



# West Virginia Purchasing Division

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Charleston, WV 25305  
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The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at [wvOASIS.gov](http://wvOASIS.gov). As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at [WVPurchasing.gov](http://WVPurchasing.gov) with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.

## Header 1



## General Information

Contact

Default Values

Discount

Document Information

Procurement Folder: 563619

Procurement Type: Central Purchase Order

Vendor ID: 

Legal Name: JOHNSON MIRMIRAN &amp; THOMPSON INC

Alias/DBA:

Total Bid: \$44,832.48

Response Date: Response Time: 

SO Doc Code: CRFQ

SO Dept: 0432

SO Doc ID: DCH1900000007

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Close Date: 5/15/19

Close Time: 13:30

Status: Closed

Solicitation Description: 

Total of Header Attachments: 1

Total of All Attachments: 1



Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

**State of West Virginia  
 Solicitation Response**

**Proc Folder :** 563619

**Solicitation Description :** Addendum #1 Historic Preservation: Multi County Survey.

**Proc Type :** Central Purchase Order

Date issued	Solicitation Closes	Solicitation Response	Version
	2019-05-15 13:30:00	SR 0432 ESR05101900000005165	1

<b>VENDOR</b>
000000192964 JOHNSON MIRMIRAN & THOMPSON INC

**Solicitation Number:** CRFQ 0432 DCH1900000007

**Total Bid :** \$44,832.48      **Response Date:** 2019-05-10      **Response Time:** 09:17:16

**Comments:**

**FOR INFORMATION CONTACT THE BUYER**  
 Stephanie L Gale  
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<b>Signature on File</b>	<b>FEIN #</b>	<b>DATE</b>
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All offers subject to all terms and conditions contained in this solicitation

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	Historic Preservation: Multi County Survey.				\$44,832.48

Comm Code	Manufacturer	Specification	Model #
71112107			

**Extended Description :** Provide the service of conducting a reconnaissance-level architectural Survey of Tyler, Ritchie, Gilmer, Braxton and Doddridge Counties in West Virginia.Per attached specifications.

May 8, 2019

TECHNICAL PROPOSAL

# HISTORIC PRESERVATION: MULTI COUNTY SURVEY

Tyler, Ritchie, Glimmer, Braxton, and Doddridge Counties, WV

CRFQ 0432 DCH1900000007

**Submitted to:**

The West Virginia Purchasing Division  
on behalf of the West Virginia Department of Arts, Culture and History,  
State Historic Preservation Office



# 1. Understanding of Scope

The purpose of this project is to successfully complete a reconnaissance-level survey of 750 resources located in a combination of the unincorporated areas of the following five counties in West Virginia: Tyler, Ritchie, Gilmer, Braxton, and Doddridge. The survey will identify and document properties that are at least 50-years old and that retain historic architectural integrity. The survey will follow the counties in the order listed, ending when a total of 750 potentially eligible resources are identified. The purpose of this reconnaissance study is to document historic structures which retain a high level of integrity and to provide an overview history of these counties.

JMT's Cultural Resources staff have previously conducted large-scale county survey projects, including two survey projects in West Virginia – Preston/Taylor Counties and Hancock/Brooke/Marshall/Wetzel/Tyler Counties. This experience has given us a clear understanding of the nature of the work, as well as an understanding of the most effective methods of completing the work on time and within budget to meet the West Virginia State Historic Preservation Office's (WV SHPO) overall performance expectations. Our Cultural Resources Manager – Ms. Mary Alfson Tinsman – and Senior Architectural Historian – Ms. Sara McLaughlin – understand the demands of this project and have successfully crafted this proposal to address the requirements of the WV SHPO.



## 2. Technical Approach & Timeline

JMT will complete the reconnaissance-level survey of 750 Historic Property Inventory Forms (HPI Form), per the guidelines and conditions established in the Request for Proposals (RFP). The following is a narrative discussion of the proposed work which clearly illustrates our commitment to providing the WV SHPO the highest quality product.

JMT's Architectural Historians will complete the survey in compliance with the WV SHPO's standards. This work will begin with a kick-off meeting and project orientation to be held at the WV SHPO. At this meeting, JMT will obtain any available information on previously surveyed resources from the SHPO staff (including GIS data) and will discuss with staff their expectations for this project. At this time, JMT staff will also review Survey Guidelines to address any potential changes survey staff should consider during the project. Research will be done at local repositories during the course of the project as well as online in order to complete a history for each of the five counties.

After the kick-off meeting and initial background research, JMT's Architectural Historians will complete the survey utilizing public roads. As a result of prior experience working on similar county-wide surveys, JMT has developed a survey approach that has been tested and refined. This methodology utilizes United States Geological Survey (USGS) maps as field maps. The majority of the USGS maps for this area were created in the mid-1960s and 1970s, allowing for ease of identification of properties constructed prior to that time. All structures will be surveyed from the public right-of-way, therefore only those properties that can be evaluated from the public right-of-way will be documented. JMT staff will not conduct any work from private property during this survey.

Fieldwork and documentation will comply with the standards of the WV SHPO as outlined and specified in the Request for Proposals. This will include documenting the main resources on separate HPI Forms (outbuildings will be documented as ancillary resources on the same inventory form). All of the HPI forms will be submitted as PDFs along with hard copies. Each HPI form will be saved as a separate PDF file accompanied by at least two current photographs (depending on each property and its respective visibility from the public right-of-way). Photographs will be taken digitally and embedded in the HPI forms and continuation sheets. Digital photographs will meet the National Park Service's Standards for electronic images.

In addition to the HPI Forms, JMT will provide the WV SHPO with complete USGS topographic maps detailing resource locations. Maps will be labeled with the name of the county, quadrangle name, and resource site numbers. Also provided to the WV SHPO will be an ESRI Shapefile with all resource locations and data collected in the field. Resource location data will be collected in the



field and revised/refined in the office. GIS datapoints will be located on or immediately adjacent to the main structure on each property.

JMT will also complete Reconnaissance Survey Reports (CSR) for each county surveyed and documented. The reports will include a brief historic overview, survey methodology, property types, USGS maps, table of resources, and recommendations. The final survey reports will be submitted as PDF files.

Based on the information in the RFP, we have prepared the following schedule. Please note that some dates will be contingent on review times and meeting availability, however, we have included enough float time to ensure the timely completion of the overall project.

MILESTONE	DUE DATE
Notice to Proceed (NTP) – Estimated	May 22, 2019*
Kick off Meeting	Week of June 3, 2019
Background Research Complete	June 28, 2019
Submittal of Draft Histories	September 9, 2019
Fieldwork Complete	October 31, 2019**
Submittal of Draft of Survey Reports	November 29, 2019
Comments to JMT on Draft Survey Report	December 27, 2019
Delivery of Final Reports, GIS Data, and Forms	January 31, 2020

\* The schedule was prepared assuming a May 22, 2019 Notice to Proceed. It will be adjusted accordingly if this date changes.

\*\* This date may be slightly variable depending on the weather and loss of foliage. Successful survey requires visibility resulting from loss of leaves.

### 3. Project Team

For JMT, the quality assurance process has already started for this contract with the selection of our proposed well-qualified, professional staff proposed. We have carefully designated our project manager and key staff members who can be dedicated to the WV SHPO. Our Project Manager, Ms. Sara McLaughlin, will serve as the liaison and point-of-contact. She will work under the direction of our Project Administrator, Ms. Mary Alfson Tinsman. Ms. McLaughlin will maintain contact with the WV SHPO to sustain an understanding of the overall goals and expectations and communicate them to the JMT Team. Ms. McLaughlin will be responsible for all contractual matters with the WV SHPO and will ensure that the project team is adequately staffed for this contract to guarantee that each assignment is completed on time. Ms. McLaughlin will be the single point of contact for the WV SHPO’s Project Manager, simplifying the management process.

Resumes of our key staff are provided on the following pages.



PROJECT ADMINISTRATOR  
**Mary Alfson Tinsman**

**Education**

MBA | 2011 | Business Management

MS | 2000 | Historic Preservation

BA | 1996 | Anthropology

**Registration**

Qualified under 36 CFR 61

**Years of Experience**

21

Ms. Alfson Tinsman is JMT's Cultural Resources Manager. She has 21 years of experience in completing a variety of environmental review documents such as Historic Resource Surveys/Determination of Eligibility Reports, Determination of Effect Reports, and 4(f) Evaluations. She has prepared and participated in state-level and HABS/HAER documentation of residences, industrial buildings, bridges, and districts. She has conducted numerous architectural studies, ranging from reconnaissance-level surveys through large-scale eligibility and assessment studies throughout the United States. She has studied and documented a wide variety of resources including farmsteads, urban and rural historic districts, commercial properties, industrial properties, historic landscapes, residential properties, and transportation resources. These surveys range from simple bridge replacement projects of one or two historic properties to large multi-property surveys. She also has experience with public involvement and preservation planning. She has conducted numerous architectural studies, ranging from reconnaissance-level surveys through large-scale eligibility and assessment studies.

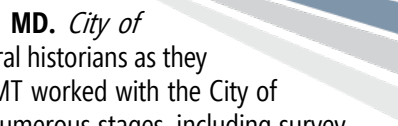
**West Virginia Historic Resources Surveys for Hancock, Brooke, Marshall, Wetzel and Tyler Counties, WV.** *State of West Virginia Purchasing Division.* Project Manager. After completing a similar survey of Preston and Taylor Counties in West Virginia in 2016, JMT was again contracted by the West Virginia Division of Culture and History to complete a reconnaissance level survey of up to 750 resources located within the unincorporated areas of Hancock, Brooke, Marshall, Tyler and Wetzel Counties. The purpose of this survey was to identify and document properties that were at least 50-years old and that retain historic architectural integrity. A West Virginia Historic Property Inventory Form was completed for each property surveyed. A final report was compiled describing our methodology, and findings as well as providing a detailed history of each county.

**Reconnaissance-Level Historic Resources Survey, Preston and Taylor Counties, WV.** *State of West Virginia.* Project Manager. JMT was contracted by the West Virginia Division of Culture and History to complete a reconnaissance-level survey of up to 750 resources located within the unincorporated areas of Preston and Taylor Counties. JMT identified and documented properties that are at least 50 years old and retain historic architectural integrity. 713 properties were surveyed, and 81 were determined to be potentially eligible for listing in the National Register of Historic Places. A final report was compiled.

**SHPO Digitization Project - Phase II, Dauphin County, PA.** *Pennsylvania Historical and Museum Commission.* Contract Manager. Ms. Alfson Tinsman serves as the contract administrator and is responsible for the overall agreement and work. JMT is working with the PHMC to digitize all of their existing records (over 4 million paper files) and to integrate the scanned files into the CRGIS system. JMT has six staff who are currently working on-site at the PHMC for 18-months to complete this project. This is the PHMCs next step in their overall goal of updating and revamping the existing CRGIS system.

**Historic Preservation Services, Reading, PA.** *City of Reading.* Project Manager. JMT has held two contracts to provide general historic preservation services to the Reading Historic Architectural Review Board. This work included supporting the Historic Architectural Review Board (HARB) as well as completing a survey of 1800 resources located within three of their local historic districts. These surveys were completed using a portable survey application designed by JMT. The survey application collected data and photographs and then merged the information into the Pennsylvania Historical & Museum Commission's Abbreviated Historic Resource Survey Form.





**Consulting Services to Draft a New Historic Resources Management Plan, Rockville, MD.** *City of Rockville.* Project Manager. Ms. Alfson Tinsman is currently overseeing a team of architectural historians as they develop the historic inventory plan and work directly with the City and its stakeholders. JMT worked with the City of Rockville to update their existing Historic Resource Management Plan. The work entailed numerous stages, including survey and documentation, public involvement, analysis of the City's existing zoning and preservation ordinance, and the completion of an Action Plan.

**Historic Preservation Services (HARB Support), York, PA.** *City of York.* Cultural Resources Project Manager. Ms. Alfson Tinsman is providing historic preservation support to the City of York's Historic Architectural Review Board as well as providing general Section 106 support to the City for all HUD/DCED projects.

**SEPTA Ardmore Transit Center Project, Ardmore PA.** *Southeastern Pennsylvania Transportation Authority.* Cultural Resources Manager. As part of the cultural resources work, the Ardmore Commercial Historic District was documented. The historic district was determined eligible under Criterion A and Criterion C. The work also included an archaeological assessment that identified a small area within the APE that possessed archaeological potential.

**Reconnaissance Level Architectural Survey of Roberts County, SD.** *South Dakota State Historical Society.* Project Manager. Ms. Alfson Tinsman managed this comprehensive architectural survey of Roberts County. The survey required several weeks of fieldwork, traversing public roads in order to record those properties older than forty years of age that retain a sufficient amount of physical integrity for consideration to the National Register of Historic Places. Consistent survey methods, developed prior to the fieldwork, were critical to the successful completion of the survey work. The fieldwork culminated in a final report.

**Reconnaissance Level Architectural Survey of Clarke County, SD.** *South Dakota State Historical Society.* Project. Manager. Ms. Alfson Tinsman managed this comprehensive architectural survey of Roberts County. The survey required several weeks of fieldwork, traversing public roads in order to record those properties older than forty years of age that retain a sufficient amount of physical integrity for consideration to the National Register of Historic Places. Consistent survey methods, developed prior to the fieldwork, were critical to the successful completion of the survey work. The fieldwork culminated in a final report.

**Bureau of Public Transportation – Cultural Resources, Multiple Locations, PA.** *Pennsylvania Department of Transportation, Bureau of Public Transportation.* Project Manager. Ms. Alfson Tinsman provided cultural resources services to the Pennsylvania Department of Transportation's Bureau of Public Transportation for multiple train station redevelopment projects along the Pennsylvania Keystone Line. The projects involved a comprehensive cultural resources survey and the preparation Determination of Eligibility Reports for 22 properties, Determination of Effect Reports and Memorandum of Agreements.

**Montgomery Hospital Re-Use Project, Norristown, PA.** *Einstein Healthcare Network.* Project Manager. Ms. Alfson Tinsman was responsible for the general management of the Section 106 process, working with Einstein, the PHMC and DCED to achieve appropriate and meaningful mitigation as a result of the project. Ms. Alfson Tinsman coordinated the solicitation of consulting parties and in holding consulting party meetings. This project involves the management and coordination of the Section 106 process for Einstein Healthcare Network as they work to replace the former Montgomery Hospital in Norristown, Pennsylvania. The Hospital is eligible for the National Register and the proposed demolition and redevelopment will utilize HOME funds through DCED.

### **Previous Experience**

**Sanborn and Jerauld County Surveys, SD.** *South Dakota State Historic Preservation Office.* Cultural Resources Manager. This project was carried out for the South Dakota State Historic Preservation Office. The work consisted of the comprehensive architectural survey of both Sanborn and Jerauld Counties. The end result was a final report, including a regional and local context that evaluated resources for eligibility for listing in the National Register of Historic Places. The report further analyzed architecture by trends and provided recommendations for additional work in the area. A public presentation was made to the county residents.

**Edmunds County Surveys, SD.** *South Dakota State Historic Preservation Office.* Cultural Resources Manager. This project was carried out for the South Dakota State Historic Preservation Office. The work consisted of the comprehensive architectural survey of Edmunds County. The end result was a final report, including a regional and local context that evaluated resources for eligibility for listing in the National Register of Historic Places. The report further analyzed architecture by trends and provided recommendations for additional work in the area. A public presentation was made to the county residents.



## PROJECT MANAGER

### Sara McLaughlin

#### Education

MS | 2008 | Historic Preservation

BA | 1995 | Mass Communications

AAS | 2006 | Interior Design

#### Registration

Qualified under 36 CFR 61

#### Years of Experience

10

Ms. McLaughlin is a Senior Architectural Historian with experience in cultural resource management and preservation architecture. She exceeds the qualifications for Architectural Historian under the standards set forth by the Secretary of the Interior. Ms. McLaughlin has extensive experience working on historic preservation and cultural resources projects for a variety of Federal, state and local clients. Her work focuses primarily on the research, survey, and documentation of historic above ground resources with an extensive understanding of Section 106, and state and federal documenting regulations. Ms. McLaughlin's architectural experience spans the gamut from conservation to adaptive reuse. Her cultural resource projects include survey and documentation of neighborhoods surrounding proposed transmission lines, natural gas pipelines, and cell towers.

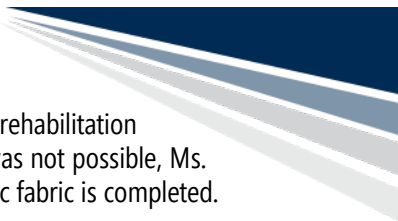
**West Virginia Historic Resources Surveys for Hancock, Brooke, Marshall, Wetzel and Tyler Counties, WV.** *State of West Virginia Purchasing Division.* Project Manager. After completing a similar survey of Preston and Taylor Counties in West Virginia in 2016, JMT was again contracted by the West Virginia Division of Culture and History to complete a reconnaissance level survey of up to 750 resources located within the unincorporated areas of Hancock, Brooke, Marshall, Tyler and Wetzel Counties. The purpose of this survey was to identify and document properties that were at least 50-years old and that retain historic architectural integrity. A West Virginia Historic Property Inventory Form was completed for each property surveyed. A final report was compiled describing our methodology, and findings as well as providing a detailed history of each county.

**Reconnaissance-Level Historic Resources Survey, Preston County, WV.** *State of West Virginia.* Project Manager. Ms. McLaughlin coordinated survey teams, survey methodology and worked closely with the client to ensure accurate and efficient project completion. Additionally, Ms. McLaughlin compiled a history of Preston County to be submitted to the state. JMT was contracted by the state of West Virginia to survey approximately 700 historic resources that retain historic architectural integrity within Preston and Taylor County. A West Virginia Historic Property Inventory Form will be completed for each property surveyed.

**Blue Ridge Parkway EA and Resource Survey, Ashe and Alleghany Counties, NC.** *Federal Highway Administration.* Senior Architectural Historian. Ms. McLaughlin initiated and will manage correspondence with the National Parks Service, Federal Highways Administrations, North Carolina State Historic Preservation Office and appropriate Tribal Historic Preservation Officers regarding the replacement of four bridges within the National Register eligible Blue Ridge Parkway. Demolition of these bridges will result in an adverse effect to the Parkway. To address this, Ms. McLaughlin will manage the mitigation ultimately agreed upon for the Memorandum of Agreement.

**Historic Architectural and Landscape Analyses LSC, Statewide, NC.** *North Carolina Department of Transportation.* Project Manager. Ms. McLaughlin lead the team for JMT's open-end Cultural Resource contract with North Carolina's Department of Transportation. Projects included North Carolina Eligibility Evaluation reports for multiple sites across the state effected by transportation projects. These projects include, site visits, deed research, historical research- both online and at local repositories.

**Harrisburg Transportation Center Preliminary Design Determination of Effects Report, PA.** *Pennsylvania Department of Transportation, Bureau of Public Transportation.* Senior Architectural Historian. Ms. McLaughlin managed the cultural resource component of the project for JMT. She worked closely with engineers and agency staff (including the State Historic Preservation Office) to help determine



appropriate rehabilitation options including both exterior and interior renovations and rehabilitation options. All efforts are being made to retain the historic fabric of the station. Where that was not possible, Ms. McLaughlin worked to ensure that appropriate documentation and mitigation of the historic fabric is completed.

**Reconnaissance-Level Historic Resources Survey, Preston County WV.** *State of West Virginia.* Project Manager. Ms. McLaughlin coordinated survey teams, survey methodology and worked closely with the client to ensure accurate and efficient project completion. Additionally, Ms. McLaughlin compiled a history of Preston County to be submitted to the state. JMT was hired by the state of West Virginia to survey of approximately 700 historic resources that retain historic architectural integrity within Preston and Taylor County. A West Virginia Historic Property Inventory Form will be completed for each property surveyed.

**Intensive Historic Resource Survey for Arcade Mills, Rock Hill, SC.** *City of Rock Hill.* Project Manager. JMT worked with the City of Rock Hill, South Carolina to conduct an intensive level survey of the Arcade Mill Village Historic District comprised of vernacular homes constructed c. 1900 for the workers of the Arcade Mill. Ms. McLaughlin was responsible for overseeing the fieldwork and creation of a history of the area and documenting the change of the dwellings over time.

**Historic Preservation Services, Penn's Common and Prince Historic District Resurveys, Reading, PA.** *City of Reading.* Senior Architectural Historian. Ms. McLaughlin worked as part of a team to document each resource within both the Penn's Common and Prince Historic Districts within the City of Reading. JMT's portable survey application was used to collect data and photographs which were then merged into the Pennsylvania Historical & Museum Commission's Abbreviated Historic Resource Survey Form.

**HABS Recordation for Architectural Ruins at Valley Forge National Historic Park, PA.** *National Park Service.* Project Manager. As the Project Manager for this project, Ms. McLaughlin managed the on-site survey crew, as well as the team of architectural drafters while overseeing the contract as a sub consultant. Ms. McLaughlin edited and approved the measured drawings in order to meet HABS guidelines. Additionally, Ms. McLaughlin photographed the site and compiled the photos in accordance with directives provided by the National Park Service.

**Vanderbilt Historic Site, Window Repairs, Hyde Park, NY.** *National Park Service.* Senior Architectural Historian. Ms. McLaughlin is working with the onsite Construction Manager to oversee the proper removal, treatment, handling and installation of the windows as per the Secretary of Interiors Standards for Rehabilitation. Additionally, removal of windows, some as tall as 11 feet, has a substantial impact on the appearance of the mansion interiors, requiring the relocation and protection of most of the household furnishings. To address this, Ms. McLaughlin is consulting with the onsite curatorial staff in properly protecting and handling the interior finishes and historic furnishings.

**Professional Consultant Services for Lycoming County Historic Resources Inventory, Lycoming County, PA.** *County of Lycoming.* Project Manager. Ms. McLaughlin served as the Project Manager/Senior Architectural Historian on this project. She provided contract management, oversight of all staff working on this project, and coordination with the client. JMT worked with Lycoming County and the City of Williamsport, Pennsylvania to update their existing historic resource inventory and to provide guidance for future historic preservation activities as part of the County's ongoing Master Plan efforts. This contract consisted of surveying every property in the City of Williamsport, Pennsylvania to create a database of architecturally significant historic properties. A report and database were created and delivered to the client. Additionally, three other municipalities in Lycoming County were also documented-Jersey Shore, Muncy, and Montgomeryville. Public meetings were held multiple times throughout the contract in different municipalities.

**SR 0222 Widening Project, Berks County, PA.** *Pennsylvania Department of Transportation, District 5-0.* Senior Architectural Historian. Senior Architectural Historian. This project involves managing the survey and documentation of multiple agricultural properties along a five-mile stretch of SR 222 in Berks County, Pennsylvania including the documentation of a potential Rural Historic District. The project consists of field surveys, research, writing, and National Register evaluations of these properties.



## ARCHITECTURAL HISTORIAN

### Christine Leggio

#### Education

MS | 2012 | Historic Preservation

BFA | 2006 | Painting and Drawing

#### Registration

Qualified under 36 CFR 61

American Institute for Conservation of Historic and Artistic Works – Associate Member, Architecture Specialty Group

#### Years of Experience

8

Ms. Leggio meets the qualifications for Architectural Historian under the standards set forth by the Secretary of the Interior. She has a wide range of professional and academic experience relating to architectural history, architectural conservation, and documentation of historic structures. She also has experience in completing a variety of Environmental Review documents including Historic Resource Surveys/Determination of Eligibility Reports, Determination of Effect Reports, and National Register Nominations. Ms. Leggio has conducted numerous architectural studies, ranging from reconnaissance-level surveys through large-scale assessment studies throughout the United States. She has studied and documented a wide variety of resources including farmsteads, ranches, urban historic districts, historic landscapes, and residential properties. These surveys range from projects of one or two historic properties to large multi-property surveys. Her responsibilities include project management, historical research, analysis, and report writing. She has also been responsible for managing projects involving Cultural Resources work, including historic structures and archaeology survey and research, and writing Historic Resource Survey/Determination of Eligibility as part of the Section 106 process.

**Reconnaissance Level Architectural Survey of Clark County South Dakota, #255, Pierre, SD.** *South Dakota State Historical Society.* Architectural Historian. Ms. Leggio is assisting in conducting the survey, background research, and National Register eligibility evaluations of the surveyed properties. This project is being carried out for the South Dakota SHPO. The work consists of the comprehensive architectural survey of Clark County. The end result will be a final report, including a regional and local context that evaluated resources for eligibility for listing in the NRHP. The report will analyze architecture by trends and provide recommendations for additional work in the area.


**Reconnaissance-Level Historic Resources Survey, Preston and Taylor Counties, WV.** *State of West Virginia.* Architectural Historian. Ms. Leggio assisted in conducting the survey, background research, and preliminary National Register eligibility evaluations of the surveyed properties. This project is being carried out for the West Virginia SHPO. The work consists of the comprehensive architectural survey of Preston and parts of Taylor County, WV. The end result will be an inventory of more than 700 properties which retain sufficient architectural integrity to be evaluated for their individual National Register Eligibility.

**Steamtown National Historic Site, Scranton, PA.** *National Park Service.* Architectural Historian. Ms. Leggio is currently completing National Register of Historic Places (NRHP) documentation for Steamtown National Historic Site (NHS) in Scranton, Lackawanna County, Pennsylvania. As part of this project, she is completing all the documentation necessary for completion of the nomination.

**Reconnaissance Level Architectural Survey of Roberts County, SD.** *South Dakota State Historical Society.* Architectural Historian. Ms. Leggio managed this comprehensive architectural survey of Roberts County. The survey required several weeks of fieldwork, traversing public roads in order to record those properties older than forty years of age that retain a sufficient amount of physical integrity for consideration to the National Register of Historic Places. Consistent survey methods, developed prior to the fieldwork, were critical to the successful completion of the survey work. The fieldwork culminated in a final report.

**Lycoming County Historic Preservation Consultant, PA.** *Lycoming County.* Senior Architectural Historian. Ms. Leggio provided the field survey and input of entries into the database. JMT is currently working with Lycoming County and the City of Williamsport, Pennsylvania to update their existing historic resource inventory and to





provide guidance for future historic preservation activities as part of the County's ongoing Master Plan efforts.

**Bivouac Swine Farm Project, Ayr Township, Fulton County, PA.** *Pennsylvania Historical and Museum Commission.* Architectural Historian. Ms. Leggio directed the field survey, performed deed research, and completed the documentation and evaluation of eligibility for the structures on the property. JMT completed a full PHRS Form for the Benjamin Fisher Farm in Fulton County. The form utilized Pennsylvania's Agricultural Context in the evaluation of this property.

**Bureau of Public Transportation – Cultural Resources, Multiple Locations, PA.** *Pennsylvania Department of Transportation, Bureau of Public Transportation.* Architectural Historian. Ms. Leggio provided cultural resources services to the Pennsylvania Department of Transportation's Bureau of Public Transportation for multiple train station redevelopment projects along the Pennsylvania Keystone Line. The projects involved a comprehensive cultural resources survey and the preparation Determination of Eligibility Reports for 22 properties, Determination of Effect Reports and Memorandum of Agreements.

**Montgomery Hospital Re-Use Project, Norristown, PA.** *Einstein Healthcare Network.* Architectural Historian. Ms. Leggio was responsible for the general management of the Section 106 process, working with Einstein, the PHMC and DCED to achieve appropriate and meaningful mitigation as a result of the project. Ms. Leggio also assisted in soliciting consulting parties and in holding consulting party meetings. This project involves the management and coordination of the Section 106 process for Einstein Healthcare Network as they work to replace the former Montgomery Hospital in Norristown, Pennsylvania. The Hospital is eligible for the National Register and the proposed demolition and redevelopment will utilize HOME funds through DCED.

**Cultural Resources Services for Cell Towers throughout the US, Various Locations, US.** *Multiple Clients. Nationwide.* Architectural Historian. Ms. Leggio oversees the completion of Section 106 compliance documentation for telecommunications projects throughout the United States, including work in multiple states in New England, the Pacific Northwest, and the Mid-Atlantic, Southeastern, and Mid-Western regions. Ms. Leggio coordinates field staff and works closely with clients and SHPOs in multiple states to ensure the accurate and timely completion of the compliance work, including the Form 620/621. This project involved managing and conducting Section 106 compliance for telecommunications projects throughout the United States including recent work in Pennsylvania, Maryland, Virginia, Wisconsin, and Massachusetts. This fast-paced work involves coordination with multiple SHPOs and completion of 621 Forms in compliance with the Federal Communications Commission's Programmatic Agreement for collocations and raw land sites.

**New Windsor Quarry Expansion - Cultural Resources, New Windsor, MD.** *New Windsor.* Architectural Historian. Ms. Leggio completed Determination of Eligibility Reports for three farmhouses located in Old New Windsor, Maryland. Ms. Leggio did the field survey and documentation of the properties, performed deed research, and evaluated the structures for eligibility for listing in the National Register of Historic Places. The project was done utilizing an expedited schedule in order to help the Lehigh Cement Company (the property owner) obtain their permit for construction from the U.S. Army Corps of Engineers.

**Huntington, West Virginia Educational Brochure, Huntington, WV.** *City of Huntington.* Architectural Historian. Ms. Leggio worked with the Cabell-Huntington Convention and Visitors Bureau and local historical organizations to develop and design an informational brochure on the role of the railroad in the development of the City of Huntington, West Virginia. This project was completed as the outcome of a Memorandum of Agreement for a telecommunications project.

**Historic Preservation Services, Penn's Common and Prince Historic District Resurveys, Reading, PA.** *City of Reading.* Senior Architectural Historian. Ms. Leggio worked as part of a team to document each resource within both the Penn's Common and Prince Historic Districts within the City of Reading. JMT's portable survey application was used to collect data and photographs which were then merged into the Pennsylvania Historical & Museum Commission's Abbreviated Historic Resource Survey Form.



## WV Historic Resources Surveys for Hancock, Brooke, Marshall, Wetzel, and Tyler Counties

Various Counties, WV | Project Fee: \$39,605

### State of West Virginia, Purchasing Division

2019 Washington Street, E., Charleston, WV 25305

Jeffrey Smith

Structural Historian

304-558-0240, jeffrey.s.smith@wv.gov

After completing a similar survey of Preston and Taylor Counties in West Virginia in 2016, JMT was again contracted by the West Virginia Division of Culture and History to complete a reconnaissance level survey of as many as 750 resources located within the unincorporated areas of Hancock, Brooke, Marshall, Tyler, and Wetzel Counties.

The purpose of this survey was to identify and document properties that were at least 50-years old and that retained historic architectural integrity. A West Virginia Historic Property Inventory Form was completed for each property surveyed. A final report was compiled describing our methodology and findings, as well as providing a detailed history of each county.

JMT Architectural Historians used a combination of USGS maps and our portable application in the field. The USGS maps allowed for the ease of identification of structures constructed prior to the mid-1960s and 1970s. Through our customizable application, JMT was able to collect data and photos electronically. That data was then used to populate the West Virginia Historic Property Inventory Forms and will be handed off to the state as GIS data upon completion of the project.







## Historic Resources Survey of Preston & Taylor Counties

Various Counties, WV | Project Fee \$34,652

### State of West Virginia

1900 Kanawha Boulevard, East

Charleston, WV 25305

Jeffrey Smith

Structural Historian

304-558-0240, [Jeffrey.s.smith@wv.gov](mailto:Jeffrey.s.smith@wv.gov)

JMT was contracted by the West Virginia Division of Culture and History to complete a reconnaissance level survey of as many as 750 resources located within the unincorporated areas of Preston County. Because an adequate number of resources could not be documented in Preston County, survey work continued in the unincorporated areas of neighboring Taylor County then onto the incorporated areas of Preston County.

The purpose of this survey was to identify and document properties that were at least 50-years old and that retained historic architectural integrity. In total, 713 properties were surveyed and 81 were determined to be potentially eligible for listing in the National Register of Historic Places. A West Virginia Historic Property Inventory Form was completed for each property surveyed. A final report was compiled describing our methodology and findings, as well as providing a detailed history of Preston County.





## Reconnaissance Level Architectural Survey of Clark County, South Dakota

Pierre, SD | Project Fee: \$18,994

### South Dakota State Historical Society

900 Governors Dr., Pierre, SD 57501

Jennifer Brosz

Historic Preservation Specialist

605-773-2906, [jennifer.brosz@state.sd.us](mailto:jennifer.brosz@state.sd.us)

This project consisted of a comprehensive architectural survey of Clark County, located in eastern South Dakota. The project was completed for the South Dakota State Historic Preservation Office as the next step in a series of County Surveys being completed by the South Dakota State Historic Preservation Office. Survey work was coordinated among a team of two Architectural Historians. Consistent survey methods, developed prior to the fieldwork, were critical to the successful completion of the project. The survey required two weeks of fieldwork, traversing public roads in order to record those properties older than forty years of age that retain a sufficient amount of physical integrity for consideration to the National Register of Historic Places. Historic properties recorded more than five years prior to the fieldwork were re-examined to confirm National Register eligibility. Research conducted at the State Archives and at local repositories was used to develop a regional and local context with which the historic properties were evaluated for National Register eligibility.

Fieldwork has been completed and the project culminated with a final report which included project methodology; the regional and local context; and descriptions, site plans and photographs of the recorded historic properties. The report further analyzed architecture by trends and provided recommendations for additional work in the area. Ms. Alfson Tinsman was responsible for the proposal efforts and contractual matters. She was supported by a JMT architectural historian coordinated and conducted the survey, background research, and National Register eligibility evaluations of the surveyed properties, and also coordinated and reviewed all fieldwork, document preparation and managed client correspondence.

Challenges of the project included the intemperate weather conditions that can be present in South Dakota during fall months when the survey work were completed. Other challenges involved the rural road conditions that were encountered requiring the use of 4-wheel drive vehicles.

This survey was similar to previous work conducted by Ms. Alfson Tinsman and the JMT team for Edmund, Sanborn, and Jerauld Counties in South Dakota.





## Appendix A: Pricing



REQUEST FOR QUOTATION  
WEST VIRGINIA DEPARTMENT OF ARTS, CULTURE AND HISTORY  
Historic Resources Survey of Tyler, Ritchie, Gilmer, Braxton, and Doddridge Counties  
CRFQ DCH19

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**PRICING PAGE**

**Date:** May 8, 2019

**Name of Vendor:** Johson, Mirmiran & Thompson (JMT)

**BASE BID SUM FOR SEVEN HUNDRED FIFTY (750) HPI FORMS:**


**\$** 44,832.48

Forty-four thousand, eight hundred thirty-two dollars and forty-eight cents

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**(Show Bid amount in both words and numbers)**

**Submitted in the name of:** JMT  
Firm or Individual:

**By:**   
**(Signature)**

Vice President  
**(Title)**

**Date:** May 8, 2019

Historic Resources Survey

<u>Task 1</u>	Sr. AH	AH		TOTAL
<b>Cultural Resource Survey - 750 HPI Forms</b>				
A. Background Research	16	56		72
B. Fieldwork - Reconnaissance Survey	16	280		296
C. Report and HPI Forms	32	126		158
D. Revisions	4	16		20
<b>Subtotal 1</b>	68	478		546
<u>Task 1</u>	<u>Hours</u>		<u>Hourly Rate</u>	
Senior Architectural Historian	68	x	\$38.00	\$7,028.48
Architectural Historian	478	x	\$25.00	\$32,504.00
<b>Total Direct Labor</b>	546			<b>\$39,532.48</b>
<i>Hotel Plus per diem</i>	30	x	\$130.00	\$3,900.00
<i>Tolls/Car Rentals/Printing/Misc</i>	7	x	\$200.00	\$1,400.00
<b>Total Indirect Cost</b>				<b>\$5,300.00</b>
			<b>Total Cost</b>	<b>\$44,832.48</b>




## Appendix B: Forms



**DESIGNATED CONTACT:** Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

Sara McLaughlin, Project Manager, Senior Architectural Historian  
(Name, Title)  
Sara McLaughlin, Project Manager, Senior Architectural Historian  
(Printed Name and Title)  
1600 Market St., Suite 520, Philadelphia, PA 19103  
(Address)  
215-496-4747  
(Phone Number) / (Fax Number)  
SMCLAUGHLIN@JMT.COM  
(email address)

**CERTIFICATION AND SIGNATURE:** By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

Johnson, Mirmiran & Thompson, INC (JMT)  
(Company)  
 Vice President  
(Authorized Signature) (Representative Name, Title)  
Mary Alfson Tinsman - Vice President  
(Printed Name and Title of Authorized Representative)  
May 8, 2019  
(Date)  
215-496-4728                      Fax: 267-256-0395  
(Phone Number) (Fax Number)

REQUEST FOR QUOTATION  
WEST VIRGINIA DEPARTMENT OF ARTS, CULTURE AND HISTORY  
Historic Resources Survey of Tyler, Ritchie, Gilmer, Braxton, and Doddridge Counties  
CRFQ DCH19

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**11. MISCELLANEOUS:**

**11.1. Contract Manager:** During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract manager must be available during normal business hours to address any customer service or other issues related to this Contract. Vendor should list its Contract manager and his or her contact information below.

**Contract Manager:** Mary Alfson Tinsman  
**Telephone Number:** 215-496-4728  
**Fax Number:** 267-256-0395  
**Email Address:** MALFSON@jmt.com

STATE OF WEST VIRGINIA  
Purchasing Division

**PURCHASING AFFIDAVIT**

**CONSTRUCTION CONTRACTS:** Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

**ALL CONTRACTS:** Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

**EXCEPTION:** The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

**DEFINITIONS:**

**"Debt"** means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

**"Employer default"** means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

**"Related party"** means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

**AFFIRMATION:** By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

**WITNESS THE FOLLOWING SIGNATURE:**

Vendor's Name: Johnson, Mirmiran & Thompson (JMT)

Authorized Signature: *Wayne Thompson* Date: May 8, 2019

State of Pennsylvania

County of Washington, to-wit:

Taken, subscribed, and sworn to before me this 8 day of May, 2019

My Commission expires May 22, 2022

**AFFIX SEAL HERE**

Commonwealth of Pennsylvania - Notary Seal  
DAVINE LINDSEY BEHANNA - Notary Public  
Washington County  
My Commission Expires May 22, 2022  
Commission Number 1328691

NOTARY PUBLIC *Spurice Lindsey Behanna*



Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
 Request for Quotation  
 34 — Service - Prof

Proc Folder: 563619

Doc Description: Historic Preservation: Multi County Survey.

Proc Type: Central Purchase Order

Date Issued	Solicitation Closes	Solicitation No	Version
2019-04-24	2019-05-08 13:30:00	CRFQ 0432 DCH1900000007	1

**BID RECEIVING LOCATION**

BID CLERK  
 DEPARTMENT OF ADMINISTRATION  
 PURCHASING DIVISION  
 2019 WASHINGTON ST E  
 CHARLESTON WV 25305  
 US

**VENDOR**

Vendor Name, Address and Telephone Number:

**FOR INFORMATION CONTACT THE BUYER**

Stephanie L Gale  
 (304) 558-8801  
 stephanie.l.gale@wv.gov

*Stephanie L Gale*  
 Signature X

FEIN # 52-0963531

DATE May 8, 2019

All offers subject to all terms and conditions contained in this solicitation





Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
 Request for Quotation  
 34 — Service - Prof

Proc Folder: 563619

Doc Description: Addendum #1 Historic Preservation: Multi County Survey.

Proc Type: Central Purchase Order

Date Issued	Solicitation Closes	Solicitation No	Version
2019-04-24	2019-05-08 13:30:00	CRFQ 0432 DCH1900000007	2

**BID RECEIVING LOCATION**

BID CLERK  
 DEPARTMENT OF ADMINISTRATION  
 PURCHASING DIVISION  
 2019 WASHINGTON ST E  
 CHARLESTON WV 25305  
 US

**VENDOR**

Vendor Name, Address and Telephone Number:

**FOR INFORMATION CONTACT THE BUYER**

Stephanie L Gale  
 (304) 558-8801  
 stephanie.l.gale@wv.gov

*Stephanie L Gale*  
 Signature X

FEIN # 52-0963531

DATE May 8, 2019

All offers subject to all terms and conditions contained in this solicitation



Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
 Request for Quotation  
 34 — Service - Prof

Proc Folder: 563619

Doc Description: Addendum #1 Historic Preservation: Multi County Survey.

Proc Type: Central Purchase Order

Date Issued	Solicitation Closes	Solicitation No	Version
2019-05-03	2019-05-08 13:30:00	CRFQ 0432 DCH1900000007	3

**BID RECEIVING LOCATION**

BID CLERK  
 DEPARTMENT OF ADMINISTRATION  
 PURCHASING DIVISION  
 2019 WASHINGTON ST E  
 CHARLESTON WV 25305  
 US

**VENDOR**

Vendor Name, Address and Telephone Number:

**FOR INFORMATION CONTACT THE BUYER**

Stephanie L Gale  
 (304) 558-8801  
 stephanie.l.gale@wv.gov

Signature X

FEIN # 50-0963531

DATE May 8, 2019

All offers subject to all terms and conditions contained in this solicitation



Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
 Request for Quotation  
 34 - Service - Prof

Proc Folder: 563619

Doc Description: Addendum #1 Historic Preservation: Multi County Survey.

Proc Type: Central Purchase Order


Date Issued	Solicitation Closes	Solicitation No	Version
2019-05-07	2019-05-15 13:30:00	CRFQ 0432 DCH1900000007	4

**SECTION**

BID CLERK  
 DEPARTMENT OF ADMINISTRATION  
 PURCHASING DIVISION  
 2019 WASHINGTON ST E  
 CHARLESTON WV 25305  
 US

Vendor Name, Address and Telephone Number:

**FOR INFORMATION CONTACT THE BUYER**  
 Stephanie L Gale  
 (304) 558-8801  
 stephanie.l.gale@wv.gov

Signature X  FEIN # 52-0963531 DATE May 8, 2019

All offers subject to all terms and conditions contained in this solicitation

**ADDENDUM ACKNOWLEDGEMENT FORM**  
**SOLICITATION NO.: CRFQ 0432 DCH190000007**

**Instructions:** Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

**Acknowledgment:** I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

**Addendum Numbers Received:**

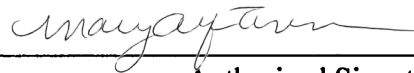
(Check the box next to each addendum received)

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6  |
| <input checked="" type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7  |
| <input checked="" type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8  |
| <input type="checkbox"/> Addendum No. 4            | <input type="checkbox"/> Addendum No. 9  |
| <input type="checkbox"/> Addendum No. 5            | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Johnson, Mirmiran & Thompson (JMT)

\_\_\_\_\_  
Company



\_\_\_\_\_  
Authorized Signature

May 8, 2019

\_\_\_\_\_  
Date

**NOTE:** This addendum acknowledgment should be submitted with the bid to expedite document processing.

Revised 6/8/2012



1600 Market Street, Suite 520

Philadelphia, PA 19103

P. 267-256-0300

[www.jmt.com](http://www.jmt.com)

