# ADDITIONAL INFORMATION:

Addendum 4 issued for the following reasons:

1. To update the General Terms and Conditions and to add Builders Risk Insurance to Section 8 per the attached documentation. No other changes.

AGRICULTURE DEPARTMEN ADMINISTRATIVE SERVICES 1900 KANAWHA BLVD E CHARLESTON	TOF	AUTHORIZED RECEIVER 30 AGRICULTURE DEPARTMENT FOOD DISTRIBUTION PROGE 4496 CEDAR LAKES RD RIPLEY	04-558-0573 NT OF BRAM
US			WV 25271
		US	

Line	Comm Ln Desc				
f	Gutters	Qty	Unit Issue	Unit Price	
		1.00000	EA	Out Luce	Total Price

Comm Code	Manufacturer			
30151703	manuacmie.	Specification	Model #	
Extended Description				
All necessary and n	on:			

All necessary and required labor, material, equipment, supplies and transportation to perform all work in accordance with the Bidding Documents

# SCHEDULE OF EVENTS

Line	Funt	A PROPERTY OF
1 2	Event Mandatory Prebid Meeting 10:00 a.m. Question Deadline 4:00 p.m.	Event Date 2019-08-02 2019-08-05





**Purchasing Divison** 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

State of West Virginia Request for Quotation 09 - Construction

Proc Folder: 602865

Doc Description: Addendum 4 - Gutters at Cedar Lakes

	Proc Type: Central Purch Solicitation Closes	Solicitation No	
2019-08-07	2019-08-12	CRFQ 1400 AGR2000000004	Version
	13:30:00	1400 AGR2000000004	5

Street, Square,	to the same of the same of	A Committee of the Comm	-		
ESIL3	RECEI	FINIC !	PROPERTY.	100	2 14 1550
Security (Security)			3 0	8 5 6	N.7
Sec				A1505	the value of

BID CLERK

DEPARTMENT OF ADMINISTRATION

PURCHASING DIVISION

2019 WASHINGTON ST E

CHARLESTON

WV

25305

US

fendor Name, Address	
Address and Telephone Number:	

OR INFORMATION CONTACT THE BUYER

inda B Harper 104) 558-0468

ida.b.harper@wv.gov

inature X4

DATE 8. 12.19

### **BID BOND**

as Principal, and The Ohio Casualty Insurance Company of Boston MA , a corporation organized and existing under the laws of the State of NH with its principal office in the City of Boston , as Surety, are held and firmly bound unto the State of Vest Virginia, as Obligee, in the penal sum of Five Percent of Amount Bid (\$ 5% ) for the payment of whe well and truly to be made, we jointly and severally bind ourselves, our heirs, administrators, executors, successors and assigns.  The Condition of the above obligation is such that whereas the Principal has submitted to the Purchasing Section of Department of Administration a certain bid or proposal, attached hereto and made a part hereof, to enter into a contract in writing for Gutters at Cedar Lakes - CRFQ 1400 AGR2000000004 - According to Plans & Specifications  NOW THEREFORE.  (a) If said bid shall be rejected, or (b) If said bid shall be accepted and the Principal shall enter into a contract in accordance with the bid or proposal attached hereto and shall furnish any other bonds and insurance required by the bid or proposal, and shall in all other respects perform the agreement created by the acceptance of said bid, then this obligation shall be notificant original collections. It is expressly understood ergoed that the flability of the Surety for any and all claims hereunder shall, in all other respects perform the agreement created by the acceptance of said bid, then this obligation shall be not limit or or affected by any extension of the time within which the Obligee may accept such bid, and said Surety does hereby any extension of the time within which the Obligee may accept such bid, and said Surety does hereby any extension.  WITNESS, the following signatures and seals of Principal and Surety, executed and sealed by a proper officer of Principal and Surety, or by Principal individually if Principal is an Individual, this 12th day of August 2019  Danhill Construction Company  (Name of Principal)  Pathicia A. Moye, WV Resident Agent Attorney-h-Fager Pathici	of	KNOW ALL MEN BY THESE  Gauley Bridge	PRESENTS, That we,	the undersigned, Danhill Construction Company
Authorisation organized and existing under the laws of the State of Boston as Surety, are held and firmly bound unto the State of West Virginia, as Obligee, in the penal sum of Five Percent of Amount Bid (\$ 5%) for the payment of whether and truly to be made, we jointly and severally bind ourselves, our heirs, administrators, executors, successors and assigns.  The Condition of the above obligation is such that whereas the Principal has submitted to the Purchasing Section of Department of Administration a certain bid or proposal, attached hereto and made a part hereof, to enter into a contract in writing for Gutters at Cedar Lakes - CRFQ 1400 AGRZ000000004 - According to Plans & Specifications  NOW THEREFORE,  (a) If said bid shall be rejected, or (b) If said bid shall be accepted and the Principal shall enter into a contract in accordance with the bid or proposal attached hereto and shall furnish any other bonds and insurance required by the bid or proposal, and shall in all other respects perion falls greenent created by the acceptance of said bid, then this obligations table be not all and void, otherwise this obligation shall remain leavent, exceed the penal amount of this obligation shall be flability of the Surety for any and all claims hereunder shall, in all other respects perion falls are the penal amount of this obligation as herein stated.  The Surety, for the value received, hereby stipulates and agrees that the obligations of said Surety and its bond shall be in may impaired or affected by any extension of the time within which the Obligee may accept such bid, and said Surety does hereby an extension.  WITNESS, the following signatures and seals of Principal and Surety, executed and sealed by a proper officer of Principal and surety, or by Principal individually if Principal is an Individual, this 12th day of August 2019  The Ohio Casualty Insurance Company  (Name of Principal)  By Harden Principal  The Ohio Casualty Insurance Company				as Principal, and The Ohio Casualty Insurance Company
of West Virginia, as Obligee, in the penal sum of Five Percent of Amount Bid (\$_5%_) for the payment of well and truly to be made, we jointly and severally bind ourselves, our heirs, administrators, executors, successors and assigns.  The Condition of the above obligation is such that whereas the Principal has submitted to the Purchasing Section of Department of Administration a certain bid or proposal, attached hereto and made a part hereof, to enter into a contract in writing for Gutters at Cedar Lakes - CRFQ 1400 AGR2000000004 - According to Plans & Specifications  NOW THEREFORE,  (a) If said bid shall be rejected, or (b) is aid bid shall be accepted and the Principal shall enter into a contract in accordance with the bid or proposal, attached hereto and shall timish any other bonds and insurance required by the bid or proposal, and shall in all other respects perform out force and effect. It is expressly understood and agreed that the liability of the Surely for any and all claims hereunder shall, in no expression understood and agreed that the liability of the Surely for any and all claims hereunder shall, in no expression and the principal shall be in the surely for any surely and its bond shall be in meaning and the principal and surely, or the value received, hereby stipulates and agrees that the obligations of said Surety and its bond shall be in meaning and the principal individually if Principal is an individual, this 12th day of August 2019  WITNESS, the following signatures and seals of Principal and Surely, executed and sealed by a proper officer of Principal and Surely, or by Principal individually if Principal is an individual, this 12th day of August 2019  Danhill Construction Company  (Name of Principal)  Robert D. Hill President  (Title)  The Ohio Casualty Insurance Company	NH	with its principal office		, a corporation organized and existing under the law of the Curr
well and truly to be made, we jointly and severally bind ourselves, our heirs, administrators, executors, successors and assigns.  The Condition of the above obligation is such that whereas the Principal has submitted to the Purchasing Section of Department of Administration a certain bid or proposal, attached hereto and made a part hereof, to enter into a contract in writing for Gutters at Cedar Lakes - CRFQ 1400 AGR2000000004 - According to Plans & Specifications  NOW THEREFORE,  (a) If said bid shall be rejected, or (b) If said bid shall be rejected, or (b) If said bid shall be accepted and the Principal shall enter into a contract in accordance with the bid or proposal attached hereto and shall furnish any other bonds and insurance required by the bid or proposal, and shall in all other respects perform the agreement created by the acceptance of said bid, then this obligation shall be null and void, otherwise this obligation shall remain event, exceed the penal amount of this obligation as herein stated.  The Surety, for the value received, hereby stipulates and agrees that the obligations of said Surety and its bond shall be in may impaired or affected by any extension of the time within which the Obligee may accept such bid, and said Surety does hereby with the principal individually if Principal is an individual, this 12th day of August 2019  Danhill Construction Company  (Name of Principal)  Participal A. Material Resident Company  (Name of Surety)  The Ohio Casualty Insurance Company  (Name of Surety)	of West V	irginia, as Obligee, in the pen	al sum of Five Person	
The Condition of the above obligation is such that whereas the Principal has submitted to the Purchasing Section of Department of Administration a certain bid or proposal, attached hereto and made a part hereof, to enter into a contract in writing for Gutters at Cedar Lakes - CRFQ 1400 AGR2000000004 - According to Plans & Specifications  NOW THEREFORE,  (a) If said bid shall be rejected, or If said bid shall be accepted and the Principal shall enter into a contract in accordance with the bid or proposal attached hereto and shall furnish any other bonds and insurance required by the bid or proposal, and shall in all other respects perform the agreement created by the acceptance of said bid, then this obligation shall be not land void, othere this obligation shall remain layer, exceed the penal amount of this obligation as herein stated.  The Surety, for the value received, hereby stipulates and agrees that the obligations of said Surety and its bond shall be in nearly impalred or affected by any extension of the time within which the Obligee may accept such bid, and said Surety does hereby any principal individually if Principal is an individual, this 12th day of August 2019  WITNESS, the following signatures and seals of Principal and Surety, executed and sealed by a proper officer of Principal and surety, or by Principal individually if Principal is an individual, this 12th day of August 2019  WITNESS, the following is an individual, this 12th day of August Principal individually if Principal is an individual, this 12th day of August Principal individually if Principal individually if Principal is an individual, this 12th day of August Principal individually if Principal is an individual, this 12th day of August Principal individually if Principal is an individual in the Principal individua	well and t	ruly to be made, we jointly an	d severally hind arms.	or Amount Bid (\$ 5% ) for the payment of which
The Condition of the above obligation is such that whereas the Principal has submitted to the Purchasing Section of Department of Administration a certain bid or proposal, attached hereto and made a part hereof, to enter into a contract in writing for Gutters at Cedar Lakes - CRFQ 1400 AGR2000000004 - According to Plans & Specifications  NOW THEREFORE,  (a) If said bid shall be rejected, or if said bid shall be accepted and the Principal shall enter into a contract in accordance with the bid or proposal attached hereto and shall furnish any other bonds and insurance required by the bid or proposal, and shall in all other respects perform the agreement created by the acceptance of said bid, then this obligation shall be null and void, otherwise this obligation shall remain interest of the Surety for any and all claims hereunder shall, in a transparent of this obligation as herein stated.  The Surety, for the value received, hereby stipulates and agrees that the obligations of said Surety and its bond shall be in nearly impaired or affected by any extension of the time within which the Obligee may accept such bid, and said Surety does hereby any impaired or affected by any extension of the time within which the Obligee may accept such bid, and said Surety does hereby any extension.  WITNESS, the following signatures and seals of Principal and Surety, executed and sealed by a proper officer of Principal and surety, or by Principal individually if Principal is an individual, this 12th day of August 2019  WITNESS, the following signatures and seals of Principal and Surety, executed and sealed by a proper officer of Principal and Surety, or by Principal individually if Principal is an individual, this 12th day of August Principal Principal individually if Principal is an individual, this 12th day of August Principal Principal individually if Principal is an individual, this 12th day of August Principal Principal is an individual in the Principal individual in the Principal individual in the Principal individual in th		January Land	a coverany bind bursely	es, our heirs, administrators, executors, successors and assigns.
NOW THEREFORE.  (a) If said bid shall be rejected, or (b) If said bid shall be rejected, or (c) If said bid shall be accepted and the Principal shall enter into a contract in accordance with the bid or propose the agreement created by the acceptance of said bid, then this obligation shall be null and void, otherwise this obligation shall remain interested by the acceptance of said bid, then this obligation shall be null and void, otherwise this obligation shall remain interested by the bid or proposal, and shall in all other respects perform the agreement created by the acceptance of said bid, then this obligation shall be null and void, otherwise this obligation shall remain interested and effect. It is expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall, in no event, exceed the penal amount of this obligation as herein stated.  The Surety, for the value received, hereby stipulates and agrees that the obligations of said Surety and its bond shall be in making the property of the said surety and its bond shall be in making the property of the said surety and said Surety and its bond shall be in making the property of the said surety accept such bid, and said Surety does hereby any such extension.  WITNESS, the following signatures and seals of Principal and Surety, executed and sealed by a proper officer of Principal and surety, or by Principal individually if Principal is an individual, this 12th day of August 2019  Danhill Construction Company  (Name of Principal)  By Wather D. Hill President  (Title)  The Ohio Casualty Insurance Company  (Name of Surety)				
NOW THEREFORE,  (a) If said bid shall be rejected, or (b) If said bid shall be rejected, or (c) If said bid shall be accepted and the Principal shall enter into a contract in accordance with the bid or propose the agreement created by the bed or proposal, and shall furnish any other bonds and insurance required by the bid or proposal, and shall in all other respects perform ull force and effect. It is expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall, in no revent, exceed the penal amount of this obligation as herein stated.  The Surety, for the value received, hereby stipulates and agrees that the obligations of said Surety and its bond shall be in mealing any impaired or affected by any extension of the time within which the Obligee may accept such bid, and said Surety does hereby are notice of any such extension.  WITNESS, the following signatures and seals of Principal and Surety, executed and sealed by a proper officer of Principal and unrety, or by Principal individually if Principal is an individual, this 12th day of August 2019  Danhill Construction Company  (Name of Principal)  By Well President, or Duby Authorized Agent)  Robert D. Hill President  (Title)  The Ohio Casualty Insurance Company  (Name of Surety)	Departmen	nt of Administration a certain	hid or proposal attack	whereas the Principal has submitted to the Purchasing Section of the
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The Surety, for the value received, hereby stipulates and agrees that the obligations of said Surety and its bond shall be in move impaired or affected by any extension of the time within which the Obligee may accept such bid, and said Surety does hereby way impaired or affected by any extension of the time within which the Obligee may accept such bid, and said Surety does hereby does hereby does not compare the following signatures and seals of Principal and Surety, executed and sealed by a proper officer of Principal and Surety, or by Principal individually if Principal is an individual, this 12th day of August 2019  Danhill Construction Company  (Name of Principal)  By Hall President, vice President, or Duly Authorized Agent)  Robert D. Hill President  (Title)  The Ohio Casualty Insurance Company  (Name of Surety)	event, exce	ed the penal amount of this of	bligation as herein state	it the liability of the Surety for any and all claims hereunder shall, in no
WITNESS, the following signatures and seals of Principal and Surety, executed and sealed by a proper officer of Principal and surety, or by Principal individually if Principal is an individual, this 12th day of August 2019    Danhill Construction Company (Name of Principal)   By Word Danhill Construction Company (Name of Principal)   By Word Danhill Construction Company (Name of Principal)   By Word Danhill Construction Company (Name of Principal)   President (Title)   The Ohio Casualty Insurance Company (Name of Surety)   By: Danhill Construction Company (Name of Surety)				
WITNESS, the following signatures and seals of Principal and Surety, executed and sealed by a proper officer of Principal and surety, or by Principal individually if Principal is an individual, this 12th day of August 2019    Danhill Construction Company (Name of Principal)   By Word Danhill Construction Company (Name of Principal)   By Word Danhill Construction Company (Name of Principal)   By Word Danhill Construction Company (Name of Principal)   President (Title)   The Ohio Casualty Insurance Company (Name of Surety)   By: Danhill Construction Company (Name of Surety)	vay impaire	d or affected by any extension	ed, hereby stipulates ar	nd agrees that the obligations of said Surety and its bond shall be
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Patricia A Move VM Patricia A Mo				
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Danhill Construction Company  (Name of Principal)  By Cleft D. Hill President, or Duly Authorized Agent)  Robert D. Hill President  (Title)  The Ohio Casualty Insurance Company  (Name of Surety)  By:  Patricia A. Mole, VAN Daniel  (Name of Principal)  (Must be President, or Duly Authorized Agent)  (Name of Surety)	a.oty, or by	Principal individually if Princi	pal is an individual, this	
Danhill Construction Company  (Name of Principal)  By Cleft D. Hill President, or Duly Authorized Agent)  Robert D. Hill President  (Title)  The Ohio Casualty Insurance Company  (Name of Surety)  By:  Patricia A. Mole, W. D. D. L. Mole, W. D. L. Mole, W. D. D. L. Mole, W. D.	rincipal Sea	\$		•
By (Must be President, Vice President, or Duly Authorized Agent)  Robert D. Hill President (Title)  The Ohio Casualty Insurance Company (Name of Surety)  By: Patricia A More WY President				Danhill Construction Company
The Ohio Casualty Insurance Company  (Name of Surety)  By:  Patricia A More WY Parricia A More WY Patricia A More WY Parricia A More WY Patricia A				(Name of Principal)
The Ohio Casualty Insurance Company  (Name of Surety)  By:  Patricia A Move WV P				By K Obert D. Hill
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The Ohio Casualty Insurance Company  (Name of Surety)  Patricia A More WY Processor				*
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Patricia A Move MAY P				By: 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1
Altorney-in-Fact	91 8	9 1 3		Patricia A Move NAV Project
C. A. B. C. Barris, Commission of the Commission	3.00			Attorney-in-Fact

IMPORTANT—Surely executing bonds must be licensed in West Virginia to transact surety insurance, must affix its seal, and must attach a power of attorney with its seal affixed.



This Power of Attorney limits the acts of those named herein, and they have no authority to bind the Company except in the manner and to the extent herein stated.

Liberty Mutual Insurance Company The Ohio Casualty Insurance Company West American Insurance Company

Certificate No. 8201446-973918

on any business day

this P

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### **POWER OF ATTORNEY**

KNOWN ALL PERSONS BY THE	TOWER OF ATTORNEY	
Liberty Mutual Insurance Compa	IV is a composition duly account of the Chic Casualty Insurance Company is a composition duly secretary	
under the laws of the State of Ind	IESE PRESENTS: That The Ohio Casualty Insurance Company is a corporation duly organized under the laws of the State of New Hampshire, to an an another insurance Company is a corporation duly organized under the laws of the State of Massachusetts, and West American Insurance Company is a corporation duly organized under the "Companies"), pursuant to and by authority herein set forth, does hereby name, constitute and appoint.  Gregory T	that
Gordon, Patricia A. Moye, Kin	aberty J. Wilkinson	zed
	Gregory T	Till the later
all as ab		

		The state of the s
all of the city of Charleston state of execute, seal, acknowledge and deliver, for and on its behalf as su of these presents and shall be as binding upon the Companies a persons	Wisconsin each individually if there be more tha rety and as its act and deed, any and all undertakings, bonds, is if they have been duly signed by the president and attester	in one named, its true and lawful attorney-in-fact to make, recognizances and other surety obligations in pursuance to the secretary of the Common to the secretary of the Common to the secretary of the Common to the secretary of the secretary o
IN WITNESS WHEREOF, this Power of Attorney has been subscribered this 21st day of	Shoot have a	of the Companies in their own proper
inereta this 71st day of	wed by an authorized officer or official of the Co-	

IN WITNESS WHEREOF, this Power of Attorney has been subscribed by an authorized officer or official of the Companies and the corporate seals of the Companies have been affixed





Liberty Mutual Insurance Company The Ohio Casualty Insurance Company West American Insurance Company

David M. Carey, Assistant Secretary

State of PENNSYLVANIA County of MONTGOMERY SS

2019 before me personally appeared David M. Carey, who acknowledged himself to be the Assistant Secretary of Liberty Mutual Insurance Company. The Ohio Casualty Company, and West American Insurance Company, and that he, as such, being authorized so to do, execute the foregoing instrument for the purposes June call EST

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my notarial seal at King of Prussia. Pennsylvania, on the day and year first above written



### COMMONWEALTH OF PENNSYLVANIA

Notorial Sent esa Pastella, Notary Public Upper Menon Twp., Montgamery County My Commission Expires March 28, 2021 Member Pennsylvania Association of Nataries

Power of Attorney 0 am and 4:30 pm This Power of Attorney is made and executed pursuant to and by authority of the following By-taws and Authorizations of The Ohio Casually Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company which resolutions are now in full force and effect reading as follows: ARTICLE IV - OFFICERS: Section 12 Power of Attorney

validity of the 0 between 9 Any officer or other official of the Corporation authorized for that purpose in writing by the Chairman or the President, and subject to such limitation as the Chairman or the President may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Corporation to make, execute, seal, acknowledge and deliver as surety President may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Corporation to make, execute, seat, authorized and deliver as surely any and all undertakings, bonds, recognizances and other surely obligations. Such attorneys-in-fact, subject to the limitations set forth in their respective powers of attorney, shall any and all undertakings, bonds, recognizances and other surely obligations. Such attorneys-in-fact, subject to the limitations set forth in their respective powers of attorney, shall appoint such attorneys-in-fact, subject to the limitations set forth in their respective powers of attorney, shall appoint such attorneys-in-fact, subject to the limitations set forth in their respective powers of attorney, shall appoint such attorneys-in-fact, subject to the limitations set forth in their respective powers of attorney, shall appoint such attorneys-in-fact, subject to the limitations set forth in their respective powers of attorney, shall appoint such attorneys-in-fact, subject to the limitations set forth in their respective powers of attorney, shall appoint such attorneys-in-fact, subject to the limitations set forth in their respective powers of attorneys in-fact, subject to the limitations set forth in their respective powers of attorneys in-fact, subject to the limitations set forth in their respective powers of attorneys in-fact, subject to the limitations set forth in their respective powers of attorneys in-fact, subject to the limitations set forth in the respective powers of attorneys in-fact, subject to the limitations set forth in the respective powers of attorneys in-fact, subject to the limitations are subject to the limitations and subject to the limitations are subject to the limitations and subject to the limitations are subject to have full power to bind the Corporation by their signature and execution of any such instruments and to attach thereto the seal of the Corporation. When so executed, such instruments shall be as binding as if signed by the President and attested to by the Secretary. Any power or authority granted to any representative or attorney-in-fact under the provisions of this article may be revoked at any time by the Board, the Chairman, the President or by the officer or officers granting such power or authority. confirm 10-832-ARTICLE XIII - Execution of Contracts: Section 5. Surety Bonds and Undertakings.

Any officer of the Company authorized for that purpose in writing by the chairman or the president, and subject to such limitations as the chairman or the president may prescribe. shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Company by their signature and execution of any such instruments and to attach thereto the seal of the Company. When so executed such instruments shall be as binding as if

Certificate of Designation - The President of the Company, acting pursuant to the Bylaws of the Company, authorizes David M. Carey, Assistant Secretary to appoint such attorneys-infact as may be necessary to act on behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety

Authorization - By unanimous consent of the Company's Board of Directors, the Company consents that facsimile or mechanically reproduced signature of any assistant secretary of the Company, wherever appearing upon a certified copy of any power of attorney issued by the Company in connection with surety bonds, shall be valid and binding upon the Company with

the same force and effect as though manually affixed.

I. Renee C. Llewellyn, the undersigned, Assistant Secretary To Chine Castley, Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company do Insurance Company of the Power of Attorney executed by said Companies, is in full force and effect and hereby certify that the original power of attorney of which the faceboard send diseased correct copy of the Power of Attorney executed by said Companies, is in full force and effect and has not been revoked. IN TESTIMONY WHEREOF, I have hereunto set my

INS INSU 1991

LMS-12873 LMIC OCIC WAIC Multi Co\_062018



# WEST VIRGINIA CONTRACTOR LICENSING BOARD

# **CONTRACTOR LICENSE**

Authorized by the

West Virginia Contractor Licensing Board

Number:

#### Classification:

ELECTRICAL
GENERAL BUILDING
HEATING, VENTILATING & COOLING
MULTIFAMILY
PIPING
PLUMBING
RESIDENTIAL

DANHILL CONSTRUCTION COMPANY DBA DANHILL CONSTRUCTION COMPANY PO BOX 685 GAULEY BRIDGE, WV 25085-0685

**Date Issued** 

**Expiration Date** 

AUGUST 06, 2019

AUGUST 06, 2020

Authorized Company Signature

Chair, West Virginia Contractor

Licensing Board

This license, or a copy thereof, must be posted in a conspicuous place at every construction site where work is being performed. This license number must appear in all advertisements, on all bid submissions and on all fully executed and binding contracts. This license cannot be assigned or transferred by licensee. Issued under provisions of West Virginia Code, Chapter 21, Article 11.

#### ACORD.

### CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 6/24/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).

PRODUÇER	CONTACT Janet Poling				
McGriff Insurance Services	PHONE (AC, No., Ext): 304 346-0806 (AC, No.): 88	87513002			
300 Summers Street, Suite #650	E-MAIL ADDRESS: jpoling@mcgriffinsurance.com				
Charleston, WV 25301	Insurer(s) Affording Coverage	NAIC #			
304 346-0806	INSURER A: Westfield National Insurance Company	24120			
INSURED	INSURER 8 : Brickstreet Mutual Insurance Company	12372			
Danhill Construction Company	INSURER C:				
P O Box 685	INSURER D:				
Gauley Bridge, WV 25085	INSURER E :				
	INSURER F:				
CEDTIFICATE MIMBED.	PEVISION NI IMBED:				

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:											
II.	THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES, LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.										
INSF LTR		TYPE OF INSURANCE	ADDL	SUBF	POLICY NUMBER	(MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMIT	\$		
A	X	COMMERCIAL GENERAL LIABILITY	X	X	TRA0548113	07/01/2019	07/01/2020	EACH OCCURRENCE	\$2,000,000		
		CLAIMS-MADE X OCCUR						PREMISES (Ea occurrence)	\$500,000		
	X	XCU Included	1					MED EXP (Any one person)	s5,000		
	X	Contractual Liab.	1			1	1	PERSONAL & ADV INJURY	\$2,000,000		
	GE	I'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	\$2,000,000		
		POLICY X PRO- JECT LOC						PRODUCTS - COMP/OP AGG	\$2,000,000		
		OTHER:							\$		
Α	AU	OMOBILE LIABILITY	X	X	TRA0548113	07/01/2019	07/01/2020	COMBINED SINGLE LIMIT (Es accident)	<sub>\$</sub> 1,000,000		
	X	ANY AUTO						BODILY INJURY (Per person)	\$		
		OWNED SCHEDULED AUTOS						BODILY INJURY (Per accident)	\$		
	X	AUTOS ONLY X NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	\$		
									\$		
A	X	UMBRELLA LIAB X OCCUR			TRA0548113	07/01/2019	07/01/2020	EACH OCCURRENCE	\$7,000,000		
		EXCESS LIAB CLAIMS-MADE						AGGREGATE	\$7,000,000		
		DED X RETENTION \$0							\$		
В		KERS COMPENSATION EMPLOYERS' LIABILITY		X	WCB1008781	07/01/2019	07/01/2020	X PER OTH-			
		PROPRIETOR/PARTNER/EXECUTIVE Y	N/A		Includes	WV Broad	Form	E.L. EACH ACCIDENT	\$1,000,000		
	(Mar	datory in NH)	14.1 M		Employers	Liability	Section	E.L. DISEASE - EA EMPLOYEE	\$1,000,000		
	If yes	describe under CRIPTION OF OPERATIONS below			23-4-2	of WV	Code	E.L. DISEASE - POLICY LIMIT	\$1,000,000		

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required) \*\* Workers Comp Information \*\*

Voluntary Compensation : Other States Coverage

Proprietors/Partners/Executive Officers/Members Excluded:

Robert Hill, President

Rebecca Hill, Secretary/Treasurer

(See Attached Descriptions)

CERTIFICATE HOLDER	CANCELLATION
Danhill Construction Company P O Box 685 Gauley Bridge, WV 25085	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
Gauley Dridge, av 20000	AUTHORIZED REPRESENTATIVE

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	DESCRIPTIONS	(Continued from Page 1)	
dence of Coverage			



# State of West Virginia DRUG FREE WORKPLACE CONFORMANCE AFFIDAVIT West Virginia Code §21-1D-5

STATE OF West Virginia		
COUNTY OF Fayette, TO-WIT:		
Robert D. Hill , after being first duly sworn, depose and state as follows:		
1. I am an employee of Danhill Construction Company; and, (Company Name)		
I do hereby attest that Danhill Construction Company (Company Name)		
maintains a valid written drug free workplace policy and that such policy is in compliance with <b>West Virginia Code</b> §21-1D-5.		
The above statements are sworn to under the penalty of perjury.  Danhill Construction Company		
(Company Name)		
By: Robert D. Hill Tale: President		
Title: Fresident		
Date: 8.12-19		
Taken, subscribed and sworn to before me this 12 <sup>th</sup> day of August.		
By Commission expires Feb. 23, 2023		
ROBERTA M. BIRD Notary Public Official Seal State of West Virginia My Comm. Expires Feb 22, 2023 9729 Rich Creek Road Jodie WV 26690  ROBERTA M. BIRD Notary Public (Notary Public)		
COMPLY WITH WV CODE PROVISIONS. FAILURE TO INCLUDE THE		
AFFIDAVIT WITH THE BID SHALL RESULT IN DISQUALIFICATION OF		
*HE BID.  Rev March 2009		

Notwithstanding anything contained in this section to the contrary, the Director of the Purchasing Division reserves the right to waive the requirement that the State be named as an additional insured on one or more of the Vendor's insurance policies if the Director finds that doing so is in the State's best interest.

9. WORKERS' COMPENSATION INSURANCE: The apparent successful Vendor shall comply with laws relating to workers compensation, shall maintain workers' compensation insurance when required, and shall furnish proof of workers' compensation insurance upon request.

### 10. [Reserved]

11. LIQUIDATED DAMAGES: This clause shall in no way be considered exclusive and shall not limit the State or Agency's right to pursue any other available remedy. Vendor shall pay liquidated damages in the amount specified below or as described in the specifications:

0-0-	for	-0-	_	
Liquidated Damages Contained in	n the Sp	ecifications		

- 12. ACCEPTANCE: Vendor's signature on its bid, or on the certification and signature page, constitutes an offer to the State that cannot be unilaterally withdrawn, signifies that the product or service proposed by vendor meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise indicated, and signifies acceptance of the terms and conditions contained in the Solicitation unless otherwise indicated.
- 13. PRICING: The pricing set forth herein is firm for the life of the Contract, unless specified elsewhere within this Solicitation/Contract by the State. A Vendor's inclusion of price adjustment provisions in its bid, without an express authorization from the State in the Solicitation to do so, may result in bid disqualification. Notwithstanding the foregoing, Vendor must extend any publicly advertised sale price to the State and invoice at the lower of the contract price or the publicly advertised sale price.
- 14. PAYMENT IN ARREARS: Payment in advance is prohibited under this Contract. Payment may only be made after the delivery and acceptance of goods or services. The Vendor shall submit invoices, in arrears.
- 15. PAYMENT METHODS: Vendor must accept payment by electronic funds transfer and P-Card. (The State of West Virginia's Purchasing Card program, administered under contract by a banking institution, processes payment for goods and services through state designated credit cards.)

# ADDITIONAL TERMS AND CONDITIONS (Construction Contracts Only)

1. CONTRACTOR'S LICENSE: West Virginia Code § 21-11-2 requires that all persons desiring to perform contracting work in this state be licensed. The West Virginia Contractors Licensing Board is empowered to issue the contractor's license. Applications for a contractor's license may be made by contacting the West Virginia Division of Labor. West Virginia Code § 21-11-11 requires any prospective Vendor to include the contractor's license number on its bid. If an apparent low bidder fails to submit a license number in accordance with this section, the Purchasing Division will promptly request by telephone and electronic mail that the low bidder and the second low bidder provide the license number within one business day of the request. Failure of the bidder to provide the license number within one business day of receiving the request shall result in disqualification of the bid. Vendors should include a contractor's license number in the space provided below.

Contractor's Name: DAN I-ILL Contractor's License No.: WV- 00 11	CONSTRUCTION
The	

The apparent successful Vendor must furnish a copy of its contractor's license prior to the issuance of a contract award document.

- 2. DRUG-FREE WORKPLACE AFFIDAVIT: W. Va. Code § 21-1D-5 provides that any solicitation for a public improvement contract requires each Vendor that submits a bid for the work to submit an affidavit that the Vendor has a written plan for a drug-free workplace policy. If the affidavit is not submitted with the bid submission, the Purchasing Division shall promptly request by telephone and electronic mail that the low bidder and second low bidder provide the affidavit within one business day of the request. Failure to submit the affidavit within one business day of receiving the request shall result in disqualification of the bid. To comply with this law, Vendor should complete the enclosed drug-free workplace affidavit and submit the same with its bid. Failure to submit the signed and notarized drugfree workplace affidavit or a similar affidavit that fully complies with the requirements of the applicable code, within one business day of being requested to do so shall result in disqualification of Vendor's bid. Pursuant to W. Va. Code 21-1D-2(b) and (k), this provision does not apply to public improvement contracts the value of which is \$100,000 or less or temporary or emergency repairs.
- 2.1. DRUG-FREE WORKPLACE POLICY: Pursuant to W. Va. Code § 21-1D-4, Vendor and its subcontractors must implement and maintain a written drug-free workplace policy that complies with said article. The awarding public authority shall cancel this contract if: (1) Vendor fails to implement and maintain a written drug-free workplace policy described in the preceding paragraph, (2) Vendor fails to provide information regarding implementation of its drug-free workplace policy at the request of the public authority; or (3) Vendor provides to the public authority false information regarding the contractor's drug-free workplace policy.

Pursuant to W. Va. Code 21-1D-2(b) and (k), this provision does not apply to public improvement contracts the value of which is \$100,000 or less or temporary or emergency repairs.

### Subcontractor List Submission (Construction Contracts Only)

Bidder's Name: DANHILL CONSTRUCTION			
Check this box if no subcontractors will perform more than \$25,000.00 of work to complete the			
project.			
Subcontractor Name  License Number if Required by W. Va. Code § 21-11-1 et. seq.			
HARRIS BROTHERS			

Attach additional pages if necessary

Revised 01/24/2019

CERTIFICATION AND SIGNATURE: By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration, that I am submitting this bid, offer or proposal for review and consideration; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.  Dantie Response to Authorized Representative Name, Title)  Response to the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that I am submitting this bid, offer or proposal, or any documents related thereto on vendor's behalf, that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.  Dantie Response to the mandatory requirements of the proposal of Authorized Representative (Company)  Robert Response to the mandatory requirements of the proposal of Authorized Representative)  304-63-536 304-63-536 304-63-536 (Phone Number)	DESIGNATED CONTACT: Vendor appoints the individual identified in this Section as the
(Printed Name and Title)  Po 8-4 685 Gauley Belonge IV 25085  (Address)  304-632-1600 304-632-1502  (Phone Number) / (Fax Number)  Certail address)  CERTIFICATION AND SIGNATURE: By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.  Danker Company  (Company)  Resident  Resident	contract Administrator and the initial point of contact for matters relating to this Contract.
(Printed Name and Title)  Po 8-4 685 Gauley Belonge IV 25085  (Address)  304-632-1600 304-632-1502  (Phone Number) / (Fax Number)  Certail address)  CERTIFICATION AND SIGNATURE: By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.  Danker Company  (Company)  Resident  Resident	Nome THEL SIEMING CZKO, Z. ENGINER & SAFETY ADMINISTERS
(Printed Name and Title)  Company)  (Printed Name and Title)  Company)  (Printed Name and Title)  (Printed Name and Title)  (Printed Name and Title)  (Authorized Signature)  (Printed Name and Title)  (Printed Name and Title)  (Authorized Signature)  (Printed Name and Title)  (Printed Name and Title)  (Authorized Signature)  (Printed Name and Title)  (Printed Name and Title of Authorized Representative)  (Date)  (Printed Name and Title)  (Printed Name and Title of Authorized Representative)  (Printed Name and Title of Authorized Representative)  (Printed Name and Title of Authorized Representative)	(* Indiana TITE)
(Address) 304-632-1600   304-632-1502  (Phone Number) / (Fax Number)	(Printed Name and Trus)
(Phone Number) / (Fax Number)  (Phone Number) / (Fax Number) / (Pax Number)  (Phone Number) / (Fax Number) / (Pax Nu	PO BOX 685 DAWLEY DELDGE LUV 75035
(Phone Number) (Fax Number)  (ethail address)  CERTIFICATION AND SIGNATURE: By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service, proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.  Dantin Louseur Occupancy  Road La Resident  (Printed Name and Title of Authorized Representative)  304-632-1502	(PMIRENS)
CERTIFICATION AND SIGNATURE: By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.  Danhu Costeuction  (Company)  Resolution  (Representative Name, Title)  Resolution  (Printed Name and Title of Authorized Representative)  304-632-1502  304-633-5761	(Phone Number) //F II.
CERTIFICATION AND SIGNATURE: By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.  Dathic Company)  Results  (Company)  Results  Res	Do lockin Lax & botmail. Com
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knowledge, the vendor has properly registered with any State agency that may require registration.  Dautill Coustraction  (Company)  Robert D. Hill Representative Name, Title)  R. Dan Hill Resident  (Printed Name and Title of Authorized Representative)  304-663-5761  304-632-1502	The state of the s
registration.  Dautic Construction  (Company)  (Authorized Signature) (Representative Name, Title)  R. Dautic Resident  (Printed Name and Title of Authorized Representative)  03/12/2019  (Date)  304-632-1502	The state of the s
(Company)  Robert D. Hill R. Dan Hill Resident  (Authorized Signature) (Representative Name, Title)  R. Dan Hill Resident  (Printed Name and Title of Authorized Representative)  03/12/2019  (Date)  304-632-1502	The volume Has Druberty registered with any State account that were
(Company)  Robert D. Hill (Authorized Signature) (Representative Name, Title)  R. Daw Hill Resident (Printed Name and Title of Authorized Representative)  03/12/2019 (Date)  304-63-5761  304-632-1502	- Spanished.
(Authorized Signature) (Representative Name, Title)  R. Dan Hall Responsitive  (Printed Name and Title of Authorized Representative)  (Date)  304-663-5761  304-632-1502	3.2001
(Authorized Signature) (Representative Name, Title)  R. Dan Hill Resident  (Printed Name and Title of Authorized Representative)  03/12/2019  (Date)  304-632-1502	(Company)
(Authorized Signature) (Representative Name, Title)  R. Dan Hill Resident  (Printed Name and Title of Authorized Representative)  03/12/2019  (Date)  304-632-1502	Robert D 1210 Days
P. Dan Hill PRESIDENT (Printed Name and Title of Authorized Representative)  08/12/2019 (Date)  304-632-1502	(Authorized Signature) (Representative Name Title)
(Printed Name and Title of Authorized Representative)  03/12/2019 (Date)  304-63-5761  304-632-1502	
03/12/2019 (Date) 304-663-5761 304-632-1502	Printed N. PESIDENT
304-663-5761 304-632-1502	
304-663-5761 304-632-1502	03/12/2019
	(Date)
	304-663-5761 304-182-1502

# ADDENDUM ACKNOWLEDGEMENT FORM SOLICITATION NO.:

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received: (Check the box next to each addendum rec	ceived)
Addendum No. 1 2 5 Addendum No. 2 2 5 Addendum No. 3 2 5 Addendum No. 3 2 5 Addendum No. 4 2 5 2 7 Addendum No. 5	☐ Addendum No. 6 ☐ Addendum No. 7 ☐ Addendum No. 8 ☐ Addendum No. 9 ☐ Addendum No. 10
I further understand that any verbal repres discussion held between Vendor's represe	eipt of addenda may be cause for rejection of this bid. entation made or assumed to be made during any oral ntatives and any state personnel is not binding. Only d to the specifications by an official addendum is
Company	
Authorized Signature  3 12 201 9  Date	

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.

# REQUEST FOR QUOTATION Gutters and Down Spouts for the Food Distribution Warehouse

### EXHIBIT A - Pricing Page

State of West Virginia Department of Agriculture Donated Foods Warehouse Gutters and Down Spouts 4496 Cedar Lakes Drive, Ripley, WV

### Name of Vendor:

The Vendor, being familiar with and understanding the Bidding Documents, and also having examined the site and having become familiar with all local conditions affecting the project hereby proposes to furnish all necessary and required labor, material, equipment, supplies and transportation, and to perform all work in accordance with the Bidding Documents within the time limit set forth for the sum of:		
Total Bid Amount:		
Department of Agriculture Donated Foods Warehouse Gutters and Down Spouts:		
SEVENTY SEVEN THOUSAND SEVEN HUNDRED NINETEEN &	100 DOLLACS	
(\$77,719°		

(In the event of a difference between the written bid amount and the number bid amount, the written bid amount shall govern.)

(Show Bid Amount in both words and numbers.)

### REQUEST FOR QUOTATION LED Lighting above Dock Doors and Entry Doors for the Food Distribution Program

### 12. MISCELLANEOUS:

12.1. Contract Manager: During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract manager must be available during normal business hours to address any customer service or other issues related to this Contract. Vendor should list its Contract manager and his or her contact information below.

Contract Manager: VICHAEL DIEMIACZKO.

Telephone Number: 304 - 632 - 1600

Fax Number: 304-632-1502
Email Address: Pollockinwv photmail. Com

#### State of West Virginia Purchasing Division

#### CERTIFIED DRUG-FREE WORKPLACE REPORT COVERSHEET

in accordance with West Virginia Code § 21-1D-7b, no less than once per year, or upon completion of the project, every contractor shall provide a certified report to the public authority which let the contract. That report must include each of the items identified below in the Required Report Content section.

Instructions: Vendor should complete this coversheet, attach it to the required report, and submit it to the appropriate location as follows: For contracts more than \$25,000, the report should be mailed to the West Virginia Purchasing Division at 2019 Washington Street East, Charleston, WV 25305. For contracts of \$25,000 or less, the vendor should mail the report to the public authority issuing the contract.

Contra	act identification:		
Contra	ct Number:		
Contra	ct Purpose:		
Agend	cy Requesting Work:		
	red Report Content: The attached report must incoheck each box as an indication that the required	clude each of the items listed below. The vendor information has been included in the attached report.	
	Information indicating the education and training s 21-1D-5 was provided;	ervice to the requirements of West Virginia Code §	
	□ Name of the laboratory certified by the United States Department of Health and Human Services or its successor that performs the drug tests;		
	Average number of employees in connection with the construction on the public improvement;		
	Drug test results for the following categories included negative tests: (A) Pre-employment and new hire (D) Random.	ling the number of positive tests and the number of s; (B) Reasonable suspicion; (C) Post-accident; and	
<u>Vendo</u>	r Contact Information:		
Vendo	Name:	Vendor Telephone:	
Vendor Address: Vend		Vendor Fax:	
		Vendor E-Mail:	