



The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at ***wvOASIS.gov***. As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at ***WVPurchasing.gov*** with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.

Header 2

List View

General Information

Contact

Default Values

Discount

Document Information

Procurement Folder: 567921

SO Doc Code: CRFQ

Procurement Type: Central Contract - Fixed Amt

SO Dept: 0203

Vendor ID: VS0000018808

SO Doc ID: CFR1900000002

Legal Name: Thales Consulting Inc

Published Date: 4/19/19

Alias/DBA:

Close Date: 4/26/19

Total Bid: \$21,000.00

Close Time: 13:30

Response Date: 04/26/2019

Status: Closed

Response Time: 12:09

Solicitation Description: Addendum 1 - RFQ for CAFR Prep Software

Total of Header Attachments: 2

Total of All Attachments: 2

**State of West Virginia
Solicitation Response**

Proc Type : Central Contract - Fixed Amt

Date issued	Solicitation Closes	Solicitation Response	Version
	2019-04-26 13:30:00	SR 0203 ESR04231900000004874	1

VENDOR

Thales Consulting Inc

Response Time: 12:09:50

Comments:

FOR INFORMATION CONTACT THE BUYER

Linda B Harper
(304) 558-0468
linda.b.harper@wv.gov

DATE _____

All offers subject to all terms and conditions contained in this solicitation

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	Accounting software	1.00000	EA	\$21,000.000000	\$21,000.00

Comm Code	Manufacturer	Specification	Model #
43231601			

Extended Description :	Accounting software



Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia
Request for Quotation
21 – Info Technology

Proc Folder: 567921

Doc Description: Addendum 1 - RFQ for CAFR Prep Software

Proc Type: Central Contract - Fixed Amt

Date Issued	Solicitation Closes	Solicitation No	Version
2019-04-19	2019-04-26 13:30:00	CRFQ 0203 CPR1900000002	2

BID RECEIVING LOCATION

BID CLERK
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION
2019 WASHINGTON ST E
CHARLESTON WV 25305
US

VENDOR

Vendor Name, Address and Telephone Number:

FOR INFORMATION CONTACT THE BUYER

Linda B Harper
(304) 558-0468
linda.b.harper@wv.gov

Signature X

FEIN # 84-1644410

DATE 4-23-19

All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION:

Addendum 1 issued for the following reasons:

1. To publish a copy of vendor questions with responses.

No other changes.

INVOICE TO	SHIP TO
CONSOLIDATED PUBLIC RETIREMENT 4101 MACCORKLE AVE SE CHARLESTON WV25304 US	CONSOLIDATED PUBLIC RETIREMENT 4101 MACCORKLE AVE SE CHARLESTON WV 25304 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Accounting software	1.00000	EA		

Comm Code	Manufacturer	Specification	Model #
43231601			

Extended Description :

Accounting software

SCHEDULE OF EVENTS

<u>Line</u>	<u>Event</u>	<u>Event Date</u>
1	Question Deadline 10:00 a.m.	2019-04-19

SOLICITATION NUMBER: CPR1900000002
Addendum Number: 1

The purpose of this addendum is to modify the solicitation identified as ("Solicitation") to reflect the change(s) identified and described below.

Applicable Addendum Category:

- ☐ | Modify bid opening date and time
- ☐ | Modify specifications of product or service being sought
- ☒ | Attachment of vendor questions and responses
- ☐ | Attachment of pre-bid sign-in sheet
- ☐ | Correction of error
- ☐ | Other

Description of Modification to Solicitation:

Addendum 1 issued for the following reasons:

1. To publish a copy of vendor questions with responses.

No other changes.

Additional Documentation: Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

ATTACHMENT A

CRFQ CPR1900000002

CAFR Prep Software

Vendor Questions

Q.1. Can we have at least five days beyond the time answers are made available to these questions to update our proposal?

A.1. **The date and time the solicitation closes remains unchanged.**

Q.2. What source(s) of data is West Virginia planning to use for their CAFR reporting (PBCS, EPBCS, Oracle Cloud ERP, something else)?

A.2. **The State of West Virginia's ERP system, wvOASIS. There is no requirement that the software being procured under this solicitation interface with wvOASIS.**

Q.3. Do the users of this solution have access to the data source(s)?

A.3. **Yes**

Q.4. How many documents currently make up the CAFR?

A.4. **9 – MS-Word Files
19 – MS-Excel Files**

Q.5. What are the formats of those documents (Financial Reports, PDF, Word, PowerPoints, etc.)?

A.5. **See A.4. above**

Q.6. What Oracle reporting tool(s), if any, are currently being used to generate the CAFR?

A.6. **None, other than a general ledger report by Fund from wvOASIS.**

Q.7. The RFQ does not discuss the importance of IT Security. The Public Sector is increasingly requiring direct SOC1, SOC2 and FedRAMP certification for vendor applications as minimum requirements to ensure the security and privacy of their data. Will the Purchasing Division change the RFQ to describe the IT Security Requirements you expect and add the requirement of direct SOC1, SOC2, and FedRAMP certification from the vendor to ensure the security and privacy of your Data?

A.7. **No, the specifications will remain the same.**

Q.8. In the RFQ, you list a requirement for a responding vendor to have 20 CAFRS that had successful submissions to the GFOA award program (Section 3.1). In addition to this, an effective measure of a vendor's ability to perform throughout the life of your award (Base plus 3 option periods) is to also require the vendors to submit at least 5 years of audited financial statements. Will the Purchasing Division change the RFQ to include at least 5 years of audited financial statements to ensure the State selects a vendor that is on strong financial footing?

A.8. **No, the specifications will remain the same.**

Q.9. In the Public Sector there is a strong emphasis on supporting the U.S. workforce. Will the Purchasing Division change the RFQ to require all vendor employees working with the Consolidated Public Retirement Board to be based in the U.S.?

A.9. **No, the State of West Virginia cannot limit competition due to geographical location.**

Q.10. In the Public Sector there is a strong emphasis on 24 / 7 Customer Support and dedicated personalized Customer Management who has experience successfully onboarding and working with similar customers. Will the Purchasing Division change the RFQ to describe the 24 / 7 and the dedicated support that is expected?

A.10. **No, the specifications will remain the same.**

Q.11. The Purchasing Division doesn't describe the importance of selecting a vendor that has created the software, routinely updates the software and provides direct ongoing support for the software. In the Public Sector there is a strong emphasis for vendors to develop a partnership relationship between the customer and the vendor that continues to deliver value long after the initial sale. Will the Purchasing Division update the RFQ to describe the importance of selecting a vendor that creates, owns, enhances and supports the proprietary software and to provide reference to any / all Patents owned on the software?

A.11. **No, the specifications will remain the same.**

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: CPR1900000002

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

<input checked="" type="checkbox"/> Addendum No. 1	<input type="checkbox"/> Addendum No. 6
<input type="checkbox"/> Addendum No. 2	<input type="checkbox"/> Addendum No. 7
<input type="checkbox"/> Addendum No. 3	<input type="checkbox"/> Addendum No. 8
<input type="checkbox"/> Addendum No. 4	<input type="checkbox"/> Addendum No. 9
<input type="checkbox"/> Addendum No. 5	<input type="checkbox"/> Addendum No. 10

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Thales Consulting Inc

Company



Authorized Signature

4-23-19

Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.
Revised 6/8/2012

Exhibit A			
RFQ - Comprehensive Annual Financial Report Preparation Software/System			
Pricing Page			
Description	Quantity	Unit Cost	Extended Cost
1st Implementation Fee, if any	1	\$ 17,000.00	\$ 17,000.00
1st Year Subscription/License Fee	1	\$ 4,000.00	\$ 4,000.00
2nd Year Subscription/License Fee (Optional Renewal)	1	\$ 4,000.00	\$ 4,000.00
3rd Year Subscription/License Fee (Optional Renewal)	1	\$ 4,000.00	\$ 4,000.00
4th Year Subscription/License Fee (Optional Renewal)	1	\$ 4,000.00	\$ 4,000.00
TOTAL BID AMOUNT			\$ 33,000.00

Vendor Information	
Name:	Thales Consulting Inc
Address:	980 Ninth Street 16th Floor
	Sacramento, CA 95814-2736
Phone:	(906) 273-2880
Email:	tboal@thales-consulting.com