



The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at ***wvOASIS.gov***. As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at ***WVPurchasing.gov*** with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.

Header 11

List View

General Information

Contact

Default Values

Discount

Document Information

Procurement Folder: 512601

Procurement Type: Central Purchase Order

Vendor ID: 000000197550



Legal Name: LEE HARTMAN & SONS INC

Alias/DBA:

Total Bid: \$75,518.66

Response Date: 01/08/2019



Response Time: 12:53

SO Doc Code: CRFQ

SO Dept: 0803

SO Doc ID: DOT1900000056

Published Date: 1/2/19

Close Date: 1/9/19

Close Time: 13:30

Status: Closed

Solicitation Description: ADDENDUM 2 AUDIO VISUAL
SYSTEM EQUIP/ INSTALL

Total of Header Attachments: 11

Total of All Attachments: 11



Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia
Solicitation Response

Proc Folder : 512601

Solicitation Description : ADDENDUM 2 AUDIO VISUSAL SYSTEM EQUIP/ INSTALL (63190042)

Proc Type : Central Purchase Order

Date issued	Solicitation Closes	Solicitation Response	Version
	2019-01-09 13:30:00	SR 0803 ESR01081900000003127	1

VENDOR

000000197550

LEE HARTMAN & SONS INC

Solicitation Number: CRFQ 0803 DOT19000000056

Total Bid : \$75,518.66

Response Date: 2019-01-08

Response Time: 12:53:30

Comments:

FOR INFORMATION CONTACT THE BUYER

Crystal Rink
(304) 558-2402
crystal.g.rink@wv.gov

Signature on File

FEIN #

DATE

All offers subject to all terms and conditions contained in this solicitation

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	AUDIO VISUAL SYSTEMS FOR SMALLER CONF ROOMS	10.00000	EA	\$2,908.870000	\$29,088.70

Comm Code	Manufacturer	Specification	Model #
86141702			

Extended Description : AUDIO VISUAL SYSTEMS FOR ROOMS 148, 109, 317, 618A, 720, 740, 820, 843, 920, 940

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
2	AUDIO VISUAL SYSTEM FOR ROOM 122	1.00000	EA	\$10,047.450000	\$10,047.45

Comm Code	Manufacturer	Specification	Model #
86141702			

Extended Description : AUDIO VISUAL SYSTEM FOR ROOM 122

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
3	AUDIO VISUAL SYSTEM FOR ROOM 855	1.00000	EA	\$16,886.030000	\$16,886.03

Comm Code	Manufacturer	Specification	Model #
86141702			

Extended Description : AUDIO VISUAL SYSTEM FOR ROOM 855

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
4	FIVE YEAR EXTENDED WARRANTY ON ALL EQUIPMENT	1.00000	EA	\$3,370.280000	\$3,370.28

Comm Code	Manufacturer	Specification	Model #
81111818			

Extended Description : FIVE YEAR EXTENDED WARRANTY ON ALL EQUIPMENT PROVIDED

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
5	TURN KEY INSTALLATION FOR ALL EQUIPMENT	1.00000	EA	\$11,430.200000	\$11,430.20

Comm Code	Manufacturer	Specification	Model #
80161507			

Extended Description :	TURN KEY INSTALLATION FOR ALL EQUIPMENT LISTED
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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
6	TURN KEY INSTALLATION FOR ALL EQUIPMENT IN ADDENDUM 2	1.00000	EA	\$4,696.000000	\$4,696.00

Comm Code	Manufacturer	Specification	Model #
80161507			

Extended Description :	TURN KEY INSTALLATION FOR ALL EQUIPMENT LISTED IN ADDENDUM 2
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ADDITIONAL TERMS AND CONDITIONS (Construction Contracts Only)

1. CONTRACTOR'S LICENSE: West Virginia Code § 21-11-2 requires that all persons desiring to perform contracting work in this state be licensed. The West Virginia Contractors Licensing Board is empowered to issue the contractor's license. Applications for a contractor's license may be made by contacting the West Virginia Division of Labor. West Virginia Code § 21-11-11 requires any prospective Vendor to include the contractor's license number on its bid. If an apparent low bidder fails to submit a license number in accordance with this section, the Purchasing Division will promptly request by telephone and electronic mail that the low bidder and the second low bidder provide the license number within one business day of the request. Failure of the bidder to provide the license number within one business day of receiving the request shall result in disqualification of the bid. Vendors should include a contractor's license number in the space provided below.

Contractor's Name: Lee Hartman + Sons, Inc
Contractor's License No.: WV- 037465

The apparent successful Vendor must furnish a copy of its contractor's license prior to the issuance of a contract award document.

2. DRUG-FREE WORKPLACE AFFIDAVIT: W. Va. Code § 21-1D-5 provides that any solicitation for a public improvement contract requires each Vendor that submits a bid for the work to submit an affidavit that the Vendor has a written plan for a drug-free workplace policy. If the affidavit is not submitted with the bid submission, the Purchasing Division shall promptly request by telephone and electronic mail that the low bidder and second low bidder provide the affidavit within one business day of the request. Failure to submit the affidavit within one business day of receiving the request shall result in disqualification of the bid. To comply with this law, Vendor should complete the enclosed drug-free workplace affidavit and submit the same with its bid. Failure to submit the signed and notarized drugfree workplace affidavit or a similar affidavit that fully complies with the requirements of the applicable code, within one business day of being requested to do so shall result in disqualification of Vendor's bid. Pursuant to W. Va. Code 21-1D-2(b) and (k), this provision does not apply to public improvement contracts the value of which is \$100,000 or less or temporary or emergency repairs.

2.1. DRUG-FREE WORKPLACE POLICY: Pursuant to W. Va. Code § 21-1D-4, Vendor and its subcontractors must implement and maintain a written drug-free workplace policy that complies with said article. The awarding public authority shall cancel this contract if: (1) Vendor fails to implement and maintain a written drug-free workplace policy described in the preceding paragraph, (2) Vendor fails to provide information regarding implementation of its drug-free workplace policy at the request of the public authority; or (3) Vendor provides to the public authority false information regarding the contractor's drug-free workplace policy.

Pursuant to W. Va. Code 21-1D-2(b) and (k), this provision does not apply to public improvement contracts the value of which is \$100,000 or less or temporary or emergency repairs.

CONTRACTOR LICENSE

Authorized by the
West Virginia Contractor Licensing Board

Number: [REDACTED]

Classification:

COMMUNICATION & SOUND

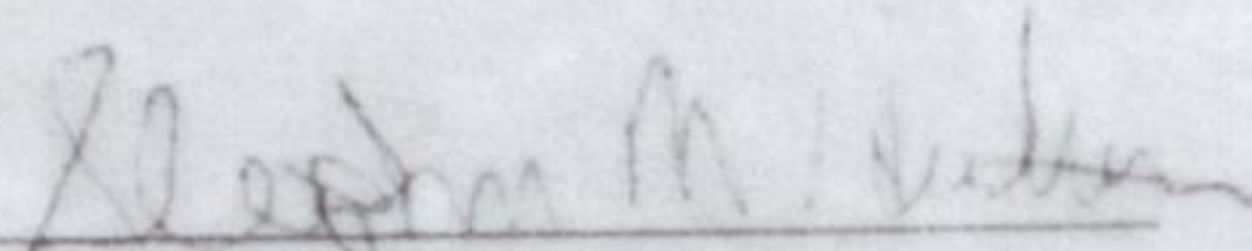
LEE HARTMAN & SONS INC
DBA LEE HARTMAN & SONS INC
PO BOX 13365
ROANOKE, VA 24033

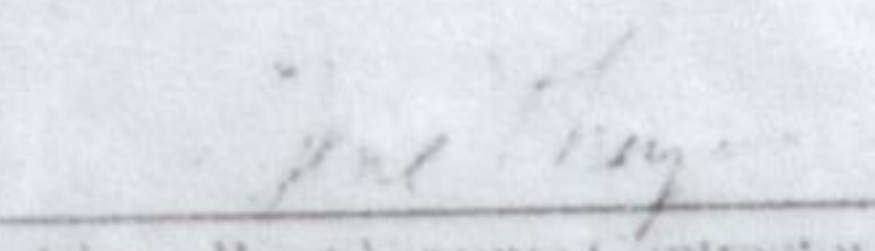
Date Issued

JULY 22, 2018

Expiration Date

JULY 22, 2019


Authorized Company Signature


Chair, West Virginia Contractor
Licensing Board

WEST VIRGINIA
CONTRACTOR
LICENSING
BOARD

This license, or a copy thereof, must be posted in a conspicuous place at every construction site where work is being performed. This license number must appear in all advertisements, on all bid submissions and on all fully executed and binding contracts. This license cannot be assigned or transferred by licensee. Issued under provisions of West Virginia Code, Chapter 21, Article 11.

Subcontractor List Submission (Construction Contracts Only)

Bidder's Name: Lee Hartman & Sons, Inc.

☒ Check this box if no subcontractors will perform more than \$25,000.00 of work to complete the project.

[illegible]

Attach additional pages if necessary

Revised 06/08/2018

DESIGNATED CONTACT: Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

Larry T. Cox Area Manager
(Name, Title)
Larry T. Cox Area Manager
(Printed Name and Title)
3 Davis Court, Austicore, WV 25526
(Address)
304-397-4100 304-397-4101
(Phone Number) / (Fax Number)
L Cox @ LeeHartman.com
(email address)

CERTIFICATION AND SIGNATURE: By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.


Lee Hartman & Sons, Inc.
(Company)
Larry T. Cox
[Signature] Area Manager
(Authorized Signature) (Representative Name, Title)
Larry T. Cox Area Manager
(Printed Name and Title of Authorized Representative)
1-3-2019
(Date)
304-397-4100 304-397-4101
(Phone Number) (Fax Number)

REVISED EXHIBIT A - PRICING PAGE

CRFQ DOT1900000056

TOTAL INSTALLATION & DELIVERY COST

VARIOUS LOCATIONS IN BUILDING 5

Item Number	QTY	Description	Unit Price	TOTAL
3.1.1	10	70 Inch LED TV, Cart Stand, Presentation System, Speakers for the following rooms: 109 - Secretary's Office 148 - State Highway Engineer's Office 317 - Human 618A - EEO 720 - Planning 740 - Planning 820 - Right of Way 843 - Contract Admin 920 - Information Services 940 - Auditing	2,908.87	\$ 29,088.70
3.1.2	1	Audio Visual Equipment for Room 122	10,047.45	\$ 10,047.45
3.1.5	1	Audio Visual Equipment for Room 855	16,886.03	\$ 16,886.03
3.2.3.6	1	Five Year Manufacturer's Warranty on all equipment listed in the RFQ	3,370.28	\$ 3,370.28
3.2.3.7	1	Turn Key Installation for all equipment listed in the RFQ	11,430.20	\$ 11,430.20
3.3	1	Turn Key Installation for all equipment listed in Addendum 2	4,696.00	\$ 4,696.00
Total				\$ 75,518.66

West Virginia Ethics Commission
Disclosure of Interested Parties to Contracts

(Required by W. Va. Code § 6D-1-2)

Name of Contracting Business Entity: Lee Hartman & Sons Address: 3 Davis Court
Hurricane, WV 25526

Name of Authorized Agent: Larry T. Cox Address: same

Contract Number: CRFQ DOT 1900000056 Contract Description: Audio Visual systems Equipment
conference Rooms

Governmental agency awarding contract: DOT / Division of Highways

☐ Check here if this is a Supplemental Disclosure

List the Names of Interested Parties to the contract which are known or reasonably anticipated by the contracting business entity for each category below (attach additional pages if necessary):

1. Subcontractors or other entities performing work or service under the Contract

☒ Check here if none, otherwise list entity/individual names below.

2. Any person or entity who owns 25% or more of contracting entity (not applicable to publicly traded entities)

☐ Check here if none, otherwise list entity/individual names below.

Stephen Hartman - (President Lee Hartman & Sons, Inc)

3. Any person or entity that facilitated, or negotiated the terms of, the applicable contract (excluding legal services related to the negotiation or drafting of the applicable contract)

☐ Check here if none, otherwise list entity/individual names below.

Larry T. Cox - Area Manager

Signature: Larry T. Cox Date Signed: 1-3-2019

Notary Verification

State of WEST VIRGINIA County of PUTNAM:

I, Larry T. Cox, the authorized agent of the contracting business entity listed above, being duly sworn, acknowledge that the Disclosure herein is being made under oath and under the penalty of perjury.

Taken, sworn to and subscribed before me this 3 day of JANUARY, 2019

Ada Sue Sang
Notary Public's Signature

To be completed by State Agency:

Date Received by State Agency: _____

Date submitted to Ethics Commission: _____

Governmental agency submitting Disclosure: _____



State of West Virginia
Purchasing Division

CERTIFIED DRUG-FREE WORKPLACE REPORT COVERSHEET

In accordance with **West Virginia Code § 21-1D-7b**, no less than once per year, or upon completion of the project, every contractor shall provide a certified report to the public authority which let the contract. That report must include each of the items identified below in the Required Report Content section.

Instructions: Vendor should complete this coversheet, attach it to the required report, and submit it to the appropriate location as follows: For contracts more than \$25,000, the report should be mailed to the West Virginia Purchasing Division at 2019 Washington Street East, Charleston, WV 25305. For contracts of \$25,000 or less, the vendor should mail the report to the public authority issuing the contract.

Contract Identification:Contract Number: CRFQ DOT 1900000056Contract Purpose: Audio Visual system Equipment and InstallationAgency Requesting Work: DOT / Division of Highways

Required Report Content: The attached report must include each of the items listed below. The vendor should check each box as an indication that the required information has been included in the attached report.

- ☐ Information indicating the education and training service to the requirements of **West Virginia Code § 21-1D-5** was provided;
- ☐ Name of the laboratory certified by the United States Department of Health and Human Services or its successor that performs the drug tests;
- ☐ Average number of employees in connection with the construction on the public improvement;
- ☐ Drug test results for the following categories including the number of positive tests and the number of negative tests: (A) Pre-employment and new hires; (B) Reasonable suspicion; (C) Post-accident; and (D) Random.

Vendor Contact Information:Vendor Name: Lee Hartman & Sons, IncVendor Telephone: 304-397-4100Vendor Address: 3 Davis Court
Hornicaway WV 25526Vendor Fax: 304-397-4100Vendor E-Mail: LCOXD LeeHartman.com

LEE HARTMAN & SONS, INC.
DRUG AND ALCOHOL ABUSE POLICY

Lee Hartman & Sons, Inc. (the "Company") is committed to a safe and healthy working environment for its employees. Additionally, we have an obligation to our customers and the general public to conduct our operations safely and efficiently. With this commitment and obligation in mind, the Company is affirming its rule prohibiting alcohol and drug abuse. The Company is also affirming its willingness to assist employees with alcohol or drug related problems to find the appropriate treatment for rehabilitation and recovery.

In accordance with our policy, this notice is to emphasize to our employees (and employees of other companies and contractors) that the abuse of drugs and alcohol poses a serious threat to the safety of our employees and to the Company's operations. Accordingly, the use, possession, being under the influence or having a detectable presence of drugs or alcohol in one's system (except where expressly authorized) or manufacture, distribution or sale of such substance on Company premises or on-the-job, or off-the-job abuse of such substances which adversely affects or threatens to adversely affect an employee's job performance or other Company interests is prohibited. "Drugs" and "alcohol" include any substance with the potential to produce the effects of intoxication and/or the potential to produce physical, mental, emotional or behavioral changes which could adversely affect an employee's ability to perform his job safely and efficiently. This prohibition includes any prescription or over-the-counter drug unless an employee's possession and use of such drug on Company premises, or on-the-job, is expressly authorized. The term "Company premises" in this notice is used in its broadest sense and includes all land, property, buildings, structures, cars, trucks, and all other means of conveyance owned or leased by the Company, or otherwise being utilized for Company business. The term "on-the-job" includes paid and unpaid meal periods during the business day and paid and unpaid overtime.

Employees who have drug and/or alcohol abuse problems are encouraged to request assistance through the Company or through other appropriate community agencies. The Company will take no disciplinary action against an employee who voluntarily seeks such assistance prior to the Company's determination that the employee is violating this policy. Employee participation in, an assistance program does not, however, relieve any employee from compliance with the terms of this notice or other applicable standards governing performance and conduct. Employees who violate this Drug and Alcohol Abuse Policy will be subject to disciplinary action up to and including discharge and may, in the sole discretion of the company, be allowed to participate in approved treatment as an alternative to discharge. Employees of independent contractors and temporary agency employees who violate this policy will not be allowed to perform additional services on behalf of the Company.

To further insure safe and healthy working conditions, the Company may request an employee to participate in drug or alcohol testing for justifiable reasons, which may include testing on the following bases: preemployment, reasonable suspicion, post-accident, and/or periodic.

The Company also reserves the right to take other justifiable measures, including the search of any packages, handbags, briefcases, lunchboxes, vehicles or any other personal effects employees have on Company premises. In addition, the Company also reserves the right to search all offices, desks, files, lockers, or any other areas or articles on Company premises. All offices, desks, files, lockers, computers, etc. are the property of the Company, and are issued for employee use only for employment purposes. Such inspections may be initiated by the Company without prior announcement and may be conducted at such times and locations as deemed appropriate at the sole discretion of the Company.

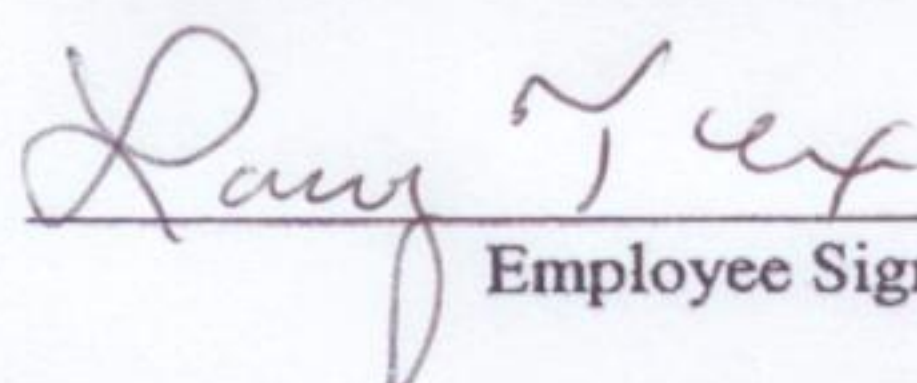
Participation in such testing and inspection is voluntary, but employees who refuse or interfere with the orderly administration of such testing or inspection shall be deemed in violation of this policy which will result in termination of employment. Moreover, adulteration or attempted adulteration of specimens collected in connection with this policy also will result in termination of employment. Contractor employees who refuse shall not be permitted to perform further work for the Company.

All records and information obtained by the Company regarding alcohol and drug testing, the test results and treatment of employees will be confidentially maintained by restricting access on a need to know basis to those designated by management.

Your cooperation in the enforcement of this policy will assist the Company in providing you and your fellow employees with a healthy and safe work environment.

RECEIPT FOR LEE HARTMAN & SONS, INC.
DRUG AND ALCOHOL ABUSE POLICY

I hereby acknowledge receipt of a copy of Lee Hartman & Sons, Inc.'s Drug and Alcohol Abuse Policy and acknowledge that as a condition of my employment, I will abide by the terms and conditions of such policy and will notify my employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) days after such conviction.


Employee Signature

8 - Jan - 2019
Date



State of West Virginia
DRUG FREE WORKPLACE CONFORMANCE AFFIDAVIT
West Virginia Code §21-1D-5

STATE OF WEST VIRGINIA,

COUNTY OF Potomac, TO-WIT:

I, Larry T. Cox, after being first duly sworn, depose and state as follows:

1. I am an employee of Lee Hartman & Sons, Inc.; and,
(Company Name)
2. I do hereby attest that Lee Hartman & Sons, Inc.
(Company Name)

maintains a written plan for a drug-free workplace policy and that such plan and policy are in compliance with **West Virginia Code §21-1D**.

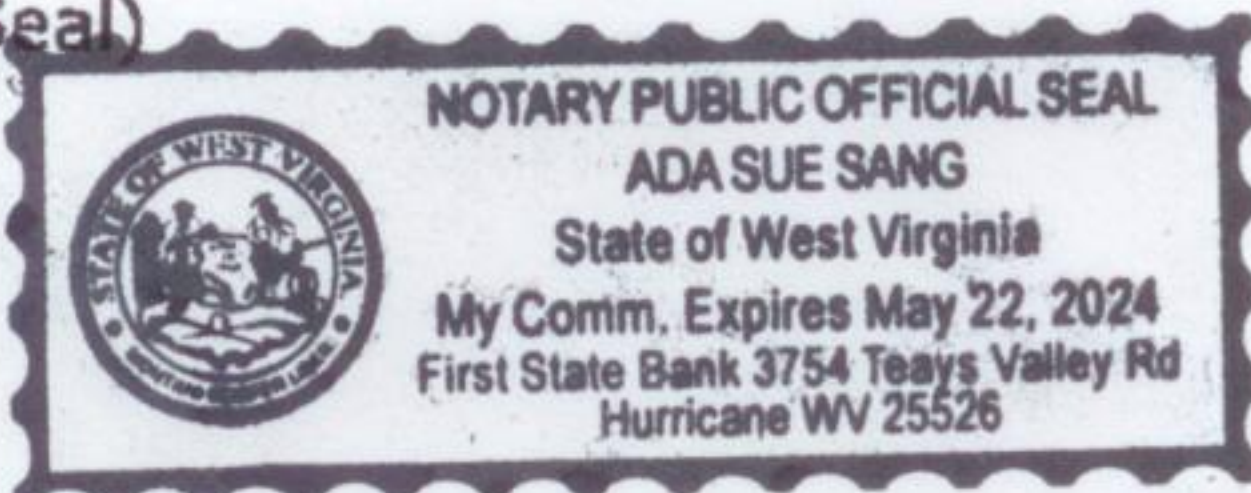
The above statements are sworn to under the penalty of perjury.

Printed Name: Larry T. Cox
Signature: [Handwritten Signature]
Title: Area Manager
Company Name: Lee Hartman & Sons, Inc.
Date: 1-3-2019

Taken, subscribed and sworn to before me this 3 day of JANUARY, 2018.

By Commission expires MAY 22 2024

(Seal)



Ada Sue Sang
(Notary Public)

STATE OF WEST VIRGINIA
Purchasing Division

PURCHASING AFFIDAVIT

CONSTRUCTION CONTRACTS: Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

ALL CONTRACTS: Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

EXCEPTION: The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

AFFIRMATION: By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

WITNESS THE FOLLOWING SIGNATURE:

Vendor's Name: Lee Hartman & Sons Inc.

Authorized Signature: [Signature] Date: 1-3-2019

State of WEST VIRGINIA

County of PUTNAM, to-wit:

Taken, subscribed, and sworn to before me this 3 day of JANUARY, 2019

My Commission expires May 22, 2024



NOTARY PUBLIC

[Signature]

Purchasing Affidavit (Revised 01/19/2018)