



West Virginia Purchasing Division

2019 Washington Street, East
Charleston, WV 25305
Telephone: 304-558-2306
General Fax: 304-558-6026
Bid Fax: 304-558-3970

The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at wvOASIS.gov. As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at WVPurchasing.gov with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.

Header 4

List View

General Information

Contact

Default Values

Discount

Document Information

Procurement Folder: 667021

SO Doc Code: CRFQ

Procurement Type: Central Master Agreement

SO Dept: 0506

Vendor ID: 00000207186

SO Doc ID: HHR2000000005

Legal Name: HEALTH RESEARCH SYSTEMS INC

Published Date: 2/21/20

Alias/DBA:

Close Date: 2/25/20

Total Bid: \$180,000.00

Close Time: 13:30

Response Date: 02/24/2020

Status: Closed

Response Time: 15:11

Solicitation Description: Addendum No.04 - Drug and Alcohol Testing Services

Total of Header Attachments: 4

Total of All Attachments: 4

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	All inclusive price drug & alcohol observed screening	3000.00000	EA	\$40.000000	\$120,000.00

Comm Code	Manufacturer	Specification	Model #
85121810			

Extended Description : Observed
 All inclusive price drug and alcohol observed screening for each specimen to include, collection, supplies, transportation, screening, etc. and sharing results per specifications.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
2	All inclusive price drug & alcohol unobserved screening	1500.00000	EA	\$40.000000	\$60,000.00

Comm Code	Manufacturer	Specification	Model #
85121810			

Extended Description : Unobserved
 All inclusive price drug and alcohol unobserved screening for each specimen to include, collection, supplies, transportation, screening, etc. and sharing results per specifications.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
3	Cancellation fee ("no-show")	1500.00000	EA	\$0.000000	\$0.00

Comm Code	Manufacturer	Specification	Model #
85121810			

Extended Description : Cancellation fee ("no show")
 Spec section 4.2.6
 Please note that quantities are estimates only and that payment will be made based on the actual usage whether it be more or less than the estimate.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
4	Hourly rate for witness testimony by collection expert	100.00000	HOUR	\$0.000000	\$0.00

Comm Code	Manufacturer	Specification	Model #
85121810			

Extended Description : Hourly rate for witness testimony by collection expert
 Spec section 4.1.22.1
 Please note that quantities are estimates only and that payment will be made based on the actual usage whether it be more or less than the estimate.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
5	Hourly rate for witness testimony by laboratory expert	50.00000	HOUR	\$0.000000	\$0.00

Comm Code	Manufacturer	Specification	Model #
85121810			

Extended Description : Hourly rate for witness testimony by laboratory expert
Spec section 4.1.22.2

Please note that quantities are estimates only and that payment will be made based on the actual usage whether it be more or less than the estimate.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
6	Hourly rate for witness testimony by MRO expert	25.00000	HOUR	\$0.000000	\$0.00

Comm Code	Manufacturer	Specification	Model #
85121810			

Extended Description : Hourly rate for witness testimony by MRO expert
Spec section 4.1.22.3

Please note that quantities are estimates only and that payment will be made based on the actual usage whether it be more or less than the estimate.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
7	Hourly rate testimony by collection expert in person	100.00000	HOUR	\$0.000000	\$0.00

Comm Code	Manufacturer	Specification	Model #
85121810			

Extended Description : Hourly rate testimony by collection expert in person at deposition
Spec section 4.1.22.4

Please note that quantities are estimates only and that payment will be made based on the actual usage whether it be more or less than the estimate.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
8	Hourly rate testimony by laboratory expert at deposition	50.00000	HOUR	\$0.000000	\$0.00

Comm Code	Manufacturer	Specification	Model #
85121810			

Extended Description : Hourly rate testimony by laboratory expert at deposition in person
Spec section 4.1.22.5

Please note that quantities are estimates only and that payment will be made based on the actual usage whether it be more or less than the estimate.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
9	Hourly rate testimony by MRO expert at deposition	25.00000	HOUR	\$0.000000	\$0.00

Comm Code	Manufacturer	Specification	Model #
85121810			

Extended Description : Hourly rate testimony by MRO at expert in person at deposition Spec section 4.1.22.6
Please note that quantities are estimates only and that payment will be made based on the actual usage whether it be more or less than the estimate.

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: CRFQ 0506 HHR2000000005

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input checked="" type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input checked="" type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input checked="" type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Health Research Systems, Inc.
Company

Merilee Hutchinson
Authorized Signature

February 24, 2020
Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.

DESIGNATED CONTACT: Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

Merilee Hutchinson, Operations Manager

(Name, Title)

Merilee Hutchinson, Operations Manager

(Printed Name and Title)

P.O. Box 524 Huntington, WV 25710

(Address)

304-529-4453 866-945-9153

(Phone Number) / (Fax Number)

mhutchinson@healthresearchsystems.com

(email address)

CERTIFICATION AND SIGNATURE: By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

Health Research Systems, Inc.

(Company)

Merilee Hutchinson Operations Manager

(Authorized Signature) (Representative Name, Title)

Merilee Hutchinson Operations Manager

(Printed Name and Title of Authorized Representative)

February 24, 2020

(Date)

304-529-4453 866-945-9153

(Phone Number) (Fax Number)

REQUEST FOR QUOTATION
Drug and Alcohol Testing Services

protocol and procedures.

9.5. Vendor shall inform all staff of Agency's security protocol and procedures.

10. VENDOR DEFAULT:

10.1. The following shall be considered a vendor default under this Contract.

10.1.1. Failure to perform Contract Services in accordance with the requirements contained herein.

10.1.2. Failure to comply with other specifications and requirements contained herein.

10.1.3. Failure to comply with any laws, rules, and ordinances applicable to the Contract Services provided under this Contract.

10.1.4. Failure to remedy deficient performance upon request.

10.2. The following remedies shall be available to Agency upon default.

10.2.1. Immediate cancellation of the Contract.

10.2.2. Immediate cancellation of one or more release orders issued under this Contract.

10.2.3. Any other remedies available in law or equity.

11. MISCELLANEOUS:

11.1. **Contract Manager:** During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract manager must be available during normal business hours to address any customer service or other issues related to this Contract. Vendor should list its Contract manager and his or her contact information below.

Contract Manager: Merilee Hutchinson
Telephone Number: 304-529-4453
Fax Number: 816-945-9153
Email Address: mhutchinson@healthresearchsystems.com

STATE OF WEST VIRGINIA
Purchasing Division

PURCHASING AFFIDAVIT

CONSTRUCTION CONTRACTS: Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

ALL CONTRACTS: Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

EXCEPTION: The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

AFFIRMATION: By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

WITNESS THE FOLLOWING SIGNATURE:

Vendor's Name: Health Research Systems, Inc.

Authorized Signature: Merilee Deitchman Date: February 24, 2020

State of West Virginia

County of Cabell, to-wit:

Taken, subscribed, and sworn to before me this 24 day of February, 2020

My Commission expires October 9th, 2020

AFFIX SEAL HERE

NOTARY PUBLIC

Charlene Casto

Purchasing Affidavit (Revised 01/19/2018)



INTRODUCTION

Health Research Systems, Inc. (HRS) is pleased to submit this proposal to the West Virginia Department of Health and Human Resources (WV DHHR), Office of Drug Control Policy (ODCP) (hereinafter referred to as WV DHHR) for **CRFQ 0506 HHR2000000005** Drug and Alcohol Testing Services.

At HRS we are keenly aware of the requirement for the WV DHHR to have a highly qualified provider that can ensure the delivery of all the required services in a timely and cost-effective manner. At HRS we have in place:

- A corporate structure to support such a program
- Quality personnel to effectively perform all levels of service
- Rigorous training programs to ensure high level performance
- An excellent quality assurance / control program to monitor the work performed
- Software with reporting capabilities to summarize all activity of the testing program at any time
- Internet / Intranet based reporting which enables HRS, the Laboratory and the Medical Review Officer (MRO) to transmit test information efficiently, safely, and securely.

Health Research Systems, Inc. (HRS) is a privately held corporation based in Huntington, WV with offices in Huntington, WV and Columbus, Ohio. HRS has expert personnel as well as the experience necessary to coordinate a program as intricate as that of WV DHHR.

Mr. Michael Day, President and CEO of HRS has twenty seven (27) years' experience coordinating specimen collection services for occupational health testing. He is able to provide expert testimony on program administration that stands behind the specimens collected by HRS personnel. Mr. Day works to stay current on Federal Regulations relevant to the drug free workplace in order to provide collectors with the most up-to-date training possible, as well as keep our clients informed of any pertinent changes. Mr. Day is also a Certified Breath Alcohol Technician trainer for the Alco-Sensor VXL evidential breath testing device (EBT) as well as a Factory Authorized Calibration Technician and is able to provide expert testimony in this field as well.

Mrs. Merilee Hutchinson is HRS's current operations manager with 9 years of management experience and 5 years of experience in the health services industry. Mrs. Hutchinson previously held the Program Administrator position as well as a Collections Services Technician Trainer and Breath Alcohol Technician. HRS's professional staff currently oversees the operation of over 100 programs of this nature with approximately 12,000 covered employees involved in these programs. HRS collects over 30,000 drug and alcohol collections per year.

SPECIFICATIONS

3.1 Health Research Systems has provided drug and alcohol testing services for over 27 years. All collectors are certified as required by Title 49 CFR Part 40.

4.1.1 HRS can begin services within 14-28 days of award.

4.1.2 HRS will provide all forms, collection kits and any miscellaneous supplies for the collections, transportation and analyses of urine specimens.

4.1.3 HRS will comply with all applicable medical standards; federal, state, and local government safety codes, laws and regulations relating to drug and alcohol testing.

4.1.4 HRS collects all specimens to meet the requirements of 49 CFR Part 40 with respect to conducting workplace drug and alcohol testing, for collecting and storing urine specimens, testing for drugs and alcohol, and ensuring confidentiality. HRS can offer mobile services or utilize a large network of off-site collection facilities.

4.1.6 HRS can provide scheduled services Monday through Friday, between 8:00 am EST and 5:00 pm EST, excluding West Virginia State Holidays.

4.1.7 HRS can be on site and ready to conduct testing within two (2) hours of the request for testing if a mobile collection is required.

4.1.8 HRS and all network collection facilities are strictly trained in compliance with 49 CFR Part 40.

4.1.9 HRS can have a network collection facility in every county of WV.

4.1.9.1 HRS understands that we are responsible for the satisfactory completion of the work.

4.1.9.2 HRS subcontractor will comply with all mandatory specifications of this RFQ.

4.1.9.3 HRS will receive payments in accordance to this solicitation.

4.1.9.4 HRS will make arrangements for the initial screening appointment to be observed by collection site personnel as long as the State of West Virginia understands that this can take up to 2 days to arrange.

4.1.10 HRS will provide a list of collection site that are accessible for residents if awarded the bid as we believe this information to be proprietary.

4.1.11 HRS will provide a list of subcontractors being utilized for the services contained in this solicitation if awarded the contract. Again HRS feels that this information is proprietary.

4.1.12 HRS will provide for transportation for all specimens to the testing laboratory in accordance with 49 CFR Part 40.

4.1.13 HRS will provide for testing of urine compliance with 49 CFR Part 40.

4.1.14 HRS only utilizes SAMHSA certified laboratories.

4.1.15 HRS will perform chemical analyses of urine specimens to determine whether the person from who the specimen was taken has been using any of the drugs listed in this solicitation.

4.1.16 HRS will provide a Certified Medical Review Officer (MRO) for this solicitation.

4.1.17 HRS will provide confirmed test results, of both negative results and positive test results for nonprescription drugs are made available, in writing, to Transition Agents or his/her designee via confidential means, immediately upon confirmation by the MRO, but not later than 72 hours after receipt of the specimen by the laboratory.

4.1.18 HRS ensures that all laboratory records are maintained for the appropriate period of time to comply with 49 CFR Part 40.

4.1.19 HRS will provide an account manager to be available Monday-Friday 8am-5pm for questions and to resolve problems.

4.1.20 HRS will provide a written recapitulation of the testing program on a monthly basis and provide by US mail a comprehensive listing within ten (10) calendar days to each respective thirty (30) Community Service Managers.

4.1.21 HRS upon written request will provide a litigation package within 120 hours of the request. HRS will provide the litigation package to the DHHR's Bureau Community Service Manager or his/her designee via confidential means and will include all documentations listed in the specification.

4.1.22 HRS will provide within seven (7) calendar days, upon request, expert witness testimony listed in this solicitation.

4.1.22 HRS will maintain records, documents and other files directly related to the performance of work under this agreement in accordance with 49 CFR Part 40 and accepted practice and appropriate accounting procedures.

4.1.23 HRS will maintain records pertaining to the contract for five (5) years following the end of the contract period.

4.1.24 HRS will provide any or all records produced or held in execution of this agreement within 10 calendar days of written notice,

Specimen Collection, Laboratory, and Results Reporting

Breath alcohol testing and urine collection for drug screening requires trained, professional Breath Alcohol Technicians (BATs) and collectors. Lending leadership and support to the BAT/Collectors are corporate management personnel who are fully knowledgeable of Federal requirements and have attained a level of expertise in developing and administering complex programs.

This type of highly qualified support is necessary for programs such as that of the WV DHHR due to the need for:

- Complete accuracy in testing procedures and documentation.
- Total confidentiality in handling of all relevant data.
- Collectors and breath alcohol technicians with well-developed interpersonal skills, capable of displaying sensitivity with client's employees.
- Accurate, detailed reporting of all collection and testing activity.
- Total commitment to excellence by its contracted organizations.

HRS will provide a SAMHSA certified laboratory. The split sample method of collection, handling and storage will be utilized as well as other USDOT collection protocols unless otherwise specified by WV DHHR. All specimens are initially screened for the presence of the above drug metabolites utilizing immunoassay technology. All positive screens are automatically confirmed using gas chromatography / mass spectrometry (GC/MS) at no additional fees. Split specimen positive screens will be forwarded for testing at a different SAMHSA approved laboratory upon an employee's request. Drug tests will be reported to WV DHHR according to the specifications detailed in the RFQ.

For laboratory services, HRS is pleased to provide WV DHHR with the services of Alere, located in Gretna, LA and Richmond, VA. Alere is certified by SAMHSA and meets Federal regulations.

Supervisor Required for Mobile Collections

No collection event will be started or conducted without the presence of the organization's site supervisor who is in charge of the testing program for that site.

Adulteration Assays

The laboratory performs any required specimen adulteration assays necessary at no extra charge.

Rejected Specimens

If the client or laboratory reports troubled and/or rejected specimens these reports are sent to the Operations Manager. Upon receipt of this information several measures are taken to correct the error with the collector and to coordinate a second specimen being collected. In addition if troubled specimens can be salvaged by affidavit it is secured as soon as possible and forwarded to the appropriate entity (lab, MRO, client). After the immediate intervention has occurred the collector will be referred for retraining if needed. The rejected specimens will not result in fees to WV DHHR.

Medical Review Officer Services

HRS will utilize Dr. Stephen Kracht to fulfill your Medical Review Officer requirements. The Medical Review Office is fully devoted to Medical Review issues and we are pleased to provide you with their services. The address for Dr. Stephen Kracht is:

Dr. Stephen Kracht
7500 W 110th St, Ste 400A
Overland Park, KS 66225
Phone: 804-346-1010

A complete description of MRO services being provided are listed under subcontracted vendors.

Confidentiality

HRS follows strict rules of confidentiality, required by the USDOT, SAMHSA, and Company policy. All test results and material acquired by the vendor in the course of performance of this contract shall become the property of the WV State Tax Division. Except as required by Federal Regulations, HRS shall not use or disclose at any time during or after the termination of this contract, any information discovered or developed in the course of the performance of this contract without the prior express written consent of the WV DHHR.

Subcontractors

HRS will subcontract the Laboratory and Medical Review Officer portions of this RFQ as well as collection facilities throughout the state of WV.

LABORATORY SERVICES

For laboratory services, HRS is pleased to provide WV DHHR with the services of Alere Laboratories, located in Gretna, LA and Richmond, VA. Alere is certified by SAMHSA and meets all applicable USDOT regulations. The addresses for Alere are:

Alere Laboratories
1111 Newton Street
Gretna, LA 70053
Phone: 504-361-8989
Fax: 504-361-8298

450 Southlake Boulevard
Richmond, VA 23236
Phone: 800-977-9130
Fax: 804-379-5919

. CRL is certified by SAMHSA and meets Federal regulations.

All specimens are initially screened for the presence of the above drug metabolites utilizing immunoassay technology. All positive screens are automatically confirmed using gas chromatography / mass spectrometry (GC/MS) at no additional fees. Split specimen positive screens will be forwarded for testing at a different SAMHSA approved laboratory upon an employee's request. The laboratory performs any required specimen adulteration assays necessary at no extra charge.

The laboratory retains custody of any positive urine specimen under properly secured refrigerated conditions in accordance with established governmental regulations (at the least a minimum of one year). Any urine specimen which does not test positive upon confirmation is destroyed in accordance with governmental regulations.

MRO SERVICES

HRS will utilize Dr. Stephen Kracht Medical Review Office to fulfill your Medical Review Officer requirements. The Medical Review Office is fully devoted to Medical Review issues and we are pleased to provide you with their services. The address for Dr. Kracht is:

Dr. Stephen Kracht
7500 W 110th St, Ste 400A
Overland Park, KS 66225
Phone: 804-346-1010

Within hours of completion of a lab test negative results are available to be downloaded from the laboratory computer to Dr. Kracht. Negative results will be downloaded to Dr. Kracht, sorted, reviewed, and available to the client within 48 business hours.

All laboratory-positive results will be downloaded to Dr. Kracht for review. In the event of a laboratory positive the MRO will perform a telephonic interview with the donor to determine any "legitimate" causes (prescription medication, food sources, etc.). If necessary, the donor may be requested to provide proof of prescription, or medical records. The MRO may find it necessary to speak with the donor's pharmacy or physician to verify prescription information and or medical history. Dr. Kracht adheres to strict rules of confidentiality. Test results for WFWV will not be released without the prior consent of the program's coordinator.

Other Relevant Services

HRS will provide at no charge to WV DHHR relevant program services such as collector testimony, expert witness testimony, MRO testimony, and laboratory litigation packages as needed to maintain compliance with WV DHHR policies and procedures.

Wait Time

HRS will not charge WV DHHR for wait time related to the delay of testing due to employees not being able to provide a specimen.

Setup and Renewal Fees

Initial setup and annual account renewal fees will be waived by HRS for the purposes of this contract.

Insurance Requirements

HRS currently carries the following insurance coverage

- * PUBLIC LIABILITY INSURANCE
General and Professional Liability insurance coverage as follows:

\$1 million per incident, and \$2 million aggregate.
- * PROPERTY DAMAGE
Coverage meets or exceeds the limits set forth in the RFP.
- * AUTOMOBILE INSURANCE
Coverage meets or exceeds the limits set forth in the RFP.
- * EMPLOYEE DISHONESTY INSURANCE
Contractor only. Coverage meets or exceeds the limits set forth in the RFP.
- * WORKERS COMPENSATION INSURANCE
Contractor only per agent. Coverage meets or exceeds the requirements.

- * UMBRELLA LIABILITY INSURANCE
Contractor only. Coverage meets or exceeds the limits set forth in the RFP.
- * PROPERTY LOSS OR THEFT
Not applicable.

References

Health Research Systems, Inc. (HRS) is one of the largest providers of Drug and Alcohol testing and program administration in West Virginia. Our clients include private and public corporations, state and federal organizations and many other entities. Listed below are the names, addresses, and contact information for some of the accounts served by HRS. WV DHHR should feel free to contact any of those listed as an indication of the level of service provided by HRS.

A list of relevant references will be provided in the exhibit section of this response reflecting HRS's ability, reliability and experience to provide WV DHHR with the type of drug and alcohol testing vendor it requires.

References

WVDOH / Division of Highways

Gordon Cook; Human Resources
1900 Kanawha Blvd. East
Bldg. 5; Rm. 949
Charleston, WV 25305
Ph: 304-558-9790
Fax: 304-558-0340

HRS is the current provider of DOT and non-DOT collection and testing services for the WVDOH.

The City of Huntington West Virginia

Sherri Lewis; Personnel Director
800 5th Avenue
PO Box 1659
Huntington, WV 25717
Ph: 304-696-5979 Ext. 7
Fax: 304-696-5991

HRS is the current provider of DOT and non-DOT collection and testing services for the City of Huntington.

Lincoln County Board of Education

Tammy Parsons; Transportation
10 Marland Avenue
Hamlin, WV 25523
Ph: 304-824-7474 Ext. 269
Fax: 304-824-3017

HRS is the current provider of DOT and non-DOT collection and testing services for Lincoln County Board of Education Transportation Dept.

TRI-STATE TRANSIT AUTHORITY (TTA)

Paul Davis; CEO
1120 Virginia Avenue West
Huntington, WV 25704-1618
Ph: 304-529-6094
Fax: 304-529-6093

HRS is the current provider of DOT and non-DOT collection and testing services for TTA

Other Requirements**Confidentiality / Ownership of Materials**

HRS follows strict rules of confidentiality, required by the USDOT, SAMHSA, and Company policy. All test results and material acquired by the vendor in the course of performance of this contract shall become the property of the WV State Tax Division. Except as required by Federal Regulations, HRS shall not use or disclose at any time during or after the termination of this contract, any information discovered or developed in the course of the performance of this contract without the prior express written consent of the WV DHHR.

Implementation

HRS is prepared to begin providing services to the WV DHHR 14-28 days from the award of the contract.



Theodore F. Shults, MS, JD
Chairman
(919) 489-5407

American Association of Medical Review Officers

April 21, 2017

Verification of Certification for: Stephen J. Kracht, D.O.
Cynergy P.A.
8140 Ward Parkway
Kansas City MO 64114

Certification Number: 20508284

Current Certification Date: April 20, 2017

Certification Expiration Date: April 20, 2022

This notice serves as verification that the above-referenced physician has been certified as a Medical Review Officer (MRO) through the American Association of Medical Review Officers (AAMRO).

For all physicians certified or recertified by AAMRO after October 1, 2010 will have to attend an MRO training program and take the exam. Recertification is required every five years to remain in good standing.

The referenced physician is listed in the AAMRO registry of Certified Medical Review Officers (www.aamro.com).

Theodore F. Shults, J.D., M.S.
Chairman

Medical Review Officer Certification Council

3231 S Halsted St, #167, Chicago, IL 60608 • 847-631-0599 • FAX 847-483-1282 Email: mrocc@mrocc.org



July 30, 2018

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Program Manager

Stephen J. Kracht, D.O.
Cynergy, P.A.
8140 Ward Parkway Suite 275
Kansas City, MO 64114

Certification Number: 18-12524

Valid from July 30, 2018 to July 30, 2023

Dr. Kracht:

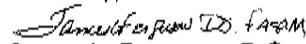
I am very pleased to confirm that you have successfully passed the MROCC certification examination. Your CME training plus the passing of this examination qualifies you for certification by the Medical Review Officer Certification Council as a Certified MRO.

An official verification of certification is available by logging into the MROCC website at <https://www.mrocc.org/login.cfm> and clicking on the Print Verification button. Once you are logged in, there is also an option to purchase a professionally-printed MROCC certificate, if you wish to do so.

Your listing is now available on the MROCC website. You may view your listing and make changes to it at the MROCC website at <https://www.mrocc.org/login.cfm>. It is important to keep your contact information updated by logging into your record on our website so that you receive any necessary updates and reminders during your certification cycle.

Again, my warmest congratulations!

Sincerely,


James L. Ferguson, D.O.
Chairman, MROCC Board of Directors

MROCC

Promoting and Preserving The Highest Quality of Standards Among MROs
www.mrocc.org



Currently Certified as a Medical Review Officer by MROCC

Name:	Stephen J. Kracht, D.O.
Certification Number:	18-12524
Certification Cycle:	July 30, 2018 to July 30, 2023
Company:	Cynergy, P.A.
Address Line 1:	8140 Ward Parkway Suite 275
Address Line 2:	
City:	Kansas City
State:	MO
Country:	
Email:	stephen.kracht@cynergymro.com
Date Printed:	May 04, 2018
Source:	MROCC website. The verification of certification using this web site meets primary source requirements as defined by JCAHO and NCQA.

This notice serves as verification that the above referenced physician is a certified Medical Review Officer (MRO) through the Medical Review Officer Certification Council (MROCC). MROCC certifies, through an eligibility process and written examination, licensed physicians who have had appropriate CME training and experience in performing the essential duties of the MRO. Certification is intended to ensure the public of quality services and the maintenance of ethical conduct by qualified physicians involved in drug and alcohol testing review.

MROCC's certification examination is annually reviewed and approved by the Department of Health and Human Services, and fulfills the requirement for certification of Medical Review Officers as established by the Department of Transportation in its Procedures for Transportation Workplace Drug and Alcohol Testing Programs 49 CFR Part 40 of the Federal Register.