




The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at wvOASIS.gov. As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at WVPurchasing.gov with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.

Header 1

 List View

General Information

Contact

Default Values

Discount

Document Information

Procurement Folder: 487361

Procurement Type: Central Master Agreement

Vendor ID: 000000164954

Legal Name: DNA DIAGNOSTICS CENTER INC

Alias/DBA:

Total Bid: \$819,444.00

Response Date: 06/18/2019

Response Time: 18:39

SO Doc Code: CRFQ

SO Dept: 0511

SO Doc ID: CSE1900000001

Published Date: 6/17/19

Close Date: 6/19/19

Close Time: 13:30

Status: Closed

Solicitation Description: Genetic Testing - Addendum #1

Total of Header Attachments: 1

Total of All Attachments: 1



Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

**State of West Virginia
 Solicitation Response**

Proc Folder : 487361
Solicitation Description : Genetic Testing - Addendum #1
Proc Type : Central Master Agreement

Date issued	Solicitation Closes	Solicitation Response	Version
	2019-06-19 13:30:00	SR 0511 ESR06181900000005894	1

VENDOR
000000164954 DNA DIAGNOSTICS CENTER INC

Solicitation Number: CRFQ 0511 CSE1900000001

Total Bid : \$819,444.00 **Response Date:** 2019-06-18 **Response Time:** 18:39:33

Comments:

FOR INFORMATION CONTACT THE BUYER
 April E Battle
 (304) 558-0067
 april.e.battle@wv.gov

Signature on File	FEIN #	DATE
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All offers subject to all terms and conditions contained in this solicitation

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	Buccal Swab Collection and Analysis by Vendor	8907.00000	EA	\$34.000000	\$302,838.00

Comm Code	Manufacturer	Specification	Model #
85131709			

Extended Description :	Buccal Swab Collection and Analysis by Vendor estimated amount is 8907
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Comments: Delivery Days: Samples will be shipped to ensure receipt at DNA Diagnostics Center within 2 days.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
2	Buccal Swab Collection by BCSE/ Analysis by Vendor	8907.00000	EA	\$24.000000	\$213,768.00

Comm Code	Manufacturer	Specification	Model #
85131709			

Extended Description :	Buccal Swab Collection by BCSE/ Analysis by Vendor estimated amount is 8907
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Comments: Delivery Days: Samples will be shipped to ensure receipt at DNA Diagnostics Center within 2 days.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
3	Collection/Analysis for Special Circumstances	8907.00000	EA	\$34.000000	\$302,838.00

Comm Code	Manufacturer	Specification	Model #
85131709			

Extended Description :	Collection/Analysis for Special Circumstances e.g. Deceased Individuals, Collection/Analysis of Blood or Other Tissue Samples estimated amount is 8907
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Comments: Delivery Days: Samples will be shipped to ensure receipt at DNA Diagnostics Center within 2 days.



DNA Diagnostics Center

Genetic Testing
CRFQ 0511 CSE1900000001
Child Support Enforcement

Original

Submitted to:

State of West Virginia
Department of Administration
Purchasing Division

Due: June 19 2019





Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
 Request for Quotation
 26 — Medical

Proc Folder: 487361

Doc Description: Genetic Testing - Addendum #1

Proc Type: Central Master Agreement

Date Issued	Solicitation Closes	Solicitation No	Version
2019-06-17	2019-06-19 13:30:00	CRFQ 0511 CSE1900000001	2

BID RECEIVING LOCATION

BID CLERK
 DEPARTMENT OF ADMINISTRATION
 PURCHASING DIVISION
 2019 WASHINGTON ST E
 CHARLESTON WV 25305
 US

VENDOR

Vendor Name, Address and Telephone Number:
 DNA Diagnostics Center, Inc.
 One DDC Way
 Fairfield, OH 45014
 Phone: 513-881-4005

FOR INFORMATION CONTACT THE BUYER

April E Battle
 (304) 558-0067
 april.e.battle@wv.gov

Signature X *Kathy Lewis* FEIN # **26-4435457** DATE **6-17-19**
 All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION:

Addendum #1 is issued to provide vendor questions and responses.

No other changes.

INVOICE TO		SHIP TO	
FISCAL UNIT MANAGER 304-356-4715 HEALTH AND HUMAN RESOURCES CHILD SUPPORT ENFORCEMENT 350 CAPITOL ST, RM 147 CHARLESTON WV25301-3703 US		FISCAL UNIT MANAGER 304-356-4715 HEALTH AND HUMAN RESOURCES CHILD SUPPORT ENFORCEMENT 350 CAPITOL ST, RM 147 CHARLESTON WV 25301-3703 US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Buccal Swab Collection and Analysis by Vendor	8907.00000	EA	\$34.00	\$302,838.00

Comm Code	Manufacturer	Specification	Model #
85131709			

Extended Description :

Buccal Swab Collection and Analysis by Vendor

estimated amount is 8907

INVOICE TO		SHIP TO	
FISCAL UNIT MANAGER 304-356-4715 HEALTH AND HUMAN RESOURCES CHILD SUPPORT ENFORCEMENT 350 CAPITOL ST, RM 147 CHARLESTON WV25301-3703 US		FISCAL UNIT MANAGER 304-356-4715 HEALTH AND HUMAN RESOURCES CHILD SUPPORT ENFORCEMENT 350 CAPITOL ST, RM 147 CHARLESTON WV 25301-3703 US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
2	Buccal Swab Collection by BCSE/ Analysis by Vendor	8907.00000	EA	\$24.00	\$213,768.00

Comm Code	Manufacturer	Specification	Model #
85131709			

Extended Description :

Buccal Swab Collection by BCSE/ Analysis by Vendor

estimated amount is 8907

INVOICE TO		SHIP TO	
FISCAL UNIT MANAGER 304-356-4715 HEALTH AND HUMAN RESOURCES CHILD SUPPORT ENFORCEMENT 350 CAPITOL ST, RM 147 CHARLESTON WV25301-3703 US		FISCAL UNIT MANAGER 304-356-4715 HEALTH AND HUMAN RESOURCES CHILD SUPPORT ENFORCEMENT 350 CAPITOL ST, RM 147 CHARLESTON WV 25301-3703 US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
3	Collection/Analysis for Special Circumstances	8907.00000	EA	\$34.00	\$302,838.00

Comm Code	Manufacturer	Specification	Model #
85131709			

Extended Description :

Collection/Analysis for Special Circumstances
e.g. Deceased Individuals, Collection/Analysis of Blood or Other Tissue Samples
estimated amount is 8907

SCHEDULE OF EVENTS		
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Line	Event	Event Date
1	Questions Due	2019-06-12

CSE1900000001	Document Phase Final	Document Description Genetic Testing - Addendum #1	Page 4 of 4
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ADDITIONAL TERMS AND CONDITIONS

See attached document(s) for additional Terms and Conditions

Exhibit A: Pricing Page CRFQ 0511 CSE1900000001

	Rate per customer		Estimated total customers	Total Amount for estimated total customers
Buccal Swab Collection and Analysis by Vendor rate per customer	<u>\$34.00</u>	X	8907 =	<u>\$302,838.00</u>
Buccal Swab Collection by BCSE and analysis by Vendor rate per customer	<u>\$24.00</u>	X	8907 =	<u>\$213,768.00</u>
Collection and analysis for Special Circumstances rate per customer	<u>\$34.00</u>	X	8907 =	<u>\$302,838.00</u>
Grand estimated total amount for estimated total customers				<u><u>\$819,444.00</u></u>

DNA Diagnostics Center, Inc.

Vendor Name

One DDC Way, Fairfield, OH 45014

Vendor Address

513-881-4005

Vendor Phone Number

Kathy Lewis, VP Operations

Vendor Signature

kleis@dnacenter.com

Vendor Email



June 17, 2019

April Battle
Purchasing Division
Department of Administration
2019 Washington Street East
Charleston, WV 25305

Dear Ms. Battle:

DNA Diagnostics Center, Inc. (DDC) respectfully submits this quote to the West Virginia Department of Administration's Purchasing Division to continue offering genetic testing services for the purpose of establishing paternity with your Child Support Enforcement Program. DDC began providing these services to the State of West Virginia in 2015, and we are honored to be your trusted partner for parentage testing.

DDC's laboratory has an extensive history in the field of parentage testing and other DNA identification services, including those provided for child welfare agencies and private individuals. DDC is a market leader for government-funded paternity testing in the U.S., with an exemplary reputation for quality and service. The contracts we are currently servicing cover all sizes of child support offices and programs, with varying levels of staffing, computerization, and technologies for testing. Throughout 24 years of experience working with many jurisdictions throughout the country, DDC has developed sophisticated automated processes and has fine-tuned its skills at tailoring our services to meet customer needs specifically in the areas of specimen collection, testing parameters, turnaround time requirements, invoicing structures and statistical report generation. Given the history and experience of our company, and knowledgeable personnel resources at our disposal, DDC will continue to provide top quality services to the State of West Virginia.

DDC's approach to delivering paternity testing services is one of having a trusted and effective partnership with the State. This philosophy is reflected in every aspect of our operations, from having reliable specimen collectors consistently appear at draw sites to skilled scientists who generate the most accurate and reliable DNA testing results. Throughout DDC's transition to becoming a leading genetic testing services provider, we believe we have retained the customer-oriented focus characteristic of a smaller organization. DDC provides service to accounts ranging from a limited number of samples to over 65,000 samples per year, and each customer is treated as a valued partner.



All work will continue to be performed at DDC's Fairfield, Ohio facility (in metropolitan Cincinnati), which has been servicing West Virginia since 2015. This laboratory has been involved in the paternity testing industry for many years, and its qualified staff possesses a comprehensive understanding of the federal legislation under Title IV-D of the Social Security Act as it relates to the delivery of child support programs in each state. DDC sees itself in a partnership role with every client to provide genetic testing services to establish paternity. We understand the need for efficient, accurate and conclusive results.

Many of DDC's quality assurance procedures exceed those required by the AABB. We are also pleased to state that our average probability of paternity for inclusions exceeds the AABB standard by 1,000,000-fold. DDC is financially stable, with sufficient financial flexibility, working capital, trained personnel, equipment and other management resources to continue to provide the services specified in this proposal to the State of West Virginia for the duration of this contract.

This submission has not been arrived at collusively nor is it otherwise in violation of federal or West Virginia laws. Furthermore, DDC accepts the terms and conditions listed in the RFQ. Should any officials with West Virginia have any questions or need additional information regarding this proposal, please contact:

Kathy Leis, Vice President, Operations

Phone: (513) 881-4005

Email: kleis@dnacenter.com

In summary, we have proven that we are well qualified to continue performing the services specified in this RFQ, and we are confident that we will continue to exceed your expectations of quality and customer service. The entire staff of DDC looks forward to continue serving the paternity testing needs of West Virginia Child Support Enforcement. If we can answer any questions or clarify this proposal in any way, please do not hesitate to contact me.

Sincerely,

A handwritten signature in blue ink that reads 'Kathy Leis'.

Kathy Leis

Vice President, Operations

DNA Diagnostics Center, Inc.

STATE OF WEST VIRGINIA
Purchasing Division

PURCHASING AFFIDAVIT

CONSTRUCTION CONTRACTS: Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

ALL CONTRACTS: Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

EXCEPTION: The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

AFFIRMATION: By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

WITNESS THE FOLLOWING SIGNATURE:

Vendor's Name: DNA Diagnostics Center

Authorized Signature: Kerdy Lewis Date: 6-17-19

State of Ohio

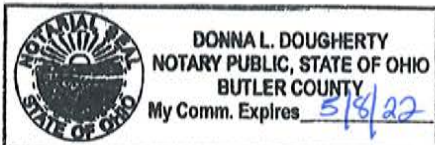
County of Butler, to-wit:

Taken, subscribed, and sworn to before me this 17th day of June, 2019

My Commission expires May 8th, 2022.

AFFIX SEAL HERE

NOTARY PUBLIC Donna L. Dougherty
Purchasing Affidavit (Revised 01/19/2018)



DESIGNATED CONTACT: Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

(Name, Title) Kathy Leis, Vice President, Operations

(Printed Name and Title) One DDC Way, Fairfield, OH 45014

(Address) Phone: 513-881-4005 Fax: 513-881-4004

(Phone Number) / (Fax Number) kleis@dnacenter.com

(email address)

CERTIFICATION AND SIGNATURE: By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

DNA Diagnostics Center, Inc.

(Company)
Kathy Leis, VP Operations

(Authorized Signature) (Representative Name, Title)
Kathy Leis, Vice President, Operations

(Printed Name and Title of Authorized Representative)
6/17/19

(Date)
Phone: 513-881-4005 Fax: 513-881-4004

(Phone Number) (Fax Number)

SOLICITATION NUMBER: CRFQ 0511 CSE1900000001
Addendum Number: 1

The purpose of this addendum is to modify the solicitation identified as ("Solicitation") to reflect the change(s) identified and described below.

Applicable Addendum Category:

- Modify bid opening date and time
- Modify specifications of product or service being sought
- Attachment of vendor questions and responses
- Attachment of pre-bid sign-in sheet
- Correction of error
- Other

Description of Modification to Solicitation:

- 1) To provide vendor questions and responses.

No other changes.

Additional Documentation: Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: CRFQ 0511 CSE1900000001

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

DNA Diagnostics Center

Company

Kathy Lewis

Authorized Signature

6-17-19

Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.

Addendum 1 CRFQ 0511 CSE1900000001

Question 1: How will the Pricing be scored to determine lowest overall total cost? Specifically, will they be equally compared against one another or will it be weighted to reflect the actual draw volumes for each specimen collection scenario?

Answer 1: Per Section 5.1 – The contract will be awarded to the lowest bid by the vendor meeting mandatory specification. Costs will be equally compared amongst all vendors and not weighted.

Question 2: Section 4.1.19-states that the vendor shall ensure pickup within 24 hours of request, overnight delivery to the Vendor, and prevent said samples from becoming outdate or contaminated. In more remote locations or if samples are collected later in the day, it is often problematic to ship samples on the day they are collected if the scheduled pick up time has passed. Please consider extending this to 48 hours as well as 2nd day delivery. Second day delivery does not impact the integrity of the sample and will allow for a more cost effective solution for any vendor. The samples are viable indefinitely and would not be outdated or contaminated due to these suggested changes. The collector would ensure that an intact chain of custody was maintained at all times.

Answer 2: The agency is fine with 48 hours and 2nd day delivery as long as the sample does not become outdated or contaminated.

Question 3: Is the PhD degree needed from only the laboratory director or all holders of a PhD?

Answer 3: Per Section 3.3 the director and 2 staff are to be PHD holders.

Question 4: Can the West Virginia Purchasing Division confirm that only the following documents need to be submitted as part of a submission:

1. Purchasing Affidavit –
2. Exhibit A – Pricing Page
3. Addendum Acknowledgement Form
4. General Terms and Conditions
5. AABB Accreditation
6. Ph.D. Degree(s)
7. References

Answer 4:

1. Purchasing Affidavit – Should be submitted with bid but must be submitted prior to award.
2. Exhibit A – Pricing Page – Must be submitted with the bid.
3. Addendum Acknowledgement Form – Should be submitted with bid but must be submitted prior to award
4. General Terms and Conditions – Certification and Signature page must be submitted with the bid.
5. AABB Accreditation – Should be submitted with bid but must be submitted prior to award.

6. Ph.D. Degree(s) – Should be submitted with bid but must be submitted prior to award.
7. References – Should be submitted with bid but must be submitted prior to award.

Question 5: Please provide the number of samples/individuals that were collected by the Vendor within the last year.

Answer 5: 1,282 samples

Question 6: Please provide the number of samples/individuals that were collector by BCSE within the last year.

Answer 6: 1,898 samples

Question 7: Please provide the number of samples/individuals that were special circumstances within the last year.

Answer 7: None

Question 8: What information will be provided in the bid opening?

Answer 8: At the bid opening, all bids are opened and read aloud.

Question 9: Will the State accept being a certificate holder instead of an additional insured?

Answer 9: As per section 8 (Insurance) of the terms and conditions, the agency must be listed as an additional insured on each policy. The director of the Purchasing Division reserves the right to waive the requirement that the State be named as an additional insured on one or more of the Vendor's insurance policies if the Director finds that doing so is in the State's best interest.

Question 10: Does the State require a point by point response to the Specifications within the RFQ?

Answer 10: The contract will be awarded to the lowest bid by the vendor meeting mandatory specifications. It does not require a point by point response.

Question 11: Section 4.1.13

How is the electronic certification provided currently? Is there a standard form that is used? If so please provide a copy.

Answer 11: It is currently available on vendors website or it is emailed to agency as per Section 4.1.17
There is not a standard form.

Question 12: Section 4.1.24.1 & 4.1.24.2

Can the State provide information why two reports are necessary? Is this the current process?

Answer 12: The reports listed in 4.1.24.1 and 4.1.24.2 are 2 different reports. Yes, this is the current process.

Question 13: Section 4.1.25

Can the State provide the current collection schedule for the collections that occur at the DHHS sites?

Answer 13: The vendor does not collect genetic samples at the DHHR offices. The vendor is responsible for arranging a collection site, separate from the DHHR offices, in each county where a DHHR office is located. The vendor is responsible for providing a schedule for collections one day per week at each collection site.

Question 14: Can the vendor bill for individuals whose cases do not become complete within thirty (30) days of testing, i.e. partial cases?

Answer 14: Yes. No time frame given.

Question 15: Section 41. Background Check

Can the State confirm if the specimen collectors who will be required to collect at the DHHR offices will be required to complete the Background Check?

Answer 15: Background checks are not required as vendor does not collect genetic samples at DHHR Offices. The vendor is responsible for arranging a collection site, separate from the DHHR offices, in each county where a DHHR office is located. The vendor is responsible for providing a schedule for collections one day per week at each collection site.

DDC IV-D References

Commonwealth of Kentucky
Contact: Maria Lewis, Branch Manager
275 East Main St.
Frankfort, KY 40621
Phone: (502) 564-2285
Email: Maria.Lewis@ky.gov
Approximate Annual Volume: 15,000 samples

Commonwealth of Kentucky, Cabinet for Health and Family Services

DDC was awarded the contract for the Commonwealth of Kentucky in June 2014. The start date was July 1, 2014, so there was a condensed implementation period. DDC was able to quickly provide trained, qualified specimen collection personnel in each of the 120 counties along with customer service and testing services starting July 1, 2014. DDC provides the full spectrum of paternity testing services including, but not limited to, appointment scheduling, sample collection and transportation, laboratory testing, issuing electronic genetic test reports, invoicing, customer service, expert witness services, and performance tracking. The designated child support staff receive daily email alerts notifying them when results have been issued. Kentucky is utilizing DDC's Direct Connect secure portal to access all reports. Report copies are not mailed in hard copy format and are only provided electronically as requested by the CSE staff. The contract period extends for six (6) years through June 2020. The approximate annual sample volume for Kentucky is 15,000.

Florida Department of Revenue
Contact: Joe Martinez
2450 Shumard Oak Blvd.
Bldg #2, Room 2-4264
Tallahassee, FL 32399
Phone: (850) 617-8604
Email: joe.martinez@floridarevenue.com
Approximate Annual Volume: 32,000 samples

Florida Department of Revenue

DDC has been the sole provider of the complete spectrum of paternity testing services including, but not limited to, appointment scheduling, sample collection and transportation, laboratory testing, issuing genetic test reports, invoicing, customer service, expert witness services, and performance tracking to the State of Florida since December 2011 and was awarded the new contract that began in March 2013. DDC performs several special services to meet contract compliance. Annual volume reported for Florida is approximately 32,000 samples. The current contract extends from March 2013 through February 2016 with three one-year renewal options,

extending the contract until 2019. DDC was re-awarded this contract in 2019 for another three year term with the option for three one-year renewals running through 2025.

The State of Florida contract has 2 components, one for testing and one for specimen collection. Under the existing contract, the DOR switched to having DOR agency/staff perform sample collections for all in-state parties collected at a DOR office. DDC developed a thorough training plan with the State to ensure that all staff met competencies in order to perform the collections. The transition to full DOR agency/staff collections was a complete success. DDC monitors the quality of the sample collection and reports any issues to the designated service center manager. Due to the quality of the training plan, issues are very rare. Staff are completing quality collections, and the DOR was able to extend the collection timeframes to better meet the needs of the customer. Samples are sent to DDC for testing. The designated DOR staff receive daily email alerts notifying them when results have been issued. The DOR is utilizing DDC's Direct Connect secure portal to access all reports. Report copies are not mailed in hard copy format and are only provided electronically as requested by the DOR.

All interstate and institutional requests are submitted by authorized DOR staff through DDC Direct Connect. DDC conducts timely scheduling to ensure all contract requirements are met within the specified turnaround time. DDC coordinates collections at institutional facilities throughout the state and country for incarcerated individuals. DDC also schedules appointments for parties in interstate cases. All requests are monitored to ensure timely no-show notification if parties do not appear as scheduled. This information is provided back in an automated process on a daily basis to ensure the DOR is aware if a party missed an appointment.

DDC also receives requests from the DOR to match up and test previously collected DOR samples once the DOR has authorization to proceed. Requests are submitted through DDC Direct Connect. Once DDC receives a request, the parties are matched and tested. DOR staff monitor DDC Direct Connect for case status, case reports, scheduling requests, and to search previously tested DOR parties.

DDC provides Monthly Case Activity Reports as well as Quarterly reports. DDC has an excellent working relationship with the key contacts at the state level as well as staff at the local DOR service centers.

Louisiana Department of Social Services, Office of Family Support

Contact: Lydia Scales, IV-D Director
627 N. Fourth Street
Baton Rouge, LA 70804
Phone: (225) 342-4789
Email: Lydia.scales@la.gov
Approximate Annual Volume: 4,500 samples

Louisiana Department of Social Services, Office of Family Support

DDC is one of two providers of genetic paternity testing services to the State of Louisiana. We have professionally managed the southern portion of this state contract since 2012. Services provided include but are not limited to, appointment scheduling, sample collection and transportation, laboratory testing, issuing genetic test reports, invoicing, customer service, expert witness services, and performance tracking. DDC also provides specimen collection services at the parishes being serviced by DDC. Approximate annual sample volume is 4,500. DDC was recently awarded the new contract that resulted from the RFP process that began in January 2016 extending through 2018.

This contract initially came to DDC in the Summer of 2012 after being with our corporate lineage (Orchid Cellmark and ReliaGene Technologies). Original testing services started in July 1992. After working with DDC through the remainder of the post-transition contract (2012-2015), the State of Louisiana selected DDC for a new contract term in 2015 (which runs through 12/31/2018). The state extended this contract and it now runs through 12/31/19.

Mississippi Department of Human Services

Contact: Lyndsy Landry Irwin
750 North State St., 7th Floor
Jackson, MS 39202-3033
Phone: (601) 359-4282
Cellular: (601) 383-2501
Email: lyndsy.landry@mdhs.ms.gov
Approximate Annual Volume: 15,000 samples

State of Mississippi Department of Human Services

Since 2012, DDC has provided paternity testing and all associated services for all 82 counties located in the State of Mississippi. This is another contract that initially came to DDC as a result of the transition in the Spring of 2012. This State had been working with the labs in the corporate lineage since 1990. After the initial two-year term (2012 through 2014), Mississippi issued its new RFP in the Spring of 2014. After success with DDC, the State of Mississippi awarded the new contract (July 1, 2014 through June 30, 2019) to DDC. In the spring of 2019, Mississippi re-awarded the contract to DDC, and the new term runs through June 2024.

Under the new contract, DDC helped Mississippi save a considerable amount of funds by transition from an old contract that utilized lab-furnished collectors at CSE offices and remote locations and implemented procedures where CSE associates have the clients swab themselves. DDC took an active role in the training of the collectors under the new procedures of the new contract.

Like all other Child Support accounts, DDC provides the full spectrum of paternity testing services including, but not limited to, appointment scheduling, furnishing supplies for sample collection and transportation, laboratory testing, issuing genetic test reports, invoicing, customer service, online case management website, expert witness services, and performance tracking.

Approximate annual sample volume: 15,000.

State of Texas, Office of the Attorney General

Contact: Necia Watson, Contract Manager
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Approximate Annual Volume: 65,000 samples

State of Texas, Office of the Attorney General

DDC was awarded the State of Texas contract in July 2014. The contract requires daily exchange of data between the OAG and DDC, and requires comprehensive reporting of collections, testing, and other statistical data. DDC successfully transitioned this contract from the previous vendor in addition to implementing a range of new IT requirements. Services provided under this contract were fully operational in January 2015. The contract has a term of five (5) years, ending in August 2019. The annual sample volume is approximately 65,000 samples.

DDC worked with the OAG to implement the contract for a start date in December 2014. Due to the complexities and deliverables, there was a lengthy implementation phase. DDC provides a large network of Vendor (DDC) sites throughout the State of Texas. In addition, DDC also provides an equally large network of subcontracted specimen collectors that collect samples at designated courthouses throughout Texas. The OAG also conducts staff/agency self-collections in designated Child support office locations throughout the state. DDC developed all of the training protocols and conducted statewide training to OAG staff. Agency staff are successfully performing collections in offices throughout the state and submitting samples to DDC for testing. DDC conducted extensive OAG policy training to specimen collectors and vendor sites to ensure all contract requirements were met.

DDC receives electronic referrals for all OAG cases. DDC staff review the detail to determine which cases require scheduling or other action. DDC completes scheduling for all interstate, incarcerated, and international parties requiring testing. Appointments are set within contract guidelines and for customer convenience. Due to the close proximity of Texas to Mexico, DDC coordinates a large volume of international cases and has achieved great success.

In addition to DDC company training, DDC staff and collectors have completed Texas required training regarding protection of sensitive personal and IRS information, customer service for external entities, discrimination and harassment, and fundamentals of family violence.

DDC provides the OAG with several monthly case information reports using the data provided in the daily file, along with a Monthly Case Status summary. DDC presents quarterly statistics to the OAG contracts management team. DDC met every deliverable for implementation and successfully performs all requirements for this contract.

State of Missouri

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Family Support Division
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Email: Susan.K.Neeley@dss.mo.gov

John Ginwright, Deputy IV-D Director
Phone: (573) 571-4995
Email: John.B.Ginwright@dss.mo.gov
Annual Contract Volume: 17,000 samples

State of Missouri - Family Support Division

DDC was awarded the State of Missouri contract in October 2015, which had been held by the incumbent provider since 1992. The current contract is effective until September 2016 with another four (4) years of renewal options extending to the year 2020. DDC provides the full spectrum of paternity testing services including, but not limited to, appointment scheduling, sample collection and transportation, laboratory testing, issuing genetic test reports, invoicing, customer service, expert witness services, and performance tracking. The approximate annual sample volume is 17,000.

Michigan DHS-Office of Child Support

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201 N. Washington Sq.
Victor Center, 4th Floor
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Phone: (517) 334-6560
Email: TrivediP@michigan.gov
Annual Contract Volume: 22,000 samples

Michigan DHS, Office of Child Support

DDC is the sole provider for paternity testing and related services to the State of Michigan. Services provided include specimen collection, intra and interstate scheduling, transportation, analytical testing, electronic result reporting, issuance of monthly statistical reports, and expert witness support. DDC developed and currently maintains a specimen collection schedule that is beneficial to the state from both logistical and economical standpoints. In Wayne County (Detroit metropolitan area) alone, DDC routinely collects 150 samples on any given sample collection day. DDC has conducted self-collection training sessions for various child support offices, and many of the smaller counties in the northern region of the state perform self-

collections. In addition, Michigan's Expungement Statute, MCL722.716a, governs the destruction of specimens and isolated genomic DNA, data, and documentation related to excluded alleged fathers 90 days after the reporting of results. DDC must undergo annual audits to ensure compliance with the directives of the expungement regulation and has received satisfactory ratings for every audit conducted. The contract spans five years (2010 through 2015) with the option of two (2) two-year renewals (9-year total contract term through 2019). DDC analyzes and reports approximately 22,000 samples annually for the State of Michigan.