

Cattrell Companies, Inc.
906 Franklin Street - Box 367
Toronto, OH 43964

FAX

TO: State of West Virginia Department of Administration

Attention: Crystal Rink

FAX #: 304-558-3970

FROM: Christine Hargrave

FAX NO: 740-537-1528

PHONE: 740-537-2481

Date: January 3, 2019

No. of pages: 19(including this cover letter)

SUBJECT: HVAC Replacement for WVDOH District 6 - 6619C003

Dear Ms. Rink:

Please find attached the following bid documents and additional materials:

- Request for Quotation - pages 1 and 2
- Exhibit A - Pricing Page
- Designated Contact, Certification and Signature
- 12. Miscellaneous: Contract Manager
- Addendum Acknowledgement
- Subcontractor List
- Disclosure of interested parties - 2 pages - notarized
- Purchasing Affidavit - notarized
- Drug Free Work Place Conformance Affidavit - notarized
- Bid Bond 4 pages - signed and sealed
- WV Contractor's License for Cattrell Companies, Inc. - WV002197
- Woman Owned Small Business Certificate
- National Women's Business Enterprise Certification

Respectfully submitted,
Christine Cattrell Hargrave, President

RECEIVED
2019 JAN - 3 PM 12:18
WV PURCHASING
DIVISION



Purchasing Division
2019 Washington Street East
Post Office Box 80130
Charleston, WV 25305-0130

State of West Virginia
Request for Quotation
09 - Construction

Proc Folder: 490368

Doc Description: ADDENDUM 1 HVAC REPLACEMENT FOR WDOH DISTRICT 6- 6619C003

Proc Type: Central Purchase Order

Date Issued	Solicitation Closes	Solicitation No	Version
2018-12-14	2019-01-03 13:30:00	CRFQ 0803 DOT1900000049	2

DELIVERING LOCATION

BID CLERK
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION
2019 WASHINGTON ST E
CHARLESTON WV 25305
US

VENDOR

Vendor Name, Address and Telephone Number:

Cattrell Companies, Inc.
906 Franklin Street, P.O. Box 367
Toronto, Ohio 43964
740-537-2481
www.cattrell.com - a woman-owned business (certificates attached)

FOR INFORMATION CONTACT THE BUYER

Crystal Rink
(304) 558-2402
crystal.g.rink@wv.gov

Signature X *Christina Cattrell Hargrave*

FEIN # 34-0823176

DATE 1/3/2019

All offers subject to all terms and conditions contained in this solicitation

THE STATE OF WEST VIRGINIA PURCHASING DIVISION FOR THE AGENCY, WEST VIRGINIA DIVISION OF HIGHWAYS, IS SOLICITING BIDS TO ESTABLISH A ONE-TIME CONTRACT FOR HVAC REPLACEMENT FOR WV DOH DISTRICT 6 PER THE ATTACHED DOCUMENTS.

DIVISION OF HIGHWAYS DISTRICT FIVE PO BOX 99 BURLINGTON WV26710 US		DIVISION OF HIGHWAYS DISTRICT FIVE 2120 NORTHWEST TURNPIKE BURLINGTON WV 26710-0099 US	
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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	HVAC	1.00000	LS	\$1,194,000.00	1,194,000.00

Comm Code	Manufacturer	Specification	Model #
72151206	to be determined		

Extended Description :
 HVAC HEATING, VENTILATION, AIR CONDITIONING WITH HEAT PUMP SYSTEM

SCHEDULE OF EVENTS

Line	Event	Event Date
1	MANDATORY PRE-BID MEETING	2018-12-06
2	QUESTION DEADLINE	2018-12-12

**REQUEST FOR QUOTATION
CRFQ DOT1900000049
HVAC REPLACEMENT (6619C003)**

EXHIBIT A - Pricing Page

Name of Vendor:

Cattrell Companies, Inc.

Address of Vendor:

906 Franklin Street
P.O. Box 367
Toronto, Ohio 43964

Phone Number of Vendor:

740-537-2481

We, the undersigned, having examined the site and being familiar with the local conditions affecting the cost of the work and also being familiar with the general conditions to bidders, drawings, and specifications, hereby proposes to furnish all materials, equipment, and labor to complete all work in a workmanlike manner, as described in the Bidding documents.

Total Bid Amount

The Total Bid Amount shall consist of removal & replacement of HVAC System for the Huntington Welcome Center as detailed by the contract documents. The total of all items shall be summarized as the Total Bid Amount in the space indicated below.

Total Base Bid: Lump sum for all labor, materials, and equipment as stipulated in the Bidding Documents, written in numbers.

\$1,194,000.00

Total Base Bid: Lump sum for all labor, materials, and equipment as stipulated in the Bidding Documents, written in words.

One million one hundred ninety four thousand dollars and no/cents

The contract award shall be based on the lowest Total Bid Amount meeting mandatory requirements and specifications.

SIGNED: Christine Cattrell Hargrave DATE: January 3, 2019
Christine Cattrell Hargrave

DESIGNATED CONTACT: Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

Christine Cattrell Hargrave
(Name, Title)
Christine Cattrell Hargrave, President
(Printed Name and Title)
906 Franklin Street, P.O. Box 367, Toronto, Ohio 43964
(Address)
740-537-2481 740-537-1528
(Phone Number) / (Fax Number)
chargrave@cattrell.com
(email address)

CERTIFICATION AND SIGNATURE: By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

Cattrell Companies, Inc.
(Company)

Christine Cattrell Hargrave
(Authorized Signature) (Representative Name, Title)

Christine Cattrell Hargrave, President/Owner
(Printed Name and Title of Authorized Representative)

January 3, 2019
(Date)

740-537-2481 740-537-1528
(Phone Number) (Fax Number)

**REQUEST FOR QUOTATION
CRFQ DOT1900000049
HVAC REPLACEMENT (6619C003)**

waive or release Vendor from its obligation to ensure that work complies with the Contract requirements. Vendor shall submit any warranty documents to the Agency project manager at final inspection. HVAC system must be started per manufacturer's Start-Up Instructions and operate as designed before acceptance of the system.

11. FACILITIES ACCESS: Performance of Contract Services may require access cards and/or keys to gain entrance to Agency's facilities. In the event that access cards and/or keys are required:

- 11.1 Vendor must identify principal service personnel which will be issued access cards and/or keys to perform service.
- 11.2 Vendor will be responsible for controlling card and keys and will pay replacement fee if the cards or keys become lost or stolen.
- 11.3 Vendor shall notify Agency immediately of any lost, stolen or missing card or key.
- 11.4 Vendor shall inform all staff of Agency's security protocol and procedures.

12. MISCELLANEOUS:

12.1 Contract Manager: During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract manager must be available during normal business hours to address any customer service or other issues related to this Contract. Vendor should list its Contract manager and his or her contact information below.

Contract Manager: Christine Cattrell Hargrave
Telephone Number: 740-537-2481
Fax Number: 740-537-1528
Email Address: chargrave@cattrell.com

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: DOT190000049

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Cattrell Companies, Inc.

Company

Kristine Cattrell Hargrave

Authorized Signature

Authorized Signature

January 3, 2019

Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.
Revised 6/8/2012

Subcontractor List Submission (Construction Contracts Only)

Bidder's Name: Cattrell Companies, Inc.

Check this box if no subcontractors will perform more than \$25,000.00 of work to complete the project.

Subcontractor Name	License Number if Required by W. Va. Code § 21-11-1 et. seq.
Erb Electric	WV0003498
United Safety Services, Inc.	WV023131
Atlas Insulation	WV003292

Attach additional pages if necessary

West Virginia Ethics Commission

**Disclosure of Interested Parties to Contracts**

Pursuant to *W. Va. Code* § 6D-1-2, a state agency may not enter into a contract, or a series of related contracts, that has/have an actual or estimated value of \$1 million or more until the business entity submits to the contracting state agency a Disclosure of Interested Parties to the applicable contract. In addition, the business entity awarded a contract is obligated to submit a supplemental Disclosure of Interested Parties reflecting any new or differing interested parties to the contract within 30 days following the completion or termination of the applicable contract.

For purposes of complying with these requirements, the following definitions apply:

"Business entity" means any entity recognized by law through which business is conducted, including a sole proprietorship, partnership or corporation, but does not include publicly traded companies listed on a national or international stock exchange.

"Interested party" or "Interested parties" means:

- (1) A business entity performing work or service pursuant to, or in furtherance of, the applicable contract, including specifically sub-contractors;
- (2) the person(s) who have an ownership interest equal to or greater than 25% in the business entity performing work or service pursuant to, or in furtherance of, the applicable contract. (This subdivision does not apply to a publicly traded company); and
- (3) the person or business entity, if any, that served as a compensated broker or intermediary to actively facilitate the applicable contract or negotiated the terms of the applicable contract with the state agency. (This subdivision does not apply to persons or business entities performing legal services related to the negotiation or drafting of the applicable contract.)

"State agency" means a board, commission, office, department or other agency in the executive, judicial or legislative branch of state government, including publicly funded institutions of higher education: Provided, that for purposes of *W. Va. Code* § 6D-1-2, the West Virginia Investment Management Board shall not be deemed a state agency nor subject to the requirements of that provision.

The contracting business entity must complete this form and submit it to the contracting state agency prior to contract award and to complete another form within 30 days of contract completion or termination.

This form was created by the State of West Virginia Ethics Commission, 210 Brooks Street, Suite 300, Charleston, WV 25301-1804. Telephone: (304)558-0664; fax: (304)558-2169; e-mail: ethics@wv.gov; website: www.ethics.wv.gov.

West Virginia Ethics Commission Disclosure of Interested Parties to Contracts

(Required by W. Va. Code § 6D-1-2)

Name of Contracting Business Entity: Cattrell Companies, Inc Address: 906 Franklin Street
Toronto, Ohio 43964

Name of Authorized Agent: Christine Cattrell Hargrave Address: 906 Franklin St., Toronto, OH 43964

Contract Number: 6619C003 Contract Description: HVAC Replacement for WVDOR Dist. 6

Governmental agency awarding contract: State of West Virginia

Check here if this is a Supplemental Disclosure

List the Names of Interested Parties to the contract which are known or reasonably anticipated by the contracting business entity for each category below (attach additional pages if necessary):

1. Subcontractors or other entities performing work or service under the Contract

Check here if none, otherwise list entity/individual names below.

- Erb Electric
- United Safety Sservices, Inc.
- Atlas Insulation

2. Any person or entity who owns 25% or more of contracting entity (not applicable to publicly traded entities)

Check here if none, otherwise list entity/individual names below.

3. Any person or entity that facilitated, or negotiated the terms of, the applicable contract (excluding legal services related to the negotiation or drafting of the applicable contract)

Check here if none, otherwise list entity/individual names below.

Signature: Christine Cattrell Hargrave

Date Signed: January 3, 2019

Notary Verification


State of Ohio County of Jefferson:

I, Christine Cattrell Hargrave, the authorized agent of the contracting business entity listed above, being duly sworn, acknowledge that the Disclosure herein is being made under oath and under the penalty of perjury.

Taken, sworn to and subscribed before me this 3rd day of January, 2019.

My commission expires on 10/13/2020.

Annette S. Cooper
 Annette S. Cooper
 Notary Public
 Signature



To be completed by State Agency:
 Date Received by State Agency: _____
 Date submitted to Ethics Commission: _____
 Governmental agency submitting Disclosure: _____

STATE OF WEST VIRGINIA
Purchasing Division

PURCHASING AFFIDAVIT

CONSTRUCTION CONTRACTS: Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

ALL CONTRACTS: Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

EXCEPTION: The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

AFFIRMATION: By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §81-6-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

WITNESS THE FOLLOWING SIGNATURE:

Vendor's Name: Cattrell Companies, Inc.

Authorized Signature: Christine Cattrell Hargrave Date: January 3, 2019

State of Ohio

County of Jefferson, to-wit:

Taken, subscribed, and sworn to before me this 3rd day of January, 2019.

My Commission expires October 13, 2020.



ANNETTE S. COOPER
NOTARY PUBLIC, STATE OF OHIO
MY COMMISSION EXP. 10/13/20

NOTARY PUBLIC Annette S. Cooper
Annette S. Cooper

WV-73
Approved / July 7, 2017



**State of West Virginia
DRUG FREE WORKPLACE CONFORMANCE AFFIDAVIT
West Virginia Code §21-1D-5**

STATE OF ~~WEST VIRGINIA~~, Ohio

COUNTY OF Jefferson, TO-WIT:

I, Christine Cattrell Hargrave, after being first duly sworn, depose and state as follows:

- 1. I am an employee of Cattrell Companies, Inc.; and,
(Company Name)
- 2. I do hereby attest that Cattrell Companies, Inc.
(Company Name)

maintains a written plan for a drug-free workplace policy and that such plan and policy are in compliance with **West Virginia Code §21-1D**.

The above statements are sworn to under the penalty of perjury.

Printed Name: Christine Cattrell Hargrave

Signature: Christine Cattrell Hargrave

Title: President/Owner

Company Name: Cattrell Companies, Inc.

Date: January 3, 2019

Taken, subscribed and sworn to before me this 3rd day of January, 2019.

By Commission expires October 13, 2020:

(Seal)



ANNETTE S. COOPER
NOTARY PUBLIC, STATE OF OHIO,
MY COMMISSION EXP. 10/13/20

Annette S. Cooper
(Notary Public) Annette S. Cooper

Agency _____
REQ.P.O# _____

BID BOND

KNOW ALL MEN BY THESE PRESENTS, That we, the undersigned, Cattrell Companies, Inc.
of Toronto Ohio as Principal, and Fidelity and Deposit Company of Maryland
of Owings Mills Maryland, a corporation organized and existing under the laws of the State of Maryland
with its principal office in the City of Owings Mills as Surety, are held and firmly bound unto the State
of West Virginia, as Obligees, in the penal sum of 5% of total amount bid (\$ _____) for the payment of which,
well and truly to be made, we jointly and severally bind ourselves, our heirs, administrators, executors, successors and assigns.

The Condition of the above obligation is such that whereas the Principal has submitted to the Purchasing Section of the
Department of Administration a certain bid or proposal, attached hereto and made a part hereof, to enter into a contract in writing for
West Virginia Department of Transportation Division of Highways
District 6 Headquarters HVAC Renovations

NOW THEREFORE,

- (a) If said bid shall be rejected, or
- (b) If said bid shall be accepted and the Principal shall enter into a contract in accordance with the bid or proposal attached hereto and shall furnish any other bonds and insurance required by the bid or proposal, and shall in all other respects perform the agreement created by the acceptance of said bid, then this obligation shall be null and void, otherwise this obligation shall remain in full force and effect. It is expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall, in no event, exceed the penal amount of this obligation as herein stated.

The Surety, for the value received, hereby stipulates and agrees that the obligations of said Surety and its bond shall be in no way impaired or affected by any extension of the time within which the Obligees may accept such bid, and said Surety does hereby waive notice of any such extension.

WITNESS, the following signatures and seals of Principal and Surety, executed and sealed by a proper officer of Principal and Surety, or by Principal individually if Principal is an individual, this 27th day of December, 2018.

Principal Seal

Cattrell Companies, Inc.
(Name of Principal)
By Christine Cattrell Harrarow
(Must be President, Vice President, or
Duly Authorized Agent)
President
(Title)

Surety Seal

Fidelity and Deposit Company of Maryland
(Name of Surety)
Debbie Hukill
Debbie Hukill, Attorney-in-Fact

IMPORTANT - Surety executing bonds must be licensed in West Virginia to transact surety insurance, must affix its seal, and must attach a power of attorney with its seal affixed.

ZURICH AMERICAN INSURANCE COMPANY
COLONIAL AMERICAN CASUALTY AND SURETY COMPANY
FIDELITY AND DEPOSIT COMPANY OF MARYLAND
POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That the ZURICH AMERICAN INSURANCE COMPANY, a corporation of the State of New York, the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, a corporation of the State of Maryland, and the FIDELITY AND DEPOSIT COMPANY OF MARYLAND a corporation of the State of Maryland (herein collectively called the "Companies"), by THOMAS O. MCCLELLAN, Vice President, in pursuance of authority granted by Article V, Section 8, of the By-Laws of said Companies, which are set forth on the reverse side hereof and are hereby certified to be in full force and effect on the date hereof, do hereby nominate, constitute, and appoint Debbie HUKILL, Bonnie RANDOLPH and Jeff CRISS, all of Steubenville, Ohio, EACH its true and lawful agent and Attorney-in-Fact, to make, execute, seal and deliver, for, and on its behalf as surety, and as its act and deed: any and all bonds and undertakings, and the execution of such bonds or undertakings in pursuance of these presents, shall be as binding upon said Companies, as fully and amply, to all intents and purposes, as if they had been duly executed and acknowledged by the regularly elected officers of the ZURICH AMERICAN INSURANCE COMPANY at its office in New York, New York., the regularly elected officers of the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY at its office in Owings Mills, Maryland., and the regularly elected officers of the FIDELITY AND DEPOSIT COMPANY OF MARYLAND at its office in Owings Mills, Maryland., in their own proper persons.

The said Vice President does hereby certify that the extract set forth on the reverse side hereof is a true copy of Article V, Section 8, of the By-Laws of said Companies, and is now in force.

IN WITNESS WHEREOF, the said Vice-President has hereunto subscribed his/her names and affixed the Corporate Seals of the said ZURICH AMERICAN INSURANCE COMPANY, COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, and FIDELITY AND DEPOSIT COMPANY OF MARYLAND, this 11th day of July, A.D. 2013.

ATTEST:

ZURICH AMERICAN INSURANCE COMPANY
COLONIAL AMERICAN CASUALTY AND SURETY COMPANY
FIDELITY AND DEPOSIT COMPANY OF MARYLAND



Gregory E. Murray

By _____

Assistant Secretary
Gregory E. Murray

Thomas O. McClellan

Vice President
Thomas O. McClellan

State of Maryland
County of Baltimore

On this 11th day of July, A.D. 2013, before the subscriber, a Notary Public of the State of Maryland, duly commissioned and qualified, THOMAS O. MCCLELLAN, Vice President, and GREGORY E. MURRAY, Assistant Secretary, of the Companies, to me personally known to be the individuals and officers described in and who executed the preceding instrument, and acknowledged the execution of same, and being by me duly sworn, depose and saith, that he/she is the said officer of the Company aforesaid, and that the seals affixed to the preceding instrument are the Corporate Seals of said Companies, and that the said Corporate Seals and the signature as such officer were duly affixed and subscribed to the said instrument by the authority and direction of the said Corporations.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my Official Seal the day and year first above written.

Constance A. Dunn



Constance A. Dunn, Notary Public
My Commission Expires: July 14, 2015

EXTRACT FROM BY-LAWS OF THE COMPANIES

"Article V, Section 8, Attorneys-in-Fact. The Chief Executive Officer, the President, or any Executive Vice President or Vice President may, by written instrument under the attested corporate seal, appoint attorneys-in-fact with authority to execute bonds, policies, recognizances, stipulations, undertakings, or other like instruments on behalf of the Company, and may authorize any officer or any such attorney-in-fact to affix the corporate seal thereto; and may with or without cause modify or revoke any such appointment or authority at any time."

CERTIFICATE

I, the undersigned, Vice President of the ZURICH AMERICAN INSURANCE COMPANY, the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, and the FIDELITY AND DEPOSIT COMPANY OF MARYLAND, do hereby certify that the foregoing Power of Attorney is still in full force and effect on the date of this certificate; and I do further certify that Article V, Section 8, of the By-Laws of the Companies is still in force.

This Power of Attorney and Certificate may be signed by facsimile under and by authority of the following resolution of the Board of Directors of the ZURICH AMERICAN INSURANCE COMPANY at a meeting duly called and held on the 15th day of December 1998.

RESOLVED: "That the signature of the President or a Vice President and the attesting signature of a Secretary or an Assistant Secretary and the Seal of the Company may be affixed by facsimile on any Power of Attorney...Any such Power or any certificate thereof bearing such facsimile signature and seal shall be valid and binding on the Company."

This Power of Attorney and Certificate may be signed by facsimile under and by authority of the following resolution of the Board of Directors of the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY at a meeting duly called and held on the 5th day of May, 1994, and the following resolution of the Board of Directors of the FIDELITY AND DEPOSIT COMPANY OF MARYLAND at a meeting duly called and held on the 10th day of May, 1990.

RESOLVED: "That the facsimile or mechanically reproduced seal of the company and facsimile or mechanically reproduced signature of any Vice-President, Secretary, or Assistant Secretary of the Company, whether made heretofore or hereafter, wherever appearing upon a certified copy of any power of attorney issued by the Company, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and affixed the corporate seals of the said Companies, this 27 day of December, 2018.



Geoffrey Delisio

Geoffrey Delisio, Vice President

FIDELITY AND DEPOSIT COMPANY

OF MARYLAND

600 Red Brook Blvd., Suite 600, Owings Mills, MD 21117

Statement of Financial Condition As Of December 31, 2015

ASSETS

Bonds	\$ 142,878,497
Stocks	22,315,096
Cash and Short Term Investments.....	337,835
Reinsurance Recoverable.....	24,731,651
Other Accounts Receivable.....	19,935,844
TOTAL ADMITTED ASSETS	\$ 210,198,923

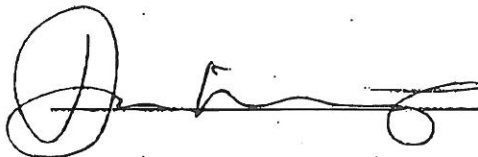
LIABILITIES, SURPLUS AND OTHER FUNDS

Reserve for Taxes and Expenses.....	\$ 46,436
Coded Reinsurance Premiums Payable	40,456,309
Securities Lending Collateral Liability	0
TOTAL LIABILITIES.....	\$ 40,502,745
Capital Stock, Paid Up	\$ 5,000,000
Surplus	164,696,178
Surplus as regards Policyholders.....	169,696,178
TOTAL.....	\$ 210,198,923

Securities carried at \$57,996,983 in the above statement are deposited with various states as required by law.

Securities carried on the basis prescribed by the National Association of Insurance Commissioners. On the basis of market quotations for all bonds and stocks owned, the Company's total admitted assets at December 31, 2015 would be \$212,137,795 and surplus as regards policyholders \$171,635,049.

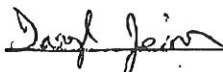
I, DENNIS F. KERRIGAN, Corporate Secretary of the FIDELITY AND DEPOSIT COMPANY OF MARYLAND, do hereby certify that the foregoing statement is a correct exhibit of the assets and liabilities of the said Company on the 31st day of December, 2015.



 Corporate Secretary

State of Illinois }
 City of Schaumburg } SS:

Subscribed and sworn to, before me, a Notary Public of the State of Illinois, in the City of Schaumburg, this 15th day of March, 2016.



 Notary Public



CONTRACTOR LICENSE

Authorized by the

West Virginia Contractor Licensing Board

Number: WV002197

Classification:

- ELECTRICAL
- GENERAL BUILDING
- GENERAL ENGINEERING
- HEATING, VENTILATING & COOLING
- MULTIFAMILY
- PIPING
- PLUMBING

CATTRELL COMPANIES INC
 DBA CATTRELL COMPANIES INC
 PO BOX 367
 TORONTO, OH 43964-0367

Date Issued

Expiration Date

AUGUST 26, 2016	AUGUST 26, 2019
-----------------	-----------------

Christine Cattrell Hargrave
 Authorized Company Signature

Gene Traynor
 Chair, West Virginia Contractor
 Licensing Board

**WEST VIRGINIA
 CONTRACTOR
 LICENSING
 BOARD**

This license, or a copy thereof, must be posted in a conspicuous place at every construction site where work is being performed. This license number must appear in all advertisements, on all bid submissions and on all fully executed and binding contracts. This license cannot be assigned or transferred by licensee. Issued under provisions of West Virginia Code, Chapter 21, Article 11.

WBENC

WOMEN'S BUSINESS ENTERPRISE
NATIONAL COUNCIL

JOIN FORCES. SUCCEED TOGETHER.

HEREBY GRANTS WOMAN OWNED SMALL BUSINESS (WOSB) CERTIFICATION TO Cattrell Companies, Inc.

The identified small business is an eligible WOSB for the WOSB Program, as set forth in 13 C.F.R. part 127 and has been certified as such by an SBA approved Third Party Certifier pursuant to the Third Party Agreement, dated June 30, 2011, and available at www.sba.gov/wosb.

The WOSB Certification expires on the date herein unless there is a change in the SBA's regulation that makes the WOSB ineligible or there is a change in the WOSB that makes the WOSB ineligible. If either occurs, this WOSB Certification is immediately invalid. The WOSB must not misrepresent its certification status to any other party, including any local or State government or contracting official or the Federal government or any of its contracting officials.

NAICS: 236220, 238210, 238220
UNSPSC: 72101510, 72101511, 72102200, 72102300, 72102301,
72102302, 72102304, 72102306, 72131600

Certification Number: WOSB181145

Expiration Date: June 30, 2019

ORV~WBC

Ohio River Valley Women's Business Council



Sheila Mixon, Ohio River Valley Women's Business Council
Executive Director



Pamela Prince-Eason, WBENC President & CEO



Candace Waterman, WBENC Vice President

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hereby grants

National Women's Business Enterprise Certification

to

Cattrell Companies, Inc.

who has successfully met WBENC's standards as a Women's Business Enterprise (WBE).
This certification affirms the business is woman-owned, operated and controlled; and is valid through the date herein.

WBENC National WBE Certification was processed and validated by
Ohio River Valley Women's Business Council, a WBENC Regional Partner
Organization.

Certification Granted: June 8, 2018

Expiration Date: June 30, 2019

WBENC National Certification Number: WBE1801051



Authorized by Sheila Mixon, Executive Director
Ohio River Valley Women's Business Council

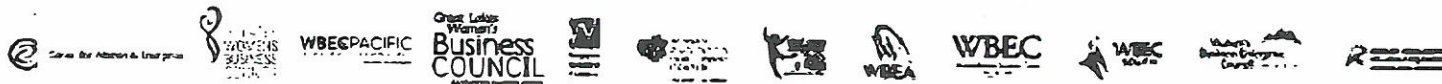
ORV-WBC



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01/03/2019 THU 13:11 FAX 740 537 1528 Received: 7405371528
Cattrell Companies

Jan 3 2019 12:19pm
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