



Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
 Request for Quotation
 36 – Vehicles

Proc Folder: 636349

Doc Description: ADDENDUM_1: MV20 - 2020 OR LATEST MODEL VEHICLES

Proc Type: Statewide MA (Open End)

Date Issued	Solicitation Closes	Solicitation No	Version
2019-10-10	2019-10-18 13:30:00	CRFQ 0212 SWC2000000002	2

BID RECEIVING LOCATION

BID CLERK
 DEPARTMENT OF ADMINISTRATION
 PURCHASING DIVISION
 2019 WASHINGTON ST E
 CHARLESTON WV 25305
 US

RECEIVED
 2019 OCT 18 AM 11:49
 WV PURCHASING
 DIVISION

VENDOR

Vendor Name, Address and Telephone Number:

FOR INFORMATION CONTACT THE BUYER

Mark A Atkins
 (304) 558-2307
 mark.a.atkins@wv.gov

Signature X

FEIN #

DATE

All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION:

ADDENDUM_1: Is issued for the following:

1. To publish the Agency's response to the questions submitted by Vendors during the Technical Questioning period.
2. To publish the Class 10 and Class 11 Exhibit_A Pricing Pages (Revised 10/10/2019).

NO OTHER CHANGES

The West Virginia Purchasing Division is soliciting bids on behalf of all state agencies and political subdivisions to establish an open-end contract for 2020, or latest model year, Motor Vehicles - Classes 1- 15, per attached documents.

INVOICE TO		SHIP TO	
ALL STATE AGENCIES VARIOUS LOCATIONS AS INDICATED BY ORDER		STATE OF WEST VIRGINIA VARIOUS LOCATIONS AS INDICATED BY ORDER	
No City	WV99999	No City	WV 99999
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Vendor shall use Exhibit_A Pricing Page(s) for bid pricing.	0.00000	EA		

Comm Code	Manufacturer	Specification	Model #
25100000			

Extended Description :

MV20 - 2020 or latest model vehicle:

Note: Vendor shall use Exhibit_A Pricing Page(s) for bid pricing.

If vendor is submitting a bid online, Vendor should enter \$0.00 in the Oasis commodity line.

Vendor shall enter pricing into the Exhibit_A Excel pages and must attach with bid.

See section 18 of Instructions to Bidders.

SCHEDULE OF EVENTS

Line	Event	Event Date
1	Technical Questions due by 2:00pm EDT:	2019-10-09

SWC2000000002	Document Phase Final	Document Description ADDENDUM_1: MV20 - 2020 OR LATEST MODEL VEHICLES	Page 3 of 3
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ADDITIONAL TERMS AND CONDITIONS

See attached document(s) for additional Terms and Conditions

**Class 5 - Automobile
Compact Utility**

Vendor Name: MATHENY MOTOR TRUCK CO
Manufacturer/Brand: GMC
Model Name & Number: TERRAIN TXB26

Vendor Contact: STEVE SKINNER
Phone No.: 304)485-4418
Email: sskinner@mathenymotors.com

Vehicle Requirements:

Classification: Compact Utility
Drive: 4 Wheel/All Wheel
Passenger seating: 5 (including driver)
Doors: 4, minimum
Wheelbase: 100 in., minimum
GVWR: 4350 lbs. min, 5600 lbs. max.
Engine: 4 cylinder minimum

Manufacturer's Standard Available Colors	
Standard Color Code	Color Description
WHITE	

Additional Requirements:
 The vehicle bid shall include the standard equipment requirements as required in section 3.1.1.1 of the specification.

Vendor Bid Response:

Vehicle fuel type	EPA HIGHWAY MPG Rating	EPA CITY MPG Rating	Unit Price	Total Life Cycle Cost
Gasoline	28	28	\$23,574.00	\$33,395.43
Flex-fuel				
Diesel				
CNG/Bifuel				
Hybrid				

***Options:**

FOB Dealership: (Deduct) \$ 50.00
 FOB Other than Metro Charleston - Per Mile \$ 2.10

*Note - The above delivery "options" above are not evaluated as part of the award.

**Class 12 - Automobile
Standard Pick Up Reg Cab**

Vendor Name: MATHENY MOTOR TRUCK CO
Manufacturer/Brand: GMC
Model Name & Number: SEIRRA TC10903

Vendor Contact: STEVE SKINNER
Phone No.: 304)485-4418
Email: sskinner@mathenymotors.com

Vehicle Requirements:

Classification: Standard Pick Up Reg Cab
Drive: Rear Wheel
Passenger seating: 2 minimum (including driver)
Doors: 2, minimum
Wheelbase: 119 in., minimum
GVWR: 6000 lbs. min, 6650 lbs. max.
Engine: 6 cylinder minimum

Manufacturer's Standard Available Colors	
Standard Color Code	Color Description
WHITE	

Additional Requirements:

Drop-in or spray-in bedliner
The vehicle bid shall include the standard equipment requirements as required in section 3.1.1.1 of the specification.

Vendor Bid Response:

Vehicle fuel type	EPA HIGHWAY MPG Rating	EPA CITY MPG Rating	Unit Price	Total Life Cycle Cost
Gasoline	21	16	\$21,891.00	\$36,009.30
Flex-fuel				
Diesel				
CNG/Bifuel				
Hybrid				

***Options:**

FOB Dealership: (Deduct) \$ 50.00
FOB Other than Metro Charleston - Per Mile \$ 2.10

*Note - The above delivery "options" above are not evaluated as part of the award.

**Class 13 - Automobile
Standard Pick Up Reg Cab**

Vendor Name: MATHENY MOTOR TRUCK CO
Manufacturer/Brand: GMC
Model Name & Number: SIERRA TK10903

Vendor Contact: STEVE SKINNER
Phone No.: 304)485-4418
Email: sskinner@mathenymotors.com

Vehicle Requirements:

Classification: Standard Pick Up Reg Cab
Drive: 4 Wheel/All wheel with Hi/Lo Range
Passenger seating: 2 minimum (including driver)
Doors: 2, minimum
Wheelbase: 119 in., minimum
GVWR: 6000 lbs. min, 6650 lbs. max.
Engine: 6 cylinder minimum
Additional Requirements:
 Drop-in or spray-in bedliner
 The vehicle bid shall include the standard equipment requirements as required in section 3.1.1.1 of the specification.

Manufacturer's Standard Available Colors	
Standard Color Code	Color Description
WHITE	

Vendor Bid Response:

Vehicle fuel type	EPA HIGHWAY MPG Rating	EPA CITY MPG Rating	Unit Price	Total Life Cycle Cost
Gasoline	20	15	\$25,364.00	\$40,259.83
Flex-fuel				
Diesel				
CNG/Bifuel				
Hybrid				

***Options:**

FOB Dealership: (Deduct)	\$ 50.00
FOB Other than Metro Charleston - Per Mile	\$ 2.10

*Note - The above delivery "options" above are not evaluated as part of the award.

**Class 14 - Automobile
Standard Pick Up Extended Cab**

Vendor Name: MATHENY MOTOR TRUCK CO
Manufacturer/Brand: GMC
Model Name & Number: SIERRA TK10753

Vendor Contact: STEVE SKINNER
Phone No.: 304)485-4418
Email: sskinner@mathenymotors.com

Vehicle Requirements:

Classification: Standard Pick Up Extended Cab
Drive: 4 Wheel/All wheel with Hi/Lo Range
Passenger seating: 4 minimum (including driver)
Doors: 4, minimum
Wheelbase: 140in., minimum
GVWR: 6275 lbs. min, 7350 lbs. max.
Engine: Minimum 8 Cylinder for gasoline and Minimum 6 cylinder for diesel
Off Road Package: Includes but not limited to: Limited Slip rear axle, traction lock differential, heavy duty engine cooling, skid plates, heavy duty suspension with gas shocks, tow hooks and all terrain tires.
Tow Package: Installed Hitch & Wiring
Slush/All weather Mats Installed on driver and passenger front and second row, except where vinyl floor covering is present.
Bed: Short, with installed drop-in or spray-in liner.
Sliding rear window: Not required.

Manufacturer's Standard Available Colors	
Standard Color Code	Color Description
WHITE	

Additional Requirements:

The vehicle bid shall include the standard equipment requirements as required in section 3.1.1.1 of the specification.

Vendor Bid Response:

Vehicle fuel type	EPA HIGHWAY MPG Rating	EPA CITY MPG Rating	Unit Price	Total Life Cycle Cost
Gasoline	20	15	\$27,543.00	\$42,438.83
Flex-fuel				
Diesel				
CNG/Bifuel				
Hybrid				

***Options:**

FOB Dealership: (Deduct) \$ 50.00
 FOB Other than Metro Charleston - Per Mile \$ 2.10

*Note - The above delivery "options" above are not evaluated as part of the award.

**Class 15 - Automobile
Standard Pick Up Crew Cab**

Vendor Name: MATHENY MOTOR TRUCK CO
Manufacturer/Brand: GMC
Model Name & Number: TK10743

Vendor Contact: STEVE SKINNER
Phone No.: 304)485-4418
Email: sskinner@mathenymotors.com

Vehicle Requirements:

Classification: Standard Pick Up Crew Cab
Drive: 4 Wheel/All Wheel with High & Low Range
Passenger seating: 4 minimum (including driver)
Doors: 4 full doors, minimum
Wheelbase: 149 in., minimum
GVWR: 6800 lbs. min, 7350 lbs. max.
Engine: Minimum 8 Cylinder for gasoline and Minimum 6 cylinder for diesel
Off Road Package: Includes but not limited to: Limited Slip rear axle, traction lock differential, heavy duty engine cooling, skid plates, heavy duty suspension with gas shocks, tow hooks and all terrain tires.
Tow Package: Installed Hitch & Wiring
 Installed on driver and passenger front and second row, except where vinyl floor covering is present.
Slush/All weather Mats
Bed: Long bed with drop-in or spray-in bedliner
Sliding Rear Window: Not Required

Manufacturer's Standard Available Colors	
Standard Color Code	Color Description
WHITE	

Additional Requirements:
 The vehicle bid shall include the standard equipment requirements as required in section 3.1.1.1 of the specification.

Vendor Bid Response:				
Vehicle fuel type	EPA HIGHWAY MPG Rating	EPA CITY MPG Rating	Unit Price	Total Life Cycle Cost
Gasoline	20	15	\$29,951.00	\$44,846.83
Flex-fuel				
Diesel				
CNG/Bifuel				
Hybrid				

***Options:** \$ 50.00
 FOB Dealership: (Deduct) \$ 2.10
 FOB Other than Metro Charleston - Per Mile

*Note - The above delivery "options" above are not evaluated as part of the award.

State of West Virginia

VENDOR PREFERENCE CERTIFICATE

Certification and application is hereby made for Preference in accordance with **West Virginia Code**, §5A-3-37. (Does not apply to construction contracts). **West Virginia Code**, §5A-3-37, provides an opportunity for qualifying vendors to request (at the time of bid) preference for their residency status. Such preference is an evaluation method only and will be applied only to the cost bid in accordance with the **West Virginia Code**. This certificate for application is to be used to request such preference. The Purchasing Division will make the determination of the Vendor Preference, if applicable.

1. Application is made for 2.5% vendor preference for the reason checked:

- Bidder is an individual resident vendor and has resided continuously in West Virginia, or bidder is a partnership, association or corporation resident vendor and has maintained its headquarters or principal place of business continuously in West Virginia, for four (4) years immediately preceding the date of this certification; **or**,
- Bidder is a resident vendor partnership, association, or corporation with at least eighty percent of ownership interest of bidder held by another entity that meets the applicable four year residency requirement; **or**,
- Bidder is a nonresident vendor which has an affiliate or subsidiary which employs a minimum of one hundred state residents and which has maintained its headquarters or principal place of business within West Virginia continuously for the four (4) years immediately preceding the date of this certification; **or**,

2. Application is made for 2.5% vendor preference for the reason checked:

- Bidder is a resident vendor who certifies that, during the life of the contract, on average at least 75% of the employees working on the project being bid are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; **or**,

3. Application is made for 2.5% vendor preference for the reason checked:

- Bidder is a nonresident vendor that employs a minimum of one hundred state residents, or a nonresident vendor which has an affiliate or subsidiary which maintains its headquarters or principal place of business within West Virginia and employs a minimum of one hundred state residents, and for purposes of producing or distributing the commodities or completing the project which is the subject of the bidder's bid and continuously over the entire term of the project, on average at least seventy-five percent of the bidder's employees or the bidder's affiliate's or subsidiary's employees are residents of West Virginia who have resided in the state continuously for the two immediately preceding years and the vendor's bid; **or**,

4. Application is made for 5% vendor preference for the reason checked:

- Bidder meets either the requirement of both subdivisions (1) and (2) or subdivision (1) and (3) as stated above; **or**,

5. Application is made for 3.5% vendor preference who is a veteran for the reason checked:

- Bidder is an individual resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard and has resided in West Virginia continuously for the four years immediately preceding the date on which the bid is submitted; **or**,

6. Application is made for 3.5% vendor preference who is a veteran for the reason checked:

- Bidder is a resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard, if, for purposes of producing or distributing the commodities or completing the project which is the subject of the vendor's bid and continuously over the entire term of the project, on average at least seventy-five percent of the vendor's employees are residents of West Virginia who have resided in the state continuously for the two immediately preceding years.

7. Application is made for preference as a non-resident small, women- and minority-owned business, in accordance with **West Virginia Code §5A-3-59 and **West Virginia Code of State Rules**.**

- Bidder has been or expects to be approved prior to contract award by the Purchasing Division as a certified small, women- and minority-owned business.

8. Application is made for reciprocal preference.

- Bidder is a West Virginia resident and is requesting reciprocal preference to the extent that it applies.

Bidder understands if the Secretary of Revenue determines that a Bidder receiving preference has failed to continue to meet the requirements for such preference, the Secretary may order the Director of Purchasing to: (a) rescind the contract or purchase order; or (b) assess a penalty against such Bidder in an amount not to exceed 5% of the bid amount and that such penalty will be paid to the contracting agency or deducted from any unpaid balance on the contract or purchase order.

By submission of this certificate, Bidder agrees to disclose any reasonably requested information to the Purchasing Division and authorizes the Department of Revenue to disclose to the Director of Purchasing appropriate information verifying that Bidder has paid the required business taxes, provided that such information does not contain the amounts of taxes paid nor any other information deemed by the Tax Commissioner to be confidential.

Bidder hereby certifies that this certificate is true and accurate in all respects; and that if a contract is issued to Bidder and if anything contained within this certificate changes during the term of the contract, Bidder will notify the Purchasing Division in writing immediately.

Bidder: MATHENY MOTOR TRUCK CO. Signed: [Signature]

Date: 10-18-19 Title: Com. sales mgr.

*Check any combination of preference consideration(s) indicated above, which you are entitled to receive.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
10/3/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER United Security Agency, Inc. 139 W. Main Street Bridgeport WV 26330		CONTACT NAME: Carla Dobbins PHONE (AC No. Ext): 304-848-2542 FAX (AC No): 304-842-7321 E-MAIL: cdobbins@unitedsecurityagency.com ADDRESS:	
INSURED Matheny Motor Truck Company PO Box 1304 Parkersburg WV 26102-1304		INSURER(S) AFFORDING COVERAGE	
		INSURER A: Ene Insurance	NAIC # 26830
		INSURER B: Ene Insurance Exchange	26271
		INSURER C: Ene Insurance Company	26263
		INSURER D: TRAVELERS	25674
		INSURER E: Ene Ins Co of NY	16233
		INSURER F: Employers	

COVERAGES CERTIFICATE NUMBER: 1510563695 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR	TYPE OF INSURANCE	ADDL SUBR	POLICY NUMBER	POLICY EFF	POLICY EXP	LIMITS
1/1R		INSR. W/O		(MM/DD/YYYY)	(MM/DD/YYYY)	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY		043-515070 (WV) 043-0156147 (VA, MD & DC)	7/1/2019 7/1/2019	7/1/2020 7/1/2020	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurr/w/occ) \$ 1,000,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
B	CLAIMS MADE	<input checked="" type="checkbox"/> OCCUR				
GENL AGGREGATE LIMIT APPLIES PER <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO. <input type="checkbox"/> LOC.						
OTHER						
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY		007-011495 (WV) 007-011496 (VA) 007-5186841 (OH) 007-5186842 (MD)	7/1/2019 7/1/2019 7/1/2019 7/1/2019	7/1/2020 7/1/2020 7/1/2020 7/1/2020	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
C	ANY AUTO	SCHEDULED AUTOS				
D	ALL OWNED AUTOS	NON-OWNED AUTOS				
E	HIRED AUTOS					
F	<input checked="" type="checkbox"/> Garage	<input type="checkbox"/> LIAB				
A	<input checked="" type="checkbox"/> UMBRELLA LIAB	<input checked="" type="checkbox"/> OCCUR	031-6170384 ZUP-19A2652A-16-NF	7/1/2019 7/1/2019	7/1/2020 7/1/2020	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000
B	<input checked="" type="checkbox"/> EXCESS LIAB	<input type="checkbox"/> CLAIMS MADE				Excess Umbrella \$ 10,000,000
DED. RETENTION \$						
E	WORKERS COMPENSATION AND EMPLOYERS LIABILITY		091-6102550 FIG2887877 (FL)	7/1/2019 8/20/2019	7/1/2020 8/20/2020	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
F	ANY PROPRIETOR PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	Y/N				
	1 yrs. Service under	<input type="checkbox"/> Y <input type="checkbox"/> N/A				
DESCRIPTION OF OPERATIONS below						

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Re: Evidence of Insurance
West Virginia Named Insured's: Matheny Motor Truck Co., Matheny Family Limited, TLM LLC, Allied Freightliner LLC, Allied Truck Leasing LLC, Matheny Ford LLC, Matheny Insurance Services, TLM LLC and MAC LLC
Virginia, Ohio & Maryland Named Insured's: Matheny Motor Truck Co., Matheny Family Limited, TLM LLC, Matheny Fire & Emergency, Matheny Motors Factory Outlet, Matheny Leasing Inc.
See Attached.

CERTIFICATE HOLDER Certificate of Insurance	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE <i>Carla Dobbins</i>

STATE OF WEST VIRGINIA
Purchasing Division

PURCHASING AFFIDAVIT

CONSTRUCTION CONTRACTS: Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

ALL CONTRACTS: Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

EXCEPTION: The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

AFFIRMATION: By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

WITNESS THE FOLLOWING SIGNATURE:

Vendor's Name: Matherly Motor Truck Co

Authorized Signature: [Signature] Date: 10-17-19

State of WV

County of WOOD, to-wit:

Taken, subscribed, and sworn to before me this 17 day of Oct, 2019

My Commission expires 1-19, 2020

[Signature]

AFFIX SEAL HERE



NOTARY PUBLIC

DESIGNATED CONTACT: Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

Steve Skinner, Light Duty Comm Mgr
(Name, Title)
Steve Skinner, Light Duty Comm Mgr.
(Printed Name and Title)
P.O. Box 1304, Parkersburg WV 26102
(Address)
304-482-7695 304-485-4422
(Phone Number) / (Fax Number)
SSKinner@mathenymotors.com
(email address)

CERTIFICATION AND SIGNATURE: By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

Matheny Motor Truck Co.
(Company)
Steve Skinner Light Duty Comm Mgr
(Authorized Signature) (Representative Name, Title)
Steve Skinner, Light Duty Comm Mgr
(Printed Name and Title of Authorized Representative)
10-17-19
(Date)
304-482-7695 304-485-4422
(Phone Number) (Fax Number)

West Virginia Ethics Commission
Disclosure of Interested Parties to Contracts

(Required by W. Va. Code § 6D-1-2)

Name of Contracting Business Entity: Matheny Motor Truck Co Address: PO Box 1304 Parkersburg WV 26102

Name of Authorized Agent: Steve Skinner Address: PO Box 1304 Parkersburg WV 26102

Contract Number: 304-482-7695 Contract Description: _____

Governmental agency awarding contract: _____

Check here if this is a Supplemental Disclosure

List the Names of Interested Parties to the contract which are known or reasonably anticipated by the contracting business entity for each category below (attach additional pages if necessary):

- 1. Subcontractors or other entities performing work or service under the Contract**
 Check here if none, otherwise list entity/individual names below.
- 2. Any person or entity who owns 25% or more of contracting entity (not applicable to publicly traded entities)**
 Check here if none, otherwise list entity/individual names below.
- 3. Any person or entity that facilitated, or negotiated the terms of, the applicable contract (excluding legal services related to the negotiation or drafting of the applicable contract)**
 Check here if none, otherwise list entity/individual names below.

Signature: [Signature] Date Signed: 10-17-19

Notary Verification

State of WV, County of Wood:

I, April E Teel, the authorized agent of the contracting business entity listed above, being duly sworn, acknowledge that the Disclosure herein is being made under oath and under the penalty of perjury.

Taken, sworn to and subscribed before me this 17 day of October, 2019.
[Signature]
Notary Public's Signature 1-19-20



To be completed by State Agency:
Date Received by State Agency: _____
Date submitted to Ethics Commission: _____
Governmental agency submitting Disclosure: _____

CRFQ 0212 SWC2000000002
REQUEST FOR QUOTATION
MV20 – 2020, or latest model year, Motor Vehicles

Contract Manager: Steve Skinner
Telephone Number: 304-482-7695
Fax Number: 304-485-4422
Email Address: SSKINNER@MATHENYMOTORS.COM

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: CRFQ 0212 SWC200000002

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Matheny Motor Truck Co.

Company

Steve S.

Authorized Signature

10-17-19

Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.