto on Vendor's behalf; that he or she is authorized to bind the Vendor in a contractual relationship; and that, to the best of his or her knowledge, the Vendor has properly registered with any State agency that may require registration.

35. VENDOR RELATIONSHIP: The relationship of the Vendor to the State shall be that of an independent contractor and no principal-agent relationship or employer-employee relationship is contemplated or created by this Contract. The Vendor as an independent contractor is solely liable for the acts and omissions of its employees and agents. Vendor shall be responsible for selecting, supervising, and compensating any and all individuals employed pursuant to the terms of this Solicitation and resulting contract. Neither the Vendor, nor any employees or subcontractors of the Vendor, shall be deemed to be employees of the State for any purpose whatsoever. Vendor shall be exclusively responsible for payment of employees and contractors for all wages and salaries, taxes, withholding payments, penalties, fees, fringe benefits, professional liability insurance premiums, contributions to insurance and pension, or other deferred compensation plans, including but not limited to, Workers' Compensation and Social Security obligations, licensing fees, etc. and the filing of all necessary documents, forms, and returns pertinent to all of the foregoing.

Vendor shall hold harmless the State, and shall provide the State and Agency with a defense against any and all claims including, but not limited to, the foregoing payments, withholdings, contributions, taxes, Social Security taxes, and employer income tax returns.

36. INDEMNIFICATION: The Vendor agrees to indemnify, defend, and hold harmless the State and the Agency, their officers, and employees from and against: (1) Any claims or losses for services rendered by any subcontractor, person, or firm performing or supplying services, materials, or supplies in connection with the performance of the Contract; (2) Any claims or losses resulting to any person or entity injured or damaged by the Vendor, its officers, employees, or subcontractors by the publication, translation, reproduction, delivery, performance, use, or disposition of any data used under the Contract in a manner not authorized by the Contract, or by Federal or State statutes or regulations; and (3) Any failure of the Vendor, its officers, employees, or subcontractors to observe State and Federal laws including, but not limited to, labor and wage and hour laws.

37. PURCHASING AFFIDAVIT: In accordance with West Virginia Code §§ 5A-3-10a and 5-22-1(i), the State is prohibited from awarding a contract to any bidder that owes a debt to the State or a political subdivision of the State, Vendors are required to sign, notarize, and submit the Purchasing Affidavit to the Purchasing Division affirming under oath that it is not in default on any monetary obligation owed to the state or a political subdivision of the state.

38. ADDITIONAL AGENCY AND LOCAL GOVERNMENT USE: This Contract may be utilized by other agencies, spending units, and political subdivisions of the State of West Virginia; county, municipal, and other local government bodies; and school districts (“Other Government Entities”), provided that both the Other Government Entity and the Vendor agree. Any extension of this Contract to the aforementioned Other Government Entities must be on the same prices, terms, and conditions as those offered and agreed to in this Contract, provided that such extension is in compliance with the applicable laws, rules, and ordinances of the Other Government Entity. A refusal to extend this Contract to the Other Government Entities shall not impact or influence the award of this Contract in any manner.

39. CONFLICT OF INTEREST: Vendor, its officers or members or employees, shall not presently have or acquire an interest, direct or indirect, which would conflict with or compromise the performance of its obligations hereunder. Vendor shall periodically inquire of its officers, members and employees to ensure that a conflict of interest does not arise. Any conflict of interest discovered shall be promptly presented in detail to the Agency.

40. REPORTS: Vendor shall provide the Agency and/or the Purchasing Division with the following reports identified by a checked box below:

Such reports as the Agency and/or the Purchasing Division may request. Requested reports may include, but are not limited to, quantities purchased, agencies utilizing the contract, total contract expenditures by agency, etc.

Quarterly reports detailing the total quantity of purchases in units and dollars, along with a listing of purchases by agency. Quarterly reports should be delivered to the Purchasing Division via email at purchasing.requisitions@wv.gov.

41. BACKGROUND CHECK: In accordance with W. Va. Code § 15-2D-3, the Director of the Division of Protective Services shall require any service provider whose employees are regularly employed on the grounds or in the buildings of the Capitol complex or who have access to sensitive or critical information to submit to a fingerprint-based state and federal background inquiry through the state repository. The service provider is responsible for any costs associated with the fingerprint-based state and federal background inquiry.

After the contract for such services has been approved, but before any such employees are permitted to be on the grounds or in the buildings of the Capitol complex or have access to sensitive or critical information, the service provider shall submit a list of all persons who will be physically present and working at the Capitol complex to the Director of the Division of Protective Services for purposes of verifying compliance with this provision. The State reserves the right to prohibit a service provider’s employees from accessing sensitive or critical information or to be present at the Capitol complex based upon results addressed from a criminal background check.

Revised 01/09/2020

Service providers should contact the West Virginia Division of Protective Services by phone at (304) 558-9911 for more information.

42. PREFERENCE FOR USE OF DOMESTIC STEEL PRODUCTS: Except when authorized by the Director of the Purchasing Division pursuant to W. Va. Code § 5A-3-56, no contractor may use or supply steel products for a State Contract Project other than those steel products made in the United States. A contractor who uses steel products in violation of this section may be subject to civil penalties pursuant to W. Va. Code § 5A-3-56. As used in this section:

- a. "State Contract Project" means any erection or construction of, or any addition to, alteration of or other improvement to any building or structure, including, but not limited to, roads or highways, or the installation of any heating or cooling or ventilating plants or other equipment, or the supply of and materials for such projects, pursuant to a contract with the State of West Virginia for which bids were solicited on or after June 6, 2001.
- b. "Steel Products" means products rolled, formed, shaped, drawn, extruded, forged, cast, fabricated or otherwise similarly processed, or processed by a combination of two or more or such operations, from steel made by the open heath, basic oxygen, electric furnace, Bessemer or other steel making process. The Purchasing Division Director may, in writing, authorize the use of foreign steel products if:
- c. The cost for each contract item used does not exceed one tenth of one percent (.1%) of the total contract cost or two thousand five hundred dollars (\$2,500.00), whichever is greater. For the purposes of this section, the cost is the value of the steel product as delivered to the project; or
- d. The Director of the Purchasing Division determines that specified steel materials are not produced in the United States in sufficient quantity or otherwise are not reasonably available to meet contract requirements.

43. PREFERENCE FOR USE OF DOMESTIC ALUMINUM, GLASS, AND STEEL: In Accordance with W. Va. Code § 5-19-1 et seq., and W. Va. CSR § 148-10-1 et seq., for every contract or subcontract, subject to the limitations contained herein, for the construction, reconstruction, alteration, repair, improvement or maintenance of public works or for the purchase of any item of machinery or equipment to be used at sites of public works, only domestic aluminum, glass or steel products shall be supplied unless the spending officer determines, in writing, after the receipt of offers or bids, (1) that the cost of domestic aluminum, glass or steel products is unreasonable or inconsistent with the public interest of the State of West Virginia, (2) that domestic aluminum, glass or steel products are not produced in sufficient quantities to meet the contract requirements, or (3) the available domestic aluminum, glass, or steel do not meet the contract specifications. This provision only applies to public works contracts awarded in an amount more than fifty thousand dollars (\$50,000) or public works contracts that require more than ten thousand pounds of steel products.

The cost of domestic aluminum, glass, or steel products may be unreasonable if the cost is more than twenty percent (20%) of the bid or offered price for foreign made aluminum, glass, or steel products. If the domestic aluminum, glass or steel products to be supplied or produced in a

“substantial labor surplus area”, as defined by the United States Department of Labor, the cost of domestic aluminum, glass, or steel products may be unreasonable if the cost is more than thirty percent (30%) of the bid or offered price for foreign made aluminum, glass, or steel products. This preference shall be applied to an item of machinery or equipment, as indicated above, when the item is a single unit of equipment or machinery manufactured primarily of aluminum, glass or steel, is part of a public works contract and has the sole purpose or of being a permanent part of a single public works project. This provision does not apply to equipment or machinery purchased by a spending unit for use by that spending unit and not as part of a single public works project.

All bids and offers including domestic aluminum, glass or steel products that exceed bid or offer prices including foreign aluminum, glass or steel products after application of the preferences provided in this provision may be reduced to a price equal to or lower than the lowest bid or offer price for foreign aluminum, glass or steel products plus the applicable preference. If the reduced bid or offer prices are made in writing and supersede the prior bid or offer prices, all bids or offers, including the reduced bid or offer prices, will be reevaluated in accordance with this rule.

44. INTERESTED PARTY SUPPLEMENTAL DISCLOSURE: W. Va. Code § 6D-1-2 requires that for contracts with an actual or estimated value of at least \$1 million, the vendor must submit to the Agency a supplemental disclosure of interested parties reflecting any new or differing interested parties to the contract, which were not included in the original pre-award interested party disclosure, within 30 days following the completion or termination of the contract. A copy of that form is included with this solicitation or can be obtained from the WV Ethics Commission. This requirement does not apply to publicly traded companies listed on a national or international stock exchange. A more detailed definition of interested parties can be obtained from the form referenced above.

45. PROHIBITION AGAINST USED OR REFURBISHED: Unless expressly permitted in the solicitation published by the State, Vendor must provide new, unused commodities, and is prohibited from supplying used or refurbished commodities, in fulfilling its responsibilities under this Contract.

DESIGNATED CONTACT: Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.



(Name, Title)

Matt Cochran, Regional Sales Manager

(Printed Name and Title)

1 Jain Drive, Cross Lanes, WV 25313

(Address)

304-345-2490 office 304-208-2542 cell 304-343-6959 fax

(Phone Number) / (Fax Number)

matt.cochran@thetruckpeople.com

(email address)

CERTIFICATION AND SIGNATURE: By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

Worldwide Equipment of WV, Inc

(Company)



Regional Sales Manager

(Authorized Signature) (Representative Name, Title)

Matt Cochran, Regional Sales Manager

(Printed Name and Title of Authorized Representative)

10/28/2020

(Date)

304-345-2490 office 304-208-2542 cell 304-343-6959 fax

(Phone Number) (Fax Number)

REQUEST FOR QUOTATION
CRFQ 0212 SWC210000006
SWCSBUS21 FOR SCHOOL BUSES

SPECIFICATIONS

1. **PURPOSE AND SCOPE:** The West Virginia Purchasing Division is soliciting bids on behalf of the West Virginia Department of Education to establish an open-end contract for School Buses. The Contract may be utilized by West Virginia State agencies and all political subdivisions of the State in all 55 counties in accordance with West Virginia Code 5 A-3-11e.

2. **DEFINITIONS:** The terms listed below shall have the meanings assigned to them below. Additional definitions can be found in section 2 of the General Terms and Conditions.
 - 2.1 **“Desired Item” or “Desired Items”** means the list of buses identified on the pricing pages.

 - 2.2 **“Pricing Pages”** means the schedule of prices, estimated order quantity, and totals attached hereto as **Exhibit B** and **Exhibit C** used to evaluate the RFQ.

 - 2.3 **“RFQ”** means the official request for quotation published by the Purchasing Division and identified as **SBUS21**.

3. **GENERAL REQUIREMENTS:**
 - 3.1 **Desired Items and Mandatory Requirements:** Vendor shall provide the Agency with the Desired Items listed on the pricing pages on an open-end and continuing basis. Desired Items must meet or exceed the mandatory requirements as shown below.
 - 3.1.1 **Site Visits**
 - 3.1.1.1 The State of West Virginia and/or County Boards of Education reserve the right for representatives to visit production facilities of successful bidders prior to and/or during construction of the units for the purpose of observing production and quality control.

 - 3.1.1.2 School bus manufacturers will construct a pilot unit for each bus type (conventional, transit and special needs) and provide expenses for approval by the Executive Director or WVDE representative, Office of School Transportation and the WVDE designated inspector to visit the factory or dealership location prior to assembly line production of West Virginia school buses 2021. (This location is subject to change in the year 2022). When such dealership location is visited by WVDE Executive Director, or its representative and the designated inspector, a factory representative must be

**REQUEST FOR QUOTATION
CRFQ 0212 SWC210000006
SWCSBUS21 FOR SCHOOL BUSES**

present during the rest of the pilot inspection to offer answers and clarification to questions and any concerns that may be brought up during the inspection.

3.1.2 Line Setting Tickets

3.1.2.1 Line setting tickets shall be furnished by the manufacturer for all vehicles.

3.1.3 Application for Title

3.1.3.1 Successful bidder will issue application for title at least 20 working days prior to the anticipated delivery date of completed units. A 5-day advance notification to the ordering agency must be given prior to the actual delivery date.

3.1.4 School Bus Requirements - Commodity Line Items 1 through 100

3.1.4.1 School buses must conform to WEST VIRGINIA MINIMUM SCHOOL BUS TRANSPORTATION REGULATIONS, PROCEDURES, AND SPECIFICATIONS FOR THE DESIGN AND EQUIPMENT OF SCHOOL BUSES (POLICY 4336), 2020 REVISION and the Title 126 Legislative Rule, attached hereto as **Exhibit A** and the specifications contained herein.

3.1.4.2 ADDITIONAL REQUIREMENTS FOR SCHOOL YEAR 2020-2021: (all items included in policy 2020 revision)

3.1.4.2.1 BRAKES: Electronic Stability Control will be required on all school buses.

3.1.4.2.2 STORAGE COMPARTMENT: Two metal compartments, one on each side of the bus, of adequate strength and capacity for storage of tire chains, tow chains, and such tools as may be necessary for minor repairs shall be provided. Such storage compartment shall be located outside passenger compartment. The dimensions of this compartment shall be a minimum of 25" long, 16" wide and 12" high. **EXCEPTION:** Only one storage compartment is required for Type A buses and smaller lift equipped buses which the design may not allow for the installation of two compartments. A single compartment may be installed on the left or right side and may be

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CRFQ 0212 SWC2100000006
SWCSBUS21 FOR SCHOOL BUSES**

manufactures standard size. School buses with larger luggage compartments are exempt from this standard.

A door with locks keyed alike, as well as a proper latch, shall be provided. Such compartment shall be constructed of highly non-corrosive material, and provision for drainage of water resulting from snow and ice on tire chains shall be provided.

- 3.1.4.2.3 ROOF MOUNTED STROBE LAMP:** A strobe lamp, white in color, shall be mounted on the roof of the school bus. The lamp shall be a maximum of 5" in height, located on the center line of the roof four to six feet from the rear of the bus, and rear of the roof hatch. The strobe lamp shall be a double flashing Class 2, with a minimum of 10 joules when using an incandescent lamp. An LED strobe light is permissible as a class 1 double flashing light.
- 3.1.4.2.4 BATTERY:** Diesel Power: Three Group 31 batteries with a minimum of 1950 cold cranking amps (CCA) total are required. **EXCEPTION:** Type A gasoline-powered buses shall have two (2) batteries.
- 3.1.4.2.5 TYPE A CHAIN BOX:** may be located inside bus if space is not available in side skirting. And may be manufacturer's standard size.
- 3.1.4.2.6 STABILITY CONTROL:** The electronic stability control shall be provided
- 3.1.4.2.7 FUEL PORT DOOR:** The body manufacturer shall furnish a fuel port door on all vehicles. **EXCEPTION:** Type A
- 3.1.4.2.8 FENDER FLARES:** Type A (only) fender flares maybe molded from thermoplastic material.
- 3.1.4.2.9 WHEELCHAIR LIFT:** The design load of the lift shall be at least 1000 pounds.

**REQUEST FOR QUOTATION
CRFQ 0212 SWC2100000006
SWCSBUS21 FOR SCHOOL BUSES**

3.1.4.2.10 SERVICE DOOR: The service door emergency release shall be located below the windshield, accessible and identified to all passengers.

3.1.4.2.11 AUXILLARY FAN: A minimum of two auxiliary fans six inches in diameter shall be installed, suspended from above both sides of the windshield.

3.1.4.2.11.1. The fans must be adjustable, and the fan blades must be covered with a protective cage.

3.1.4.2.11.2. Each fan shall be controlled by a separate switch.

3.1.4.2.11.3. Auxiliary fans are not be considered as part of the primary defrosting and defogging system.

EXCEPTION: Type A

3.1.5 OPTIONAL ITEMS

3.1.5.1. VIDEO EQUIPMENT shall be in compliance with Title 126 Legislative Rule 2.36 Video Equipment and installation and found on **Exhibit C – Optional Pricing Page:**

3.1.5.2 The video equipment shall include at a minimum:

3.1.5.2.1. 256 GB Hard Drive

3.1.5.2.2. Must be able to record date, time and vehicle location.

3.1.5.2.3. Lockable cage for DVR

3.1.5.2.4. Panic Button/ Event Record

3.1.5.2.5. 720P Camera resolution

3.1.5.2.6 External stop arm camera-forward and rear facing.

NOTE: Forward facing camera can be mounted internally in windshield.

3.1.5.2.7. Waterproof external camera-adjustable

3.1.5.2.8 Infrared Day / Night vision cameras

3.1.5.2.9. Anti-glare polarized lens

3.1.5.2.10. Vandal resistant

3.1.5.2.11. Wi-Fi capability

3.1.5.2.12. GPS capability

3.1.5.2.13. Audio capability

**REQUEST FOR QUOTATION
CRFQ 0212 SWC2100000006
SWCSBUS21 FOR SCHOOL BUSES**

3.1.5.2.14. All cables, hardware, and brackets necessary for installation on school bus.

3.1.5.2.15. 12-month minimum warranty

NOTE: Any component supplied by a bidder as an equivalent (where equivalent is permitted in the Minimum Requirements) must have prior approval, in writing, from the Executive Director or WVDE representative, Office of School Transportation. All requests must be presented to the Purchasing Division directly via email to mark.a.atkins@wv.gov prior to the Question and Answer deadline. Responses shall be issued by formal addenda.

4. CONTRACT AWARD:

4.1 Contract Award: The Contract is intended to provide Agencies with a purchase price on all Desired Items. This is a multi-award; the Contract shall be awarded to the Vendor(s) that provides the Desired Item(s) meeting the required specifications.

Bids shall be accepted from all bidders who shall then be awarded contracts if they meet the state board's "Minimum Standards for Design and Equipment of School Buses." County Boards of Education may select from those bidders who have been awarded contracts and shall pay the difference between the state aid formula amount and the actual cost of bus replacement. Any or all bids may be rejected.

4.2 Pricing Section: Vendor should complete the **Exhibit B and Exhibit C Pricing Pages** by completing the unit price of each of the commodity line items listed. Vendor should complete the Pricing Section in their entirety as failure to do so may result in Vendor's bids being disqualified.

The Pricing Section contain a list of Desired Items. The Estimated quantity is **250 – 300 units**. The estimated purchase volume for each item represents the approximate volume of anticipated purchases only. No future use of the Contract or any individual item is guaranteed or implied.

4.3 Vendors who wish to respond to the Request of Quotation (CRFQ) online may submit information through the State's WVOASIS Vendor Self Service (VSS). Vendors should download the **EXHIBIT B and EXHIBIT C PRICING PAGES** that are attached separately to the CRFQ and published in VSS. Vendors should complete this form with their prices information and include it as an attachment to their online responses.

**REQUEST FOR QUOTATION
CRFQ 0212 SWC210000006
SWCSBUS21 FOR SCHOOL BUSES**

If unable to respond online, Vendors must submit the **EXHIBIT B & EXHIBIT C – SBUS21 Pricing Pages** with your bid prior to the scheduled bid opening and time.

Notwithstanding the foregoing, the Purchasing Division may correct errors at its discretion. Vendor should type or electronically enter the information into the Pricing Pages to prevent errors in the evaluation. The Pricing Pages may be requested as an electronic copy for bid purposes by sending an email request to the following address: mark.a.atkins@wv.gov

- 4.4 Convenience Copies:** Bidders should send one convenience copy of their bid to the Purchasing Division.

5. ORDERING AND PAYMENT:

- 5.1 Ordering:** Vendor shall accept orders by regular mail, facsimile, e-mail, or any other written forms of communication. Vendor may, but is not required to, accept on-line orders through a secure internet ordering portal/website. If Vendor has the ability to accept on-line orders, it should include in its response a brief description of how Agencies may utilize the on-line ordering system. Any on-line ordering system must have the capability to restrict prices and available items to conform to the Catalog originally submitted with this RFQ. Vendor shall ensure that its on-line ordering system is properly secured prior to processing Agency orders on-line.

- 5.2 Payment:** Vendor shall accept payment in accordance with the payment procedures of the State of West Virginia. Payment in advance is not permitted under this Contract.

Vendor is not required to accept the State of West Virginia Purchasing Card as payment in the resulting contract.

Payment by counties to the successful bidders will be made upon acceptance of completed units by county boards of education. (Acceptance means when a county has determined that ALL manufacturer responsibilities have been met.)

West Virginia Minimum Requirements for Design and Equipment of School Buses, 2014 revision may be obtained from:

WVDE, Executive Director and/or Representative
Office of School Transportation
WV Department of Education
1900 Kanawha Blvd., Bldg. 6, Room 215
Charleston, WV 25305
Phone - (304) 558-2711
FAX - (304) 558-8867

REQUEST FOR QUOTATION
CRFQ 0212 SWC2100000006
SWCSBUS21 FOR SCHOOL BUSES

6. DELIVERY AND RETURN:

6.1 Delivery Time: Vendor shall deliver standard orders within 120 working days after orders are received. Vendor shall ship all orders in accordance with the above schedule and shall not hold orders until a minimum delivery quantity is met.

6.2 Late Delivery: The Agency placing the order under this Contract must be notified in writing if orders will be delayed for any reason. Any delay in delivery that could cause harm to an Agency will be grounds for cancellation of the delayed order, and/or obtaining the items ordered from a third party.

Any Agency seeking to obtain items from a third party under this provision must first obtain approval of the Purchasing Division.

6.3 Delivery Payment/Risk of Loss: Standard order delivery shall be F.O.B. destination to the Agency's location. Vendor shall include the cost of standard order delivery charges in its bid pricing/discount and is not permitted to charge the Agency separately for such delivery. The Agency will pay delivery charges on all emergency orders provided that Vendor invoices those delivery costs as a separate charge with the original freight bill attached to the invoice.

6.4 Return of Unacceptable Items: If the Agency deems the Desired Items to be unacceptable, the Desired Items shall be returned to Vendor at Vendor's expense and with no restocking charge. Vendor shall either make arrangements for the return within five (5) days of being notified that items are unacceptable or permit the Agency to arrange for the return and reimburse Agency for delivery expenses. All returns of unacceptable items shall be F.O.B. the Agency's location. The returned product shall either be replaced, or the Agency shall receive a full credit or refund for the purchase price, at the Agency's discretion.

6.5 Return Due to Agency Error: Items ordered in error by the Agency will be returned for credit within 30 days of receipt, F.O.B. Vendor's location. Vendor shall not charge a restocking fee if returned products are in a resalable condition. Items shall be deemed to be in a resalable condition if they are unused and in the original packaging. Any restocking fee for items not in a resalable condition shall be the lower of the Vendor's customary restocking fee or 5% of the total invoiced value of the returned items.

REQUEST FOR QUOTATION
CRFQ 0212 SWC2100000006
SWCSBUS21 FOR SCHOOL BUSES

7. MISCELLANEOUS:

- 7.1 No Substitutions:** Vendor shall supply only Desired Items submitted in response to the RFQ. Vendor shall not supply substitute items without Purchasing Division approval.
- 7.2 Vendor Supply:** Vendor must carry sufficient inventory of the Desired Items being offered to fulfill its obligations under this Contract. By signing its bid, Vendor certifies that it can supply the Desired Items contained in its bid response.
- 7.3 Reports:** Vendor shall provide quarterly reports and annual summaries to the Agency showing the Agency's items purchased, quantities of items purchased, and total dollar value of the items purchased. Vendor shall also provide reports, upon request, showing the items purchased during the term of this Contract, the quantity purchased for each of those items, and the total value of purchases for each of those items. Failure to supply such reports may be grounds for cancellation of this Contract.
- 7.4 Contract Manager:** During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract manager must be available during normal business hours to address any customer service or other issues related to this Contract.

Contract Manager: Matt Cochran
Vendor's Name: Worldwide Equipment of WV, Inc
Vendor's FEIN: 45-1024981
Vendor's Address: 1 Jain Drive
Cross Lanes, WV 25313
Telephone Number: 304-345-2490
Fax Number: 304-343-6959
Email Address: matt.cochran@thetruckpeople.com

West Virginia Ethics Commission



Disclosure of Interested Parties to Contracts

Pursuant to *W. Va. Code* § 6D-1-2, a state agency may not enter into a contract, or a series of related contracts, that has/have an actual or estimated value of \$1 million or more until the business entity submits to the contracting state agency a Disclosure of Interested Parties to the applicable contract. In addition, the business entity awarded a contract is obligated to submit a supplemental Disclosure of Interested Parties reflecting any new or differing interested parties to the contract within 30 days following the completion or termination of the applicable contract.

For purposes of complying with these requirements, the following definitions apply:

"Business entity" means any entity recognized by law through which business is conducted, including a sole proprietorship, partnership or corporation, but does not include publicly traded companies listed on a national or international stock exchange.

"Interested party" or *"Interested parties"* means:

- (1) A business entity performing work or service pursuant to, or in furtherance of, the applicable contract, including specifically sub-contractors;
- (2) the person(s) who have an ownership interest equal to or greater than 25% in the business entity performing work or service pursuant to, or in furtherance of, the applicable contract. (This subdivision does not apply to a publicly traded company); and
- (3) the person or business entity, if any, that served as a compensated broker or intermediary to actively facilitate the applicable contract or negotiated the terms of the applicable contract with the state agency. (This subdivision does not apply to persons or business entities performing legal services related to the negotiation or drafting of the applicable contract.)

"State agency" means a board, commission, office, department or other agency in the executive, judicial or legislative branch of state government, including publicly funded institutions of higher education: Provided, that for purposes of *W. Va. Code* § 6D-1-2, the West Virginia Investment Management Board shall not be deemed a state agency nor subject to the requirements of that provision.

The contracting business entity must complete this form and submit it to the contracting state agency prior to contract award and to complete another form within 30 days of contract completion or termination.

This form was created by the State of West Virginia Ethics Commission, 210 Brooks Street, Suite 300, Charleston, WV 25301-1804. Telephone: (304)558-0664; fax: (304)558-2169; e-mail: ethics@wv.gov; website: www.ethics.wv.gov.

West Virginia Ethics Commission
Disclosure of Interested Parties to Contracts

(Required by *W. Va. Code* § 6D-1-2)

Name of Contracting Business Entity: Worldwide Equipment of WV, Inc. **Address:** 1 Jain Drive
Cross Lanes, WV 25313

Name of Authorized Agent: Matt Cochran **Address:** 1 Jain Dr, Cross Lanes, WV 25313

Contract Number: CRFQ SWC21*06 **Contract Description:** School Buses

Governmental agency awarding contract: WV Purchasing Division

Check here if this is a Supplemental Disclosure

List the Names of Interested Parties to the contract which are known or reasonably anticipated by the contracting business entity for each category below (*attach additional pages if necessary*):

1. Subcontractors or other entities performing work or service under the Contract

Check here if none, otherwise list entity/individual names below.

2. Any person or entity who owns 25% or more of contracting entity (not applicable to publicly traded entities)

Check here if none, otherwise list entity/individual names below.

3. Any person or entity that facilitated, or negotiated the terms of, the applicable contract (excluding legal services related to the negotiation or drafting of the applicable contract)

Check here if none, otherwise list entity/individual names below.

Signature: 

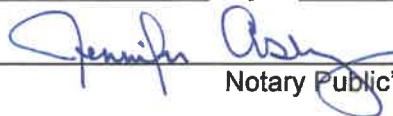
Date Signed: 10/28/2020

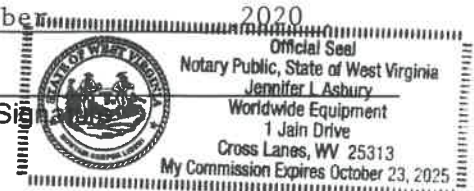
Notary Verification

State of West Virginia, County of Kanawha:

I, Matt Cochran, the authorized agent of the contracting business entity listed above, being duly sworn, acknowledge that the Disclosure herein is being made under oath and under the penalty of perjury.

Taken, sworn to and subscribed before me this 28 day of October, 2020


Notary Public's Sign



To be completed by State Agency:

Date Received by State Agency: _____

Date submitted to Ethics Commission: _____

Governmental agency submitting Disclosure: Purchasing Division



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
10/23/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Shepherd Insurance, LLC. 111 Congressional Boulevard Suite 100 Carmel IN 46032	CONTACT NAME: Certificate Processing Department PHONE (A/C No, Ext): (317) 846-5554 E-MAIL ADDRESS: certs@shepherdins.com	FAX (A/C, No): (317) 846-5444
	INSURER(S) AFFORDING COVERAGE	
INSURED Worldwide Equipment Enterprises, Inc. Worldwide Equipment Lesaing, Inc. 1 Jain Drive, Suite 200 Cross Lanes WV 25313	INSURER A: Westfield Insurance Company	NAIC # 24112
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	


COVERAGES CERTIFICATE NUMBER: CL20102318096 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y		CMM029037F	05/15/2020	05/15/2021	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> Garage Liab	Y		CMM029037F	05/15/2020	05/15/2021	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Limit: \$ 1,000,000
	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 0			CMM029037F	05/15/2020	05/15/2021	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000 \$
	<input type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A					<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Automatic Additional Insured for any person or organization with whom you agreed in writing in a contract, agreement or permit for auto liability coverage per attached CA7092 10/16. Automatic Additional Insured for any person(s) or organization(s) when required by a contract or agreement for general/garage liability per attached AC132 01/90. Auto liability & general/garage liability are primary and noncontributory when agreed in writing in a contract or agreement per attached CA0449 11/16. An automatic waiver of subrogation is afforded for auto liability and general/garage liability when required by contract per attached CA0444 10/13. Subject to policy terms, conditions and exclusions.

CERTIFICATE HOLDER State of West Virginia Attn: Mark Atkins, Senior Buyer Purchasing Department Bldg. 15 2019 Washington Street East, Charleston WV 25305	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
--	---

Additional Named Insureds

Other Named Insureds

Lee Properties, LLC

Worldwide Auto Group, Inc. DBA Worldwide Ford Sales

Service Parts, Inc.

TLD Properties, LLC

Volunteer Leasing and Financial Services LLC

Worldwide Equipment Leasing, Inc.

Worldwide Equipment of Ohio Inc.

Worldwide Equipment of South Carolina, Inc.
dba Worldwide Kenworth of South Carolina

Worldwide Equipment, Inc.

Worldwide Fabricating and Manufacturing, Inc.

Worldwide Equipment Enterprises, Inc.

Worldwide Equipment of TN, Inc.

Worldwide Equipment of West Virginia, Inc.

Worldwide Equipment - Heritage, Inc.

Eastern Leasing Company

Worldwide Equipment of Georgia, Inc.

AGENCY CUSTOMER ID: _____

LOC #: _____



ADDITIONAL REMARKS SCHEDULE

Page ____ of ____

AGENCY Shepherd Insurance, LLC.		NAMED INSURED Worldwide Equipment Enterprises, Inc.	
POLICY NUMBER			
CARRIER	NAIC CODE	EFFECTIVE DATE:	

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,

FORM NUMBER: _____ **FORM TITLE:** : Notes

INSURED LOCATIONS:

- 73 WE Drive & 107 WE Drive, Prestonsburg, KY 41653
- 406 Turnpike Industrial Park, Princeton, WV 24740
- 17th Street Mack Ave. (17 Mack Ave), Middlesboro, KY 40965
- 5650 US Route 60, Huntington, WV 25705
- 945 Nandino Blvd, Lexington, KY 40511
- 1022-1026 Brentwood Court, Lexington, KY 40511
- 18285 Lee Hwy, Abingdon, VA 24210
- 10649 Evendale Drive, Cincinnati, OH 45241
- 685 Industrial Park Road, Jane Lew, WV 26378
- 208 Industry Road, Somerset, KY 42501
- 442 Kentucky Ave SW, Norton, VA 24273
- 120 13th Street W, Huntington, WV 25704
- 6614 Wilbanks Road, Knoxville, TN 37912
- 6416 Asheville Hwy, Knoxville, TN 37914
- 2017 E. 23rd Street, Chattanooga, TN 37404
- 1677 Jaggie Fox Way, Lexington, KY 40511
- 252 S. Barbourville Rd, London, KY 40744
- 5750 Poe Ave, Dayton, OH 45414
- 85 August Circle, Lomansville, KY 41232
- 2312B E. 28th Street, Chattanooga, TN 37407
- 2727 White Horse Road, Greenville, SC 29611
- 707 Cherokee Lane, West Columbia, SC 29169
- 801 Suncrest Dr, Johnson City, Washington, TN 37615
- 408 New Goff Mountain, Cross Lanes, WV 25313
- 1 Jain Drive Ste. 200, Cross Lanes, WV 25313
- 17033 US Highway 23, Louisa, KY 41230
- 638 Old Poplar Springs Rd, Kingston, TN 37763
- 3140 Miller Avenue, Crossville, TN 38550
- 203 Livingston Rd, Bean Station, TN 37708
- 6411 Ruggles Ferry Pike, Knoxville, TN 37924
- 2014 & 2104 S. Orchard Knob Ave, Chattanooga, TN 37404
- 780 Jedburg Road, Summerville, SC 29483
- 1520 N Main Street, Marion, VA 24354
- 2980-A US Hwy 378, Conway, SC 29527
- 295 Access Road, Spartanburg, SC 29303
- 2100 Oak Road, Cincinnati, OH 45241
- 2702 & 2710 Palmyra Rd, Albany, GA 31707
- 121 Bowens Mill Rd SE, Douglas, GA 31533
- 708 Gil Harbin Industrial Blvd, Valdosta, GA 31601

STATE OF WEST VIRGINIA
Purchasing Division
PURCHASING AFFIDAVIT

CONSTRUCTION CONTRACTS: Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

ALL CONTRACTS: Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

EXCEPTION: The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

AFFIRMATION: By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (*W. Va. Code §61-5-3*) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

WITNESS THE FOLLOWING SIGNATURE:

Vendor's Name: Worldwide Equipment of WV Inc

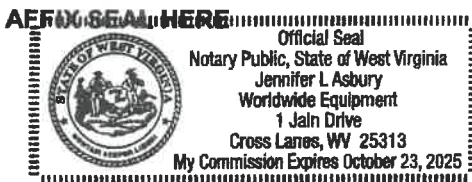
Authorized Signature:  Date: 10/28/2020

State of West Virginia

County of Kanawha, to-wit:

Taken, subscribed, and sworn to before me this 28 day of October, 2020.

My Commission expires 10/23, 2025



NOTARY PUBLIC 
Purchasing Affidavit (Revised 01/19/2018)



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
 Centralized Request for Quote
 Vehicles

Proc Folder: 793900			Reason for Modification:
Doc Description: VARIOUS SCHOOL BUSES FY2021			
Proc Type: Statewide MA (Open End)			
Date Issued	Solicitation Closes	Solicitation No	Version
2020-10-16	2020-10-29 13:30	CRFQ 0212 SWC210000006	1


BID RECEIVING LOCATION

BID CLERK
 DEPARTMENT OF ADMINISTRATION
 PURCHASING DIVISION
 2019 WASHINGTON ST E
 CHARLESTON WV 25305
 US

VENDOR

Vendor Customer Code: 000000187888
Vendor Name: Worldwide Equipment of WV, Inc.
Address: 1 Jain Drive
Street:
City: Cross Lanes
State: WV **Country:** USA **Zip:** 25313
Principal Contact: Matt Cochran
Vendor Contact Phone: 304-345-2490 **Extension:**

FOR INFORMATION CONTACT THE BUYER
 Mark A Atkins
 (304) 558-2307
 mark.a.atkins@wv.gov

Vendor Signature X  **FEIN#** 45-1024981 **DATE** 10/28/2020

All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION

INVOICE TO	SHIP TO
ALL STATE AGENCIES VARIOUS LOCATIONS AS INDICATED BY ORDER	STATE OF WEST VIRGINIA VARIOUS LOCATIONS AS INDICATED BY ORDER
No City WV 99999 US	No City WV 99999 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	VARIOUS BUS UNITS	0.00000	EA		

Comm Code	Manufacturer	Specification	Model #
25101500			

Extended Description:
VARIOUS BUS UNITS

PLEASE SEE EXHIBIT_B and EXHIBIT_C - PRICING PAGES ATTACHED

INVOICE TO	SHIP TO
ALL STATE AGENCIES VARIOUS LOCATIONS AS INDICATED BY ORDER	STATE OF WEST VIRGINIA VARIOUS LOCATIONS AS INDICATED BY ORDER
No City WV 99999 US	No City WV 99999 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
2	DELIVERY TO CHARLESTON, WV	0.00000	EA		

Comm Code	Manufacturer	Specification	Model #
78121603			

Extended Description:
DELIVERY TO CHARLESTON, WV

PLEASE SEE EXHIBIT_B PRICING PAGES ATTACHED

SCHEDULE OF EVENTS

Line	Event	Event Date
1	Technical Questions due by 2:00pm EDT	2020-10-22

	Document Phase	Document Description	Page
SWC210000006	Final	VARIOUS SCHOOL BUSES FY2021	3

ADDITIONAL TERMS AND CONDITIONS

See attached document(s) for additional Terms and Conditions



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
 Centralized Request for Quote
 Vehicles

Proc Folder: 793900		Reason for Modification:	
Doc Description: VARIOUS SCHOOL BUSES FY2021		ADDENDUM_1	
Proc Type: Statewide MA (Open End)			
Date Issued	Solicitation Closes	Solicitation No	Version
2020-10-28	2020-11-12 13:30	CRFQ 0212 SWC2100000006	2


BID RECEIVING LOCATION

BID CLERK
 DEPARTMENT OF ADMINISTRATION
 PURCHASING DIVISION
 2019 WASHINGTON ST E
 CHARLESTON WV 25305
 US

VENDOR

Vendor Customer Code: 000000187888
Vendor Name: Worldwide Equipment of WV, Inc.
Address: 1 Jain Drive
Street:
City: Cross Lanes
State: WV **Country:** USA **Zip:** 25313
Principal Contact: Matt Cochran
Vendor Contact Phone: 304-345-2490 **Extension:**

FOR INFORMATION CONTACT THE BUYER
 Mark A Atkins
 (304) 558-2307
 mark.a.atkins@wv.gov

Vendor Signature X  **FEIN#** 45-1024981 **DATE** 10/29/2020

All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION

ADDENDUM_1: Is published for the following:

1. To move the bid opening date from 10/29/2020 to 11/12/2020 at 1:30pm EST.
2. To publish the Agency's response to the questions submitted by Vendors during the Technical Questioning period.
3. To publish the revised specifications (Rev. 10-28-2020).
4. To publish the revised Exhibit_B Pricing Pages (Rev. 10-28-2020).
5. To publish the revised Exhibit_C Pricing Page (Rev. 10-28-2020).

NO OTHER CHANGES.

The West Virginia Purchasing Division is soliciting bids on behalf of the West Virginia Department of Education to establish an open-end contract for School Buses. The Contract may be utilized by West Virginia State agencies and all political subdivisions of the State in all 55 counties in accordance with West Virginia Code 5 A-3-11e per the attached documents.

INVOICE TO		SHIP TO	
ALL STATE AGENCIES VARIOUS LOCATIONS AS INDICATED BY ORDER		STATE OF WEST VIRGINIA VARIOUS LOCATIONS AS INDICATED BY ORDER	
No City US	WV 99999	No City US	WV 99999

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	VARIOUS BUS UNITS	0.00000	EA		

Comm Code	Manufacturer	Specification	Model #
25101500			

Extended Description:

VARIOUS BUS UNITS

PLEASE SEE EXHIBIT_B and EXHIBIT_C - PRICING PAGES ATTACHED

INVOICE TO			SHIP TO		
ALL STATE AGENCIES VARIOUS LOCATIONS AS INDICATED BY ORDER			STATE OF WEST VIRGINIA VARIOUS LOCATIONS AS INDICATED BY ORDER		
No City US	WW	99999	No City US	WW	99999

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
2	DELIVERY TO CHARLESTON, WV	0.00000	EA		

Comm Code	Manufacturer	Specification	Model #
78121603			

Extended Description:

DELIVERY TO CHARLESTON, WV

PLEASE SEE EXHIBIT_B PRICING PAGES ATTACHED

SCHEDULE OF EVENTS

<u>Line</u>	<u>Event</u>	<u>Event Date</u>
1	Technical Questions due by 2:00pm EDT	2020-10-22

SOLICITATION NUMBER: CRFQ 0212 SWC2100000006
Addendum Number: 1

The purpose of this addendum is to modify the solicitation identified as CRFQ 0212 SWC2100000006 ("Solicitation") to reflect the change(s) identified and described below.

Applicable Addendum Category:

- Modify bid opening date and time
- Modify specifications of product or service being sought
- Attachment of vendor questions and responses
- Attachment of pre-bid sign-in sheet
- Correction of error
- Other

Description of Modification to Solicitation:

1. To move the bid opening date from 10/29/2020 to 11/12/2020 at 1:30pm EST.
2. To publish the Agency's response to the questions submitted by Vendors during the Technical Questioning period.
3. To publish the revised specifications (Rev. 10-28-2020).
4. To publish the revised Exhibit_B Pricing Pages (Rev. 10-28-2020).
5. To publish the revised Exhibit_C Pricing Page (Rev. 10-28-2020).

NO OTHER CHANGES.

Additional Documentation: Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

Questions and Responses

1Q.	Respectfully request that the bid due date be extended at least two (2) weeks.
1R.	Acceptable, the bid due date has been extended to 1:30 PM EST. November 12, 2020.
2Q.	3. General Requirements/ Specification 3.1.1.2. Site Visits, we request exception to this requirement until such time as the Covid-19 pandemic and the State of West Virginia's as well as all Manufacturer/Supplier's rules that accompany are lifted.
2R.	Exception is granted.
3Q.	3.1.4. School Bus Requirements/Specification 3.1.4.1.2. Brakes, we request an exception for Type "A" chassis manufacturers if this is not an available option.
3R.	Exception for Type A is granted.
4Q.	Specification 3.1.4.2.2. Storage compartment, we request that the two (2) required storage compartments can be located on the same side of the bus in addition to one on each side. We have consistently requested this every year and it has been accepted.
4R.	Exception is granted.
5Q.	Specification 3.1.4.2.5. Type A – Chain box. Would it be correct to assume that "storage compartment" described in 3.1.4.2.2. and "chain box" are one in the same?
5R.	Correct, except an exception was given for Type A to be located inside if space is not available within the outside skirting.
6Q.	Specification 3.1.4.2.10. Service door. The service door emergency release on our Type "A" buses is located above the entrance door and can't be relocated. We are asking for an exception to this new requirement for Type "A".
6R.	Exception is granted for Type A.
7Q.	3.1.5. Optional Items/ 3.1.5.1. Video Equipment, we are asking that this pricing be directed to Vide Equipment suppliers and not be part of the SBUS21 bid. There are a dozen or more different Video Equipment manufacture/suppliers. If I choose one manufacture/supplier to list a price on the SBUS21 bid (Exhibit C, optional pricing page) there may be only a handful of County's that might use that brand. This should NOT be the responsibility of school bus manufacturer/suppliers to list price unless the State chooses one brand.
7R.	Optional pricing is not included in the base cost of the bus.
8Q.	Attachment A – West Virginia Minimum Requirements for design and equipment of school buses. Page 52, 1.23.e, We request that Type "C" and "D" vehicles with

ADDENDUM_1

	gasoline, propane or CNG engines are exempt from being required to have a "fast idle control device" as one is not available.
8R.	Gasoline, propane or CNG engines are exempt if a fast-idle control device is not available.
9Q.	Page 58, 2.12.a, We request that galvanized screw fasteners for the marine grade plywood floor be acceptable in lieu of stainless steel. Stainless steel fasteners are not available.
9R.	Exception is granted.
10Q.	Page 59, 2.13.c, We request that galvanized screw fasteners for the aisle strips be acceptable in lieu of stainless steel. Stainless steel fasteners are not available.
10R.	Exception is granted.
11Q.	Page 80. 4.5.a /4.5.b, fire blanket and evacuation aide. Please clarify what it is that you are definitely asking for as our interpretation is that these are one in the same. In other words, a fire blanket can be an evacuation aid and vise-versa.
11R.	Two different devices. An evacuation aid (sometimes known as a drag blanket) is constructed of heavier material.
12Q.	Pricing Pages: On page2, starting with the 35 passenger regular bids, can I suggest that we add Type C and request pricing by fuel type. If we eliminate the word regular and add the Type C in the column to the left as the Type As' are we can just add each fuel type to be bid, for example, Diesel, LPG, and gasoline. No horsepower requirement is necessary since policy dictates that requirement.
12R.	Granted, "Regular" is replaced with "Type C".
13Q.	On page 78, Section 4.2.e requires all buses equipped with lifts to have a minimum of three (3) wheel chair locations and proper restraining devices. I would suggest adding the words flat floor to it to clearly define it, and adding an exception for non-flat floor buses to have a minimum of one (1) wheel chair location and restraining devices.
13R.	Granted. A vehicle equipped with a power lift and flat floor must contain adequate space and proper restraining devices for a minimum of one wheelchair space and adequate restraints.
14Q.	The current bid opening date is 10/29/2020, can we add an additional two (2) weeks to give adequate time to complete.
14R.	See response to 1Q.
15Q.	Page 55, Section 2.5.b.3. requires lettering that is to say, STOP WHEN RED LIGHTS FLASH. We have several options to address that specification, three options are attached. The specifications would allow either of the two (2) decal options. It may

10.28.2020

ADDENDUM_1

	be a good idea to select one or the other to be consistent on all manufacturers' buses. I would ask that the electronic sign be allowed as an option.
15R.	Granted in part. Lettering can be manufacturer's standard. Electronic sign has been added as an option on Exhibit C – Optional Pricing Page.
16Q.	Section 1.16 – Governor, does this need to be OEM or will the State accept an aftermarket governor be installed?
16R.	Aftermark is acceptable.
17Q.	Specifications do not state no black flooring, is gray flooring acceptable?
17R.	Yes.
18Q.	Specifications do not state color of seats, gray is standard is this acceptable?
18R.	Yes.
19Q.	Section 4.2 General Requirement, can you specify how many tie downs are required for the wheel chair lift equipped bus?
19R.	Enough to properly secure for each wheelchair space.
20Q.	Section 4.9.c.2. Does not specify lift brand, we offer a Braun lift 1000# rated – NCL1000I3351-2 with hand belt. Will this be acceptable?
20R.	Manufacturer's standard.
21Q.	Section 4.2.f. Track for Wheel Chair, does the State require full track left and right or just left side only?
21R.	Determined by the user.
22Q.	Section 5, MFSAB, Is the capacity to be the same as the yellow school bus?
22R.	Designed capacity can be the same.

**REQUEST FOR QUOTATION
CRFQ 0212 SWC210000006
SWCSBUS21 FOR SCHOOL BUSES**

SPECIFICATIONS

- 1. PURPOSE AND SCOPE:** The West Virginia Purchasing Division is soliciting bids on behalf of the West Virginia Department of Education to establish an open-end contract for School Buses. The Contract may be utilized by West Virginia State agencies and all political subdivisions of the State in all 55 counties in accordance with West Virginia Code 5 A-3-11e.
- 2. DEFINITIONS:** The terms listed below shall have the meanings assigned to them below. Additional definitions can be found in section 2 of the General Terms and Conditions.
 - 2.1 “Desired Item” or “Desired Items”** means the list of buses identified on the pricing pages.
 - 2.2 “Pricing Pages”** means the schedule of prices, estimated order quantity, and totals attached hereto as **Exhibit B** and **Exhibit C** used to evaluate the RFQ.
 - 2.3 “RFQ”** means the official request for quotation published by the Purchasing Division and identified as **SBUS21**.
- 3. GENERAL REQUIREMENTS:**
 - 3.1 Desired Items and Mandatory Requirements:** Vendor shall provide the Agency with the Desired Items listed on the pricing pages on an open-end and continuing basis. Desired Items must meet or exceed the mandatory requirements as shown below.
 - 3.1.1 Site Visits**
 - 3.1.1.1** The State of West Virginia and/or County Boards of Education reserve the right for representatives to visit production facilities of successful bidders prior to and/or during construction of the units for the purpose of observing production and quality control.
 - 3.1.1.2** School bus manufacturers will construct a pilot unit for each bus type (conventional, transit and special needs) and provide expenses for approval by the Executive Director or WVDE representative, Office of School Transportation and the WVDE designated inspector to visit the factory or dealership location prior to assembly line production of West Virginia school buses 2021. (This location is subject to change in the year 2022). When such dealership location is visited by WVDE Executive Director, or its representative and the designated inspector, a factory representative must be present

**REQUEST FOR QUOTATION
CRFQ 0212 SWC2100000006
SWCSBUS21 FOR SCHOOL BUSES**

during the rest of the pilot inspection to offer answers and clarification to questions and any concerns that may be brought up during the inspection.

3.1.2 Line Setting Tickets

3.1.2.1 Line setting tickets shall be furnished by the manufacturer for all vehicles.

3.1.3 Application for Title

3.1.3.1 Successful bidder will issue application for title at least 20 working days prior to the anticipated delivery date of completed units. A 5-day advance notification to the ordering agency must be given prior to the actual delivery date.

3.1.4 School Bus Requirements - Commodity Line Items 1 through 100

3.1.4.1 School buses must conform to WEST VIRGINIA MINIMUM SCHOOL BUS TRANSPORTATION REGULATIONS, PROCEDURES, AND SPECIFICATIONS FOR THE DESIGN AND EQUIPMENT OF SCHOOL BUSES (POLICY 4336), 2020 REVISION and the Title 126 Legislative Rule, attached hereto as Exhibit A and the specifications contained herein.

3.1.4.2 ADDITIONAL REQUIREMENTS FOR SCHOOL YEAR 2020-2021: (all items included in policy 2020 revision)

3.1.4.2.1 BRAKES: Electronic Stability Control will be required on all school buses.
EXCEPTION: Type A Bus.

3.1.4.2.2 STORAGE COMPARTMENT: Two metal compartments, preferably one on each side of the bus (but can also be on same side of bus if only available as such), of adequate strength and capacity for storage of tire chains, tow chains, and such tools as may be necessary for minor repairs shall be provided. Such storage compartment shall be located outside passenger compartment. The dimensions of this compartment shall be a minimum of 25" long, 16" wide and 12" high.
EXCEPTION: Only one storage compartment is required for Type A buses and smaller lift equipped buses which the design may not allow

**REQUEST FOR QUOTATION
CRFQ 0212 SWC2100000006
SWCSBUS21 FOR SCHOOL BUSES**

for the installation of two compartments. A single compartment may be installed on the left or right side and may be manufactures standard size. School buses with larger luggage compartments are exempt from this standard.

A door with locks keyed alike, as well as a proper latch, shall be provided. Such compartment shall be constructed of highly non-corrosive material, and provision for drainage of water resulting from snow and ice on tire chains shall be provided.

- 3.1.4.2.3 ROOF MOUNTED STROBE LAMP:** A strobe lamp, white in color, shall be mounted on the roof of the school bus. The lamp shall be a maximum of 5" in height, located on the center line of the roof four to six feet from the rear of the bus, and rear of the roof hatch. The strobe lamp shall be a double flashing Class 2, with a minimum of 10 joules when using an incandescent lamp. An LED strobe light is permissible as a class 1 double flashing light.
- 3.1.4.2.4 BATTERY:** Diesel Power: Three Group 31 batteries with a minimum of 1950 cold cranking amps (CCA) total are required.
EXCEPTION: Type A gasoline-powered buses shall have two (2) batteries.
- 3.1.4.2.5 TYPE A CHAIN BOX (Storage compartment):** may be located inside bus if space is not available in side skirting. And may be manufacturer's standard size.
EXCEPTION: Type A to be located inside if space isn't available within the outside skirt.
- 3.1.4.2.6 STABILITY CONTROL:** The electronic stability control shall be provided
- 3.1.4.2.7 FUEL PORT DOOR:** The body manufacturer shall furnish a fuel port door on all vehicles.
EXCEPTION: Type A
- 3.1.4.2.8 FENDER FLARES:** Type A (only) fender flares maybe molded from thermoplastic material.

**REQUEST FOR QUOTATION
CRFQ 0212 SWC2100000006
SWCSBUS21 FOR SCHOOL BUSES**

3.1.4.2.9 WHEELCHAIR LIFT: The design load of the lift shall be at least 1000 pounds.

3.1.4.2.10 SERVICE DOOR: The service door emergency release shall be located below the windshield, accessible and identified to all passengers.
EXCEPTION: Type A Service door emergency release may be located above the entrance door.

3.1.4.2.11 AUXILLARY FAN: A minimum of two auxiliary fans six inches in diameter shall be installed, suspended from above both sides of the windshield.

3.1.4.2.11.1. The fans must be adjustable, and the fan blades must be covered with a protective cage.

3.1.4.2.11.2. Each fan shall be controlled by a separate switch.

3.1.4.2.11.3. Auxiliary fans are not be considered as part of the primary defrosting and defogging system.

EXCEPTION: Type A

3.1.4.2.12 External Rear View Mirrors: Shall be remote controlled.

3.1.4.2.13 Rear Bus Lettering: Rear of bus shall have the lettering **STOP WHEN RED LIGHTS FLASH.** This decal shall be affixed to the rear emergency door below the upper window.

3.1.4.2.13.1 Lettering shall be black and a minimum of 3 inches high.

3.1.5 OPTIONAL ITEMS

3.1.5.1. VIDEO EQUIPMENT shall be in compliance with Title 126 Legislative Rule 2.36 Video Equipment and installation and found on **Exhibit C – Optional Pricing Page:**

3.1.5.2 The video equipment shall include at a minimum:

3.1.5.2.1. 256 GB Hard Drive

3.1.5.2.2. Must be able to record date, time and vehicle location.

3.1.5.2.3. Lockable cage for DVR

REQUEST FOR QUOTATION
CRFQ 0212 SWC2100000006
SWCSBUS21 FOR SCHOOL BUSES

3.1.5.2.4. Panic Button/ Event Record

3.1.5.2.5. 720P Camera resolution

3.1.5.2.6 External stop arm camera-forward and rear facing.

NOTE: Forward facing camera can be mounted internally in windshield.

3.1.5.2.7. Waterproof external camera-adjustable

3.1.5.2.8 Infrared Day / Night vision cameras

3.1.5.2.9. Anti-glare polarized lens

3.1.5.2.10. Vandal resistant

3.1.5.2.11. Wi-Fi capability

3.1.5.2.12. GPS capability

3.1.5.2.13. Audio capability

3.1.5.2.14. All cables, hardware, and brackets necessary for installation on school bus.

3.1.5.2.15. 12-month minimum warranty

3.1.5.3 Electronic Flashing Sign: Shall be in compliance with Title 126 Equipment and installation and found on **Exhibit_C Optional Pricing Page** to include but not limited to:

3.1.5.3.1 The electronic flashing sign may be mounted to the rear emergency door below the upper window in lieu of a decal and display the words: “**Caution Stopping**” when the amber flashing warning lights are activated and “**Stop Do Not Pass**” when the red flashing warning lights are activated.

NOTE: Any component supplied by a bidder as an equivalent (where equivalent is permitted in the Minimum Requirements) must have prior approval, in writing, from the Executive Director or WVDE representative, Office of School Transportation. All requests must be presented to the Purchasing Division directly via email to mark.a.atkins@wv.gov prior to the Question and Answer deadline. Responses shall be issued by formal addenda.

REQUEST FOR QUOTATION
CRFQ 0212 SWC210000006
SWCSBUS21 FOR SCHOOL BUSES

4. CONTRACT AWARD:

- 4.1 Contract Award:** The Contract is intended to provide Agencies with a purchase price on all Desired Items. This is a multi-award; the Contract shall be awarded to the Vendor(s) that provides the Desired Item(s) meeting the required specifications.

Bids shall be accepted from all bidders who shall then be awarded contracts if they meet the state board's "Minimum Standards for Design and Equipment of School Buses." County Boards of Education may select from those bidders who have been awarded contracts and shall pay the difference between the state aid formula amount and the actual cost of bus replacement. Any or all bids may be rejected.

- 4.2 Pricing Section:** Vendor should complete the **Exhibit B** and the **Exhibit C Pricing Page** by completing the unit price of each of the commodity line items listed. Vendor should complete the Pricing Section in their entirety as failure to do so may result in Vendor's bids being disqualified.

The Pricing Section contain a list of Desired Items. The Estimated quantity is **250 – 300 units**. The estimated purchase volume for each item represents the approximate volume of anticipated purchases only. No future use of the Contract or any individual item is guaranteed or implied.

- 4.3** Vendors who wish to respond to the Request of Quotation (CRFQ) online may submit information through the State's WVOASIS Vendor Self Service (VSS). Vendors should download the **EXHIBIT B and EXHIBIT C PRICING PAGES** that are attached separately to the CRFQ and published in VSS. Vendors should complete the form with their pricing information and include it as an attachment to their online responses.

If unable to respond online, Vendors must submit the **EXHIBIT B & EXHIBIT C – SBUS21 Pricing Pages** with your bid prior to the scheduled bid opening and time.

Notwithstanding the foregoing, the Purchasing Division may correct errors at its discretion. Vendor should type or electronically enter the information into the Pricing Pages to prevent errors in the evaluation. The Pricing Pages may be requested as an electronic copy for bid purposes by sending an email request to the following address: mark.a.atkins@wv.gov

**REQUEST FOR QUOTATION
CRFQ 0212 SWC2100000006
SWCSBUS21 FOR SCHOOL BUSES**

4.4 Convenience Copies: Bidders should send one convenience copy of their bid to the Purchasing Division.

5. ORDERING AND PAYMENT:

5.1 Ordering: Vendor shall accept orders by regular mail, facsimile, e-mail, or any other written forms of communication. Vendor may, but is not required to, accept on-line orders through a secure internet ordering portal/website. If Vendor has the ability to accept on-line orders, it should include in its response a brief description of how Agencies may utilize the on-line ordering system. Any on-line ordering system must have the capability to restrict prices and available items to conform to the Catalog originally submitted with this RFQ. Vendor shall ensure that its on-line ordering system is properly secured prior to processing Agency orders on-line.

5.2 Payment: Vendor shall accept payment in accordance with the payment procedures of the State of West Virginia. Payment in advance is not permitted under this Contract.

Vendor is not required to accept the State of West Virginia Purchasing Card as payment in the resulting contract.

Payment by counties to the successful bidders will be made upon acceptance of completed units by county boards of education. (Acceptance means when a county has determined that ALL manufacturer responsibilities have been met.)

West Virginia Minimum Requirements for Design and Equipment of School Buses, 2014 revision may be obtained from:

WVDE, Executive Director and/or Representative
Office of School Transportation
WV Department of Education
1900 Kanawha Blvd., Bldg. 6, Room 215
Charleston, WV 25305
Phone - (304) 558-2711
FAX - (304) 558-8867

6. DELIVERY AND RETURN:

6.1 Delivery Time: Vendor shall deliver standard orders within 120 working days after orders are received. Vendor shall ship all orders in accordance with the above schedule and shall not hold orders until a minimum delivery quantity is met.

**REQUEST FOR QUOTATION
CRFQ 0212 SWC2100000006
SWCSBUS21 FOR SCHOOL BUSES**

- 6.2 Late Delivery:** The Agency placing the order under this Contract must be notified in writing if orders will be delayed for any reason. Any delay in delivery that could cause harm to an Agency will be grounds for cancellation of the delayed order, and/or obtaining the items ordered from a third party.

Any Agency seeking to obtain items from a third party under this provision must first obtain approval of the Purchasing Division.

- 6.3 Delivery Payment/Risk of Loss:** Standard order delivery shall be F.O.B. destination to the Agency's location. Vendor shall include the cost of standard order delivery charges in its bid pricing/discount and is not permitted to charge the Agency separately for such delivery. The Agency will pay delivery charges on all emergency orders provided that Vendor invoices those delivery costs as a separate charge with the original freight bill attached to the invoice.

- 6.4 Return of Unacceptable Items:** If the Agency deems the Desired Items to be unacceptable, the Desired Items shall be returned to Vendor at Vendor's expense and with no restocking charge. Vendor shall either make arrangements for the return within five (5) days of being notified that items are unacceptable or permit the Agency to arrange for the return and reimburse Agency for delivery expenses. All returns of unacceptable items shall be F.O.B. the Agency's location. The returned product shall either be replaced, or the Agency shall receive a full credit or refund for the purchase price, at the Agency's discretion.

- 6.5 Return Due to Agency Error:** Items ordered in error by the Agency will be returned for credit within 30 days of receipt, F.O.B. Vendor's location. Vendor shall not charge a restocking fee if returned products are in a resalable condition. Items shall be deemed to be in a resalable condition if they are unused and in the original packaging. Any restocking fee for items not in a resalable condition shall be the lower of the Vendor's customary restocking fee or 5% of the total invoiced value of the returned items.

7. MISCELLANEOUS:

- 7.1 No Substitutions:** Vendor shall supply only Desired Items submitted in response to the RFQ. Vendor shall not supply substitute items without Purchasing Division approval.
- 7.2 Vendor Supply:** Vendor must carry sufficient inventory of the Desired Items being offered to fulfill its obligations under this Contract. By signing its bid, Vendor certifies that it can supply the Desired Items contained in its bid response.

**REQUEST FOR QUOTATION
CRFQ 0212 SWC2100000006
SWCSBUS21 FOR SCHOOL BUSES**

- 7.3 Reports:** Vendor shall provide quarterly reports and annual summaries to the Agency showing the Agency's items purchased, quantities of items purchased, and total dollar value of the items purchased. Vendor shall also provide reports, upon request, showing the items purchased during the term of this Contract, the quantity purchased for each of those items, and the total value of purchases for each of those items. Failure to supply such reports may be grounds for cancellation of this Contract.
- 7.4 Contract Manager:** During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract manager must be available during normal business hours to address any customer service or other issues related to this Contract.

Contract Manager: Matt Cochran
Vendor's Name: Worldwide Equipment of WV, Inc.
Vendor's FEIN: 45-1024981
Vendor's Address: 1 Jain Drive
Cross Lanes, WV 25313
Telephone Number: 304-345-2490
Fax Number: 304-343-6959
Email Address: matt.cochran@thetruckpeople.com



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
 Centralized Request for Quote
 Vehicles

Proc Folder: 793900			Reason for Modification: ADDENDUM_1
Doc Description: VARIOUS SCHOOL BUSES FY2021			
Proc Type: Statewide MA (Open End)			
Date Issued	Solicitation Closes	Solicitation No	Version
2020-10-28	2020-11-12 13:30	CRFQ 0212 SWC2100000006	2

BID RECEIVING LOCATION

BID CLERK
 DEPARTMENT OF ADMINISTRATION
 PURCHASING DIVISION
 2019 WASHINGTON ST E
 CHARLESTON WV 25305
 US

VENDOR

Vendor Customer Code: 000000187888
Vendor Name : Worldwide Equipment of WV, Inc.
Address : 1 Jain Drive
Street :
City : Cross Lanes
State : WV **Country :** USA **Zip :** 25313
Principal Contact : Matt Cochran
Vendor Contact Phone: 304-345-2490 **Extension:**

FOR INFORMATION CONTACT THE BUYER

Mark A Atkins
 (304) 558-2307
 mark.a.atkins@wv.gov

Vendor
 Signature X

FEIN# 45-1024981

DATE 10/29/2020

All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION

ADDENDUM_1: Is published for the following:

1. To move the bid opening date from 10/29/2020 to 11/12/2020 at 1:30pm EST.
2. To publish the Agency's response to the questions submitted by Vendors during the Technical Questioning period.
3. To publish the revised specifications (Rev. 10-28-2020).
4. To publish the revised Exhibit_B Pricing Pages (Rev. 10-28-2020).
5. To publish the revised Exhibit_C Pricing Page (Rev. 10-28-2020).

NO OTHER CHANGES.

The West Virginia Purchasing Division is soliciting bids on behalf of the West Virginia Department of Education to establish an open-end contract for School Buses. The Contract may be utilized by West Virginia State agencies and all political subdivisions of the State in all 55 counties in accordance with West Virginia Code 5 A-3-11e per the attached documents.

INVOICE TO		SHIP TO	
ALL STATE AGENCIES VARIOUS LOCATIONS AS INDICATED BY ORDER		STATE OF WEST VIRGINIA VARIOUS LOCATIONS AS INDICATED BY ORDER	
No City US	WV 99999	No City US	WV 99999

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	VARIOUS BUS UNITS	0.00000	EA		

Comm Code	Manufacturer	Specification	Model #
25101500			

Extended Description:
VARIOUS BUS UNITS

PLEASE SEE EXHIBIT_B and EXHIBIT_C - PRICING PAGES ATTACHED

INVOICE TO	SHIP TO
ALL STATE AGENCIES VARIOUS LOCATIONS AS INDICATED BY ORDER	STATE OF WEST VIRGINIA VARIOUS LOCATIONS AS INDICATED BY ORDER
No City WV 99999 US	No City WV 99999 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
2	DELIVERY TO CHARLESTON, WV	0.00000	EA		

Comm Code	Manufacturer	Specification	Model #
78121603			

Extended Description:
DELIVERY TO CHARLESTON, WV
PLEASE SEE EXHIBIT_B PRICING PAGES ATTACHED

SCHEDULE OF EVENTS

<u>Line</u>	<u>Event</u>	<u>Event Date</u>
1	Technical Questions due by 2:00pm EDT	2020-10-22

	Document Phase	Document Description	Page
SWC2100000006	Final	VARIOUS SCHOOL BUSES FY2021	4

ADDITIONAL TERMS AND CONDITIONS

See attached document(s) for additional Terms and Conditions



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
 Centralized Request for Quote
 Vehicles

Proc Folder: 793900 Doc Description: VARIOUS SCHOOL BUSES FY2021 Proc Type: Statewide MA (Open End)			Reason for Modification: Addendum_2: Published to clarify the agency response to Question #13 provided in Addendum_1.
Date Issued	Solicitation Closes	Solicitation No	Version
2020-11-02	2020-11-12 13:30	CRFQ 0212 SWC2100000006	3

BID RECEIVING LOCATION

BID CLERK
 DEPARTMENT OF ADMINISTRATION
 PURCHASING DIVISION
 2019 WASHINGTON ST E
 CHARLESTON WV 25305
 US

VENDOR

Vendor Customer Code: 000000187888
Vendor Name: Worldwide Equipment of WV, Inc.
Address:
Street: 1 Jain Drive
City: Cross Lanes
State: WV **Country:** USA **Zip:** 25313
Principal Contact: *Matt Cochran*
Vendor Contact Phone: *304-345-2490* **Extension:**

FOR INFORMATION CONTACT THE BUYER

Mark A Atkins
 (304) 558-2307
 mark.a.atkins@wv.gov

Vendor
 Signature X

FEIN# 45-1024981

DATE 11/09/2020

All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION

ADDENDUM_2: Is published for the following:

1. To publish the Agency's clarification response to question #13 submitted during the Technical Questioning period and provided in Addendum_1.

NO OTHER CHANGES.

The West Virginia Purchasing Division is soliciting bids on behalf of the West Virginia Department of Education to establish an open-end contract for School Buses. The Contract may be utilized by West Virginia State agencies and all political subdivisions of the State in all 55 counties in accordance with West Virginia Code 5 A-3-11e per the attached documents.

INVOICE TO	SHIP TO
ALL STATE AGENCIES VARIOUS LOCATIONS AS INDICATED BY ORDER No City WV 99999 US	STATE OF WEST VIRGINIA VARIOUS LOCATIONS AS INDICATED BY ORDER No City WV 99999 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	VARIOUS BUS UNITS	0.00000	EA		

Comm Code	Manufacturer	Specification	Model #
25101500			

Extended Description:
VARIOUS BUS UNITS

PLEASE SEE EXHIBIT_B and EXHIBIT_C - PRICING PAGES ATTACHED

INVOICE TO		SHIP TO	
ALL STATE AGENCIES VARIOUS LOCATIONS AS INDICATED BY ORDER		STATE OF WEST VIRGINIA VARIOUS LOCATIONS AS INDICATED BY ORDER	
No City US	WV 99999	No City US	WV 99999

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
2	DELIVERY TO CHARLESTON, WV	0.00000	EA		

Comm Code	Manufacturer	Specification	Model #
78121603			

Extended Description:
DELIVERY TO CHARLESTON, WV

PLEASE SEE EXHIBIT_B PRICING PAGES ATTACHED

SCHEDULE OF EVENTS

<u>Line</u>	<u>Event</u>	<u>Event Date</u>
1	Technical Questions due by 2:00pm EDT	2020-10-22

SOLICITATION NUMBER: CRFQ 0212 SWC2100000006

Addendum Number: 2

The purpose of this addendum is to modify the solicitation identified as CRFQ 0212 SWC2100000006 ("Solicitation") to reflect the change(s) identified and described below.

Applicable Addendum Category:

- Modify bid opening date and time
- Modify specifications of product or service being sought
- Attachment of vendor questions and responses
- Attachment of pre-bid sign-in sheet
- Correction of error
- Other: Clarification of agency response to Technical Question #13.

Description of Modification to Solicitation:

1. To publish the Agency's clarification response to question #13 submitted during the Technical Questioning period and provided in Addendum_1.

NO OTHER CHANGES.

Additional Documentation: Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

Clarification Response

13Q.	On page 78, Section 4.2.e requires all buses equipped with lifts to have a minimum of three (3) wheel chair locations and proper restraining devices. I would suggest adding the words flat floor to it to clearly define it, and adding an exception for non-flat floor buses to have a minimum of one (1) wheel chair location and restraining devices.
13R.	Granted. A vehicle equipped with a power lift and flat floor must contain adequate space and proper restraining devices for a minimum of one wheelchair space and adequate restraints.
13R.Clarification	Response is now updated to read "a vehicle equipped with a power lift and non-flat floor, must contain adequate space and adequate restraints for a minimum of one wheelchair space."

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: CRFO 0212 SWC210000006

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input checked="" type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Worldwide Equipment of WV, Inc.

Company



Authorized Signature

11/09/2020

Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
 Centralized Request for Quote
 Vehicles

Proc Folder: 793900		Reason for Modification:	
Doc Description: VARIOUS SCHOOL BUSES FY2021		Addendum_2: Published to clarify the agency response to Question #13 provided in Addendum_1.	
Proc Type: Statewide MA (Open End)			
Date Issued	Solicitation Closes	Solicitation No	Version
2020-11-02	2020-11-12 13:30	CRFQ 0212 SWC2100000006	3

BID RECEIVING LOCATION

BID CLERK
 DEPARTMENT OF ADMINISTRATION
 PURCHASING DIVISION
 2019 WASHINGTON ST E
 CHARLESTON WV 25305
 US

VENDOR

Vendor Customer Code: 000000187888

Vendor Name : Worldwide Equipment of WV, Inc.

Address :

Street : 1 Jain Drive


City : Cross Lanes

State : WV **Country :** USA **Zip :** 25313

Principal Contact : Matt Cochran

Vendor Contact Phone: 304-345-2490 **Extension:**

FOR INFORMATION CONTACT THE BUYER
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Vendor Signature X  **FEIN#** 45-1024981 **DATE** 11/9/2020

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US		US	

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Comm Code	Manufacturer	Specification	Model #
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Extended Description:

VARIOUS BUS UNITS

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Comm Code	Manufacturer	Specification	Model #
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Extended Description:
DELIVERY TO CHARLESTON, WV

PLEASE SEE EXHIBIT_B PRICING PAGES ATTACHED

SCHEDULE OF EVENTS

<u>Line</u>	<u>Event</u>	<u>Event Date</u>
1	Technical Questions due by 2:00pm EDT	2020-10-22

	Document Phase	Document Description	Page 4
SWC2100000006	Final	VARIOUS SCHOOL BUSES FY2021	

ADDITIONAL TERMS AND CONDITIONS

See attached document(s) for additional Terms and Conditions