

5/28/2020 4:29 PM FROM: Staples

TO: +13045583970 ^{May 28 2020 12:30pm}
P. 1

P001



To: State of West Virginia, Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, West Virginia 25305

Thank you for including Gordon Food Service in your bid process. We appreciate the opportunity to bid on your food service needs. Attached you will find the Food, Beverage, and Supplies bid that is due by 1:30 PM on Thursday 5/28/2020. Gordon Food Service's submission is subject to the terms and clarifications contained in its bid proposal, including the enclosed supplemental terms and conditions for bid proposals.

Please note that the dairy and fresh meat items are priced weekly due to market conditions.

Also note that you can access our product catalog and nutritional information through our GFS Experience on-line ordering system via www.gfs.com

Gordon Food Service has a \$500 minimum order requirement.

Thank you for your time and your business and if you have any questions or concerns, please feel free to contact me.

Sincerely,

A handwritten signature in black ink that reads "Justin R. Wilson".

Justin Wilson | Justin.Wilson@gfs.com
Education Specialist | p: 724-366-9855
225 Solar Drive | Imperial, PA 15126

05/28/20 12:52:06
WV Purchasing Division



5/28/2020

State of West Virginia, Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, West Virginia 25305

Re: RFP Rollover 2020/2021 School Year

Dear Customer:

Thank you for renewing your RFP with Gordon Food Service. We greatly appreciate your business and look forward to servicing you for the 2020/2021 school year. We are diligently working on your pricing for the 2020/2021 school year. However, as you are well aware, the COVID-19 pandemic and global health crisis presents unique challenges that are rapidly evolving.

We want to take this opportunity to set expectations as we consider what could happen in the near future. It is possible that our vendors and suppliers will not honor the pricing and deals previously arranged in connection with your RFP. The pricing we submit for the 2020/2021 school year in response to the renewal of your RFP is expressly conditioned on vendors and suppliers keeping their commitments and providing products at the expected cost. If there is an increase to our cost from the vendor or supplier, we will notify you and the pricing we submitted will be increased commensurate with such cost increase. These changes to pricing resulting from cost increases from vendors or suppliers will not result in any change or increase to the mark-up that we apply.

We are making preparations to meet all of the service level and performance requirements in your RFP, but unprecedented events stemming from the COVID-19 pandemic may restrict or limit our ability to meet such requirements. We are committed to servicing you to the best of our ability through this crisis. However, as of today's date, the parties acknowledge they are aware and have knowledge of the pandemic and global health crisis commonly known as COVID-19. Despite their awareness or knowledge, the parties agree COVID-19 and its effects could constitute events that could potentially excuse delay or non-performance. The parties waive any argument that COVID-19 and its effects cannot constitute such events due to the parties' awareness or knowledge of COVID-19 and its effects or that COVID-19 and its effects were allegedly foreseeable.

We greatly value our business partnership and your understanding and support. To that end, we would ask that you please sign, date and return this letter at your earliest opportunity.

Sincerely,


Gordon Food Service, Inc.

Agreed and accepted:

Signed: _____

Name: _____

Date: _____

	Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130	State of West Virginia Request for Quotation 15 -- Food
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Proc Folder: 687222 Doc Description: Food, Beverage and Supplies Proc Type: Central Master Agreement			
Date Issued	Solicitation Closes	Solicitation No	Version
2020-05-14	2020-05-28 13:30:00	CRFQ 0613 VNF2000000006	1

BID RECEIVING LOCATION BID CLERK DEPARTMENT OF ADMINISTRATION PURCHASING DIVISION 2019 WASHINGTON ST E CHARLESTON WV 25305 US
--

VENDOR Vendor Name, Address and Telephone Number: Gordon Food Service 1300 Gezon Parkway SW Wyoming, MI 49509 616-530-7000
--

FOR INFORMATION CONTACT THE BUYER Tara Lyle (304) 558-2544 tara.l.yle@wv.gov		
Signature X	FEIN # 38-1249848	DATE 05/28/2020

All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION:

The West Virginia Purchasing Division is soliciting bids on behalf of the WV Veterans Nursing Facility (WV VNF) located in Clarksburg, WV and the WV Veterans Home in Barboursville, WV, to establish an open-end contract for food, beverages and supplies, per the attached documentation.

INVOICE TO		SHIP TO	
DIVISION OF VETERANS AFFAIRS 1 FREEDOMS WAY		VETERAN'S NURSING FACILITY 1 FREEDOMS WAY	
CLARKSBURG	WV26301	CLARKSBURG	WV 26301
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Food, Beverage and Paper Products for WV VNF	0.00000	LS		

Comm Code	Manufacturer	Specification	Model #
93131607			

Extended Description :
See attached pricing pages.

SCHEDULE OF EVENTS

Line	Event	Event Date
1	Technical questions due by 3:00 pm	2020-05-19

5/28/2020 4:29 PM FROM: Staples

TO: +13045583970 May 28 2020 12:31pm
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P005

	Document Phase	Document Description	Page 3
VNF200000006	Draft	Food, Beverage and Supplies	of 3

ADDITIONAL TERMS AND CONDITIONS

See attached document(s) for additional Terms and Conditions

INSTRUCTIONS TO VENDORS SUBMITTING BIDS

1. REVIEW DOCUMENTS THOROUGHLY: The attached documents contain a solicitation for bids. Please read these instructions and all documents attached in their entirety. These instructions provide critical information about requirements that if overlooked could lead to disqualification of a Vendor's bid. All bids must be submitted in accordance with the provisions contained in these instructions and the Solicitation. Failure to do so may result in disqualification of Vendor's bid.

2. MANDATORY TERMS: The Solicitation may contain mandatory provisions identified by the use of the words "must," "will," and "shall." Failure to comply with a mandatory term in the Solicitation will result in bid disqualification.

3. PREBID MEETING: The item identified below shall apply to this Solicitation.

A pre-bid meeting will not be held prior to bid opening

A MANDATORY PRE-BID meeting will be held at the following place and time:

All Vendors submitting a bid must attend the mandatory pre-bid meeting. Failure to attend the mandatory pre-bid meeting shall result in disqualification of the Vendor's bid. No one individual is permitted to represent more than one vendor at the pre-bid meeting. Any individual that does attempt to represent two or more vendors will be required to select one vendor to which the individual's attendance will be attributed. The vendors not selected will be deemed to have not attended the pre-bid meeting unless another individual attended on their behalf.

An attendance sheet provided at the pre-bid meeting shall serve as the official document verifying attendance. Any person attending the pre-bid meeting on behalf of a Vendor must list on the attendance sheet his or her name and the name of the Vendor he or she is representing.

Additionally, the person attending the pre-bid meeting should include the Vendor's E-Mail address, phone number, and Fax number on the attendance sheet. It is the Vendor's responsibility to locate the attendance sheet and provide the required information. Failure to complete the attendance sheet as required may result in disqualification of Vendor's bid.

All Vendors should arrive prior to the starting time for the pre-bid. Vendors who arrive after the starting time but prior to the end of the pre-bid will be permitted to sign in but are charged with knowing all matters discussed at the pre-bid.

Questions submitted at least five business days prior to a scheduled pre-bid will be discussed at the pre-bid meeting if possible. Any discussions or answers to questions at the pre-bid meeting
Revised 01/09/2020

are preliminary in nature and are non-binding. Official and binding answers to questions will be published in a written addendum to the Solicitation prior to bid opening.

4. VENDOR QUESTION DEADLINE: Vendors may submit questions relating to this Solicitation to the Purchasing Division. Questions must be submitted in writing. All questions must be submitted on or before the date listed below and to the address listed below in order to be considered. A written response will be published in a Solicitation addendum if a response is possible and appropriate. Non-written discussions, conversations, or questions and answers regarding this Solicitation are preliminary in nature and are nonbinding.

Submitted e-mails should have solicitation number in the subject line.

Question Submission Deadline: May 19, 2020 by 3:00 pm

Submit Questions to: Tara Lyle, Buyer Supervisor
2019 Washington Street, East
Charleston, WV 25305
Fax: (304) 558-4115 (Vendors should not use this fax number for bid submission)
Email: Tara.L.Lyle@wv.gov

5. VERBAL COMMUNICATION: Any verbal communication between the Vendor and any State personnel is not binding, including verbal communication at the mandatory pre-bid conference. Only information issued in writing and added to the Solicitation by an official written addendum by the Purchasing Division is binding.

6. BID SUBMISSION: All bids must be submitted electronically through wvOASIS or signed and delivered by the Vendor to the Purchasing Division at the address listed below on or before the date and time of the bid opening. Any bid received by the Purchasing Division staff is considered to be in the possession of the Purchasing Division and will not be returned for any reason. The Purchasing Division will not accept bids, modification of bids, or addendum acknowledgment forms via e-mail. Acceptable delivery methods include electronic submission via wvOASIS, hand delivery, delivery by courier, or facsimile.

The bid delivery address is:
Department of Administration, Purchasing Division
2019 Washington Street East
Charleston, WV 25305-0130

A bid that is not submitted electronically through wvOASIS should contain the information listed below on the face of the envelope or the bid may be rejected by the Purchasing Division.:

-
- SEALED BID:
 - BUYER:
 - SOLICITATION NO.:
 - BID OPENING DATE:
 - BID OPENING TIME:
 - FAX NUMBER:

The Purchasing Division may prohibit the submission of bids electronically through wvOASIS at its sole discretion. Such a prohibition will be contained and communicated in the wvOASIS system resulting in the Vendor's inability to submit bids through wvOASIS. Submission of a response to an Expression of Interest or Request for Proposal is not permitted in wvOASIS.

For Request For Proposal ("RFP") Responses Only: In the event that Vendor is responding to a request for proposal, the Vendor shall submit one original technical and one original cost proposal plus N/A convenience copies of each to the Purchasing Division at the address shown above. Additionally, the Vendor should identify the bid type as either a technical or cost proposal on the face of each bid envelope submitted in response to a request for proposal as follows:

BID TYPE: (This only applies to CRFP)

- Technical
- Cost

7. BID OPENING: Bids submitted in response to this Solicitation will be opened at the location identified below on the date and time listed below. Delivery of a bid after the bid opening date and time will result in bid disqualification. For purposes of this Solicitation, a bid is considered delivered when confirmation of delivery is provided by wvOASIS (in the case of electronic submission) or when the bid is time stamped by the official Purchasing Division time clock (in the case of hand delivery).

Bid Opening Date and Time: May 28, 2020 at 1:30 pm

Bid Opening Location: Department of Administration, Purchasing Division
2019 Washington Street East
Charleston, WV 25305-0130

8. ADDENDUM ACKNOWLEDGEMENT: Changes or revisions to this Solicitation will be made by an official written addendum issued by the Purchasing Division. Vendor should acknowledge receipt of all addenda issued with this Solicitation by completing an Addendum Acknowledgment Form, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

9. BID FORMATTING: Vendor should type or electronically enter the information onto its bid to prevent errors in the evaluation. Failure to type or electronically enter the information may result in bid disqualification.

10. ALTERNATE MODEL OR BRAND: Unless the box below is checked, any model, brand, or specification listed in this Solicitation establishes the acceptable level of quality only and is not intended to reflect a preference for, or in any way favor, a particular brand or vendor. Vendors may bid alternates to a listed model or brand provided that the alternate is at least equal to the model or brand and complies with the required specifications. The equality of any alternate being bid shall be determined by the State at its sole discretion. Any Vendor bidding an alternate model or brand should clearly identify the alternate items in its bid and should include manufacturer's specifications, industry literature, and/or any other relevant documentation demonstrating the

equality of the alternate items. Failure to provide information for alternate items may be grounds for rejection of a Vendor's bid.

This Solicitation is based upon a standardized commodity established under W. Va. Code § 5A-3-61. Vendors are expected to bid the standardized commodity identified. Failure to bid the standardized commodity will result in your firm's bid being rejected.

11. EXCEPTIONS AND CLARIFICATIONS: The Solicitation contains the specifications that shall form the basis of a contractual agreement. Vendor shall clearly mark any exceptions, clarifications, or other proposed modifications in its bid. Exceptions to, clarifications of, or modifications of a requirement or term and condition of the Solicitation may result in bid disqualification.

12. COMMUNICATION LIMITATIONS: In accordance with West Virginia Code of State Rules §148-1-6.6, communication with the State of West Virginia or any of its employees regarding this Solicitation during the solicitation, bid, evaluation or award periods, except through the Purchasing Division, is strictly prohibited without prior Purchasing Division approval. Purchasing Division approval for such communication is implied for all agency delegated and exempt purchases.

13. REGISTRATION: Prior to Contract award, the apparent successful Vendor must be properly registered with the West Virginia Purchasing Division and must have paid the \$125 fee, if applicable.

14. UNIT PRICE: Unit prices shall prevail in cases of a discrepancy in the Vendor's bid.

15. PREFERENCE: Vendor Preference may be requested in purchases of motor vehicles or construction and maintenance equipment and machinery used in highway and other infrastructure projects. Any request for preference must be submitted in writing with the bid, must specifically identify the preference requested with reference to the applicable subsection of West Virginia Code § 5A-3-37, and must include with the bid any information necessary to evaluate and confirm the applicability of the requested preference. A request form to help facilitate the request can be found at:

<http://www.state.wv.us/admin/purchase/vrc/Venpref.pdf>.

15A. RECIPROCAL PREFERENCE: The State of West Virginia applies a reciprocal preference to all solicitations for commodities and printing in accordance with W. Va. Code § 5A-3-37(b). In effect, non-resident vendors receiving a preference in their home states, will see that same preference granted to West Virginia resident vendors bidding against them in West Virginia. Any request for reciprocal preference must include with the bid any information necessary to evaluate and confirm the applicability of the preference. A request form to help facilitate the request can be found at: <http://www.state.wv.us/admin/purchase/vrc/Venpref.pdf>.

16. SMALL, WOMEN-OWNED, OR MINORITY-OWNED BUSINESSES: For any solicitations publicly advertised for bid, in accordance with West Virginia Code §5A-3-37(a)(7) and W. Va. CSR § 148-22-9, any non-resident vendor certified as a small, women-owned, or minority-owned business under W. Va. CSR § 148-22-9 shall be provided the same preference made available to any resident vendor. Any non-resident small, women-owned, or

minority-owned business must identify itself as such in writing, must submit that writing to the Purchasing Division with its bid, and must be properly certified under W. Va. CSR § 148-22-9 prior to contract award to receive the preferences made available to resident vendors. Preference for a non-resident small, women-owned, or minority owned business shall be applied in accordance with W. Va. CSR § 148-22-9.

17. WAIVER OF MINOR IRREGULARITIES: The Director reserves the right to waive minor irregularities in bids or specifications in accordance with West Virginia Code of State Rules § 148-1-4.6.

18. ELECTRONIC FILE ACCESS RESTRICTIONS: Vendor must ensure that its submission in wvOASIS can be accessed and viewed by the Purchasing Division staff immediately upon bid opening. The Purchasing Division will consider any file that cannot be immediately accessed and viewed at the time of the bid opening (such as, encrypted files, password protected files, or incompatible files) to be blank or incomplete as context requires, and are therefore unacceptable. A vendor will not be permitted to unencrypt files, remove password protections, or resubmit documents after bid opening to make a file viewable if those documents are required with the bid. A Vendor may be required to provide document passwords or remove access restrictions to allow the Purchasing Division to print or electronically save documents provided that those documents are viewable by the Purchasing Division prior to obtaining the password or removing the access restriction.

19. NON-RESPONSIBLE: The Purchasing Division Director reserves the right to reject the bid of any vendor as Non-Responsible in accordance with W. Va. Code of State Rules § 148-1-5.3, when the Director determines that the vendor submitting the bid does not have the capability to fully perform, or lacks the integrity and reliability to assure good-faith performance."

20. ACCEPTANCE/REJECTION: The State may accept or reject any bid in whole, or in part in accordance with W. Va. Code of State Rules § 148-1-4.5. and § 148-1-6.4.b."

21. YOUR SUBMISSION IS A PUBLIC DOCUMENT: Vendor's entire response to the Solicitation and the resulting Contract are public documents. As public documents, they will be disclosed to the public following the bid/proposal opening or award of the contract, as required by the competitive bidding laws of West Virginia Code §§ 5A-3-1 et seq., 5-22-1 et seq., and 5G-1-1 et seq. and the Freedom of Information Act West Virginia Code §§ 29B-1-1 et seq.

DO NOT SUBMIT MATERIAL YOU CONSIDER TO BE CONFIDENTIAL, A TRADE SECRET, OR OTHERWISE NOT SUBJECT TO PUBLIC DISCLOSURE.

Submission of any bid, proposal, or other document to the Purchasing Division constitutes your explicit consent to the subsequent public disclosure of the bid, proposal, or document. The Purchasing Division will disclose any document labeled "confidential," "proprietary," "trade secret," "private," or labeled with any other claim against public disclosure of the documents, to include any "trade secrets" as defined by West Virginia Code § 47-22-1 et seq. All submissions are subject to public disclosure without notice.

22. INTERESTED PARTY DISCLOSURE: West Virginia Code § 6D-1-2 requires that the vendor submit to the Purchasing Division a disclosure of interested parties to the contract for all contracts with an actual or estimated value of at least \$1 Million. That disclosure must occur on the form prescribed and approved by the WV Ethics Commission prior to contract award. A copy of that form is included with this solicitation or can be obtained from the WV Ethics Commission. This requirement does not apply to publicly traded companies listed on a national or international stock exchange. A more detailed definition of interested parties can be obtained from the form referenced above.

23. WITH THE BID REQUIREMENTS: In instances where these specifications require documentation or other information with the bid, and a vendor fails to provide it with the bid, the Director of the Purchasing Division reserves the right to request those items after bid opening and prior to contract award pursuant to the authority to waive minor irregularities in bids or specifications under W. Va. CSR § 148-1-4.6. This authority does not apply to instances where state law mandates receipt with the bid.

GENERAL TERMS AND CONDITIONS:

1. CONTRACTUAL AGREEMENT: Issuance of a Award Document signed by the Purchasing Division Director, or his designee, and approved as to form by the Attorney General's office constitutes acceptance of this Contract made by and between the State of West Virginia and the Vendor. Vendor's signature on its bid signifies Vendor's agreement to be bound by and accept the terms and conditions contained in this Contract.

2. DEFINITIONS: As used in this Solicitation/Contract, the following terms shall have the meanings attributed to them below. Additional definitions may be found in the specifications included with this Solicitation/Contract.

2.1. "Agency" or "Agencies" means the agency, board, commission, or other entity of the State of West Virginia that is identified on the first page of the Solicitation or any other public entity seeking to procure goods or services under this Contract.

2.2. "Bid" or "Proposal" means the vendors submitted response to this solicitation.

2.3. "Contract" means the binding agreement that is entered into between the State and the Vendor to provide the goods or services requested in the Solicitation.

2.4. "Director" means the Director of the West Virginia Department of Administration, Purchasing Division.

2.5. "Purchasing Division" means the West Virginia Department of Administration, Purchasing Division.

2.6. "Award Document" means the document signed by the Agency and the Purchasing Division, and approved as to form by the Attorney General, that identifies the Vendor as the contract holder.

2.7. "Solicitation" means the official notice of an opportunity to supply the State with goods or services that is published by the Purchasing Division.

2.8. "State" means the State of West Virginia and/or any of its agencies, commissions, boards, etc. as context requires.

2.9. "Vendor" or "Vendors" means any entity submitting a bid in response to the Solicitation, the entity that has been selected as the lowest responsible bidder, or the entity that has been awarded the Contract as context requires.

3. CONTRACT TERM; RENEWAL; EXTENSION: The term of this Contract shall be determined in accordance with the category that has been identified as applicable to this Contract below:

Term Contract

Initial Contract Term: Initial Contract Term: This Contract becomes effective on Upon Award _____ and extends for a period of one (1) year(s).

Renewal Term: This Contract may be renewed upon the mutual written consent of the Agency, and the Vendor, with approval of the Purchasing Division and the Attorney General's office (Attorney General approval is as to form only). Any request for renewal should be delivered to the Agency and then submitted to the Purchasing Division thirty (30) days prior to the expiration date of the initial contract term or appropriate renewal term. A Contract renewal shall be in accordance with the terms and conditions of the original contract. Unless otherwise specified below, renewal of this Contract is limited to ^{three (3)} successive one (1) year periods or multiple renewal periods of less than one year, provided that the multiple renewal periods do not exceed the total number of months available in all renewal years combined. Automatic renewal of this Contract is prohibited. Renewals must be approved by the Vendor, Agency, Purchasing Division and Attorney General's office (Attorney General approval is as to form only)

Alternate Renewal Term – This contract may be renewed for _____ successive _____ year periods or shorter periods provided that they do not exceed the total number of months contained in all available renewals. Automatic renewal of this Contract is prohibited. Renewals must be approved by the Vendor, Agency, Purchasing Division and Attorney General's office (Attorney General approval is as to form only)

Delivery Order Limitations: In the event that this contract permits delivery orders, a delivery order may only be issued during the time this Contract is in effect. Any delivery order issued within one year of the expiration of this Contract shall be effective for one year from the date the delivery order is issued. No delivery order may be extended beyond one year after this Contract has expired.

Fixed Period Contract: This Contract becomes effective upon Vendor's receipt of the notice to proceed and must be completed within _____ days.

Fixed Period Contract with Renewals: This Contract becomes effective upon Vendor's receipt of the notice to proceed and part of the Contract more fully described in the attached specifications must be completed within _____ days. Upon completion of the work covered by the preceding sentence, the vendor agrees that maintenance, monitoring, or warranty services will be provided for _____ year(s) thereafter.

One Time Purchase: The term of this Contract shall run from the issuance of the Award Document until all of the goods contracted for have been delivered, but in no event will this Contract extend for more than one fiscal year.

Other: See attached.

4. NOTICE TO PROCEED: Vendor shall begin performance of this Contract immediately upon receiving notice to proceed unless otherwise instructed by the Agency. Unless otherwise specified, the fully executed Award Document will be considered notice to proceed.

5. QUANTITIES: The quantities required under this Contract shall be determined in accordance with the category that has been identified as applicable to this Contract below.

Open End Contract: Quantities listed in this Solicitation are approximations only, based on estimates supplied by the Agency. It is understood and agreed that the Contract shall cover the quantities actually ordered for delivery during the term of the Contract, whether more or less than the quantities shown.

Service: The scope of the service to be provided will be more clearly defined in the specifications included herewith.

Combined Service and Goods: The scope of the service and deliverable goods to be provided will be more clearly defined in the specifications included herewith.

One Time Purchase: This Contract is for the purchase of a set quantity of goods that are identified in the specifications included herewith. Once those items have been delivered, no additional goods may be procured under this Contract without an appropriate change order approved by the Vendor, Agency, Purchasing Division, and Attorney General's office.

6. EMERGENCY PURCHASES: The Purchasing Division Director may authorize the Agency to purchase goods or services in the open market that Vendor would otherwise provide under this Contract if those goods or services are for immediate or expedited delivery in an emergency. Emergencies shall include, but are not limited to, delays in transportation or an unanticipated increase in the volume of work. An emergency purchase in the open market, approved by the Purchasing Division Director, shall not constitute a breach of this Contract and shall not entitle the Vendor to any form of compensation or damages. This provision does not excuse the State from fulfilling its obligations under a One Time Purchase contract.

7. REQUIRED DOCUMENTS: All of the items checked below must be provided to the Purchasing Division by the Vendor as specified below.

BID BOND (Construction Only): Pursuant to the requirements contained in W. Va. Code § 5-22-1(c), All Vendors submitting a bid on a construction project shall furnish a valid bid bond in the amount of five percent (5%) of the total amount of the bid protecting the State of West Virginia. The bid bond must be submitted with the bid.

PERFORMANCE BOND: The apparent successful Vendor shall provide a performance bond in the amount of 100% of the contract. The performance bond must be received by the Purchasing Division prior to Contract award.

LABOR/MATERIAL PAYMENT BOND: The apparent successful Vendor shall provide a labor/material payment bond in the amount of 100% of the Contract value. The labor/material payment bond must be delivered to the Purchasing Division prior to Contract award.

In lieu of the Bid Bond, Performance Bond, and Labor/Material Payment Bond, the Vendor may provide certified checks, cashier's checks, or irrevocable letters of credit. Any certified check, cashier's check, or irrevocable letter of credit provided in lieu of a bond must be of the same amount and delivered on the same schedule as the bond it replaces. A letter of credit submitted in lieu of a performance and labor/material payment bond will only be allowed for projects under \$100,000. Personal or business checks are not acceptable. Notwithstanding the foregoing, West Virginia Code § 5-22-1 (d) mandates that a vendor provide a performance and labor/material payment bond for construction projects. Accordingly, substitutions for the performance and labor/material payment bonds for construction projects is not permitted.

MAINTENANCE BOND: The apparent successful Vendor shall provide a two (2) year maintenance bond covering the roofing system. The maintenance bond must be issued and delivered to the Purchasing Division prior to Contract award.

LICENSE(S) / CERTIFICATIONS / PERMITS: In addition to anything required under the Section of the General Terms and Conditions entitled Licensing, the apparent successful Vendor shall furnish proof of the following licenses, certifications, and/or permits upon request and in a form acceptable to the State. The request may be prior to or after contract award at the State's sole discretion.

The apparent successful Vendor shall also furnish proof of any additional licenses or certifications contained in the specifications regardless of whether or not that requirement is listed above.

8. **INSURANCE:** The apparent successful Vendor shall furnish proof of the insurance identified by a checkmark below and must include the State as an additional insured on each policy prior to Contract award. The insurance coverages identified below must be maintained throughout the life of this contract. Thirty (30) days prior to the expiration of the insurance policies, Vendor shall provide the Agency with proof that the insurance mandated herein has been continued. Vendor must also provide Agency with immediate notice of any changes in its insurance policies, including but not limited to, policy cancelation, policy reduction, or change in insurers. The apparent successful Vendor shall also furnish proof of any additional insurance requirements contained in the specifications prior to Contract award regardless of whether or not that insurance requirement is listed in this section.

Vendor must maintain:

Commercial General Liability Insurance in at least an amount of: \$1,000,000.00 per occurrence.

Automobile Liability Insurance in at least an amount of: \$500,000.00 per occurrence.

Professional/Malpractice/Errors and Omission Insurance in at least an amount of: _____ per occurrence. Notwithstanding the forgoing, Vendor's are not required to list the State as an additional insured for this type of policy.

Commercial Crime and Third Party Fidelity Insurance in an amount of: _____ per occurrence.

Cyber Liability Insurance in an amount of: _____ per occurrence.

Builders Risk Insurance in an amount equal to 100% of the amount of the Contract.

Pollution Insurance in an amount of: _____ per occurrence.

Aircraft Liability in an amount of: _____ per occurrence.

Notwithstanding anything contained in this section to the contrary, the Director of the Purchasing Division reserves the right to waive the requirement that the State be named as an additional insured on one or more of the Vendor's insurance policies if the Director finds that doing so is in the State's best interest.

9. WORKERS' COMPENSATION INSURANCE: The apparent successful Vendor shall comply with laws relating to workers compensation, shall maintain workers' compensation insurance when required, and shall furnish proof of workers' compensation insurance upon request.

10. [Reserved]

11. LIQUIDATED DAMAGES: This clause shall in no way be considered exclusive and shall not limit the State or Agency's right to pursue any other available remedy. Vendor shall pay liquidated damages in the amount specified below or as described in the specifications:

_____ for _____

Liquidated Damages Contained in the Specifications

12. ACCEPTANCE: Vendor's signature on its bid, or on the certification and signature page, constitutes an offer to the State that cannot be unilaterally withdrawn, signifies that the product or service proposed by vendor meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise indicated, and signifies acceptance of the terms and conditions contained in the Solicitation unless otherwise indicated.

13. PRICING: The pricing set forth herein is firm for the life of the Contract, unless specified elsewhere within this Solicitation/Contract by the State. A Vendor's inclusion of price adjustment provisions in its bid, without an express authorization from the State in the Solicitation to do so, may result in bid disqualification. Notwithstanding the foregoing, Vendor must extend any publicly advertised sale price to the State and invoice at the lower of the contract price or the publicly advertised sale price.

14. PAYMENT IN ARREARS: Payment in advance is prohibited under this Contract. Payment may only be made after the delivery and acceptance of goods or services. The Vendor shall submit invoices, in arrears.

15. PAYMENT METHODS: Vendor must accept payment by electronic funds transfer and P-Card. (The State of West Virginia's Purchasing Card program, administered under contract by a banking institution, processes payment for goods and services through state designated credit cards.)

16. TAXES: The Vendor shall pay any applicable sales, use, personal property or any other taxes arising out of this Contract and the transactions contemplated thereby. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.

17. ADDITIONAL FEES: Vendor is not permitted to charge additional fees or assess additional charges that were not either expressly provided for in the solicitation published by the State of West Virginia or included in the unit price or lump sum bid amount that Vendor is required by the solicitation to provide. Including such fees or charges as notes to the solicitation may result in rejection of vendor's bid. Requesting such fees or charges be paid after the contract has been awarded may result in cancellation of the contract.

18. FUNDING: This Contract shall continue for the term stated herein, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise made available, this Contract becomes void and of no effect beginning on July 1 of the fiscal year for which funding has not been appropriated or otherwise made available.

19. CANCELLATION: The Purchasing Division Director reserves the right to cancel this Contract immediately upon written notice to the vendor if the materials or workmanship supplied do not conform to the specifications contained in the Contract. The Purchasing Division Director may also cancel any purchase or Contract upon 30 days written notice to the Vendor in accordance with West Virginia Code of State Rules § 148-1-5.2.b.

20. TIME: Time is of the essence with regard to all matters of time and performance in this Contract.

21. APPLICABLE LAW: This Contract is governed by and interpreted under West Virginia law without giving effect to its choice of law principles. Any information provided in specification manuals, or any other source, verbal or written, which contradicts or violates the West Virginia Constitution, West Virginia Code or West Virginia Code of State Rules is void and of no effect.

22. COMPLIANCE WITH LAWS: Vendor shall comply with all applicable federal, state, and local laws, regulations and ordinances. By submitting a bid, Vendor acknowledges that it has reviewed, understands, and will comply with all applicable laws, regulations, and ordinances.

SUBCONTRACTOR COMPLIANCE: Vendor shall notify all subcontractors providing commodities or services related to this Contract that as subcontractors, they too are required to comply with all applicable laws, regulations, and ordinances. Notification under this provision must occur prior to the performance of any work under the contract by the subcontractor.

23. ARBITRATION: Any references made to arbitration contained in this Contract, Vendor's bid, or in any American Institute of Architects documents pertaining to this Contract are hereby deleted, void, and of no effect.

24. MODIFICATIONS: This writing is the parties' final expression of intent. Notwithstanding anything contained in this Contract to the contrary no modification of this Contract shall be binding without mutual written consent of the Agency, and the Vendor, with approval of the Purchasing Division and the Attorney General's office (Attorney General approval is as to form only). Any change to existing contracts that adds work or changes contract cost, and were not included in the original contract, must be approved by the Purchasing Division and the Attorney General's Office (as to form) prior to the implementation of the change or commencement of work affected by the change.

25. WAIVER: The failure of either party to insist upon a strict performance of any of the terms or provision of this Contract, or to exercise any option, right, or remedy herein contained, shall not be construed as a waiver or a relinquishment for the future of such term, provision, option, right, or remedy, but the same shall continue in full force and effect. Any waiver must be expressly stated in writing and signed by the waiving party.

26. SUBSEQUENT FORMS: The terms and conditions contained in this Contract shall supersede any and all subsequent terms and conditions which may appear on any form documents submitted by Vendor to the Agency or Purchasing Division such as price lists, order forms, invoices, sales agreements, or maintenance agreements, and includes internet websites or other electronic documents. Acceptance or use of Vendor's forms does not constitute acceptance of the terms and conditions contained thereon.

27. ASSIGNMENT: Neither this Contract nor any monies due, or to become due hereunder, may be assigned by the Vendor without the express written consent of the Agency, the Purchasing Division, the Attorney General's office (as to form only), and any other government agency or office that may be required to approve such assignments.

28. WARRANTY: The Vendor expressly warrants that the goods and/or services covered by this Contract will: (a) conform to the specifications, drawings, samples, or other description furnished or specified by the Agency; (b) be merchantable and fit for the purpose intended; and (c) be free from defect in material and workmanship.

29. STATE EMPLOYEES: State employees are not permitted to utilize this Contract for personal use and the Vendor is prohibited from permitting or facilitating the same.

30. PRIVACY, SECURITY, AND CONFIDENTIALITY: The Vendor agrees that it will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the Agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the Agency's policies, procedures, and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in <http://www.state.wv.us/admin/purchase/privacy/default.html>.

31. YOUR SUBMISSION IS A PUBLIC DOCUMENT: Vendor's entire response to the Solicitation and the resulting Contract are public documents. As public documents, they will be disclosed to the public following the bid/proposal opening or award of the contract, as required by the competitive bidding laws of West Virginia Code §§ 5A-3-1 et seq., 5-22-1 et seq., and 5G-1-1 et seq. and the Freedom of Information Act West Virginia Code §§ 29B-1-1 et seq.

DO NOT SUBMIT MATERIAL YOU CONSIDER TO BE CONFIDENTIAL, A TRADE SECRET, OR OTHERWISE NOT SUBJECT TO PUBLIC DISCLOSURE.

Submission of any bid, proposal, or other document to the Purchasing Division constitutes your explicit consent to the subsequent public disclosure of the bid, proposal, or document. The Purchasing Division will disclose any document labeled "confidential," "proprietary," "trade secret," "private," or labeled with any other claim against public disclosure of the documents, to include any "trade secrets" as defined by West Virginia Code § 47-22-1 et seq. All submissions are subject to public disclosure without notice.

32. LICENSING: In accordance with West Virginia Code of State Rules § 148-1-6.1.e, Vendor must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agency or political subdivision. Obligations related to political subdivisions may include, but are not limited to, business licensing, business and occupation taxes, inspection compliance, permitting, etc. Upon request, the Vendor must provide all necessary releases to obtain information to enable the Purchasing Division Director or the Agency to verify that the Vendor is licensed and in good standing with the above entities.

SUBCONTRACTOR COMPLIANCE: Vendor shall notify all subcontractors providing commodities or services related to this Contract that as subcontractors, they too are required to be licensed, in good standing, and up-to-date on all state and local obligations as described in this section. Obligations related to political subdivisions may include, but are not limited to, business licensing, business and occupation taxes, inspection compliance, permitting, etc. Notification under this provision must occur prior to the performance of any work under the contract by the subcontractor.

33. ANTITRUST: In submitting a bid to, signing a contract with, or accepting a Award Document from any agency of the State of West Virginia, the Vendor agrees to convey, sell, assign, or transfer to the State of West Virginia all rights, title, and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the State of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to Vendor.

34. VENDOR CERTIFICATIONS: By signing its bid or entering into this Contract, Vendor certifies (1) that its bid or offer was made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership, person or entity submitting a bid or offer for the same material, supplies, equipment or services; (2) that its bid or offer is in all respects fair and without collusion or fraud; (3) that this Contract is accepted or entered into without any prior understanding, agreement, or connection to any other entity that could be considered a violation of law; and (4) that it has reviewed this Solicitation in its entirety; understands the requirements, terms and conditions, and other information contained herein.

Vendor's signature on its bid or offer also affirms that neither it nor its representatives have any interest, nor shall acquire any interest, direct or indirect, which would compromise the performance of its services hereunder. Any such interests shall be promptly presented in detail to the Agency. The individual signing this bid or offer on behalf of Vendor certifies that he or she is authorized by the Vendor to execute this bid or offer or any documents related thereto on Vendor's behalf; that he or she is authorized to bind the Vendor in a contractual relationship; and that, to the best of his or her knowledge, the Vendor has properly registered with any State agency that may require registration.

35. VENDOR RELATIONSHIP: The relationship of the Vendor to the State shall be that of an independent contractor and no principal-agent relationship or employer-employee relationship is contemplated or created by this Contract. The Vendor as an independent contractor is solely liable for the acts and omissions of its employees and agents. Vendor shall be responsible for selecting, supervising, and compensating any and all individuals employed pursuant to the terms of this Solicitation and resulting contract. Neither the Vendor, nor any employees or subcontractors of the Vendor, shall be deemed to be employees of the State for any purpose whatsoever. Vendor shall be exclusively responsible for payment of employees and contractors for all wages and salaries, taxes, withholding payments, penalties, fees, fringe benefits, professional liability insurance premiums, contributions to insurance and pension, or other deferred compensation plans, including but not limited to, Workers' Compensation and Social Security obligations, licensing fees, etc. and the filing of all necessary documents, forms, and returns pertinent to all of the foregoing.

Vendor shall hold harmless the State, and shall provide the State and Agency with a defense against any and all claims including, but not limited to, the foregoing payments, withholdings, contributions, taxes, Social Security taxes, and employer income tax returns.

36. INDEMNIFICATION: The Vendor agrees to indemnify, defend, and hold harmless the State and the Agency, their officers, and employees from and against: (1) Any claims or losses for services rendered by any subcontractor, person, or firm performing or supplying services, materials, or supplies in connection with the performance of the Contract; (2) Any claims or losses resulting to any person or entity injured or damaged by the Vendor, its officers, employees, or subcontractors by the publication, translation, reproduction, delivery, performance, use, or disposition of any data used under the Contract in a manner not authorized by the Contract, or by Federal or State statutes or regulations; and (3) Any failure of the Vendor, its officers, employees, or subcontractors to observe State and Federal laws including, but not limited to, labor and wage and hour laws.

37. PURCHASING AFFIDAVIT: In accordance with West Virginia Code §§ 5A-3-10a and 5-22-1(i), the State is prohibited from awarding a contract to any bidder that owes a debt to the State or a political subdivision of the State. Vendors are required to sign, notarize, and submit the Purchasing Affidavit to the Purchasing Division affirming under oath that it is not in default on any monetary obligation owed to the state or a political subdivision of the state.

38. ADDITIONAL AGENCY AND LOCAL GOVERNMENT USE: This Contract may be utilized by other agencies, spending units, and political subdivisions of the State of West Virginia; county, municipal, and other local government bodies; and school districts ("Other Government Entities"), provided that both the Other Government Entity and the Vendor agree. Any extension of this Contract to the aforementioned Other Government Entities must be on the same prices, terms, and conditions as those offered and agreed to in this Contract, provided that such extension is in compliance with the applicable laws, rules, and ordinances of the Other Government Entity. A refusal to extend this Contract to the Other Government Entities shall not impact or influence the award of this Contract in any manner.

39. CONFLICT OF INTEREST: Vendor, its officers or members or employees, shall not presently have or acquire an interest, direct or indirect, which would conflict with or compromise the performance of its obligations hereunder. Vendor shall periodically inquire of its officers, members and employees to ensure that a conflict of interest does not arise. Any conflict of interest discovered shall be promptly presented in detail to the Agency.

40. REPORTS: Vendor shall provide the Agency and/or the Purchasing Division with the following reports identified by a checked box below:

Such reports as the Agency and/or the Purchasing Division may request. Requested reports may include, but are not limited to, quantities purchased, agencies utilizing the contract, total contract expenditures by agency, etc.

Quarterly reports detailing the total quantity of purchases in units and dollars, along with a listing of purchases by agency. Quarterly reports should be delivered to the Purchasing Division via email at purchasing.requisitions@wv.gov.

41. BACKGROUND CHECK: In accordance with W. Va. Code § 15-2D-3, the Director of the Division of Protective Services shall require any service provider whose employees are regularly employed on the grounds or in the buildings of the Capitol complex or who have access to sensitive or critical information to submit to a fingerprint-based state and federal background inquiry through the state repository. The service provider is responsible for any costs associated with the fingerprint-based state and federal background inquiry.

~~After the contract for such services has been approved, but before any such employees are permitted to be on the grounds or in the buildings of the Capitol complex or have access to sensitive or critical information, the service provider shall submit a list of all persons who will be physically present and working at the Capitol complex to the Director of the Division of Protective Services for purposes of verifying compliance with this provision. The State reserves the right to prohibit a service provider's employees from accessing sensitive or critical information or to be present at the Capitol complex based upon results addressed from a criminal background check.~~

Revised 01/09/2020

Service providers should contact the West Virginia Division of Protective Services by phone at (304) 558-9911 for more information.

42. PREFERENCE FOR USE OF DOMESTIC STEEL PRODUCTS: Except when authorized by the Director of the Purchasing Division pursuant to W. Va. Code § 5A-3-56, no contractor may use or supply steel products for a State Contract Project other than those steel products made in the United States. A contractor who uses steel products in violation of this section may be subject to civil penalties pursuant to W. Va. Code § 5A-3-56. As used in this section:

- a. "State Contract Project" means any erection or construction of, or any addition to, alteration of or other improvement to any building or structure, including, but not limited to, roads or highways, or the installation of any heating or cooling or ventilating plants or other equipment, or the supply of and materials for such projects, pursuant to a contract with the State of West Virginia for which bids were solicited on or after June 6, 2001.
- b. "Steel Products" means products rolled, formed, shaped, drawn, extruded, forged, cast, fabricated or otherwise similarly processed, or processed by a combination of two or more of such operations, from steel made by the open heath, basic oxygen, electric furnace, Bessemer or other steel making process. The Purchasing Division Director may, in writing, authorize the use of foreign steel products if:
- c. The cost for each contract item used does not exceed one tenth of one percent (.1%) of the total contract cost or two thousand five hundred dollars (\$2,500.00), whichever is greater. For the purposes of this section, the cost is the value of the steel product as delivered to the project; or
- d. The Director of the Purchasing Division determines that specified steel materials are not produced in the United States in sufficient quantity or otherwise are not reasonably available to meet contract requirements.

43. PREFERENCE FOR USE OF DOMESTIC ALUMINUM, GLASS, AND STEEL: In Accordance with W. Va. Code § 5-19-1 et seq., and W. Va. CSR § 148-10-1 et seq., for every contract or subcontract, subject to the limitations contained herein, for the construction, reconstruction, alteration, repair, improvement or maintenance of public works or for the purchase of any item of machinery or equipment to be used at sites of public works, only domestic aluminum, glass or steel products shall be supplied unless the spending officer determines, in writing, after the receipt of offers or bids, (1) that the cost of domestic aluminum, glass or steel products is unreasonable or inconsistent with the public interest of the State of West Virginia, (2) that domestic aluminum, glass or steel products are not produced in sufficient quantities to meet the contract requirements, or (3) the available domestic aluminum, glass, or steel do not meet the contract specifications. This provision only applies to public works contracts awarded in an amount more than fifty thousand dollars (\$50,000) or public works contracts that require more than ten thousand pounds of steel products.

The cost of domestic aluminum, glass, or steel products may be unreasonable if the cost is more than twenty percent (20%) of the bid or offered price for foreign made aluminum, glass, or steel products. If the domestic aluminum, glass or steel products to be supplied or produced in a

“substantial labor surplus area”, as defined by the United States Department of Labor, the cost of domestic aluminum, glass, or steel products may be unreasonable if the cost is more than thirty percent (30%) of the bid or offered price for foreign made aluminum, glass, or steel products. This preference shall be applied to an item of machinery or equipment, as indicated above, when the item is a single unit of equipment or machinery manufactured primarily of aluminum, glass or steel, is part of a public works contract and has the sole purpose or of being a permanent part of a single public works project. This provision does not apply to equipment or machinery purchased by a spending unit for use by that spending unit and not as part of a single public works project.

All bids and offers including domestic aluminum, glass or steel products that exceed bid or offer prices including foreign aluminum, glass or steel products after application of the preferences provided in this provision may be reduced to a price equal to or lower than the lowest bid or offer price for foreign aluminum, glass or steel products plus the applicable preference. If the reduced bid or offer prices are made in writing and supersede the prior bid or offer prices, all bids or offers, including the reduced bid or offer prices, will be reevaluated in accordance with this rule.

44. INTERESTED PARTY SUPPLEMENTAL DISCLOSURE: W. Va. Code § 6D-1-2 requires that for contracts with an actual or estimated value of at least \$1 million, the vendor must submit to the Agency a supplemental disclosure of interested parties reflecting any new or differing interested parties to the contract, which were not included in the original pre-award interested party disclosure, within 30 days following the completion or termination of the contract. A copy of that form is included with this solicitation or can be obtained from the WV Ethics Commission. This requirement does not apply to publicly traded companies listed on a national or international stock exchange. A more detailed definition of interested parties can be obtained from the form referenced above.

45. PROHIBITION AGAINST USED OR REFURBISHED: Unless expressly permitted in the solicitation published by the State, Vendor must provide new, unused commodities, and is prohibited from supplying used or refurbished commodities, in fulfilling its responsibilities under this Contract.

DESIGNATED CONTACT: Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

Justin Wilson, Education Specialist
 (Name, Title)
Justin Wilson, Education Specialist
 (Printed Name and Title)
225 Solar Drive, Imperial, PA 15126
 (Address)
724-366-9855
 (Phone Number) / (Fax Number)
justin.wilson@gfs.com
 (email address)

CERTIFICATION AND SIGNATURE: By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

Gordon Food Service
(Company)

Derrick Haight
(Authorized Signature) (Representative Name, Title)

Derrick Haight National Account Manager, Education
(Printed Name and Title of Authorized Representative)

05/27/2020
(Date)

(616) 717-7003 (616) 717-9143
(Phone Number) (Fax Number)

REQUEST FOR QUOTATION
CRFQ VNF2000000006 - Food, Beverage and Paper Good Supplies

SPECIFICATIONS

1. **PURPOSE AND SCOPE:** The West Virginia Purchasing Division is soliciting bids on behalf of the West Virginia Veterans Nursing Facility located in Clarksburg, WV and the WV Veterans Home in Barboursville, WV, to establish a contract for food, beverage and paper good supplies. The Contract awarded from this Solicitation shall cover Eligible Items from Vendor's Catalog.

The State Legislature recently enacted W. Va. Code § 19-37-2, which states that "beginning July 1, 2019, all state-funded institutions, such as schools, colleges, correctional facilities, governmental agencies and state parks, shall purchase a minimum of five percent of its fresh produce, meat and poultry products from in-state producers: *Provided*, That such produce, meat and poultry products can be grown or is available from in-state producers." Vendor must report with each order any fresh produce, meat, and poultry products that are supplied to the ordering entity that originated from producers in the State of West Virginia. Vendor must also notify ordering entities of any fresh produce, meat, and poultry available on contract that originated from producers in the State of West Virginia. It will not be considered a breach of contract for an agency to procure fresh produce, meat, or poultry from other sources outside of this contract in order to comply with the statutory mandate.

2. **DEFINITIONS:** The terms listed below shall have the meanings assigned to them below. Additional definitions can be found in section 2 of the General Terms and Conditions.
- 2.1 "Catalog" means the price list or sales catalog that includes all items that Vendor can and will sell under this Contract.
- 2.2 "Catalog Price" means the lowest price listed for an Eligible Item in Vendor's Catalog. (Ex. A box of 200 tissues priced at \$4.00 per box has a catalog price of \$4.00. A crate of tissue boxes priced at \$400.00 has a catalog price of \$400.00).
- 2.3 "Discount Percentage" means the percentage discount that Vendor will apply to all Agency purchases of Eligible Items in a given product category
- 2.4 "Discounted Price" means the price that the Vendor will charge Agencies for the purchase of Eligible Items under this Contract. The Discounted Price is the Catalog Price reduced by the Discount Percentage.

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- 2.5 **"Discounted Unit Price"** means the discounted price of one Unit of an Eligible Item purchased under this Contract. The Discounted Unit Price will only be used for evaluation purposes.
- 2.6 **"Eligible Item"** means any item contained in Vendor's catalog that Vendor can and will sell to the Agency under this Contract and includes generally frozen food, fresh produce, shelf-stable food, coffee, soda, tea, fruit juice, soft drinks, paper plates, plastic forks and spoons, condiments and dressings as more clearly defined on the attached Exhibit B.
- 2.7 **"Pricing Page"** or **"Pricing Pages"** means the schedule of prices, Discount Percentage, estimated usage, and totals contained in wvOASIS or attached hereto as Exhibit A and used to evaluate the Solicitation responses.
- 2.8 **"Solicitation"** means the official notice of an opportunity to supply the Agency with goods or services that is published by the Purchasing Division..
- 2.9 **"Total Bid Cost"** means the sum of the bid total column on the Pricing Pages shown below the bid total column and identified as the total bid cost.
- 2.10 **"Unit"** means the smallest measurable amount of an Eligible Item and is identified on the Pricing Pages in the Unit column. The Unit will only be utilized for bid evaluation purposes.
- 2.11 **"Unit Price"** means the price of an individual unit of an Eligible Item as shown on the Pricing Pages.
- 2.12 **"Units Provided for Catalog Price"** means the total number of units of an Eligible Item contained in the package advertised for sale in Vendor's Catalog that corresponds with the Catalog Price. (Ex. A box of 200 nuts advertised in vendor's catalog for \$4.00 has a Units Provided for Catalog Price of 200. A crate of nuts advertised in Vendor's catalog for \$400.00, each containing 100 boxes with 200 nuts per box, yields a Units Provided for Catalog Price of 20,000.)

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3. GENERAL REQUIREMENTS:

3.1 Mandatory Eligible Item Requirements: Eligible Items must meet or exceed the mandatory requirements listed below.

3.1.1 Vendor shall maintain a supply of and access to adequate inventories of complete product lines for their awarded lot(s) as identified and contained in these specifications for all product categories listed herein.

3.1.2 Vendor shall maintain a distribution network for processing and shipment orders to the Agency.

3.1.3 Vendor shall provide contract services in a timely and efficient manner.

3.1.4 Vendor shall provide timely communication and responses to all matters related to contract administration, issue resolution and actively work to resolve any identified problems to the satisfaction of facility management.

3.1.5 Vendor shall ensure all staff assigned to this contract are qualified and possess the appropriate training and certifications regarding food handling, menu planning, and any other necessary training as needed to complete the services contained within the contract.

3.1.6 Vendor must have a minimum of five (5) years' experience in food and beverage supply for healthcare facilities.

3.2 Open-end Contract: Vendor shall provide the agency with the contract items listed below on an open-end and continuing basis. Contract Items must meet or exceed the mandatory requirements as shown below:

3.2.1 Vendor shall ensure the food items, including snacks, meets the applicable following established national guidelines:

- For the long-term care facilities, the menu must comply with Federal Centers for Medicare and Medicaid Services (CMS) regulation F803 (Rev. 173, Issued: 11-22-17, Effective: 11-28-17, Implementation: 11-28-17) §483.60(c) Menus and nutritional adequacy.
- Conforms to 42 CFR §482.28 and CMS Conditions of Participation (CoPs).

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3.2.2 Vendor shall provide food options for frequently ordered special diets including:

- Low fat,
- Low calorie,
- Diabetic,
- Mechanical,
- Vegetarian and vegan,
- Lactose free,
- Gluten free,
- Various caloric level diabetic diets,
- Puree,
- Renal and
- Finger food.

3.3 Food and beverage: Vendor shall provide agency with the delivery of quality food, beverage and paper good supply items on a mutually agreed upon schedule and in accordance with applicable pricing through this contract.

3.3.1 All food items must be USDA Grade A or USDA Grade 1 to include:

3.3.1.1 Meat

- 3.3.1.1.1** Beef – USDA Hamburger grade 80/20
- 3.3.1.1.2** Pork- USDA Number I-Chops
- 3.3.1.1.3** Veal- USDA Select and Choice
- 3.3.1.1.4** Lamb- USDA Prime and Choice

3.4.1.1 Poultry'- USDA Grade "A" is to be used for all graded fresh or frozen poultry and poultry products as a minimum specification.

3.4.1.2 Seafood - If available, fresh fish and seafood are preferred

3.4.1.2.3 Frozen fish must be an IFG nationally distributed brand, packed under continuous inspection of the US Department of the Interior.

3.4.1.3 Dairy

- 3.4.1.3.3** Eggs or pasteurized egg products - Fresh USDA or State Graded "A"
- 3.4.1.3.4** Butter- USDA Grade "A" (92) Score
- 3.4.1.3.5** Cheese- USDA Grade "A" for all graded cheese
- 3.4.1.3.6** Milk – USDA Grade "A"

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- 3.4.1.4 Fresh Vegetables - Fresh USDA or State Graded "A"
 - 3.4.1.4.3 Only fresh seasonal vegetables, cleaned, chopped and ready to serve will be accepted, unless otherwise specifically requested by the agency.
- 3.4.1.5 Dry Stores
 - 3.4.1.5.1 Grade "A" Fancy
 - 3.4.1.5.2 Canned Goods- Grade "A" Fancy
- 3.4.1.6 Breads and Cereal
 - 3.4.1.6.1 Must include whole grain and enriched options
- 3.4.1.7 Canned Fruits and Juices
 - 3.4.1.7.1 All canned products shall be USDA Grade A or Fancy
- 3.4.2 Vendor shall provide the brand names on all items available and provided. Packer label product is acceptable, but the correct brand or label must be stated.
- 3.4.3 Vendor shall ensure that products have a minimum shelf life as follows:
 - 3.4.3.1 Frozen food – 3 Months
 - 3.4.3.2 Canned food – 6 Months
 - 3.4.3.3 Staples and Box Mixes – 3 Months
- 3.4.4 Vendor shall make every effort to ensure that food products have expiration/shelf life or "best if used by" plainly marked.
- 3.4.5 Vendor must consistently provide all items identified within the contract. On the occasion when a product is not available, the vendor shall immediately notify the ordering facility so that an adjustment may be made, or an alternate product considered prior to delivery.
- 3.4.6 **Miscellaneous:** No pork additives are acceptable in products that are not pork-related. For example, agencies will know that ham and bacon are obviously pork. No pork additives in gelatin or other foodstuffs shall be acceptable. MSG should be avoided. Bidders shall note any product they are bidding that contains MSG. If at all possible, products in glass containers should not be bid. There may be certain products that are

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available only in glass; but, if the product is available in metal cans or plastic, bidders should bid those items. Bidders must indicate if the container for the product they are bidding is glass.

3.4.7 Sizes: Vendor shall note both the size and the quantity as prices and as required for order (such as 24 cans/16 oz. each) of each product.

3.4.8 Quality: All items should be USDA Grade A or USDA Grade I unless noted in the item specifications. All items bid should include the brand name the vendor intends to provide. Any item found not to be an acceptable quality shall result in a complete refund on all of such product shall promptly remove and replace any product supplied tough this contract that any agency has received and determined that the product is unsatisfactory and/or is not suitable for their facility. This removal and replacement shall be done in a timely manner. Failure to do so may result in cancellation of contract.

3.5 Emergency preparedness plan: Vendor shall provide an emergency preparedness plan or contingency plan to provide for continuity of services during severe weather or other natural disasters.

3.5.1 At a minimum, a ninety-six (96)-hour supply of food shall be available in the event of an emergency.

3.6 Quality assurance: Vendor shall collaborate with the Agency to review and improve contract performance.

3.6.1 Vendor shall provide a dedicated contact for the ordering facilities to address concerns as they may arise.

3.6.2 ~~Vendor shall have the ability to track all products previously delivered~~ and provide for immediate notification to the Agency of any known or identified recalled products. Vendor shall be responsible for picking up and replacing all products subject to recall.

3.6.3 Vendor shall ensure that all products must be able to be opened without difficulty and agrees that damaged, dented or misshaped products that

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do not comply with the United State Food and Drug Administration (FDA) Food Code will not be considered acceptable. Additionally, no products will be accepted if the manufacture's seal has been tampered with or broken. Vendor shall ensure that any shipments containing such defective merchandise must be replaced and credit issued to the ordering facilities account.

4. CONTRACT AWARD, PERCENTAGE DISCOUNT, CATALOG:

- 4.1 Contract Award:** This Contract is intended to provide the Agency with a discounted price on all Eligible Items. The Contract shall be awarded to the Vendor that meets the Solicitation specifications and provides the lowest Total Bid Cost for the Eligible Items listed on the Pricing Pages. Notwithstanding the foregoing, the Purchasing Division reserves the right to award this Contract to multiple Vendors if it deems such action necessary.
- 4.2 Discount Percentage:** Vendor shall quote a single Discount Percentage that will reduce the lowest price shown in the Catalog for every Eligible Item. The resulting Discounted Price shall be the price Agencies pay for purchases of that Eligible Item under this Contract.

Vendor shall not incorporate Discount Percentages into its Catalog unless the Vendor clearly shows the Catalog Price and then separately lists the applicable Discount Percentage and the Discounted Price for each Eligible Item.

The Discount Percentage and subsequent Discounted Price derived from that discount must take into account any and all fees, charges, or other miscellaneous costs that Vendor may require, including delivery charges as indicated below, because those fees, charges, or other miscellaneous costs will not be paid separately. The Agency shall only pay the appropriate Discounted Unit Price for items purchased under this Contract.

- 4.3 Pricing Pages:** Vendor should complete the Pricing Pages by filling in any blank spaces with the information requested. The information requested on the Pricing Pages for each frequently purchased Eligible Item includes the Catalog Prices, Units Provided for Catalog Price, Unit Prices, Discount Percentage, Discounted Unit Prices, and item total costs. The Vendor should also include the Total Bid Cost. Vendor should complete all columns as failure to complete the Pricing Pages in their entirety may result in Vendor's bid being disqualified.

The Pricing Pages contain a list of frequently purchased items and estimated unit quantity that will be purchased. The estimated unit quantity for each item

REQUEST FOR QUOTATION
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represents the approximate volume of anticipated purchases only. No future use of the Contract or any individual item is guaranteed or implied.

Vendors are strongly encouraged to complete the Pricing Pages electronically in Microsoft Excel. Doing so will reduce the number of, and the possibility for, calculation errors. The Pricing Pages were created as a Microsoft Excel document and Vendor can request an electronic copy for bid purposes by sending an email request to the following address: Tara.L.Lyle@wv.gov

The Purchasing Division reserves the right to take Vendor's Pricing Pages and insert the appropriate numbers into the Microsoft Excel spreadsheet if Vendor chooses to complete the Pricing Pages in any other way.

5. Catalog:

- 5.1 Submission.** Vendor must submit its Catalog prior to award of this Contract for evaluation purposes. Vendor's Catalog will be used by the Agency to order Eligible Items under this Contract.

Vendor should identify all items listed on the Pricing Pages by circling or highlighting those items in its Catalog and earmarking, tabbing, or listing the pages for those items, to assist in the evaluation and verification of the bids and pricing. If any discrepancies exist between the Pricing Pages and the actual price listed in the Catalog, the actual price shall prevail and the Pricing Pages may be corrected by the Purchasing Division buyer for evaluation purposes.

- 5.2 Catalog Modification.** The Purchasing Division may permit Vendor to update its Catalog at each renewal date. Determination of whether or not to allow a Catalog update is at the sole discretion of the Purchasing Division. Any request by Vendor to update its Catalog must include a detailed listing of the following: (1) any Eligible Items being removed, Discounted Unit Prices for those items; (2) any Eligible Items being added to the Catalog and the Discounted Unit Price of those items; (3) all changes in the Discounted Unit Price to Eligible Items, estimated usage relating to items that have changed in price, and the total impact of the price change on the Agency; and (4) justification for updating its Catalog. The Purchasing Division may waive the detailed listing requirement if it finds that doing so is in the best interest of the Agency. Unless an updated catalog is approved, the Eligible Items available under this Contract and prices for those items shall remain unchanged during the term of this Contract.

In the event that multiple vendors are awarded a contract under the Solicitation, the first priority vendor shall not be permitted to include in its

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updated Catalog items being sold by a vendor that is lower in ordering priority without the consent of that lower priority vendor.

6. ORDERING AND PAYMENT:

6.1 Ordering: Vendor shall accept orders through wvOASIS, regular mail, facsimile, e-mail, or any other written forms of communication. Vendor may, but is not required to, accept on-line orders through a secure internet ordering portal/website. If Vendor has the ability to accept on-line orders, it should include in its response a brief description of how Agencies may utilize the on-line ordering system. Any on-line ordering system must have the capability to restrict prices and available items to conform to the Catalog originally submitted with this Solicitation. Vendor shall ensure that its on-line ordering system is properly secured prior to processing Agency orders on-line.

Vendor shall provide the Purchasing Division with access to its internet ordering portal/website, if one will be used under this Contract, to allow the Purchasing Division to ensure that the requirements of this Contract are being met.

6.2 Invoicing and Payment: Vendor shall indicate the discount received on each invoice submitted for payment. Vendor shall accept payment in accordance with the payment procedures of the State of West Virginia. Methods of acceptable payment must include the West Virginia Purchasing Card. Payment in advance is not permitted under this Contract.

7. DELIVERY AND RETURN:

7.1 Delivery Time and Place: Vendor shall deliver standard orders within three (3) working days after orders are received. Vendor shall deliver emergency orders within one (1) working day after orders are received. Vendor shall ship all orders in accordance with the above schedule. Vendor may only hold orders until a minimum order of \$250.00 is met. Orders must be delivered to Agency at 1 Freedom Way, Clarksburg, WV 26301 between the hours of 8 a.m. and 3 p.m. on weekdays only.

7.2 Late Delivery: The Agency placing the order under this Contract must be notified in writing if orders will be delayed for any reason. Any delay in delivery that could cause harm to an Agency will be grounds for cancellation of the delayed order, and/or obtaining the items ordered from a third party.

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Any Agency seeking to obtain items from a third party under this provision must first obtain approval of the Purchasing Division.

- 7.3 Delivery Payment/Risk of Loss:** Standard order delivery shall be F.O.B. destination to the Agency's location. Vendor shall include the cost of standard order delivery charges in its bid pricing/discount and is not permitted to charge the Agency separately for such delivery. The Agency will pay delivery charges on all emergency orders provided that Vendor invoices those delivery costs as a separate charge with the original freight bill attached to the invoice.
- 7.4 Return of Unacceptable Items:** Items that Agency deems unacceptable shall be returned to Vendor at Vendor's expense and with no restocking charge. Vendor shall either make arrangements for the return within five (5) days of being notified that items are unacceptable or permit the Agency to arrange for the return and reimburse Agency for delivery expenses. If the original packaging cannot be utilized for the return, Vendor will supply the Agency with appropriate return packaging upon request. All returns of unacceptable items shall be F.O.B. the Agency's location. The returned product shall either be replaced, or the Agency shall receive a full credit or refund for the purchase price, at the Agency's discretion.
- 7.5 Return Due to Agency Error:** Items ordered in error by the Agency will be returned for credit within 30 days of receipt, F.O.B. Vendor's location. Vendor shall not charge a restocking fee if returned products are in a resalable condition. Items shall be deemed to be in a resalable condition if they are unused and in the original packaging. Any restocking fee for items not in a resalable condition shall be the lower of the Vendor's customary restocking fee or 5% of the total invoiced value of the returned items.

8. VENDOR DEFAULT:

8.1 The following shall be considered a vendor default under this Contract.

- 8.1.1** Failure to provide Eligible Items in accordance with the requirements contained herein.
- 8.1.2** Failure to comply with other specifications and requirements contained herein.
- 8.1.3** Failure to comply with any laws, rules, and ordinances applicable to the Contract Services provided under this Contract.
- 8.1.4** Failure to remedy deficient performance upon request.

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8.2 The following remedies shall be available to Agency upon default.

- 8.2.1 Immediate cancellation of the Contract.
- 8.2.2 Immediate cancellation of one or more release orders issued under this Contract.
- 8.2.3 Any other remedies available in law or equity.

9. MISCELLANEOUS:

- 9.1 **No Substitutions:** Vendor shall supply only Eligible Items contained in its Catalog submitted in response to the Solicitation or an updated Catalog approved by the Purchasing Division as described above. Vendor shall not supply substitute items.
- 9.2 **Vendor Supply:** Vendor must carry sufficient inventory of the Eligible Items being offered to fulfill its obligations under this Contract. By signing its bid, Vendor certifies that it can supply the Eligible Items contained in its bid response.
- 9.3 **Reports:** Vendor shall provide quarterly reports and annual summaries to the Agency showing the Agency's items purchased, quantities of items purchased, and total dollar value of the items purchased. Vendor shall also provide reports, upon request, showing the items purchased during the term of this Contract, the quantity purchased for each of those items, and the total value of purchases for each of those items. Failure to supply such reports may be grounds for cancellation of this Contract.
- 9.4 **Contract Manager:** During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract manager must be available during normal business hours to address any customer service or other issues related to this Contract. Vendor should list its Contract manager and his or her contact information below.

Contract Manager: Justin Wilson
 Telephone Number: 724-366-9855
 Fax Number: N/A
 Email Address: justin.wilson@gfs.com

CRFQ VNF20000006 - EXHIBIT A - PRICING SHEET

Pricing Page Eligible Item Description					Discounted Unit Price Calculation					Bid Total Calculation			
All references to brand names are for illustration purposes only and vendors may bid the brand listed or an equal product.					VENDORS MUST COMPLETE ALL COLUMNS								
Item #	Product Category	Description	Manufacturer	Size/Wt	Catalogue Price	Units Provided for Catalogue Price	Unit Price	Discount Percentage	Discounted Unit Price	Unit (For Calculation Purposes)	Estimated Unit Qty	Discounted Unit Price	Item Total Cost
SAMPLE	SAMPLE	SAMPLE: Hot dog buns, 12 packs of 18 buns per pack	SAMPLE: Halipark	12, 18	\$15.00	2	\$7.50	10%	\$6.75	1	500	\$6.75	\$3,375.00
I. Baking													
1		Bread dough, loaves, white, 16 oz. frozen	Rhodas	30, 16 oz.						1	200		
2		Cake Mix, Brownies, 6/6#	Fillsbury	6, 6#						1	200		
3		Flour, Self Rising, 25#	Gold Medal	1, 25# bag						1	200		
4		Commeal, Yellow, Self-Rising, 25 lb.	Aunt Jemima	1, 25# bag						1	100		
5		Potatoes, Scaloped Potatoes, Reduced Sodium Dehydrated, 2.25 lb. Carlon	Basic American Foods	6, 36 oz						1	100		
6		Pie Filling, Complete Mix, Blueberry, #10/can	choice	6, #10						1	200		
II. Beverages													
7		Juice Base, Apple 4:1, 128 oz cartridges	Monarch	3, 128 oz						1	50.00		
8		Tea, Sweet Tea, Bag-in-box 3 gal.	Monarch	1						1	50.00		
9		Coffee, Caffeine Free 100% Colombian, Frozen Concentrate, 1.25 M	Poigars	24/cs						1	50.00		
10		Soda, Cola, Diet, Caffeine Free Diet Cola	Shasta	24, 6 oz cans						1	100.00		
11		Gatorade, Fruit Punch, 20 oz	Gatorade	24, 20 oz						1	50.00		
12		Tea Bags, Orange Pekoe, 100 ct	Choice	4, 100 ct						1	100.00		
III. Breads													
13		Bread, Banana Bread, Individually wrapped single serving 6.25, 3.4 oz	Super Bakery	70, 3.4 oz						1	500.00		
14		Pepperoni Rolls 36/4 oz, Individually wrapped, frozen	Chico	36, 4 oz						1	1,600.00		

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TO: +13045583970 May 28 2020 12:39pm P. 37

Pricing Page Eligible Item Description					Discounted Unit Price Calculation					Bid Total Calculation			
All references to brand names are for illustration purposes only and vendors may bid the brand listed or an equal product.					VENDORS MUST COMPLETE ALL COLUMNS								
Item #	Product Category	Description	Manufacturer	Size/Wt.	Catalogue Price	Units Provided for Catalogue Price	Unit Price	Discount Percentage	Discounted Unit Price	Unit (For Calculation Purposes)	Estimated Unit Qty	Discounted Unit Price	Item Total Cost
15		Crossants, Soft, Sandwich Size, 2.5 oz	Bake Crafters	80, 2.5 oz						1	500.00		
16		Bagels, Cinnamon Raisin 72 ct. (frozen)	Celena	72 ct						1	200.00		
17		English Muffins, frozen, 2 oz	Bake Crafters	144, 2 oz						1	500.00		
18		Bread Sticks, plain, 8", 160/1.5 oz	choice	160, 1.5 oz						1	500.00		
IV: Cereal													
19		Instant Oatmeal, Maple & Brown Sugar, just add hot water, 1.4oz	Quaker	2, 40 pks						1	2,000.00		
20		Min. Cereal Assortment Packs, 30 per box, 1.1 oz (Frosted Flakes, Mini Wheats, Frost Loops, Apple Jacks, Corn Pops, Rice Chispas)	Kelloggs	2 boxes/cs						1	1,500.00		
21		Bran Flakes, 20 oz box	Kelloggs	2 boxes/cs						1	150.00		
22		Grits, Hot, Enriched, 5 lb. bag	Aunt Jemima	2, 5# bags						1	200.00		
V: Condiments													
23		Honey, Pure, 800/12 gram single serve pk	Sauers	200 pkts/cs						1	10.00		
24		Apple butter, US Grade A Fancy, individual containers, 2 oz	Smuckers	200 pkts/cs						1	10.00		
25		Vinegar, single serve pks, 9g	PPI	500, 9gr						1	10.00		
26		Mayonnaise, Light, with Canola Oil, 4/1 gal	Kraft	4, 1 gal						1	25.00		
27		Pickle Relish, Sweet, US Grade A Fancy, 4/1 gal	Choice	4, 1 gal						1	50.00		
28		Sauce, Honey Mustard, 4/1gal	Texas Pete	4, 1 gal						1	20.00		

Pricing Page Eligible Item Description					Discounted Unit Price Calculation					Bid Total Calculation			
All references to brand names are for illustration purposes only and vendors may bid the brand listed or an equal product.					VENDORS MUST COMPLETE ALL COLUMNS								
Item #	Product Category	Description	Manufacturer	Size/Wt	Catalogue Price	Units Provided for Catalogue Price	Unit Price	Discount Percentage	Discounted Unit Price	Unit (For Calculation Purposes)	Estimated Unit Qty	Discounted Unit Price	Item Total Cost
VI. Dairy													
29		Cheese, American, slices, individually wrapped, pasteurized yellow	Glanview Farms	5#cs						1	100.00		
30		Egg, Hard boiled, peeled, Grade A, Large, individually wrapped	Choice	12 doz/cs						1	100.00		
31		Yogurt, low fat, assorted flavors, no seeds, no fruit, no chunks of any kind, single serve pks, 4 oz	Activia	24/cs						1	200.00		
32		Cheese, Long Horn, Bulk, 8#	Great Lakes	2. 8#						1	200.00		
33		2% Reduced Fat White Milk, Refrigerated, 1 Gal.	Country Fresh	6. 1 gal						1	500.00		
34		2% Lactose Free Milk, half gallon	Country Fresh	6. 1 gal						1	500.00		

Pricing Page Eligible Item Description					Discounted Unit Price Calculation					Bid Total Calculation			
All references to brand names are for illustration purposes only and vendors may bid the brand listed or an equal product.					VENDORS MUST COMPLETE ALL COLUMNS								
Item #	Product Category	Description	Manufacturer	Size/Wt	Catalogue Price	Units Provided for Catalogue Price	Unit Price	Discount Percentage	Discounted Unit Price	Unit (For Calculation Purposes)	Estimated Unit Qty	Discounted Unit Price	Item Total Cost
VII. Dessert													
35		Vanilla Ice Cream, 24/4 oz cups	Packer	24, 4 oz						1	150.00		
36		Sherbert, Orange Push-ups, single serve pks, 3 oz	Nestle Push-Ups	12, 3 oz						1	300.00		
37		Soft Serve Ice Cream Mix, Vanilla, 9 half gal	Frostline	9 half gal						1	150.00		
38		Pie, Pumpkin, Sugar Free 6, 10#	Chef Pierre	6, 43 oz						1	200.00		
39		Cobbler, Blackberry, 2, 5#	Mrs. Smith	4, 5#						1	200.00		
40		Strawberry Glaze, 6, #10	Unipro	6, #10						1	200.00		
VIII. Fruit													
41		Grapes, green seedless, cleaned, ready to serve 16 oz fruit cup, fresh, refrigerated	Choice	24, 16 oz						1	2,000.00		
42		Mix Fruit cups 8 oz single serve, shelf stable	Orchards	48, 4 oz						1	1,500.00		
43		Strawberries, cleaned, ready to serve 5 lb. bag, refrigerated	Choice	1, 5# bag						1	500.00		
44		Applesauce, US Grade A Fancy, 6 #10 cans	Monarch	6, #10 cans						1	500.00		
45		Peaches, Yellow King, Halves, Pooled, US Grade B Choice, 6 #10 cans	Unipro Sliced	6, #10 cans						1	500.00		
46		Pineapple, Chunks, Juice Pk. (Hawaii/Philippines only), US Grade A Fancy, 6 #10 cans	Ambrosia	6, #10 cans						1	500.00		

Pricing Page Eligible Item Description					Discounted Unit Price Calculation					Bid Total Calculation			
All references to brand names are for illustration purposes only and vendors may bid the brand listed or an equal product.					VENDOR MUST COMPLETE ALL COLUMNS								
Item #	Product Category	Description	Manufacturer	Size/Wt	Catalogue Price	Units Provided for Catalogue Price	Unit Price	Discount Percentage	Discounted Unit Price	Unit (For Calculation Purposes)	Estimated Unit Qty	Discounted Unit Price	Item Total Cost
IX. Frozen													
47		Pizza, Pepperoni, Individually wrapped, microwavable, single serve, 5 oz	Gilardi	96 per case						1	100.00		
48		Pot Pies, Chicken, single serve, ready to eat heat and serve, 7 oz	Banquet	24 per case						1	100.00		
49		Hot Dog Chili, #13#	choice	4, 3 lb.						1	100.00		
50		Breaded Chicken Pattie Whole Grain 140/3.4 oz	Tyson	140, 3.4 oz						1	50.00		
51		Ham, Tavern, 4/15# approx.	Sugardale	4, 15# appx						1	50.00		
52		Gravy, sausage, case pack, 6, 4#	Pioneer	6, 4#						1	50.00		
X. Grocery Misc.													
53		Spaghelli noodles, min. 18", 20 lb package	NFP	20#						1	500.00		
54		Turkey Gravy Mix 15 oz pk, Yield 1 gal	FootHill Farms	15 oz						1	100.00		
55		Vinegar, White (50 Grain), 1 gal.	Unipro	2, 1 gal						1	500.00		
56		Breakfast Pizza Frozen, 192, 2.6 oz	Gilardi	192, 2.6 oz						1	100.00		
57		Alfredo Sauce Mix, powder, 14 oz canister	Choice	6, 14 oz						1	1,000.00		
58		Pasta Sauce, made with olive oil, 6, #10 cans	Pardiso	6, 106 oz						1	1,000.00		

Pricing Page Eligible Item Description					Discounted Unit Price Calculation					Bid Total Calculation			
All references to brand names are for illustration purposes only and vendors may bid the brand listed or an equal product.					VENDORS MUST COMPLETE ALL COLUMNS								
Item #	Product Category	Description	Manufacturer	Size/Wt.	Catalogue Price	Units Provided for Catalogue Price	Unit Price	Discount Percentage	Discounted Unit Price	Unit (For Calculation Purposes)	Estimated Unit Qty	Discounted Unit Price	Item Total Cost
XI. Kitchen Supplies													
59		Aluminum pan; Half size steamable trays, 60 cs	Monogram	50/cs						1	20.00		
60		Domestic Spoon, Teaspoon, white, Med. Wt., individually wrapped	Visions	1000/cs						1	25.00		
61		Food containers with lid combo, 16 oz translucent plastic, round, microwaveable, 240/cs	Monogram	240/cs						1	10.00		
62		Table Cover, 1 issue/poly, 108x54, various colors	Hoffmaster	24/cs						1	10.00		
63		Napkins, Luncheon, quarter fold, white, 12 1/2 x 11, 3 ply min.	Metro	1, 12, 500						1	20.00		
64		Plastic Wrap, Self Clinging, 2000' roll, 12" wide	choice	1, 12" x 2000						1	10.00		
XII. Meat													
65		Ham Sliced, 5# container	Gunnee's	2, 5#						1	1,000.00		
66		Lunch meat, Combo Pack Lunchmeat, Ham, Turkey, Bologna 12#	Oscar Myer	1, 12#						1	1,500.00		
67		Cheeseburger, Flame broiled, pre-cooked, frozen 4.3 oz, ready to eat, heat and serve	Fast Bites	12, 4.3 oz						1	1,000.00		
68		Bacon Sliced Layout 18/22 15#	Indiana	1, 15#						1	2,500.00		
69		Beef Pot Roast, Cooked 9#	Wolverine	3, 6#						1	2,000.00		

Pricing Page Eligible Item Description					Discounted Unit Price Calculation					Bid Total Calculation			
All references to brand names are for illustration purposes only and vendors may bid the brand listed or an equal product.					VENDORS MUST COMPLETE ALL COLUMNS								
Item #	Product Category	Description	Manufacturer	Size/Wt	Catalogue Price	Units Provided for Catalogue Price	Unit Price	Discount Percentage	Discounted Unit Price	Unit (For Calculation Purposes)	Estimated Unit Qty	Discounted Unit Price	Item Total Cost
70		80/20 Frozen Ground Beef, 10#	Pecker	8, 10#						1	1,500.00		
XIII. Snacks													
71		Assorted Chips, single serving size 1 oz, Potato Chips (plain), Corn Chips, Nacho Cheese Flavored, Soft Cream & Onion	Frito Lays	50, 1 oz						1	600.00		
72		Cookies, Lorna Doone, single serve pk, 1.5 oz, 4 ct	Nabisco	1, 120, 1.5 oz						1	500.00		
73		Fruit Bars Apple, single serve pk, 1.3 oz	Nutrigrain	1, 48, 1.3 oz						1	250.00		
74		Cheese Nips 100 cal snack, 72 ct	Nabisco	72 ct						1	1,000.00		
75		Gelatin, Dietetic, Artificially Sweetened, Assorted Fruit Flavors, 2.5 oz	Unifra	18, 2.5 oz						1	1,000.00		
76		Pudding, Vanilla, Ready to Use, 4 oz cups	Real Fresh	48, 3.5 oz						1	1,000.00		
XIV. Soup													
77		Base, Cream Soup, Grander, Shelf-Stable, 21oz	Choice	6, 28 oz							200.00		
78		Chicken Noodle Soup, 50 oz	Chef Francisco	12, 50 oz							200.00		
79		Chili with Beef and Beans, Frozen, 3#	Spring Glen	4, 3 lb.							200.00		
80		Various microwavable individual serving size soups, 15 oz	Campbells	24, 15 oz							500.00		
XV. Spices and Seasonings													
81		Chili Powder, Mild, Ground, 18 oz	Trade East	4, 16 oz							100.00		
82		Taco Seasoning, Mild, 1 gallon container	Lowry's	4, 1 gal							100.00		
83		Black Pepper, Ground in disposable shakers, 1.5 oz	choice	48, 1.5 oz							100.00		
84		Seasoning Salt	Lowry's	1, 5 lb.							100.00		
XVI. Vegetables													
85		Fresh vegetable cups, ready to serve, Assorted/mixed fresh vegetables, 10-12 oz	choice	24, 10-12 oz						1	2,000.00		

Pricing Page #8916 Item Description					Discounted Unit Price Calculation					Bid Total Calculation			
All references to brand names are for illustration purposes only and vendors may bid the brand listed or an equal product.					VENDORS MUST COMPLETE ALL COLUMNS								
Item #	Product Category	Description	Manufacturer	Size/Wt	Catalogue Price	Units Provided for Catalogue Price	Unit Price	Discount Percentage	Discounted Unit Price	Unit (For Calculation Purposes)	Estimated Unit Qty	Discounted Unit Price	Item Total Cost
86		Tossed salad w/ assorted lettuce, cherry tomatoes, sliced cucumbers, shredded carrots, ready to serve	Choice	24, 12-16 oz						1	1,500.00		
87		Diced Fresh Potatoes 2/10#, refrigerated	Cross Valley	2, 10#						1	500.00		
88		Tomatoes, Crushed, US Grade C, 6, #10 cans	Full Red	6, #10						1	250.00		
89		Beans, Dry, Pinto, US #1, 25# bag	C&F	20# bag						1	250.00		
90		Caribbean Blend Vegetables, Frozen, 2# bag	Unopro/Commercione	12, 2#						1	800.00		

Total Bid Cost	\$0.00
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List of Discount Percentages:

(Use additional sheets if needed for number of discount percentages being offered.)

	Category	DISCOUNT PERCENTAGE
I	Baking	
II	Beverages	
III	Breads	
IV	Cereal	
V	Condiments	
VI	Dairy	
VII	Dessert	
VIII	Fruit	
IX	Frozen	
X	Grocery Misc	
XI	Kitchen Supplies	
XII	Meat	
XIII	Snacks	
XIV	Soups	
XV	Spices & Seasoning	
XVI	Vegetables	

Pricing Page Eligible Item Description					Discounted Unit Price Calculation					Bid Total Calculation			
All references to brand names are for illustration purposes only and vendors may bid the brand listed or an equal product.					VENDORS MUST COMPLETE ALL COLUMNS								
Item #	Product Category	Description	Manufacturer	Size/Wt	Catalogue Price	Units Provided for Catalogue Price	Unit Price	Discount Percentage	Discounted Unit Price	Unit (For Calculation Purposes)	Estimated Unit Qty	Discounted Unit Price	Item Total Cost

Vendors should complete the contract coordinator information below:

VENDOR NAME:	<u>Gordon Food Service</u>	PHONE:	<u>724 366 9855</u>
CONTRACT MANAGER:	<u>Justin Wilson</u> <small>(Please print)</small>	FAX:	<u>N/A</u>
AUTHORIZED REPRESENTATIVE:	<u>[Signature]</u>		<u>5/28/2020</u> <small>(Date)</small>
AUTHORIZED			

EMAIL: justinwilson@gfs.com

West Virginia Ethics Commission



Disclosure of Interested Parties to Contracts

Pursuant to W. Va. Code § 6D-1-2, a state agency may not enter into a contract, or a series of related contracts, that has/have an actual or estimated value of \$1 million or more until the business entity submits to the contracting state agency a Disclosure of Interested Parties to the applicable contract. In addition, the business entity awarded a contract is obligated to submit a supplemental Disclosure of Interested Parties reflecting any new or differing interested parties to the contract within 30 days following the completion or termination of the applicable contract.

For purposes of complying with these requirements, the following definitions apply:

"Business entity" means any entity recognized by law through which business is conducted, including a sole proprietorship, partnership or corporation, but does not include publicly traded companies listed on a national or international stock exchange.

"Interested party" or "Interested parties" means:

- (1) A business entity performing work or service pursuant to, or in furtherance of, the applicable contract, including specifically sub-contractors;
- (2) the person(s) who have an ownership interest equal to or greater than 25% in the business entity performing work or service pursuant to, or in furtherance of, the applicable contract. (This subdivision does not apply to a publicly traded company); and
- (3) the person or business entity, if any, that served as a compensated broker or intermediary to actively facilitate the applicable contract or negotiated the terms of the applicable contract with the state agency. (This subdivision does not apply to persons or business entities performing legal services related to the negotiation or drafting of the applicable contract.)

"State agency" means a board, commission, office, department or other agency in the executive, judicial or legislative branch of state government, including publicly funded institutions of higher education: Provided, that for purposes of W. Va. Code § 6D-1-2, the West Virginia Investment Management Board shall not be deemed a state agency nor subject to the requirements of that provision.

The contracting business entity must complete this form and submit it to the contracting state agency prior to contract award and to complete another form within 30 days of contract completion or termination.

This form was created by the State of West Virginia Ethics Commission, 210 Brooks Street, Suite 300, Charleston, WV 25301-1804. Telephone: (304)558-0664; fax: (304)558-2169; e-mail: ethics@wv.gov; website: www.ethics.wv.gov.

West Virginia Ethics Commission Disclosure of Interested Parties to Contracts

(Required by W. Va. Code § 6D-1-2)

Name of Contracting Business Entity: Gordon Food Service Address: 1300 Gezon Parkway SW
Wyoming, MI 49509

Name of Authorized Agent: Derrick Haight Address: 1300 Gezon Parkway SW, Wyoming, MI 49509

Contract Number: CRFQ 0613 VNF2000000006 Contract Description: Food, Beverage, and Supplies

Governmental agency awarding contract: West Virginia Purchasing Division

Check here if this is a Supplemental Disclosure

List the Names of Interested Parties to the contract which are known or reasonably anticipated by the contracting business entity for each category below (attach additional pages if necessary):

- 1. Subcontractors or other entities performing work or service under the Contract
 Check here if none, otherwise list entity/individual names below.
- 2. Any person or entity who owns 25% or more of contracting entity (not applicable to publicly traded entities)
 Check here if none, otherwise list entity/individual names below.
- 3. Any person or entity that facilitated, or negotiated the terms of, the applicable contract (excluding legal services related to the negotiation or drafting of the applicable contract)
 Check here if none, otherwise list entity/individual names below.

Signature: Derrick Haight Date Signed: 05/27/2020

Notary Verification

State of Michigan, County of Kent:

I, Derrick Haight, the authorized agent of the contracting business entity listed above, being duly sworn, acknowledge that the Disclosure herein is being made under oath and under the penalty of perjury.

Taken, sworn to and subscribed before me this 27th day of May, 2020.

(Via Video Conference)

[Signature]
Notary Public's Signature

To be completed by State Agency:
Date Received by State Agency: _____
Date submitted to Ethics Commission: _____
Governmental agency submitting Disclosure: _____

STATE OF WEST VIRGINIA
Purchasing Division

PURCHASING AFFIDAVIT

CONSTRUCTION CONTRACTS: Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

ALL CONTRACTS: Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

EXCEPTION: The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

AFFIRMATION: By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

WITNESS THE FOLLOWING SIGNATURE:

Vendor's Name: Gordon Food Service

Authorized Signature: Derrick Haight Date: 05/27/2020

State of Michigan

County of Kent, to-wit:

Taken, subscribed, and sworn to before me this 27th day of May, 2020.

My Commission expires July 12, 2023. (Via Video Conference)

AFFIX SEAL HERE

NOTARY PUBLIC



KURT DETWILER
NOTARY PUBLIC - STATE OF MICHIGAN
COUNTY OF KENT
My Commission Expires July 12, 2023
Acting in the County of Kent

Purchasing Affidavit (Revised 01/19/2018)



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
7/5/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Arthur J. Gallagher Risk Management Services, Inc. 300 Ottawa NW, Suite 301 Grand Rapids MI 49503	CONTACT NAME: Sheila Griffin PHONE (A/C, No., Ext): 586-774-5300 E-MAIL ADDRESS: Sheila.Griffin@AJG.com	FAX (A/C, No.): 586-778-2814
	INSURER(S) AFFORDING COVERAGE	
INSURED Gordon Food Service, Inc. 1300 Gezon Parkway SW P.O. Box 1787 Grand Rapids MI 49501	INSURER A: Travelers Property Casualty Co of America NAIC # 25674	
	INSURER B: Old Republic Insurance Company NAIC # 24147	
	INSURER C: Safety National Casualty Corporation NAIC # 15105	
	INSURER D:	
	INSURER E:	
INSURER F:		

COVERAGES **CERTIFICATE NUMBER:** 1107233500 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADOL	SUBR	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
B	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	Y	Y	MWZY314881-19	8/1/2019	8/1/2020	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 2,000,000 MED EXP (Any one person) \$ Excluded PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 5,000,000 PRODUCTYS - COMP/OP AGG \$ 2,000,000 Total Aggregate \$ 15,000,000
B	X AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY	Y	Y	MWTB314880-19	8/1/2019	8/1/2020	COMBINED SINGLE LIMIT (Ea accident) \$ 3,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	X UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 50			ZUP11N8712419NF	8/1/2019	8/1/2020	EACH OCCURRENCE \$ 25,000,000 AGGREGATE \$ 25,000,000 \$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y	N/A	PS4050584	8/1/2019	8/1/2020	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER Evidence Certificate 1300 Gezon Parkway SW Wyoming MI 49509	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
--	--

est. 1897
120+
years in business

5 GENERATIONS
of the Gordon Family

North American
Headquarters

WYOMING, MI

Largest
privately-held
foodservice distributor
in North America

CORNERSTONE VALUES

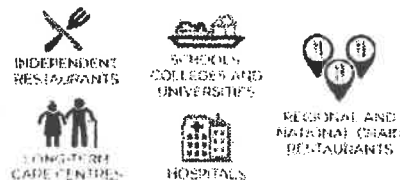
- Customer is King
- Rewards for Performance
- Integrity
- Philosophy of Sharing
- Networking Organization
- Everyone is important
- War Room Mentality

\$14+ BILLION
in sales

20,000+ employees

Delivery

>100,000 receive truck deliveries.
CUSTOMERS



Stores*

4 million served through
CUSTOMERS Gordon Food Service Store



21
PRIVATE BRANDS



7
SPECIALTY COMPANIES



We carry thousands of national brands.

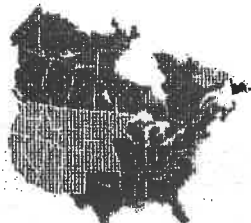
10,000+
average number of SKUs in a DC

>3,500
suppliers in our product supply chain

24 DCs in North America

16
in US

8
in CN



Stewardship Statements of Direction

- Ensure Corporate Sustainability
- Minimize Environmental Impact
- Promote Social Responsibility

22,000 deliveries per day
2,700 trucks

130 MILLION
miles driven annually



DIGITAL TOOLS



ONLINE ORDERING

- Order anytime, anywhere, 24/7
- Computer, smartphone or tablet
- Simple filter and search options
- Expanded product descriptions
- Product photos
- Nutritional analysis
- Nutrition label
- Marketing information
- Assign multiple users
- Par levels
- Historical ordering patterns
- 30-day order history
- 12-month invoice history
- Real-time pricing



RECIPE MANAGER

- Compare food costs to menu prices
- Boost profitability
- Allow strategic menu decisions
- Create and store recipes
- Access hundreds of Kitchen-Tested Recipes
- Standardize recipes for easier production
- Share with other locations
- Add recipe pictures
- Real-time pricing



ONLINE PAYMENT

- Manage account balances, invoices and transactions
- Pay ahead of time
- Track payment status
- Manage multiple accounts
- 13-month invoice history



INVENTORY MANAGER

- Developed by Gordon Food Service
- Manage inventory
- Reduce food costs
- Improve bottom line
- Organize stock sheets
- Assign item tags
- Evaluate inventory over time
- Create unique storage areas and product categories
- General ledger coding
- Cost-of-goods sold reporting
- Real-time pricing

Learn more at gfs.com/onlinetools or request access at gfs.com/onlinetoolsrequest.

Customer Technology Support
Mon-Fri, 7:00 am - 6:00 pm ET
(800) 968-6437 • cts@gfs.com

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GFS-11-2020

Gordon
FOOD SERVICE
Always at your table



You have a Partner in **FORECASTING**

Partner with your Sales Representative to show you how the Customer Demand Planner can take the guesswork out of determining your order quantities. There's no cost for getting our help to simplify procurement as the industry moves more and more into forecasting. Using the collected data analysis, menu planning and velocity reports, your Sales Representative can enter your unique numbers into the Customer Demand Planner for a realistic prediction of the key products you'll need next school year.

Here's what you have to gain:

- ① Improved in-stock percentages
- ② Reduced long inventory
- ③ More responsive manufacturer performance through better communication
- ④ Simplified communication with your distributor
- ⑤ Satisfied students and increased participation

With our forecasting tool, simply indicate what's changing from last year to improve accuracy.

Ask your Gordon Food Service® Sales Representative to sit with you and use the Customer Demand Planner to your benefit.



Satisfying

**the growing
appetite
for product
transparency**

INTRODUCING OUR
Clear Choice™ Program

*Transparency to cleaner labels, responsibly sourced
and sustainable products*



Gordon*
FOOD SERVICE

Let's Talk Transparency

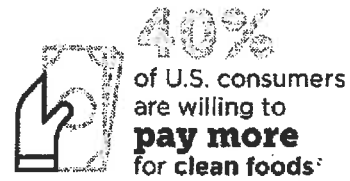
Consumers want to know what is and is not in the food they purchase, where it comes from and how it was grown, processed or made. They are also looking to avoid additives, promote animal welfare and lessen their environmental impact by making better food choices and by using recycled, recyclable or biodegradable and compostable products.

Essentially, they want to feel good about their entire eating experience—from the food to the place settings and everything in between.

Our Online Ordering system allows you to find and select from thousands of products across six categories of claims and third-party certifications, to help you meet your customers' needs for cleaner ingredients, responsibly sourced, and environmentally friendly products.



are a top dining trend



40% of U.S. consumers are willing to pay more for clean foods



Cleaner Ingredients

Consumers are increasingly mindful of how food is produced, with a desire for simpler, more recognizable ingredients and fewer additives. Products in this category include one, several or all of the following characteristics.

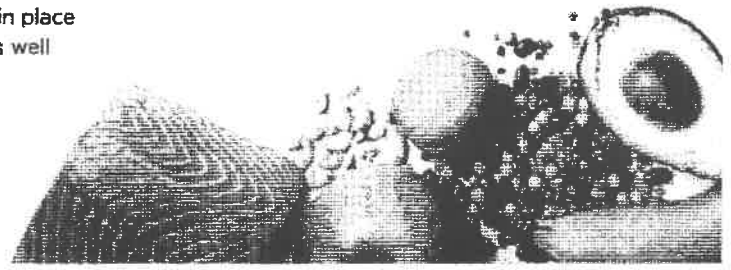
- No Artificial Flavors
- No Artificial Preservatives
- No Artificial Sweeteners
- No Artificial Thickeners or Emulsifiers
- No Color From Artificial Sources
- No High Fructose Corn Syrup
- No MSG
- No Trans Fats
- Non-GMO



Specialty Agriculture

We only get one earth, which means stewardship of land and water resources is a priority. This category includes certifications that ensure superior management practices are in place for the benefit of the environment as well as the food as it's grown or raised.

- Biodynamic
- Food Alliance
- USDA Organic



U.S. consumers are willing to pay more¹

35%
will pay more for
GRASS FED



27%
will pay more for
**free range
or cage free**



57%



Consumers who say
it's **Important** that
restaurants use
sustainable foods²

54%



Restaurants facilities
that are **purchasing**
sustainable foods³



Animal Care

When it comes to meat, poultry, dairy and eggs, animal care is top of mind for many of today's consumers. These certification programs and farming practices have been developed with a focus on animal safety and well-being.

- American Humane Association
- Animal Welfare Approved
- Cage Free
- Certified Humane
- Crate Free
- Free Range
- Global Animal Partnership
- Grass Fed
- Pasture Raised
- Raised without Added Hormones
- Raised without Antibiotics



Sustainable Seafood

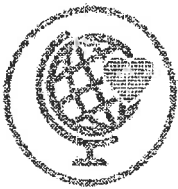
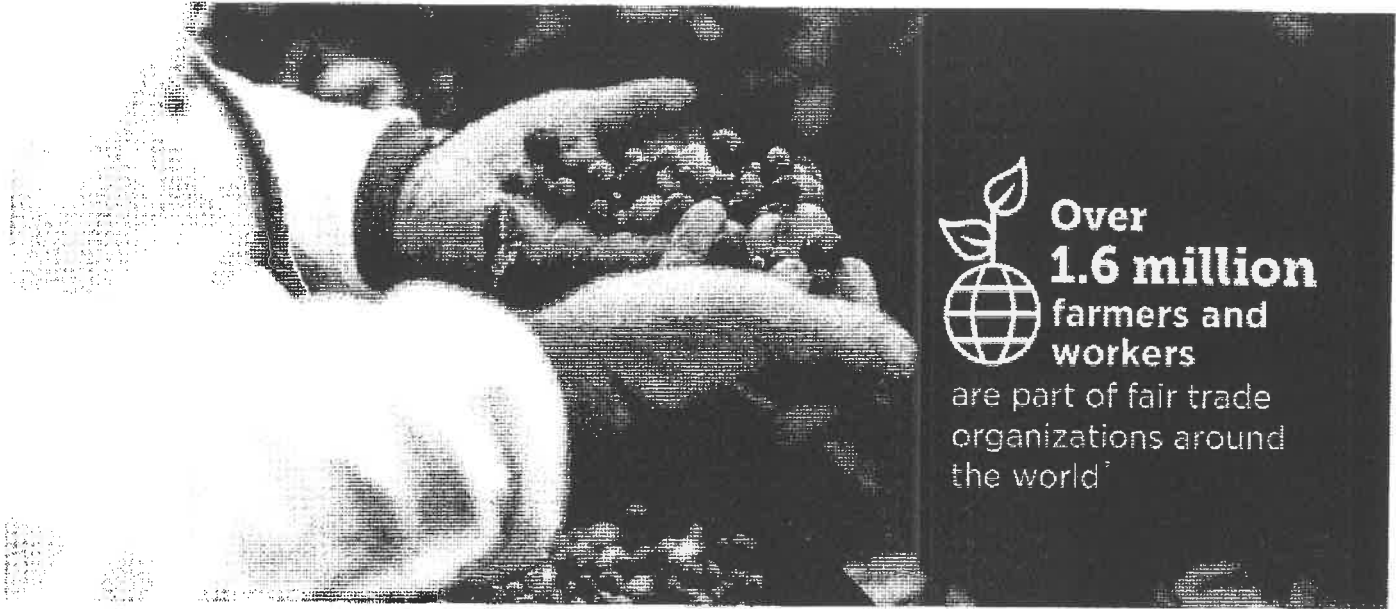
Consumers care about protecting and restoring our marine environments and so do we. By purchasing fish and seafood harvested or farmed using sustainable management practices, consumers can be assured the marine environment is being protected for generations to come. Look for these certifications as indicators of best practices.

- Aquaculture Stewardship Council (ASC)
- Best Aquaculture Practices (BAP)
- Marine Stewardship Council (MSC)
- Monterey Bay Aquarium Seafood Watch



72% 
of seafood consumers
agree that in order to
save the oceans,
shoppers should only
consume seafood from
sustainable sources⁴





Ethically Sourced

Consumers want to feel good about what they eat and to know they're making a positive impact on both people and planet. These sourcing practices and third-party certifications help ensure farmers around the world are provided a living wage and sustainable livelihoods.

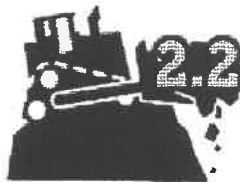
- Fair Trade
- International Farmer Direct Sourced
- Rainforest Alliance



Environmentally Friendly

Reducing the environmental impact of chemicals and the contribution to landfills is beneficial to our planet and to consumers. Products with these attributes and third-party certifications are created with these principles in mind.

- Biodegradable Products Institute (BPI) Compostable
- Compostable and Biodegradable
- EcoLogo
- Green Seal
- Made from Recycled Materials
- Made from Renewable Resources
- Safer Choice



There are over **2.2 million tons** of paper and plastic foodservice packaging waste in landfills*

Interested in product availability?

Log into Online Ordering to find and select from over a thousand products with these attributes and third-party certifications, or talk with your Sales Representative for more information about the Clear Choice Program.

gfs.com/clearchoice
 1-800-451-3333
 Fax: 800-451-3333

Gordon
 FOOD SERVICE
Always at your table

CRFQ VNF20000006 - EXHIBIT A - PRICING SHEET

Pricing Page Eligible Item Description					Discounted Unit Price Calculation					Bid Total Calculation			
All references to brand names are for illustration purposes only and vendors may bid the brand listed or an equal product.					VENDORS MUST COMPLETE ALL COLUMNS								
Item #	Product Category	Description	Manufacturer	Size/Wt	Catalogue Price	Units Provided for Catalogue Price	Unit Price	Discount Percentage	Discounted Unit Price	Unit (For Calculation Purposes)	Estimated Unit Qty	Discounted Unit Price	Item Total Cost
SAMPLE	SAMPLE	SAMPLE: Hot dog buns, 12 packs of 18 buns per pack	SAMPLE: Balpank	12, 18	\$15.00	2	\$7.50	10%	\$6.75	1	500	\$6.75	\$3,375.00
Baking													
1		Bread dough, loaves, white, 16 oz. frozen	Rhodes	30, 16 oz.	\$45.17	1	\$45.17	0%	\$45.17	1	200	\$45.17	\$9,034.00
2		Cake Mix, Brownies, 6#	Pillsbury	6, 6#	\$60.91	1	\$60.91	0%	\$60.91	1	200	\$60.91	\$12,182.00
3		Flour, Self-Rising, 25#	Gold Medal	1, 25# bag	\$11.03	1	\$11.03	0%	\$11.03	1	200	\$11.03	\$2,206.00
4		Cornmeal, Yellow, Self-Rising, 25 lb.	Aunt Jemima	1, 25# bag	\$21.14	1	\$21.14	0%	\$21.14	1	100	\$21.14	\$2,114.00
5		Potatoes, Scalloped Potatoes, Reduced Sodium Dehydrated, 2.25 lb. Carton	Basic American Foods	6, 36 oz.	\$56.25	1	\$56.25	0%	\$56.25	1	100	\$56.25	\$5,625.00
6		Pie Filling, Complete Mix, Blueberry, #10 can	choice	6, #10	\$61.09	1	\$61.09	0%	\$61.09	1	200	\$61.09	\$12,218.00
Beverages													
7		Juice Base, Apple 4:1, 128 oz cartridges	Monarch	3, 128 oz.	\$60.13	1	\$60.13	0%	\$60.13	1	50.00	\$60.13	\$3,006.50
8		Tea, Sweet Tea, Bag-in-box 3 gal.	Monarch	1	\$53.30	1	\$53.30	0%	\$53.30	1	50.00	\$53.30	\$2,665.00
9		Coffee, Caffeine Free 100% Columbian, Frozen Concentrate, 1.25 lt.	Folgers	24/cs	\$93.21	1	\$93.21	0%	\$93.21	1	50.00	\$93.21	\$4,660.50
10		Soda, Cola, Diet, Caffeine Free Diet Cola	Shasta	24, 6 oz cans	\$13.93	1	\$13.93	0%	\$13.93	1	100.00	\$13.93	\$1,393.00
11		Gatorade, Fruit Punch, 20 oz.	Gatorade	24, 20 oz.	\$22.04	1	\$22.04	0%	\$22.04	1	50.00	\$22.04	\$1,102.00
12		Tea Bags, Orange Pekoe, 100 ct	Choice	4, 100 ct	\$32.86	1	\$32.86	0%	\$32.86	1	100.00	\$32.86	\$3,286.00
Breakfast													
13		Bread, Banana Bread, Individually wrapped single serving size, 3.4 oz.	Super Bakery	70, 3.4 oz.	\$40.34	1	\$40.34	0%	\$40.34	1	500.00	\$40.34	\$20,170.00

Pricing Page Eligible Item Description					Discounted Unit Price Calculation					Bid Total Calculation			
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Item #	Product Category	Description	Manufacturer	Size/Wt	Catalogue Price	Units Provided for Catalogue Price	Unit Price	Discount Percentage	Discounted Unit Price	Unit (For Calculation Purposes)	Estimated Unit Qty	Discounted Unit Price	Item Total Cost
14		Pepperoni Rots 35/4 oz, individually wrapped, frozen	Chico	36, 4 oz	\$0.00	0		0%		1	1,500.00		
15		Croissants, Split Sandwich Size, 2.0 oz	Bake Crafters	80, 2.6 oz	\$32.59	1	\$32.59	0%	\$32.59	1	500.00	\$32.59	\$16,295.00
16		Bagels, Cinnamon Raisin 72 ct, frozen	Cellona	72 ct	\$20.89	1	\$20.89	0%	\$20.89	1	200.00		
17		English Muffins, frozen, 2 oz	Bake Crafters	144, 2 oz	\$26.80	1	\$26.80	0%	\$26.80	1	500.00		
18		Bread Sticks, plain, 8", 160/1.5 oz	choice	160, 1.5 oz	\$50.02	1	\$50.02	0%	\$50.02	1	500.00		
IV: Cereals													
19		Instant Oatmeal, Maple & Brown Sugar, just add hot water, 1.4oz	Quaker	2, 40 pks	\$11.48	1	\$11.48	0%	\$11.48	1	2,000.00	\$11.48	\$22,960.00
20		Mini Cereal Assortment Packs, 30 per box, 1.1 oz (Frosted Flakes, Mini Wheels, Fruit Loops, Apple Jacks, Corn Pops, Rice Crispies)	Kelloggs	2 boxes/cs	\$41.42	1	\$41.42	0%	\$41.42	1	1,500.00	\$41.42	\$62,130.00
21		Gran Flakes, 40 oz box	Kelloggs	2 boxes/cs	\$15.77	1	\$15.77	0%	\$15.77	1	180.00		
22		Grits, Hot, Enriched, 5 lb. bag	Aunt Jemima	2, 5# bags	\$27.24	1	\$27.24	0%	\$27.24	1	200.00		
V: Condiments													
23		Honey, Pure, 200/12 gram single serve pk	Sauers	200 pks/cs	\$27.91	1	\$27.91	0%	\$27.91	1	10.00	\$27.91	\$279.10
24		Apple butter, US Grade A Fancy, individual containers, 2 oz	Smuckers	200 pks/cs	\$15.20	1	\$15.20	0%	\$15.20	1	10.00	\$15.20	\$152.00
25		Vinegar, single serve pks, 6g	PPI	500, 9gr	\$16.84	1	\$16.84	0%	\$16.84	1	10.00	\$16.84	\$168.40
26		Mayonnaise, Light, with Canola Oil, 4/1 gal	Kraft	4, 1 gal	\$53.99	1	\$53.99	0%	\$53.99	1	25.00	\$53.99	\$1,349.75
27		Pickle Relish, Sweet, US Grade A Fancy, 4/1 gal	Choice	4, 1 gal	\$39.65	1	\$39.65	0%	\$39.65	1	50.00	\$39.65	\$1,982.50

Pricing Page Eligible Item Description:					Discounted Unit Price Calculation					Bid Total Calculation			
All references to brand names are for illustration purposes only and vendors may bid the brand listed or an equal product.					VENDORS MUST COMPLETE ALL COLUMNS								
Item #	Product Category	Description	Manufacturer	Size/Wt	Catalogue Price	Units Provided for Catalogue Price	Unit Price	Discount Percentage	Discounted Unit Price	Unit (For Calculation Purposes)	Estimated Unit Qty	Discounted Unit Price	Item Total Cost
28		Sauce, Honey Mustard, 4/1gal	Texas Pete	4. 6 gal	\$35.79	1	\$35.79	0%	\$35.79	1	20.00	\$35.79	\$715.80
29		Cheese, American, slices, individually wrapped, pasteurized yellow	Glanview Farms	5#/ca	\$39.22	1	\$39.22	0%	\$39.22	1	100.00	\$39.22	\$3,922.00
30		Egg, Hard boiled, peeled, Grade A, Large, individually wrapped	Choice	12 doz/ca	\$9.84	1	\$9.84	0%	\$9.84	1	100.00	\$9.84	\$984.00
31		Yogurt, low fat, assorted flavors, no seeds, no fruit, no chunks of any kind, single serve pks, 4 oz	Activia	24/cs	\$13.65	1	\$13.65	0%	\$13.65	1	200.00	\$13.65	\$2,730.00
32		Cheese, Long Horn, Bulk, 8#	Great Lakes	2, 8#	\$59.52	1	\$59.52	0%	\$59.52	1	200.00	\$59.52	\$11,904.00
33		2% Reduced Fat White Milk, Refrigerated, 1 Gal	Country Fresh	6, 1 gal	\$10.11	1	\$10.11	0%	\$10.11	1	500.00	\$10.11	\$5,055.00
34		2% Lactose Free Milk, half gallon	Country Fresh	6, 1 gal	#N/A	0		0%		1	500.00		

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VI Dessert													
35		Vanilla Ice Cream, 24/4 oz cups	Packer	24, 4 oz	\$17.24	1	\$17.24	0%	\$17.24	1	180.00	\$17.24	\$2,586.00
36		Sherbert, Orange Push-ups, single serve pks, 3 oz	Nestle Push-Ups	12, 3 oz	\$23.68	1	\$23.68	0%	\$23.68	1	300.00		
37		Soft Serve Ice Cream Mix, Vanilla, 9/16 gal	Frostline	9 half gal	\$69.81	1	\$69.81	0%	\$69.81	1	150.00		
38		Pie, Pumpkin, Sugar Free 8, 10#	Chef Pierre	6, 43 oz	\$35.72	1	\$35.72	0%	\$35.72	1	200.00		
39		Cobbler, Blackberry, 2, 5#	Mrs. Smith	4, 5#	\$19.59	1	\$19.59	0%	\$19.59	1	200.00	\$19.59	\$3,918.00
40		Strawberry Glaze, 6, #10	Unipro	6, #10	\$29.19	1	\$29.19	0%	\$29.19	1	200.00	\$29.19	\$5,838.00
VII Fruit													
41		Grapes, green seedless, cleaned, ready to serve 16 oz fruit cup, fresh, refrigerated	Choice	24, 16 oz	\$48.59	1	\$48.59	0%	\$48.59	1	2,000.00	\$48.59	\$97,180.00
42		Mix Fruit cups 4 oz single serve, shelf stable	Orchards	48, 4 oz	\$28.16	1	\$28.16	0%	\$28.16	1	1,500.00	\$28.16	\$42,240.00
43		Strawberries, cleaned, ready to serve 5 lb. bag, refrigerated	Choice	1, 5# bag	\$19.90	1	\$19.90	0%	\$19.90	1	500.00	\$19.90	\$9,950.00
44		Applesauce, US Grade A Fancy, 6 #10 cans	Monarch	6, #10 cans	\$27.79	1	\$27.79	0%	\$27.79	1	500.00		
45		Peaches, Yellow Cling, Halves, Peeled, US Grade B Choice, 6 #10 cans	Unipro Sliced	6, #10 cans	\$46.86	1	\$46.86	0%	\$46.86	1	500.00		
46		Pineapple, Chunks, Juice Pk, (Hawaii/Philippines only), US Grade A Fancy, 6 #10 cans	Ambrosia	6, #10 cans	\$37.78	1	\$37.78	0%	\$37.78	1	500.00		

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DK Frozen													
47		Pizza, Pepperoni, individually wrapped, microwavable, single serve, 5 oz	Gilardi	98 per case	\$68.44	1	\$68.44	0%	\$68.44	1	100.00	\$68.44	\$5,844.00
48		Pot Pies, Chicken, single serve, ready to eat hot and serve, 7 oz	Banquet	24 per case	\$20.97	1	\$20.97	0%	\$20.97	1	100.00	\$20.97	\$2,097.00
49		Hot Dog Chili, 4/3#	Choice	4, 3 lb.	\$54.89	1	\$54.89	0%	\$54.89	1	100.00	\$54.89	\$5,489.00
50		Breaded Chicken Paltio Whole Grain 14OZ 3.4 oz	Tyson	140, 3.4 oz	\$81.03	1	\$81.03	0%	\$81.03	1	50.00	\$81.03	\$4,051.50
51		Ham, Tavern, 4/15# approx	Sugarbata	4, 15# appx	\$1.39	1	\$1.39	0%	\$1.39	1	50.00	\$1.39	\$69.50
52		Gravy, sausage, case pack, 6, 4#	Pioneer	6, 4#	\$40.72	1	\$40.72	0%	\$40.72	1	50.00	\$40.72	\$2,036.00
DK Grocery Items													
53		Spaghetti noodles, min. 18', 20 lb package	NFP	20#	\$16.96	1	\$16.96	0%	\$16.96	1	500.00	\$16.96	\$8,480.00
54		Turkey Gravy Mix 15 oz pk. Yield 1 gal	Foothill Farms	15 oz	\$30.38	1	\$30.38	0%	\$30.38	1	100.00		
55		Vinegar, White, (50 Grain), 1 gal.	Unipro	2, 1 gal	\$8.93	1	\$8.93	0%	\$8.93	1	500.00		
56		Breakfast Pizza, Frozen, 192, 2.6 oz	Gilardi	192, 2.6 oz	\$63.69	1	\$63.69	0%	\$63.69	1	100.00		
57		Alfredo Sauce Mix, powder, 14 oz canister	Choice	8, 14 oz	\$39.14	1	\$39.14	0%	\$39.14	1	1,000.00	\$39.14	\$39,140.00
58		Pasta Sauce, made with olive oil, 6, #10 cans	Pardiso	6, 106 oz	\$28.90	1	\$28.90	0%	\$28.90	1	1,000.00	\$28.90	\$28,900.00

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XI Kitchen Supplies													
59		Aluminum pan, Half size steannable trays, 50 cs	Monogram	50/cs	\$34.41	1	\$34.41	0%	\$34.41	1	20.00	\$34.41	\$688.20
60		Domestic Spoon, Teaspoon, white, Med. Wt., individually wrapped	Visions	1000/cs	\$20.71	1	\$20.71	0%	\$20.71	1	26.00	\$20.71	\$517.75
61		Food container with lid combo, 16 oz. translucent plastic, round, microwaveable, 240/cs	Monogram	240/cs	\$42.24	1	\$42.24	0%	\$42.24	1	10.00	\$42.24	\$422.40
62		Table Cover, Tissue/poly, 106x54, various colors	Hoffmaster	24/cs	\$36.64	1	\$36.64	0%	\$36.64	1	10.00	\$36.64	\$366.40
63		Napkins, Luncheon, quarter fold, white, 12.5x11, 3 ply min.	Metro	1, 12, 500	\$57.31	1	\$57.31	0%	\$57.31	1	20.00	\$57.31	\$1,146.20
64		Plastic Wrap, Self Clinging, 2000' roll, 12" wide	choice	1, 12" x 2000	\$15.48	1	\$15.48	0%	\$15.48	1	10.00	\$15.48	\$154.80
XII Meats													
65		Ham Salad, 5# container	Gunnee's	2, 5#	\$32.62	1	\$32.62	0%	\$32.62	1	1,000.00	\$32.62	\$32,620.00
66		Lunch meat, Combo Pack Lunchmeat, Ham, Turkey, Bologna 12#	Oscar Myer	1, 12#	\$40.54	1	\$40.54	0%	\$40.54	1	1,500.00	\$40.54	\$60,810.00
67		Cheeseburger, Flame broiled, pre-cooked, frozen 4.3 oz, ready to eat, heat and serve	Fast Bites	12, 4.3 oz	\$72.17	1	\$72.17	0%	\$72.17	1	1,000.00	\$72.17	\$72,170.00
68		Bacon Sliced Layout 18/22 15#	Indians	1, 15#	\$52.23	1	\$52.23	0%	\$52.23	1	2,500.00		
69		Beef Pot Roast Cooked 9#	Wolverine	3, 6#	\$62.35	1	\$62.35	0%	\$62.35	1	2,000.00		

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70		8020 Frozen Ground Beef, 10#	Packer	8, 10#	\$108.68	1	\$108.68	0%	\$108.68	1	1,500.00		
XIII. Snacks													
71		Assorted Chips, single serving size 1 oz. Potato Chips (plain), Corn Chips, Nacho Cheese Flavored, Sour Cream & Onion	Frito Lay's	50, 1 oz	\$44.87	1	\$44.87	0%	\$44.87	1	500.00	\$44.87	\$22,435.00
72		Cookies, Lorna Doone, single serve pk, 1.5 oz, 4 ct	Nabisco	1, 120, 1.5 oz	\$33.59	1	\$33.59	0%	\$33.59	1	800.00	\$33.59	\$16,765.00
73		Fruit Bars Apple, single serve pk, 1.3 oz	Nutrigrain	1, 48, 1.3 oz	\$23.78	1	\$23.78	0%	\$23.78	1	250.00	\$23.78	\$8,945.00
74		Cheese Nips 100 cal snack, 72 ct	Nabisco	72 ct	\$28.29	1	\$28.29	0%	\$28.29	1	1,000.00		
75		Gelatin, Dietetic, Artificially Sweetened, Assorted Fruit Flavors, 2.5 oz	Uniproc	18, 2.5 oz	\$80.12	1	\$80.12	0%	\$80.12	1	1,000.00		
76		Pudding, Vanilla, Ready to Use, 4 oz cups	Royal Fresh	48, 3.5 oz	\$19.48	1	\$19.48	0%	\$19.48	1	1,000.00		
XIV. Soups													
77		Base, Cream Soup, Granular, Shelf-Stable, 28oz	Choice	5, 28 oz	\$35.99	1	\$35.99	0%	\$35.99		200.00		
78		Chicken Noodle Soup, 50 oz	Chef Francisco	12, 50 oz	\$39.81	1	\$39.81	0%	\$39.81		200.00		
79		Chili with Beef and Beans, Frozen, 3#	Spring Glen	4, 3 lb.	\$55.10	1	\$55.10	0%	\$55.10		200.00		
80		Various microwavable individual serving size soups, 15 oz	Campbell's	24, 15 oz	n/a	n/a	#VALUE!	0%	#VALUE!		500.00		
XV. Spices and Seasonings													
81		Chili Powder, Mild, Ground, 18 oz	Trade East	4, 18 oz	\$6.58	1	\$6.58	0%	\$6.58		100.00		
82		Taco Seasoning, Mild, 1 gallon container	Lowy's	4, 1 gal	\$22.51	1	\$22.51	0%	\$22.51		100.00		
83		Black Pepper, Ground in disposable shakers, 1.5 oz	choice	48, 1.5 oz	\$38.47	1	\$38.47	0%	\$38.47		100.00		
84		Seasoning Salt	Lowy's	1, 5 lb.	\$10.63	1	\$10.63	0%	\$10.63		100.00		
XVI. Vegetables													

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85		Fresh vegetable cups, ready to serve. Assorted mixed finish vegetables. 10-12 oz	choice	24, 10-12 oz	\$0.00	0		0%		1	2,000.00		
86		Tossed salad w/ assorted lettuce, cherry tomatoes, sliced cucumbers, shredded carrots, ready to serve.	Choice	24, 12-16 oz	\$0.00	0		0%		1	1,500.00		
87		Diced Fresh Potatoes 2/10lb, refrigerated	Cross Valley	2, 10#	\$15.81	1	\$15.81	0%	\$15.81	1	500.00	\$15.81	\$7,805.00
88		Tomatoes, Crushed, US Grade C, 6, #10 cans	Full Red	6, #10	\$22.81	1	\$22.81	0%	\$22.81	1	250.00		
89		Beans, Dry, Pinto, US #1, 25# bag	C&F	25# bag	\$50.91	1	\$50.91	0%	\$50.91	1	250.00		
90		Caribbean Blend Vegetables, Frozen, 2# bag	Unipro/Comerstore	12, 2#	\$39.18	1	\$39.18	0%	\$39.18	1	500.00		

Total Bid Cost	\$690,982.30
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List of Discount Percentages:

(Use additional sheets if needed for number of discount percentages being offered.)

Category	DISCOUNT PERCENTAGE
I Baking	
II Beverages	
III Breads	
IV Cereal	
V Condiments	
VI Dairy	
VII Dessert	
VIII Fruit	
IX Frozen	
X Grocery Misc	
XI Kitchen Supplies	
XII Meat	
XIII Snacks	
XIV Soups	
XV Spices & Seasoning	
XVI Vegetables	

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Vendors should complete the contract coordinator information below:

VENDOR NAME: _____	PHONE: _____
CONTRACT MANAGER: _____ (Please print)	FAX: _____
	EMAIL: _____
AUTHORIZED REPRESENTATIVE: _____ (Signature)	_____ (Date)
AUTHORIZED REPRESENTATIVE: _____	