



The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at [wvOASIS.gov](http://wvOASIS.gov). As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at [WVPurchasing.gov](http://WVPurchasing.gov) with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.

## Header 1

## General Information

Contact

Default Values

Discount

Document Information

Procurement Folder: 699403

SO Doc Code: CRFQ

Procurement Type: Central Purchase Order

SO Dept: 1400

Vendor ID: 000000202582

SO Doc ID: AGR2000000018

Legal Name: MIDDLETOWN TRACTOR SALES

Published Date: 4/2/20

Alias/DBA:

Close Date: 5/1/20

Total Bid: \$25,041.00

Close Time: 13:30

Response Date: 05/01/2020

Status: Closed

Response Time: 12:24

Solicitation Description: Addendum 3-Ventrac 4500 Dual Wheel Slope Mow er or Equal

Total of Header Attachments: 1

Total of All Attachments: 1



Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	Ventrac 4500 Dual Wheel Slope Mower or Equal	1.00000	EA	\$25,041.000000	\$25,041.00

Comm Code	Manufacturer	Specification	Model #
27112014			

**Extended Description :** Ventrac 4500 Dual Wheel Slope Mower or Equal per the attached Exhibit A Pricing Page  
Please note: Vendor must provide Exhibit A Pricing Page with their submitted bid response. Failure to do so will result in disqualification of your bid.



Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
 Request for Quotation  
 13 - Equipment

Proc Folder: 699403

Doc Description: Ventrac 4500 Dual Wheel Slope Mower or Equal

Proc Type: Central Purchase Order

Date Issued	Solicitation Closes	Solicitation No	Version
2020-03-13	2020-03-27 13:30:00	CRFQ 1400 AGR2000000018	1

**BID RECEIVING LOCATION**

BID CLERK  
 DEPARTMENT OF ADMINISTRATION  
 PURCHASING DIVISION  
 2019 WASHINGTON ST E  
 CHARLESTON WV 25305  
 US

**VENDOR**

Vendor Name, Address and Telephone Number:

Middletown Tractor Sales  
 2050 Boyers Drive  
 Fairmont WV 26554  
 (304) 366-4690

**FOR INFORMATION CONTACT THE BUYER**

Jessica S Chambers  
 (304) 558-0246  
 jessica.s.chambers@wv.gov

Signature X 

FEIN # 550547175

DATE 05/01/2020

All offers subject to all terms and conditions contained in this solicitation

**ADDITIONAL INFORMATION:**

The West Virginia Purchasing Division is soliciting bids on behalf of the West Virginia Department of Agriculture to establish a contract for the one-time purchase of a low-profile compact slope mower equipped with a 72" inch offset finish mower per the terms and conditions and specifications as attached.

INVOICE TO		SHIP TO	
PROCUREMENT OFFICER 304-558-2221 AGRICULTURE DEPARTMENT OF ADMINISTRATIVE SERVICES 1900 KANAWHA BLVD E CHARLESTON WV25305-0173 US		AUTHORIZED RECEIVER 304-558-4058 AGRICULTURE DEPARTMENT OF BUILDINGS & GROUNDS DIVISION 419 GUS R DOUGLAS LN, BLDG17A CHARLESTON WV 25312 US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Ventrac 4500 Dual Wheel Slope Mower or Equal	1.00000	EA	\$25,041.00	\$25,041.00

Comm Code	Manufacturer	Specification	Model #
27112014	Ventrac	Dual Wheel Slope Mower	4500

**Extended Description :**

Ventrac 4500 Dual Wheel Slope Mower or Equal per the attached Exhibit A Pricing Page

Please note: Vendor must provide Exhibit A Pricing Page with their submitted bid response. Failure to do so will result in disqualification of your bid.

**SCHEDULE OF EVENTS**

Line	Event	Event Date
1	Technical Question Deadline	2020-03-20

AGR200000018	<b>Document Phase</b> Final	<b>Document Description</b> Ventrac 4500 Dual Wheel Slope Mower or Equal	<b>Page 3</b> <b>of 3</b>
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**ADDITIONAL TERMS AND CONDITIONS**

See attached document(s) for additional Terms and Conditions

**EXHIBIT "A"**

**PRICING PAGE**

Item No.	Description	Model No/Brand Name	Quantity	Unit Price	Extended Amount
3.1.1	Ventrac 4500 Dual Wheel Slope Mower or Equal	Ventrac 4500 Dual Wheel Slope Mower	1	\$25,041.00 \$0.00	\$ 25,041.00 -
3.1.2	Option: Power Broom	HB580 Power Broom	1	\$4,139.50 -	\$ 4,139.50 -
3.1.3	Option: Cab with Winshield	Cab with Windshield	1	\$5,907.50 -	\$5,907.50 -
3.1.4	Option: Sidewalk Drop Spreader	Sidewalk Drop Spreader	1	\$4,496.50 -	\$ 4,496.50 -
				<b>GRAND TOTAL</b>	<b>\$ 39,584.50 -</b>

Failure to use this form may result in disqualification

**Bidder / Vendor Information:**

**Name:** Middletown Tractor Sales

**Address:** 2050 Boyers Drive, Fairmont WV 26554

**Phone:** (304) 366-4690

**Email Address:** Tmerrett@middletowntractor.com

**Authorized Signature:**







Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
 Request for Quotation  
 13 - Equipment

Proc Folder: 699403

Doc Description: Ventrac 4500 Dual Wheel Slope Mower or Equal

Proc Type: Central Purchase Order

Date Issued	Solicitation Closes	Solicitation No	Version
2020-03-13	2020-03-27 13:30:00	CRFQ 1400 AGR2000000018	1

**BID RECEIVING LOCATION**  
 BID CLERK  
 DEPARTMENT OF ADMINISTRATION  
 PURCHASING DIVISION  
 2019 WASHINGTON ST E  
 CHARLESTON WV 25305  
 US

**VENDOR**  
 Vendor Name, Address and Telephone Number:  
 Middletown Tractor Sales  
 2050 Boyers Drive  
 Fairmont WV 26554  
 (304) 366-4650

**FOR INFORMATION CONTACT THE BUYER**  
 Jessica S Chambers  
 (304) 558-0246  
 jessica.s.chambers@wv.gov

Signature X  FEIN # 550547175 DATE 05/01/2020

All offers subject to all terms and conditions contained in this solicitation

**ADDITIONAL INFORMATION:**

The West Virginia Purchasing Division is soliciting bids on behalf of the West Virginia Department of Agriculture to establish a contract for the one-time purchase of a low-profile compact slope mower equipped with a 72" inch offset finish mower per the terms and conditions and specifications as attached.

INVOICE TO		SHIP TO	
PROCUREMENT OFFICER 304-558-2221		AUTHORIZED RECEIVER 304-558-4058	
AGRICULTURE DEPARTMENT OF ADMINISTRATIVE SERVICES		AGRICULTURE DEPARTMENT OF BUILDINGS & GROUNDS DIVISION	
1900 KANAWHA BLVD E		419 GUS R DOUGLAS LN, BLDG17A	
CHARLESTON WV25305-0173		CHARLESTON WV 25312	
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Ventrac 4500 Dual Wheel Slope Mower or Equal	1.00000	EA	\$25,041.00	\$25,041.00

Comm Code	Manufacturer	Specification	Model #
27112014	Ventrac	Dual Wheel Slope Mower	4500

**Extended Description :**

Ventrac 4500 Dual Wheel Slope Mower or Equal

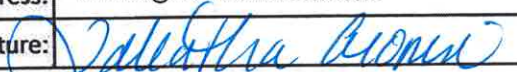
**SCHEDULE OF EVENTS**

Line	Event	Event Date
1	Technical Question Deadline	2020-03-20

**EXHIBIT "A"**

**PRICING PAGE**

Item No.	Description	Model No/Brand Name	Quantity	Unit Price	Extended Amount
3.1.1	Ventrac 4500 Dual Wheel Slope Mower or Equal	Ventrac 4500 Dual Wheel Slope Mower	1	\$25,041.00 \$0.00	\$ 25,041.00 -
3.1.2	<b>Option:</b> Power Broom	HB580 Power Broom	1	\$4,139.50 -	\$ 4,139.50 -
3.1.3	<b>Option:</b> Cab with Winshield	Cab with Windshield	1	\$5,907.50 -	\$5,907.50 -
3.1.4	<b>Option:</b> Sidewalk Drop Spreader	Sidewalk Drop Spreader	1	\$4,496.50 -	\$ 4,496.50 -
	Failure to use this form may result in disqualification				
	<b>Bidder / Vendor Information</b>			<b>GRAND TOTAL</b>	\$ 39,584.50 -

<b>Name:</b>	Middletown Tractor Sales
<b>Address:</b>	2050 Boyers Drive, Fairmont WV 26554
<b>Phone:</b>	(304) 366-4690
<b>Email Address:</b>	Tmerrett@middletowntractor.com
<b>Authorized Signature:</b>	



Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
 Request for Quotation  
 13 – Equipment

Proc Folder: 699403

Doc Description: Addendum 1-Ventrac 4500 Dual Wheel Slope Mower or Equal

Proc Type: Central Purchase Order

Date Issued	Solicitation Closes	Solicitation No	Version
2020-03-19	2020-04-10 13:30:00	CRFQ 1400 AGR2000000018	2

**BID RECEIVING LOCATION**

BID CLERK  
 DEPARTMENT OF ADMINISTRATION  
 PURCHASING DIVISION  
 2019 WASHINGTON ST E  
 CHARLESTON WV 25305  
 US

**VENDOR**

Vendor Name, Address and Telephone Number:

**FOR INFORMATION CONTACT THE BUYER**

Jessica S Chambers  
 (304) 558-0246  
 jessica.s.chambers@wv.gov

Signature X

FEIN # 550547175

DATE 05/01/2020

All offers subject to all terms and conditions contained in this solicitation

**ADDITIONAL INFORMATION:**

Addendum No. 01

Addendum No. 01 is being issued to extend the bid opening two additional weeks.

New Bid Opening Date: 4/10/2020 at 1:30 PM (EDT)

INVOICE TO	SHIP TO
PROCUREMENT OFFICER 304-558-2221 AGRICULTURE DEPARTMENT OF ADMINISTRATIVE SERVICES 1900 KANAWHA BLVD E CHARLESTON WV25305-0173 US	AUTHORIZED RECEIVER 304-558-4058 AGRICULTURE DEPARTMENT OF BUILDINGS & GROUNDS DIVISION 419 GUS R DOUGLAS LN, BLDG17A CHARLESTON WV 25312 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Ventrac 4500 Dual Wheel Slope Mower or Equal	1.00000	EA	\$25,041.00	\$25,041.00

Comm Code	Manufacturer	Specification	Model #
27112014	Ventrac	Dual Wheel Slope Mower	4500

**Extended Description :**

Ventrac 4500 Dual Wheel Slope Mower or Equal per the attached Exhibit A Pricing Page

Please note: Vendor must provide Exhibit A Pricing Page with their submitted bid response. Failure to do so will result in disqualification of your bid.

**SCHEDULE OF EVENTS**

Line	Event	Event Date
1	Technical Question Deadline	2020-03-20

AGR200000018	<b>Document Phase</b> Final	<b>Document Description</b> Addendum 1-Ventrac 4500 Dual Wheel Slope Mower or Equal	<b>Page 3</b> <b>of 3</b>
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**ADDITIONAL TERMS AND CONDITIONS**

See attached document(s) for additional Terms and Conditions

**EXHIBIT "A"**

**PRICING PAGE**

Item No.	Description	Model No/Brand Name	Quantity	Unit Price	Extended Amount
3.1.1	Ventrac 4500 Dual Wheel Slope Mower or Equal	Ventrac 4500 Dual Wheel Slope Mower	1	\$25,041.00 \$0.00	\$ 25,041.00 -
3.1.2	Option: Power Broom	HB580 Power Broom	1	\$4,139.50 -	\$ 4,139.50 -
3.1.3	Option: Cab with Winshield	Cab with Windshield	1	\$5,907.50 -	\$5,907.50 -
3.1.4	Option: Sidewalk Drop Spreader	Sidewalk Drop Spreader	1	\$4,496.50 -	\$ 4,496.50 -
	Failure to use this form may result in disqualification				
	<b>Bidder / Vendor Information</b>			<b>GRAND TOTAL</b>	<b>\$ 39,584.50 -</b>

**Name:** Middletown Tractor Sales

**Address:** 2050 Boyers Drive, Fairmont WV 26554

**Phone:** (304) 366-4690

**Email Address:** Tmerrett@middletowntractor.com

**Authorized Signature:**

*Talita Cronin*



Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
 Request for Quotation  
 13 - Equipment

Proc Folder: 699403

Doc Description: Addendum 2-Ventrac 4500 Dual Wheel Slope Mower or Equal

Proc Type: Central Purchase Order

Date Issued	Solicitation Closes	Solicitation No	Version
2020-03-23	2020-04-10 13:30:00	CRFQ 1400 AGR2000000018	3

**BID RECEIVING LOCATION**

BID CLERK  
 DEPARTMENT OF ADMINISTRATION  
 PURCHASING DIVISION  
 2019 WASHINGTON ST E  
 CHARLESTON WV 25305  
 US

**VENDOR**

Vendor Name, Address and Telephone Number:

Middletown Tractor Sales  
 2050 Boyers Drive  
 Fairmont WV 26554  
 (304) 366-4690

**FOR INFORMATION CONTACT THE BUYER**

Jessica S Chambers  
 (304) 558-0246  
 jessica.s.chambers@wv.gov

Signature X

FEIN # 550547175

DATE 05/01/2020

All offers subject to all terms and conditions contained in this solicitation



**ADDITIONAL INFORMATION:**

Addendum No. 02

Addendum No. 02 is being issued to address all technical questions received.

No other changes

INVOICE TO		SHIP TO	
PROCUREMENT OFFICER 304-558-2221 AGRICULTURE DEPARTMENT OF ADMINISTRATIVE SERVICES 1900 KANAWHA BLVD E  CHARLESTON WV25305-0173  US		AUTHORIZED RECEIVER 304-558-4058 AGRICULTURE DEPARTMENT OF BUILDINGS & GROUNDS DIVISION 419 GUS R DOUGLAS LN, BLDG17A  CHARLESTON WV 25312  US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Ventrac 4500 Dual Wheel Slope Mower or Equal	1.00000	EA	\$25,041.00	\$25,041.00

Comm Code	Manufacturer	Specification	Model #
27112014	Ventrac	Dual Wheel Slope Mower	4500

**Extended Description :**

Ventrac 4500 Dual Wheel Slope Mower or Equal per the attached Exhibit A Pricing Page

Please note: Vendor must provide Exhibit A Pricing Page with their submitted bid response. Failure to do so will result in disqualification of your bid.

**SCHEDULE OF EVENTS**

Line	Event	Event Date
1	Technical Question Deadline	2020-03-20

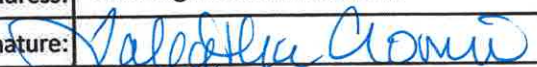
AGR2000000018	<b>Document Phase</b> Final	<b>Document Description</b> Addendum 2-Ventrac 4500 Dual Wheel Slope Mower or Equal	<b>Page 3</b> <b>of 3</b>
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**ADDITIONAL TERMS AND CONDITIONS**

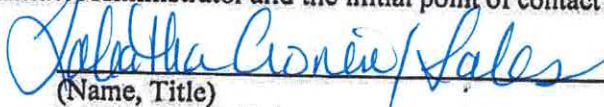
See attached document(s) for additional Terms and Conditions

**EXHIBIT "A"**

**PRICING PAGE**

Item No.	Description	Model No/Brand Name	Quantity	Unit Price	Extended Amount
3.1.1	Ventrac 4500 Dual Wheel Slope Mower or Equal	Ventrac 4500 Dual Wheel Slope Mower	1	\$25,041.00 \$0.00	\$ 25,041.00 -
3.1.2	<b>Option:</b> Power Broom	HB580 Power Broom	1	\$4,139.50 -	\$ 4,139.50 -
3.1.3	<b>Option:</b> Cab with Winshield	Cab with Windshield	1	\$5,907.50 -	\$5,907.50 -
3.1.4	<b>Option:</b> Sidewalk Drop Spreader	Sidewalk Drop Spreader	1	\$4,496.50 -	\$ 4,496.50 -
	Failure to use this form may result in disqualification				
	<b>Bidder / Vendor Information</b>			<b>GRAND TOTAL</b>	<b>\$ 39,584.50 -</b>
<b>Name:</b>	Middletown Tractor Sales				
<b>Address:</b>	2050 Boyers Drive, Fairmont WV 26554				
<b>Phone:</b>	(304) 366-4690				
<b>Email Address:</b>	Tmerrett@middletowntractor.com				
<b>Authorized Signature:</b>					

**DESIGNATED CONTACT:** Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.



(Name, Title)

Tabatha Cronin/Sales

(Printed Name and Title)

2050 Boyers Drive, Fairmont WV 26554

(Address)

(304) 366-4690 / (304) 366-4698

(Phone Number) / (Fax Number)

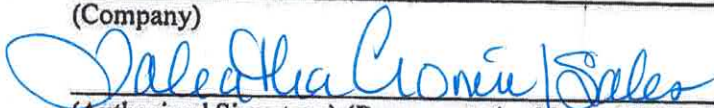
Tmerrett@middletowntractor.com

(email address)

**CERTIFICATION AND SIGNATURE:** By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

Middletown Tractor Sales

(Company)



(Authorized Signature) (Representative Name, Title)

Tabatha Cronin/Sales

(Printed Name and Title of Authorized Representative)

05/01/2020

(Date)

(304) 366-4690 / (304) 366-4698

(Phone Number) (Fax Number)

CRFQ AGR20\*18  
Technical Questions

1. my question is what area the Ventrac tractor will be servicing. I see its purchased through Charleston, so wondering if that is the place it will be used as well.

Answer: Mainly at Guthrie, near Charleston, WV.

2. It is my understanding the State of WV has a Sourcewell contract that is current. Will the State be using the contract to make this purchase? yes or no

Answer: No

3. Will the State include the Sourcewell contract # on the issued PO? yes or no

Answer: No

4. 3.1.1.4 – Must be able to operate on slopes from a minimum of 0 degrees to a maximum of 40 degrees.  
**Ventrac 4500 only offers a maximum of 30 degrees.**

Answer: 30 degrees is acceptable.

CRFQ AGR20\*18  
Technical Questions

1. my question is what area the Ventrac tractor will be servicing. I see its purchased through Charleston, so wondering if that is the place it will be used as well.

Answer: Mainly at Guthrie, near Charleston, WV.

2. It is my understanding the State of WV has a Sourcewell contract that is current. Will the State be using the contract to make this purchase? yes or no

Answer: No

3. Will the State include the Sourcewell contract # on the issued PO? yes or no

Answer: No

4. 3.1.1.4 – Must be able to operate on slopes from a minimum of 0 degrees to a maximum of 40 degrees.  
Ventrac 4500 only offers a maximum of 30 degrees.

Answer: 30 degrees is acceptable.

STATE OF WEST VIRGINIA  
Purchasing Division

# PURCHASING AFFIDAVIT

**CONSTRUCTION CONTRACTS:** Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

**ALL CONTRACTS:** Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

**EXCEPTION:** The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

**DEFINITIONS:**

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

**AFFIRMATION:** By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

**WITNESS THE FOLLOWING SIGNATURE:**

Vendor's Name: Middletown Tractor Sales

Authorized Signature: *[Signature]* Date: 05/01/2020

State of WV

County of Taylor, to-wit:

Taken, subscribed, and sworn to before me this 1 day of MAY, 2020

My Commission expires 09-30, 2024

AFFIX SEAL HERE



NOTARY PUBLIC

*Beatrice K Stevens*

Purchasing Affidavit (Revised 01/19/2018)