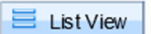




The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at [wvOASIS.gov](http://wvOASIS.gov). As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at [WVPurchasing.gov](http://WVPurchasing.gov) with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.

## Header 1



## General Information

Contact

Default Values

Discount

Document Information

Procurement Folder: 656607


Procurement Type: Central Master Agreement

Vendor ID: VS0000008573 

Legal Name: HARRIS MACKESSY &amp; BRENNAN INC

Alias/DBA:

Total Bid: \$89,040.00

Response Date: 01/08/2020 

Response Time: 10:20

SO Doc Code: CRFQ

SO Dept: 0511


SO Doc ID: BCF200000001

Published Date: 1/8/20

Close Date: 1/16/20

Close Time: 13:30

Status: Closed

Solicitation Description: Addendum No. 2 - Fujitsu fi-7160 Scanner or Equal 

Total of Header Attachments: 1

Total of All Attachments: 1



Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
 Solicitation Response

Proc Folder : 656607

Solicitation Description : Addendum No. 2 - Fujitsu fi-7160 Scanner or Equal

Proc Type : Central Master Agreement

Date issued	Solicitation Closes	Solicitation Response	Version
	2020-01-16 13:30:00	SR 0511 ESR01082000000004042	1

VENDOR
VS0000008573 HARRIS MACKESSY & BRENNAN INC

Solicitation Number: CRFQ 0511 BCF2000000001

Total Bid : \$89,040.00      Response Date: 2020-01-08      Response Time: 10:20:18

Comments:

**FOR INFORMATION CONTACT THE BUYER**  
 Tara Lyle  
 (304) 558-2544  
 tara.l.lyle@wv.gov

Signature on File	FEIN #	DATE
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All offers subject to all terms and conditions contained in this solicitation

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	Fujitsu FI-7160 Scanner or Equal	120.00000	EA	\$742.000000	\$89,040.00

Comm Code	Manufacturer	Specification	Model #
43211711			

<b>Extended Description :</b>	3.1.1 Fujitsu FI-7160 Scanner or Equal
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**Comments:** Proposing Fujitsu fi-7160. 3 year Advanced Exchange Warranty through Fujitsu included in price



Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
 Request for Quotation  
 21 - Info Technology

Proc Folder: 656607

Doc Description: Addendum No. 1 - Fujitsu fi-7160 Scanner or Equal

Proc Type: Central Master Agreement

Date Issued	Solicitation Closes	Solicitation No	Version
2020-01-06	2020-01-09 13:30:00	CRFQ 0511 BCF2000000001	2

**BID RECEIVING LOCATION**

BID CLERK  
 DEPARTMENT OF ADMINISTRATION  
 PURCHASING DIVISION  
 2019 WASHINGTON ST E  
 CHARLESTON WV 25305  
 US

**VENDOR**

Vendor Name, Address and Telephone Number:

HMB INC  
 570 POLARIS PLWY, Ste 200  
 WESTERVILLE OH 43082

614-221-6831 x106

MARK BUCHY

**FOR INFORMATION CONTACT THE BUYER**

Tara Lyle  
 (304) 558-2544  
 tara.l.yyle@wv.gov

Signature X *Mark J. Buchy* FEIN # 31-1410213 DATE 1/8/20

All offers subject to all terms and conditions contained in this solicitation

**ADDITIONAL INFORMATION:**

Addendum No. 1 - to respond to vendor questions. See attached pages.

The bid opening remains on 01/09/2020 at 1:30 pm.

No other changes.

INVOICE TO		SHIP TO	
ADMINISTRATIVE SERVICES ASSISTANT - 304-356-4528		ADMINISTRATIVE SERVICES ASSISTANT - 304-356-4528	
HEALTH AND HUMAN RESOURCES		HEALTH AND HUMAN RESOURCES	
BCF - COMMISSIONER'S OFFICE		BCF - COMMISSIONERS OFFICE	
350 CAPITOL ST, RM 730		350 CAPITOL ST, RM 730	
CHARLESTON	WV25301-3711	CHARLESTON	WV 25301-3711
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Fujitsu FI-7160 Scanner or Equal	120.00000	EA	742.00	89040.00

Comm Code	Manufacturer	Specification	Model #
43211711	Fujitsu	PA03670-B085	FI-7160

**Extended Description :**

3.1.1 Fujitsu FI-7160 Scanner or Equal

includes 3 year ADVANCE EXCHANGE WARRANTY THROUGH FUJITSU

**SCHEDULE OF EVENTS**

Line	Event	Event Date
1	Technical question deadline by 11:00 am	2020-01-02

BCF200000001	<b>Document Phase</b> Final	<b>Document Description</b> Addendum No. 1 - Fujitsu fi-7160 Scanner or Equal	<b>Page 3</b> <b>of 3</b>
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**ADDITIONAL TERMS AND CONDITIONS**

See attached document(s) for additional Terms and Conditions

# SOLICITATION NUMBER: CRFQ BCF2000000001

## Addendum Number: 1

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The purpose of this addendum is to modify the solicitation identified as CRFQ BCF2000000001 ("Solicitation") to reflect the change(s) identified and described below.

### Applicable Addendum Category:

- Modify bid opening date and time
- Modify specifications of product or service being sought
- Attachment of vendor questions and responses
- Attachment of pre-bid sign-in sheet
- Correction of error
- Other-

### Additional Documentation:

1. Response to vendor question attached.
2. The bid opening remains on 01/09/2020 at 1:30 pm.

### Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.



**CRFQ BCF200000001  
ADDENDUM NO. 1**

**Questions:**

**Q1: Is this going to be a one-time purchase or a roll out? If roll-out, over what period of time will you purchase all the equipment?**

**A1: Please see Section 3 Contract Term; Renewal; Extension and Section 5 Quantities in the General Terms and Conditions.**

**Other Information:**

1. The bid opening remains on 01/09/2020 at 1:30 pm.

**ADDENDUM ACKNOWLEDGEMENT FORM**  
**SOLICITATION NO.: CRFO BCF200000001**

**Instructions:** Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

**Acknowledgment:** I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

**Addendum Numbers Received:**

(Check the box next to each addendum received)

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6  |
| <input type="checkbox"/> Addendum No. 2            | <input type="checkbox"/> Addendum No. 7  |
| <input type="checkbox"/> Addendum No. 3            | <input type="checkbox"/> Addendum No. 8  |
| <input type="checkbox"/> Addendum No. 4            | <input type="checkbox"/> Addendum No. 9  |
| <input type="checkbox"/> Addendum No. 5            | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

HMB INC  
\_\_\_\_\_  
Company  
Mal J. [Signature]  
\_\_\_\_\_  
Authorized Signature  
4/8/20  
\_\_\_\_\_  
Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.

**DESIGNATED CONTACT:** Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

MARK J Buchy COO  
(Name, Title)  
Mark J. Buchy  
(Printed Name and Title)  
570 Pulans Acary, Sk 200 Westerville OH 43082  
(Address)  
614-221-6831 / 614-221-6856  
(Phone Number) / (Fax Number)  
MJB@HMBNET.COM  
(email address)

**CERTIFICATION AND SIGNATURE:** By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

HMB INC  
(Company)  
Mark J. Buchy COO  
(Authorized Signature) (Representative Name, Title)  
MARK J Buchy COO  
(Printed Name and Title of Authorized Representative)  
1/8/20  
(Date)  
614-221-6831 / 614-221-6856  
(Phone Number) (Fax Number)

**BID EVALUATION**  
**CRFQ BCF2000000001 - Exhibit A - Pricing Page**

RFQ Mandatory Requirements:	Estimated Quantity (each)	Unit Price	Extended Price
3.1.1 <del>Fujitsu fi-7160 Document Scanners or Equal</del>	120	742.00	\$ 89040 -
Includes 3 year Advanced Exchange Warranty			
<b>Overall Total Cost:</b>			<b>\$ 89040.00-</b>

HMB INC  
 Vendor Name

Mark Bachy  
 Contact

570 Palms Pkwy St 200  
 Address

614-221-6831  
 Phone Number

MJB@HMBNET.COM  
 Email

*Md J B* 1/8/20  
 Authorized Signature and Date

STATE OF WEST VIRGINIA  
Purchasing Division

**PURCHASING AFFIDAVIT**

**CONSTRUCTION CONTRACTS:** Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

**ALL CONTRACTS:** Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

**EXCEPTION:** The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

**DEFINITIONS:**

**"Debt"** means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

**"Employer default"** means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

**"Related party"** means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

**AFFIRMATION:** By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

**WITNESS THE FOLLOWING SIGNATURE:**

Vendor's Name: HMB INC

Authorized Signature: Mad J. B. Date: 1/8/20

State of \_\_\_\_\_

County of \_\_\_\_\_, to-wit:

Taken, subscribed, and sworn to before me this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

My Commission expires \_\_\_\_\_, 20\_\_.

**AFFIX SEAL HERE**

**NOTARY PUBLIC** \_\_\_\_\_