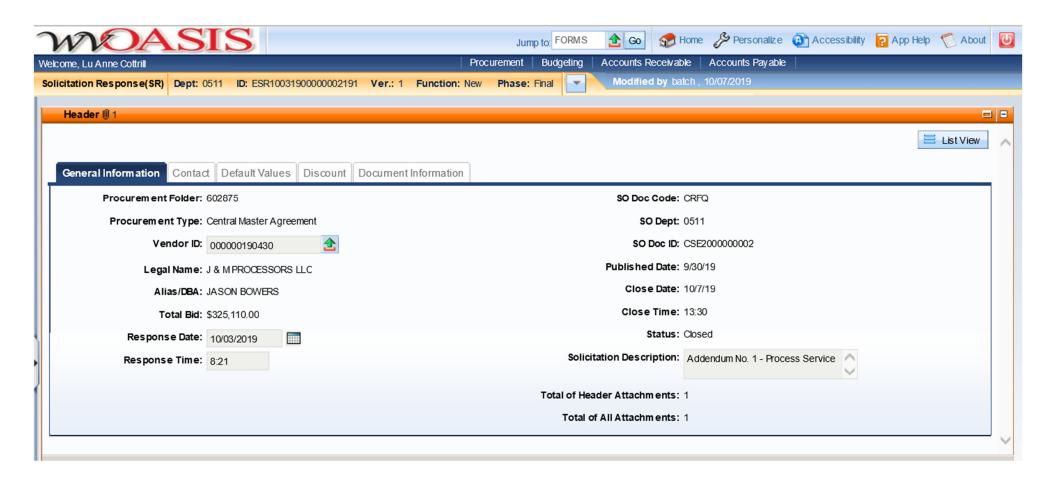
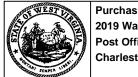


2019 Washington Street, East Charleston, WV 25305 Telephone: 304-558-2306 General Fax: 304-558-6026

Bid Fax: 304-558-3970

The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at *wvOASIS.gov*. As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at *WVPurchasing.gov* with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.





Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

State of West Virginia Solicitation Response

Proc Folder: 602875

Solicitation Description: Addendum No. 1 - Process Service

Proc Type: Central Master Agreement

 Date issued
 Solicitation Closes
 Solicitation Response
 Version

 2019-10-07 13:30:00
 SR
 0511 ESR1003190000002191
 1

VENDOR

000000190430

J & M PROCESSORS LLC

JASON BOWERS

Solicitation Number: CRFQ 0511 CSE2000000002

Total Bid: \$325,110.00 **Response Date:** 2019-10-03 **Response Time:** 08:21:03

Comments: J&M Processors LLC is the oldest and largest process service company in the state. We offer the

latest in technology that will serve the BCŠE offices with the tools to track all services as they

happen.

FOR INFORMATION CONTACT THE BUYER

Tara Lyle (304) 558-2544 tara.l.lyle@wv.gov

Signature on File FEIN # DATE

All offers subject to all terms and conditions contained in this solicitation

Page: 1 FORM ID: WV-PRC-SR-001

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	Process Service for Region 1	2022.00000	EA	\$30.000000	\$60,660.00

Comm Code	Manufacturer	Specification	Model #	
80121904				

Extended Description:

Process Service for Region 1 Brooke County Hancock County Marshall County Monongalia County

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
2	Process Service for Region 2	1180.00000	EA	\$30.000000	\$35,400.00

Comm Code	Manufacturer	Specification	Model #
80121904			

Extended Description:

Process Service for Region 2 Jackson County Mason County Pleasants County Ritchie County

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
3	Process Service for Region 3	992.00000	EA	\$30.000000	\$29,760.00

Comm Code	Manufacturer	Specification	Model #	
80121904				

Extended Description:

Process Service for Region 3 Cabell County Putnam County Wayne County

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
4	Process Service for Region 4	1420.00000	EA	\$30.000000	\$42,600.00

Comm Code	Manufacturer	Specification	Model #	
80121904				

Process Service for Region 4 Kanawha County **Extended Description:**

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
5	Process Service for Region 5	567.00000	EA	\$30.000000	\$17,010.00

Comm Code	Manufacturer	Specification	Model #	
80121904				

Extended Description:

Process Service for Region 5 Boone County Lincoln County Logan County Mingo County

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
6	Process Service for Region 6	971.00000	EA	\$30.000000	\$29,130.00

Comm Code	Manufacturer	Specification	Model #	
80121904				

Process Service for Region 6 Braxton County **Extended Description:**

Clay County Fayette County Gréenbrier County

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
7	Process Service for Region 7	1134.00000	EA	\$30.000000	\$34,020.00

Comm Code	Manufacturer	Specification	Model #	
80121904				

Process Service for Region 7
McDowell County **Extended Description:**

Mercer County Raleigh County Wyoming County

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
8	Process Service for Region 8	881.00000	EA	\$30.000000	\$26,430.00

Comm Code	Manufacturer	Specification	Model #	
80121904				

Extended Description:

Process Service for Region 8 Berkeley County Grant County Hampshire County Hardy County

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
9	Process Service for Region 9	1670.00000	EA	\$30.000000	\$50,100.00

Comm Code	Manufacturer	Specification	Model #	
80121904				

Extended Description :

Process Service for Region 9 Barbour County Calhoun County Doddridge County Gilmer County

DESIGNATED CONTACT: Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

_ J ASON	Bowens	PRESIDENT	
(Name, Title)			
(Printed Name and T	Title) 1583	HEDGESHILLE W 2542;	>
(Address)	3142		
(Phone Number) / (F	ax Number)	A \(\(\) \(\) \(\)	
(email address)	mprocessors	egmail.com	
(cinali addiess)	•	•	
or proposal constitutes an of or service proposed meets the product or service, unless of conditions contained in the Stid, offer or proposal for reveand submit this bid, offer, or I am authorized to bind the wknowledge, the vendor has pregistration.	fer to the State that case mandatory requires therwise stated herein Solicitation, unless of the and consideration proposal, or any doctored in a contractual	rinformation contained herein; that this bid, of annot be unilaterally withdrawn; that the producents contained in the Solicitation for that; that the Vendor accepts the terms and herwise stated herein; that I am submitting thin; that I am authorized by the vendor to execute the second related thereto on vendor's behalf; that I relationship; and that to the best of my the any State agency that may require	uci s ite
(Company)	and the same of th	Passioen 7	
(Authorized Signature) (Rep	resentative Name, Ti	tle) 265/0827	
(Printed Name and Title of A	uthorized Represent	ative)	
013/19			
(Date)			
304 - 268-	3142		
(Phone Number) (Fax Numb	er)		

STATE OF WEST VIRGINIA Purchasing Division

PURCHASING AFFIDAVIT

CONSTRUCTION CONTRACTS: Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

ALL CONTRACTS: Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

EXCEPTION: The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

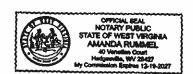
"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

AFFIRMATION: By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (*W. Va. Code* §61-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

WITNESS THE FOLLOWING SIGNATURE:

LLL	_	
	Date:	10/3/19
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Purchasing Affidavit (Revised 01/19/2018)

REQUEST FOR QUOTATION CRFQ CSE2000000002 - Supplemental Process Service

10. VENDOR DEFAULT:

- 10.1. The following shall be considered a vendor default under this Contract.
 - 10.1.1. Failure to perform Contract Services in accordance with the requirements contained herein.
 - 10.1.2. Failure to comply with other specifications and requirements contained herein.
 - 10.1.3. Failure to comply with any laws, rules, and ordinances applicable to the Contract Services provided under this Contract.
 - 10.1.4. Failure to remedy deficient performance upon request.
- 10.2. The following remedies shall be available to Agency upon default.
 - 10.2.1. Immediate cancellation of the Contract.
 - 10.2.2. Immediate cancellation of one or more release orders issued under this Contract.
 - 10.2.3. Any other remedies available in law or equity.

11. MISCELLANEOUS:

11.1. Contract Manager: During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract manager must be available during normal business hours to address any customer service or other issues related to this Contract. Vendor should list its Contract manager and his or her contact information below.

Contract Manager:
Telephone Number:

Fax Number:
Email Address:

This is a series of the contract Manager:

Thi