



The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at *wvOASIS.gov*. As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at *WVPurchasing.gov* with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.

Header 2

List View

General Information

Contact

Default Values

Discount


Document Information

Procurement Folder: 613706

SO Doc Code: CRFQ

Procurement Type: Central Contract - Fixed Amt

SO Dept: 0803

Vendor ID: VS0000018987 

SO Doc ID: DOT2000000013

Legal Name: Ascent Consulting and Engineering, LLC


Published Date: 8/15/19

Alias/DBA:

Close Date: 8/16/19

Total Bid: \$264,600.00

Close Time: 13:30

Response Date: 08/16/2019 

Status: Closed

Response Time: 13:28

Solicitation Description: ADDENDUM 2 CONSULTING SERVICE-SECONDARY ROAD 


Total of Header Attachments: 2

Total of All Attachments: 2



Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

**State of West Virginia
 Solicitation Response**

Proc Folder : 613706

Solicitation Description : ADDENDUM 2 CONSULTING SERVICE-SECONDARY ROAD MAINT(6920C001)

Proc Type : Central Contract - Fixed Amt

Date issued	Solicitation Closes	Solicitation Response	Version
	2019-08-16 13:30:00	SR 0803 ESR08161900000000954	1

VENDOR

VS0000018987

Ascent Consulting and Engineering, LLC

Solicitation Number: CRFQ 0803 DOT2000000013

Total Bid : \$264,600.00

Response Date: 2019-08-16

Response Time: 13:28:20

Comments:

FOR INFORMATION CONTACT THE BUYER

Crystal G Hustead
 (304) 558-2402
 crystal.g.hustead@wv.gov

Signature on File **FEIN #** **DATE**

All offers subject to all terms and conditions contained in this solicitation

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	CONSULTING SERVICES				\$264,600.00

Comm Code	Manufacturer	Specification	Model #
72141003			

Extended Description :	CONSULTING SERVICES - SECONDARY ROAD MAINTENANCE SEE ATTACHED EXHIBIT A PRICING PAGE
-------------------------------	-----------------------------------------------------------------------------------------

Ascent Consulting and
Engineering, LLC 2361
Davisson Run Rd Suite 103
Clarksburg, WV 26301
304-933-3463
mike@ascentconsultingengineers.com
www.ascentconsultingengineers.com



August 15, 2019

Crystal Husted ,Bid Clerk
Department of Administration, Purchasing Division
2019 Washington Street East,
Charleston, West Virginia 25305.

Re: **CONSULTING SERVICES, GOVERNOR'S SECONDARY ROAD MAINTENANCE INITIATIVE (DOT200000013**

Dear Ms. Husted:

Ascent Consulting & Engineering (ACE) is pleased to submit this Expression of Interest for Consulting Services in regards to the Governor's Secondary Road Maintenance Initiative. ACE has the expertise, staffing and knowledge, to provide professional services for your planned road maintenance projects which will keep you on time and on budget.

Our company was founded from a desire to work in the State of West Virginia in order to provide a level of service and accessibility to clients that is unmatched. We work with our clients to understand their broadened aspirations around each project so that we can be an effective consultant. Too often, engineering services are treated as tasks with little thought as to how the process affects the client or the public. At ACE, we strive to appreciate and plan for all facets of the project such as planning design, operations during construction and product evaluation.

The ACE team understands that these improvement projects will benefit the community and people throughout the State of West Virginia. We are a young, growing local firm that is eager to serve our state. ACE is pleased to submit our credentials as an engineering and consulting firm for your consideration.

The Selection of ACE will be beneficial to upcoming project for multiple reasons.

- Ability to mobilize quickly following acceptance
- Employees located throughout WV, both office and remote based
- Experience, quality of work, knowledge and personal touch

This is an exciting opportunity for ACE and we very much would like to be a part of the continued success in the

state. Sincerely,
Ascent Consulting & Engineering, LLC



Process

Ascent values its clients and their projects. We understand that long after we are finished, the client and citizens will be living with the results of our work. Consequently, we strive to communicate effectively during the planning, design, and construction process. Ascent staff will sit down with all stakeholders at the beginning of the project in order to fully understand the project, its past, and the intended future. Once the initial planning process has been completed, ACE moves forward with conceptual designs and cost estimates which will be delivered for client review. This assures us that we do not get too far into the design process without client approval. It also helps to make sure the design is in line with budgetary restrictions on the project. ACE will continue with final design documents only after the client has given approval of the initial concept. During the design process, ACE will provide weekly updates to the Owner. If changes to the project plans become apparent, the Owner will be notified immediately, and a meeting may be scheduled to discuss details of the change, cost implications, and any schedule changes that could occur as a result. Our goal is: **No Surprises.**

Capabilities

Ascent employs a broad range of professionals that include an engineering staff of six (6). Three (3) Environmental professionals, Eleven (11) Construction Managers/project representatives, and an Office Manager. We are a young firm that has big experience.

QA/QC: Michael R. Nestor, PE

Project Manager: Eric M. Short

Project Engineer: Devon Shrewsberry

Environmental Specialist: Jeff Knepper

Construction Manager: Andy Kincell

Experience

Our company resume does not reflect the years of experience that our staff brings to the table. We have managed and designed public park projects, industrial developments, large retail developments, residential subdivisions, and much more. The following is a small sample of projects that Ascent Staff has had the privilege of being part of.

The Vale Subdivision

22 lot residential subdivision in Harrison County, WV. This project required water, sanitary sewer, and natural gas utility extensions. In addition, the sanitary sewer had to be collected with a combination of gravity and force main systems due to the grade changes on the property. Ascent worked diligently with the Owner to develop a layout that maximized the number of lots without compromising the exclusiveness of the development. (PM – Mike Nestor, PE – Eric Short)

Byron Memorial Park

City park in Williamsport, MD. Projects included construction of roadway and sidewalk for access around an existing baseball field and through the park as well as other miscellaneous items. (PE – Mike Nestor)

Star City Boat Launch

Ascent is working with the Town of Star City to develop realistic plans and cost estimates for the improvement of its existing boat launch area. The project includes improvements to parking and circulation, widening and improvement of the existing boat launch, and additional of boat slips to accommodate future bass tournaments. Ascent has developed a preferred concept and is working with the Town to make adjustments that will fit within their budget and can be accomplished on the desired timetable.

(PM – Mike Nestor)

References

- 1) Jamie Andrews – Mountain V Oil and Gas, Inc.
415 Heliport Road, Bridgeport, WV 26330
(304) 842-6320
- 2) Jason Turner – Premier Banks
25 Oakmont Ln, Bridgeport, WV 26330
(304) 842-1887
- 3) Andy Neptune – Marion County Board of Education
1516 Mary Lou Retton Drive, Fairmont, WV 26554
(304) 367-2100
- 4) Beth Fox, PE (City Engineer – City of Bridgeport)
515 W. Main Street, Bridgeport, WV 26330
(304) 842-8231

REQUEST FOR QUOTATION
CRFQ DOT2000000013
Consulting Services- Secondary Roads Maintenance Initiative (692C001)

10. VENDOR DEFAULT:

10.1. The following shall be considered a vendor default under this Contract.

10.1.1. Failure to perform Contract Services in accordance with the requirements contained herein.

10.1.2. Failure to comply with other specifications and requirements contained herein.

10.1.3. Failure to comply with any laws, rules, and ordinances applicable to the Contract Services provided under this Contract.

10.1.4. Failure to remedy deficient performance upon request.

10.2. The following remedies shall be available to Agency upon default.

10.2.1. Immediate cancellation of the Contract.

10.2.2. Immediate cancellation of one or more release orders issued under this Contract.

10.2.3. Any other remedies available in law or equity.

11. MISCELLANEOUS:

11.1 Contract Manager: During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract manager must be available during normal business hours to address any customer service or other issues related to this Contract. Vendor should list its Contract manager and his or her contact information below.

Contract Manager: Zach L. Assaro
Telephone Number: 304-933-3463
Fax Number: N/A
Email Address: zach@ascentconsultingengineers.com

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: CRFQ DOT2000000013

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|----------------------------------------------------|------------------------------------------|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Ascent Consulting and Engineering

Company




Authorized Signature

August 15, 2018

Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.

DESIGNATED CONTACT: Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.



(Name, Title) Zachary L. Assaro, Member

(Printed Name and Title) 2361 Davisson Run Rd. #103 Clarksburg, WV 26301


(Address) 304-933-3463

(Phone Number) / (Fax Number) mike@ascentconsultingengineers.com

(email address)

CERTIFICATION AND SIGNATURE: By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

Ascent Consulting and Engineering

(Company)
 (MEMBER)

(Authorized Signature) (Representative Name, Title)

Michael R. Nestor , Managing Member

(Printed Name and Title of Authorized Representative)

August 15, 2019

(Date)

304-933-3463

(Phone Number) (Fax Number)

EXHIBIT A -- PRICING PAGE

CRFQ DOT2000000013

Consultant Services for the Governor's Secondary Road Maintenance Initiative

Item Number	Unit of Measure	Description	Unit Cost / Per Day for 2 Employees	Estimated Quantity	Extended Cost (Unit Cost Per Day X Estimated Quantity)
1	Days	Consultant Services - Secondary Road Maintenance Initiative	\$1,764.00	150	\$264,600.00
Daily rate must include travel charges					\$264,600.00

CONTRACTOR LICENSE

Authorized by the

West Virginia Contractor Licensing Board

Number: WV058563

Classification:
GENERAL BUILDING

ASCENT CONSULTING AND ENGINEERING L
DBA ASCENT CONSULTING AND ENGINEERING L
2361 DAVISSON RUN RD STE 103
CLARKSBURG, WV 26301

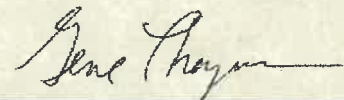
Date Issued

MAY 08, 2019

Expiration Date

MAY 08, 2020


Authorized Company Signature


Chair, West Virginia Contractor
Licensing Board

WEST VIRGINIA
CONTRACTOR
LICENSING
BOARD

This license, or a copy thereof, must be posted in a conspicuous place at every construction site where work is being performed. This license number must appear in all advertisements, on all bid submissions and on all fully executed and binding contracts. This license cannot be assigned or transferred by licensee. Issued under provisions of West Virginia Code, Chapter 21, Article 11.

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
2/04/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).


PRODUCER USI Insurance Svcs MVB CL 48 Donley Street, Suite 703 Morgantown, WV 26501 304 598-5678	CONTACT NAME: Denise A Deem PHONE (A/C, No, Ext): 304-381-3426 E-MAIL ADDRESS: denise.deem@usi.com	FAX (A/C, No): 304-381-3430
	INSURER(S) AFFORDING COVERAGE	
INSURED Ascent Consulting and Engineering LLC 2361 Davisson Run Road Clarksburg, WV 26301	INSURER A: Cincinatti Insurance Company NAIC # 10677	
	INSURER B: BrickStreet Mutual Insurance Company NAIC # 12372	
	INSURER C: Beazley Insurance Company, Inc. NAIC # 37540	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:		ECP0475263	02/06/2019	02/06/2020	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$1,000,000 MED EXP (Any one person) \$10,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000 \$
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY		ECP0475263	02/06/2019	02/06/2020	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$		ECP0475263	02/06/2019	02/06/2020	EACH OCCURRENCE \$10,000,000 AGGREGATE \$10,000,000 \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory In NH) if yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N N/A	WCB1026291	03/08/2019	03/08/2020	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000
C	Professional		V21C57190201	02/01/2019	02/01/2020	\$1,000,000 Occr/Aggr

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Verification of Coverage

CERTIFICATE HOLDER SAMPLE	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
-----------------------------------------	----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

MICHAEL R. NESTOR, PE



SUMMARY

Mr. Nestor is a Civil Engineer registered professionally in WV and serves as the Managing Member of Ascent Consulting and Engineering, LLC. He has over 15 years of consulting experience focusing on land development projects and stormwater management in WV, MD, and PA. His expertise allows him to guide projects from concept to completion by understanding the goals/vision of the project, effectively communicating with the project team, and paying careful attention to the details. Mr. Nestor will be responsible for client communication as well as QA/QC on this project.

HIGHLIGHTED PROJECTS

ASCENT CONSULTING AND ENGINEERING (BRIDGEPORT, WV) – JANUARY 2018 - PRESENT

- **VALLEY HILLS PLAZA**
Site plan development for the addition of a 12,000 sf retail space in the parking lot of an existing retail development. The project consisted of layout to allow for circulation within the existing development, parking, and new drive though, utility connections, stormwater conveyance, and re-grading of the existing parking lot.
- **THE VALE**
Layout and engineering design for an upscale housing development in Bridgeport, WV. The community utilizes low impact development practices to provide 22 lots ranging in size from 1 to 7 acres. The project required substantial utility extensions and creativity in stormwater management controls.

THE THRASHER GROUP (BRIDGEPORT, WV) – MARCH 2005 – JANUARY 2018

Throughout Mr. Nestor's employment with The Thrasher Group, he served in a variety of roles ranging from Staff Engineer up to Site Group Division Manager. This allowed him to work on teams for a wide variety of projects and in a range of capacities.

- **BUSINESS AND INDUSTRIAL PARKS**
Designed and permitted the sites for multiple commercial properties including Sheetz, Huntington Bank, Subway, Ihop, Comfort Suites, etc.
Managed team of professionals through the design and construction of multiple park expansions involving major earthwork operations, road and utility extensions, permitting operations and large site developments such as the Dominion Energy Headquarters Facility.
- **ROADS/SIDEWALKS**
Designed and managed road extension projects such as the Phase II White Oaks Boulevard extension and the "Double Camp" and "Tunnel Hill" access road improvements for Antero Resources.
- **STORMWATER MANAGEMENT**
Developed stormwater management programs for compliance to the State of WV's MS4 requirements in the communities of Clarksburg, Westover, Oak Hill, Fayetteville, and Sophia.

REGISTRATIONS

- Professional Engineer – West Virginia PE #18467

ASSOCIATIONS

- American Society of Civil Engineers
- American Society of Highway Engineers (Past President of NCWV Region)

EDUCATION

- Fairmont State College, Fairmont, WV – Bachelor of Science in Engineering Technology – 2003

ZACHARY L. ASSARO



SUMMARY

Mr. Assaro is an Engineering Consultant/Manager and Member of Ascent Consulting and Engineering, LLC. He has over 6 years of consulting experience focusing on land development projects and stormwater management in WV, MD, and PA. His expertise allows him to guide projects from concept to completion by understanding the goals/vision of the project, effectively communicating with the project team, and paying careful attention to the details. Mr. Assaro will be responsible for managing support staff and project details throughout this project.

HIGHLIGHTED PROJECTS

ASCENT CONSULTING AND ENGINEERING (BRIDGEPORT, WV) – MAY 2018 - PRESENT

- **JENKINS SUBARU – ADDITION**
Site plan development for the addition of a 10,000 sf office space in the parking lot of an existing dealership. The project consisted of layout to allow for circulation within the existing dealership, parking, utility connections, stormwater conveyance, and re-grading of the existing gravel parking lot.
- **THE VALE**
Layout and engineering design for an upscale housing development in Bridgeport, WV. The community utilizes low impact development practices to provide 22 lots ranging in size from 1 to 7 acres. The project required substantial utility extensions and creativity in stormwater management controls.

THE THRASHER GROUP (BRIDGEPORT, WV) – MAY 2012 – MAY 2018

Throughout Mr. Assaro's employment with The Thrasher Group, he served in a variety of roles ranging from Staff Engineer up to Project Manager. This allowed him to work on teams for a wide variety of projects and in a range of capacities.

- **BUSINESS AND COMMERCIAL/RETAIL**
Designed and permitted sites for multiple commercial properties including Hawthorn Suites, TGI Friday's, Generic Retail Centers, Shop N' Save, Dollar General, Kia, Audi, Subaru, and Ford Dealerships. Also served on Project Team as lead engineer for the Boy Scouts of America Welcome Center located on US Rt. 19
- **INDUSTRIAL PARK**
Designed and managed a block factory known as America's Best Block. Throughout this experience handled foreign affairs and foreign design coordination.
- **STORMWATER MANAGEMENT**
Designed and managed multiple stormwater upgrades for municipalities such as the City of Bridgeport and Fayetteville.

EDUCATION

- Fairmont State University, Fairmont, WV – Bachelor of Science in Engineering Technology – 2012

ERIC SHORT, PROJECT MANAGER



SUMMARY

Eric Short is a site/civil Project Engineer in the Bridgeport, West Virginia. In his 15 years, he has worked on a variety of projects which include commercial, residential, and industrial development, as well as downtown streetscapes and oil and gas sites. His tasks involve the design and development of Demolition, Erosion and Sediment Control, Site, Grading, and Utility Plans along with creating details for site specific elements. Mr. Short is also an experienced highway designer with a background in the preparation of roadway construction, right-of-way, sign, and pavement marking plans. Other responsibilities include traffic studies, storm water and sanitary sewer design, and cost estimation."

Eric Short's expertise lies in commercial, residential, oil and gas site development projects. Mr. Short is responsible for the design and permitting for Natural Gas Development facilities such as: Well pads, compression and M & R facilities located in the Marcellus Shale region.

Prepare construction and permitting documents; develop grading plans from preliminary to detailed final design, cost estimates and bid specifications; and provide construction oversight, helping to insure a safe, cost-effective and timely completion of all projects to meet or exceed client expectations.

Maintain excellent relationships and stay in constant contact with all clients.

EXPERIENCE

- Fairmont State University: Assisted in design of Football Stadium sub-surface and drainage system for preparation new turf placement, practice field improvements, and all associated access roads, parking areas, and utility system upgrades.
- City of Pleasant Valley Sidewalks: Working with the local regional planning and development council, successfully designed and constructed approximately 3500 feet of sidewalk using transportation enhancement funds and safe routes to school funds in three phases. Designing a phase 4 portion of sidewalk for the city now. Typically these types of projects stay within the WVDOH right of way and therefore have to reviewed and approved by them.
- City of Ripley: Main Street Revitalization: This project was one of kind for us in that we took all of the existing overhead utility lines along Main Street and putting them underground in conduit. The project involved direct coordination with the utility companies to ensure they had the necessary number, size, and location of conduit. Beyond the utilities, the Main Street was designed with new sidewalks that incorporated brick pavers, hand railing, decorative street lights, and handicap ramps.
- City of Ripley Safe Routes to School Sidewalks: Designed 1000 feet of sidewalk along with drainage improvements. Worked with the city as they used their own work force to construct the project.
- Wirt County Commission Sidewalks: Worked for both the Wirt Co. Commission and the Town of Elizabeth for the design of approximately 1000 square yards of sidewalk. The project consists of replacing sidewalk around the courthouse square and along the main street in the town.

- **Town of Elizabeth Sidewalks:** Designed phase 2 of the sidewalk improvement plan funded by the transportation enhancement funds. Currently designing adjacent sidewalks for them with safe routes to school funds.
- **Town of Nutter Fort Sidewalks:** Designed approximately 800 feet of sidewalks and drainage. Both transportation enhancement funds and safe routes to school funds were utilized.
- **City of Grafton, Main Street Revitalization:** The project consisted of designing sidewalks that incorporated decorative street lights, benches, handicap ramps, and landscape islands.
- **Town of Farmington, Pedestrian Bridge and Step Replacement:** Worked with the town using transportation enhancement funds to design plans to replace an existing road bridge with a 100 foot span prefabricated pedestrian bridge. The project will also involve replacing several flights of steps that connect from one street to the next.
- **Harrison County Commission, Handicap Ramp and Sidewalk:** The goal of the design was to improve the handicap entrance to the county courthouse by making a wider ramp and gentler slope. The sidewalk that makes up Court Street, adjacent to the courthouse was designed to remove all existing uneven pavers, slate and concrete and replace with a concrete sidewalk with a brick paver border.
- **City of Salem Slip Repairs:** The goal of the project was to repair two slip areas that occurred below a city street and above some residential structures. The problem areas were investigated by a geotechnical engineer. Based on site conditions and funds, the most efficient method to correct the problems were to use gabion walls.
- **WVDOH Corridor "H":** Assisted in design of Roadways, Bridges, and erosion/sediment control.
- **Raleigh County Memorial Airport & Industrial Park:** Design of a 1,100 linear foot road extension, Drainage and Erosion and Sediment Control Plan.
- **Mike Mason Chiropractic Office Building:** Complete Site Design Package, including building and parking layout, utility extensions, and underground storm water management facility in accordance with the City of Bridgeport regulations.
- **Cambridge Place Business Park:** Complete Site Design Package, multiple tenant building and parking layout, utility extensions, and storm water system in accordance with the City of Bridgeport regulations.
- **Walgreens Retail Store (Grafton, WV):** Complete Site Design Package, including building and parking layout, utility extensions, and underground storm water management facility in accordance with the City of Grafton regulations.
- **Walgreens Retail Store (Bridgeport, WV):** Complete Site Design Package, including building and parking layout, utility extensions, 210' foot long poured concrete retaining wall and storm water management facility in accordance with the City of Bridgeport regulations.
- **Genesis Youth Crisis Center:** Complete Site Design Package, including approximately 35,000 cubic yards of earthwork, building and parking layout, utility extensions, and storm water management facilities.

EDUCATION

- B.S., Civil Engineering Technology, 2003 – Fairmont State University
- A.S., Architectural Engineering Technology, 2003 – Fairmont State University

CERTIFICATIONS

- American Society of Civil Engineers
- American Society of Highway Engineers

1



and assisted them with research projects. Maintenance of testing equipment, which included running calibrations on the equipment, documenting any variances, reading schematics to diagnose and repair malfunctioning equipment, and correcting any problems found during the maintenance process. Ensured the adequate amount of testing equipment and supplies were available and ordered any additional materials required. Attended conferences to learn about new products and testing procedures.

Environmental Technician

Southern Ohio Coal (Martinka) Fairmont, WV

Duties included, but were not limited to, reading schematics for the installation of a variety of equipment, working with outside vendors on repairs and installation of equipment, along with consulting vendors on new types of available equipment. Responsible for monitoring streams and water quality on mine sites and ensured appropriate actions were taken to preserve the quality of water entering public rivers, streams, and ponds. Treated potable and waste water to ensure public safety. Independently conducted a number of building inspections and ensured that the proper maintenance actions were taken.

Construction Inspector

West Virginia Department of Transportation Clarksburg, WV

Testing and inspection of materials utilized at the construction site. Review of a variety of A/E drawings and blueprints to ensure the appropriate measures were taken in regards to the structural design. Assisted in the continual evaluation of the construction timeline to ensure that project goals were met accordingly and made appropriate adjustments to the schedule when necessary. Analyzed and compiled a variety of cost invoices to ensure the appropriate funds were dispersed to the contractor based on fixed price, lump sum, or time and materials.

EDUCATION AND CERTIFICATIONS

- A.S. Civil Technology, 1987 – Fairmont State University**
- Fairmont State University Level V Certification – Transportation Engineering**
- Technologist – Construction Specialization**
- ACI Concrete Field Testing Technician Grade 1 ID#01034926**
- West Virginia Journeyman Electrical Card**
- West Virginia Contractors License #WV035216**
- WVDOH Certified Asphalt Technician**
- WVDOH Certified Aggregate Technician**
- WVDOH Certified Concrete Technician**
- WVDOH Compaction Technician**
- WVDOH Certified Asphalt Inspector**
- WVDOH Certified Concrete Inspector**
- PTI Certified Level 1 Unbounded PT – Field Installatio**



Devon R. Shrewsbury, Project Engineer

SUMMARY

Devon is a Project Engineer, her experience is in engineering plan production, stormwater management design, environmental protection permitting, technical reports, and more. Her ability to prepare and design multiple aspects of a project as well as her great communication with our clients and team allows Devon to meet the needs of everyone involved. Mrs. Shrewsbury was hired as a Project Engineer at Ascent Consulting and Engineering after 4 years of employment at The Thrasher Group. While there she was given responsibilities that involved leading a design team on large scale and complex projects. Devon has continued to help develop small and large projects at Ascent as well as helping in client communications and growing business.

EXPERIENCE

- Daily utilization of knowledge of civil engineering design practices and the project development process.
- Accurate analysis and organization of project data and calculations.
- Understanding and utilizing AutoCad standard procedures in order to complete designs.
- Preparing and reviewing design computations and estimations for multiple aspects of project.
- Ability to take project from start to finish.
- Technical Report Preparation and Submission
- West Virginia Department of Environmental Protection Permitting
- Stormwater Management Design
- Advance Abilities in AutoCAD, Hydraflow, Express, and Storm Sewers.

EDUCATION

Bluefield State College B.S.E.T in Civil Engineering August 2009 – December 2010

West Virginia University Bachelor of Science in Civil Engineering January 2011 – May 2014

West Virginia Ethics Commission
Disclosure of Interested Parties to Contracts

(Required by W. Va. Code § 6D-1-2)

Name of Contracting Business Entity: Ascent Consulting and Engineering Address: 2361 Davisson Run Rd. Clarksburg, WV

Name of Authorized Agent: Zachary L. Assaro Address: 26301

Contract Number: CRF000T200000013 Contract Description: Secondary Rd. Maintenance

Governmental agency awarding contract: _____

Check here if this is a Supplemental Disclosure

List the Names of Interested Parties to the contract which are known or reasonably anticipated by the contracting business entity for each category below (attach additional pages if necessary):

- 1. Subcontractors or other entities performing work or service under the Contract
 Check here if none, otherwise list entity/individual names below.

- 2. Any person or entity who owns 25% or more of contracting entity (not applicable to publicly traded entities)
 Check here if none, otherwise list entity/individual names below.

- 3. Any person or entity that facilitated, or negotiated the terms of, the applicable contract (excluding legal services related to the negotiation or drafting of the applicable contract)
 Check here if none, otherwise list entity/individual names below.

Signature: [Signature] Date Signed: 8-16-19

Notary Verification

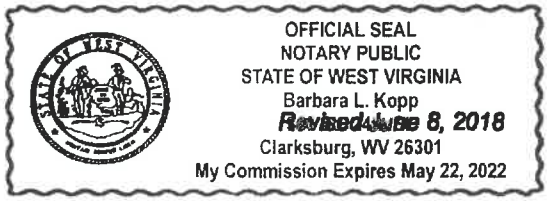
State of WEST VIRGINIA, County of HARRISON:

I, ZACHARY ASSARO, the authorized agent of the contracting business entity listed above, being duly sworn, acknowledge that the Disclosure herein is being made under oath and under the penalty of perjury.

Taken, sworn to and subscribed before me this 16TH day of AUGUST 2019.

[Signature]
Notary Public's Signature

To be completed by State Agency:
Date Received by State Agency: _____
Date submitted to Ethics Commission: _____
Governmental agency submitting Disclosure: _____



STATE OF WEST VIRGINIA
Purchasing Division

PURCHASING AFFIDAVIT

CONSTRUCTION CONTRACTS: Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

ALL CONTRACTS: Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

EXCEPTION: The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

AFFIRMATION: By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

WITNESS THE FOLLOWING SIGNATURE:

Vendor's Name: Ascent Consulting & Engineering Zachary L. Assaro

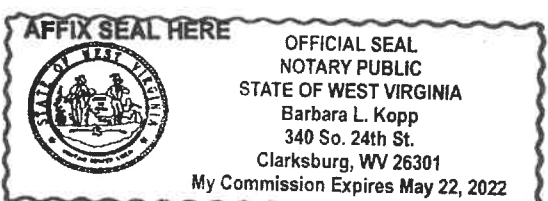
Authorized Signature: [Signature] Date: 8-16-19

State of WEST VIRGINIA

County of HARRISON, to-wit:

Taken, subscribed, and sworn to before me this 16 day of AUGUST, 2019.

My Commission expires MAY 22, 2019.



NOTARY PUBLIC [Signature]
Purchasing Affidavit (Revised 01/19/2018)