



FAX: 304-558-3970 COVER PAGE

TO: WV BASIS/GEO? ECO DATE: 3/21/19

FROM: Gary Sypolt

COMMENT: Please find attached bid.

for - CRFQ 0306 GEB19000000001, 4

Exterior Electrical Infrastructure Upgrade

PAGES TO FOLLOW 10

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 WV PURCHASING
 DIVISION

REQUEST FOR QUOTATION
Exterior Electrical Infrastructure Upgrade

Exhibit "A" Pricing Sheet

DATE: 3/21/19

NAME OF VENDOR: GEC, Inc

The aforementioned, hereinafter called Vendor, being familiar with and understanding the Bidding Documents and also having examined the site and being familiar with all local conditions affecting the project hereby proposes to furnish all labor, material, equipment, supplies and transportation and to perform all work in accordance with the Bidding Documents within the time set forth for the sum of:

For the sum of: One Hundred Thirty Eight thousand, Eight hundred Sixty-four

(\$138,864.00) (Show amount in both words and numbers)

CONTRACTOR LICENSE

Authorized by the

West Virginia Contractor Licensing Board

Number: [REDACTED]

Classification:

ELECTRICAL
GENERAL ENGINEERING

GEC INC
DBA GEC INC
PO BOX 154
BRUCKTON MILLS, WV 26525-0154

Date Issued

Expiration Date

03/21/2019	03/21/2021
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[Signature]
Authorized Company Signature

[Signature]
Chair, West Virginia Contractor
Licensing Board

WEST VIRGINIA CONTRACTOR LICENSING BOARD

This license, or a copy thereof, must be posted in a conspicuous place at every construction site where work is being performed. This license number must appear on all bid solicitations and on all fully executed and binding contracts. This license cannot be assigned or transferred by licensee issued under provisions of West Virginia Code, Chapter 21, Article 11.

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EXHIBIT B - PROJECT PLANS

Vendor will replace all 12 KV power with underground conduit/wire from Mon Power metering to building. (~600 ft) using #2 underground copper.

Vendor will install new 500KVA dead front transformer with pad mount (~6'x6'x10") near main building, all standard gauges and tap charger 2 ½ % +/-.

Vendor will rework existing secondary cables from building into transformer.

Vendor will remove all secondary aerial circuits from property.

Vendor will remove old substation and structures.

Vendor will install Main Disconnect unit (800 amp bolt switch).

Vendor will replace pole #1 with a 40 foot class 5 yellow pine or equivalent pole.

Vendor will install two (2) 8 ft cross arms and 15 KV insulators on pole #1.

Vendor will install galvanized conduit on pole #1 to underground conduit.

Vendor will install deal end guy and anchor on pole #1 with yellow guy guard.

Vendor will install mid station pull box approximately half way from first pole to transformer pad.

Vendor shall utilize 2 Rob Roy 5" 90 degree sweeps.

Vendor will trench and backfill approximately 600 ft of five (5) inch schedule 40 electrical grade conduit.

Vendor will install a second 4" conduit in trench for future telecommunication upgrades for building with pull rope.

Vendor shall include underground metal locator tape in trench.

Vendor will install conduit and electrical power to garage from main building with NEMA 3R 200 amp fuse disconnect.

Vendor will complete within 120 days of receipt of Notice to Proceed.

DESIGNATED CONTACT: Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

[Signature]
 (Name, Title)
Gary Sybolt, operations manager
 (Printed Name and Title)
P O Box 154, Bruceton Mills Wv 26025
 (Address)
304-288-4379 304-379-2984
 (Phone Number) / (Fax Number)
Sybolt@gecincorporated.com
 (email address)

CERTIFICATION AND SIGNATURE: By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

GEC, INC.
 (Company)
[Signature] Donna B Carter, VP
 (Authorized Signature) (Representative Name, Title)
Donna B Carter, VP owner
 (Printed Name and Title of Authorized Representative)
3/21/19
 (Date)
304-379-2982 304-379-2984
 (Phone Number) (Fax Number)

**ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.:**

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input checked="" type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input checked="" type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input checked="" type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

GEC, INC.
Company

Donna B Carter, VP
Authorized Signature

3/21/19
Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.

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GENERAL CONSTRUCTION SPECIFICATIONS (No AIA Documents)

- 1. PURPOSE AND SCOPE:** The West Virginia Purchasing Division is soliciting bids on behalf of West Virginia Geologic and Economic Survey to establish a construction contract for the following:

Location: WV Geological & Economic Survey, 1 Mont Chateau Rd., Morgantown, WV 26508. Vendor will bury electrical lines from property boundary to Main Building. Vendor will replace transformer, upgrade existing infrastructure, remove all old lines, transformers, etc. from property and feed electrical supply to garage.

The Vendor shall furnish all materials, labor, and equipment necessary to complete all Construction Services. The Vendor shall furnish any incidental work, materials, labor, and equipment that are necessary to complete the Construction Services, even if such incidental work is not explicitly included in the Project Plans.

- 2. DEFINITIONS:** The terms listed below shall have the meanings assigned to them below. Additional definitions can be found in section 2 of the General Terms and Conditions and in the Project Plans as defined below.
- 2.1 "Construction Services"** means installing new electrical infrastructure and removing old infrastructure as more fully described in Exhibit B – Project Plans.
- 2.2 "Pricing Page"** means the pages contained in WVOASIS, attached hereto as Exhibit A, or included in the Project Plans upon which Vendor should list its proposed price for the Construction Services.
- 2.3 "Solicitation"** means the official notice of an opportunity to supply the State with Construction Services that is published by the Purchasing Division.
- 2.4 "Project Plans"** means documents developed by an architect, an engineer, the Agency, or another design professional, which are attached hereto as Exhibit B, that provide detailed instructions on how the Construction Services are to be performed. In the event that Project Plans contain drawings or other documents too large to attach in Exhibit B, Vendors can obtain copies in accordance with Section 9 of these Specifications.
- 3. ORDER OF PRECEDENCE:** This General Construction Specifications document will have priority over, and supersede, anything contained in the Project Plans.
- 4. QUALIFICATIONS:** Vendor, or Vendor's staff if requirements are inherently limited to individuals rather than corporate entities, shall have the following minimum qualifications:

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- 4.1. Experience:** Vendor, or Vendor's supervisory staff assigned to this project, must have successfully completed at least five projects that involved work similar to that described in these specifications or the Project Plans. Compliance with this experience requirement will be determined prior to contract award by the State through references provided by the Vendor upon request, through knowledge or documentation of the Vendor's past projects, through confirmation of experience requirements from the architect assisting the State in this project, or some other method that the State determines to be acceptable. Vendor must provide any documentation requested by the State to assist in confirmation of compliance with this provision. References, documentation, or other information to confirm compliance with this experience requirement may be requested after bid opening and prior to contract award.
- 5. CONTRACT AWARD:** The Contract is intended to provide Agency with a purchase price for the Construction Services. The Contract will be awarded to the lowest qualified responsible bidder meeting the required specifications. If the Pricing Pages contain alternates/add-ons, the Contract will be awarded based on the grand total of the base bid and any alternates/add-ons selected.
- 6. SELECTION OF ALTERNATES:** Pursuant to W. Va. Code § 5-22-1(f), any solicitation of bids shall include no more than five alternates. Alternates, if accepted, shall be accepted in the order in which they are listed on the bid form. Any unaccepted alternate contained within a bid shall expire 90 days after the date of the opening of bids for review. Determination of the lowest qualified responsible bidder shall be based on the sum of the base bid and any alternates accepted.
- 7. PERFORMANCE:** Vendor shall perform the Construction Services in accordance with this document and the Project Plans.
- 8. SUBSTITUTIONS:** Any substitution requests must be submitted in accordance with the official question and answer period described in the INSTRUCTIONS TO VENDORS SUBMITTING BIDS, Paragraph 4. Vendor Question Deadline. Vendors submitting substitution requests should submit product brochures and product specifications during the official question and answer period.
- 9. PROJECT PLANS:** The checked box will apply to Project Plans for this solicitation.
- No Additional Project Plan Documents:** There are no additional Project Plans other than those attached hereto as Exhibit B or any subsequent addenda modifying Exhibit B.
- Additional Project Plan Documents:** There are additional Project Plan documents other than those attached as Exhibit B. Copies of the additional Project Plan documents not attached as Exhibit B can be obtained by contacting the entity identified below.

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10. CONDITIONS OF THE WORK

10.1. Permits: The Vendor shall procure all necessary permits and licenses to comply with all applicable Federal, State, or Local laws, regulations and ordinances of any regulating body.

10.2. Existing Conditions: If discrepancies are discovered between the existing conditions and those noted in the specifications, Vendor must immediately notify the Agency's representative. Vendor must also immediately notify the Agency if suspected hazardous materials are encountered.

10.3. Standard Work Hours: The standard hours of work for this Contract will be Monday through Friday 6am to 6 pm., weekends are available upon agreement by Agency excluding holidays recognized by the State of West Virginia. Any work outside of the standard hours of work must be approved in advance at the Agency's sole discretion. Authorization of work outside of the standard hours of work will not entitle Vendor to additional compensation.

10.4. Project Closeout: Project Closeout shall include the following:

10.4.1. Final Cleanup: Vendor shall perform the final cleanup activities listed below, along with any other final cleanup activities normally associated with the work performed under this Contract, prior to final inspection:

10.4.1.1. Remove all retired infrastructure.

10.4.1.2. Seed and mulch disturbed areas

10.4.2. Final Inspection: Vendor shall participate in a final inspection with the Agency's project manager. The purpose of the final inspection will be to identify deficiencies that need to be remedied prior to Agency's final acceptance of the work. Vendor shall at all times be obligated to perform in accordance with the Contract and must take all actions necessary to ensure that work complies with requirements of Contract prior to final acceptance. Final acceptance does not waive or release Vendor from its obligation to ensure that work complies with the Contract requirements. Vendor shall submit any warranty documents to the Agency project manager at final inspection.

11. FACILITIES ACCESS: Performance of Contract Services may require access cards and/or keys to gain entrance to Agency's facilities. In the event that access cards and/or keys are required:

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- 11.1. Vendor must identify principal service personnel which will be issued access cards and/or keys to perform service.
- 11.2. Vendor will be responsible for controlling cards and keys and will pay replacement fee, if the cards or keys become lost or stolen.
- 11.3. Vendor shall notify Agency immediately of any lost, stolen, or missing card or key.
- 11.4. Anyone performing under this Contract will be subject to Agency's security protocol and procedures.
- 11.5. Vendor shall inform all staff of Agency's security protocol and procedures.

12. MISCELLANEOUS:

12.1. **Contract Manager:** During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract manager must be available during normal business hours to address any customer service or other issues related to this Contract. Vendor should list its Contract manager and his or her contact information below.

Contract Manager: Gary Sypolt

Telephone Number: 304-288-4379

Fax Number: 304-379-2984

Email Address: Sypolt@gecincorporated.com