



The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at *wvOASIS.gov*. As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at *WVPurchasing.gov* with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.

Header 4

[List View](#)

General Information

Contact

Default Values

Discount

Document Information

Procurement Folder: 616302

Procurement Type: Central Master Agreement

Vendor ID: 000000109245

Legal Name: JAYKAY INC

Alias/DBA: JAYKAY INC

Total Bid: \$87,360.00

Response Date: 09/30/2019

Response Time: 13:00

SO Doc Code: CRFQ

SO Dept: 0618

SO Doc ID: BVH2000000006

Published Date: 9/16/19

Close Date: 10/1/19

Close Time: 13:30

Status: Closed

Solicitation Description: Temporary Registered Nurse

Total of Header Attachments: 4

Total of All Attachments: 4



Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

**State of West Virginia
 Solicitation Response**

Proc Folder : 616302
Solicitation Description : Temporary Registered Nurse
Proc Type : Central Master Agreement

Date issued	Solicitation Closes	Solicitation Response	Version
	2019-10-01 13:30:00	SR 0618 ESR09301900000002088	1

VENDOR
000000109245 JAYKAY INC JAYKAY INC

Solicitation Number: CRFQ 0618 BVH2000000006

Total Bid : \$87,360.00 **Response Date:** 2019-09-30 **Response Time:** 13:00:42

Comments:

FOR INFORMATION CONTACT THE BUYER
 Stephanie L Gale
 (304) 558-8801
 stephanie.l.gale@wv.gov

Signature on File	FEIN #	DATE
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All offers subject to all terms and conditions contained in this solicitation

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	Temporary Registered Nurse	2080.00000	HOUR	\$42.000000	\$87,360.00

Comm Code	Manufacturer	Specification	Model #
85101601			

Extended Description :	Provide an RN for full time work See attached for specifications
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Comments: \$42.00/hr for all but Holiday. Holiday is \$63.00/hr.

DESIGNATED CONTACT: Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

Purity Ndolo - President & CEO

(Name, Title)
Purity Ndolo - President & CEO

(Printed Name and Title)
2054 Classique Lane, Tavares, FL 32778

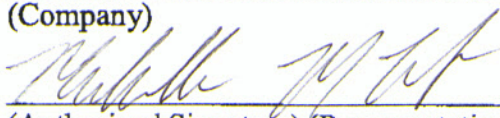
(Address)
800-442-5441 ext 101

(Phone Number) / (Fax Number)
pndolo@jaykaymedicalstaffing.com

(email address)

CERTIFICATION AND SIGNATURE: By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

Jaykay Medical Staffing

(Company)
 Proposal Writer

(Authorized Signature) (Representative Name, Title)

Michelle McCarty - Proposal Writer

(Printed Name and Title of Authorized Representative)

September 30, 2019

(Date)
800-442-5441 ext 122, 800-809-0158

(Phone Number) (Fax Number)

PRICING PAGE

BVH410 TEMPORARY NURSE STAFFING SERVICES				
Item #	Description	Estimated Annual Usage Hours	Rate Per Hour	Extended Price
	REGISTERED NURSE SHIFTS			
1	6:45am - 3 pm Weekdays Monday - Friday	100	\$ 42.00	\$ 4200.00
2	2:45pm - 11 pm Weekdays Monday - Friday	500	\$ 42.00	\$ 21000.00
3	10:45pm - 7am Weekdays Monday - Friday	500	\$ 42.00	\$ 21000.00
4	Holiday Shifts starting the night before at 11pm*	72	\$ 63.00	\$ 4536.00
			\$	\$
	REGISTERED NURSE SHIFTS			
			\$	\$
			\$	\$
			\$	\$
			\$	\$
			Total	\$ 50736.00
Failure to use this form may result in disqualification				
<i>Bidder / Vendor Information:</i>				
Name:	Jaykay Medical Staffing			
Address:	2054 Classique Lane			
	Tavares, FL 32778			
Phone# :	800-442-5441			
Email Address:	mmccarty@jaykaymedicalstaffing.com			
<i>Contract Coordinator Information:</i>				
Name:	Purity Ndolo			
Address:	2054 Classique Lane			
	Tavares, FL 32778			
Phone# :	800-442-5441 ext 101			
Email Address:	pndolo@jaykaymedicalstaffing.com			
This form is for bidding evaluation purposes only. Usage hours are only an estimation.				
*Holiday Shifts include only: Christmas, Thanksgiving and New Year's only - the shift starts at 11:00pm the night before and ends the next day at 11:00pm				



Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
 Request for Quotation
 34 — Service - Prof

Proc Folder: 616302

Doc Description: Temporary Registered Nurse

Proc Type: Central Master Agreement

Date Issued	Solicitation Closes	Solicitation No	Version
2019-09-16	2019-10-01 13:30:00	CRFQ 0618 BVH2000000006	1

BID RECEIVING LOCATION

BID CLERK
 DEPARTMENT OF ADMINISTRATION
 PURCHASING DIVISION
 2019 WASHINGTON ST E
 CHARLESTON WV 25305
 US

VENDOR

Vendor Name, Address and Telephone Number:

Jaykay Medical Staffing
 2054 Classique Lane
 Tavares, FL 32778
 800-442-5441

FOR INFORMATION CONTACT THE BUYER

Stephanie L Gale
 (304) 558-8801
 stephanie.l.gale@wv.gov

Signature X

FEIN # 20-0131316

DATE September 30, 2019

All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION:

The West Virginia Purchasing Division is soliciting bids on behalf of WV Veterans Home to establish an open-end contract for Licensed Practical Nurse(s) to comply with staffing needs of the State owned and operated facility.

INVOICE TO		SHIP TO	
WEST VIRGINIA VETERANS HOME 512 WATER ST		WEST VIRGINIA VETERANS HOME 512 WATER ST	
BARBOURSVILLE	WV25504	BARBOURSVILLE	WV 25504
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Temporary Registered Nurse	2080.00000	HOUR	\$42.00/hr \$63.00/hr Holiday	\$46200.00 \$4536.00

Comm Code	Manufacturer	Specification	Model #
85101601			

Extended Description :
Provide an RN for full time work
See attached for specifications

BVH2000000006	Document Phase Final	Document Description Temporary Registered Nurse	Page 3 of 3
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ADDITIONAL TERMS AND CONDITIONS

See attached document(s) for additional Terms and Conditions

STATE OF WEST VIRGINIA
Purchasing Division

PURCHASING AFFIDAVIT

CONSTRUCTION CONTRACTS: Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

ALL CONTRACTS: Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

EXCEPTION: The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

AFFIRMATION: By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

WITNESS THE FOLLOWING SIGNATURE:

Vendor's Name: Jaykay Medical Staffing

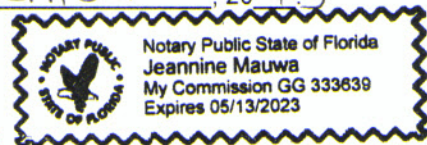
Authorized Signature: *[Handwritten Signature]* Date: September 30, 2019

State of Florida

County of Lake, to-wit:

Taken, subscribed, and sworn to before me this 30 day of September, 2019

My Commission expires 05/13/2023, 2023



[Handwritten Signature]

AFFIX SEAL HERE

NOTARY PUBLIC



JAYKAY MEDICALSTAFFING

Connecting Top Talent with Careers They Desire,

And Clients with Their Next Great Hire!



Jaykay Medical Staffing

*2054 Classique Lane, Tavares, FL 32778 *Ph: 800-442-5441 X105 * Fax: 800-809-0158*

Website: www.jaykaymedicalstaffing.com

Email: Michelle McCarty, Proposal Writer, mmccarty@jaykaymedicalstaffing.com 800-442-5441 X122 or

Purity Ndolo, President & CEO, Pndolo@jaykaymedicalstaffing.com 800-442-5441 X101

**Proposal Submitted To: Veterans Home State of West Virginia,
Charleston**

Bid/Solicitation Name: Temporary Registered Nurse

RFP# BVH2000000006 Due Date: October 1, 1:30 PM



September 30, 2019

Re: BVH2000000006

State of West Virginia – Veterans Home

Proposal #BVH2000000006

Attn: Stephanie Gale stephanie.l.gale@wv.gov

Department of Administration, Purchasing

Division

2019 Washington Street East

Charleston, WV 25305-0130

Jaykay Medical Staffing has successfully been providing talent recruitment for more than 15 years, with recruiters with more than 25 years of experience, specializing in the placement of licensed healthcare professionals across the United States. We have offices in Orlando and California, and we are well suited to meet your staffing needs.

We are pleased to present this proposal to the State of West Virginia – Veterans Home. Jaykay Medical Staffing is a quality search firm and our targeted recruiting methods and thorough screening process will provide you with exceptional RN's for the State of West Virginia – Veterans Home **in Charleston, as outlined in the RFP#BVH2000000006.**

Jaykay Medical Staffing is ready to implement services within one week of being awarded the bid.

Jaykay Medical Staffing specialize in recruiting motivated and qualified staffing coast to coast. We bring an expertise to medical professional placements as Jaykay Medical Staffing proudly was awarded the Joint Commission Gold Seal for National Quality Approval, as well as, awarded the Certificate of Distinction for Health Care Staffing by the Joint Commission in 2016. These accommodations by JCAHO confirms our ability to provide qualified & competent staffing services to the healthcare industry and any entity that hires medical personnel.

Jaykay Medical Staffing has a long history of placing healthcare professionals including LPNs, RNs, Pharmacists, Licensed Clinical Social Workers, Licensed Therapists, Physicians and many more medical personnel with our clients seeking highly devoted, experienced and motivated temporary staffing candidates. We already have several clients in several states, and we look forward to the opportunity to serve you and continuing a long and rewarding relationship with the State of West Virginia – Veterans Home.

I hope you find this proposal thorough having addressed everything requested in the IFB document. Jaykay Medical Staffing is ready to help you with "Your Next Great Hire."

Michelle McCarty, Proposal Writer

Jaykay Medical Staffing

2054 CClassique Lane

Tavares, FL 32778

800-442-5441 X122, mmccarty@jaykaymedicalstaffing.com



Supporting Special Needs

Jaykay Medical Staffing wishes to help provide qualified, professional, efficient, RN's Services staffing, on an as needed basis, to support the State of West Virginia – Veterans Home in Charleston. At Jaykay Medical Staffing, it is our goal to connect top candidates with the careers they desire and deliver to our client's their Next Great Hire! It is the nature of healthcare professionals to want to jump into action and care for those in need. We are committed to finding you the nursing professionals you need to care for your patients.

Advertising / Marketing Open Positions

Jaykay Medical Staffing promotes, advertises and markets open positions through a variety of methods including but not limited to, utilizing our membership and networking in the American Staffing Association, numerous job boards including professional trade job boards, direct mail campaigns to targeted qualified professionals in our network and beyond, email blasts to our network of licensed professionals, social media such as Twitter, Facebook etc., print advertising, word of mouth, website interactive modules, mobile recruiting apps, career fairs and more.

Always On Call

When our offices are closed, we are always available through our 800-442-5441 X106 On-Call number.



Credentialing and Competency Tests and Assessment

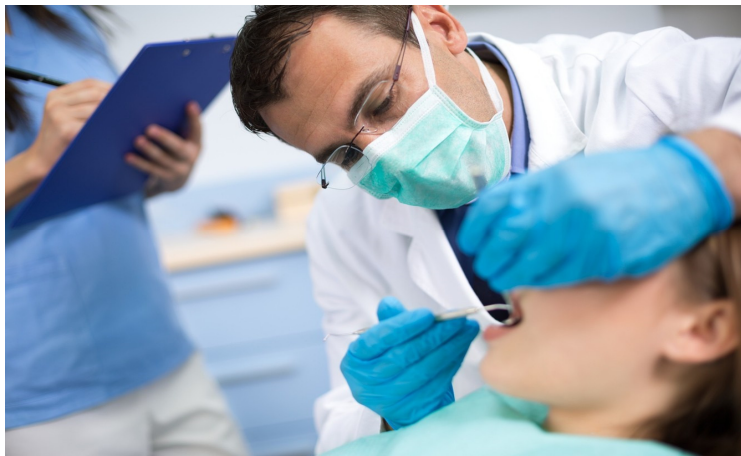
Jaykay Medical Staffing assesses, and documents clinical staff competence based on the techniques, procedures, technology, and skills needed to provide care, treatment, and services to the populations served. Jaykay Medical Staffing's initial assessment of clinical privileges and credentials and competencies is finalized upon the completion of Jaykay Medical Staffing's orientation. We ensure all credentials are current and in good standing, as well as assess and reassess competencies on an ongoing basis, annually at the very minimum, based on the customer's report of clinical staff performance. We routinely engage, through questionnaire and telephonic conferences, our clients in the evaluation process since they are the ones on the ground with direct observation of our staff performance.

Although screenings for Healthcare Personnel candidates may vary, the routine competency tests and training we require our direct care providers to take and pass before hire are as follows; Comprehensive Core Competency - Nursing, National Patient Safety Goals, Abuse and Neglect, Infection Control (Includes: Blood-Borne Pathogens, Transmission-Based Precautions, CDC Guidelines), Advance Directives, Latex Allergy, Age Specific, Legal Issues In Healthcare, Body Mechanics, OSHA, Care Planning, Pain Management, Color Vision, Patient Rights, HIPAA, Complaints and Grievances, Patient Safety, Compliance, Quality Improvement, Cultural Diversity, Restraints, Environment of Care (Includes: Life Safety, Hazardous Material, Waste Management, Medical, Equipment Management, Emergency Preparedness, Utility Management, Security Management, Bio-Terrorism, Fire Safety), Risk Management, Ethics, Sexual Harassment, Falls Prevention, Substance Abuse Recognition, Workplace Violence.

We will complete any and all routine Livescan **background checks, including a fingerprint scan and criminal history background checks, and obtain Department of Justice Background clearance for all Registered Nurses performing work with the State of West Virginia – Veterans Home.** Each candidate will also provide at least 2 verifiable employment references.

We acknowledge all staff must possess professional licensing and registration requirements for the State of Maryland. All temp staff will abide by all ordinances and laws pertaining to their operation and conduct all services in accordance with industry standards of care.

Jaykay Medical Staffing has the appropriate general liability, professional liability & Worker's Compensation coverage.



Extensive Databank of Qualified Candidates

Our diligent recruiting strategies have allowed us to create a data bank in excess of 60,000 prescreened and qualified nurses and all allied health professionals across the Country, allowing us to fill vacancies in record time.

Jaykay Medical Staffing uses an online based staffing software system. This staffing system simplifies our recruitment, credentialing and screening process to manage our orders and our service providers. By using this software, we are greatly advantaged because we are able to track the status of licenses, certifications, CPR, TB, First Aid and any other documents with time limits. We are able to communicate with our staff to ensure that they renew their documents in a timely manner. We ensure all health and immunization requirements are met before the first day of work.

We also have the ability to allow the facilities to login to our databank and retrieve documents in case a facility needs a nurse's credential information due to audits, licensing or other reasons and they have misplaced or cannot find the nurses personnel documents or the documents they have are expired. We simply send them a password to print the documents they need for the employee. Information is readily available when working with Jaykay Medical Staffing.

Presenting Only The Best & Most Qualified Candidates to Our Clients

We will search our expansive networks, recruit top talent that meet your specifications, and conduct the required and extensive screenings, and ultimately presenting you with the best and most qualified candidates for the RN *Staffing needs at the State of West Virginia – Veterans Home.*

Successful recruiting is more than finding people who want to work and recruiting for the healthcare industry specifically requires a particular expertise as well as a thorough vetting and screening process. We have proven recruiting methods that garner results for our clients.



Meet Our Team

PRESIDENT & CEO

Purity Ndolo, the Founder of Jaykay Medical Staffing has 20 plus years' experience in recruiting and staffing management, including twenty years recruiting in California. As the female founder, she has been providing leadership for this growing organization since 2003. Jaykay Medical Staffing is a Nationwide Healthcare Staffing Agency positioned as a leader in the healthcare, professional and allied staffing industry. Jaykay Medical Staffing is a diversified staffing solutions organization comprised of a cohesive team of innovative people and is dedicated to providing the highest quality situational staffing solutions with the greatest value.

It is Mrs. Ndolo's responsibility to ensure that the delivery of nursing services by Jaykay Medical Staffing staff is professional, timely and that all nurses have been properly screened, tested, trained and placed in facilities or departments they are experienced in and are able to provide competent service to the consumers.

CHIEF OPERATING OFFICER

Ezra Ndolo is the Chief Operations Officer at Jaykay Medical Staffing with more than 27 years of recruiting (including more than 15 years recruiting in California) and staffing experience. He provides leadership and management oversight to the operational controls and reporting procedures to ensure the mission objectives are met as well as the financial strength and operating efficiency of the company. Ezra conducts site visits and attends pre-bid conferences upon request by clients. Additionally, Mr. Ndolo brings a unique perspective with more than 35 years of experience as a Registered Licensed Occupational Therapist (OTR) in the patient care arena.

PROPOSAL WRITER

Michelle McCarty is the Proposal Writer for Jaykay Medical Staffing. Michelle has more than 15 years of bid experience. As Jaykay Medical Staffing's Proposal Writer, Michelle delivers attentive and exceptional customer service to our providers and project managers while processing our client proposals.



In addition to the Leadership Team outlined on the previous page, you will find our Jaykay Recruiting Team to be responsive, talented, and well versed in recruiting qualified healthcare professionals. our Recruitment Specialists are listed below.

RECRUITING DEPARTMENT - CARIN KETCHUM

Carin Ketchum is a Recruiting Manager at Jaykay Medical Staffing with nearly ten years' experience. Every day, she works diligently recruiting for our clients including the California Department of Corrections for the past 7 years. She has exceptional customer service skills and an excellent work history with proven results. Carin is an expert in placing healthcare professionals, including but not limited to, Medical Assistants, CNAs, LPNs, RNs, LCSWs, Dieticians, Pharmacists, Recreational Therapists, Primary Care Physicians, Psychiatrists, and Dentists. She successfully fills the orders needed in a timely manner and meets all the credentialing standards for all positions in every state.

RECRUITING DEPARTMENT – TARA BUSH

Tara Bush is a Staffing Specialist at Jaykay Medical Staffing and successfully placed highly qualified healthcare personnel in clinics, hospitals, behavioral health facilities, governmental entities and a variety of medical facilities around the country. Tara is an expert at conducting thorough background checks including transcripts, and credentials. She is a trusted resource for the talent within our network and she acts as a Liaison with clients and candidates discussing salary expectations and negotiations, problem solving and all hiring issues. She offers exceptional customer service and is responsive and skilled at filling clients' urgent staffing needs.

RECRUITING DEPARTMENT – EMMA JOE

Emma Joe is a Staffing Specialist at Jaykay Medical Staffing and successfully placed highly qualified healthcare personnel in clinics, hospitals, behavioral health facilities, governmental entities and a variety of medical facilities around the country. Emma is an expert at conducting thorough background checks including transcripts, and credentials. She is a trusted resource for the talent within our network and she acts as a liaison with clients and candidates discussing salary expectations and negotiations, problem solving and all hiring issues. She offers exceptional customer service and is responsive and skilled at filling clients' urgent staffing needs.

The Jaykay Medical Staffing leadership and recruitment team is poised to provide any position anywhere in the country. And we are immediately ready to fulfill your staffing needs.

Equal Opportunity Employer

Jaykay Medical Staffing is an Equal Opportunity Employer and we do not discriminate against any employee or applicant for employment because of race, religion, color, sex, national origin, age, disability, or any other basis prohibited by state law relating to discrimination in employment, except where there is a bona fide occupational qualification reasonably necessary to normal operations.



The State of Florida Agency for Healthcare Administration (AHCA) registered Jaykay Medical Staffing in the Health Care Services Pool awarded by the Division of Health Quality Assurance. (Certificate #5717).

The State of California recognizes Jaykay Services Inc dba Jaykay Medical Staffing is a California Corporation authorized to transact business in the State of Florida. (Doc #F0400006237).

The State of Florida Department of State certified Jaykay Medical Staffing as doing business in Florida as Jaykay Services, Inc. and is doing business as entity Jaykay Medical Staffing.

The Central & North Florida Minority Supplier Development Council certified Jaykay Medical Staffing as a Minority Business Enterprise since 2013. NAICS Code #561320:561720:621610, Cert#GF589777



REFERENCES

The following are a few of our delighted clients we have provided temporary and permanent placement including non-health related and a wide variety of allied health and executive level health professionals.

INDUSTRY: Hospital
CLIENT: Maryview Medical Hospital - BonSecours
ADDRESS: 3636 High St., Portsmouth, VA 23707 CONTACT
CONTACT NAME: Beth Gayton, Nursing Staff Coordinator, Nursing Administration
PHONE: 757-398-2644 EMAIL: beth_gaton@bshsi.org
VALUE OF SERVICE: \$500,000 Per Year

INDUSTRY: Federal / State Prison
CLIENT: California State Prison San Quentin
ADDRESS: 1 Main Street, San Quentin, CA 94964
CONTACT NAME: Nicole Smith, Institution Contract Analyst
PHONE: 415-721-3506 EMAIL: Nicole.smith@cdcr.ca.gov
VALUE OF SERVICE: \$10,000,000 Per Year

INDUSTRY: Government Facility
CLIENT: West Virginia Veterans Nursing Facility
ADDRESS: One Freedom Way, Clarksburg, West Virginia 26301
CONTACT NAME: Lorelle Kissamore, BSN/RN, DNS-CT, RAC-CT, CDONA/LTC, CDP
PHONE: 304-626-1600 X2004 EMAIL: glenna.l.kissamore@wv.gov
VALUE OF SERVICE: \$1,000,000 Per Year

INDUSTRY: Federal Correctional Institution
CLIENT: Nebraska Department of Correctional Services & Correctional Youth
ADDRESS: PO Box 94661, Lincoln, NE 68509-4661
CONTACT NAME: Janet Arauco, RN Nursing Supervisor
PHONE: 402-479-6180 EMAIL: Janet.arauco@nebraska.gov
VALUE OF SERVICE: \$5,000,000 Per Year

MISSION STATEMENT

At Jaykay Medical Staffing our mission is to function as a center and leader of the healthcare, professional and allied staffing industry.

Jaykay Medical Staffing is a diversified staffing solutions organization comprised of a cohesive team of innovative people, dedicated to providing the highest quality staffing solutions with the greatest value.



Meeting the Level of Sophistication for Healthcare Recruiting

Recruiting quality healthcare professionals requires a level of sophistication and you can rely on Jaykay Medical Staffing to provide you with qualified motivated and exceptional candidates.





State of Florida Department of State

I certify from the records of this office that JAYKAY SERVICES, INC. is a California corporation authorized to transact business in the State of Florida, qualified on November 1, 2004.

The document number of this corporation is F04000006237.

I further certify that said corporation has paid all fees due this office through December 31, 2017, that its most recent annual report/uniform business report was filed on January 26, 2017, and that its status is active.

I further certify that said corporation has not filed a Certificate of Withdrawal.

*Given under my hand and the
Great Seal of the State of Florida
at Tallahassee, the Capital, this
the Thirtieth day of March, 2017*



Ken DeFina
Secretary of State

Tracking Number: CU7923740880

To authenticate this certificate, visit the following site, enter this number, and then follow the instructions displayed.

<https://services.sunbiz.org/Filings/CertificateOfStatus/CertificateAuthentication>



JAYKAY MEDICAL STAFFING IS THE RIGHT CHOICE

Jaykay Medical Staffing has an expertise in recruiting and successful placement of licensed, qualified and experienced healthcare personnel for the following types of clients make us the ideal choice for this contract for temporary medical staffing recruitment services.

CORRECTIONAL FACILITIES

YOUTH CORRECTIONAL FACILITIES

BEHAVIORAL HEALTH FACILITIES

VETERANS FACILITIES & HOSPITALS

GOVERNMENT AGENCIES

INPATIENT & OUTPATIENT CLINICS

- Our experienced recruiters are fully prepared & capable of handling the workload associated with this contract.
- Jaykay Medical Staffing has a huge network of licensed healthcare professionals across the US.
- Jaykay Medical Staffing is very familiar w strict demands, setting, pay rates, scheduling, orientation logistics, dress code, vacation and holiday policies, gate clearance requirements etc. for high security, healthcare and government clients across the country.
- Having clients in a variety of states including New York, California, Nebraska, Florida.
- We diligently follow state and federal guidelines, comply with client policies, and we fully deliver all needs outlined in the contracts we sign.
- Jaykay Medical Staffing agrees and is dedicated to the Protected Health Information in compliance with the Standards for Privacy of the Individually Identifiable Health Information under the Health Insurance and Portability Act of 1996 (HIPAA).
- Jaykay Medical Staffing is a woman and minority owned business and is led by President and CEO Purity Ndolo who has been providing leadership to this quality search firm for more than 15 years. We are currently undergoing the certification process.
- Jaykay Medical Staffing has successfully placed countless positions, without incident and remains in excellent standing with its clients across the nation.
- Jaykay Medical Staffing is well versed in working with the Federal or State health care laws, regulations, standards and practices all across the United States.
- Jaykay Medical Staffing is dedicated to finding the ideal candidate to fill any and all temporary and permanent staffing and health related positions for our clients from Florida to California.



Proposal Approval Sheet

Bid Solicitation Name: State of West Virginia
– Veterans Home

Temporary Registered Nurse

RFP #: BVH2000000006

Proposal Due Date: 10/1/19 1:30 PM

Signatures below authorize the approval of the proposal as written and authorize the submission of the attached proposal.

Purity M Ndolo

Purity Ndolo, President & CEO

Jaykay Medical Staffing

Date 9/29/19

Michelle McCarty

Michelle McCarty, Proposal Writer

Jaykay Medical Staffing

Date 9/29/19