



The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at wvOASIS.gov. As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at WVPurchasing.gov with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.



Header 3

[List View](#)

General Information

Contact

Default Values

Discount

Document Information

Procurement Folder: 700001

SO Doc Code: CRFQ

Procurement Type: Central Master Agreement

SO Dept: 0313

Vendor ID: VS0000021439



SO Doc ID: DEP2000000028

Legal Name: Envirotrac Ltd

Published Date: 5/8/20

Alias/DBA:

Close Date: 5/18/20

Total Bid: \$337,676.00

Close Time: 13:30

Response Date: 05/14/2020



Status: Closed

Response Time: 15:20

Solicitation Description: Addendum -3 LCAP
GROUNDWATER MONITORING

Total of Header Attachments: 3

Total of All Attachments: 3



Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

**State of West Virginia
 Solicitation Response**

Proc Folder : 700001

Solicitation Description : Addendum -3 LCAP GROUNDWATER MONITORING Services

Proc Type : Central Master Agreement

Date issued	Solicitation Closes	Solicitation Response	Version
	2020-05-18 13:30:00	SR 0313 ESR05142000000006693	1

VENDOR
VS0000021439 Envirotrac Ltd

Solicitation Number: CRFQ 0313 DEP2000000028

Total Bid : \$337,676.00 **Response Date:** 2020-05-14 **Response Time:** 15:20:23

Comments:

FOR INFORMATION CONTACT THE BUYER
 Guy Nisbet
 (304) 558-2596
 guy.l.nisbet@wv.gov

Signature on File	FEIN #	DATE
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All offers subject to all terms and conditions contained in this solicitation

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	Field Services - East Region Landfill	102.00000	EA	\$230.000000	\$23,460.00

Comm Code	Manufacturer	Specification	Model #
71122800			

Extended Description : Twice per year, all labor, equipment, materials, transportation, and incidentals to gauge, purge, sample, preserve and transport samples to laboratory from 46 monitoring wells located at the East Region Landfills (See Attachments A, B and C). Quantity includes 10% duplicates.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
2	Field Services - North Region Landfill	88.00000	EA	\$202.000000	\$17,776.00

Comm Code	Manufacturer	Specification	Model #
71122800			

Extended Description : Twice per year, all labor, equipment, materials, transportation, and incidentals to gauge, purge, sample, preserve and transport to laboratory for analysis from 40 monitoring wells located at the North Region Landfills (See Attachments A, B and C). Quantity includes 10% duplicates.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
3	Field Services - South Region Landfill	80.00000	EA	\$293.000000	\$23,440.00

Comm Code	Manufacturer	Specification	Model #
71122800			

Extended Description : Twice per year, all labor, equipment, materials, transportation, and incidentals to gauge, purge, sample, preserve and transport samples to laboratory for analysis from 36 monitoring wells located at the South Region Landfills (See Attachments A, B and C). Quantity includes 10% duplicates.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
4	Field Services - West Region Landfill	66.00000	EA	\$350.000000	\$23,100.00

Comm Code	Manufacturer	Specification	Model #
71122800			

Extended Description : Twice per year, all labor, equipment, materials, transportation, and incidentals to gauge, purge, sample, preserve and transport samples to laboratory for analysis from 30 monitoring wells located at the West Region Landfills (See Attachments A, B and C). Quantity includes 10% duplicates.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
5	Statistical Analysis Setup	30.00000	EA	\$1,140.000000	\$34,200.00

Comm Code	Manufacturer	Specification	Model #
71122800			

Extended Description : Once per year, all labor, equipment, materials, transportation and incidentals to collect, compile and construct data base for statistical evaluations of information obtained in field services and laboratory analysis.

Comments: Transpose data from PDF to excel (usable): 30 reports 150-200 hours Create Data Model: 32-40 hours Data Management: 36-42 hours Initial Model Runs for Statistical Analysis: 40-60 hours

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
6	Statistical Analysis and Reporting	60.00000	EA	\$3,595.000000	\$215,700.00

Comm Code	Manufacturer	Specification	Model #
71122800			

Extended Description : Twice per year, all labor (including clerical), printing, binding, copying, shipping, etc., and incidentals to evaluate data and report findings to WVDEP.

SOLICITATION NUMBER: CRFQ 0313 DEP2000000028

Addendum Number: No.01

The purpose of this addendum is to modify the solicitation identified as (“Solicitation”) to reflect the change(s) identified and described below.

Applicable Addendum Category:

- Modify bid opening date and time
- Modify specifications of product or service being sought
- Attachment of vendor questions and responses
- Attachment of pre-bid sign-in sheet
- Correction of error
- Other

Description of Modification to Solicitation:

Addendum issued to publish and distribute the attached documentation to the vendor community.

1. Vendor submitted Questions and Agency responses.

No other Changes.

Additional Documentation: Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

ATTACHMENT A

CRFQ 0313 DEP20*28
LCAP Groundwater Monitoring Services
Vendor submitted Questions and Agency Responses
April 30th, 2020

Q.1. Will the Vendor be provided with an electronic database of all historical monitoring results and water level data, as well as a digital site map?

A. The Vendor can submit a FOIA for this information and it will be provided to them.

Q.2. Section 3.1.1.4 states “within ten (10) calendar days after the Notice to Proceed has been issued, Vendor shall submit training certifications for field sampling staff to WVDEP.” What type of training certificates is this referring? OSHA?

A. Along with the OSHA 40-hour Hazardous Waste Training see Standard Operating Procedures for Groundwater Sampling, Section 4.5 on page 16 for Training Requirements.

Q.3. Do any monitoring wells have dedicated pumps installed?

A. No

Q.4 Which laboratory will be doing the analyses? The reason this is being asked is because if we can provide a courier service to/from the laboratory this will be a tremendous cost-savings instead of overnight shipping heavy coolers to a laboratory.

A. For the **Inorganic Analysis**, WVDEP has contracts with the following Vendors:

- a. Standard Laboratories, Inc.
- b. Pace Analytical, Inc.
- c. Analabs, Inc.
- d. Reliance Laboratories, Inc.
- e. ALS Group USA
- f. Sturm Environmental Services
- g. Acculab, Inc.

For Organic Analysis, WVDEP has contracts with the following Vendors:

- a. ALS Group USA
- b. Pace Analytical Services
- c. Reliance Laboratories, Inc.
- d. Test America Laboratories

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: _____

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.


Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:


(Check the box next to each addendum received)

- | | |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.



 Company

 Authorized Signature


 Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.
Revised 6/8/2012

SOLICITATION NUMBER: CRFQ 0313 DEP2000000028

Addendum Number: No.02

The purpose of this addendum is to modify the solicitation identified as (“Solicitation”) to reflect the change(s) identified and described below.

Applicable Addendum Category:

- Modify bid opening date and time
- Modify specifications of product or service being sought
- Attachment of vendor questions and responses
- Attachment of pre-bid sign-in sheet
- Correction of error
- Other

Description of Modification to Solicitation:

Addendum issued to publish and distribute the attached documentation to the vendor community.

1. Additional Vendor submitted Questions and Agency responses.

No other Changes.

Additional Documentation: Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

Terms and Conditions:

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ATTACHMENT A

CRFQ 0313 DEP20*28
LCAP Groundwater Monitoring Services
Vendor submitted Questions and Agency Responses

- 1) Are there well configuration/construction logs available? (looking for screen intervals)
 - a. WVDEP may have information for some of the landfills depending on when the groundwater monitoring wells were installed. Because some of the landfills were already closed before entering LCAP, not all data may be available. Vendor can submit a FOIA for information at DEPFOIA@wv.gov.
- 2) Who is responsible for well repair?
 - a. WVDEP will be responsible for any repairs of the wells.
- 3) Will wells need to be resurveyed should they require repair?
 - a. Surveying will not be needed if wells are repaired. Surveying may be needed if any monitoring well is abandoned and a new well is installed.
- 4) Is there any data from previous groundwater sampling events?
 - a. Vendor can submit a FOIA for the information at DEPFOIA@wv.gov.

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: _____

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| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

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ENVIRONMENTAL

Company

[Signature]

Authorized Signature

5/7/2020

Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.
Revised 6/8/2012

SOLICITATION NUMBER: CRFQ 0313 DEP2000000028
Addendum Number: No.03

The purpose of this addendum is to modify the solicitation identified as ("Solicitation") to reflect the change(s) identified and described below.

Applicable Addendum Category:

- Modify bid opening date and time
- Modify specifications of product or service being sought
- Attachment of vendor questions and responses
- Attachment of pre-bid sign-in sheet
- Correction of error
- Other

Description of Modification to Solicitation:

Addendum issued to publish and distribute the attached documentation to the vendor community.

1. Vendor submitted questions and agency responses.

No other Changes.

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ATTACHMENT A

CRFQ 0313 DEP20*28
LCAP GW Monitoring
Additional Vendor submitted Questions and Agency Responses

- Q.1. Can you confirm that purge water can be disposed of at each individual landfill or another landfill in close proximity?
- A.1. Yes.
- Q.2. Also, are there any existing pumps in wells? I believe I may have missed the question submission deadline, so if you are unable to provide additional information I understand.
- A.2. No.

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: _____

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| <input checked="" type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
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ENVIRONMENTAL

Company

Authorized Signature

5/14/2020

Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.

Revised 6/8/2012