



Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
 Centralized Expression of Interest
 02 - Architect/Engr

Proc Folder: 568443

Doc Description: Addendum 2 - A/E Services for New District VI Office Complex

Proc Type: Central Contract - Fixed Amt

Date issued	Solicitation Closes	Solicitation No	Version
2019-04-26	2019-04-30 13:30:00	CEOI 0310 DNR1900000010	3

I thank you

BID RECEIVING LOCATION

BID CLERK
 DEPARTMENT OF ADMINISTRATION
 PURCHASING DIVISION
 2019 WASHINGTON ST E
 CHARLESTON WV 25305
 US

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2019 APR 30 AM 10:16

WV PURCHASING
 DIVISION

VENDOR

Vendor Name, Address and Telephone Number:

E.T. Boggess Architect, Inc.
 PO Box 727
 Princeton, WV 24740

101 Rockledge Avenue
 304-425-4491

T BOGGESS ARCHITECT INC 101

FOR INFORMATION CONTACT THE BUYER

Brittany E Ingraham
 (304) 558-2157
 brittany.e.ingraham@wv.gov

Signature X

FEIN #

55-0515917

DATE

April 29, 2019

All offers subject to all terms and conditions contained in this solicitation



Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
 Centralized Expression of Interest
 02 — Architect/Engr

Proc Folder: 568443

Doc Description: Addendum 1 - A/E Services for New District VI Office Complex

Proc Type: Central Contract - Fixed Amt

Date issued	Solicitation Closes	Solicitation No	Version
2019-04-12	2019-04-30 13:30:00	CEOI 0310 DNR1900000010	2

BID RECEIVING LOCATION

BID CLERK

DEPARTMENT OF ADMINISTRATION

PURCHASING DIVISION

2019 WASHINGTON ST E

CHARLESTON

WV 25305

US

VENDOR

Vendor Name, Address and Telephone Number:

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FEIN #

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DATE

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ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: CEOI DNR19*10

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input checked="" type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

E.T. Boggess Architect, Inc.

Company



Authorized Signature

April 29, 2019

Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.

Revised 6/8/2012



Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
 Centralized Expression of Interest
 02 — Architect/Engr

Proc Folder: 568443

Doc Description: A/E Services for New District VI Office Complex

Proc Type: Central Contract - Fixed Amt

Date Issued	Solicitation Closes	Solicitation No	Version
2019-04-08	2019-04-30 13:30:00	CEOI 0310 DNR1900000010	1

BID RECEIVING LOCATION

BID CLERK
 DEPARTMENT OF ADMINISTRATION
 PURCHASING DIVISION
 2019 WASHINGTON ST E
 CHARLESTON WV 25305
 US

VENDOR

Vendor Name, Address and Telephone Number:

E.T. Boggess Architect, Inc.

PO Box 727

Princeton, WV 24740

101 Rockledge Avenue

304-425-4491

FOR INFORMATION CONTACT THE BUYER

Brittany E Ingraham
 (304) 558-2157
 brittany.e.ingraham@wv.gov

Signature

FEIN #

55-0515917

DATE

April 29, 2019

All offers subject to all terms and conditions contained in this solicitation

DESIGNATED CONTACT: Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

Todd Boggess, President
 (Name, Title) Todd Boggess, President
 (Printed Name and Title) PO Box 727, Princeton, WV 24740
 (Address) (P) 304-425-4491 / (Fax) NA
 (Phone Number) / (Fax Number) etb@etbarchitects.com
 (email address)

CERTIFICATION AND SIGNATURE: By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

E.T. Boggess Architect, Inc.
 (Company)
Todd Boggess, Todd Boggess, President
 (Authorized Signature) (Representative Name, Title)
Todd Boggess, President
 (Printed Name and Title of Authorized Representative)
April 29, 2019
 (Date)
(P) 304-425-4491 / (Fax) NA
 (Phone Number) (Fax Number)

West Virginia Ethics Commission Disclosure of Interested Parties to Contracts

(Required by W. Va. Code § 6D-1-2)

Name of Contracting Business Entity: E.T. Boggess Address: PO Box 727, 101 Rockledge Avenue
Architect, Inc. Princeton, WV 24740

Name of Authorized Agent: Todd Boggess Address: 101 Rockledge Ave., Princeton, WV

Contract Number: DNR1900000010 Contract Description: District 6 Office Complex

Governmental agency awarding contract: WV Division of Natural Resources

Check here if this is a Supplemental Disclosure

List the Names of Interested Parties to the contract which are known or reasonably anticipated by the contracting business entity for each category below (attach additional pages if necessary):

1. Subcontractors or other entities performing work or service under the Contract

Check here if none, otherwise list entity/individual names below.
EL Robinson Engineering - Charleston, WV
Harper Engineering, St. Albans, WV

2. Any person or entity who owns 25% or more of contracting entity (not applicable to publicly traded entities)

Check here if none, otherwise list entity/individual names below.
Todd Boggess


3. Any person or entity that facilitated, or negotiated the terms of, the applicable contract (excluding legal services related to the negotiation or drafting of the applicable contract)

Check here if none, otherwise list entity/individual names below.

Signature  Date Signed: April 29, 2019

Notary Verification

State of West Virginia, County of Mercer:

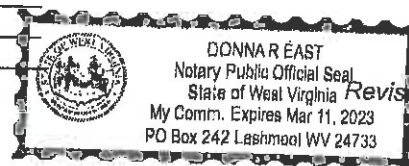
I,  (Todd Boggess), the authorized agent of the contracting business entity listed above, being duly sworn, acknowledge that the Disclosure herein is being made under oath and under the penalty of perjury.

Taken, sworn to and subscribed before me this 29th day of April, 2019.


Notary Public's Signature

To be completed by State Agency:

Date Received by State Agency: _____
Date submitted to Ethics Commission: _____
Governmental agency submitting Disclosure: _____



Revised June 8, 2018

STATE OF WEST VIRGINIA
Purchasing Division

PURCHASING AFFIDAVIT

CONSTRUCTION CONTRACTS: Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

ALL CONTRACTS: Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

EXCEPTION: The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

AFFIRMATION: By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

WITNESS THE FOLLOWING SIGNATURE:

Vendor's Name: E. T. Boggess Architect, Inc.

Authorized Signature: *[Handwritten Signature]*

Date: April 29, 2019

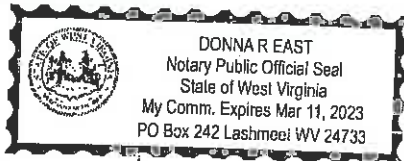
State of West Virginia

County of Mercer, to-wit:

Taken, subscribed, and sworn to before me this 29 day of April, 2019.

My Commission expires March 11, 2023.

AFFIX SEAL HERE



NOTARY PUBLIC

[Handwritten Signature]



■ Ms. Brittany Ingraham
Department of Administration, Purchasing Division
2019 Washington Street East
Charleston, WV 25305-0130

■ April 30, 2019

REF: DNR1900000010

Dear Ms. Ingraham:

In response to your qualifications request for the professional Architectural and Engineering Design services, the E.T. Boggess Architect, Inc. team is pleased to submit information regarding our experience. We will provide the services necessary to accomplish the new D-6 Office Complex for the WV Division of Natural Resources. Our team will work with the State of West Virginia, DNR, and designated local representatives to ensure that everyone's vision for the project is achieved.

I will be your architect and will be the person-in-charge for all aspects of the project. Our team combines firms who have successfully accomplished projects for various state agencies and are very familiar with your needs. We will join forces to bring the best knowledge and experience to the design process.

ETB emphasizes a client-centered design approach, incorporating mutually defined project objectives. Through this focus, we can assure the State of West Virginia and the WV DNR that needs and project issues will be clearly identified and addressed through an engaged, interactive programming, design, and construction process. Our design process will be conducted with an attention to detail, creative problem solving and with a passion towards project success.

We value this opportunity to serve you and look forward to personally presenting our credentials.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Todd Boggess', is written over a faint, larger version of the signature.

Todd Boggess, AIA, NCARB, Architect
President

Cover Letter

Qualifications – 1

Approach – 2

Firm Profiles – 3

Projects / Prior Experience – 4

Management / Staffing / Resumes – 5

References – 6

West Virginia Purchasing Forms – 7

INTRODUCTION

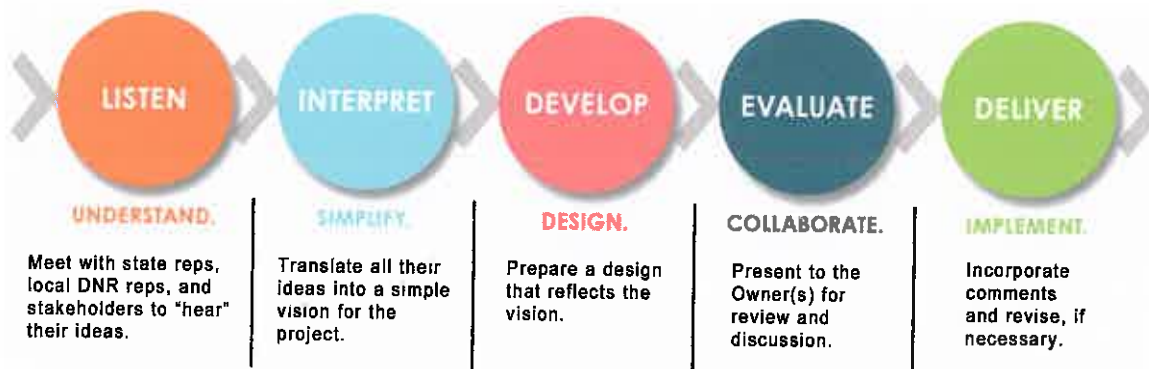
The goal of the WVDNR to construct a new facility of office space and a separate building to house laboratory space, storage and shop space sounds very similar to the projects we designed for the WVDNR. For the past twenty years, E.T. Boggess Architect, Inc has been working with the DOH to design facilities throughout the state that bring together services that had previously been scattered throughout the districts, helping them to function more efficiently. The four buildings that comprise these complexes include an Office Building, Maintenance Building/Equipment Shop, Bridge/Sign Shop and a Lab Building. We have successfully accomplished projects for Districts One, Six, Seven, Eight, Nine and Ten, with different facilities being phased in.

ETB is also renovating the former Dean Company Property into a multi-functional governmental complex for the City of Princeton. Administration Offices have already been relocated and future phases include designing spaces for the police department, fire department, recreation department and public works. Office spaces, storage, and shop spaces are all being incorporated into the over 250,000 sf complex. The 37 acre site also requires some site work, including utility extensions, to accommodate the city's needs.

The E.T. Boggess Architect, Inc., team understands the challenges facing our entire state as government agencies strive to satisfy the needs of our citizens as well as promote a positive image for tourists. Every new project for every agency should be designed to operate safely and securely, at the best value for our state. Our design process helps ensure a cost-effective solution. Space Planning is based on current and future needs consistent with operational and performance goals established by the user. Design layouts are models of efficiency. Materials and building systems are chosen for their cost effectiveness over the 50-100 year life of the building. These principles guide our new and renovation design services as we strive to help organizations, agencies, state and city governments ensure their citizens receive maximum benefit from their tax dollars.

2.1 Goal/Objective 1: Review existing plans, conditions and evaluate the site while communicating effectively with the owner to determine a plan that can be implemented in a manner that will minimize disruption and meet all objectives.

Communication, collaboration, and consensus are the three elements we feel are essential to the planning, design and building process. The architect is responsible for the finished product, but the design process must include guidance and review by the State of West Virginia and representatives from the WV DNR. Our goal is to develop a "partnership" with our clients – a relationship that includes a long-term commitment, trust, and shared vision.



ETB believes architectural design should be an interactive process. Design cannot be mass produced or provided in a "cookie cutter" fashion, it must be developed from scratch with the unique attributes of each individual project. Our approach is not only about us and our ideas . . . it is about *you and your ideas*.

ETB will meet with District 6 personnel and WVDNR and examine the existing rented facility currently be utilized. We understand that those employees who work in the building daily know what they need to work more efficiently and can offer suggestions to improve the flow of work. Our team will also evaluate the site in order to ensure the proper location for the two separate buildings. Vehicular and pedestrian access to, through and around the property will be evaluated with current and future needs considered.

Since this is a new construction project, there should be no disruption to DNR activities, with the exception of meeting with your employees during the planning stage. If both buildings are constructed simultaneously, again, there should be no disruption to your routine work. However, if the office building is built prior to the laboratory/storage/shop spaces, there may be minor inconveniences for employees who have already been relocated to the new office building.

2.2 Goal/Objective 2: As a portion of this process outlined in Objective 1, provide all necessary services to design the facilities described in this EOI in a manner that is consistent with The Division of Natural Resources needs, objectives, current law, and current code; while following the plan to design and execute the project within the project budget.

ETB has been developing architectural designs, plans, specifications, estimates and other construction/bidding documents for projects for over 50 years. Our projects and design services are dependent on both our abilities as architects and our commitment to perform and implement a set of standards in order to create a design that responds to the needs of our client. In house, ETB actually functions as a team of consultants with individual strengths and abilities emphasized by each employee's role within the team. In addition to being a strong design oriented firm, we offer expertise in communication, construction documentation, construction administration, and quality control.

The ETB team will emphasize the design of a safe, secure, and productive environment that will satisfy the current and future needs of the DOT substation. In addition, our design will comply with all current state and local code requirements.

Our team of professionals will engage with the state and project stakeholders to collect data and correlate basis of design guidance to address facility functional and aesthetic criteria for the facility and develop detailed program requirements for each space. Team members include:

Site/Civil and Structural Engineering: **EL Robinson Engineering**

Mechanical, Electrical, Plumbing Engineering: **Harper Engineering**

BUDGET - It is our goal to design a facility within the established budget by thoroughly investigating the cost of materials and labor and utilizing the costs of past projects. The first step in maintaining a project budget is to make sure the budget represents an achievable goal. This is where honest, open *communication* between the Owner and design team is important. We believe that the management of costs and/or risks begins with the development of fully vetted alternatives which enable you to make informed choices about the project. We search for simple and effective solutions. The evaluation of cost must extend beyond the costs of construction, and consider the costs of operations, human resources, energy and sustainability.

2.3 Goal/Objective 3: Provide Construction Contract Administration Services with competent professionals that ensures the project is constructed and functions as designed.

Contract administration services are important in order to ensure construction conforms to construction documents; to support the design intent; to lessen project risks; to identify and resolve construction problems early; and assist you in understanding the construction process. The architect, serving as a construction administrator, observes construction for conformity to construction drawings and specifications. Standard Construction Contract Administration Phase Services provided by ETB include determining compliance with documentation based on site visits and review of shop drawings/submittals provided by the contractor.

Chris Canterbury is our construction administration manager and has been involved with projects all across our state. Chris provides efficient leadership in coordinating the team dynamics, budget, schedule, and the flow of information. He also assists the client with the management of services and consultants that may not be a part of this contract, but still may have an impact on workflow and infrastructure coordination.

Project Management - Our project managers provide efficient leadership managing the team dynamics, budget, schedule, and the flow of information. The project manager's role also includes assisting the client with the management of services and consultants that may not be a part of this contract, but still may have an impact on workflow and infrastructure coordination. The effective implementation of your goals and objectives will be realized through frequent and consistent collaboration among all the design disciplines.

Project Schedule Management - Completing projects on time requires effective schedule management and a commitment of the entire project team. The process begins with the development of the project schedule with input from each stakeholder engaged in the process. Accelerated schedules require even more dedication to benchmarks and deadlines, identifying production problems early and making the necessary adjustments before issues become too great to be effectively managed.

Cost Management - We believe that the management of costs and/or risks begins with the development of fully vetted alternatives which enable you to make informed choices about the project. We search for simple and effective solutions that will continue moving the project forward. We also believe that the evaluation of cost must extend beyond the costs of construction, and consider the costs of operations, human resources, energy and sustainability.

APPROACH

Our approach to the D6 Office and support building for the WV DNR will begin with an examination of the program and a review of the existing rented facility. Through careful and methodical planning, incorporating programmatic requirements established during the pre-design phase, the ETB team will develop conceptual design solutions.

In order to successfully accomplish your objectives, we normally approach a project in the following manner:

- Establish/review goals and objectives
- Examine the existing facility and review areas that need improved, enlarged and/or relocated/redesigned – *project understanding*
- Work with the Owner on a Program of Spaces required for the new structures
- Suggest adjacencies that can improve work flow – *plan studies*
- Identify best access, site circulation and parking – for both employees and DNR vehicles – *site studies*
- Identify any Code issues to ensure compliance
- Estimate the timing, phasing and projected costs

COMMUNICATION with OWNER

ETB believes clear, effective communication is key to project success. We have unique and effective communication tools that help all involved better understand project design, challenges and solutions. As a team, we will plan and coordinate regularly scheduled meetings and conferences with the Owner and team members as the project progresses through the different phases of work.

ETB will communicate via drawings (3-D building modeling and plan graphics), phone conferences, scheduled face-to-face meetings, as well as e-mail and text communications.

We have also utilized project specific FTP website to distribute and post project information including design graphics, construction documents, meeting minutes, project photos, contract information, submittals, etc.

METHOD for MEETING GOALS

The Integrated Design Process is our process of design in which the owners, users and the ETB team (architects and engineers) are all integral team members. This integrated process and the implementation of high performance design requires both efficiency and innovation. In our role with this team as the design leader and project organizer, ETB will be responsible for coordinating and orchestrating the work of our in-house team with engineering consultants involved throughout the design, documentation, and administrative functions of the project. Utilizing the interactive design approach will best serve your needs by allowing us to better identify your objectives and produce long-term solutions.

Your projects will be completed by emphasizing the following activities:

- **Understanding goals.** We develop a plan for identifying and prioritizing individual goals as a means for addressing the overall project.
- **Brainstorming ideas.** We investigate opportunities for greater service through value engineering, strategic partnering, or an alternative delivery method.
- **Assuring timelines.** We generate a management plan to fulfill deliverables and meet milestones on schedule. All team members participate in and monitor this plan.
- **Maintaining client contact.** We are accessible, convenient, and committed to success from the beginning through the design process, and after completion.
- **Inviting performance feedback.** We involve all team members and clients in project evaluation at closeout and determine how well time, cost, and design goals were met.

PHASES OF WORK

Once ETB is awarded a specific architectural project, any design will be accomplished in steps or phases as outlined below. We will not begin work on the next phase of the project without your approval.

Schematic Design Phase - The schematic design documents will establish the general scope and conceptual design for your project, and the scale and relationships of the building components. The main goal of this phase is to arrive at a clearly defined, feasible concept and to present it in a form that will result in your understanding and acceptance.

Design Development Phase - Services in the design development phase are structured to achieve the refinement and coordination necessary for a polished work of architecture. During this phase, decisions made in schematic design are worked out at a more detailed level to minimize the possibility of major modifications being needed during the development of construction documents.

Construction Document Phase - Construction documentation is the bridge between building design and physical building form. A key element of documentation services, construction drawings provide the instructions for transforming the design solution into brick, mortar, landscapes, access, etc. The purpose of providing construction document drawings is to provide graphic documentation for bidding and execution of construction services.

Bidding / Negotiation Phase - Construction procurement activities assist the client in obtaining competent construction services. Our team will prepare bid packages or request for proposals/qualifications, and we will support the selection, negotiation, and contract award processes.

Construction Phase / Contract Administration Services - Contract administration services are important in order to ensure construction conforms to construction documents; to support the design intent; to lessen project risks; to identify and resolve construction problems early; and assist you in understanding the construction process. The architect, serving as a construction administrator, observes construction for conformity to construction drawings and specifications.

This represents our standard phases of work. If the DNR has a different break-down of activities, perhaps by percentage of total completion, ETB will easily adapt to your format.

QUALITY MEASURES

Quality Assurance - We feel quality assurance is the ability of an architect to provide the client with a set of documents that satisfies the client's needs and are as accurate as possible. ETB believes quality assurance is an ongoing process, not just a one-time occurrence. No project is perfect, however, we strive to achieve maximum client satisfaction.

To that end, we have set the following goals for ourselves:

- Promote teamwork
- Quality management throughout entire project – *Effective Communication*
- Prompt response to client's requests – *Availability*
- Creation of quality construction documents – *Purpose Driven*
- Error prevention, not error catching – *Standard Practices*
- Personal pride in our work - *Motivation*
- Education and Training in-house (staff mentoring) – *Continuing Education*
- Go the extra mile whenever necessary – *Service Oriented*

Quality Control - Quality control starts with matching expectations about quality standards and life cycle costs with budget and scope during planning and design reviews. This continues through construction delivery with a program of inspections, tests, and certifications that are typically handled through a third-party agency. Quality control should flow seamlessly from one phase to another. The "partnership" we develop during the project assists us in maintaining a high level quality control standard with everyone working together in the project's best interest. We strive to coordinate performance among the entire project team in order for a completed building program to fully satisfy your needs and expectations. The quality control plan we follow should help eliminate errors, reduce cost and improve overall building quality.

ETB normally follows the plan as outlined below:

- Keep the lines of communication open and consistent between all team members with regularly scheduled project meetings
- Share lessons learned from recent similar projects, include value engineering
- In-house reviews to address issues with constructability and budget restraints
- Utilize past experiences related to construction administration – *Be Proactive*
- Provide post construction administration services to be utilized on future projects - Every project or opportunity can be a learning experience for continued growth to better serve clients

HISTORY

E. T. Boggess Architect, Inc. was established in Princeton, West Virginia, by Ted Boggess in 1966. ETB has been a successful architectural firm primarily because of a team approach and partnership-type attitude with all involved in the design and construction process. Having grown up in the practice and with a life-long love of architecture, Todd became a full time presence with the firm in 1988 after receiving a Masters in Architecture from Clemson University. Their unique relationship as father/son/mentor/apprentice and, ultimately, partners was both exciting and rewarding and ETB continues to flourish and evolve under Todd's direction.



REPUTATION

Our firm lives or dies by its reputation. We have cultivated a team that strives to deliver the highest level of project management, service, and design. Our approach is client and site specific, and questions conventional assumptions. The greatest testament to the success of ETB's work goes beyond the organizational, operation and business stewardship we provide; it is in our enduring client relationships.

The architects at ETB are well-respected for their high ethical standards, as well as professional and civic activities. They have been asked to serve as expert witnesses and arbitrators in legal disputes. They have also been selected to serve on various local, state and national committees. These committees cover areas from determining local zoning ordinances to reviewing and developing educational requirements for future architects, to preserving West Virginia's historic architecture. In 2014, Todd was appointed to the WV Board of Architects by Governor Tomblin. The Board of Architects protects the life, health, and property of the people of the State of West Virginia by ensuring that proper architecture practices are used in the state.

SIZE

Bigger is not always better. ETB has purposely controlled size in order to maintain personal involvement and quality control. We feel that it is important to maintain close client contact so we can respond to your needs and questions, as well as address any situations that may arise in a timely manner. Our talented staff is ready to accommodate the needs of your project and ensure the successful completion of our current workload. The depth of our personnel is such that we can assign individuals to the appropriate task during each phase to ensure all your project's needs are satisfied.

TEAMWORK

Throughout our state, we have developed relationships with government agencies, contractors and material suppliers which will be valuable as we address the challenges associated with this project. ETB has worked with many of the code officials, including the state fire marshal, and consider them an extension of our team, another member who is concerned about the final design. We review our designs with the Office of the State Fire Marshal in Charleston at regular intervals during the design process, as well as on-site inspections during construction.

EXPERIENCE

Over the past 53 years, ETB has accomplished many different types of buildings in 12 different states and 1 foreign country. We have not limited ourselves by focusing on one particular type of project or a single location. Instead, we choose to maintain a diverse practice which allows us to begin each project with renewed enthusiasm. Our range of project types have helped us develop a broad knowledge base

ETB was one of the first architectural firms in the state to implement the use of computer-aided design and drafting into the everyday practice of architecture more than thirty-five years ago. Today we continue to implement current technology as we have become very efficient with photorealistic imagery through computer modeling and digital photography. The building 3-D model and associated imagery can be developed early in the design process for presentations. This helps everyone better understand design approaches and project contextual relationships within a setting.

Our firm has a great deal of experience creating graphic imagery as well as presenting the information to government agencies and the general public. Recent projects for the WV Higher Education and Policy Commission, the WV School Building Authority, as well as county school systems, have required us to generate imagery and create powerpoint presentations. This is just another step in the process of moving your projects forward and we are anxious to work with you to obtain the necessary approvals.

SCHEDULES & BUDGETS

ETB understands the importance of ensuring that all schedules and budgets are met. Our strength is in the delivery of appropriate and analytical solutions for complex buildings in strict conformance with budget and time constraints. Some of our most recent projects, especially for state agencies, have presented us with very rigorous scheduling goals. Our team will do everything within our power to ensure the project stays within budget and on schedule. We will work with the general contractor to provide him with the information he needs as quickly as possible. As mentioned earlier, the key to addressing problems during construction will be **communication, collaboration, and consensus.**



E.L. Robinson is a multi-disciplined engineering and planning firm with a staff of over 135 full-time professionals and support personnel located in nine offices throughout West Virginia (Charleston, Beckley, Bridgeport, and Chapmanville), Ohio (Little Hocking, Columbus, Cleveland, and Ironton), and Kentucky. Over the last 39 years, E.L. Robinson has grown to be one of the most respected firms in the region, offering a diverse scope of services. E.L. Robinson provides a full range of quality engineering services, from planning and analysis to design and implementation.

Named for its founder and president, Edward L. Robinson, P.E., P.S., ELR has based its success on a commitment to quality projects and superior client service. Finding new and creative ways to say yes to challenges has brought our vision of excellence into reality. Along with this “yes, we can do it” attitude, the firm has grown to understand the ingredients of a professional service firm include not only brick and mortar, but also leading edge technology and a talented, motivated staff that is continually growing and advancing their skills. This dedication rewarded ELR with being named one of the Engineering News Record’s top 500 engineering firms in the country.

The use of technology has allowed ELR to expand engineering capabilities and make use of new resources such as satellite imagery and digital mapping. In addition to the use of technology, E.L. Robinson also continues to strive to invent new and more effective ways to serve our clients. One of these ways is to provide a thorough pre-analysis of every project, saving the client time, money, and legal exposure. When the client is educated on every phase of the job and every challenge, the reputation of the firm grows stronger and attracts business from a larger marketplace.

E.L. Robinson has been providing its clients with quality products and superior service since 1978. Our staff combines state-of-the-art technology, experienced professionals, and innovative methods to help our clients meet their challenges in the following disciplines:

- Site Development
- Infrastructure
- Transportation
- Bridge Design
- Structural Engineering
- Geotechnical Engineering
- Environmental Engineering
- Right-of-Way Services
- Construction Administration/Observation
- Surveying/Global Positioning
- Landscape Architecture



Mechanical, Electrical, and Plumbing Engineering

Harper Engineering, PLLC has the talent and resources to provide quality mechanical, electrical, and plumbing design. Our staff utilizes the latest building information modeling (BIM) software to provide the accurate system designs with minimal change orders during construction.

Our goal is to design optimized systems that meet all of our client's performance, energy use, and budgetary needs.

The staff at Harper Engineering, PLLC has over 100 years of experience working with clients in a variety of fields including, but not limited to, K-12 schools, hospitals, offices, airports, manufacturing, multi-family housing, and Design/Build. The following is a partial listing of projects that demonstrate Harper Engineering's mechanical, electrical, and plumbing design experience:

Services:

HVAC Design

- Heating and Cooling load calculations
- Ductwork sizing
- Hydronic pipe sizing
- Equipment selection

Electrical Design

- Electrical load calculations
- Panel and switch gear selection
- Lighting
- Fire alarm
- Site Utilities
- Emergency Generators
- Security and communications

Plumbing Design

- Pipe Sizing
- Fixture Selection
- Sprinkler design
- Site Utilities

Project Information

E.T. Boggess Architect, Inc.

Project	Type	Goals	Size	Cost	Comp.
Municipal Complex					
Location: Princeton Project Manager for the City of Princeton: Mike Webb - 304-487-5093 <i>Goals are being met by as a result of diligent research, planning/programming and coordination between end users and design team.</i>	Reno.	Renovate former Dean Company to serve needs of city - administrative offices, police, fire, recreation and public works. <i>Designed separate maintenance building on-site.</i>		\$11 mil	Phased over next 3 years
WVARNG Readiness Center					
Location: Elkins Project Manager for the WVARNG Dan Clevenger - 304-561-6451 <i>Goals were met by coordinating with WVARNG & reviewing codes associated with military facilities to ensure the latest security requirements were addressed.</i>	New	Provide offices, classrooms, training facility along with kitchen & showers to train. Center to serve as base of operations during an emergency.	56,000 sf	\$15.5 mil	2012
WVDOH District 8 Equipment Shop					
Location: Elkins Project Manager for the WVDOH: Steve Schumacher - 304-636-0215 <i>Goals were met by reviewing previous designs with Owner's rep and district personnel. Revisions were made to accommodate specific needs.</i>	New	Provide centralized maintenance and repair facility for all DOH district equipment.	21,675 sf	\$4.5 mil	2015
WVDOH District 7 Headquarters					
Office Building and Equipment Shop Location: Weston Project Manager for the WVDOH: Kip Hall - 304-269-8917 <i>Goals were met by reviewing previous designs with Owner's rep and district personnel. Revisions were made to accommodate specific needs.</i>	New	Provide centralized office and meeting room for DOH district operations.	29,915 sf	\$6.5 mil	2018
	New	Provide centralized maintenance and repair facility for all DOH district equipment.	22,996 sf	\$4.75 mil	2018

This section contains the following Project / Experience Information:

WV DOH District One

WV DOH District Six

WV DOH District Seven

WV DOH District Eight

WV DOH District Nine

WV DOH District Ten

Municipal Complex for the City of Princeton (3)

WV ARNG Readiness Center (3)

WV ARNG Maintenance Building

WV Tourist Information Center

Pipestem State Park Conference Center

Pipestem State Park Bridge/Walkway – Conference Center

WV DOH DISTRICT ONE OFFICE BUILDING

Charleston, WV

PROJECT DETAILS

owner/district:
WV DOH

year:
2014

size:
27,791 sf



District One has completed the Office Building which was modified from the original design to include a connecting walk-way between the new structure and an existing building.

ETB provided the original complex design for District Ten, which included an office building, a maintenance building (now called equipment shop), a bridge/sign shop, and a lab building. The buildings have been modified over the years to satisfy the needs of the DOH and each specific site requirements. The following building types have been completed:

District Six
Office Building
Maintenance Building
Bridge & Sign Shop

District Seven
Office Building
Equipment Shop

D8 Equipment Shop

D9 Office Building

District Ten
Entire Complex



WV DOH DISTRICT SIX COMPLEX

Moundsville, WV



PROJECT DETAILS

owner/district:
WV DOH

year:
2000 thru 2008

size:
various

District Six has completed an Office Building, Maintenance Building and Bridge/Sign Shop. These three buildings were modified to accommodate the specific site and district.

ETB provided the original complex design for District Ten, which included these three buildings along with a Lab Building. The new buildings are being phased-in throughout the state, depending on the immediate needs of each district. The following projects have already been completed:

District One Office Building

District Seven Office Building
District Seven Equipment Shop

District Eight Equipment Shop

District Nine Office Building

District Ten Entire Complex



WV DOH DISTRICT SEVEN OFFICE BUILDING & EQUIPMENT SHOP

Weston, WV



Office Building



Equipment Shop



PROJECT DETAILS

owner/district:
WV DOH

year:
2018

size:
Office Building - 29,915 sf
Equipment Shop - 22,996 sf

The District Seven Office Building and Equipment Shop were completed within weeks of each other. The office building is similar to the ones already located at Districts Six, Nine and Ten. The Equipment Shop, originally called the maintenance building, has also been built for Districts Ten and Six. Each building is modified as needed to better serve the needs of the district and in order to accommodate the specific site conditions.

ETB provided the original complex design for District Ten, which included an office building, maintenance building, bridge/sign shop, and a lab building. The new buildings are being phased-in throughout the state. At this time, the following projects have been completed:

District One
Office Building

District Six
Office Building
Maintenance Building
Bridge & Sign Shop

District Eight
Equipment Shop

District Nine
Office Building

District Ten
Entire Complex

WV DOH DISTRICT EIGHT EQUIPMENT SHOP

Elkins, WV



PROJECT DETAILS

owner/district:
WV DOH

year:
2015

size:
21,675 sf

These photos were taken shortly before District Eight Equipment Shop was completed. This building, originally called the maintenance building, has also been built for District Ten and Six. Each building is modified to better serve the needs of the district and in order to accommodate the specific site conditions.

The equipment shop includes office space, maintenance/garage bays, storage areas, and roll-up doors.

ETB provided the original complex design for District Ten, which included an office building, maintenance building, bridge/sign shop, and a lab building. The new buildings are being phased-in throughout the state. At this time, the following projects have been completed:

District One
Office Building

District Six
Office Building
Maintenance Building
Bridge & Sign Shop

District Seven
Office Building
Equipment Shop

District Nine
Office Building

District Ten
Entire Complex

WV DOH DISTRICT NINE OFFICE BUILDING

Lewisburg, WV

PROJECT DETAILS

owner/district:
WV DOH

year:
2011

size:
various



District Nine has completed the Office Building. The site selected will be able to accommodate the additional buildings if plans are made to proceed with the entire complex.

ETB provided the original complex design for District Ten, which included an office building, a maintenance building (now called equipment shop), a bridge/sign shop, and a lab building. The buildings have been modified over the years to satisfy the needs of the DOH and each specific site. The following projects have already been completed:

District One
Office Building

District Six
Office Building
Maintenance Building
Bridge & Sign Shop

District Seven
Office Building
Equipment Shop

District Eight
Equipment Shop

District Ten
Entire Complex



WV DOH DISTRICT TEN COMPLEX

Gardner, WV



PROJECT DETAILS

owner/district:
WV DOH

year:
1997

size:
various

ETB provided the original complex design for District Ten, which included an office building, a maintenance building (now called equipment shop), a bridge/sign shop, and a lab building. The buildings have been modified over the years to satisfy the needs of the DOH and each specific site. The design brings together a variety of services and functions that were previously scattered throughout the district onto a single, campus-like setting. This lay-out has been very effective and is being repeated throughout the state.

As this time, the following projects have already been completed:

District One
Office Building

District Six
Office, Maintenance, Bridge/Sign

District Seven
Office Building & Equipment Shop

District Eight
Equipment Shop

District Nine
Office Building



MUNICIPAL COMPLEX

Princeton, WV

PROJECT DETAILS

owner/district:
City of Princeton

year:
2018

size:
272,902 sf
37.5 acres

The former Dean Company Property is being considered as the new location for a multi-functional governmental complex. ETB designed a master plan that incorporated administrative offices, fire department, police department, public works, a recreational center and nautical center. This new hub will also be home to maker spaces, leasable space for large business ventures and a multi-sport outdoor facility for travel sports - baseball, softball and soccer. Outdoor amenities may include a skate park, family pavilions and running / walking paths.



MUNICIPAL COMPLEX

Princeton, WV





- 
CITY
 Administration Office
 Community Meeting Space
 Conference
 Renovation 14,800 sf
 New Construction 2,200 sf
 Total 17,000 sf
 Shared spaces 5,000 sf
 Shared exterior 4,100 sf
- 
FIRE DEPT
 10,847 Fire Station
 Sewer/Water/Bas
 High Power Utility Control
 Distribution Building
 Water 10,880 sf
 Water 10,700 sf
 Total 21,580 sf
- 
POLICE DEPT
 Administration Building
 Criminal Justice Training Center
 Academy 2,200 sf
 Office 13,500 sf
 Total 15,700 sf
- 
PUBLIC WORKS
 Office/Storage Space
 Warehouse/Storage
 Utility Vehicle Storage
 24,000 sf
- 
REC. CENTER
 2 Repurpose Existing Courts
 4000 sqm Basketball
 1000 sqm Gymnasium
 2000 sqm Multi-Purpose
 2000 sqm Multi-Purpose
 2000 sqm Multi-Purpose
 Total 10,000 sf
 (Landscape)
- 
SPORTS COMPLEX
 1 Repurpose Existing Courts
 4000 sqm Basketball
 1000 sqm Gymnasium
 2000 sqm Multi-Purpose
 2000 sqm Multi-Purpose
 Total 10,000 sf
 (Landscape)
- TENANT SPACE**
 81,100 sf Available
 25,000 sf Available for
 (Landscape)



MUNICIPAL COMPLEX - FORMER DEAN COMPANY PROPERTY

Princeton, WV

WV ARMY NATIONAL GUARD READINESS CENTER

Elkins, WV

PROJECT DETAILS

owner/district:
WV Army National Guard

year:
2012

size:
50,000 sf

The Readiness Center has two main entrances; the front into the lobby and the rear into the assembly hall. The circular central core of the entrance leads to the administrative wing (east) and classroom wing (west). The facility contains a learning center library, storage areas, locker rooms, kitchen, break-room, and Telcon spaces. Areas within the lobby will be used for recruiting, family support and distance learning.

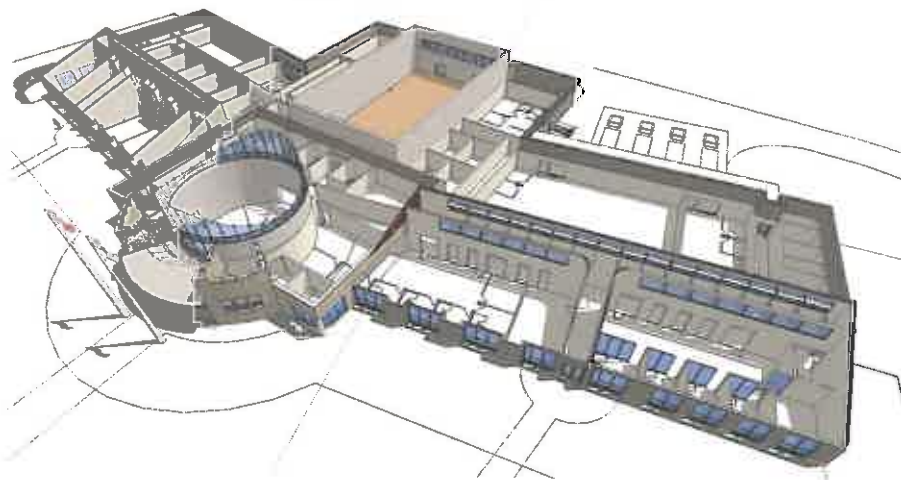
The project also included the design and construction of a separate structure for secure storage maintenance/ workshop/ office structure.



COMPUTER VISUALIZATION

WV ARMY NATIONAL GUARD READINESS CENTER

Elkins, WV



WV ARMY NATIONAL GUARD READINESS CENTER

Elkins, WV



WV ARMY NATIONAL GUARD MAINTENANCE SHOP

Elkins, WV



PROJECT DETAILS

owner/district:
WV Army National Guard

year:
2012

size:
Maint & Workshop 3,102 sf
Organized Storage 2,560 sf

Along with the Readiness Center, ETB designed a separate structure to serve as a maintenance building/workshop. A secure, organized storage area was also designed in conjunction with the new maintenance building / workshop.



MAINTENANCE BUILDING

WV TOURIST INFORMATION CENTER

Princeton, WV

PROJECT DETAILS

owner/district:
WV Parkways Authority

year:
1992

size:
7,200 sf



The West Virginia Tourist Information Center is "composed" of three pyramid-shaped skylites (41' x 41', 33' x 33' and 29' x 29') that enclose a large main exhibit hall with the information desk, multi-use small exhibit hall with a mezzanine level, and restroom facilities. The seemingly "high-tech" design is complimented by incorporating a dry, stacked stone wall and split-rail fence into the landscape and by utilizing an exposed wood framing system.

West Virginia products were used throughout the project, including hardwood flooring, "Terne" roofing and native field stone. Local artisans also have their creations on display. Over 100,000 people per year visit the facility which is located ten miles from the border at the intersection of I-77/460.

1994 WVAIA Merit Award Winner



PIPESTEM STATE PARK CONFERENCE CENTER

Pipestem, WV



PROJECT DETAILS

owner/district:
WV DNR

year:
1999

size:
20,000 sf

The Pipestem Conference Center Project involved a two-story addition to the McKeever Lodge. The project centered around the addition of a multi-purpose conference area that can accommodate a single, large group or be divided with panels for multiple, smaller groups.

In order to allow for ADA compliant access, an enclosed, connecting bridge-way was designed to connect the new conference center to the existing lodge.

The existing kitchen area was also renovated during this project.



PIPESTEM STATE PARK CONFERENCE CENTER

Pipestem, WV



PROJECT DETAILS

owner/district:
WV DNR

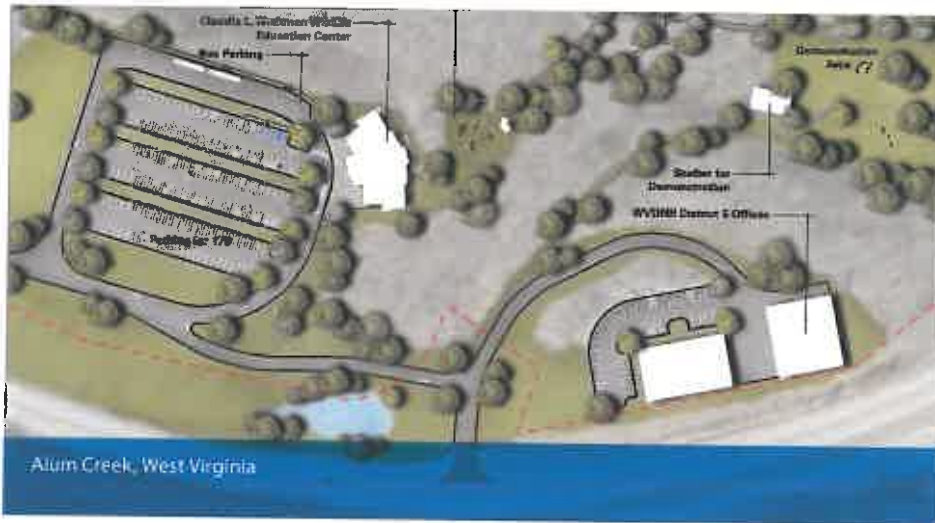
year:
1999

size:
20,000 sf

The Pipestem Conference Center Project involved a two-story addition to the McKeever Lodge. An enclosed bridgeway (interior & exterior shown here) was designed to provide ADA compliant access



Forks of Coal State Natural Area/Claudia L. Workman Wildlife Education Center



CLIENT:
West Virginia Division of
Natural Resources

COMPLETION DATE:
2019

**ESTIMATED CONSTRUCTION
COST:**
\$7 Million

WVDNR retained E.L. Robinson in 2015 to prepare a master plan for this 100 plus acre site donated to the State of West Virginia for the development of the state's first natural area. The site is located at the forks of the Big Coal and Little Coal River, approximately twenty miles from downtown Charleston.

In 2015, WVDNR retained the team of E.L. Robinson Engineering and ZMM Architects to prepare construction documents for the Forks of Coal Natural Area and the Wildlife Education Center.

This site related elements ELR will design are:

- Access road off US 119 and car and bus parking area for the Claudia L. Workman Wildlife Education Center
- Site development for the Education Center including entry courtyard and outdoor classroom/amphitheater
- Entry sign
- Trailhead parking
- Waterline extension from the Lincoln County PSD and an onsite sewage treatment facility for the education center
- Landscape plans for the center
- Other pedestrian linkages



Beech Fork State Park Lodge Development



CLIENT:
West Virginia Division of
Natural Resources

PROJECT COST:
Total Architecture & Site
Related Cost \$35 Million

OUR ROLE:
Site feasibility, studies,
preliminary design, lead
consultant involving civil,
structural, transportation,
geotechnical engineering,
landscape architecture with
additional services from other
consultants.

West Virginia Division of Natural Resources has considered a lodge for Beech Fork State Park since before it was opened in 1979. Several studies were completed in the past examining six possible sites for lodges ranging in size from 75 to 150 rooms. The last studies completed in 1995 recommended a 150 room lodge at Stowers Branch.

WVDNR retained E.L. Robinson's landscape architects in 2008 to study a new site near the Beech Fork Lake dam and marina for the feasibility of building a 35, 50, or 75 room lodge. This study found from earth work calculation, cost estimates, and slope analysis maps that the Stowers Branch site was still the most desirable based on costs, proximity to the lake, and visual impact on the park.

In 2013, WVDNR retained the team of E.L. Robinson Engineering and ZMM Architects to prepare construction documents for a 75 room lodge at the Stowers Branch location. This site is located near the swimming beach owned and operated by US Army Corps of Engineers and two miles by road from the Beech Fork Lake Dam. In 2015, the project was put on hold after completion of the design development phase due to state budget issues.



North Bend State Park Campground Upgrades



ELR prepared construction documents for mitigating the standing water present in many of the 26 sites due to years of added road pavement and lack of adequate cross slope and drainage swales throughout the campground. Also, provided an upgrade of the existing electrical service to the campsites by increasing the sites from 30 amp to 50 amp service which requires extending 3 phase service 1600' to the campground. Additionally the park staff wants to establish individual water hook ups at all 26 campsites. Only five (5) centralized faucets exist throughout the campground. To facilitate this, an aging 2" waterline to the campground will require replacement with 1600 feet of new 4" waterline. Lastly staff expressed an interest in evaluating the cost of a prefabricated concrete restroom facility for the additional 22 campsites that have no facilities lessening the burden on the existing restroom /bathhouse in the original 26 site campsites.

CLIENT:
WV Division of Natural Resources

Mr. Brad Leslie, P.E.
Assistant Chief
West Virginia Division of
Natural Resources Parks and
Recreation Section
324 4th Avenue
South Charleston, WV 25303

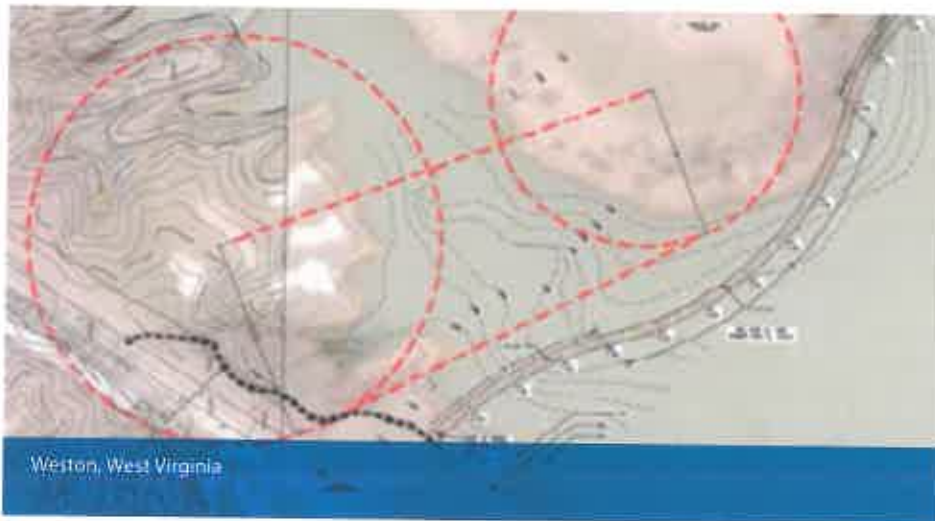
COMPLETION DATE:
2016

PROJECT COST:
\$250,000 (first phase) est

OUR ROLE:
Topographical survey, civil
and electrical engineering,
material selection, construction
documents, and construction
observation



Stonewall Jackson Resort Park Pedestrian Bridge



CLIENT:
West Virginia Division of
Natural Resources

COMPLETION DATE:
2011

PROJECT COST:
\$400,000

OUR ROLE:
Site design, structural
engineering, landscape
architecture, construction
documents, bidding and
construction observation.

West Virginia DNR received grant to build a pedestrian bridge approximately 900 feet across the lake from the lodge to the campground. An initial concept plan was developed for the bridge in 2008 which serves as the basis of the final design which EL Robinson was retained to develop.

It will be a 10' wide timber pile bridge with appropriate wooden decking and handrail. The accessible approach on the lodge side is complete and the contractor will be required to connect the bridge to that existing approach. At the campground end of the bridge an alignment will be shown on the plans that will allow for the Resort to build that accessible approach separate from the bridge construction.



Williamson DHHR Building



CLIENT:
City of Williamson

COMPLETION DATE:
2006

PROJECT COST:
\$2.3 Million

OUR ROLE:
Structural design

E.L. Robinson Engineering and Associated Architects worked with the City of Williamson to develop plans and specifications for a 17,000 SF office facility in downtown Williamson. The building was constructed using a steel frame with masonry brick veneer exterior. The plans also included the design of a parking lot and improvements to sidewalks to serve the facility.

E.L. Robinson and Associated Architects performed construction administration and provided inspection throughout the project.

The project was bid in February 2006 and was completed in December 2006.



Experience
Site Development



Earl Ray Tomblin Industrial Park



CLIENT:
Logan County Development
Authority

COMPLETION DATE:
2003

PROJECT COST:
\$1.2 Million

OUR ROLE:
Design

E.L. Robinson Engineering was contracted by the Logan County Development Authority to provide project planning and site design including storm water drainage; preparation of bid/contract documents; participation in the solicitation and evaluation of bids received; construction administration and inspection; assistance with easement/property acquisition; surveying and mapping; preparation of all necessary permit applications for the Earl Ray Tomblin Industrial Park located in Logan County, West Virginia. The development includes 52 acres of land and is located near the Southwest Regional Jail and US 119 Corridor G.



State Parks

Cabwaylingo State Park Dining Hall

HVAC, Plumbing and Electrical Design for a new 3800 SF facility.

Chief Logan Lodge and Conference Center Pool

MEP design for new ventilation system for pool filtration.

Palentine Park Improvements

Site lighting and power for Splash Park pump, rest rooms, Amphitheatre and power for vendor receptacles.

Office / Commercial Buildings / Storage

WV Department of Highways SRC Office Building

HVAC, Plumbing, Electrical, Fire Alarm, and Sprinkler design for renovations to the 39,400 SF addition and renovations to existing office building in Charleston, WV.

Energy Corporation of America

HVAC, Plumbing, Electrical, Fire Alarm and Sprinkler design for a 60,000 sq. ft. office located in Charleston, WV.

Dominion Gas Office Building

HVAC, Plumbing, Electrical, Fire Alarm and Sprinkler design for a 20,000 sq. ft. office located in Clarksburg, WV.

W. Kent Carper Justice and Public Safety Complex

HVAC, Plumbing, Electrical, Fire Alarm and Sprinkler design for a renovations to a 62,400 sq. ft. Justice and Public Safety Complex.



St. Albans Armory Storage Building

HVAC, Plumbing, Electrical and Fire Alarm design for a 3,000 SF storage building.

New Bus Garage

HVAC, Plumbing, Sprinkler, Electrical and Fire Alarm design for the new 5,900 SF bus garage in West Union, WV.

Public Works Building

HVAC, Plumbing, Sprinkler, Electrical and Fire Alarm design for new 4,500 SF bus garage in Romney, WV.

Office Addition to Boone County Courthouse Annex

HVAC, Plumbing, Electrical, Fire Alarm and Sprinkler design for a 20,400 sq. ft. addition and renovation to Boone County Courthouse Annex.

Fayette County 911 Emergency Communication Center

Provided mechanical, electrical, and plumbing services for the new 911 Emergency and Communications Center. Project utilized energy efficient water heating system, strategic lightings to reduce screen glare, diesel emergency generator and automatic transfer switch, and a dual action sprinkler system.

Wayne County 911 Emergency Communication Center

Mechanical, Electrical and Plumbing services for the new 911 Emergency and Communications Center. Project utilized energy efficient water heating system, strategic lighting to reduce screen glare, diesel emergency generator and automatic transfer switch, and dual action sprinkler system.

South Charleston Fire Station #1

Mechanical, Electrical, and Plumbing services for the new 10,000 sq. ft. Fire Station located in downtown South Charleston, WV.

Charleston Fire Station #3

Mechanical, Electrical, and Plumbing services for the new 6,400 sq. ft. Fire Station located in Oakwood Road in Charleston, WV.

Management & Staffing Plan

Todd Boggess is President of E.T. Boggess Architect, Inc., and will serve as the design team leader. Todd will be the architect-of-record and will be assisted by . . .

Stephen Mackey is responsible for design, code review, project programming, and research standards review.

Nathan Turner will be the project manager responsible for coordinating all project information amongst the team.

Chris Canterbury is ETB's construction contract administration manager. With over 18 years of CA experience, Chris' knowledge and background of all building systems has been an invaluable asset to our team. Nathan Turner, as project manager, and Todd Boggess also remain very active during the CA phase to help ensure the design intent is realized.

A component of our management approach is the development of an individual strategy for each project, focused on the specific problems to be solved. This strategy considers the staff members assigned to the project, the scheduling and duration of work phases, the use of special consultants or specialized studies. Our Project Management Plan (PMP) will document key management and oversight tasks and is updated throughout the project as changes occur. The plan will include a definition of your program goals, technical requirements, schedules, resources, budgets, and management programs.

Once we gain a better understanding of your scheduling targets, we will be able to determine exactly what resources we will need to dedicate to the project. Regardless of the schedule, we are confident that our manpower and skill level will remain more than adequate, even in the early, labor intensive phases. Our projected workloads and the depth of personnel available are such that staffing projects of this size and complexity will have no adverse impact on any current or future projects in our office.

Resumes for our design team, including

E.L. Robinson Engineering

and

Harper Engineering

can be found on the following pages.

Todd Boggess, AIA, NCARB, Architect
President



EDUCATION

- Master of Architecture, Clemson University School of Architecture
- International Studies, Clemson University Daniel Center for Urban Design & Building Studies, Genoa, Italy
- Bachelor of Arts Degree in Design, Clemson University School of Architecture

RESPONSIBILITIES

Todd joined ETB as a project architect and office manager in 1988 after graduating from Clemson University. In January, 2001, he assumed the office of President.

Todd is responsible for . . .

- architectural design and development
- site planning
- computer generated imagery & visualization
- project management and coordination
- contract negotiations
- business development and marketing

Your project will receive his complete attention, from the interview and project meetings, through the construction process. As the president of the firm, you are putting your trust in him and he takes that commitment very seriously. He wants to make sure you are satisfied with our service, performance, and design.

COMMITTEES

West Virginia Board of Architects (since 2014) – Governor Tomblin appointed Todd to this board which is responsible for protecting the life, health and property of the people of the State of WV by ensuring that proper architecture practices are used in the state.

Princeton Zoning Board of Appeals (since 2000) – Todd has been asked to serve on this local committee for the past 18 years. He currently serves as vice-chair. The board is responsible for reviewing and ruling on appeals to the existing Princeton Zoning Laws.

PROJECTS

- WVDOH District 10 Headquarters Complex, Gardner, WV
 - Office Building
 - Maintenance Building
 - Bridge & Sign Shop
 - Laboratory
- WVDOH District 6 Headquarters Complex, Moundsville, WV
 - Office Building
 - Maintenance Building
 - Bridge & Sign Shop
- WVDOH District 9 Office Building, Lewisburg, WV
- WVDOH District 1 Office Building, Charleston, WV
- WVDOH District 8 Equipment Shop, Elkins, WV
- WVDOH District 7 Headquarters Complex, Weston, WV
 - Office Building
 - Equipment Shop
- WVARNG Readiness Center, Elkins, WV
- WVARNG Maintenance Building, Elkins, WV
- WVARNG Coonskin Joint Facilities (*Exterior Renovation*), Charleston, WV
- Princeton Rescue Squad Multi-Use Building, Princeton, WV
- Municipal Complex for the City of Princeton (*Adaptive re-use*), including
 - Administrative
 - Police
 - Fire
 - Public services
 - Recreation

AWARDS

- WVAIA "Honor Award" for Renovation Design of the Princeton Public Library – April 2012
- Princeton/Mercer County Chamber of Commerce "Excel Award" – January, 2011
- *West Virginia Executive Magazine's* "Young Guns" - Fall, 2003
- Princeton/Mercer County Chamber of Commerce "Citizen of the Year - 2000"
- Princeton Elks Club "Citizen of the Year - 2000"

Stephen Mackey
Planning & Design



EDUCATION

- Bachelor of Arts Degree in Design, Clemson University School of Architecture
- Master of Architecture, Clemson University School of Architecture

RESPONSIBILITIES

With over 30 years of experience in all phases of design and construction, Mr. Mackey brought strong design, management and leadership skills to the firm. His significant experience has enabled him to successfully oversee the design and construction of a number of large educational projects. Specific project responsibilities include:

- code review and analysis
- program development
- conceptual design
- design visualization
- project coordination
- construction specifications

PROJECTS

Mr. Mackey rejoined ETB Architects in 2009 after serving as Executive Vice President for two architectural firms in Florida. During his absence, Mr. Mackey also served as project manager on several large governmental projects in the state of Florida, including military facilities.

- WVDOH District 7 Headquarters Complex, Weston, WV
 - Office Building
 - Equipment Shop
- Princeton Rescue Squad Multi-Use Building, Princeton, WV
- Municipal Complex for the City of Princeton (*Adaptive re-use*), including
 - Administrative
 - Police
 - Fire
 - Public services
 - Recreation
- Summit Bechtel Family National Scout Reserve, Mt. Hope, WV

Nathan Turner, LEED G.A.
Project Manager



EDUCATION

- Bachelor of Science, Engineering – Architecture, Fairmont State University
- Master of Architecture (May, 2009), Boston Architectural College

RESPONSIBILITIES

Mr. Turner joined ETB in 2009 and brought with him a wealth of experience in architectural design, as well as construction methods and practices. His prior experience with educational facilities proved extremely valuable as we had several elementary, middle, and high school projects at various stages of completion. Nathan has obtained LEED certification and will assist in our efforts to provide a “green” approach to as many projects as possible.

Specific project responsibilities include:

- architectural programming
- construction documentation
- project management
- project coordination
- construction specifications
- construction administration

PROJECTS

- WVDOH District 7 Headquarters Complex, Weston, WV
 - Office Building
 - Equipment Shop
- Princeton Rescue Squad Multi-Use Building, Princeton, WV
- Municipal Complex for the City of Princeton (*Adaptive re-use*), including
 - Administrative
 - Police
 - Fire
 - Public services
 - Recreation
- Summit Bechtel Family National Scout Reserve, Mt. Hope, WV

Chris Canterbury, Associate AIA
Construction Administration Manager



EDUCATION

- Bachelor of Science Engineering Technology/Architecture, Fairmont State University

RESPONSIBILITIES

Chris joined ETB in 2000 as a CADD Technician. His focus in recent years has been project administration and his current position of Construction Administration Manager reflects that area of expertise. Your project will benefit from his superb organizational skills. He attends meetings and keeps track of your needs and wishes. His timely response to submittals will ensure that your project stays on its construction schedule.

Chris is responsible for . . .

- construction administration
- organizing and attending meetings
- coordination with material suppliers
- responding to contractor's requests for information
- reviewing submittals and shop drawings
- site visits/observations

PROJECTS

- WVDOH Buildings – multiple types/locations
 - District 9 Office Building Lewisburg
 - District 1 Office Building Charleston
 - District 8 Equipment Shop Elkins
 - District 7 Office Building & Equipment Shop Weston
 - District 6 Maintenance Building, Bridge & Sign Shop Moundsville
- Municipal Complex for the City of Princeton (*Adaptive re-use*), including
 - Administrative
 - Police
 - Fire
 - Public services
 - Recreation

ERIC COBERLY, P.E.
PROJECT ENGINEER



Education

M.S. Engineering of Mines, West Virginia University, 1990

B.S. Engineering of Mines, West Virginia University, 1983

Registrations

Registered Professional Engineer in West Virginia, Ohio, and Maryland



Professional Experience

Mr. Coberly has more than 30 years of experience as an infrastructure and mining engineer. He has extensive experience in project planning, funding coordination and design. Mr. Coberly has managed projects with ELR which have involved site development, infrastructure planning, water, sewer, geotechnical analysis, abandoned mine reclamation projects, building construction, active surface mining projects, insurance investigations, providing expert witness services and various post mining land use projects.

Additionally, Mr. Coberly served as the Chief for the West Virginia Department of Environmental Protection Abandoned Mine Lands Division for more than 4 years. In this position he was responsible for managing and directing all operations. He has spent his career working to better the State of West Virginia in both the private and public sectors.

Representative Projects

The following is a sample list of recent projects on which Mr. Coberly has served as Project Manager

- City of Bluefield Commercialization Center - \$2.55 Million
- Greenfield Cabinetry Building Expansion - \$3.64 Million
- Scott Findley Road Waterline Extension Project - \$1.2 Million
- Exchange Road Phase I Waterline Extension - \$3.1 Million
- Putnam Business Park Utility Extension Phase II - \$1 Million
- Kenova Downtown Water System Upgrade - \$1.9 Million
- Kenova Prichard Waterline Replacement and Upgrade Project - \$4.7 Million
- Route 18 South-Snowbird Road Waterline Extension Project - \$969,000
- Big Flint Waterline Extension Project - \$7.8 Million
- Poca Belt Press - \$1.6 Million



ERIC COBERLY, P.E.
(CONTINUED)



- Blue Knob Waterline Extension Project - \$2.3 Million
- Town of Burnsville Sewer Study - \$2.7 Million
- Bergoo Wastewater Collection and Treatment System Project - \$2.7 Million
- Cow Creek Waterline Extension Project - \$815,000
- WVDEP OSR Viking Preston Mining Project - \$2.3 Million
- Over 100 West Virginia Department of Environmental Protection Abandoned Mine Lands reclamation projects



Tim Cart, P.E.
SITE CIVIL ENGINEER



Education

B.S. Civil Engineering, West Virginia University, 1981, Magna Cum Laude

Registrations

Registered Professional Engineer West Virginia (1986)

Registered Professional Surveyor in West Virginia (1995)



Professional Memberships

American Society of Civil Engineers (ASCE)

Professional Experience

Mr. Cart has over 35 years of experience in providing consulting engineering services. Clients served have included Industrial, Public and Private Institutions and State and Federal Agencies. He has served as Project Engineer on numerous geotechnical investigations over the years. These projects have included highways, bridges, industrial sites, buildings and various developments.

Mr. Cart has been the lead engineer for the design of structures including garage maintenance facilities, 911 centers, student resident housing additions, building renovations including additions of elevations and stairways. The projects vary in complexity to single story slab on grade structures to multi-story 911 centers.

Additionally, Mr. Cart has also provided clients with evaluation of existing structures to determine the modifications required for proposed changes in the structural loading. He has worked with architects and the fire marshall's office to provide structures designed to the latest code requirements.

Representative Projects

Mr. Cart has served as senior project engineer for numerous structural projects including the following:

- Buckwheat Express Bus Garage- Kingwood, WV
- Mason County 911 Center and Garage- Point Pleasant, WV
- Putnam County 911 Center and Maintenance Garage- Winfield, WV
- Mingo County 911 Center- Williamson, WV
- Wetzel County 911 Center- New Martinsville, WV
- CAMC General Student Resident Housing- Charleston, WV
- State Credit Union Building Addition- Charleston, WV



Tim Cart, P.E.
(continued)



- Chief Logan Recreational Center- Logan, WV
- Aldersgate United Methodist church Gym and Fellowship Building- Sissionville, WV
- Lincoln County Courthouse File Room Modifications- Hamlin, WV
- Logan County Commission Building Elevator and Stairway Project- Logan, WV
- Logan County Courthouse Annex, Elevator and Stairway Project- Logan, WV
- Logan Welcome Center- Logan, WV
- Historic Coal House Restoration- Williamson, WV
- Flatwoods Canoe Rune PSD Maintenance & Treatment Building- Sutton, WV
- Putnam County Pre-Sed Basin and Building- Teays Valley, WV
- Delbarton Sewage Treatment Plant & Facility Buildings- Delbarton, WV
- Putnam County PSD Maintenance Garage- Teays Valley, WV



Education

B.S. Civil Engineering, West Virginia Institute of Technology, 2008

Registrations

Registered Professional Engineer West Virginia

Professional Experience

Mr. Kinder has over 8 years of experience in many areas of civil engineering including roadway design projects, site development projects, geotechnical investigations, natural gas projects and retain structure design. Additionally, Mr. Kinder has experience in performing slope stability analysis for various roadway fills and bridges.

Prior to joining E.L. Robinson Engineering, Mr. Kinder gained experience in the manufacturing industry supervising various products. His duties included QA/QC testing, product development, estimating, on site installation assistance, inventory, production scheduling, oversight and site layout and design for more than 140 retaining wall projects throughout West Virginia, Ohio and Kentucky.

Representative Projects

Mr. Kinder has served as a project engineer for numerous structural projects including the following:

WVDOT Landslide Repairs- Lincoln County (20 sites)

WVDOT Landslide Repairs- Logan County (6 sites)

WVDOT Landslide Repairs- Mingo County (8 sites)

WVDOT WV 4 Clendenin Slip and Slide Repair (11 sites)

WVDOT Corridor H Kerens to U.S. 219 Connector (Geotechnical) - Randolph & Tucker Counties

WVDOT Laurel Creek Girder Bridge (Geotechnical) - Mingo County, WV

WVDOT Arnettsville Arch Bridge (Geotechnical) - Monongalia County, WV

FEMA - Town of Logan - Storm Damage Investigation

Crestwood Pipeline Projects- Doddridge County, WV

City of Williamson Water Treatment Plant Inlet Modification

Tracy Vickers Community Complex

West Edge Warehouse - Huntington, WV



TODD GARNES
PROJECT DESIGNER



Education

A.A.S. Architectural Drafting Technology
West Virginia State College, 1999

A.A.S. Computer Aided Drafting and Design
West Virginia State College, 1999

Computer Skills

Civil 3-D, ArcMap 10.1, AutoCAD Map, AutoCAD, MicroStation, Microsoft Office



Professional Experience

Mr. Garnes has more than 19 years of experience as a civil draftsman and designer. He is proficient in numerous drafting and mapping software platforms. His proficiency spans multiple areas such as Civil 3D, GIS, construction inspection, waterline planning and design, sanitary sewer planning and design, site development, cathodic protection planning, county-wide planning, infrastructure cataloging, and document preparation.

Representative Projects

WVDOH:

- City of Charleston - Lee Street Sidewalk Enhancements
- Town of Davis - Tucker County Rocks 2014

Village of Rio Grande Wastewater System Improvements and Wastewater Treatment Plant

Camp Caesar Infrastructure Improvements Project

Doddridge County PSD 2015 County Wide Water Study

Pocahontas County PSD

- Cheat Mountain Water Acquisition
- Dominion Waterline Extension

Village of Cadiz Water System Improvements Project

WVDNR:

- Watoga State Park Wastewater Treatment Plant Replacement Project
- North Bend State Park Waterline Extension
- Greenbrier State Forest Waterline Extension

Bluefield Commercialization Station

 Rahall Transportation Institute Land Use Master Plans – Boone, Clay, Fayette, Lincoln, Logan, McDowell,

Education

Drafting CADD Certificate (Microstation),
Ben Franklin Career and Technical Center, 2000

CADD Certificate (Autocad),
Carver Career and Technical Center, 1999

CADD Certificate (Civil 3D)




Professional Experience

Mr. Fore has over 18 years of experience as a CAD Designer in numerous areas of civil engineering. His representative experience includes civil site development, water and wastewater line treatment plants, abandoned mine lands reclamation, highway design, bridge inspection, utility location and mapping, hydrographic surveying, land surveying, environmental, wind energy, water sampling, GPS and RTK.

He is adept in AutoCad Civil 3D (Version 2006 thru 2015). Further proficiency includes Autocad Land Desktop, Microstation, Inroads, Autodesk Vault Explorer, Eagle Point, TGO, Pathfinder Office, Hydro-Pro, Microsoft Access, Excel and Word. He provides training/support and workstation configuration, as well as data management of CAD and GIS related material.

Representative Projects

- Green Valley Glenwood PSD Raw Water System Upgrade
- Village of Cadiz South and Center Collection System Improvements
- City of Catlettsburg Wastewater Treatment Plant Upgrade
- Kanawha Falls PSD Wastewater Treatment Plant Improvements
- Kanawha Falls PSD Wastewater Collection System Improvements
- Kanawha Falls PSD Gauley River Waterline Crossing Replacement
- Village of Woodsfield Long Term Control Plan Phase 3
- City of Salem Stormwater Elimination Project
- Logan County PSD Holden Wastewater System Extension and Upgrade
- Logan County PSD Mud Fork Wastewater System Extension and Upgrade
- Excelsior Westmoreland Hospital Secondary Disinfection System
- Buffalo Creek PSD Wastewater System Improvements
- Lincoln County PSD Alum Creek Sewer
-  McDowell County PSD Elkhorn Creek Clean Stream and Trout Habitat Initiative

Education

B.S. Civil Engineering, West Virginia University, 1998

Designing Skills

Auto CAD, Microstation, COM624-P, Inroads, Hec-Ras, and ELRSoil

Professional Experience

Mr. Kelly has more than 19 years of experience as an engineer and assistant project manager for numerous site development projects in West Virginia. He has experience specifically in the design of several large industrial parks such as Putnam County Business Park and Mingo County Wood Products Industrial Park. Mr. Kelly has additionally work on numerous commercial sites such as drug stores, hotels, banks, gas stations, 911 centers, public service district maintenance facilities etc.



Representative Projects

Mr. Kelly has vast experience in numerous arenas of civil engineering including site development, mine land reclamation, water and sewer extensions, and roadway design.

Specific Accomplishments:

Mingo County Wood Products Industrial Park

Upshur County Industrial Park

Putnam County Industrial Park

Belo Industrial Park

Buckwheat Express Bus Garage

Mason County 911 Center and Garage

Putnam County 911 Center and Maintenance Garage

Mingo County 911 Center

Walgreens - Cross Lanes, WV

Bank of Mingo - Belo, WV

TGI Fridays - Cross Lanes, WV

Saturn - Hurricane, WV





Experience

Mr. Harper brings 16 years of design experience to the firm. He has expertise with HVAC, electrical, plumbing, sprinkler and fire alarm system designs. His projects include educational facilities (including colleges and universities), health care facilities, office buildings, banks, emergency services facilities, postal facilities, and government buildings.

Mr. Harper's role with the firm includes, but is not limited to, office manager, project manager, draftsman, and Building Information Modeling coordinator. He oversees projects from the early design phase through construction administration to post construction. He assists the project architect and design team with valuable mechanical, electrical, and plumbing information early in the project to ensure it is adequately designed to handle the client's needs.



Registration/Professional Affiliations

Professional Engineer WV - 017278
American Society of Heating, Refrigeration and Air-
Conditioning Engineers - 8179177
National Fire Protection Association - 2748712

Projects

WV DOH SRC Office Building
WV DOH Weight Station
W. Kent Carper Justice and Public Safety Complex
WV Veterans Home Storage Building
St. Albans Armory Storage Building
West Union Bus Garage
Romney Public Works Building
Dominion Gas Office Building
Energy Corporation of America

Education

West Virginia University Institute of Technology
Bachelor of Science - Mechanical Engineering



Experience

Mr. King brings 14 years of electrical design experience and over 11 years of electrical construction/maintenance experience to the firm. His projects include educational facilities (including colleges and universities), health care facilities, office buildings, banks, emergency services facilities, government buildings, and industrial projects.

Mr. King's role with the firm includes, but is not limited to, project manager, draftsman, specification writer and construction administration. He oversees projects from the early design phase to post construction. He assists the project architect and design team with valuable electrical information early in the project to ensure it is adequately designed to handle the client's needs.



Projects

- WV DOH SRC Office Building
- WV Veterans Home Storage Building
- WV DOH Weight Station
- St. Albans Armory Storage Building
- St. Albans Armory Storage Building
- West Union Bus Garage
- Romney Public Works Building
- Dominion Gas Office Building
- Energy Corporation of America
- W. Kent Carper Justice and Public Safety Complex

Registration/Professional Affiliations

- Professional Engineer WV - [REDACTED]
- Professional Engineer KY - [REDACTED]
- Professional Engineer PA - [REDACTED]
- Professional Engineer OH - [REDACTED]
- Professional Engineer VA - [REDACTED]
- Professional Engineer MI - [REDACTED]
- Professional Engineer SC - [REDACTED]
- Professional Engineer IN - [REDACTED]
- West Virginia Master Electrician - [REDACTED]
- American Society of Heating, Refrigeration and Air-Conditioning Engineers - [REDACTED]
- National Fire Protection Association - [REDACTED]

Education

- West Virginia University Institute of Technology
Bachelor of Science - Electrical Engineering
- Bluefield State College
Bachelors of Science - Computer Science

District 7 Office Building - *New*
District 7 Equipment Shop - *New*

Mr. Joshua Smith, Buildings & Grounds
 WVDOH – Maintenance Division
 1900 Kanawha Boulevard, East
 Building 5, Room A-350
 304-558-9289

District 8 Equipment Shop - *New*

Mr. Steve Schumacher, Construction Engineer
 WVDOH – District 8
 US Route 219, North
 Elkins, WV 26241
 540-636-0215

Hatfield McCoy Offices - *Renovations*
Ashland Trailhead - *New*

Mr. Jeffery Lusk, Executive Director
 Hatfield McCoy Trail Regional Authority
 PO Box 146
 Man, WV 25635
 304-752-3255



Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
 Centralized Expression of Interest
 02 - Architect/Engr

Proc Folder: 568443

Doc Description: Addendum 2 - A/E Services for New District VI Office Complex

Proc Type: Central Contract - Fixed Amt

Date Issued	Solicitation Closes	Solicitation No	Version
2019-04-26	2019-04-30 13:30:00	CEOI 0310 DNR1900000010	3

BID RECEIVING LOCATION

BID CLERK
 DEPARTMENT OF ADMINISTRATION
 PURCHASING DIVISION
 2019 WASHINGTON ST E
 CHARLESTON
 US

WV 25305

VENDOR

Vendor Name, Address and Telephone Number:

E.T. Boggess Architect, Inc.
PO Box 727
Princeton, WV 24740

101 Rockledge Avenue
304-425-4491

FOR INFORMATION CONTACT THE BUYER

Brittany E Ingraham
 (304) 558-2157
 brittany.e.ingraham@wv.gov

Signature X

FEIN #

55-0515917

DATE

April 29, 2019

All offers subject to all terms and conditions contained in this solicitation



Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
 Centralized Expression of Interest
 02 — Architect/Engr

Proc Folder: 568443

Doc Description: Addendum 1 - A/E Services for New District VI Office Complex

Proc Type: Central Contract - Fixed Amt

Date Issued	Solicitation Closes	Solicitation No	Version
2019-04-12	2019-04-30 13:30:00	CEOI 0310 DNR1900000010	2

BID RECEIVING LOCATION

BID CLERK
 DEPARTMENT OF ADMINISTRATION
 PURCHASING DIVISION
 2019 WASHINGTON ST E
 CHARLESTON WV 25305
 US

VENDOR

Vendor Name, Address and Telephone Number:

E.T. Boggess Architect, Inc.
PO Box 727
Princeton, WV 24740
101 Rockledge Avenue
304-425-4491

FOR INFORMATION CONTACT THE BUYER

Brittany E Ingraham
 (304) 558-2157
 brittany.e.ingraham@wv.gov

Signature X

FEIN #

55-0515917

DATE

April 29, 2019

All offers subject to all terms and conditions contained in this solicitation

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: GEOI DNR19*10

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input checked="" type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

E.T. Boggess Architect, Inc.

Company



Authorized Signature

April 29, 2019

Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.

Revised 6/8/2012



Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
 Centralized Expression of Interest
 02 - Architect/Engr

Proc Folder: 568443

Doc Description: A/E Services for New District VI Office Complex

Proc Type: Central Contract - Fixed Amt

Date Issued	Solicitation Closes	Solicitation No		Version
2019-04-08	2019-04-30 13:30:00	CEOI	0310 DNR1900000010	1

BID RECEIVING LOCATION

BID CLERK
 DEPARTMENT OF ADMINISTRATION
 PURCHASING DIVISION
 2019 WASHINGTON ST E
 CHARLESTON WV 25305
 US

VENDOR

Vendor Name, Address and Telephone Number:

E.T. Boggess Architect, Inc.
PO Box 727 **101 Rockledge Avenue**
Princeton, WV 24740 **304-425-4491**

FOR INFORMATION CONTACT THE BUYER

Brittany E Ingraham
 (304) 558-2157
 brittany.e.ingraham@wv.gov

Signature *E.T. Boggess*
 All offers subject to all terms and conditions contained in this solicitation

FEIN # 55-0515917

DATE April 29, 2019

DESIGNATED CONTACT: Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

Todd Boggess, President
 (Name, Title) Todd Boggess, President
 (Printed Name and Title)
PO Box 727, Princeton, WV 24740
 (Address)
(P) 304-425-4491 / (Fax) NA
 (Phone Number) / (Fax Number)
etb@etbarchitects.com
 (email address)

CERTIFICATION AND SIGNATURE: By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

E.T. Boggess Architect, Inc.
(Company)

Todd Boggess, President
(Authorized Signature) (Representative Name, Title)

Todd Boggess, President
(Printed Name and Title of Authorized Representative)

April 29, 2019
(Date)

(P) 304-425-4491 / (Fax) NA
(Phone Number) (Fax Number)

West Virginia Ethics Commission Disclosure of Interested Parties to Contracts

(Required by W. Va. Code § 6D-1-2)

Name of Contracting Business Entity: E.T. Boggess Address: PO Box 727, 101 Rockledge Avenue
Architect, Inc. Princeton, WV 24740

Name of Authorized Agent: Todd Boggess Address: 101 Rockledge Ave., Princeton, WV

Contract Number: DNR1900000010 Contract Description: District 6 Office Complex

Governmental agency awarding contract: WV Division of Natural Resources

Check here if this is a Supplemental Disclosure

List the Names of Interested Parties to the contract which are known or reasonably anticipated by the contracting business entity for each category below (attach additional pages if necessary):

1. Subcontractors or other entities performing work or service under the Contract

Check here if none, otherwise list entity/individual names below.
EL Robinson Engineering - Charleston, WV
Harper Engineering, St. Albans, WV

2. Any person or entity who owns 25% or more of contracting entity (not applicable to publicly traded entities)

Check here if none, otherwise list entity/individual names below.
Todd Boggess


3. Any person or entity that facilitated, or negotiated the terms of, the applicable contract (excluding legal services related to the negotiation or drafting of the applicable contract)

Check here if none, otherwise list entity/individual names below.

Signature:  Date Signed: April 29, 2019

Notary Verification

State of West Virginia, County of Mercer:

I,  (Todd Boggess), the authorized agent of the contracting business entity listed above, being duly sworn, acknowledge that the Disclosure herein is being made under oath and under the penalty of perjury.

Taken, sworn to and subscribed before me this 29th day of April, 2019.

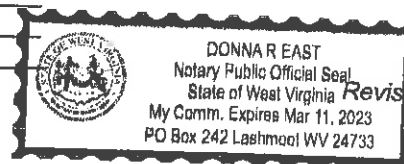

Notary Public's Signature

To be completed by State Agency:

Date Received by State Agency: _____

Date submitted to Ethics Commission: _____

Governmental agency submitting Disclosure: _____



Revised June-8, 2018

STATE OF WEST VIRGINIA
Purchasing Division

PURCHASING AFFIDAVIT

CONSTRUCTION CONTRACTS: Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

ALL CONTRACTS: Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

EXCEPTION: The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

AFFIRMATION: By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

WITNESS THE FOLLOWING SIGNATURE:

Vendor's Name: E.T. Boggess Architect, Inc.

Authorized Signature: *[Signature]* Date: April 29, 2019

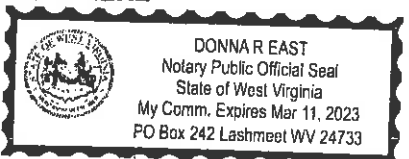
State of West Virginia

County of Mercer, to-wit:

Taken, subscribed, and sworn to before me this 29 day of April, 2019.

My Commission expires March 11, 2023.

AFFIX SEAL HERE



NOTARY PUBLIC *[Signature]*