



The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at [wvOASIS.gov](http://wvOASIS.gov). As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at [WVPurchasing.gov](http://WVPurchasing.gov) with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.

Header 1

List View

General Information | Contact | Default Values | Discount | Document Information

Procurement Folder: 530203

SO Doc Code: CRFQ

Procurement Type: Statewide MA (Open End)

SO Dept: 0212

Vendor ID: VC0000070785 

SO Doc ID: SWC1900000009

Legal Name: D HOSPITALITY

Published Date: 1/9/19

Alias/DBA: DAE W OH

Close Date: 1/15/19

Total Bid: \$0.00

Close Time: 13:30

Response Date: 01/14/2019 

Status: Closed

Response Time: 13:00

Solicitation Description: ADDENDUM\_1: SYSFURN19 - SWC for Systems Furniture & Acc. 

Total of Header Attachments: 1

Apply Default Values to Commodity Lines

View Procurement Folder



Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

**State of West Virginia  
 Solicitation Response**

**Proc Folder :** 530203

**Solicitation Description :** ADDENDUM\_1: SYSFURN19 - SWC for Systems Furniture & Acc.

**Proc Type :** Statewide MA (Open End)

Date issued	Solicitation Closes	Solicitation Response	Version
	2019-01-15 13:30:00	SR 0212 ESR01141900000003183	1

<b>VENDOR</b>
VC0000070785 D HOSPITALITY DAE W OH

**Solicitation Number:** CRFQ 0212 SWC1900000009

**Total Bid :** \$0.00      **Response Date:** 2019-01-14      **Response Time:** 13:00:27

**Comments:**

**FOR INFORMATION CONTACT THE BUYER**

Mark A Atkins  
 (304) 558-2307  
 mark.a.atkins@wv.gov

**Signature on File**

**FEIN #**

**DATE**

All offers subject to all terms and conditions contained in this solicitation

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	Furniture & Accessories - Use Exhibit_A for bid pricing	0.00000	EA	\$6,753,460.000000	\$0.00

Comm Code	Manufacturer	Specification	Model #
56111500			

<b>Extended Description :</b>	<p>Furniture &amp; Accessories:  Note: Vendor shall use Exhibit_A Pricing Page(s) for bid pricing.</p> <p>If vendor is submitting a bid online, Vendor should enter \$0.00 in the Oasis commodity line.</p>
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# dhospitality

HOSPITALITY DESIGN



PRESENTATION  
FOR:



# 2019

LEADERS IN CUSTOM  
MANUFACTURING



about us

02



## About **dhospitality** HOSPITALITY DESIGN

D Hospitality is a manufacturing design company specializing in case goods and upholstered goods for the hospitality industry, healthcare, and resorts.

With over 15 years experience in the industry, we have developed a comprehensive capacity to fulfill our clients' needs. We strive to meet the specific needs of our clients based on design, project qualifications and product delivery.

Our experience in the field has given us the ability to develop custom designed furniture that will fulfill the requirements outlined by our clients and bring the best of contemporary design to each project

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15 years in business  
Manufacturing case goods, seating & mill work  
Specializing in hotels and healthcare  
92 employees  
922,000 square foot factory including warehouse  
8-10 40' containers a month  
30-40 days production time & lead shipping time  
Exporting from United States, Dubai, & Asia

## WHY CHOOSE D HOSPITALITY?

- 01 Professional Sales Team
- 02 Professional Design Team
- 03 Manufacturing Capacity
- 04 Post-Sales Service
- 05 Quality and Value
- 06 Bonded

1. Professional Sales Team – First and foremost, our goal on any project is understanding our clients' needs. Our sales team is focused on gathering information on project guidelines and developing a strong foundation for project requirements.

2. Professional Design Team – Our design team is passionate about our company's product and fulfilling our clients' needs. With years of experience and a keen eye for contemporary design, our team provides products that meet the specifications of each project and deliver a high level of quality and aesthetics to the end product.

3. Manufacturing Capacity – We own and manage our own manufacturing facilities out of mainland China, giving us the ability to ensure a high level of quality control and precise delivery execution for each product. We also hold the advantages of being able to provide a variety quantities for each product line, and giving our clients access to the best possible pricing in the US and Overseas by buying direct.

4. Post-Sales Services – Our service does not stop with the final sale of our products. We follow through with our orders; verifying appropriate delivery and that our products meet the quality and fitment that our clients desire.

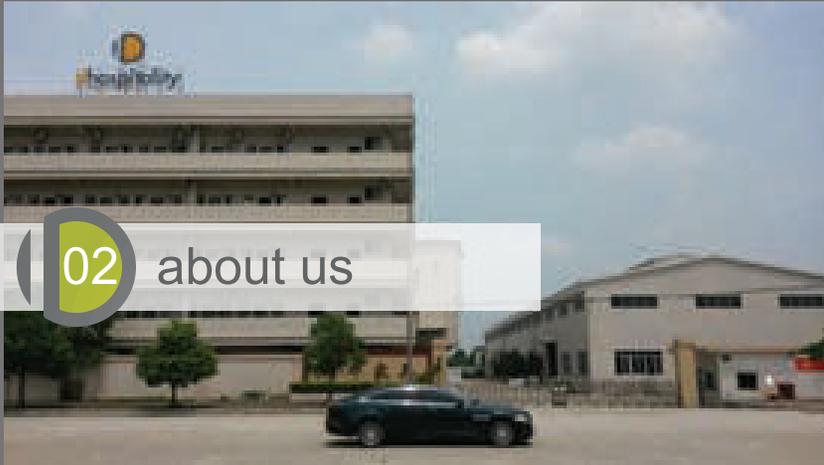
5. Quality and Value – We always strive to provide great quality products at the best value. With DHospitality, giving the best price doesn't mean sacrificing quality in our products.

6. Bonded – Unique to our industry is DHospitality's ability to bond each and every client to ensure them that the products in both the US and overseas will be insured at a high rate of guaranteed value and against any damages.



# Factory

Machinery And Equipment Process



**STANDARD 10 YEARS MANUFACTURER WARRANTY:**

The D hospitality the manufacturer warrants this product to be free from defects in workmanship and materials, under normal hospitality use and conditions, for a period of (10) years for the original invoice date. Shipping and handling fees are to be paid for by the customer. The manufacturer agrees, at its option during the warranty period, to repair and defect in material or workmanship or to furnish a repaired or refurbished product of equal value in exchange without charge (except for a fee for shipping, handling, packing, return postage, and insurance which will be incurred by the customer). Such repair or replacement is subject to verification of the defect or malfunction and proof of purchase as confirmed by showing the model number on original dated sales receipt.

**CASE GOODS/UPHOLSTERY PRODUCT WARRANTIES:** • The manufacturer warrants the mechanism, wooden frame parts and spring systems against manufacturing and material defects for 10 year. • Cushioning/Filling Material – The manufacturer warrants against defective parts on seat cushion foams and filling materials for 10 year. • All foam and filling composites naturally soften with use. This softening does not constitute a defect under the warranty.

All Casegoods under warranty for 10 years with the exception of normal wear and tear.

**FABRIC AND LEATHER Fabric** – The manufacturer warrants the upholstery fabric used on your furniture against; seam failure, fabric separation and nap loss for one year. The manufacturer cannot cover pilling, which is a result of normal wear, nor fading, which can be caused by overexposure to sunlight. **Leather** – The manufacturer warrants leather upholstery against seam failure and material defects for one year. • The natural beauty of leather means that no two pieces of leather are exactly alike. As such, natural markings and grain variations are not considered defects.

**WARRANTY LIMITATIONS** This warranty does not include: • Any condition resulting from other than ordinary hospitality wear or any use for which the product was not intended, such as use in rental or contract trade or commercial use • Any condition resulting from incorrect or inadequate maintenance or care • Damage resulting from misuse, abuse, negligence, accidents or shipping damage • Dissatisfaction due to buyer's remorse • Normal wear and tear • Damages incurred during transportation • Damages incurred during assembly or maintenance • Any used, previously displayed items The Company makes no express warranty or condition whether written or oral and the company expressly disclaims all warranties and conditions not stated in this limited warranty. To the extent allowed by the local law of jurisdictions outside the United States, the Company disclaims all implied warranties or conditions, including any implied warranties of merchantability and fitness for a particular purpose. For all transactions occurring in the United States, any implied warranty of condition of merchantability, satisfactory quality, or fitness for a particular purpose is limited to the duration of the express warranty set forth above. Some states or countries do not allow a limitation on how long an implied warranty lasts or the exclusion of limitation of incidental or consequential damages for consumer products. In such sates or countries, some exclusions or limitations of this limited warranty may not apply to the Purchaser. For consumer transaction, the limited warranty terms contained in this statement, except to the extent lawfully permitted, do not exclude, restrict, or modify but are in addition to the mandatory statutory rights applicable to the sale of this Product to the Purchaser.





# **WEST VIRGINIA**

Spec Book

**SOLICITATION BID  
SWC 1900000009  
(SYSFURN19)**

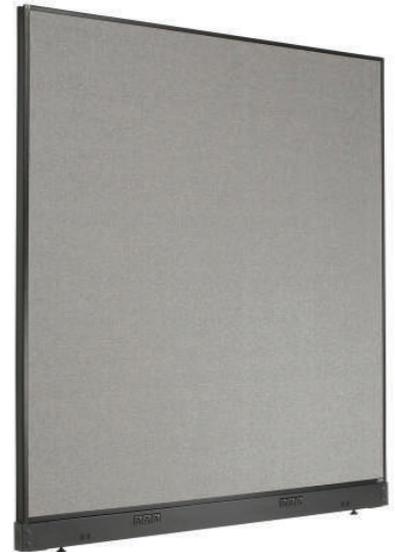
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**POWERED PANEL****PA-001****MANUFACTURER:**  
D HOSPITALITY**CONTACT:**  
DAE OH  
DHOSPITALITY  
4653 TRUEMAN BLVD. SUITE 350  
HILLIARD, OH 43026  
866-878-7288  
INFO@DHOSPITALITY.COM**APPROVED ALTERNATE MANUFACTURER:**  
\*see Approved Alternate list for contact information

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**SPECIFICATION:**

ITEM NUMBER: PA-001  
DESCRIPTION: FREE STANDING NON POWERED PANEL  
DIMENSIONS: 42"W x 1-3/4"D 60-1/4"H  
FINISH: BLACK STEEL  
TOP FINISH: GRAY FABRIC  
DETAILS: ACOUSTICAL FABRIC ON BOTH SIDES;  
16 GAUGE STEEL FRAME  
ALL INSTALL ACCESSORIES AVAILABLE SEPERATELY  
10 YEAR WARRANTY ON STEEL  
5 YEAR WARRANTY ON ACOUSTICAL FABRIC



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**NOTES:**

- Eligible items to be installed in accordance with the manufacturer's guidelines by trained installers
- Must be contract quality and suitable for commercial use
- All materials and methods of construction must comply with all local fire and life safety codes for use in hotels and other public spaces
- Manufacturer to side mark outside of shipping box with property item and area specified
- Quantities shown are for estimating purpose only, purchasing agent and contractor shall coordinate to determine final quantities required

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**WEST VIRGINIA**

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## NON-POWERED PANEL

**PA-002**

**MANUFACTURER:**  
D HOSPITALITY

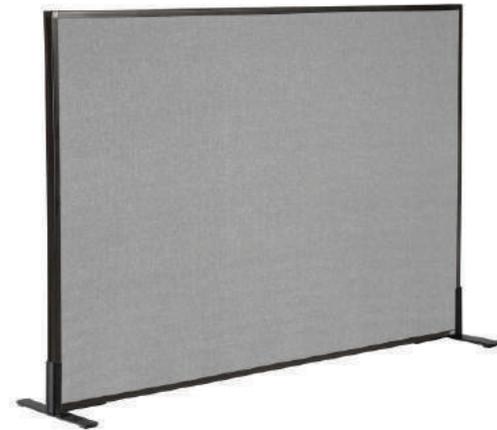
**CONTACT:**  
DAE OH  
DHOSPITALITY  
4653 TRUEMAN BLVD. SUITE 350  
HILLIARD, OH 43026  
866-878-7288  
INFO@DHOSPITALITY.COM

**APPROVED ALTERNATE MANUFACTURER:**  
\*see Approved Alternate list for contact information

---

### SPECIFICATION:

ITEM NUMBER: PA-002  
DESCRIPTION: FREE STANDING NON POWERED PANEL  
DIMENSIONS: 42"W x 1-3/4"D 60-1/4"H  
FINISH: 16 GAUGE BLACK STEEL  
TOP FINISH: GRAY FABRIC  
DETAILS: ACOUSTICAL FABRIC ON BOTH SIDES;  
16 GAUGE STEEL FRAME  
INSTALL ACCESSORIES AVAILABLE SEPERATELY  
STEEL T- FRAME LEGS - TO BE ATTACHED DURING INSTALL  
PLASTIC GLIDES ON BOTTOM OF LEGS  
10 YEAR WARRANTY ON FRAME  
5 YEAR WARRANTY ON ACOUNSTICAL FABRIC



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### NOTES:

- Eligible items to be installed in accordance with the manufacturer's guidelines by trained installers
- Must be contract quality and suitable for commercial use
- All materials and methods of construction must comply with all local fire and life safety codes for use in hotels and other public spaces
- Manufacturer to side mark outside of shipping box with property item and area specified
- Quantities shown are for estimating purpose only, purchasing agent and contractor shall coordinate to determine final quantities required

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WEST VIRGINIA

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## POWERED PANEL- NO FABRIC

**PA-003**

**MANUFACTURER:**  
D HOSPITALITY

**CONTACT:**  
DAE OH  
DHOSPITALITY  
4653 TRUEMAN BLVD. SUITE 350  
HILLIARD, OH 43026  
866-878-7288  
INFO@DHOSPITALITY.COM

**APPROVED ALTERNATE MANUFACTURER:**  
\*see Approved Alternate list for contact information

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### SPECIFICATION:

ITEM NUMBER: PA-003  
DESCRIPTION: FREE STANDING POWERED PANEL  
DIMENSIONS: 42"W x 1-3/4"D 60-1/4"H  
FINISH: 16 GAUGE BLACK STEEL  
TOP FINISH: CUSTOM COLOR  
DETAILS: FIBERGLASS PANEL;  
FROSTED GLASS (MULTIPLE COLORS)  
16 GAUGE BLACK STEEL FRAME  
STEEL T- SHAPE LEGS TO STAND FREELY  
PLASTIC GLIDES ON BOTTOM OF LEGS  
10 YEAR WARRANTY



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### NOTES:

- Eligible items to be installed in accordance with the manufacturer's guidelines by trained installers
- Must be contract quality and suitable for commercial use
- All materials and methods of construction must comply with all local fire and life safety codes for use in hotels and other public spaces
- Manufacturer to side mark outside of shipping box with property item and area specified
- Quantities shown are for estimating purpose only, purchasing agent and contractor shall coordinate to determine final quantities required

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WEST VIRGINIA

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## NON-POWERED PANEL- NO FABRIC

**PA-004**

**MANUFACTURER:**  
D HOSPITALITY

**CONTACT:**  
DAE OH  
DHOSPITALITY  
4653 TRUEMAN BLVD. SUITE 350  
HILLIARD, OH 43026  
866-878-7288  
INFO@DHOSPITALITY.COM

**APPROVED ALTERNATE MANUFACTURER:**  
\*see Approved Alternate list for contact information

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### SPECIFICATION:

ITEM NUMBER: PA-004  
DESCRIPTION: FREE STANDING NON POWERED PANEL  
DIMENSIONS: 42"W x 1-3/4"D 60-1/4"H  
FINISH: BLACK STEEL  
TOP FINISH: CUSTOM COLOR  
DETAILS: FIBERGLASS PANEL;  
FROSTED GLASS (MULTIPLE COLORS)  
16 GAUGE BLACK STEEL FRAME  
STEEL T- SHAPE LEGS TO STAND FREELY  
PLASTIC GLIDES ON BOTTOM OF LEGS  
10 YEAR WARRANTY



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### NOTES:

- Eligible items to be installed in accordance with the manufacturer's guidelines by trained installers
- Must be contract quality and suitable for commercial use
- All materials and methods of construction must comply with all local fire and life safety codes for use in hotels and other public spaces
- Manufacturer to side mark outside of shipping box with property item and area specified
- Quantities shown are for estimating purpose only, purchasing agent and contractor shall coordinate to determine final quantities required

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WEST VIRGINIA

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**DUPLEX RECEPTACLES @ PANELS****AC-01****MANUFACTURER:**  
D HOSPITALITY**CONTACT:**  
DAE OH  
DHOSPITALITY  
4653 TRUEMAN BLVD. SUITE 350  
HILLIARD, OH 43026  
866-878-7288  
DCIDAE@AIM.COM**APPROVED ALTERNATE MANUFACTURER:**

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**SPECIFICATION:**

ITEM NUMBER: AC-01  
DESCRIPTION: FREE STANDING NON POWERED PANEL  
DIMENSIONS: 2 X 15 A  
FINISH: NYLON  
AMPS: 15 AMPS  
DETAILS: MEETS OR EXCEEDS ANSI/BIFMA PERFORMANCE STANDARDS  
15 AMP  
125 VOLT  
SELF GROUNDING  
INDOOR USE ONLY  
TO BE INSTALLED BY TRAINED INSTALLER  
UL CERTIFIED  
10 YEAR WARRANTY



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**NOTES:**

- Eligible items to be installed in accordance with the manufacturer's guidelines by trained installers
- Must be contract quality and suitable for commercial use
- All materials and methods of construction must comply with all local fire and life safety codes for use in hotels and other public spaces
- Manufacturer to side mark outside of shipping box with property item and area specified
- Quantities shown are for estimating purpose only, purchasing agent and contractor shall coordinate to determine final quantities required
- Auto monitoring exceeds UL listing
- Patented lockout action prevents reset if GFCI is damaged and cannot respond to a ground fault
- Withstands high torque and resists wire pullout

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**WEST VIRGINIA**

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**PANEL CONNECTORS: 2 WAYS STRAIGHT****AC-02**

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**MANUFACTURER:**  
D HOSPITALITY**CONTACT:**  
DAE OH  
DHOSPITALITY  
4653 TRUEMAN BLVD. SUITE 350  
HILLIARD, OH 43026  
866-878-7288  
DCIDAE@AIM.COM**APPROVED ALTERNATE MANUFACTURER:**

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**SPECIFICATION:**

ITEM NUMBER: AC-02  
DESCRIPTION: PANEL CONNECTORS- 2 WAY STRAIGHT  
FINISH: 16 GAUGE BLACK STEEL  
MODEL: 238644  
TYPE: ACCESSORY - CONNECTOR  
DETAILS: EASILY JOINS 2 PRIVACY PARTITIONS IN A  
STRAIGHT 180 DEGREE RUN  
16 GAUGE STEEL  
HARDWARE NOT INCLUDED  
10 YEAR WARRANTY



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**NOTES:**

- Eligible items to be installed in accordance with the manufacturer's guidelines by trained installers
- Must be contract quality and suitable for commercial use
- All materials and methods of construction must comply with all local fire and life safety codes for use in hotels and other public spaces
- Manufacturer to side mark outside of shipping box with property item and area specified
- Quantities shown are for estimating purpose only, purchasing agent and contractor shall coordinate to determine final quantities required
- All accessories available for purchase separately on an as need basis

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**WEST VIRGINIA**

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**PANEL CONNECTORS: 2 WAYS 90 DEGREE****AC-03****MANUFACTURER:**  
D HOSPITALITY**CONTACT:**  
DAE OH  
DHOSPITALITY  
4653 TRUEMAN BLVD. SUITE 350  
HILLIARD, OH 43026  
866-878-7288  
DCIDAE@AIM.COM**APPROVED ALTERNATE MANUFACTURER:**

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**SPECIFICATION:**

ITEM NUMBER: AC-03  
DESCRIPTION: PANEL CONNECTORS- 2 WAY 90 DEGREE  
FINISH: BLACK STEEL  
MODEL: 238645  
TYPE: CONNECTOR  
DETAILS: EASILY JOINS 2 PRIVACY PARTITIONS IN A  
CORNER 90 DEGREE RUN  
16 GAUGE STEEL  
HARDWARE NOT INCLUDED  
10 YEAR WARRANTY



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**NOTES:**

- Eligible items to be installed in accordance with the manufacturer's guidelines by trained installers
- Must be contract quality and suitable for commercial use
- All materials and methods of construction must comply with all local fire and life safety codes for use in hotels and other public spaces
- Manufacturer to side mark outside of shipping box with property item and area specified
- Quantities shown are for estimating purpose only, purchasing agent and contractor shall coordinate to determine final quantities required
- All accessories available for purchase separately on an as need basis

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**WEST VIRGINIA**

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## PANEL CONNECTORS: 3 WAY TEE

**AC-04**

**MANUFACTURER:**  
D HOSPITALITY

**CONTACT:**  
DAE OH  
DHOSPITALITY  
4653 TRUEMAN BLVD. SUITE 350  
HILLIARD, OH 43026  
866-878-7288  
DCIDAE@AIM.COM

**APPROVED ALTERNATE MANUFACTURER:**

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### SPECIFICATION:

ITEM NUMBER: AC-04  
DESCRIPTION: PANEL CONNECTORS- 3 WAY TEE  
FINISH: 16 GAUGE BLACK STEEL  
MODEL: 238648  
TYPE: 3 WAY CONNECTOR FOR STATIONARY  
PANEL @ 90 DEGREE ANGLES  
DETAILS: EASILY JOINS 3 PRIVACY PARTITIONS IN A  
90 DEGREE RUNS  
16 GAUGE STEEL CONSTRUCTION  
HARDWARE NOT INCLUDED  
10 YEAR WARRANTY



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### NOTES:

- Eligible items to be installed in accordance with the manufacturer's guidelines by trained installers
- Must be contract quality and suitable for commercial use
- All materials and methods of construction must comply with all local fire and life safety codes for use in hotels and other public spaces
- Manufacturer to side mark outside of shipping box with property item and area specified
- Quantities shown are for estimating purpose only, purchasing agent and contractor shall coordinate to determine final quantities required
- All accessories available for purchase separately on an as need basis

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WEST VIRGINIA

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## PANEL CONNECTORS: 4 WAY

**AC-05**

**MANUFACTURER:**  
D HOSPITALITY

**CONTACT:**  
DAE OH  
DHOSPITALITY  
4653 TRUEMAN BLVD. SUITE 350  
HILLIARD, OH 43026  
866-878-7288  
DCIDAE@AIM.COM

**APPROVED ALTERNATE MANUFACTURER:**

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### SPECIFICATION:

ITEM NUMBER: AC-05  
DESCRIPTION: PANEL CONNECTORS- 4 WAY  
FINISH: 16 GAUGE BLACK STEEL  
MODEL: 238648  
TYPE: 4 WAY CONNECTOR FOR STATIONARY  
PANELS @ 90 DEGREE ANGLES  
DETAILS: EASILY JOINS 4 PRIVACY PARTITIONS IN  
90 DEGREE RUNS  
16 GAUGE STEEL CONSTRUCTION  
HARDWARE NOT INCLUDED  
10 YEAR WARRANTY



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### NOTES:

- Eligible items to be installed in accordance with the manufacturer's guidelines by trained installers
- Must be contract quality and suitable for commercial use
- All materials and methods of construction must comply with all local fire and life safety codes for use in hotels and other public spaces
- Manufacturer to side mark outside of shipping box with property item and area specified
- Quantities shown are for estimating purpose only, purchasing agent and contractor shall coordinate to determine final quantities required
- All accessories available for purchase separately on an as need basis

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WEST VIRGINIA

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## PANEL CONNECTOR-END CAPS

## AC-06

**MANUFACTURER:**  
D HOSPITALITY

**CONTACT:**  
DAE OH  
DHOSPITALITY  
4653 TRUEMAN BLVD. SUITE 350  
HILLIARD, OH 43026  
866-878-7288  
DCIDAE@AIM.COM

**APPROVED ALTERNATE MANUFACTURER:**

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### SPECIFICATION:

ITEM NUMBER: AC-06  
DESCRIPTION: PANEL CONNECT END CAPS  
FINISH: BLACK STEEL  
MODEL: 249065  
DETAILS: ACCESSORY FOR STATIONARY PANELS  
PROVIDES A NEAT, FINISHED APPEARANCE  
HIDES WIRES & CABLING WITHOUT BULK  
EASILY ATTACHED TO RACEWAY PARTITIONS  
10 YEAR WARRANTY



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### NOTES:

- Eligible items to be installed in accordance with the manufacturer's guidelines by trained installers
- Must be contract quality and suitable for commercial use
- All materials and methods of construction must comply with all local fire and life safety codes for use in hotels and other public spaces
- Manufacturer to side mark outside of shipping box with property item and area specified
- Quantities shown are for estimating purpose only, purchasing agent and contractor shall coordinate to determine final quantities required
- All accessories available for purchase separately on an as need basis

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WEST VIRGINIA

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## PANEL MOUNT RAIL TOOLBAR

**AC-07**

**MANUFACTURER:**  
D HOSPITALITY

**CONTACT:**  
DAE OH  
DHOSPITALITY  
4653 TRUEMAN BLVD. SUITE 350  
HILLIARD, OH 43026  
866-878-7288  
DCIDAE@AIM.COM

**APPROVED ALTERNATE MANUFACTURER:**

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### SPECIFICATION:

**ITEM NUMBER:** AC-07  
**DESCRIPTION:** PANEL MOUNT RAIL TOOLBAR  
**DIMENSIONS:** 48" METAL  
**FINISH:** LAMINATED ALUMINUM  
**MODEL:** TRAINING TABLE  
**DETAILS:** CAN ATTACH LETTER TRAY, VERTICAL STORAGE TRAY OR VERTICAL TRIPLE ORGANIZER;  
PLASTIC TO BE LAMINATED ANY COLOR  
TO BE TO USED WITH HANGER FRAME HARDWARE & PANEL MOUNTED STRIPS  
10 YEAR WARRANTY



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### NOTES:

- Eligible items to be installed in accordance with the manufacturer's guidelines by trained installers
- Must be contract quality and suitable for commercial use
- All materials and methods of construction must comply with all local fire and life safety codes for use in hotels and other public spaces
- Manufacturer to side mark outside of shipping box with property item and area specified
- Quantities shown are for estimating purpose only, purchasing agent and contractor shall coordinate to determine final quantities required
- All accessories available for purchase separately on an as need basis

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WEST VIRGINIA

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**WORK SURFACE 1****WS-01****MANUFACTURER:**  
D HOSPITALITY**CONTACT:**  
DAE OH  
DHOSPITALITY  
4653 TRUEMAN BLVD. SUITE 350  
HILLIARD, OH 43026  
866-878-7288  
DCIDAE@AIM.COM**APPROVED ALTERNATE MANUFACTURER:**

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**SPECIFICATION:**

ITEM NUMBER: WS-01  
DESCRIPTION: PANEL CONNECT END CAPS  
DIMENSIONS: 36"W x 24"D  
FINISH: METAL BASE W/ HPL TOP  
MODEL: TRAINING TABLE  
DETAILS: WORKSURFACE FEATURES RADIUS EDGE  
HIGH PRESSURE LAMINATE TOP  
ROUNDED, VINYL EDGE FOR COMFORT  
GROMMETS FOR CABLE MANAGEMENT  
CONSTRUCTION TO HOLD WIRE BASKET  
ON UNDERSIDE OF WORKTOP  
TO BE SUPPORTED AT EACH END OR MOUNTED  
10 YEAR WARRANTY



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**NOTES:**

- Eligible items to be installed in accordance with the manufacturer's guidelines by trained installers
- Must be contract quality and suitable for commercial use
- All materials and methods of construction must comply with all local fire and life safety codes for use in hotels and other public spaces
- Manufacturer to side mark outside of shipping box with property item and area specified
- Quantities shown are for estimating purpose only, purchasing agent and contractor shall coordinate to determine final quantities required
- All accessories available for purchase separately on an as need basis

---

**WEST VIRGINIA**

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**WORK SURFACE - CORNER DESK****WS-02****MANUFACTURER:**  
D HOSPITALITY**CONTACT:**  
DAE OH  
DHOSPITALITY  
4653 TRUEMAN BLVD. SUITE 350  
HILLIARD, OH 43026  
866-878-7288  
DCIDAE@AIM.COM**APPROVED ALTERNATE MANUFACTURER:**

---

**SPECIFICATION:**

ITEM NUMBER: WS-02  
DESCRIPTION: WORK SURFACE- CORNER DESK  
DIMENSIONS: 36"W x 24"D  
FINISH: WOOD FRAME W/ HPL TOP  
MODEL: TRAINING TABLE  
DETAILS: L SHAPE WORK SURFACE TOP  
HIGH PRESSURE LAMINATE TOP  
ROUNDED, VINYL EDGE FOR COMFORT  
GROMMETS FOR CABLE MANAGEMENT  
CONSTRUCTION TO HOLD WIRE BASKET  
ON UNDERSIDE OF WORKTOP  
TO BE SUPPORTED AT EACH END OR MOUNTED  
10 YEAR WARRANTY



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**NOTES:**

- Eligible items to be installed in accordance with the manufacturer's guidelines by trained installers
- Must be contract quality and suitable for commercial use
- All materials and methods of construction must comply with all local fire and life safety codes for use in hotels and other public spaces
- Manufacturer to side mark outside of shipping box with property item and area specified
- Quantities shown are for estimating purpose only, purchasing agent and contractor shall coordinate to determine final quantities required
- All accessories available for purchase separately on an as need basis

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**WEST VIRGINIA**

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## WORK SURFACE - 2

## WS-03

**MANUFACTURER:**  
D HOSPITALITY

**CONTACT:**  
DAE OH  
DHOSPITALITY  
4653 TRUEMAN BLVD. SUITE 350  
HILLIARD, OH 43026  
866-878-7288  
DCIDAE@AIM.COM

**APPROVED ALTERNATE MANUFACTURER:**

---

### SPECIFICATION:

ITEM NUMBER: WS-03  
DESCRIPTION: WORK SURFACE- 2  
DIMENSIONS: 48x 24"D  
FINISH: WOOD W/ HPL LAMINATE TOP  
MODEL: TRAINING TABLE  
DETAILS: WORKTOP SURFACE  
HIGH PRESSURE LAMINATE TOP  
ROUNDED, VINYL EDGE FOR COMFORT  
GROMMETS FOR CABLE MANAGEMENT  
CONSTRUCTION TO HOLD WIRE BASKET  
ON UNDERSIDE OF WORKTOP  
TO BE SUPPORTED AT EACH END OR MOUNTED ONTO PANEL  
10 YEAR WARRANTY



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### NOTES:

- Eligible items to be installed in accordance with the manufacturer's guidelines by trained installers
- Must be contract quality and suitable for commercial use
- All materials and methods of construction must comply with all local fire and life safety codes for use in hotels and other public spaces
- Manufacturer to side mark outside of shipping box with property item and area specified
- Quantities shown are for estimating purpose only, purchasing agent and contractor shall coordinate to determine final quantities required
- All accessories available for purchase separately on an as need basis

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WEST VIRGINIA

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## 36" FLIPPER DOOR UNIT

FD-001

**MANUFACTURER:**  
DHOSPITALITY

**CONTACT:**  
DAE OH  
DHOSPITALITY  
4653 TRUEMAN BLVD. SUITE 350  
HILLIARD, OH 43026  
866-878-7288  
INFO@DHOSPITALITY.COM

**APPROVED ALTERNATE MANUFACTURER:**  
\*see Approved Alternate list for contact information

---

### SPECIFICATION:

**ITEM NUMBER:**  
**DESCRIPTION:** STEEL FLIPPER DOOR UNIT  
**DIMENSIONS:** 36" W x 14"D x 15"H  
**FINISH:** Steel frame w/ locking steel doors  
**CATAGORY:** Accessory

**DETAILS:** 16 gauge steel frame  
2 locking flipper door cabinets  
To be mounted on wall panels  
above desks  
10 year warranty



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### NOTES:

- Eligible items to be installed in accordance with the manufacturer's guidelines by trained installers
- Must be contract quality and suitable for commercial use
- All materials and methods of construction must comply with all local fire and life safety codes for use in hotels and other public spaces
- Manufacturer to side mark outside of shipping box with property item and area specified
- Quantities shown are for estimating purpose only, purchasing agent and contractor shall coordinate to determine final quantities required
- All accessories available for purchase seperately on an as need basis

---

WEST VIRGINIA

---

## 48" FLIPPER DOOR UNIT

FD-002

**MANUFACTURER:**  
DHOSPITALITY

**CONTACT:**  
DAE OH  
DHOSPITALITY  
4653 TRUEMAN BLVD. SUITE 350  
HILLIARD, OH 43026  
866-878-7288  
INFO@DHOSPITALITY.COM

**APPROVED ALTERNATE MANUFACTURER:**  
\*see Approved Alternate list for contact information

---

### SPECIFICATION:

**ITEM NUMBER:**  
**DESCRIPTION:** STEEL FLIPPER DOOR UNIT  
**DIMENSIONS:** 48" W x 14"D x 15"H  
**FINISH:** Steel frame w/ locking doors  
**CATAGORY:** Accessory

**DETAILS:** Steel frame  
2 Locking flipper doors  
Storage cabinets  
10 year warranty



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### NOTES:

- Eligible items to be installed in accordance with the manufacturer's guidelines by trained installers
- Must be contract quality and suitable for commercial use
- All materials and methods of construction must comply with all local fire and life safety codes for use in hotels and other public spaces
- Manufacturer to side mark outside of shipping box with property item and area specified
- Quantities shown are for estimating purpose only, purchasing agent and contractor shall coordinate to determine final quantities required
- All accessories available for purchase seperately on an as need basis

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WEST VIRGINIA

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## 24" PEDESTAL 2 DRAWER FILE CABINET

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FC-001

**MANUFACTURER:**  
DHOSPITALITY

**CONTACT:**  
DAE OH  
DHOSPITALITY  
4653 TRUEMAN BLVD. SUITE 350  
HILLIARD, OH 43026  
866-878-7288  
INFO@DHOSPITALITY.COM

**APPROVED ALTERNATE MANUFACTURER:**  
\*see Approved Alternate list for contact information

---

### SPECIFICATION:

ITEM NUMBER:  
DESCRIPTION: PEDESTAL FREESTANDING FILE CABINET  
DIMENSIONS: 15" W x 24"D x 20"H  
FINISH: 16 GAUGE STEEL FRAME W/ METAL HARDWARE  
DETAILS: 16 GAUGE STEEL  
2 Locking file cabinet drawers  
To be used to secure work top surface  
Drawer suspension cycle test of 100,000 cycles  
Steel ball bearings in suspension  
Positive acting spring latch to hold drawers closed  
10 year warranty



### NOTES:

- Eligible items to be installed in accordance with the manufacturer's guidelines by trained installers
- Must be contract quality and suitable for commercial use
- All materials and methods of construction must comply with all local fire and life safety codes for use in hotels and other public spaces
- Manufacturer to side mark outside of shipping box with property item and area specified
- Quantities shown are for estimating purpose only, purchasing agent and contractor shall coordinate to determine final quantities required
- All accessories available for purchase separately on an as need basis

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WEST VIRGINIA

---

## 24" PEDESTAL FILE CABINET

FC-002

---

**MANUFACTURER:**  
DHOSPITALITY

**CONTACT:**  
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4653 TRUEMAN BLVD. SUITE 350  
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**APPROVED ALTERNATE MANUFACTURER:**  
\*see Approved Alternate list for contact information

---

### SPECIFICATION:

ITEM NUMBER:  
DESCRIPTION: PEDESTAL FREESTANDING FILE CABINET  
DIMENSIONS: 15" W x 24"D x 22"H  
FINISH: 16 GAUGE STEEL FRAME W/ METAL HARDWARE  
DETAILS: 16 GAUGE STEEL  
1 locking file drawer  
2 locking box drawers  
To be used to secure work top surface  
Drawer suspension cycle test of 100,000 cycles  
Steel ball bearings in suspension  
Positive acting spring latch to hold drawers closed  
10 year warranty



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### NOTES:

- Eligible items to be installed in accordance with the manufacturer's guidelines by trained installers
- Must be contract quality and suitable for commercial use
- All materials and methods of construction must comply with all local fire and life safety codes for use in hotels and other public spaces
- Manufacturer to side mark outside of shipping box with property item and area specified
- Quantities shown are for estimating purpose only, purchasing agent and contractor shall coordinate to determine final quantities required
- All accessories available for purchase separately on an as need basis

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WEST VIRGINIA

---

**TACK BOARD****TB-001**

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**MANUFACTURER:**  
DHOSPITALITY**CONTACT:**  
DAE OH  
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4653 TRUEMAN BLVD. SUITE 350  
HILLIARD, OH 43026  
866-878-7288  
INFO@DHOSPITALITY.COM**APPROVED ALTERNATE MANUFACTURER:**  
\*see Approved Alternate list for contact information

---

**SPECIFICATION:**

ITEM NUMBER:  
DESCRIPTION: TACK BOARD  
DIMENSIONS: 36" W x 11"H  
FINISH: Aluminum frame w/ corkboard surface  
DETAILS: Aluminum frame  
Corkboard finish for tacking  
To be wall/ panel mounted  
Hardware not included  
Self healing surface to help minimize  
holes created by tacking  
10 year warranty



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**NOTES:**

- Eligible items to be installed in accordance with the manufacturer's guidelines by trained installers
- Must be contract quality and suitable for commercial use
- All materials and methods of construction must comply with all local fire and life safety codes for use in hotels and other public spaces
- Manufacturer to side mark outside of shipping box with property item and area specified
- Quantities shown are for estimating purpose only, purchasing agent and contractor shall coordinate to determine final quantities required
- All accessories available for purchase separately on an as need basis

---

**WEST VIRGINIA**

## 30" TASK LIGHT

TL-001

**MANUFACTURER:**  
DHOSPITALITY

**CONTACT:**  
DAE OH  
DHOSPITALITY  
4653 TRUEMAN BLVD. SUITE 350  
HILLIARD, OH 43026  
866-878-7288  
INFO@DHOSPITALITY.COM

**APPROVED ALTERNATE MANUFACTURER:**  
\*see Approved Alternate list for contact information

### SPECIFICATION:

ITEM NUMBER: tl-001  
DESCRIPTION: 30" TASK LIGHT  
DIMENSIONS: 30" W x 5"D x 4"H  
FINISH: Powdercoated metal frame w/ LED lightbulb  
SWITCH: Right hand switch  
CORD: 8' black cord  
DETAILS: Powder coat finish: high quality black coating with  
mar resistant finish  
Lamp: T-5 rapid start fluorescence that provide energy  
efficient illumination  
Switch: miniature rocker switch, positive position  
rocker  
Lens: prismatic acrylic guaranteed to maintain life and not discolor  
Electronic ballast: rapid start ups  
9' cord length  
10 year warranty



### NOTES:

- Eligible items to be installed in accordance with the manufacturer's guidelines by trained installers
- Must be contract quality and suitable for commercial use
- All materials and methods of construction must comply with all local fire and life safety codes for use in hotels and other public spaces
- Manufacturer to side mark outside of shipping box with property item and area specified
- Quantities shown are for estimating purpose only, purchasing agent and contractor shall coordinate to determine final quantities required
- All accessories available for purchase seperately on an as need basis

WEST VIRGINIA

---

## 42" TASK LIGHT

TL-002

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**MANUFACTURER:**  
DHOSPITALITY

**CONTACT:**  
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4653 TRUEMAN BLVD. SUITE 350  
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866-878-7288  
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**APPROVED ALTERNATE MANUFACTURER:**  
\*see Approved Alternate list for contact information

---

### SPECIFICATION:

ITEM NUMBER: TL-002  
DESCRIPTION: 42" TASK LIGHT  
DIMENSIONS: 42" W x 5"D x 4"H  
FINISH: Powdercoated metal frame w/ LED lightbulb  
SWITCH: Right hand  
DETAILS: Powder coat finish: high quality black coating with mar resistant finish  
Lamp: T-5 rapid start fluorescence that provide energy efficient illumination  
Switch: miniature rocker switch, positive position rocker  
Lens: prismatic acrylic guaranteed to maintain life and not discolor  
Electronic ballast: rapid start ups  
9' cord length  
10 year warranty



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### NOTES:

- Eligible items to be installed in accordance with the manufacturer's guidelines by trained installers
- Must be contract quality and suitable for commercial use
- All materials and methods of construction must comply with all local fire and life safety codes for use in hotels and other public spaces
- Manufacturer to side mark outside of shipping box with property item and area specified
- Quantities shown are for estimating purpose only, purchasing agent and contractor shall coordinate to determine final quantities required
- All accessories available for purchase seperately on an as need basis

---

WEST VIRGINIA

---

**KEYBOARD TRAY****KT-001****MANUFACTURER:**  
DHOSPITALITY**CONTACT:**  
DAE OH  
DHOSPITALITY  
4653 TRUEMAN BLVD. SUITE 350  
HILLIARD, OH 43026  
866-878-7288  
INFO@DHOSPITALITY.COM**APPROVED ALTERNATE MANUFACTURER:**  
\*see Approved Alternate list for contact information

---

**SPECIFICATION:**

**ITEM NUMBER:** KT-001  
**DESCRIPTION:** KEYBOARD TRAY  
**DIMENSIONS:** 20" W X 10" D x 1-6"H (adjustable)  
**FINISH:** Plastic w/ metal hardware & wrapped foam cushions  
**DETAILS:** Right or left mouse pad capability  
6" of height adjustment  
Tilting mechanism w/ positive or negative tilt  
360 degree swivel for comfort  
10 year warranty



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**NOTES:**

- Eligible items to be installed in accordance with the manufacturer's guidelines by trained installers
- Must be contract quality and suitable for commercial use
- All materials and methods of construction must comply with all local fire and life safety codes for use in hotels and other public spaces
- Manufacturer to side mark outside of shipping box with property item and area specified
- Quantities shown are for estimating purpose only, purchasing agent and contractor shall coordinate to determine final quantities required
- All accessories available for purchase separately on an as need basis

---

**WEST VIRGINIA**

---

**LETTER TRAY****LT-001****MANUFACTURER:**  
DHOSPITALITY**CONTACT:**  
DAE OH  
DHOSPITALITY  
4653 TRUEMAN BLVD. SUITE 350  
HILLIARD, OH 43026  
866-878-7288  
INFO@DHOSPITALITY.COM**APPROVED ALTERNATE MANUFACTURER:**  
\*see Approved Alternate list for contact information

---

**SPECIFICATION:****ITEM NUMBER:**  
**DESCRIPTION:** LETTER TRAY  
**DIMENSIONS:** 12 1/2" W X 10" D x 12 1/2"H  
**FINISH:** Plastic base w/ plastic dividers**DETAILS:** Plastic file organizer with plastic dividers;  
3 separate plastic panels for storage; To be  
mounted horizontally on slat pad. 5 compartment  
document sorter. Black powder coat finish;  
10 Year Warranty.

---

**NOTES:**

- Manufacturer to submit cutting from production run for designer approval
- It is the responsibility of the owner to interpret these specifications for each property
- Must be contract quality and suitable for commercial use
- All materials and methods of construction must comply with all local fire and life safety codes for use in public spaces
- Manufacturer to side mark outside of shipping box with property item and area specified
- Quantities shown are for estimating purpose only, purchasing agent and contractor shall coordinate to determine final quantities required

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**WEST VIRGINIA**

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**DIAGONAL TRAY****DT-001**

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**MANUFACTURER:**  
DHOSPITALITY**CONTACT:**  
DAE OH  
DHOSPITALITY  
4653 TRUEMAN BLVD. SUITE 350  
HILLIARD, OH 43026  
866-878-7288  
INFO@DHOSPITALITY.COM**APPROVED ALTERNATE MANUFACTURER:**  
\*see Approved Alternate list for contact information

---

**SPECIFICATION:**

ITEM NUMBER:  
DESCRIPTION: DIAGONAL TRAY  
DIMENSIONS: 12 1/2" W X 10" D x 12 1/2"H  
FINISH: Plastic base w/ plastic dividers

DETAILS: Plastic file organizer with plastic dividers. 3 separate file dividers; Ethos and A02 panels and paper management. Has a lip on edge to clip on tool bar. Tray uses all sizes of tool bars.  
10 Year Warranty



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**NOTES:**

- Manufacturer to submit cutting from production run for designer approval
- It is the responsibility of the owner to interpret these specifications for each property
- Must be contract quality and suitable for commercial use
- All materials and methods of construction must comply with all local fire and life safety codes for use in public spaces
- Manufacturer to side mark outside of shipping box with property item and area specified
- Quantities shown are for estimating purpose only, purchasing agent and contractor shall coordinate to determine final quantities required

---

**WEST VIRGINIA**

---

**COAT HOOK****CH-001****MANUFACTURER:**  
DHOSPITALITY**CONTACT:**  
DAE OH  
DHOSPITALITY  
4653 TRUEMAN BLVD. SUITE 350  
HILLIARD, OH 43026  
866-878-7288  
INFO@DHOSPITALITY.COM**APPROVED ALTERNATE MANUFACTURER:**  
\*see Approved Alternate list for contact information

---

**SPECIFICATION:****ITEM NUMBER:**  
**DESCRIPTION:** COAT HOOK  
**DIMENSIONS:** 1" W X 2" D x 7"H  
**FINISH:** Metal**DETAILS:** Metal "U" shaped hook to go over stationary panels;  
2 vertical hooks; No tools required to install  
10 year warranty

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**NOTES:**

- Manufacturer to submit cutting from production run for designer approval
- It is the responsibility of the owner to interpret these specifications for each property
- Must be contract quality and suitable for commercial use
- All materials and methods of construction must comply with all local fire and life safety codes for use in public spaces
- Manufacturer to side mark outside of shipping box with property item and area specified
- Quantities shown are for estimating purpose only, purchasing agent and contractor shall coordinate to determine final quantities required

**WEST VIRGINIA**

---

**TASK CHAIR****TC-001****MANUFACTURER:**  
D HHOSPITALITY**CONTACT:**  
DAE OH  
DHOSPITALITY  
4653 TRUEMAN BLVD. SUITE 350  
HILLIARD, OH 43026  
866-878-7288  
INFO@DHOSPITALITY.COM**APPROVED ALTERNATE MANUFACTURER:**  
\*see Approved Alternate list for contact information

---

**SPECIFICATION:**

ITEM NUMBER:  
DESCRIPTION: TASK CHAIR  
DIMENSIONS: 25" x 24"x 40" (adjustable)  
FINISH: Metal caster base w/ upholstered seat & mesh back  
SEAT HEIGHT: 18" - 22"

DETAILS: Adjustable height arms  
Pneumatic height adjustment w/ tilt & swivel  
Five star base w/ casters; Mesh back;  
Tight Upholstered seat; Rubber top on arms;  
10 Year Warranty



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**NOTES:**

- Manufacturer to submit cutting from production run for designer approval
- It is the responsibility of the owner to interpret these specifications for each property
- Must be contract quality and suitable for commercial use
- All materials and methods of construction must comply with all local fire and life safety codes for use in public spaces
- Manufacturer to side mark outside of shipping box with property item and area specified
- Quantities shown are for estimating purpose only, purchasing agent and contractor shall coordinate to determine final quantities required

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**WEST VIRGINIA**

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**GUEST CHAIR****GC-001**

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**MANUFACTURER:**  
D HHOSPITALITY**CONTACT:**  
DAE OH  
DHOSPITALITY  
4653 TRUEMAN BLVD. SUITE 350  
HILLIARD, OH 43026  
866-878-7288  
INFO@DHOSPITALITY.COM**APPROVED ALTERNATE MANUFACTURER:**  
\*see Approved Alternate list for contact information

---

**SPECIFICATION:**

**ITEM NUMBER:**  
**DESCRIPTION:** GUEST CHAIR  
**DIMENSIONS:** 19" x 19" x 31"  
**FINISH:** Metal base w/ plastic molded shell  
**SEAT HEIGHT:** 18"

**DETAILS:** Molded poly shell seat/ back  
Metal legs; Plastic glides on bottom of legs  
Anti-static shell; Ability to stack 10 high  
Underseat cross braces for stability & durability  
10 year warranty



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**NOTES:**

- Manufacturer to submit cutting from production run for designer approval
- It is the responsibility of the owner to interpret these specifications for each property
- Must be contract quality and suitable for commercial use
- All materials and methods of construction must comply with all local fire and life safety codes for use in public spaces
- Manufacturer to side mark outside of shipping box with property item and area specified
- Quantities shown are for estimating purpose only, purchasing agent and contractor shall coordinate to determine final quantities required

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**WEST VIRGINIA**

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**SIDE CHAIR****SC-001**

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**MANUFACTURER:**  
D HHOSPITALITY**CONTACT:**  
DAE OH  
DHOSPITALITY  
4653 TRUEMAN BLVD. SUITE 350  
HILLIARD, OH 43026  
866-878-7288  
INFO@DHOSPITALITY.COM**APPROVED ALTERNATE MANUFACTURER:**  
\*see Approved Alternate list for contact information

---

**SPECIFICATION:**

ITEM NUMBER:  
DESCRIPTION: SIDE CHAIR  
DIMENSIONS: 24" x 26" x 34"  
SEAT HEIGHT: 18"  
FINISH: Metal base w/ upholstered seat/ back  
DETAILS: Metal legs  
Attached metal arms w/ rubber covering  
Casters on bottom of legs; Supports up to 300 lbs  
Curved back w/ lumbar support; 10 year warranty



---

**NOTES:**

- Manufacturer to submit cutting from production run for designer approval
- It is the responsibility of the owner to interpret these specifications for each property
- Must be contract quality and suitable for commercial use
- All materials and methods of construction must comply with all local fire and life safety codes for use in public spaces
- Manufacturer to side mark outside of shipping box with property item and area specified
- Quantities shown are for estimating purpose only, purchasing agent and contractor shall coordinate to determine final quantities required

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**WEST VIRGINIA**

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## ADJUSTABLE HEIGHT ARMS

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AA-001

**MANUFACTURER:**  
DHOSPITALITY

**CONTACT:**  
DAE OH  
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4653 TRUEMAN BLVD. SUITE 350  
HILLIARD, OH 43026  
866-878-7288  
INFO@DHOSPITALITY.COM

**APPROVED ALTERNATE MANUFACTURER:**  
\*see Approved Alternate list for contact information

---

### SPECIFICATION:

ITEM NUMBER:  
DESCRIPTION: ADJUSTABLE HEIGHT ARMS  
DIMENSIONS: 5" W x 6"D x 14"H (EACH ARM)  
FINISH: Metal frame w/ padded arm rests

DETAILS: Metal base T Bar Arms w/ padded arms; Adjustable height and width; Add support to existing chair; helps to reduce strain on neck and shoulders; 10 Year Warranty.



---

### NOTES:

- Manufacturer to submit cutting from production run for designer approval
- It is the responsibility of the owner to interpret these specifications for each property
- Must be contract quality and suitable for commercial use
- All materials and methods of construction must comply with all local fire and life safety codes for use in public spaces
- Manufacturer to side mark outside of shipping box with property item and area specified
- Quantities shown are for estimating purpose only, purchasing agent and contractor shall coordinate to determine final quantities required

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WEST VIRGINIA

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## SOFA

SE-001

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**MANUFACTURER:**  
D HHOSPITALTIY

**CONTACT:**  
DAE OH  
DHOSPITALITY  
4653 TRUEMAN BLVD. SUITE 350  
HILLIARD, OH 43026  
866-878-7288  
INFO@DHOSPITALITY.COM

**APPROVED ALTERNATE MANUFACTURER:**  
\*see Approved Alternate list for contact information

---

### SPECIFICATION:

ITEM NUMBER:  
DESCRIPTION: SOFA  
DIMENSIONS: 75"W x 34"D x 33"H  
SEAT HEIGHT: 18"  
FINISH: Wood frame w/ vinyl upholstered seat/ back  
DETAILS: Wood, tapered legs  
Tight upholstered seat/ back/ arms  
  
Plastic glides on bottom of legs  
100% vinyl fabric for cleanability  
10 year warranty



---

### NOTES:

- Manufacturer to submit cutting from production run for designer approval
- It is the responsibility of the owner to interpret these specifications for each property
- Must be contract quality and suitable for commercial use
- All materials and methods of construction must comply with all local fire and life safety codes for use in r public spaces
- Manufacturer to side mark outside of shipping box with property item and area specified
- Quantities shown are for estimating purpose only, purchasing agent and contractor shall coordinate to determine final quantities required

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WEST VIRGINIA

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**LOUNGE CHAIR****SE-002**

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**MANUFACTURER:**  
D HOSPITALITY**CONTACT:**  
DAE OH  
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4653 TRUEMAN BLVD. SUITE 350  
HILLIARD, OH 43026  
866-878-7288  
INFO@DHOSPITALITY.COM**APPROVED ALTERNATE MANUFACTURER:**  
\*see Approved Alternate list for contact information

---

**SPECIFICATION:**

ITEM NUMBER:  
DESCRIPTION: LOUNGE CHAIR  
DIMENSIONS: 32"W x 33"D x 34"H  
SEAT HEIGHT: 18"  
FINISH: Wood frame w/ vinyl upholstered seat/ back  
DETAILS: Wood, tapered legs  
Tight upholstered seat/ back/ arms;  
Plastic glides on bottom of legs; 100% vinyl  
fabric for easy cleaning; 10 Year Warrnaty.



---

**NOTES:**

- Manufacturer to submit cutting from production run for designer approval
- It is the responsibility of the owner to interpret these specifications for each property
- Must be contract quality and suitable for commercial use
- All materials and methods of construction must comply with all local fire and life safety codes for use in public spaces
- Manufacturer to side mark outside of shipping box with property item and area specified
- Quantities shown are for estimating purpose only, purchasing agent and contractor shall coordinate to determine final quantities required

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**WEST VIRGINIA**

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**CREDENZA****CR-001**

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**MANUFACTURER:**  
D HOSPITALITY**CONTACT:**  
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4653 TRUEMAN BLVD. SUITE 350  
HILLIARD, OH 43026  
866-878-7288  
INFO@DHOSPITALITY.COM**APPROVED ALTERNATE MANUFACTURER:**  
\*see Approved Alternate list for contact information

---

**SPECIFICATION:**

**ITEM NUMBER:**  
**DESCRIPTION:** CREDENZA  
**DIMENSIONS:** 72"W x 20"D x 29"H  
**FINISH:** Wood frame w/ high pressure laminate top/ front sides & metal hardware  
**DETAILS:** 2 large storage cabinets; Use of high pressure laminate finish for long durability; Non-toxic laminate use; 10 year warranty.



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**NOTES:**

- Manufacturer to submit cutting from production run for designer approval
- It is the responsibility of the owner to interpret these specifications for each property
- Must be contract quality and suitable for commercial use
- All materials and methods of construction must comply with all local fire and life safety codes for use in public spaces
- Manufacturer to side mark outside of shipping box with property item and area specified
- Quantities shown are for estimating purpose only, purchasing agent and contractor shall coordinate to determine final quantities required

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**WEST VIRGINIA**

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**CROSS BASE ROUND TABLE****TB-001**

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**MANUFACTURER:**  
D HOSPITALITY**CONTACT:**  
DAE OH  
DHOSPITALITY  
4653 TRUEMAN BLVD. SUITE 350  
HILLIARD, OH 43026  
866-878-7288  
INFO@DHOSPITALITY.COM**APPROVED ALTERNATE MANUFACTURER:**  
\*see Approved Alternate list for contact information

---

**SPECIFICATION:**

ITEM NUMBER:  
DESCRIPTION: CROSS BASE TABLE  
DIMENSIONS: 48" diameter x 29"H  
FINISH: Metal frame w/ high pressure laminate top

DETAILS: Metal cross base frame  
High pressure laminate top  
Rubber edge detail for durability  
Plastic glides on bottom of base  
10 year warranty



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**NOTES:**

- Manufacturer to submit cutting from production run for designer approval
- It is the responsibility of the owner to interpret these specifications for each property
- Must be contract quality and suitable for commercial use
- All materials and methods of construction must comply with all local fire and life safety codes for use in public spaces
- Manufacturer to side mark outside of shipping box with property item and area specified
- Quantities shown are for estimating purpose only, purchasing agent and contractor shall coordinate to determine final quantities required

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**WEST VIRGINIA**

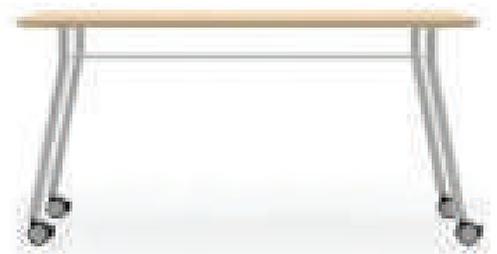
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**RECTANGLE TABLE****TB-002**

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**MANUFACTURER:**  
D HOSPITALITY**CONTACT:**  
DAE OH  
DHOSPITALITY  
4653 TRUEMAN BLVD. SUITE 350  
HILLIARD, OH 43026  
866-878-7288  
INFO@DHOSPITALITY.COM**APPROVED ALTERNATE MANUFACTURER:**  
\*see Approved Alternate list for contact information

---

**SPECIFICATION:****ITEM NUMBER:**  
**DESCRIPTION:** RECTANGLE TABLE  
**DIMENSIONS:** 72"W x 30"D x 29"H  
**FINISH:** Steel frame w/ high pressure laminate top**DETAILS:** Steel frame  
High pressure laminate top  
Rubber edge detail for durability  
Steel stability rail under top  
Casters on bottom w/ stoppers  
10 year warranty

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**NOTES:**

- Manufacturer to submit cutting from production run for designer approval
- It is the responsibility of the owner to interpret these specifications for each property
- Must be contract quality and suitable for commercial use
- All materials and methods of construction must comply with all local fire and life safety codes for use in public spaces
- Manufacturer to side mark outside of shipping box with property item and area specified
- Quantities shown are for estimating purpose only, purchasing agent and contractor shall coordinate to determine final quantities required

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**WEST VIRGINIA**

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**CONFERENCE TABLE****TB-003**

---

**MANUFACTURER:**  
D HOSPITALITY**CONTACT:**  
DAE OH  
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HILLIARD, OH 43026  
866-878-7288  
INFO@DHOSPITALITY.COM**APPROVED ALTERNATE MANUFACTURER:**  
\*see Approved Alternate list for contact information

---

**SPECIFICATION:**

ITEM NUMBER:  
DESCRIPTION: CONFERENCE TABLE  
DIMENSIONS: 48"W x 96"L x 29"H  
FINISH: Wood frame w/ high pressure laminate



DETAILS: Wood frame  
High pressure laminate top/ legs  
Half moon high pressure laminate pedestal legs  
Plastic glides on bottom of legs  
Wooden support rail between legs  
10 year warranty

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**NOTES:**

- Manufacturer to submit cutting from production run for designer approval
- It is the responsibility of the owner to interpret these specifications for each property
- Must be contract quality and suitable for commercial use
- All materials and methods of construction must comply with all local fire and life safety codes for use in public spaces
- Manufacturer to side mark outside of shipping box with property item and area specified
- Quantities shown are for estimating purpose only, purchasing agent and contractor shall coordinate to determine final quantities required

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**WEST VIRGINIA**

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## DESK

**TB-004**

---

**MANUFACTURER:**  
D HOSPITALITY

**CONTACT:**  
DAE OH  
DHOSPITALITY  
4653 TRUEMAN BLVD. SUITE 350  
HILLIARD, OH 43026  
866-878-7288  
INFO@DHOSPITALITY.COM

**APPROVED ALTERNATE MANUFACTURER:**  
\*see Approved Alternate list for contact information

---

### SPECIFICATION:

ITEM NUMBER:  
DESCRIPTION: DESK  
DIMENSIONS: 60"L x 30"W x 29"H  
FINISH: Wood frame w/ high pressure laminate & metal hardware

DETAILS: Wood frame  
High pressure laminate all around  
Single pedestal, locking file system  
Plastic glides on bottom of legs  
Floor length end panels  
Floor length modesty panel on front of desk  
10 year warranty



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### NOTES:

- Manufacturer to submit cutting from production run for designer approval
- It is the responsibility of the owner to interpret these specifications for each property
- Must be contract quality and suitable for commercial use
- All materials and methods of construction must comply with all local fire and life safety codes for use in public spaces
- Manufacturer to side mark outside of shipping box with property item and area specified
- Quantities shown are for estimating purpose only, purchasing agent and contractor shall coordinate to determine final quantities required.

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WEST VIRGINIA

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## BOOKCASE

**BC-001**

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**MANUFACTURER:**  
D HOSPITALITY

**CONTACT:**  
DAE OH  
DHOSPITALITY  
4653 TRUEMAN BLVD. SUITE 350  
HILLIARD, OH 43026  
866-878-7288  
INFO@DHOSPITALITY.COM

**APPROVED ALTERNATE MANUFACTURER:**  
\*see Approved Alternate list for contact information

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### SPECIFICATION:

ITEM NUMBER:  
DESCRIPTION: BOOKCASE  
DIMENSIONS: 36"W x 12"D x 48"H  
FINISH: Wood frame w/ high pressure laminate

DETAILS: Wood framed high pressured laminate; 1 stationary shelf with 2 adjustable shelves; Made with non-toxic laminated particle bookcase; can be used for display purposes; 10 Year Warranty



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### NOTES:

- Manufacturer to submit cutting from production run for designer approval
- It is the responsibility of the owner to interpret these specifications for each property
- Must be contract quality and suitable for commercial use
- All materials and methods of construction must comply with all local fire and life safety codes for use in public spaces
- Manufacturer to side mark outside of shipping box with property item and area specified
- Quantities shown are for estimating purpose only, purchasing agent and contractor shall coordinate to determine final quantities required.

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WEST VIRGINIA

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**STORAGE CABINET****BC-002**

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**MANUFACTURER:**  
D HOSPITALITY**CONTACT:**  
DAE OH  
DHOSPITALITY  
4653 TRUEMAN BLVD. SUITE 350  
HILLIARD, OH 43026  
866-878-7288  
INFO@DHOSPITALITY.COM**APPROVED ALTERNATE MANUFACTURER:**  
\*see Approved Alternate list for contact information

---

**SPECIFICATION:**

ITEM NUMBER:  
DESCRIPTION: STORAGE CABINET  
DIMENSIONS: 36"W x 18"D x 72"H  
FINISH: Wood frame w/ high pressure laminate & metal hardware

DETAILS: Wood framed high pressure laminate all around; 1 stationary shelf with 4 adjustable shelves; Metal locking system; high density PVC on curbed edges to increase durability; 10 Year Warranty



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**NOTES:**

- Manufacturer to submit cutting from production run for designer approval
- It is the responsibility of the owner to interpret these specifications for each property
- Must be contract quality and suitable for commercial use
- All materials and methods of construction must comply with all local fire and life safety codes for use in hotels and other public spaces
- Manufacturer to side mark outside of shipping box with property item and area specified
- Quantities shown are for estimating purpose only, purchasing agent and contractor shall coordinate to determine final quantities required.

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**WEST VIRGINIA**

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**WARDROBE/ STORAGE CABINET****BC-003****MANUFACTURER:**  
D HOSPITALITY**CONTACT:**  
DAE OH  
DHOSPITALITY  
4653 TRUEMAN BLVD. SUITE 350  
HILLIARD, OH 43026  
866-878-7288  
INFO@DHOSPITALITY.COM**APPROVED ALTERNATE MANUFACTURER:**  
\*see Approved Alternate list for contact information

---

**SPECIFICATION:**

**ITEM NUMBER:**  
**DESCRIPTION:** WARDROBE/ STORAGE CABINET  
**DIMENSIONS:** 18"W x 24"D x 77"H  
**FINISH:** Wood frame w/ high pressure laminate & metal hardware

**DETAILS:** Wood framed high pressure laminate; 1 Hinged wardrobe door with 4 adjustable shelves on opposite side of wardrobe; Metal locking system for each component. High density laminate with additional 3 mil PVC on all exposed curbs for longer life; 10 year warranty.



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**NOTES:**

- Manufacturer to submit cutting from production run for designer approval
- It is the responsibility of the owner to interpret these specifications for each property
- Must be contract quality and suitable for commercial use
- All materials and methods of construction must comply with all local fire and life safety codes for use in hotels and other public spaces
- Quantities shown are for estimating purpose only, purchasing agent and contractor shall coordinate to determine the final quantities required.

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**WEST VIRGINIA**

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**LATERAL 2 DRAWER FILE CABINET****FC-003****MANUFACTURER:**  
DHOSPITALITY**CONTACT:**  
DAE OH  
DHOSPITALITY  
4653 TRUEMAN BLVD. SUITE 350  
HILLIARD, OH 43026  
866-878-7288  
INFO@DHOSPITALITY.COM**APPROVED ALTERNATE MANUFACTURER:**  
\*see Approved Alternate list for contact information

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**SPECIFICATION:****ITEM NUMBER:**  
**DESCRIPTION:** LATERAL 2 DRAWER FILE CABINET  
**DIMENSIONS:** 35" W X 22" D X 29" H  
**FINISH:** Wood frame w/ high pressure laminate finish**DETAILS:** Durable abnrasion and stain resistant laminate; Straight edge provides streamline look; 2 Drawers extend fully on steal ball bearing suspensions; Hang rails for letter and legal sized hang files; 10 Year Warranty; Freestanding

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**NOTES:**

- Manufacturer to submit cutting from production run for designer approval
- It is the responsibility of the owner to interpret these specifications for each property
- Must be contract quality and suitable for commercial use
- All materials and methods of construction must comply with all local fire and life safety codes for use in public spaces
- Manufacturer to side mark outside of shipping box with property item and area specified
- Quantities shown are for estimating purpose only, purchasing agent and contractor shall coordinate to determine final quantities required

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**WEST VIRGINIA**

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**LATERAL 4 DRAWER FILE CABINET****FC-004**

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**MANUFACTURER:**  
DHOSPITALITY**CONTACT:**  
DAE OH  
DHOSPITALITY  
4653 TRUEMAN BLVD. SUITE 350  
HILLIARD, OH 43026  
866-878-7288  
INFO@DHOSPITALITY.COM**APPROVED ALTERNATE MANUFACTURER:**  
\*see Approved Alternate list for contact information

---

**SPECIFICATION:****ITEM NUMBER:**  
**DESCRIPTION:** LATERAL 4 DRAWER FILE CABINET  
**DIMENSIONS:** 36" W X 19" D X 53" H  
**FINISH:** Wood frame w/ high pressure laminate finish**DETAILS:** Multi-ply laminate stand up to scratches, spills, stains, wood stains, and boiling liquids. Holds up under heavy use. Durable inner-frame construction; Freestanding metal-to-metal fasteners and wood dowels for solid feel; 10 year warranty;

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**NOTES:**

- Manufacturer to submit cutting from production run for designer approval
- It is the responsibility of the owner to interpret these specifications for each property
- Must be contract quality and suitable for commercial use
- All materials and methods of construction must comply with all local fire and life safety codes for use in public spaces
- Quantities shown are for estimating purpose only, purchasing agent and contractor shall coordinate to determine final quantities required

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**WEST VIRGINIA**

LAMINATE  
OPTIONS:  
(WILSONART HPL)



CAFELLE  
7933k-07



PHANTOM CHARCOAL  
8214k-28



AMBER CHERRY  
7919K-78



LANDMARK WOOD  
7981k-12

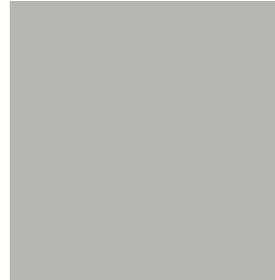
PAINT  
OPTIONS:  
(SHERWIN WILLIAMS)



BLACK OF NIGHT  
SW 6993



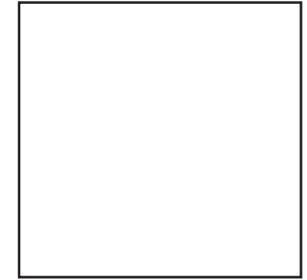
DRESS BLUES  
SW 9176



GRAY CLOUDS  
SW 7658

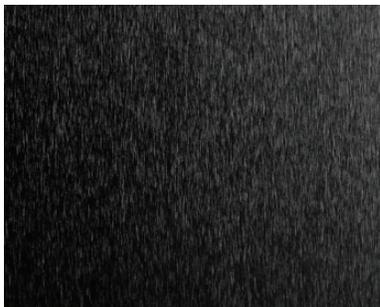


RETICENCE  
SW 6064



HIGHLY REFLECTIVE WHITE  
SW 7757

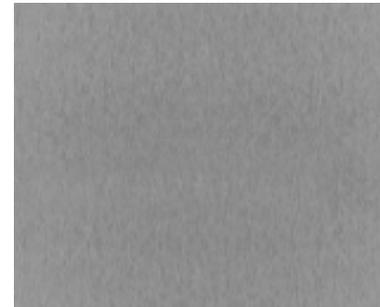
METAL  
OPTIONS:  
(CHEMETAL)



BLACK BRUSHED ALUMINUM  
917



POLISHED ALUMINUM  
701



BRUSHED SMOKE ALUMINUM  
701



OILED BRONZE  
721



**D Hospitality**  
www.dhospitality.com  
4653 Trueman Blvd  
Suite 350  
Hilliard, Ohio 43026  
T/ 866.878.7288

RE: Warranty WV (FF&E) swc190000009

Date: 1.15.19

**STANDARD 10 YEARS MANUFACTURER WARRANTY:**

The D hospitality the manufacturer warrants this product to be free from defects in workmanship and materials, under normal hospitality use and conditions, for a period of (10) years for the original invoice date. Shipping and handling fees are to be paid for by the customer. The manufacturer agrees, at its option during the warranty period, to repair and defect in material or workmanship or to furnish a repaired or refurbished product of equal value in exchange without charge (except for a fee for shipping, handling, packing, return postage, and insurance which will be incurred by the customer). Such repair or replacement is subject to verification of the defect or malfunction and proof of purchase as confirmed by showing the model number on original dated sales receipt.

**CASE GOODS/UPHOLSTERY PRODUCT WARRANTIES:** • The manufacturer warrants the mechanism, wooden frame parts and spring systems against manufacturing and material defects for 10 year. • Cushioning/Filling Material – The manufacturer warrants against defective parts on seat cushion foams and filling materials for 10 year. • All foam and filling composites naturally soften with use. This softening does not constitute a defect under the warranty.

All Office furniture, cabinets, and accessories under warranty for 10 years with the exception of normal wear and tear.

**FABRIC AND LEATHER** Fabric – The manufacturer warrants the upholstery fabric used on your furniture against; seam failure, fabric separation and nap loss for one year. The manufacturer cannot cover pilling, which is a result of normal wear, nor fading, which can be caused by overexposure to sunlight. Leather – The manufacturer warrants leather upholstery against seam failure and material defects for one year. • The natural beauty of leather means that no two pieces of leather are exactly alike. As such, natural markings and grain variations are not considered defects.

**WARRANTY LIMITATIONS** This warranty does not include: • Any condition resulting from other than ordinary hospitality wear or any use for which the product was not intended, such as use in rental or contract trade or commercial use • Any condition resulting from incorrect or inadequate maintenance or care • Damage resulting from misuse, abuse, negligence, accidents or shipping damage • Dissatisfaction due to buyer's remorse • Normal wear and tear • Damages incurred during transportation • Damages incurred during assembly or maintenance • Any used, previously displayed items The Company makes no express warranty or condition whether written or oral and the company expressly disclaims all warranties and conditions not stated in this limited warranty. To the extent allowed by the local law of jurisdictions outside the United States, the Company disclaims all implied warranties or conditions, including any implied warranties of merchantability and fitness for a particular purpose. For all transactions occurring in the United States, any implied warranty of condition of merchantability, satisfactory quality, or fitness for a particular purpose is limited to the duration of the express warranty set forth above. Some states or countries do not allow a limitation on how long an implied warranty lasts or the exclusion of limitation of incidental or consequential damages for consumer products. In such sates or countries, some exclusions or limitations of this limited warranty may not apply to the Purchaser. For consumer transaction, the limited warranty terms contained in this statement, except to the extent lawfully permitted, do not exclude, restrict, or modify but are in addition to the mandatory statutory rights applicable to the sale of this Product to the Purchaser.

All warranty claims must be filed by the consumer to the retailer of this product, who in turn is to contact the manufacturer regarding any warranty return or replacement. We will not handle claims from the consumer directly. Please retain invoices for a minimum of one year for warranty purposes.

**CLAIM PROCEDURES:** • Claims for defective merchandise must be made within ONE year from invoice date. Claims for missing parts must be made within 60 calendar days after the merchandise is received • Any claim for

defective merchandise returns does not have to be in original packaging • We reserve the right to specify that items be returned to the original warehouse for inspection or be inspected by our representative in the field • Pictures are required to claim defective merchandise, along with a copy of the original invoice • If the claim is justified, the item(s) or part(s) will be repaired or replaced or a credit will be issued. It is our policy to replace parts whenever possible This warranty gives you specific legal rights. You may have other rights, which vary from state to state.

Thank you,

*Dae Oh*

CEO

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Client

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# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
1/11/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

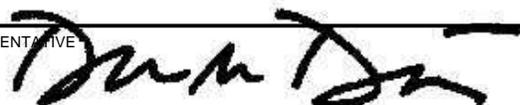
PRODUCER <b>E&amp;M RISK MANAGEMENT LLC</b> <b>PO BOX 1171</b> <b>WORTHINGTON, OHIO 43085</b>	CONTACT NAME: PHONE (A/C No. Ext): <b>6143966853</b> FAX (A/C No.): <b>6143966855</b> E-MAIL ADDRESS: <b>DAWN@EANDMRISK.COM</b>													
	<table border="1"> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC#</th> </tr> <tr> <td>INSURER A: <b>ERIE INSURANCE</b></td> <td><b>26271</b></td> </tr> <tr> <td>INSURER B:</td> <td></td> </tr> <tr> <td>INSURER C:</td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC#	INSURER A: <b>ERIE INSURANCE</b>	<b>26271</b>	INSURER B:		INSURER C:		INSURER D:		INSURER E:		INSURER F:
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INSURER B:														
INSURER C:														
INSURER D:														
INSURER E:														
INSURER F:														
INSURED <b>D HOSPITALITY</b> <b>4653 TRUMAN BLVD</b> <b>HILLIARD OH 43026</b>														

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> <b>Contractual liab</b> GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			<b>Q392650796</b>	<b>3/26/15</b>	<b>3/26/19</b>	EACH OCCURRENCE \$ <b>1,000,000</b> DAMAGE TO RENTED PREMISES (Ea occurrence) \$ <b>1,000,000</b> MED EXP (Any one person) \$ <b>10,000</b> PERSONAL & ADV INJURY \$ <b>1,000,000</b> GENERAL AGGREGATE \$ <b>2,000,000</b> PRODUCTS - COMP/OP AGG \$ <b>2,000,000</b> \$
A	<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			<b>Q065330276</b>	<b>6/3/2015</b>	<b>6/3/19</b>	COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ <b>1,000,000</b> BODILY INJURY (Per accident) \$ <b>1,000,000</b> PROPERTY DAMAGE (Per accident) \$ <b>1,000,000</b> \$
A	<input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$			<b>Q272670249</b>	<b>3/26/15</b>	<b>3/26/19</b>	EACH OCCURRENCE \$ <b>6,000,000</b> AGGREGATE \$ \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	<b>CARGO COVERAGE</b>			<b>Q392650796</b>	<b>3/26/15</b>	<b>3/26/19</b>	<b>\$1,300,000</b>

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER <b>STATE OF WEST VIRGINIA</b>	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
---	---

	A	B	C	D	E	F	G	H	I	J	K	L
1	<b>Exhibit A: CRFQ 0212 SWC190000009 Systems Furniture Pricing Pages</b>											
2	<b>Please complete the below pricing sheet to include with your bid, as follows:</b>											
3	Catalog Name:	Provide the number for the manufacturers catalog from which Catalog Price is taken; must match catalog included with bid.										
4	Catalog Page Number:	Provide the Page Number for the specific catalog item bid for this line; must match page number of catalog included with bid.										
5	Manufacturer:	Provide the name of the manufacturer for item bid for this line.										
6	Manufacturer Part No.:	Provide the manufacturer's part number (or catalog part number) for the item being bid for this line.										
7	Catalog Price:	Provide the price listed in the catalog; must exactly match price found in previously listed catalog number.										
8	Discount %:	Provide the discount percentage being bid for this line's manufacturer; note: vendors may bid only one (1) unique discount percentage for each Type.										
9	Type:	Describes the Type of Item, as specified in the Specifications document of the Request for Quotation										
10	Contract Unit Price:	Provide the price for which this item will be sold under the awarded contract; THIS PRICE MUST MATCH CATALOG PRICE WITH LISTED DISCOUNT %.										
11		Contract Unit Prices for Items whose Description is exactly identical on this Pricing Page must be equal.										
12	Contract Hourly Rate	Contract Hourly Rate of Design or Installation Labor for Reconfigurations Only										
13	Total Bid:	Multiply listed Estimated Quantity by Contract Unit Price or Contract Hourly Rate, as applicable, to calculate Total Bid for this line.										
14	TOTAL FURNITURE BID COST:	Add all Total Bids										
15	TOTAL BID COST:	Add TOTAL FURNITURE BID COST										
16	<b>A hard copy of this form must be included if bidding on paper; an electronic copy (Microsoft Excel preferred) should also be included with any paper bid, but MUST be included as an attachment on any bid submitted through WVOasis.</b>											
17	<b>*Estimated Quantities listed on this Pricing Page are only estimates, included for bid evaluation purposes only. Actual quantities of items listed on this Pricing Page, and items not listed herein but included in the successful vendors catalog(s) may vary.</b>											
18	<b>** Quantity Required section must be completed if the manufacturer does not offer a part number for the complete unit and the items used to make the complete panel unit bid will be ordered and invoiced with separate and individual part numbers on the vendors invoice.</b>											

	A	B	C	D	E	F	G	H	I	J	K	L
19	Description	Estimated Quantity*	Catalog Name (If applicable)	Catalog Page No.	Manufacturer	Manufacturer Part No.	Catalog List Price	Discount %	Type	Contract Unit Price (Each)		Total Bid (Estimated Quantity * Contract Unit Price)
20	<b>Panels: 62"H (+/- 5"): 60" Powered Panels - Acoustical Fabric on both sides</b> (price listed must include everything to make one complete unit including but not limited to: top caps, raceways, straight connectors both sides, with 2 Duplex receptacles, and any other hardware to accomplish a complete install)	1000	DHOSPITALITY (HOSPITALITY DESIGN)	8	DHOSPITALITY	PA-001	\$ 389.00	10.00%	System	\$350.10		\$350,100.00
21	<b>Fabric Panels: 62"H (+/- 5"): 60" Powered Panels Complete Unit shall consist of the following:</b>	<b>**Quantity Required (Complete Unit Bid)</b>									<b>PANEL UNIT PRICE (Each) NOTE: Items listed must add up to the complete unit submitted in bid.</b>	
22	Acoustical Fabric Panel		DHOSPITALITY (HOSPITALITY DESIGN)	8	DHOSPITALITY	PA-001	\$ -	10.00%	System	\$0.00	\$0.00	
23	Top Caps		DHOSPITALITY (HOSPITALITY DESIGN)	8	DHOSPITALITY	PA-001	\$ -	10.00%	System	\$0.00	\$0.00	
24	Raceways		DHOSPITALITY (HOSPITALITY DESIGN)	8	DHOSPITALITY	PA-001	\$ -	10.00%	System	\$0.00	\$0.00	
25	Straight Connectors		DHOSPITALITY (HOSPITALITY DESIGN)	8	DHOSPITALITY	PA-001	\$ -	10.00%	System	\$0.00	\$0.00	
26	Identify Additional hardware here if needed		DHOSPITALITY (HOSPITALITY DESIGN)		DHOSPITALITY		\$ -	10.00%	System	\$0.00	\$0.00	
27	Identify Additional hardware here if needed		DHOSPITALITY (HOSPITALITY DESIGN)		DHOSPITALITY		\$ -	10.00%	System	\$0.00	\$0.00	
28	Identify Additional hardware here if needed		DHOSPITALITY (HOSPITALITY DESIGN)		DHOSPITALITY		\$ -	10.00%	System	\$0.00	\$0.00	
29	Identify Additional hardware here if needed		DHOSPITALITY (HOSPITALITY DESIGN)		DHOSPITALITY		\$ -	10.00%	System	\$0.00	\$0.00	
30							<b>TOTAL OF PANEL BID</b>				\$0.00	
31	<b>Panels: 62"H (+/- 5"): 60" Non-powered Panels - Acoustical Fabric on both sides</b> (price listed must include everything to make one complete unit including but not limited to: top caps, raceways, straight connectors both sides, and any other hardware to accomplish a complete install)	1000	DHOSPITALITY (HOSPITALITY DESIGN)	9	DHOSPITALITY	PA-002	\$ 379.00	10.00%	System	\$341.10		\$341,100.00
32	<b>Panels: 62"H (+/- 5"): 60" Non-Powered Panels Complete Unit shall consist of the following:</b>	<b>**Quantity Required (Complete Unit Bid)</b>									<b>PANEL UNIT PRICE (Each) NOTE: Items listed must add up to the complete unit submitted in bid.</b>	
33	Acoustical Fabric Panel		DHOSPITALITY (HOSPITALITY DESIGN)	9	DHOSPITALITY	PA-002	\$ -	10.00%	System	\$0.00	\$0.00	
34	Top Caps		DHOSPITALITY (HOSPITALITY DESIGN)	9	DHOSPITALITY	PA-002	\$ -	10.00%	System	\$0.00	\$0.00	
35	Raceways		DHOSPITALITY (HOSPITALITY DESIGN)	9	DHOSPITALITY	PA-002	\$ -	10.00%	System	\$0.00	\$0.00	
36	Straight Connectors		DHOSPITALITY (HOSPITALITY DESIGN)	9	DHOSPITALITY	PA-002	\$ -	10.00%	System	\$0.00	\$0.00	
37	Identify Additional hardware here if needed		DHOSPITALITY (HOSPITALITY DESIGN)		DHOSPITALITY		\$ -	10.00%	System	\$0.00	\$0.00	
38	Identify Additional hardware here if needed		DHOSPITALITY (HOSPITALITY DESIGN)		DHOSPITALITY		\$ -	10.00%	System	\$0.00	\$0.00	
39	Identify Additional hardware here if needed		DHOSPITALITY (HOSPITALITY DESIGN)		DHOSPITALITY		\$ -	10.00%	System	\$0.00	\$0.00	
40	Identify Additional hardware here if needed		DHOSPITALITY (HOSPITALITY DESIGN)		DHOSPITALITY		\$ -	10.00%	System	\$0.00	\$0.00	
41							<b>TOTAL OF PANEL BID</b>				\$0.00	

	A	B	C	D	E	F	G	H	I	J	K	L
42	<b>Panels: 62"H (+/- 5"): 60" Powered Panels - Non-Fabric on both sides</b> (price listed must include everything to make one complete unit including but not limited to: top caps, raceways, straight connectors both sides, with 2 Duplex receptacles, and any other hardware to accomplish a complete install)	500	DHOSPITALITY (HOSPITALITY DESIGN)	10	DHOSPITALITY	PA-003	\$ 379.00	10.00%	System	\$341.10		\$170,550.00
43	<b>Non-Fabric Panels: 62"H (+/- 5"): 60" Powered Panels Complete Unit shall consist of the following:</b>	<b>**Quantity Required (Complete Unit Bid)</b>									<b>PANEL UNIT PRICE (Each) NOTE: Items listed must add up to the complete unit submitted in bid.</b>	
44	Non-Fabric Panel		DHOSPITALITY (HOSPITALITY DESIGN)	10	DHOSPITALITY	PA-003	\$ -	10.00%	System	\$0.00	\$0.00	
45	Top Caps		DHOSPITALITY (HOSPITALITY DESIGN)	10	DHOSPITALITY	PA-003	\$ -	10.00%	System	\$0.00	\$0.00	
46	Raceways		DHOSPITALITY (HOSPITALITY DESIGN)	10	DHOSPITALITY	PA-003	\$ -	10.00%	System	\$0.00	\$0.00	
47	Straight Connectors		DHOSPITALITY (HOSPITALITY DESIGN)	10	DHOSPITALITY	PA-003	\$ -	10.00%	System	\$0.00	\$0.00	
48	Identify Additional hardware here if needed		DHOSPITALITY (HOSPITALITY DESIGN)		DHOSPITALITY		\$ -	10.00%	System	\$0.00	\$0.00	
49	Identify Additional hardware here if needed		DHOSPITALITY (HOSPITALITY DESIGN)		DHOSPITALITY		\$ -	10.00%	System	\$0.00	\$0.00	
50	Identify Additional hardware here if needed		DHOSPITALITY (HOSPITALITY DESIGN)		DHOSPITALITY		\$ -	10.00%	System	\$0.00	\$0.00	
51	Identify Additional hardware here if needed		DHOSPITALITY (HOSPITALITY DESIGN)		DHOSPITALITY		\$ -	10.00%	System	\$0.00	\$0.00	
52	<b>TOTAL OF PANEL BID</b>										\$0.00	
53	<b>Panels: 62"H (+/- 5"): 60" Non-powered Panels - Non-Fabric on both sides</b> (price listed must include everything to make one complete unit including but not limited to: top caps, raceways, straight connectors both sides, and any other hardware to accomplish a complete install)	500	DHOSPITALITY (HOSPITALITY DESIGN)	11	DHOSPITALITY	PA-004	\$ 379.00	10.00%	System	\$341.10		\$170,550.00
54	<b>Non-Fabric Panels: 62"H (+/- 5"): 60" Non-Powered Panels Complete Unit shall consist of the following:</b>	<b>**Quantity Required (Complete Unit Bid)</b>									<b>PANEL UNIT PRICE (Each) NOTE: Items listed must add up to the complete unit submitted in bid.</b>	
55	Non-Fabric Panel		DHOSPITALITY (HOSPITALITY DESIGN)	11	DHOSPITALITY	PA-004	\$ -	10.00%	System	\$0.00	\$0.00	
56	Top Caps		DHOSPITALITY (HOSPITALITY DESIGN)	11	DHOSPITALITY	PA-004	\$ -	10.00%	System	\$0.00	\$0.00	
57	Raceways		DHOSPITALITY (HOSPITALITY DESIGN)	11	DHOSPITALITY	PA-004	\$ -	10.00%	System	\$0.00	\$0.00	
58	Straight Connectors		DHOSPITALITY (HOSPITALITY DESIGN)	11	DHOSPITALITY	PA-004	\$ -	10.00%	System	\$0.00	\$0.00	
59	Identify Additional hardware here if needed		DHOSPITALITY (HOSPITALITY DESIGN)		DHOSPITALITY		\$ -	10.00%	System	\$0.00	\$0.00	
60	Identify Additional hardware here if needed		DHOSPITALITY (HOSPITALITY DESIGN)		DHOSPITALITY		\$ -	10.00%	System	\$0.00	\$0.00	
61	Identify Additional hardware here if needed		DHOSPITALITY (HOSPITALITY DESIGN)		DHOSPITALITY		\$ -	10.00%	System	\$0.00	\$0.00	
62	Identify Additional hardware here if needed		DHOSPITALITY (HOSPITALITY DESIGN)		DHOSPITALITY		\$ -	10.00%	System	\$0.00	\$0.00	
63	<b>TOTAL OF PANEL BID</b>										\$0.00	

	A	B	C	D	E	F	G	H	I	J	K	L
64	Duplex Receptacles for Panels	5000	DHOSPITALITY (HOSPITALITY DESIGN)	12	DHOSPITALITY	AC-01	\$ 10.00	10.00%	System	\$9.00		\$45,000.00
65	Panel Connectors: 2-way, straight	2000	DHOSPITALITY (HOSPITALITY DESIGN)	13	DHOSPITALITY	AC-02	\$ 39.00	10.00%	System	\$35.10		\$70,200.00
66	Panel Connectors: 2-way, 90-degree elbow	1000	DHOSPITALITY (HOSPITALITY DESIGN)	14	DHOSPITALITY	AC-03	\$ 39.00	10.00%	System	\$35.10		\$35,100.00
67	Panel Connectors: 3-way, tee	500	DHOSPITALITY (HOSPITALITY DESIGN)	15	DHOSPITALITY	AC-04	\$ 10.00	10.00%	System	\$9.00		\$4,500.00
68	Panel Connectors: 4-way, tee	500	DHOSPITALITY (HOSPITALITY DESIGN)	16	DHOSPITALITY	AC-05	\$ 39.00	10.00%	System	\$35.10		\$17,550.00
69	Panel Connectors: Panel End Caps (62"h +/- 5" panel)	2000	DHOSPITALITY (HOSPITALITY DESIGN)	17	DHOSPITALITY	AC-06	\$ 49.00	10.00%	System	\$44.10		\$88,200.00
70	24"d x 36"w laminate work surface	500	DHOSPITALITY (HOSPITALITY DESIGN)	19	DHOSPITALITY	WS-01	\$ 899.00	10.00%	System	\$809.10		\$404,550.00
71	24"d x 36" w laminate corner work surface	500	DHOSPITALITY (HOSPITALITY DESIGN)	20	DHOSPITALITY	WS-02	\$ 999.00	10.00%	System	\$899.10		\$449,550.00
72	24"d x 48" w laminate work surface	500	DHOSPITALITY (HOSPITALITY DESIGN)	21	DHOSPITALITY	WS-03	\$ 1,199.00	10.00%	System	\$1,079.10		\$539,550.00
73	36" w steel flipper door unit with lock	500	DHOSPITALITY (HOSPITALITY DESIGN)	22	DHOSPITALITY	FD-001	\$ 499.00	10.00%	System	\$449.10		\$224,550.00
74	48" w steel flipper door unit with lock	500	DHOSPITALITY (HOSPITALITY DESIGN)	23	DHOSPITALITY	FD-002	\$ 599.00	10.00%	System	\$539.10		\$269,550.00
75	24"d pedestal full height file cabinet with lock with two (2) file drawers to attach to work surface	1000	DHOSPITALITY (HOSPITALITY DESIGN)	24	DHOSPITALITY	FC-001	\$ 399.00	0.00%	PDU	\$399.00		\$399,000.00
76	24"d pedestal full height file cabinet with lock with two (2) small box drawers position above one (1) file drawer to attach to work surface	1000	DHOSPITALITY (HOSPITALITY DESIGN)	25	DHOSPITALITY	FC-002	\$ 459.00	0.00%	PDU	\$459.00		\$459,000.00
77	11"h x 36"w tackboard	200	DHOSPITALITY (HOSPITALITY DESIGN)	26	DHOSPITALITY	TB-001	\$ 24.00	10.00%	System	\$21.60		\$4,320.00
78	30"w task light (must be within 6" of the width of flipper door unit)	100	DHOSPITALITY (HOSPITALITY DESIGN)	27	DHOSPITALITY	TL-001	\$ 199.00	10.00%	System	\$179.10		\$17,910.00
79	42"w task light (must be within 6" of the width of flipper door unit)	100	DHOSPITALITY (HOSPITALITY DESIGN)	28	DHOSPITALITY	TL-002	\$ 229.00	10.00%	System	\$206.10		\$20,610.00
80	Keyboard Tray	1000	DHOSPITALITY (HOSPITALITY DESIGN)	29	DHOSPITALITY	KT-001	\$ 59.00	10.00%	SysAcc	\$53.10		\$53,100.00
81	Panel Mount Rail Toolbar - 48" metal, includes two (2) supports, one rail with two (2) end caps	100	DHOSPITALITY (HOSPITALITY DESIGN)	18	DHOSPITALITY	AC-07	\$ 1,499.00	10.00%	SysAcc	\$1,349.10		\$134,910.00
82	Letter Tray: Mounts on slat pad horizontally, supports minimum of five (5) pounds	500	DHOSPITALITY (HOSPITALITY DESIGN)	30	DHOSPITALITY	LT-001	\$ 29.00	10.00%	SysAcc	\$26.10		\$13,050.00
83	Diagonal Tray	500	DHOSPITALITY (HOSPITALITY DESIGN)	31	DHOSPITALITY	DT-001	\$ 59.00	10.00%	SysAcc	\$53.10		\$26,550.00
84	Coat hook – one (1) per workstation	100	DHOSPITALITY (HOSPITALITY DESIGN)	32	DHOSPITALITY	CH-001	\$ 19.00	10.00%	SysAcc	\$17.10		\$1,710.00
85	Task Chair	1000	DHOSPITALITY (HOSPITALITY DESIGN)	33	DHOSPITALITY	TC-001	\$ 199.00	5.00%	STC	\$189.05		\$189,050.00
86	Guest Chair	2000	DHOSPITALITY (HOSPITALITY DESIGN)	34	DHOSPITALITY	GC-001	\$ 140.00	5.00%	SCG	\$133.00		\$266,000.00
87	Side Chair	1000	DHOSPITALITY (HOSPITALITY DESIGN)	35	DHOSPITALITY	SC-001	\$ 199.00	5.00%	SSC	\$189.05		\$189,050.00
88	Adjustable height arms	1000	DHOSPITALITY (HOSPITALITY DESIGN)	36	DHOSPITALITY	AA-001	\$ 79.00	5.00%	STC	\$75.05		\$75,050.00

	A	B	C	D	E	F	G	H	I	J	K	L
89	Sofa – Upholstered in vinyl, , minimum 72" (+/- 3"), minimum of four (4) stationary legs – no casters.	100	DHOSPITALITY (HOSPITALITY DESIGN)	37	DHOSPITALITY	SE-001	\$ 799.00	0.00%	FSF	\$799.00		\$79,900.00
90	Lounge Chairs – Upholstered in vinyl, with arms not to exceed 32"w, minimum of four (4) stationary legs – no casters	200	DHOSPITALITY (HOSPITALITY DESIGN)	38	DHOSPITALITY	SE-002	\$ 359.00	0.00%	FSF	\$359.00		\$71,800.00
91	Credenzas 20"d x 72"w x 29" with two (2) storage cabinets full to the floor, laminate, locking	50	DHOSPITALITY (HOSPITALITY DESIGN)	39	DHOSPITALITY	CR-001	\$ 799.00	0.00%	FSF	\$799.00		\$39,950.00
92	Round Table: 48"w x 29"h with laminate top, metal column with cross base	500	DHOSPITALITY (HOSPITALITY DESIGN)	40	DHOSPITALITY	TB-001	\$ 259.00	0.00%	FSF	\$259.00		\$129,500.00
93	Rectangle Table: 30"d x 72"w with laminate tops with steel base and four (4) legs on casters	500	DHOSPITALITY (HOSPITALITY DESIGN)	41	DHOSPITALITY	TB-002	\$ 299.00	0.00%	FSF	\$299.00		\$149,500.00
94	Conference Table: 96"l x 48"w with laminate top with two (2) round laminate pedestal bases	300	DHOSPITALITY (HOSPITALITY DESIGN)	42	DHOSPITALITY	TB-003	\$ 999.00	0.00%	FSF	\$999.00		\$299,700.00
95	Desk: 60"l x 30w x 29"h full laminate with laminate top, no steel, single pedestal box/box/file free standing design. Drawers open with side pulls. Full leg end panels and modesty panel.	500	DHOSPITALITY (HOSPITALITY DESIGN)	43	DHOSPITALITY	TB-004	\$ 599.00	0.00%	FSF	\$599.00		\$299,500.00
96	Bookcase: 12"d x 36"w x 48"h laminate with finished back, one (1) stationary shelf and two (2) adjustable shelves, maximum 1.25" increment between adjustable shelving	100	DHOSPITALITY (HOSPITALITY DESIGN)	44	DHOSPITALITY	BC-001	\$ 299.00	0.00%	CG	\$299.00		\$29,900.00
97	Storage Cabinet: 36"w x 18"d x 72"h Laminate with one (1) stationary shelf and four (4) adjustable shelves, maximum 1.25" increment	100	DHOSPITALITY (HOSPITALITY DESIGN)	45	DHOSPITALITY	BC-002	\$ 399.00	0.00%	CG	\$399.00		\$39,900.00
98	Personal Wardrobe/Storage Cabinet: 18"w x 24"d x 77"h, Left or right door, four (4) adjustable shelves, coat rod and core-removeable lock, standard back	100	DHOSPITALITY (HOSPITALITY DESIGN)	46	DHOSPITALITY	BC-003	\$ 499.00	0.00%	CG	\$499.00		\$49,900.00
99	Lateral File Cabinet non-pedestal: 2 Drawer Laminate 35"w x 22"d x 29"h	500	DHOSPITALITY (HOSPITALITY DESIGN)	47	DHOSPITALITY	FC-003	\$ 359.00	0.00%	FC	\$359.00		\$179,500.00
100	Lateral File Cabinet non-pedestal: 4 Drawer Steel 36"w x 19"d x 53"h	500	DHOSPITALITY (HOSPITALITY DESIGN)	48	DHOSPITALITY	FC-004	\$ 399.00	0.00%	FC	\$399.00		\$199,500.00
101	Reconfiguration Design: Hourly Rate (see Specification 3.11.1.1)	100	DHOSPITALITY (HOSPITALITY DESIGN)		DHOSPITALITY	no charge	\$ -			\$0.00		\$0.00
102	Reconfiguration Labor: Regular Rate (see specification 3.11.1.2)	100	DHOSPITALITY (HOSPITALITY DESIGN)		DHOSPITALITY		\$ 1,550.00			\$155,000.00		\$155,000.00
103	Reconfiguration Labor: Overtime Rate (see Specification 3.11.1.3)	100	DHOSPITALITY (HOSPITALITY DESIGN)		DHOSPITALITY	no charge				\$0.00		\$0.00
104	<b>TOTAL BID COST</b>											\$6,753,460.00
105	<b>SYSTEM TYPE</b>	<b>DISCOUNT %</b>	<b>NOTE: The Discount Percentage entered will automatically populate the field corresponding to the system type in the spread sheet and calculate the bid totals.</b>									
106	System	10.00%										
107	System Accessories	10.00%										
108	PDU	0.00%										
109	Seating - STC,STG,SCG	5.00%										
110	FSF	0.00%										
111	CG	0.00%										
112	FC	0.00%										
113												

<b>Company Name:</b>	D HOSPITALITY
<b>Contact:</b>	DAE OH
<b>Phone:</b>	614-710-1549
<b>Email:</b>	dae@dhospitality.com

# West Virginia Ethics Commission



## Disclosure of Interested Parties to Contracts

Pursuant to *W. Va. Code* § 6D-1-2, a state agency may not enter into a contract, or a series of related contracts, that has/have an actual or estimated value of \$1 million or more until the business entity submits to the contracting state agency a Disclosure of Interested Parties to the applicable contract. In addition, the business entity awarded a contract is obligated to submit a supplemental Disclosure of Interested Parties reflecting any new or differing interested parties to the contract within 30 days following the completion or termination of the applicable contract.

For purposes of complying with these requirements, the following definitions apply:

*"Business entity"* means any entity recognized by law through which business is conducted, including a sole proprietorship, partnership or corporation, but does not include publicly traded companies listed on a national or international stock exchange.

*"Interested party"* or *"Interested parties"* means:

- (1) A business entity performing work or service pursuant to, or in furtherance of, the applicable contract, including specifically sub-contractors;
- (2) the person(s) who have an ownership interest equal to or greater than 25% in the business entity performing work or service pursuant to, or in furtherance of, the applicable contract. (This subdivision does not apply to a publicly traded company); and
- (3) the person or business entity, if any, that served as a compensated broker or intermediary to actively facilitate the applicable contract or negotiated the terms of the applicable contract with the state agency. (This subdivision does not apply to persons or business entities performing legal services related to the negotiation or drafting of the applicable contract.)

*"State agency"* means a board, commission, office, department or other agency in the executive, judicial or legislative branch of state government, including publicly funded institutions of higher education: Provided, that for purposes of *W. Va. Code* § 6D-1-2, the West Virginia Investment Management Board shall not be deemed a state agency nor subject to the requirements of that provision.

The contracting business entity must complete this form and submit it to the contracting state agency prior to contract award and to complete another form within 30 days of contract completion or termination.

*This form was created by the State of West Virginia Ethics Commission, 210 Brooks Street, Suite 300, Charleston, WV 25301-1804. Telephone: (304)558-0664; fax: (304)558-2169; e-mail: [ethics@wv.gov](mailto:ethics@wv.gov); website: [www.ethics.wv.gov](http://www.ethics.wv.gov).*

STATE OF WEST VIRGINIA  
Purchasing Division

# PURCHASING AFFIDAVIT

**CONSTRUCTION CONTRACTS:** Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

**ALL CONTRACTS:** Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

**EXCEPTION:** The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

**DEFINITIONS:**

**"Debt"** means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

**"Employer default"** means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

**"Related party"** means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

**AFFIRMATION:** By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (*W. Va. Code §61-5-3*) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

**WITNESS THE FOLLOWING SIGNATURE:**

Vendor's Name: D HOSPITALITY

Authorized Signature: [Signature] Date: 1-14-2019

State of OHIO

County of Franklin, to-wit:

Taken, subscribed, and sworn to before me this 14<sup>th</sup> day of January, 2019.

My Commission expires 4-23-2023, 20  .



JENNY L. FOSTER  
NOTARY PUBLIC  
STATE OF OHIO  
Comm. Expires  
04-23-2023  
Recorded in  
Franklin County

[Signature]

West Virginia Ethics Commission  
**Disclosure of Interested Parties to Contracts**

(Required by W. Va. Code § 6D-1-2)

Name of Contracting Business Entity: D HOSPITALITY Address: 4053 TWEEMAN BLVD Ste 350B  
Hilliard OH 43026

Name of Authorized Agent: DAE OH Address: \_\_\_\_\_

Contract Number: SWC 1900000009 Contract Description: SWC for Systems furniture

Governmental agency awarding contract: STATEWIDE MASTEK AGREEMENT

Check here if this is a Supplemental Disclosure

List the Names of Interested Parties to the contract which are known or reasonably anticipated by the contracting business entity for each category below (attach additional pages if necessary):

1. **Subcontractors or other entities performing work or service under the Contract**

Check here if none, otherwise list entity/individual names below.

2. **Any person or entity who owns 25% or more of contracting entity (not applicable to publicly traded entities)**

Check here if none, otherwise list entity/individual names below.

3. **Any person or entity that facilitated, or negotiated the terms of, the applicable contract (excluding legal services related to the negotiation or drafting of the applicable contract)**

Check here if none, otherwise list entity/individual names below.

Signature: [Signature] Date Signed: 1-14-2019

**Notary Verification**

State of Ohio, County of Franklin:

I, DAE OH, the authorized agent of the contracting business entity listed above, being duly sworn, acknowledge that the Disclosure herein is being made under oath and under the penalty of perjury.

Taken, sworn to and subscribed before me this 14<sup>th</sup> day of January, 2019.

**To be completed by State Agency:**

Date Received by State Agency: \_\_\_\_\_

Date submitted to Ethics Commission: \_\_\_\_\_

Governmental agency submitting Disclosure: \_\_\_\_\_

Notary Public's Signature



JENNY L. FOSTER  
NOTARY PUBLIC  
STATE OF OHIO  
Comm. Expires  
04-23-2023  
Revised June 8, 2018  
Recorded in  
Franklin County