

Statement of Qualifications for

Architectural and Engineering Services for Building 74 Renovations

West Virginia Department of Administration - Owner
(Solicitation Number : CEO1 0211 GSD1900000001)



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WV PURCHASING
DIVISION

WilliamsonShriverArchitects



TRANSMITTAL

TO: Mrs. Melissa K. Pettrey, Senior Buyer
West Virginia Department of Administration, Purchasing Division
2019 Washington Street East
Charleston, WV 25305-0130

FROM: Ted A. Shriver

RE: Statement of Qualifications for Architectural / Engineering Services for
Building 74 Renovations - Solicitation No. CEOI 021 | GSD190000001

DATE: September 5, 2018

Please find attached three (3) copies of Williamson Shriver Architects' Statement of Qualifications for the above referenced project.

If you have any questions, please call.

TAS/

enclosure

August 31, 2018

Mrs. Melissa K. Pettrey, Senior Buyer
West Virginia Department of Administration, Purchasing Division
2016 Washington Street East
Charleston, WV 25305-0130

RE: Architectural and Engineering Services for Building 74 Renovations
(Solicitation Number: CEOI 0211 GSD1900000001)

Dear Mrs. Pettrey:

Williamson Shriver Architects, Inc. was excited to learn of the Expression of Interest for Architectural and Engineering services for the Building 74 Renovations which is the office of West Virginia Division of Natural Resources. We are pleased to have an opportunity to submit our team's qualifications, experience, and other credentials for your consideration.

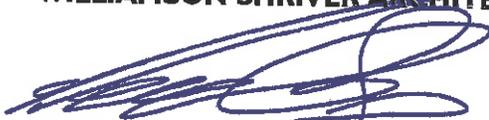
Williamson Shriver Architects' staff combines for over 100 years of experience on hundreds of architectural design projects of all types and sizes located throughout West Virginia. Our firm has established practices in place to ensure that your project is completed on time and within budget. Our design, engineering, and construction administration talents have been proven over and over throughout our firm's thirty-plus year history.

Please accept this letter as our team's Expression of Interest in serving as your design team for this exciting project. In addition to Williamson Shriver Architects, Inc., our proposed project team will include G.L. Boso & Associates of Summersville, WV (Building Forensics), Harper Engineering, of St. Albans, WV (HVAC, electrical, plumbing, and fire protection design) and Watkins Design Works, of Charleston, WV (Interior Design). Our firms have worked together successfully on many past projects throughout all regions of the state. We jointly have a strong understanding of design creativity, building systems and materials, constructability, and the economics of construction in the different regions of West Virginia. We invite you to review the attached Statement of Qualifications which describes in depth our team's capabilities, experience, and personnel and includes all of the information delineated in your Expression of Interest.

We are excited about this project, and are eager to be selected to work with the West Virginia Department of Administration for the Building 74 Renovations as the Architect. We look forward to a personal interview with your selection team during which we can present our credentials in greater detail.

We look forward to hearing from you soon.

WILLIAMSON SHRIVER ARCHITECTS, INC.



Ted A. Shriver AIA • LEED AP
President / Architect

DESIGNATED CONTACT: Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

TED A. SHRIVER, PRESIDENT

(Name, Title)

TED A. SHRIVER, PRESIDENT

(Printed Name and Title)

717 BIGLEY AVE., CHARLESTON, WV 25302

(Address)

304-345-1060 / 304-345-3693

(Phone Number) / (Fax Number)

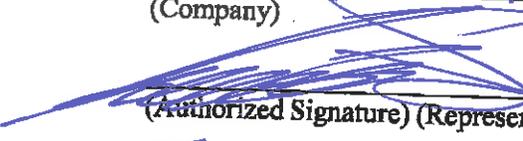
TSHRIVER@WSGARCH.COM

(email address)

CERTIFICATION AND SIGNATURE: By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

WILLIAMSON SHRIVER ARCHITECTS, INC.

(Company)

 TED A. SHRIVER, PRESIDENT

(Authorized Signature) (Representative Name, Title)

TED A. SHRIVER, PRESIDENT

(Printed Name and Title of Authorized Representative)

9/5/18

(Date)

304-345-1060 / 304-345-3693

(Phone Number) (Fax Number)

STATE OF WEST VIRGINIA
Purchasing Division

PURCHASING AFFIDAVIT

CONSTRUCTION CONTRACTS: Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

ALL CONTRACTS: Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

EXCEPTION: The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

AFFIRMATION: By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §81-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

WITNESS THE FOLLOWING SIGNATURE:

Vendor's Name: WILLIAMSON SHELTER ARCHITECTS, INC.

Authorized Signature: _____ Date: 9/5/18

State of WEST VIRGINIA

County of KANAWHA to-wit:

Taken, subscribed, and sworn to before me this 5th day of September, 2018.

My Commission expires October 2, 2022.

AFFIX SEAL HERE

NOTARY PUBLIC

June A Spradling
Purchasing Affidavit (Revised 01/19/2018)



ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: CE01 GSD1900000001

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|---|--|
| <input type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

WILLIAMSON SHRIVER ARCHITECTS, INC.
Company


Authorized Signature

9/5/18
Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.

August 31, 2018

Mrs. Melissa K. Pettrey, Senior Buyer
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2016 Washing Street East
Charleston, WV 25305-0130

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WILLIAMSON SHRIVER ARCHITECTS, INC.


Ted A. Shriver AIA • LEED AP
President / Architect

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Statement of Qualifications for Architectural / Engineering Design Services for
Building 74 Renovations

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Tab A

General Information



WilliamsonShriver**Architects**

General Information

Firm Overview

Williamson Shriver Architects Inc. is an award-winning, multi-disciplinary design firm with business roots back to 1967. While specializing in educational and commercial planning and design, we provide design services to a diverse client base throughout West Virginia. With construction values exceeding one billion dollars over our history, the size and scale of our projects have ranged from detailed designs for small interior renovations to large multi-million dollar new facilities. Large or small, simple or complex, every project has our commitment to diligent, thoughtful design. Our functional and distinctive buildings reflect the vision of our clients and the spirit of our communities.

Experienced, capable, and responsive, we have a long tradition of excellence and client commitment. Simply put ... we listen ... and combine what we learn from

listening with a clear understanding of technology, sustainability, and a wealth of experience. Every Williamson Shriver Architects design is a collaboration with the end user. Our finished projects work for people because they start with people. Through focus groups, individual interviews, and public meetings, we ask our clients to stretch their imagination and anticipate how they will

THE VISION OF OUR CLIENTS AND THE SPIRIT OF OUR COMMUNITIES.

use each space. The result of this process ... flexible design solutions that respond to people and make the most of budgets.

Commitment to quality, dedication to project and client, and a nearly fifty year tradition of innovation and architectural excellence... that's Williamson Shriver Architects. No matter what the program, site, or budget, we've been there and we have the experience and vision to shape your project into a success.

At Williamson Shriver Architects, we're listening.



Legal Organization

Williamson Shriver Architects is a type S corporation licensed as a business by the WV Secretary of State and headquartered in Charleston, WV. Our firm qualifies as a Federal Small Business and has applied for such registration with the U.S. Small Business Administration.

In House Services

- Pre-Design & Planning
- Architecture
- Structural Engineering
- Interior Design
- Construction Procurement / Administration
- Cost Estimating
- Sustainable Design

Services through Partners

- Site and Civil Engineering
- Landscape Design
- Historic Review & Preservation
- Mechanical Engineering
- Electrical Engineering
- Lighting Design
- Technology and Security Design
- Audio / Visual Design
- Acoustical Design
- Interior Design





Firm Profile

Aims

Watkins Design Works is a West Virginia-based commercial interior design and green building consulting firm. We offer all facets of interior design services for architects, engineers, and contractors, as well as K-12, higher education, commercial, government, healthcare, hospitality, retail, and military clients. From programming through construction administration, from conceptual color palettes to custom millwork detailing, Watkins Design Works will be involved with you throughout the entire process, to design functional and beautiful interiors that support your clients, your needs, and your vision.

The triple bottom line of sustainability is inherent in everything we do: environment-equity-economy, each considered in equal parts. We provide overall guidance, eco-charrette facilitation and in-depth knowledge of the LEED Green Building Rating System for clients interested specifically in green building. By embracing an integrative design process, where designers, architects, engineers, contractors, and all stakeholders are involved in a design project early and often, we are able to connect the built environment with the natural environment, so that quality of life is improved for staff and visitors, and local habitat is regenerated. Economic savings are realized through this early decision-making process, rather than diminishing value through traditional "value engineering" at the end of the design process.

Services

- Programming
- Schematic design, space planning, and design development
- Contract and bid documents
- Interior construction administration
- Lighting design
- Custom casework and millwork design
- Furniture design
- LEED Green Building Rating System consulting
- Sustainability consulting

Certifications

- Small Business Administration:
 - Woman-Owned Small Business
 - Economically Disadvantaged Woman-Owned Small Business
- State of West Virginia:
 - Small Business and Woman-Owned Business
 - WV Oasis Registered Vendor

Community Involvement / Memberships

- American Institute of Architects WV Chapter Professional Affiliate Member
- Charleston Area Alliance Member
- U.S. Green Building Council National Organizational Member



Firm History

Harper Engineering, PLLC was founded in 2008 to provide innovative engineering design services to architects, owners, and contractors through the state. We are a unique combination of eager young talent and proven experience fused together to serve all of your building systems design needs including HVAC, Plumbing, Lighting, Electrical, Fire Alarm and Sprinkler Suppression systems. Our Goal is to design optimized systems that meet all of our client's performance, energy use, and budgetary needs.

Relationship

Harper Engineering, PLLC has worked with Williamson Shriver Architects, Inc. since 2008. We have amassed over 80 projects together. (* Indicates more than one project at that location)

Analabs Office Building	Hurricane High School
Arnoldsburg Elementary School	Little Birch Elementary School
Beverly Elementary School	Little Creek Golf Course Conference Center*
Brandywine Elementary School	Marsh Fork Elementary School
Braxton County High School	Matewan Elementary School
Braxton County Middle School	Moorefield Primary School
Braxton County Schools Warehouse	Northeast Natural Energy Office
Bridge Elementary School	Oakwood Baptist Church
Bruceton School*	Oakwood Terrace Apartments
Burch PK-8 School	Pendleton County High School
Burnsville Elementary School	Pleasant Hill Elementary School
Calhoun Gilmer Career Center	Poca High School Elevator
Chapmanville Elementary	Preston County High School*
Charleston Arbors Apartments	Putnam County CTC Paint Booth
Charleston Fire Station #3	Ravenswood High School
Coalton Elementary School	Ripley High School
Davis Elementary School	Roane Jackson Technical Center
Fed Ex Expansion	Robert C. Byrd Health Science Center
Fellowsville Elementary School	South Branch Vo Tech
Flatwoods Elementary School	South Charleston Fire Station #1
Flinn Elementary School	Starbucks - Kanawha Boulevard
Frametown Elementary School*	Steptoe and Johnson Office Building*
Fred Eberle Technical Center*	Sutton Elementary School
Gearly Elementary School	Taylor County Middle School
George Ward Elementary School	Terra Alta East Preston School*
Gilbert Elementary School	Tucker County High School
Gilbert High School*	Tudors/Gino's Various Locations*
Gilmer County High School*	Tunnelton Denver Elementary School
Glenville Elementary School	Union Elementary School
Hampshire County Career Tech Center	Upshur County Schools*
Hampton Inn Buckhannon	West Chapman Elementary School
Harman School	West Virginia State Capitol Building
Hebert Hoover High School	Williamstown Army National Guard
Holden Elementary School	Wirt County Schools
Hodgesville Elementary School	

Tab B

Qualification and Approach



WilliamsonShriver**Architects**

Project Approach & Understanding

Project Approach

As fully described in Tab E of this Statement of Qualifications, Williamson Shriver Architects has a variety of projects fully constructions with similar size and design requirements to the project by the West Virginia Department of Administration.

The success of those projects are not by accident. It is said, good design comes from good listening. You are not hiring an architect to "tell you how to design and build your building" Rather, you are hiring an architect to compose a design by synthesizing the specific needs, activities, skills, and limitations of your department, personnel, and site into a holistic, responsive design. Williamson Shriver Architects continually stresses the importance of involving the building user throughout the design process and facilitating their input into a final program and design solution.

This planning process starts with the schematic "big picture" design concepts and continues all the way to small details including interior design and furniture selection. We utilize a variety of methods in this process to make the design intent more understandable to lay-person committee members. These include presentations, design charrettes, interior and exterior 3D concepts modeling, digital walkthroughs and general discussions and feedback.

We firmly believe that our track record of these successful projects is directly attributable to this inclusive and interactive process with our clients.

Williamson Shriver Architects has reviewed the scope of work provided for the Department of Administration. We understand the scope of work is funded by the State of West Virginia as follows:

- Evaluate the existing building to provide a functional analysis of the conditions of the roof, windows, building envelope, mechanical systems, and electrical systems.
- Evaluate the existing building to determine building code / life safety code violations
- Generate solutions to improve evaluation deficiencies and provide Construction Documents for improvements in a multi-phased schedule.

Design Management

Williamson Shriver Architects is a mid-sized firm but with a small-firm attitude of service to our clients. Principal Ted Shriver, is actively involved in all aspects of all the firm's projects from concept to completion. To ensure consistency of quality design, all planning and design concepts originate under the direct supervision of the partners.

On this project, Ted Shriver will be the Architect of Record and will directly oversee all design activities as well as be the main point of contact with the Owner. Directly under Mr. Shriver's leadership, Greg Martin will serve as Project Architect, and will be assigned with the responsibility to produce documents and specifications based upon the design as well as to coordinate all team member activities and contributions to the project.

At right: Exterior view of Williamson Shriver Architects office which was an adaptive re-use and complete renovation of an empty, non-descript commercial structure on Charleston's West Side completed in 2001.



Project Approach & Understanding

Continued

For mechanical/electrical engineering and interior design services on this project, Williamson Shriver Architects will team with two consulting firms specifically selected to provide the most comprehensive, highest quality specialty services relating to this project.

• G.L. Boso & Associates, a Summersville, WV consulting engineering firm who specializes in building forensic and envelope evaluation.

• Harper Engineering, a St. Albans, WV consulting engineering firm who will provide HVAC, electrical, plumbing and fire protection design services.

• Watkins Design Works, of Charleston WV, will assist in the building evaluation and provide interior design services for project.

Design Schedule

A master project schedule will be prepared to reflect all of the work tasks for the project organized by design phase and showing timelines and milestone dates for all tasks. We will also show the organization/individual responsible for the task. It will be organized as a horizontal bar chart. The schedule will be tested at critical intervals and measures taken to assure the schedule is maintained. Work efforts are tested against progress so that potential conflicts and delays can be detected quickly and appropriate action taken im-

mediately to preserve scheduled milestones.

Design Development Phase

With the project consisting of renovation and repair to existing structures the early phases of initial programming and schematic layout will not be required. The design team will progress to the design development phase of the project which will discuss the areas of repair and renovation. The Design Development Phase documents advance the approved

WE CONTINUALLY
STRESS THE IMPORTANCE
OF INVOLVING THE
BUILDING USERS IN THE
DESIGN PROCESS AND
FACILITATING THEIR
INPUT...

schematic design by illustrating and describing the architectural, structural, mechanical, and electrical components and systems, and other elements through the use of plans, sections, elevations, typical construction details, and diagrammatic layouts of the building systems as well as other documents to fix and describe the size and character of the project. Important details of construction will be shown, any necessary selective demolition and alterations will be indicated, interior design elements including furnishings and equipment will be conceptually defined, construction materials

will be generally selected, and the building systems will be outlined and integrated with the building structure and architecture. Outline specifications will be written and all building performance specifications will be updated. A cost estimate will be prepared reflecting the work described in the Design Development documents along with appropriate strategies to deal with any cost issues which may arise. The completed Design Development document package will be submitted to the Owner and authorities having jurisdiction for review and approval.

Construction Documents Phase

Upon approval of the Design Development Phase drawings, the project team will prepare closely coordinated construction drawings and final specifications detailing the quality levels for materials and systems needed for bidding and construction. The design team will also incorporate into the Construction Documents the design requirements of authorities having jurisdiction over the project, including but not limited to the Americans with Disabilities Act, applicable state and local building codes, ordinances, and standards, and any standards provided by the Owner. To enhance the coordination effort between the disciplines, all team members will utilize AutoDesk Revit Building Information Modeling soft-

Project Approach & Understanding

Continued

ware in the preparation of these documents.

The work of this phase will include furthering the interior design concepts previously developed by selecting material colors and patterns for inclusion into the project. Additionally, furnishings and equipment appropriate to the function and quality of the proposed design will be selected. The design team will meet as needed with the Owner to gain input regarding these interior design elements.

The design team will confer with the Owner to develop and prepare bidding and procurement information, the contract for construction, as well as the conditions of the contract for construction. All of these documents will be contained within the final Project Manual to be released to potential contractors.

The project cost estimate will be updated reflecting the work described in the Construction Documents along with appropriate strategies to deal with any cost issues which may arise. The completed Construction Documents package will be submitted to the Owner and authorities



having jurisdiction for review and approval.

Bidding Phase

Williamson Shriver Architects will assist the Owner as necessary in the advertising of the project for bidding. To further competitive bidding, we will actively market the project to contractors known to specialize in work consistent with the project scope. We will assist the Owner as needed in conducting the bid opening. On behalf of the Owner, we will evaluate the bids received and delineate any options for award, and provide our recommendation as to the award for a contract for construction that is in the best interest of the Owner.

Contract Administration Phase

The construction phase may be a small portion of an architect's fee, but this phase plays a large role in our success. After the commencement of construction, Steve Gibson will take the lead during the construction process. Mr. Gibson has 30+ years experience as a contract administrator with Williamson Shriver Architects on all project types. As such, he is well known and respected by many commercial contractors around West Virginia. During this phase, he will be assisted by numerous members of the design team who will continue their roles from the design phases.

Member(s) of the project team will be present on the project site at two-week intervals, will attend all construction progress meetings, will become generally familiar with the progress and quality of the work completed, and will determine in general that the work is being completed in accordance with the Contract Documents. On behalf of the Owner, we will reject any work not conforming with the Contract Documents.

In between site visits, Mr. Gibson, with assistance of project team members will review and take action on contractor submittals, process change orders and payment requests, issue field memos and clarifications as needed, prepare punch lists, and certify completion of the project.

Post-Construction

Williamson Shriver Architects team will not walk away from a project at final completion. Rather, we continue to assist our clients with warranty issues which may arise after completion. We will also conduct an eleven month walkthrough to observe any other warranty issues, and also will conduct an interview with a committee of the Owner's staff and building users. This feedback will allow the project team to evaluate the performance of the final design, to determine whether the design

Project Approach & Understanding

Continued

adequately meets the Owner's needs, and gives our team members valuable input helping us to improve our knowledge for services on future projects.

Even after the expiration of the twelve month warrantee period, Williamson Shriver Architects continues to service clients on our completed projects. Time and again throughout our firm's history, we have assisted Owners of our completed projects years after occupancy on issues relating to the function of building components and systems. Never once have we invoiced for these services.

Quality Control

Cost Control

It is vitally important that the project budget, program and outcome expectations are compatible from the outset. Once the initial project budget and project scope is established and agreed upon, all future cost estimates and design decisions will be measured against that budget and program. As indicated herein, further cost evaluation will be performed at the completion of schematic and design development drawings, and at 75% completion of contract drawings. Between formal estimates, the design team is constantly evaluating design and materials/specification alternatives in an on-going effort to achieve the project goals in a cost effective manner and to maximize the value of the funds available for the project.

Design Technology

All of our major consultants use Autodesk Revit, a Building Information Modeling (BIM) software product. As a result, BIM will be utilized throughout the design process. Well beyond traditional drafting software, BIM is a more holistic approach to building design and culminates in an electronic 3-dimensional model of the building and contains 'intelligent' components. This product is not only a valuable production tool for the design team, but also offers several benefits to the Owner. For example, it's 'clash detection' capabilities offer better technical control of the coordination between work of multiple disciplines, reducing the number of potential change orders during construction. The software also allows for enhanced clarity of contract documents, and provides a potential facilities management benefit for clients through the manipulation of the intelligent components contained within the model. Williamson Shriver Architects was among the first architectural firms in West Virginia to routinely utilize BIM software on our projects.

Quality Management

Williamson Shriver Architects is proud of our success rate for meeting tight project budgets with a low incidence of construction change orders. We believe that this success stems largely

from the retention rate of our long-term staff and selection of consultants that are highly specialized in the type of project being designed.

We have several peer review steps in place to review Construction Documents prior to letting them out for bidding. These include a design partner coordination review, review by the Construction Administrator who has jobsite experience, and involvement of nearly all of our production staff in the preparation of technical specifications ... whether or not they are otherwise working on the project ... to assure that the documents are reviewed by a "fresh set of eyes". All of these steps taken together, eliminate most design errors before they make it out of our office.

As products and product applications are constantly changing, our staff and consultants are continually updated on new materials and methods of construction through both internal and outside seminars and programs.

Lastly, utilization of Building Information Modeling (BIM) software greatly reduces the potential for design errors. This is due in part to the integrated approach in which the software cross references information, as well as its potential for clash detection.



Mechanical, Electrical, and Plumbing Engineering

Harper Engineering, PLLC has the talent and resources to provide quality mechanical, electrical, and plumbing design. Our staff utilizes the latest building information modeling (BIM) software to provide the accurate system designs with minimal change orders during construction.

Our goal is to design optimized systems that meet all of our client's performance, energy use, and budgetary needs.

The staff at Harper Engineering, PLLC has over 100 years of experience working with clients in a variety of fields including but not limited to K-12 schools, hospitals, offices, airports, manufacturing, multi-family housing, and Design/Build.

The following is a partial listing of projects that demonstrate Harper Engineering's mechanical, electrical, and plumbing design experience:

- South Charleston Fire Station No. 1
- Chapmanville Intermediate School
- Franklin Elementary School - Design/Build Criteria Developer
- Additions to Holden Elementary School
- Williamson Coal House
- River Ridge Church- Hurricane
- Seneca Village Housing
- Beckley VA Parking Garage
- West Virginia Department of Highways
 - SRC Office Building Renovation
 - Weigh Stations
 - Highway Lighting
- Mason County Sheriff's Office Renovation
- Stonerise Nursing Homes (Multiple Projects)
- Boone County Courthouse Annex
- City of Charleston Fire Station No. 3
- A New Ronald McDonald House for Southern West Virginia
- North Central West Virginia Airport (Multiple Projects)
- Yeager Airport Security
- CAMC Hospitals (Multiple Projects)

- Level 350 BIM* Coordination for School Building Authority Projects
 - Shady Spring High School, Raleigh County Schools
 - New Raleigh Elementary School, Raleigh County Schools

* BIM - Building Information Modeling



Jill M. Watkins
Owner

Qualifications Statement

Woman-Owned Small Business

Core Competencies

Watkins Design Works provides all aspects of commercial interior design services, including:

- Programming
- Schematic design, space planning, and design development
- Contract and bid documents
- Interior construction administration

Differentiators

Jill Watkins, Owner, has over 25 years of commercial interior design experience, which includes working alongside architects and engineers during all parts of the design process for many different project types. Government clients are unique in that the expenditure of taxpayer dollars is often scrutinized, and value for service must be evident. Our commercial interior design services offer many benefits and value to government clients, including:

- Maximizing tight budgets for maximum impact, both aesthetically and functionally.
- Knowledge of furniture and office design trends to improve worker productivity and provide meaningful amenities for staff.
- Knowledge of various purchasing contracts available to government agencies.

From programming and space planning through construction administration, from developing conceptual color palettes to custom millwork detailing, Watkins Design Works will be involved with you throughout the entire process to design functional and beautiful interiors that support your staff, your needs, and your vision.

Corporate Data

Watkins Design Works is a commercial interior design, green building, and sustainability consulting firm established in 2014. Our work is primarily focused in West Virginia and surrounding states.

DUNS Number079258297
 NAICS Codes 541410, 541620
 EIN46-4275408
 WV Oasis Vendor Code190493

Small Business Administration:

Woman-Owned Small Business

Economically Disadvantaged Woman-Owned Small Business

State of West Virginia:

Small Business and Woman-Owned Business

Contact Information

Watkins Design Works, LLC www.watkinsdesignworks.com
 Jill M. Watkins, LEED AP BD+C, NCIDQ, Owner jill@watkinsdesignworks.com
 815 Quarrier Street, Suite 202, Charleston, WV 25301 304.553.7002 office

Tab C

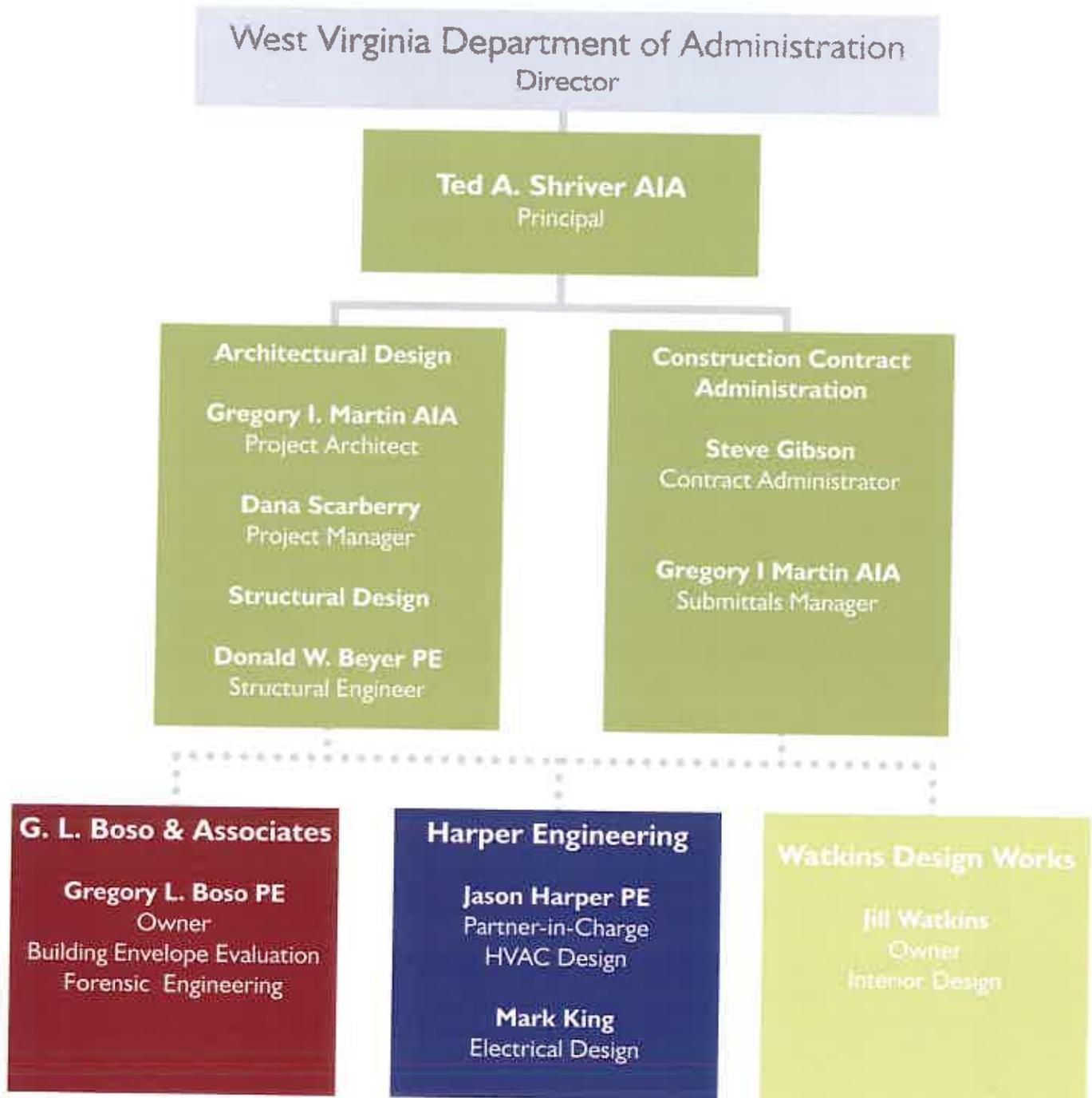
Team Organization



WilliamsonShriver**Architects**

General Information

Organizational chart showing numbers and types of key personnel that will be providing design and construction phase services for this project.



More detailed information for these team members may be found in Tab A & Tab B.
Resumes for individuals in this chart may be found in Tab D.

Personnel Experience

- 1 Provide a list of all key personnel that will be assigned to this project and describe the roll each will play
- 2 List key persons that will be assigned to this project that are Licensed Architects, Construction Administrators, LEED AP's per the U.S. Green Building Council, and who are experienced in the use of Building Information Modelling software.
- 3 List any proposed consultants, including key staff names and the experience and qualifications of these individuals or firms.

Name	Project Role	Years with Firm	Registration	CA Exp.	LEED Status	BIM Exp.
Ted Shriver	Principal-in-Charge	34	Arch-WV	F/O	AP BDC	2
Don Beyer	Structural Design	28	PE.-WV	F/O		3
Greg Martin	Project Architect	10	Arch-WV	F/O		4
Dana Scarberry	Project Manager	28	N/A	O		4
Steve Gibson	Contract Administrator	32	N/A	F/O		1
Gregory Boso	Building Forensic	35	PE.-WV	F/O		2
Jason Harper	Partner/ Mechanical Eng.	10	PE.-WV	F/O		4
Mark King	Electrical Engineer	8	PE.-WV	F/O		4
Jill Walkins	Interior Designer	4	NCIDQ	F/O	AP BD+C	2

See Organization Chart in Tab I for more information regarding division of personnel among team member firms. Resumes for these key persons can be found in Tab D.

Legend (CA Experience)

- F Field CA Experience
- O Office CA Experience

Legend (LEED Status)

- AP Accredited Professional
- AP BDC Accredited Professional with Building Design and Construction Certification

Legend (BIM Experience)

- 1 Not Applicable to Position
- 2 Some Usage
- 3 Moderate Usage (Proficient)
- 4 Significant Usage (Expert)

Tab D

Project Staffing



WilliamsonShriver**Architects**

Project Staffing

Name / Title / Years with Firm	Role in Project
	<p>Ted Shriver AIA / LEED AP / REFP President / Architect</p> <p>34 Years</p> <p>Principal in-charge / Business Manager</p>
	<p>Don Beyer PE Engineer / Production Manager</p> <p>28 Years</p> <p>Structural Design / Quality Control</p>
	<p>Greg Martin AIA Project Architect</p> <p>10 Years</p> <p>Design / Graphics / Document Production / Submittals Manager / Consultant Coordination</p>
	<p>Dana Scarberry AIA Assoc. Project Manager</p> <p>28 Years</p> <p>Document Production / Building Information Modelling Manager / Submittals Manager / Consultant Coordination</p>
	<p>Steve Gibson Contract Administrator</p> <p>32 Years</p> <p>Contract Administration / Quality Control</p>

Ted A. Shriver

AIA / LEED AP BD+C / REFP
Architect / Principal

Ted Shriver is a registered architect and President of Williamson Shriver Architects. In addition to his role as firm partner, he is additionally responsible for the office-wide coordination and production of contract documents. He brings to the firm 30 plus years of architectural experience, and his primary responsibilities include assurance that appropriate production and support resources are applied to each project.

Mr. Shriver's career began in 1979 with other local firms, but he has been with the firm since 1984 with partner Greg Williamson.

Office management, marketing and construction administration on smaller scope projects add to his daily responsibilities. He

also oversees the firm's computer system, including evaluation and installation of new technology. He has extended this computer expertise to an understanding of the utilization and implementation of technology in school facilities and attends the Council of Educational Facility Planners' Technology Conferences. Since 2005, Mr. Shriver has focused on establishing guidelines for our designs on implementing safe schools and monitoring systems.

Mr. Shriver is active in the Association for Learning Environments (ALE) especially in the Southeast Region. In 2003, he was one of the founding members of the West Virginia Chapter and served as their President from 2004-2007. He has also served as the Southeast Director since 2002.



Education:

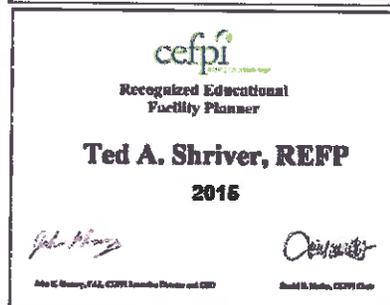
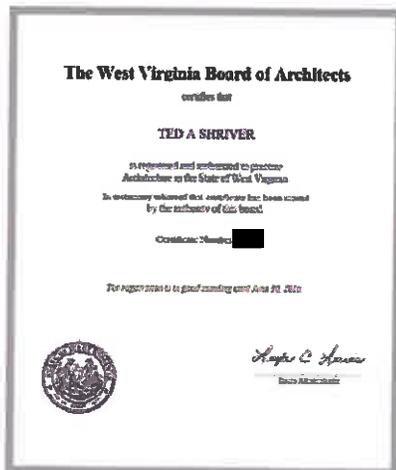
Fairmont State College, 1979
A.S. Architectural Technology
South Charleston High School 1977

Registration:

Architect, WV [redacted]
Architect OH ([redacted])
Architect MD ([redacted])
Green Building Certification Institute
LEED Accredited Professional
(AP BD+C)

Affiliations:

West Virginia State Fire Commission
2009-Present
Code / Regulatory Committee, Chair
2009-Present
American Institute of Architects
WV Chapter
Executive Committee 2008-2013
Treasurer 2008-2013
Association for Learning Environments
Southeast Region
Alternate Director 2002-2003
Region Director 2003-Present
Recognized Educational Facility
Professional Certification (REFP)
Contractors Association of WV
Kanawha Valley Builders Association
International Code Council
National Fire Protection Association
South Charleston Board of Health
United States Green Building Council
Building Codes Plan Examiner
2015 - Present



Donald W. Beyer

PE. / AIA Affiliate
Professional Engineer



Education:

WV Institute of Technology 1997
B. S. Civil Engineering
WV Institute of Technology 1978
A. S. Drafting & Design Eng. Tech.

Registration:

Professional Engineer, WV
Professional Engineer, PA
Professional Engineer, OH

Previous Employment:

Keiley, Gidley, Blair and Wolfe Engineers
1986 - 1990
W. C. Haworth, Structural Engineers
1984 - 1986
Union Carbide Corporation
1979 - 1983
West Virginia Steel Corporation
1978 - 1979

Affiliations:

American Society of Civil Engineers
American Institute of Architects
American Institute of Architects WV
Chapter
Professional Affiliate Member

Certifications:

American Canoe Association
Swiftwater Rescue Instructor

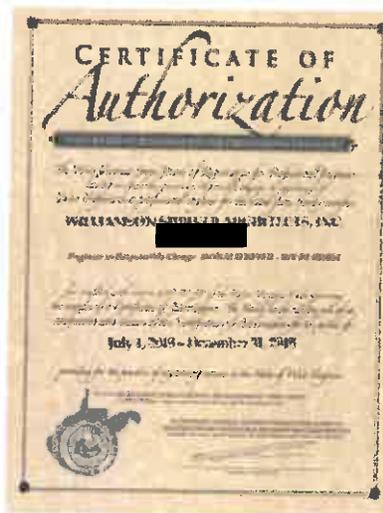
With over twenty five years of tenure at Williamson Shriver Architects, Mr. Beyer is responsible for the coordination of structural design for all of the firm's projects, and personally designs the structural systems for most projects. He coordinates and integrates his design work with our in-house architectural designs as well as with mechanical and electrical engineering design performed by our consultants. He is also involved with the production of details and specifications for a project's structural systems and materials.

Mr. Beyer's close involvement with the project architect provides for the smooth integration of the structural system into

the project while maintaining the aesthetics of the architect's design. His availability for immediate consultation is an asset to the design team. Mr. Beyer draws from his years of experience as a structural steel detailer, a structural draftsman, and engineering technician within the Charleston area.

In addition to his structural responsibilities, Mr. Beyer also serves as production coordinator for all project disciplines, ensuring that appropriate staff is in place to assure on-time completion of design work.

Mr. Beyer is an avid whitewater paddler, and currently sits on the WV Whitewater Commission, appointed by Governor Wise in 2005



Gregory I. Martin

AI/NCARB

Project Architect



Education:

Virginia Polytechnic Inst. & State Univ.
Master of Architecture - 2008
Fairmont State University
B. S. - Architectural Eng Tech - 2005

Registration:

Architect, WV [REDACTED]

NCARB Certified [REDACTED]

Previous Employment:

Marks-Thomas Architects
2008

Thomas Koontz Architect, P.C.
2006 (Summer Intern)

WYK Associates, Inc.
2003-2005

Affiliations:

American Institute of Architects

AIA Member

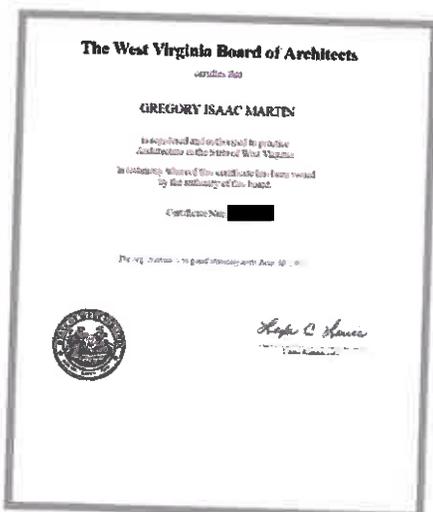
American Institute of Architects WV
Chapter

Greg Martin received his Masters of Architecture Degree from Virginia Polytechnic Institute and State University in 2008 after graduating from Fairmont State University in 2005. In the fall of 2008, he joined Williamson Shriver Architects as a project manager overseeing small renovation and additions projects. As his experience grew, his responsibilities with the firm increased. In 2013, he officially began the pursuit of architectural licensure and in early 2016 he successfully concluded his Architectural Registration Examination and became licensed to practice architecture in WV.

As Project Architect, he specializes in building design and production / coordination of construction documents for projects of all types and sizes.

Mr Martin's project portfolio with Williamson Shriver Architects includes Poca Elementary/Middle School, Leading Creek Elementary School, the Ronald McDonald House in Charleston, Little Creek Golf Course Clubhouse, the LEED candidate Gilmer County Elementary School in Glenville and Charleston Fire Station No. 3 which reopened to active duty August of 2018.

In addition to his professional career, Mr. Martin is an accomplished craftsman in wood, concrete and other media.



Dana W. Scarberry

AIA Associate
Project Manager

A longtime employee of Williamson Shriver Architects, Mr. Scarberry has spent his adult lifetime in working in the architecture and building design industry, joining Williamson Shriver Architects in 1990. In this time, he has amassed considerable and invaluable knowledge and experience regarding building design, systems, and detailing. He serves as our senior Project Manager, advancing the design prepared by the partners into a complete and coordinated set of constructable documents. As part of this process, he brings his extensive knowledge of building

codes and standards, coordination of consultants providing site, electrical and mechanical systems design, and preparation of building system specifications.

Mr. Scarberry also has considerable experience in roofing design. Over the course of his career he has designed millions of square feet of roofing and roofing replacement. He also serves as Williamson Shriver's in-house coordinator of door hardware and kitchen equipment design.



Previous Employment:

Hoblitzell, Daley & McIntyre Architects
1978 - 1990

Walt S. Donat - Architect
1975 - 1978

Affiliations:

American Institute of Architects
AIA-WV Chapter - Associated Member

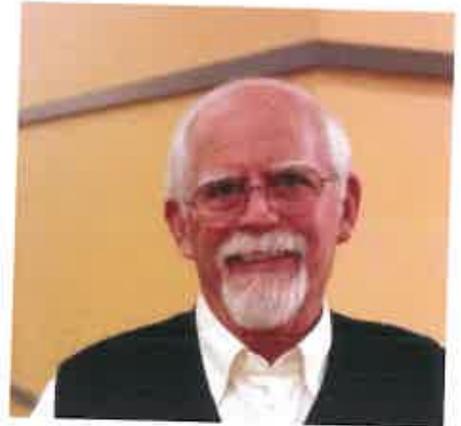
Experienced in:

Document Assembly and Production
Door Hardware Design
Kitchen Equipment Layout and Design
Roofing Systems Technology & Design

Steven W. Gibson

AIA Associate

Construction Contract Administrator



Steve Gibson is responsible for contract document administration and field observation during the construction phase of a project. His duties include shop drawing review, attending construction conferences, compiling construction observation reports, and serving as liaison between owner and contractor.

Prior to joining the staff in 1985, Mr. Gibson's experience was primarily in the engineering fields.

He has participated in the design, project management and construction of numerous industrial, commercial, public housing and public works facilities since 1970.

Mr. Gibson has also worked for a large local construction firm as an estimator. This employment allows him to bring a unique knowledge and understanding of the contractors' perspective toward construction projects to the firm.

Education:

West Virginia State College, 1971
B.S. Industrial Technology

Affiliations:

American Institute of Architects
AIA-WV Chapter - Associate Member

Previous Employment:

Carlton Construction Company
1984 - 1985
Randolph Engineering
1977- 1984
Swindell-Dressler Engineering
1974 - 1977
JH Milam Engineering
1969 - 1974

areas of practice

- Building Construction
- Building Code Administration and Enforcement
 - Project Estimating
- Engineering and Construction Project Scheduling
 - Construction Administration/Observation
 - Forensic Engineering
- Residential, Commercial and Industrial Site Development Engineering and Construction
 - Transportation Engineering
 - Water and Wastewater Facilities
 - Facility Evaluation
- Storm Water and Flood Plain Management

Professional Engineer:

- West Virginia
- Virginia
- Kentucky
- Minnesota
- Indiana
- Pennsylvania
- Ohio

Other professional registrations previously held:

Professional Engineer:

- North Carolina

Licensed Home Inspector:

- West Virginia (currently inactive)

professional registration

Professional Surveyor

- West Virginia

special courses

- "EPA Lead Safety Workshop", Sherwin-Williams. Institute, WV. 2010.
- "Zoning and Land Use in West Virginia", Lorman/WV State Bar. Charleston WV. 2002.
- Residential Inspector Training Program – Building. Charleston, West Virginia. 1996.
- "Tackling Environmental Issues in West Virginia", The Cambridge Institute. Charleston, West Virginia. 1991.
- "Legal Aspects of Surveying in West Virginia", West Virginia Institute of Technology. Oak Hill, West Virginia. 1989.
- "Specifications and Construction Contracts", Construction Specifications Institute. Charlotte, North Carolina. 1987.
- West Virginia Wastewater Treatment Operator, Class I Certification. 1985.

education

- West Virginia Institute of Technology, Montgomery, West Virginia. BS, Civil Engineering, 1980.

professional associations

- National Society of Professional Engineers
- National Academy of Forensic Engineers
- International Code Council
- American Society of Civil Engineers

college courses instructed

- Building Construction for the Fire Service, WV State College.
- Fire Ground Hydraulics, WV State College.

special courses authored and delivered

- "Protective Coatings for the Education System", Nicholas Co. Board of Education. Summersville WV. 2008.

- "1996 Building Code Update", WV Code Officials, 1997.
- "Investigating & Defending Property Damage Claims", with J. Kelly Ratliff, Esq. 2015 West Virginia Construction & Design Expo. Charleston, WV.
- "The Civil Engineer's Role as a Legislator", 2016 WVU ASCE Student Chapter Spring Conference.
- "Preserving West Virginia River Heritage Through Adaptive Flood Risk Management" with Bradley Allen, John Crandall and Stephen O'Leary. 2018 West Virginia Construction & Design Expo. Charleston WV.

professional history

Served as a design civil engineer, engineering project manager, engineering company owner and directed the operations of a construction company. Professional history includes:

- G. L. Boso & Associates, Inc. Summersville, WV. 1994-Present. President.
- Boso & Boso, Inc. Summersville, WV. 2002-Present. President.
- Boso & Boso, Inc. Summersville, WV. 1998-2002. Vice President.
- Environmental Design Group, Inc. Charleston, WV. 1990-1994. Project manager.
- Computects, Inc. Beckley, WV. 1989-1990. Engineering manager.
- ATEC Associates, Inc. Raleigh, NC. 1989. Business Development Manger.
- Greenhorne & O'Mara, Inc. Raleigh, NC. 1988-1989. Project Manager.
- Kimley-Horn & Associates, Inc. Raleigh, NC. 1986-1988. Project Manager.
- Barboursville Sanitary Board. Barboursville, WV. 1985-1986. Manager
- Greenhorne & O'Mara, Inc., Beckley, WV. 1982-1985. Project civil engineer
- Pentree, Inc. Oak Hill WV. 1980-1981. Project civil engineer

professional experience

Directs the operations, prepares project schedules and administers projects of general contractor, Boso & Boso, Inc., of Summersville WV, and serves as its president. Project responsibilities include: cost estimating; manpower budgeting; project and resource scheduling; safety training; subcontractor scope, cost and contract negotiations; vendor negotiations; component and product acquisitions; cost and time-based claims management; employee attraction, hiring and terminations; and, directing field operations. In the course of service to project owner's, provides commissioning and operational training and support. Construction projects of significance directed include:

- Gentiva Health Services and K&P Bucks, Summersville WV. Renovation of office space following extensive water damages resulting from the derecho of June 2013. Modernization of offices were accomplished within budgetary constraints and time limitations.
- Appalachian Partnership Office Renovation, National Fish Hatchery, White Sulphur Springs, WV. Renovation of a turn of the 20th century, two-story home into a modernized office to serve this fisheries liaison arm of the US Fish and Wildlife Service; conducted in concert with Bluescope Construction of Kansas City, MO.
- Clay E911 Lizemore Tower Site. Construction of masonry and concrete building, complete with electrical system installation with backup power generation, to house communications equipment for the county communications system.
- Nicholas E911 Lone Tree Tower Site. Construction of masonry and concrete building, complete with electrical system installation with backup power generation, to house communications equipment for the county communications system; fence construction.
- Camden-on-Gauley Medical Center, Camden-on-Gauley, WV. Facility renovation of the existing 10,500 square foot medical center; scheduling and coordination of renovation construction was paramount to maintain facility operations.
- Brake Supply Company, Beckley, WV. Provided project management and direction, design and site management of the design-build construction for the 40,000 square foot hydraulic remanufacturing facility.

- Southridge Grand Prix Family Fun Center, Charleston WV. Provided project direction, design and site management of the design-build construction for the 63,750 square foot entertainment center and executive office complex; complex caisson foundation system, building and site designs; coordination of material acquisitions; and, construction of building and finishes.
- WVANG CATS/CATM Building, Charleston, WV. Design and construction of a 2,400 square foot, pre-engineered metal building and associated finishes for this facility used to train the base Military Police.
- Handley Community Center, Handley, WV. Construction of a new municipal office and community center facility utilizing pre-engineered metal building construction..
- WVANG Hazardous Materials Pharmacy, Charleston, WV. Design and construction of a 2,400 square foot building used to inventory and control hazardous materials used at the WV Air National Guard base.
- Lewisburg City Hall Renovation, Lewisburg, WV. Renovation of a historical bank building into the municipality's offices.

Professional engineering investigation and reporting, as well as litigation support and expert testimony provided for public utility, building construction, premises liability, employers liability and related matters. Board Certified Diplomat in Forensic Engineering by NAFE, program accredited by the Council of Engineering and Scientific Boards (CESB). Served, or is serving as an expert witness in the fields of engineering and construction, generally: in over 110 matters related to property damage allegedly caused by blasting; over 20 matters related to defective construction or construction materials, or negligent construction activities causing harm; and, as well, matters related to storm water management, public utility operations or home acquisition. Representative cases for the nature of services provided in support of litigation matters, include, but are not limited to the following:

- Allmon Construction Mangement Company v Michael P Winter and Larra Winter v Gary Allmon and Home Inspection Consultants of W Va, Inc. Kanawha Co., WV. Breach of contract and professional negligence for services associated with residential construction. Defense witness; ongoing.
- Alfred Salamy v K-Foods, Inc. d/b/a Save-a-Lot. Kanawha Co., WV. Defective parking area lighting contributing to personal injury. Plaintiff witness; ongoing.
- Southside Real Estate Developers, Inc. V. Belfry Gas, Inc. And Kentucky Frontier Gas, LLC. Pike Co, KY. Utility impeding repairs to bridge. Defense witness; ongoing.
- Jonathan Gibson and Holly Gibson v E&B Paving, Inc., and Bedrock Contracting, Inc. Monroe Co., IN. Blasting damage to real property. Defense witness; ongoing.
- Laura Nelson v Columbia Gas Transmission, LLC, and Michels Corporation and Gregory General Contracting, Inc., et al. US District Court, Eastern District of Kentucky at Covington. Blasting damage to real property. Defense witness; ongoing.
- Richard Glover and Mary Glover, et. al., v Xinerger of West Virginia, et. al. Boone County, WV. Blasting damage to real property, three properties. Defense witness; ongoing.
- Donald Richmond and Carol Richmond v TM Associates Management, Inc. Raleigh County, WV. Negligent maintenance causing storm water damage to real property. Defense witness. Settled 2017.
- Karen Pilarski v Camp 4 Condominium Association, Inc., Branch & Associates, Inc. and John Doe Defendants 1-10. Pocahontas County, WV. Negligent construction practices. Defense witness; ongoing.
- Brandon and Natasha Woodruff v Sperry & Adams Construction, Sperry & Adams Contracting, Jay Dunlap, Rock Branch Community Bank, Inc., David M. Sperry and John Doe(s). Kanawha Co, WV. Breach of contract and negligent construction practices. Defense witness; dismissed 2018.
- John Busch, et al. v Olson Explosives, Mankato, MN. Blasting damage to real property for 25 properties. Defense witness. Settled 2017.
- Roy Raymond Hannigan as executor of the estate of Norma Frances Hannigan v Roy Timothy Hanigan. Fayette County, WV. Failure to maintain property of life estate. Defense witness. Dismissed. 2017

- Keith Gordon Parker and Melody Kay Parker, et. al. v. Crown Castle USA, SBA Towers, II, and John Doe. Kanawha Co., WV,. Structural and property damage caused by improper drainage practices. Defense witness; ongoing.
- G & G Builders, Inc., v Randie Gail Lawson, Deanna Dawn Lawson, H. B. Fuller Construction Products, Inc., and Newtech Systems, Inc. and Randie Gail Lawson and Deanna Dawn Lawson (Cross-claim and counterclaim plaintiffs) v G & G Builders, Inc., H. B. Fuller Construction Products, Inc. and Newtech Systems, Inc. Complaint: Failure to pay for residential construction; Counterclaim: Defective construction practices, failure to perform duties, breach of contractual duties; Cross-claim: Defective construction practices, defective products. Defense and counterclaim/cross-claim plaintiff witness; ongoing.
- Delores Lucky v Alkon, Inc. Nicholas County, WV. Defective construction practice, unlicensed construction of residence. Plaintiff witness; ongoing.
- Jeffery Bozo and Tabbatha Bozo v. Alkon, Inc. Nicholas County, WV. Defective construction practice, unlicensed construction of residence. Plaintiff witness; ongoing.
- Stephen and Valerie Sylvester v. CMH Homes, Inc., K L Vass Construction, Inc. and Wade Brothers Construction, Inc. American Arbitration Association. Defective construction practices. Defense witness. Settled 2017.
- Brandi Hairston v City of Clarksburg. Harrison Co., WV. Personal injury resulting from frozen drainage conditions on city street. Defense witness; settled 2017.
- Rover Construction, Inc. v. The City of Dunbar and Dunbar Sanitary Board and, The City of Dunbar and Dunbar Sanitary Board (counterclaim, pl) v. Rover Construction, Inc. (cc, def.) and Dunbar Sanitary Board (3rd party, pl.) v. Ghosh Engineers, Inc. (3rd party, def.). Kanawha Co., WV. Construction claims including construction documents defects; professional negligence. 3rd party defendant witness. Settled 2017.
- Hager Construction, LLC, v. Cathcart Construction, LLC, and Miller, Player & Associates Architects & Planners, LTD. United States District Court Southern District of West Virginia Huntington Division. Construction contract breach and negligence. Defense witness; settled 2016.
- Mary Jane Goodall v Autozone Parts, Inc. Failure to maintain safe premises. Plaintiff witness; settled 2017.
- Kay and David Mobley v United State Department of Agriculture (US Forest Service). US District Court, Southern District of Ohio, Western Division. Failure to operate and maintain, failure to warn and defective design and construction resulting in personal injury. Plaintiff witness; dismissed.
- Lois P. Hanna v Innovative Design & Construction, LLC; Clark G. Lamp, II; HKPW Masonry, Inc.; Jeffrey Phillips; Randolph Engineering Co., Inc.; John Flora d/b/a Flora Construction d/b/a Flora's Concrete Contracting; Home Buyers Warranty Corporation; National Home Insurance Company; New Home Warranty Insurance Company; Cunningham Lindsey Group Limited; Cunningham Lindsey U.S., Inc. Kanawha Co., WV. Defective construction practices, failure to warrant construction defects. Plaintiff witness; Settled 2017.
- Greg Clevenger and Vicki Clevenger v Wellmore Energy Company, LLC, and Dyno Nobel, Inc. Buchanan County, VA. Blasting damage to residence. Defense witness, settled 2016.
- Fountain Place Shopping Center, LLC, v Fountain Place, LLC and Dyno Nobel, Inc. Logan County, WV. Blasting damage causing subsidence. Defense witness, Settled 2014.
- Sherrie Vance, et. al. v Pocahontas Coal Company, LLC. WVDEP, Office of Explosives and Blasting Arbitration. Blasting damage affecting residence. Defense witness, dismissed.
- Brandy Blankenship, et. al. v INR-WV Operating LLC and Cliffs Logan County Coal, LLC. Logan Co., WV. Blasting damage, defense witness. Settled 2013.
- Westfield Insurance Company v Carpenter Reclamation, Inc. and Board of Education of Greenbrier County. US District Court, Southern District, Beckley Division, WV. Defense consulting expert; decision, plaintiff.
- The Board of Education of Greenbrier County v Swope Construction Company, Carpenter Reclamation, Inc., Western Surety Company and Dougherty Company, Inc. Greenbrier County, WV. Defective construction and failure to cure. Defense consulting expert, settled 2015.
- Clyde Blankenship, et. al. v J & L Auger, Inc., Premium Energy, LLC, Premium Energy, Inc., and Alpha Natural Resources, Inc. Mingo County, WV. Blasting damage, defense witness, settled 2016.

- Christopher Denson and Amy Denson v Edward Beech, Barbara Beech, Richard Cobos and Michael Book, d/b/a The Grounds Keeper. Harrison County, WV. Defective construction and failure to disclose. Defense witness; settled 2013.
- James Christopher Powell and Karay Shannan Powell v. Susan K. Smith and Donald R. Jordan Builders, Inc. Putnam Co., WV. Failure to disclose during property acquisition and defective in professional services of home inspector. Plaintiff witness, Settled 2013.
- Michael Riley and Judy-Lynn Riley v. Caiman Eastern Midstream, LLC, v. Pipeline Energy Group, Inc., d/b/a Carl Smith Pipeline, and KATKO, Ltd. Marshall Co., WV. Residential property damage resulting from pipeline construction operations. Defense witness; settled 2013
- Alex Doty v. Joseph Bilotta and Linda Bilotta. Marion Co., WV. Failure to maintain resulting in personal injury. Defense witness; dismissed with prejudice.
- Beulah Gibson v Cliffs Logan County Coal, LLC, and INR-WV Operating, LLC. Logan Co., WV. Blasting damage; defense witness. Settled, 2012.
- Tom Epps v. Lance Wolfe. Kanawha County, WV. Home inspection reporting defects; plaintiff witness, Settled 2012.
- Adkins, Bobby and Gloria, et. al. v. JMP Coal Holdings, LLC, et al. Boone County, WV. Blasting damage; defense witness. Settled 2012.
- Diane Edwards v Kmart Corp. United States District Court, Southern District of West Virginia. Personal injury resulting from a fall; plaintiff witness. Settled 2012.
- Robert Tressler, II, v Riffle Contracting, LLC, Robert J. Riffle, State Farm Casualty Company and Michael Sabatino. Monongalia Co., WV. Construction defects from fire damage reconstruction; defense witness; Settle 2013.
- VanHoose v Bizzack, Inc. and Bush & Burchett, Inc. Johnson Co., KY. Pile driving vibration damage to residence; defense witness. Settled 2011.
- Robert N. Hart, Anna M. Hart and Beverly Bisbee v City of South Charleston. Kanawha Co., WV. Asserted failure to maintain storm water drainage system causing damage to residence. Defense witness, settled 2016.
- L & R Construction v John Manzo and Kim Manzo. Marion Co., WV. Failure to pay for construction; counterclaim defense, construction defects to new home construction. Plaintiff witness. Settled 2012.
- Mitchell Peterson v. Jay Enterprises, Inc. d/b/a Days Inn of Mt. Hope. Raleigh County, WV. Failure to maintain causing personal injury, premises liability; plaintiff witness, Settled 2013.
- Thomas Poynter v Kentucky Utilities Company. Pulaski County, KY. Storm water drainage damages; defense witness, Settled 2011.
- Gary W Mulhern and Karri A Mulhern v Village of Bethlehem. Ohio County, WV. Water damage purportedly caused by utility water line break; defense witness, Settled 2011.
- Robert Judy and Betty Judy, et. al. v JMP Coal Holdings, LLC, et al. Boone County, WV. Blasting damage; defense witness, settled 2016.
- Augusta Engineering & Design, Inc. v Columbia Gas Transmission Corp, et al. Hardy County, WV. Contract dispute involving engineering services, payment; settled, 2010.
- Ethel Elaine Williams v Barbara Cheal, et. al., Raleigh County, WV. Failure to disclose; defense witness, settled 2010.
- Barry G. Evans and Ann M. Evans v CMD Plus, Inc., C. K. Shah, Chandrakant N. Shah, and Kimberly S. Shah; and, CMD Plus, Inc. v State Auto Insurance Companies, d/b/a State Auto Property and Casualty Insurance Company. Property damage liability. Plaintiff witness; Settled 2015.
- Star Federal Credit Union v Quantum Construction v Mercer Glass & Mirror. Kanawha Co., WV. Construction defects; defense witness. Settled, 2009.
- Taste Treats, Inc. v St Paul Insurance. US Federal Court, WV. Culvert collapse coverage; plaintiff witness. Dismissed 2012.
- Taste Treats, Inc. v City of Huntington. Cabell Co., WV. Culvert collapse damages to nearby structure; plaintiff witness. Settled, 2010.

- Craig Mueller and Karen Mueller v Wesco Homes, Inc. Raleigh Co., WV. Construction defects causing fire; defense witness, settled 2009.
- Crum v WV Division of Highways. WV Court of Claims. Construction causing landslide; plaintiff witness, settled 2009.
- Joan Wilder v Boxley Aggregates of WV, LLC, et. al. Pocahontas Co., WV. Blasting damages; defense witness. Settled, 2008.
- Hess v 84 Lumber, Universal Forest Products, et al. Kanawha Co., WV. Manufactured truss and materials defects; defense witness, settled 2007.
- Stephen C and Barbara Fish v B. Ayars Lore, et al. Kanawha Co., WV. Landslide, failure to disclose; defense witness. Settled, 2008.

Engineering responsibilities have included: budgeting and contract negotiations for design professional services; engineering and architectural project planning; engineering project scheduling; construction project scheduling; project scheduling that interrelates all aspects of multi-use development projects; and, executing and managing engineering projects of varied complexity for public and private clients. Resolved issues surrounding many of these projects include mass earthwork, water distribution and storage, wastewater collection and treatment, stormwater management, flood plain compliance, and transportation. Major development projects include:

- Chancellor's Court, Fayetteville, West Virginia. Single-family residential development.
- Adams Farm, Greensboro, North Carolina. 722 acre Planned Unit Residential Development.
- Potomac Lakes, Loudon County, Virginia. Upscale, single-family residential Planned Unit Development.
- Downing Creek, Orange County, NC. Single-family residential Planned Unit Development.
- Firwood, Prince William County, VA. Single-family residential development.
- Hunter's Park, Tarrboro, NC. Multi-family detached residential complex.
- Compton Village, Fairfax Co., VA. Multi-family residential complex.
- Treyburn Corporate Park, Durham, NC. 5,700 acre multi-use development consisting of residential, research and development, commercial and industrial uses.

Prepared hydrologic and hydraulic studies necessary to permit development in areas subject to flooding and regulated under the Federal Emergency Management Agency's Flood Insurance Protection Program. Served as a member of FEMA flood study technical evaluation teams that review flood studies and study revisions or amendments at various stages of development prior to final publication. Modifications to flood plains and regulatory floodways may permit commercial development to occur, making profitable land holdings with marginal marketability. Flood study projects have included:

- Super 8 Motel, Logan, West Virginia.
- Advanced Auto Parts, Logan, West Virginia.
- Creekside Center, Twinsburg, Ohio.
- Hudson Hills, Hudson, Ohio.

Building projects require resolution of engineering and architectural issues each having interrelated issues. Directed the engineering planning and design functions related various building construction projects as well as primary and secondary education schools. Complete construction contract specification packages for architectural and engineering elements have been prepared. Responsible for construction services related to: quality assurance; review and documentation of construction progress; review and evaluation of contractors' project schedules; review, negotiation and approval of contractors' proposed payment requisitions; and, documentation and evaluation of contractor claims. Instrumental in the completion of:

- Summersville Corner Park planning and design, Summersville, West Virginia.

- New Nicholas County Campus, New River Community and Technical College, Summersville, West Virginia – 2015, cancelled.
- Hydronic Piping Replacment, Nicholas County Courthouse, Summersville, West Virginia.
- Gauley River Elementary School, Craigsville, West Virginia.
- Nicholas County Courthouse Chiller Replacement, Summersville, West Virginia.
- City of Summersville, Municipal Building Roof Replacement, Summersville, West Virginia.
- Summersville Elementary School Roof Structure Repair, Summersville, West Virginia.
- Nicholas County High School, Summersville, West Virginia.
- WV Department of Highways, Wyoming County Headquarters, Pineville, West Virginia.
- Nicholas County Courthouse Elevator Installation Project, Summersville, West Virginia.
- Summersville Junior High School, Summersville, West Virginia.
- Mountainview Elementary School, Morgantown, West Virginia.
- Cheat Lake Elementary School, Monongalia County, West Virginia.
- West Area Middle School, Westover, West Virginia.
- Cabell Midland High School, Ona, West Virginia.
- Ritchie County High/Middle School, Ellenboro, WV.

Planning, design and/or construction administration/observation of water, sewer, storm water and transportation systems comprise the infrastructure serving our communities. Directed and/or provided engineering services to plan, design and construct various public works projects. During the course of the professional services engagements, he has been responsible for engineering project budget development and contract negotiation and acquisition. Engineering project management experience includes client liaison, staff manpower and resource scheduling, and budget management and financial administration. Provided cost engineering; developed project planning documents, engineered systems and projects, and developed construction project bidding and contract documents. Developed construction contract document packages including: work scope; relationship and responsibilities of subcontract trades to prime contractor; owner and prime contractor relationship and responsibilities; in concert with the owner's insurance and legal counsel, specify licensing and insurance requirements of the prime contractor and its subcontractors; and, project performance. Construction phase services provided for: quality assurance; training of construction review field staff; review and documentation of construction progress; review and evaluation of contractors' project schedules; review, negotiation and approval of contractors' proposed payment requisitions; documentation and evaluation of contractor claims; and, project commissioning. Relevant projects include:

- Mussel Refugium, National Fish Hatchery, White Sulphur Springs, WV. Planning and preliminary engineering of a mussel nearly 20,000 square foot concrete basin/channel for purposes of studying and growing fresh water mussels in concert with Bluescope Construction of Kansas City, MO; onsite engineering and data acquisition .
- Summersville Wastewater Treatment Facility Expansion and Improvement, Summersville, WV. Wastewater treatment facility resident engineer.
- Van Public Service District, Van, WV. Water system extension and treatment facility improvements.
- Coal River Public Service District, Racine, WV. Water system extension.
- Town of Whitesville, WV. Fire suppression water system improvements.
- Spruce Fork Public Service District, Clothier, WV. Water system replacement.
- Greenbrier PSD No 2, Rainelle, WV. Sewage collection and treatment system construction observation.
- North Beckley PSD, Beckley, WV. Sewage collection system extensions.
- City of Beckley, WV. Wastewater treatment facility improvements.
- Raleigh County Airport, Raleigh Co., WV. Apron extension and deer fence installation.
- Ritchie Co. High/Middle School, Ellenboro, WV. US Route 50 Intersection Design.
- Doddridge County High School, Doddridge Co., WV. US Route 50 Intersection Design and Access Road

- Ritchie Co. High/Middle School, Ellenboro, WV. Secondary access road design, storm water management system.

Other projects of interest include:

- Tamarack Folk Art Center, Beckley, WV. Site development planning and design engineering.
- Little Beaver State Park, Raleigh Co., WV. Campground site planning.
- Upper Mud River Recreation Area, Lincoln Co., WV. SCS campground and recreational project.
- Mill Creek Recreation Area, Grant Co., WV. SCS campground and recreational project.
- Carfax Abandoned Mine Land Landslide Reclamation, Wise Co., VA. Surface water drainage management and landslide reclamation and stabilization.

Assisted the City of Beckley building code enforcement program by consulting and providing plan reviews for building permit application compliance with the city's building code. Consulted with and trained the city's field staff regarding various technical field technique for inspections.

In service to the City of Summersville, served on the Planning and Zoning Board that reviewed applications for variance, special exceptions and building permit applications, considered matters related to the application of zoning regulations and provided planning assistance to the city's governing body. Drafted the adopting ordinance for the WV State Building Code under which the city continues to operate its building code enforcement program. Prior to serving on the Planning and Zoning Board, provided building code compliance reviews.

Outside of construction and engineering related matters, has served with Summersville Fire Department since 1976, formerly holding the highest rank of deputy fire chief and now serving as the department's chaplain. Previously served in the capacities of fire prevention officer and training officer prior to rising to the rank of deputy chief, encouraged and trained firefighters to educate the community regarding the hazards of fire and active ways to protect from fire. Served previously with Barboursville Fire Department as a firefighter. Courses of instruction taken by Mr. Bosso include, but are not limited to: fire training instructor, hazardous materials technician, National Incident Management System, fire safety officer instructor, incident management, rural water supply, fire cause determination, pump operations, technical rescue and emergency vehicle operation. He also has instructed fire service and rescue classes as a West Virginia University Fire Service and RESA Field Instructor during his firefighting career.

Currently serves as a West Virginia Senator for the 11th Senatorial District with assignments to the Standing Committees of: Transportation and Infrastructure, Chairman; Finance, Vice Chairman; Workforce; Government Organization; and Confirmations. Assigned to the Select Committee on Tax Reform. Interim Joint Committee assignments include: Transportation, Senate Chair; Infrastructure, Senate Chair; Corrections and Regional Jail Authority, Vice Chairman; Finance; Government Organization; Energy; Economic Development; Labor and Worker Safety Issues; Pensions and Retirement; and, Volunteer Fire Departments and Emergency Medical Services.



Experience

Mr. Harper brings 16 years of design experience to the firm. He has expertise with HVAC, electrical, plumbing, sprinkler and fire alarm system designs. His project include educational facilities (including colleges and universities), health care facilities, office buildings, banks, emergency services facilities, postal facilities, and government buildings.

Mr. Harper's role with the firm includes, but not limited to, office manager, project manager, draftsman, and Building Information Modeling coordinator. He oversees projects from the early design phase through construction administration to post construction. He assist the project architect and design team with valuable mechanical, electrical, and plumbing information early in the project to ensure the it is adequately designed to handle the client's needs.

Projects

HVAC Additions to Taylor County Middle School
Poca High School Elevator Addition
Chapmanville Intermediate School
Burch PK-8 School
Lewis County Transportation Facility
HVAC Renovations to Tucker County High School
South Preston PK8 School
Arnoldsburg Elementary School
Additions and Renovation to Geary School
Tunnelton Denver Elementary School
HVAC Systems Renovations to
Upshur County Elementary Schools
Additions and Renovations to Flinn Elementary



Registration/Professional Affiliations

Professional Engineer WV - [REDACTED]
American Society of Heating, Refrigeration and Air-
Conditioning Engineers [REDACTED]
National Fire Protection Association [REDACTED]

Education

West Virginia University Institute of Technology
Bachelor of Science - Mechanical Engineering



Experience

Mr. King brings 14 years of electrical design experience and over 11 years of electrical construction/maintenance experience to the firm. His project include educational facilities (including colleges and universities), health care facilities, office buildings, banks, emergency services facilities, government buildings, and industrial projects.

Mr. King's role with the firm includes, but not limited to, project manager, draftsman, specification writer and construction administration. He oversees projects from the early design phase to post construction. He assists the project architect and design team with valuable electrical information early in the project to ensure the it is adequately designed to handle the client's needs.



Projects

- FedEx Freight - 32 Bay Expansion
- Arnoldsburg Elementary School
- Chapmanville Intermediate School
- South Charleston Fire Station
- Geary Elementary School
- Holden Elementary School
- Hurricane High School Batting Facility
- Marshfork Elementary School
- Tudor's/Gino's Restaurants (Various Location)
- Additions and Renovations to Flinn Elementary

Registration/Professional Affiliations

- Professional Engineer WV - [REDACTED]
- Professional Engineer KY - [REDACTED]
- Professional Engineer PA - [REDACTED]
- Professional Engineer OH - [REDACTED]
- Professional Engineer VA - [REDACTED]
- Professional Engineer MI - [REDACTED]
- Professional Engineer SC - [REDACTED]
- Professional Engineer IN - [REDACTED]
- West Virginia Master Electrician - [REDACTED]
- American Society of Heating, Refrigeration and Air-Conditioning Engineers - [REDACTED]
- National Fire Protection Association - [REDACTED]

Education

- West Virginia University Institute of Technology
Bachelor of Science - Electrical Engineering
- Bluefield State College
Bachelors of Science - Computer Science

Resume

Jill M. Watkins, Owner



Education

Bachelor of Science in Interior Design May 1993
 The University of Tennessee, Knoxville CIDA Accredited

Certifications / Accreditations

National Council for Interior Design Qualification (NCIDQ #14182) Oct 1997
 LEED Accredited Professional BD+C Apr 2003

Community Involvement / Membership

U.S. Green Building Council West Virginia Chair
 Former Adjunct Professor BridgeValley Community & Technical College
 Leadership Kanawha Valley 2015 Graduate
 Charleston Area Alliance GROW Program 2015 Graduate
 Appalachian Mountain Club Backpacking Leader-in-Training

Experience

Watkins Design Works, LLC Jan 2014 – Present
 Owner Charleston, WV
 Jill started her own interior design and green building consulting business in 2014. As an NCIDQ-certified interior designer with over 25 years of experience, and now as an entrepreneur, Jill brings both knowledge of and passion for interior design, green building and sustainability to all her clients.

ZMM Architects and Engineers May 2008 – Dec 2013
 Interior Designer/Sustainability Coordinator Charleston, WV
 In this dual role, Jill worked alongside project architects in developing comprehensive finish and furniture designs, as well as with all project team members on the firm's LEED projects, including the JITEC facility at Camp Dawson (LEED Gold Certified) and the Wood County Justice Center (LEED Certified). She selected colors for many of the firm's school projects, and was integrally involved with their military and higher education clients.

Cubellis Dec 2005 – May 2008
 Senior Interior Designer Boston, MA
 Jill was responsible for design of the firm's Boston headquarters, which received LEED-CI Gold Certification in August of 2009. She was also a key team member in the design of Gillette's renovated global headquarters and subsequent tenant redistribution in their former lease space.



- Wolf Maison Limited Feb 2004 – Aug 2005
Interior Designer.....Cleveland, OH
As interior designer for this architectural start-up, Jill expanded her experience into dental office design and high-end residential projects, along with additional corporate work. She also provided LEED assistance to Cleveland State University in the form of drawing and specification reviews and recommendations for the new Recreation Center; the building is LEED Silver Certified.
- Doty & Miller Architects May 2003 – Feb 2004
Interior Designer.....Cleveland, OH
For one of Cleveland's greenest architectural firms, Jill provided sustainable interior design for a variety of project types, including healthcare, public and nonprofit organizations.
- AECOM (formerly URS Corporation) Nov 1999 – Feb 2003
Senior Interior Designer.....Cleveland, OH
Jill participated among teams of interior designers, architects and engineers to work on secondary schools, higher education, and public projects. She served an integral role on the design team for the Nathaniel R. Jones Federal Building and U.S. Courthouse in Youngstown, Ohio. This was the first courthouse in the U.S. and the first building in Ohio to become LEED Certified.
- KA, Inc. Architecture.....Apr 1998 – Nov 1999
Interior Designer.....Cleveland, OH
Jill went to KA after their purchase of Triad Design in 1998. As part of the Corporate Studio, she gained experience in the design of corporate headquarters, but also assisted architects with malls and big-box retail store design and documentation.
- Triad Design Interiors.....Aug 1996 – Apr 1998
Interior Designer.....Cleveland, OH
As a designer with this small interior design firm, Jill was involved in many different project types, including corporate offices, restaurants, and private suites for the new Cleveland Browns football stadium.
- Koster & Associates Architects..... Mar 1995 – Aug 1996
Interior Designer.....Cleveland, OH
Koster & Associates specialized in library design throughout the Midwest. Jill was responsible for interior finishes, furniture design and custom millwork design and documentation.
- Capitol Business InteriorsMay 1993 – Feb 1995
Interior Designer.....Charleston, WV
After working at CBI in the summer months while in college, Jill worked as a full-time designer supporting the salespeople in the firm's many public and private projects, including Union Carbide's Building 6000 and the initial renovation of One Station Place.

Tab E

Previous Experience



WilliamsonShriver**Architects**



South Charleston Fire Station No. 1

Owner:
City Council of the
City of South Charleston
The Honorable Frank Mullens,
Mayor
(304) 744-5300

Services provided in-house:
Architectural design
Structural design
Interior design

Services provided by consultants:
Site/Civil Design - Terradon Corp.
MEP Design - Harper Engineering

Construction commence: 2015
Year completed: 2016

Other data:
Size: 10,119 SF
Construction Cost: \$2.8 Million
Cost/SF: \$276.70 / SF

Description of Project:

This project is a replacement fire station facility for the City of South Charleston. For this station, the city requested a design in keeping with the high-tech chemical manufacturing facilities located nearby.

The design of this building includes three drive-thru apparatus bays, plus storage and maintenance spaces for fire fighting operations. This area also includes a multi-story training space for learning vertical movement and

rescue.

The living quarters includes six sleeping berths, toilet / showers for male and female firefighters, shift commander's quarters and office, captain's quarters and office, and spaces for kitchen, dining, living, meeting/computer room, and laundry.

The building exterior features a sweeping curved metal roof, tri-color brick, and both smooth and corrugated metal wall panels.





Floor Plan Legend

1	Living Quarters	10	Storage
2	Living Quarters	11	Job or
3	Living Quarters	12	Work Area
4	Living Quarters	13	Tramway Room
5	Living Quarters	14	Under Room
6	Living Quarters	15	Apparatus Bay
7	Living Quarters	16	Office
8	Living Quarters	17	Garage
9	Living Quarters	18	Stairwell

**Floor Plan
South Charleston
Fire Station No. 1**

Below: The living quarters includes a full service kitchen with storage and refrigerators for three separate shifts. The space also includes eight sleeping berths for full time firefighters.



Below: The apparatus bay provides sufficient space for numerous vehicles, includes six horizontally retracting doors and clerestory daylighting at both the north and south ends





Renovations to South Charleston City Hall

Owner:
City of South Charleston, WV
The Honorable Frank Mullens,
Mayor
(304) 744-5301

Year completed: 2000

Other data:
Size: 1,200 SF
Construction Cost: \$600,000

Description of Project:

This project included ADA renovations and additions, exterior masonry renovations, and other minor interior renovations to the existing historic city hall in South Charleston, WV.

The existing building prior to this project was not ADA compliant, with no elevator and no direct accessible path to enter the building. This design resolved these issues through the construction of a new ADA compliant entrance on the left hand side of the building which included a new ramp entrance and an elevator.

A new main entrance vestibule was constructed along the D Street facade for energy conservation purposes. Also, masonry re-pointing and other brick facade repairs were undertaken to ensure this building's viability for many years to come.

Civic Design



South Charleston Area Development Corporation

Regional Inter- Governmental Council

Owner:
South Charleston Area Develop-
ment Corporation
Steve Weir, Executive Director

Services provided in-house:
Architectural design
Structural design

Year completed: 1999

Other data:
Size: 7,500 SF
Construction Cost: \$1 million

Description of Project:

This project was a pair of twin buildings sharing the same site located across the street from City Hall in downtown South Charleston, WV. Each building has its own unique identity expressed through separate front entrances

on different city streets.

Each building contains offices, conference rooms, and other administrative support spaces. A private outdoor courtyard meanders between the two buildings.





Little Creek Golf Course Clubhouse

Owner:
City Council of the
City of South Charleston
The Honorable Frank Mullens,
Mayor
Carlton D. Lee, Former City Mgr.
(304) 744-5300

Services provided in-house:
Architectural design
Structural design

Services provided by consultants:
Site/Civil Design - Terradon Corp.
MEP Design - Harper Engineering

Construction commence: 2014
Year completed: 2015
Size: 7,560 SF

The existing clubhouse at Little Creek Golf Course was located in a small basement space in an existing old building with limited parking. The City of South Charleston decided to abandon the existing location, and construct a new facility adjacent to an existing remote parking lot and community swimming pool.

The new building is nestled into the hillside of the golf course overlooking 14th hole. The

south-facing, sloping site allowed a lower level golf cart garage with drive-through access to be easily included into the design.

The main floor features a pro shop and check in counter, a deli counter with indoor and outdoor seating overlooking the course, toilets and locker rooms, two state-of-the-art indoor golf simulators, and administrative offices.





City of Charleston Fire Station No. 3

Owner:
City of Charleston
David Molgaard, City Manager
(304) 348-8014

Services provided in-house:
Architectural design
Structural design
Interior design

Services provided by consultants:
Site/Civil Design - Terradon Corp.
MEP Design - Harper Engineering

Construction commence: 2017
Year completed: 2018 (Estimated)

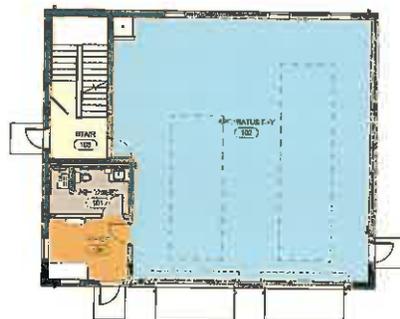
Other data:
Size: 6,384 SF
Construction Cost: \$1.097 Mil.
Cost/SF: \$171.84 / SF

Description of Project:

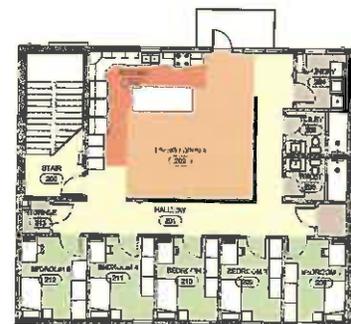
This project is a new fire station facility for the City of Charleston to replace a 1928 structure that the city demolished in 2016.

The existing site is located in a mixed residential and commercial area located near Route 119. Using the existing limited site, the design required the building to be multiple levels to facilitate the needs of the station. The main floor includes a general office

with an ADA toilet and shower along with a two stall apparatus bay to house the new fire truck and an EMS vehicle. The second floor provides five separate sleeping quarters for the crew, two individual toilet / showers, laundry, and a full size kitchen and living room to accommodate three shifts. The steeply sloping site allowed the city to build a lower level to be used a general storage and workout space for the fire fighters.



First Floor



Second Floor

Business and Commercial Design



Teays River Station

Hurricane, WV

Owner:
Teays River Station LLC
Brian Prim
Managing Partner
Prim Law Firm, PLLC
(304) 201-2425

Services provided in-house:
Architectural design
Structural design
Interior design

Services provided by consultants:
MEP Design - Harper Engineering

Year completed: 2015

Other data:
Size: 6,500 SF
Cost: Withheld by Owner



The design concept for this multi-building development was to draw design features from the farmhouse vernacular and traditions of the historically agrarian Teays Valley, West Virginia community in which it resides.

Exterior features include a partial stone veneer and a striking complementary green wood veneer. These are set off by the traditional grey-silver metal roofing often found on farm buildings.

This initial building is a two

story office structure housing the development owner's law firm on the second floor with a tenant cardiac medical office on the ground level. Building two of this development is currently in design, and will feature a similarly detailed but larger office building placed perpendicularly on the site.

Williamson Shriver Architects was assisted by team members Triad Engineering (site / civil), Harper Engineering (MEP) and Laura Davis Interiors on this project.



LaQuinta Inn & Suites Renovations

Elkview, WV

Owner:
Plaza Management, LLC

Services provided in-house:
Architectural design
Structural design

Year completed: 2014

Services provided by Owner:
Interior Design - Supreme Hospitality - Atlanta, GA

This project was undertaken as a conversion of an existing Country Inn and Suites property. The owner sought Williamson Shriver Architect's assistance in designing substantial renovations to meet current LaQuinta brand design standards.

Exterior renovations included revisions to the roof form, new EIFS finish system, and renovations to the main entrance canopy. On the interior, renovations centered on a complete updating of the first floor public spaces including the lobby, meeting rooms, and fitness center.



Recent Projects

Allied Health Facility at New River Community & Technical College

Client: Higher Education Policy Commission
Project: Furniture and Window Treatments
Location: 280 University Drive, Beaver, WV 25813

Size: 13,000 SF
Cost: \$75,000

Furniture specifications for the Allied Health Facility included typical classroom furniture, computer labs, offices, conference room, and tiered lecture hall with fixed tables and swivel chairs. Commercial roller shades were specified and bid for the entire new facility.

Jefferson County Circuit Courtroom

Client: ZMM Architects and Engineers
Project: Renovations to St. Margaret's Judicial Annex, Third Floor
Location: 119 North George Street, Charles Town, WV 25414

Size: 7,000 SF
Cost: \$450,000

With West Virginia's 23rd Judicial Circuit adding one Circuit Judge, the Jefferson County Commission undertook a project to renovate one of their Magistrate Courtrooms into a Circuit Courtroom, as well as add Judge's Chambers, a jury room, offices, and other spaces associated with a Circuit Court. The project consisted of both new and existing millwork, and new and existing furniture. New furniture was purchased by the county from a preferred vendor.

West Virginia Department of Commerce

Client: ZMM Architects and Engineers
Project: Furniture Design and Coordination
Location: Capitol Complex, Building 6, Room 525, Charleston, WV 25305

Size: 4,000 SF
Cost: \$105,000

During this project, offices for the Cabinet Secretary and his staff were located on one-quarter of the 5th floor in State Office Building 6. A primary goal of the renovation was to create a modern, professional first impression for visitors who are interested in starting or expanding a business in West Virginia. Private offices were created using systems furniture, lots of glass to let in natural light, and wood-grain walls and desks. A large conference room and plenty of meeting space and storage space within each office were key features. Furniture was procured from the Statewide Contract.

N3

Client: N3
Project: Tenant Fit-Out
Location: 2001 Union Carbide Drive, Suite 1500, South Charleston, WV 25303

Size: 15,860 SF
Budget: \$1,420,000

N3 is an Atlanta-based private company opening up an office at the West Virginia Regional Technology Park in South Charleston. Their new tenant space includes mostly systems furniture in an open plan environment, with some private offices and smaller meeting rooms throughout the space. There is also a large staff lunch room and executive suite. Branding is an important component of N3's culture, so their logo and corporate colors are prominent in the design. Furniture was procured through a private bidding process. The project is currently under construction and is scheduled for completion in February 2018. The firm already has plans for expansion, and will undergo a Phase 2 project upon completion of the current build-out.

West Virginia Army National Guard

Client: Williamson Shriver Architects
Project: Clarksburg Armory / Weston Armory Interior Renovations
Locations: 5 Armory Road, Clarksburg, WV / 40 Armory Road, Weston, WV
Size: 37,200 SF
Cost: \$700,000

The armories in Clarksburg and Weston received finish and ADA upgrades to the shower/locker rooms. Watkins Design Works was responsible for documentation of existing conditions, overall drawing production and finish selections.

Oakwood Terrace Apartments

Client: Kanawha Valley Homes
Architect: Williamson Shriver Architects
Project: Kitchen and Bath Renovations
Location: 872 Westminster Way, Charleston, WV 25314
Size: 63,000 SF
Cost: \$612,000

Thirty-six apartments were part of a Phase 1 renovation of kitchens and bathrooms in these low-income, HUD-financed multi-family units. More durable finishes were specified and installed, vanities replaced wall-mounted sinks in bathrooms, new tubs and shower surrounds were included, as well as better lighting, and new kitchen cabinets. Watkins Design Works and Williamson Shriver Architects are currently working on Phase 2 of this project, which encompasses an additional thirty-six apartments.

Robinson Grand Theater

Client: WYK Associates
Project: Robinson Grand Theater Renovations
Location: 444 West Pike Street, Clarksburg, WV 26301
Size: 45,000 SF
Budget: \$15,000,000

Interior renovations for this Art Deco-era theater include the primary theater space and balconies, lobby, concessions, restrooms, offices, ballroom, bar area, green room and other back-of-house functions. The color palette is reminiscent of the early 1940's and compliments the existing dark red brick on the exterior.

Professional References

Ken Boggs, Vice President of Operations
N3
2001 Union Carbide Drive, Suite 1500, S. Charleston, WV
202.340.4237, kenneth.boggs@n3results.com

Andy Ceperley, Board President
Kanawha Valley Homes
242 Pine Circle, Dunbar, WV
304.552.1665, arceperley@gmail.com

Adam Krason, Principal
ZMM Architects and Engineers
222 Lee Street West, Charleston, WV
304.342.0159, ark@zmm.com

Richard Donovan, Chief Procurement Officer
Higher Education Policy Commission
1018 Kanawha Blvd. E., Suite 700, Charleston, WV
681.313.2212, rich.donovan@wvhepc.edu

N3, Tenant Fit-Out for the West Virginia Office

Client: N3

Contact: Ken Boggs, Vice President of Operations
2001 Union Carbide Drive, Suite 1500, South Charleston, WV, 25303, 202.340.4237,
kenneth.boggs@n3results.com

Project: Tenant Fit-Out

Location: 2001 Union Carbide Drive, Suite 1500, South Charleston, WV 25303

Size: 15,860 SF

Cost: \$1,420,000

N3, an Atlanta-based private company, recently opened an office at the West Virginia Regional Technology Park in South Charleston. Their new tenant space includes mostly systems furniture in an open plan environment, with some private offices and smaller meeting rooms throughout the space. There is also a large staff lunch room and executive suite. Branding is an important component of N3's culture, so their logo and corporate colors are prominent in the design. The project delivery method was design-build, but furniture was procured through a private bidding process. Watkins Design Works provided programming, space planning, interior design services, and worked closely with BBL Carlton throughout construction. The project was completed in February 2018, Phase 2 was completed at the end of May 2018, and the firm already has plans for additional expansion.



Furniture design is based on typical workstations in N3's corporate headquarters.

N3, Tenant Fit-Out for the West Virginia Office



N3 has a strong brand identity, which is evident in carpet colors, paint colors, and fabrics.



Open kitchenettes become "third spaces": areas where staff can informally interact.

N3, Tenant Fit-Out for the West Virginia Office



A typical private office and meeting room arrangement.



Views throughout the space add interest and daylight.

New River Community and Technical College, Furniture and Window Shades Design

Client: Higher Education Policy Commission
Contact: Richard Donovan, Chief Financial Officer
1018 Kanawha Blvd. East, Suite 700, Charleston, WV, 25301, 681.313.2212, rich.donovan@wwhepc.edu

Project: Furniture for the Allied Health Facility and window shades for the entire building Size: 13,000 SF
Location: New River CTC, 280 University Drive, Beaver, WV 25813 Cost: \$75,000

As construction was nearing completion on the new building for New River Community and Technical College in Beaver, WV, the HEPC turned to Watkins Design Works to assist with furniture plans and specifications. The project did not require bidding of furniture, so coordination with the furniture vendor was simplified and streamlined. A bid package was prepared for window shades for the entire facility.



This tiered classroom required coordination between the furniture manufacturer and the contractor. Additional plywood was added to the stepped areas since the tables are directly attached to the floor, and the legs must also support the attached swivel chairs.

New River Community and Technical College, Furniture and Window Shades Design



Two different computer classrooms are shown above. The lower photo also shows one of the shades; the large windows necessitated a wide fabric that would span the entire width.

New River Community and Technical College, Furniture and Window Shades Design



Staff office areas were also part of the project.

WV Department of Commerce, Office of the Cabinet Secretary

Client: ZMM Architects and Engineers

Contact: Adam Krason, Principal

222 Lee Street West, Charleston, WV, 25302, 304.342.0159, ark@zmm.com

Project: Furniture design for the WV Department of Commerce

Location: Capitol Complex, Building 6, Room 525, Charleston, WV 25305

Size: 4,000 SF

Cost: \$105,000

Offices for the former Cabinet Secretary and his staff were located on one-quarter of the 5th floor in State Office Building 6. A primary goal of the renovation was to create a modern, professional first impression for visitors who are interested in starting or expanding a business in West Virginia. Private offices were created using systems furniture, lots of glass to let in natural light, and wood-grain walls and desks. A large conference room and plenty of meeting space and storage space within each office are key features.



Narrow, dark corridors and a mish-mash of furniture characterized the offices before.



A new welcoming reception area with a view greets visitors after the redesign.

WV Department of Commerce, Office of the Cabinet Secretary



Keeping the existing ceiling intact necessitated that furniture "walls" were kept lower, which also allows for good airflow throughout the space. Interior offices have lots of glass to bring in natural light.



The former Cabinet Secretary's office also includes lower height "walls", and the desk is held away from the return air grilles along the perimeter to allow access.



Recent Public Works Buildings

New Bus Garage

HVAC, Plumbing, Sprinkler, Electrical and Fire Alarm design for a new 5,900 sq. ft. bus garage in West Union, WV.

Public Works Building

HVAC, Plumbing, Sprinkler, Electrical and Fire Alarm design for a new 4,500 sq. ft. bus garage in Romney, WV.

Energy Corporation of America

HVAC, Plumbing, Electrical, Fire Alarm and Sprinkler design for a 60,000 sq. ft. office located in Charleston, WV.

St. Albans Armory Storage Building

HVAC, Plumbing, Electrical and Fire Alarm design for a 3,000 sq. ft. storage building.

WV Veterans Home Barboursville

Electrical design for a new 1,000 sq. ft. storage building.

WV DOH Weigh Station

HVAC, Plumbing and Electrical design for a new 885 sq. ft. weigh stations to replace existing weigh stations in Putnam County.

Dominion Gas Office Building

HVAC, Plumbing, Electrical, Fire Alarm and Sprinkler design for a 20,000 sq. ft. office located in Clarksburg, WV.

Beckley VA Parking Garage

HVAC, Plumbing, Electrical and Fire Alarm design for a new 4-story parking garage.

W. Kent Carper Justice and Public Safety Complex

HVAC, Plumbing, Electrical, Fire Alarm and Sprinkler design for a renovations to a 62,400 sq. ft. Justice and Public Safety Complex.

WV Department of Highways SRC Office Building

HVAC, Plumbing, Electrical, Fire Alarm and Sprinkler design for a renovations to a 39,400 sq. ft. addition and renovation to existing office building in Charleston, WV.

Office Addition to Boone County Courthouse Annex

HVAC, Plumbing, Electrical, Fire Alarm and Sprinkler design for a 20,400 sq. ft. addition and renovation to Boone County Courthouse Annex.

Fayette County 911 Emergency Communication Center

Provided mechanical, electrical, and plumbing services for the new 911 Emergency and Communications Center. Project utilized energy efficient water heating system, strategic lightings to reduce screen glare, diesel emergency generator and automatic transfer switch, and a dual action sprinkler system.



Recent Public Works Buildings (Continued)

Wayne County 911 Emergency Communication Center

Mechanical, Electrical and Plumbing services for the new 911 Emergency and Communications Center. Project utilized energy efficient water heating system, strategic lighting to reduce screen glare, diesel emergency generator and automatic transfer switch, and dual action sprinkler system.

South Charleston Fire Station #1

Mechanical, Electrical, and Plumbing services for the new 10,000 sq. ft. Fire Station located in downtown South Charleston, WV.

Charleston Fire Station #3

Mechanical, Electrical, and Plumbing services for the new 6,400 sq. ft. Fire Station located in Oakwood Road in Charleston, WV.

Tab F

References



WilliamsonShriver**Architects**

References

The following are a list of current clients serving as references for Williamson Shriver Architects. Please feel free to contact them at your convenience.

Mr. David Molgaard

City Manager
City of Charleston
Charleston, WV
(304) 348-8014

Mr. Robert Sutler

Fire Chief
City of Charleston
Charleston, WV
(304) 348-8098

The Honorable Mayor

Frank Mullens
City of South Charleston
South Charleston, WV
(304) 744-5301

Mr. Virgil White

Fire Chief
City of South Charleston
South Charleston, WV
(304) 744-0079

Chairman Michael Albert

Chairman
Public Service Commission of WV
Charleston, WV
(304) 340-0356

Mr. Charles Wendell

Charleston Development Limited
Fayetteville, WV
(843) 991-0396

Mr. Dewayne Dickens

Executive Director
Ronald McDonald House
Charities of Southern WV
Charleston, WV
(304) 346-0279

Dr. Frank Devono

Retired Superintendent (June 2018)
Monongalia County Schools
Morgantown, WV
(304) 291-9210

Dr. Eddie Campbell

Superintendent
Monongalia County Schools
Morgantown, WV
(304) 291-9210

Mr. Scott Cochran

Superintendent
Webster County Schools
Webster Springs, WV
(304) 847-5638



Professional References

Erica Boggess, Executive Director
West Virginia Housing Development Fund
5710 MacCorkle Avenue, Charleston, WV
304.391.8638, ericaboggess@whdf.com

MG Melvin Burch, Retired
West Virginia Army National Guard CFMO
304.727.0074 home

Marci Zimmerman, Retired Interior Designer
AECOM Cleveland
216.310.5303 mobile
mlzimm53@gmail.com

Tab G

Terms & Conditions



WilliamsonShriver**Architects**

DESIGNATED CONTACT: Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

TED A. SHRIVER, PRESIDENT

(Name, Title)

TED A. SHRIVER, PRESIDENT

(Printed Name and Title)

717 BIGLEY AVE., CHARLESTON, WV 25302

(Address)

304-345-1060 / 304-345-3693

(Phone Number) / (Fax Number)

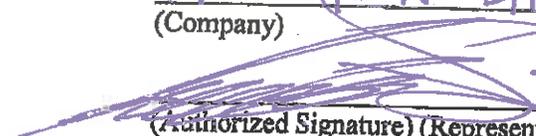
TSHRIVER@WSGARCH.COM

(email address)

CERTIFICATION AND SIGNATURE: By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

WILLIAMSON SHRIVER ARCHITECTS, INC.

(Company)

 TED A. SHRIVER, PRESIDENT

(Authorized Signature) (Representative Name, Title)

TED A. SHRIVER, PRESIDENT

(Printed Name and Title of Authorized Representative)

9/5/18

(Date)

304-345-1060 / 304-345-3693

(Phone Number) (Fax Number)

Tab H

WV Purchasing Affidavit



WilliamsonShriver**Architects**

STATE OF WEST VIRGINIA
Purchasing Division

PURCHASING AFFIDAVIT

CONSTRUCTION CONTRACTS: Under W. Va. Code § 5-22-1(l), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

ALL CONTRACTS: Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

EXCEPTION: The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment; fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

AFFIRMATION: By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

WITNESS THE FOLLOWING SIGNATURE:

Vendor's Name: WILLIAMSON SHELTER ARCHITECTS, INC.

Authorized Signature: _____ Date: 9/5/18

State of WEST VIRGINIA

County of KANAWHA, to-wit:

Taken, subscribed, and sworn to before me this 5th day of September, 2018.

My Commission expires October 2, 2022.

AFFIX SEAL HERE

NOTARY PUBLIC

June A Spradling

Purchasing Affidavit (Revised 01/19/2018)



Tab I

Addenda Receipt



WilliamsonShriver**Architects**

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: GEOI GSD190000001

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

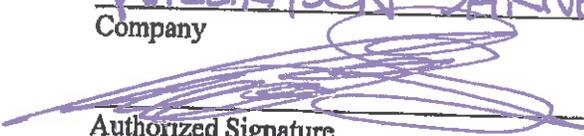
Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:
(Check the box next to each addendum received)

- | | |
|---|--|
| <input type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

WILLIAMSON SHRIVER ARCHITECTS, INC.
Company


Authorized Signature

9/5/18
Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.