



Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
 Request for Quotation
 09 - Construction

Proc Folder: 412061

Doc Description: Addendum Burglary/Access Control for State Treasurer

Proc Type: Central Purchase Order

Date Issued	Solicitation Closes	Solicitation No	Version
2018-03-05	2018-03-15 13:30:00	CRFQ 1300 STO1800000002	3

BID CLERK
 DEPARTMENT OF ADMINISTRATION
 PURCHASING DIVISION
 2019 WASHINGTON ST E
 CHARLESTON WV 25305
 US

Vendor Name, Address and Telephone Number:

Electronic Specialty Company
 1325 Dunbar Avenue
 Dunbar, WV 264
 (304) 766-6277

RECEIVED

2018 MAR 15 PM 12:46

WV PURCHASING
 DIVISION

FOR INFORMATION CONTACT THE BUYER

Guy Nisbet
 (304) 558-2596
 guy.l.nisbet@wv.gov

William K. Miller, Vice President

Signature X *William K. Miller*

FEIN # 55-0452548

DATE 3/15/18

All offers subject to all terms and conditions contained in this solicitation

Addendum

Addendum No.02 issued to publish and distribute the attached information to the vendor community.

Request for Quotation

The West Virginia Purchasing Division is soliciting bids on behalf of the agency, The West Virginia State Treasurer's Office ("STO") to establish a construction contract for the one-time purchase and installation of the following:
 A commercially rated comprehensive Physical Access Control System, and Burglary Intrusion Alert Detection for three (3) locations which are in close proximity of each other in Charleston, WV. per the Bid Requirements, Specifications and Terms and Conditions that apart of the solicitation and attached hereto.

WEST VIRGINIA STATE TREASURERS OFFICE 322 70TH ST SE CHARLESTON WV25304 US		STATE OF WEST VIRGINIA VARIOUS LOCATIONS AS INDICATED BY ORDER No City WV 99999 US	
---	--	---	--

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Security or access control systems for State Treasure	1.00000	LS		\$100,343.99

Comm Code	Manufacturer	Specification	Model #
46171619			

Extended Description :

"Vendor submitted bid response must include as an attachment a completed Exhibit A - Pricing Page."

If submitting through wvOASIS enter Total Bid Amount on OASIS Commodity Line.

SOLICITATION NUMBER: CRFQ 1300 STO1800000002

Addendum Number:

No.02

The purpose of this addendum is to modify the solicitation identified as ("Solicitation") to reflect the change(s) identified and described below.

Applicable Addendum Category:

- Modify bid opening date and time
- Modify specifications of product or service being sought
- Attachment of vendor questions and responses
- Attachment of pre-bid sign-in sheet
- Correction of error
- Other

Description of Modification to Solicitation:

Addendum issued to publish and distribute the attached documentation to the vendor community.

1. Publish and distribute Vendor submitted questions and Agency responses.

No other Changes.

Additional Documentation: Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

ATTACHMENT A

CRFQ STO1800000002
Security Access Project
Vendor Submitted Questions and Agency Responses
03/05/2018

1. Can you confirm that the existing access control system is Kantech?
 - A. From our research it seems the system is a DSC Maxsys based system
2. Can you confirm the software version currently being used?
 - A. We currently do not use any software. All card entries or deletions are done via keypads
3. Can you confirm that the existing software is Entrapass corporate edition by Kantech?
 - A. We do not use any computer based software.

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: _____

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input checked="" type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Electronic Specialty Company

Company

William K. Miller, Vice President

William K. Miller

Authorized Signature

3.15.2018

Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.
Revised 6/8/2012



Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
 Request for Quotation
 09 - Construction

Proc Folder: 412061

Doc Description: Addendum Burglary/Access Control for State Treasurer

Proc Type: Central Purchase Order

Date Issued	Solicitation Closes	Solicitation No	Version
2018-02-27	2018-03-15 13:30:00	CRFQ 1300 STO1800000002	2

BID RECEIVING LOCATION

BID CLERK
 DEPARTMENT OF ADMINISTRATION
 PURCHASING DIVISION
 2019 WASHINGTON ST E
 CHARLESTON WV 25305
 US

VENDOR

Vendor Name, Address and Telephone Number:

Electronic Specialty Company
 1325 Dunbar Avenue
 Dunbar, WV 2 064
 (304) 766-6277

FOR INFORMATION CONTACT THE BUYER

Guy Nisbet
 (304) 558-2596
 guy.l.nisbet@wv.gov

William K. Miller, Vice President

Signature X

FEIN # 55-0452548

DATE 3/15/18

All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION

Addendum

Addendum No.01 issued to publish and distribute the attached information to the vendor community.

Request for Quotation

The West Virginia Purchasing Division is soliciting bids on behalf of the agency, The West Virginia State Treasurer's Office ("STO") to establish a construction contract for the one-time purchase and installation of the following:
 A commercially rated comprehensive Physical Access Control System, and Burglary Intrusion Alert Detection for three (3) locations which are in close proximity of each other in Charleston, WV. per the Bid Requirements, Specifications and Terms and Conditions that apart of the solicitation and attached hereto.

BILL TO		SHIP TO	
WEST VIRGINIA STATE TREASURERS OFFICE 322 70TH ST SE		STATE OF WEST VIRGINIA VARIOUS LOCATIONS AS INDICATED BY ORDER	
CHARLESTON	WV25304	No City	WV 99999
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Security or access control systems for State Treasure	1.00000	LS		\$100,343.99

Comm Code	Manufacturer	Specification	Model #
46171619			

Extended Description :

"Vendor submitted bid response must include as an attachment a completed Exhibit A - Pricing Page."

If submitting through wvOASIS enter Total Bid Amount on OASIS Commodity Line.

SOLICITATION NUMBER: CRFQ 1300 STO1800000002

Addendum Number: No.01

The purpose of this addendum is to modify the solicitation identified as ("Solicitation") to reflect the change(s) identified and described below.

Applicable Addendum Category:

-] Modify bid opening date and time
-] Modify specifications of product or service being sought
-] Attachment of vendor questions and responses
-] Attachment of pre-bid sign-in sheet
-] Correction of error
-] Other

Description of Modification to Solicitation:

Addendum issued to publish and distribute the attached documentation to the vendor community.

1. Publish Pre-Bid sign in sheet

No other Changes.

Additional Documentation: Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

ATTACHMENT A

PRE-BID CONFERENCE
SIGN IN SHEET
322 70th Street

LOC. 1

Request for Quotation Number:

CRFQ STO180000002

Date:

2/27/2018

at 9:00AM

PLEASE PRINT LEGIBLY. THIS INFORMATION IS ESSENTIAL TO CONTACT THE ATTENDEES IN A TIMELY MANNER. FAILURE TO DO SO MAY RESULT IN DELAYS IN YOUR COMPANY GETTING IMPORTANT BID INFORMATION.

Firm Name: Tyco Johnson Controls
Firm Address: Dora, WV
Representative Attending: Scott Vandale / Sarah West
Phone Number: (304) 549-7867 / (304) 644-6900
Fax Number:
Email Address: svandale@tyco.com
SarahWest@jci.com

Firm Name: Electronic Specialty Company
Firm Address: 1325 Dunbar Ave
Dunbar, WV 25064
Representative Attending: Travis Adkins
Phone Number: (304) 766 6277
Fax Number:
Email Address: TravisAdkins@electronicspecialty.com

Firm Name: Horizon IS
Firm Address: ~~1654 Glenshaw Ave~~
1655 E Sutter Ave
Glenshaw PA 15116
Representative Attending: David J Stephens
Phone Number: 304 860 0419
Fax Number: 412 487 7022
Email Address: DStephens@Horizonis.com

Firm Name:
Firm Address:
Representative Attending:
Phone Number:
Fax Number:
Email Address:

Firm Name: NEWTECH SYSTEMS, INC.
Firm Address: 420 116th ST
DUNBAR, WV 25041
Representative Attending: JEREMY SUTHERLAND
Phone Number: (304) 716-0000
Fax Number: (304) 716-0003
Email Address: jsutherland@newtechsys.com

Firm Name:
Firm Address:
Representative Attending:
Phone Number:
Fax Number:
Email Address:

PRE-BID CONFERENCE
SIGN IN SHEET
315 70th Street

Request for Quotation Number: CRFQ STO1800000002

Date: 2/27/2018 at 9:00AM

PLEASE PRINT LEGIBLY. THIS INFORMATION IS ESSENTIAL TO CONTACT THE ATTENDEES IN A TIMELY MANNER. FAILURE TO DO SO MAY RESULT IN DELAYS IN YOUR COMPANY GETTING IMPORTANT BID INFORMATION.

Firm Name:	<u>Travis Adkins</u>
Firm Address:	<u>1325 Dunbar Ave</u> <u>Dunbar WV 25064</u>
Representative Attending:	<u>Travis Adkins</u>
Phone Number:	<u>304 741-2182</u>
Fax Number:	
Email Address:	<u>Travis.Adkins@ElectronicSparks.com</u>

Firm Name:	<u>Jeremy S Newtech Systems, Inc.</u>
Firm Address:	<u>4100 16TH STREET</u> <u>Dunbar, WV 25001</u>
Representative Attending:	<u>Jeremy Sutherland</u>
Phone Number:	<u>(304) 746-0000</u>
Fax Number:	<u>(304) 746-0003</u>
Email Address:	<u>jsutherland@newtech-sys.com</u>

Firm Name:	<u>Tyco Johnson Controls</u>
Firm Address:	<u>Poca, WV</u>
Representative Attending:	<u>Scott Vandale / Sarah West</u>
Phone Number:	<u>(304) 644-6900 / (304) 549-7267</u>
Fax Number:	
Email Address:	<u>Sarah.West@jci.com / vandale@tyco</u>

Firm Name:	
Firm Address:	
Representative Attending:	
Phone Number:	
Fax Number:	
Email Address:	

Firm Name:	<u>Horizon IS</u>
Firm Address:	<u>1655 E Sutter Ave</u> <u>Gleneshaw PA 15116</u>
Representative Attending:	<u>Dave Stephens</u>
Phone Number:	<u>304 860 0419</u>
Fax Number:	
Email Address:	<u>DStephens@Horizonis.com</u>

Firm Name:	
Firm Address:	
Representative Attending:	
Phone Number:	
Fax Number:	
Email Address:	

PRE-BID CONFERENCE
SIGN IN SHEET
7300 MacCorkle Avenue

Request for Quotation Number: CRFQ STO1800000002

Date: 2/27/2018 at 9:00AM

PLEASE PRINT LEGIBLY. THIS INFORMATION IS ESSENTIAL TO CONTACT THE ATTENDEES IN A TIMELY MANNER. FAILURE TO DO SO MAY RESULT IN DELAYS IN YOUR COMPANY GETTING IMPORTANT BID INFORMATION.

Firm Name: Tuco/Johnson Controls
 Firm Address: Para, WV
 Representative Attending: Scott Vandale/Sarah West
 Phone Number: 304 644 6500
 Fax Number: _____
 Email Address: Sarah West @ icl.com/dvandle@tuco

Firm Name: Travis Electronic Specialty Company
 Firm Address: 1325 Dunbar Ave
Dunbar WV 25063
 Representative Attending: Travis Atkins
 Phone Number: 304 766 6277
 Fax Number: _____
 Email Address: Travis.Atkins@electronic-specialty.com

Firm Name: Horizon IS
 Firm Address: 1655 E Summit Rd
Clearview PA 15116
 Representative Attending: Dave Stephens
 Phone Number: 304 860 8119
 Fax Number: _____
 Email Address: DStephens@horizonis.com

Firm Name: _____
 Firm Address: _____
 Representative Attending: _____
 Phone Number: _____
 Fax Number: _____
 Email Address: _____

Firm Name: Newtech Systems, Inc.
 Firm Address: 4700 16th Street
Dunbar, WV 25061
 Representative Attending: Jeremy Sutherland
 Phone Number: (304) 766-0000
 Fax Number: (304) 766-0003
 Email Address: jsutherland@newtech-sys.com

Firm Name: _____
 Firm Address: _____
 Representative Attending: _____
 Phone Number: _____
 Fax Number: _____
 Email Address: _____

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: _____

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Electronic Specialty Company

 Company
 William K. Miller, Vice President

William K. Miller

 Authorized Signature

3/15/18

 Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.

Revised 6/8/2012



Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
 Request for Quotation
 09 — Construction

Proc Folder: 412061

Doc Description: Burglary & Access Control Systems for State Treasurer

Proc Type: Central Purchase Order

Date Issued	Solicitation Closes	Solicitation No	Version
2018-02-05	2018-03-15 13:30:00	CRFQ 1300 STO1800000002	1

BID RECEIVING LOCATION

BID CLERK
 DEPARTMENT OF ADMINISTRATION
 PURCHASING DIVISION
 2019 WASHINGTON ST E
 CHARLESTON WV 25305
 US

VENDOR

Vendor Name, Address and Telephone Number:
 Electronic Specialty Company
 1325 Dunbar Avenue
 Dunbar, WV 264
 (304) 766-6277

FOR INFORMATION CONTACT THE BUYER
 Guy Nisbet
 (304) 558-2596
 guy.l.nisbet@wv.gov

William K. Miller, Vice President

Signature X

William K. Miller

FEIN # 55-0452548

DATE

3/15/18

All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION

Request for Quotation

The West Virginia Purchasing Division is soliciting bids on behalf of the agency, The West Virginia State Treasurer's Office ("STO") to establish a construction contract for the one-time purchase and installation of the following;
 A commercially rated comprehensive Physical Access Control System, and Burglary Intrusion Alert Detection for three (3) locations which are in close proximity of each other in Charleston, WV. per the Bid Requirements, Specifications and Terms and Conditions that apart of the solicitation and attached hereto.

INVOICE TO		SHIP TO	
WEST VIRGINIA STATE TREASURERS OFFICE 322 70TH ST SE		STATE OF WEST VIRGINIA VARIOUS LOCATIONS AS INDICATED BY ORDER	
CHARLESTON	WV25304	No City	WV 99999
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Security or access control systems for State Treasure	1.00000	LS		\$100,343.99

Comm Code	Manufacturer	Specification	Model #
46171619			

Extended Description :

"Vendor submitted bid response must include as an attachment a completed Exhibit A - Pricing Page."

If submitting through wvOASIS enter Total Bid Amount on OASIS Commodity Line.

STO1800000002	Document Phase Final	Document Description Burglary & Access Control Systems for State Treasurer	Page 3 of 3
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ADDITIONAL TERMS AND CONDITIONS

See attached document(s) for additional Terms and Conditions

INSTRUCTIONS TO VENDORS SUBMITTING BIDS

1. REVIEW DOCUMENTS THOROUGHLY: The attached documents contain a solicitation for bids. Please read these instructions and all documents attached in their entirety. These instructions provide critical information about requirements that if overlooked could lead to disqualification of a Vendor's bid. All bids must be submitted in accordance with the provisions contained in these instructions and the Solicitation. Failure to do so may result in disqualification of Vendor's bid.

2. MANDATORY TERMS: The Solicitation may contain mandatory provisions identified by the use of the words "must," "will," and "shall." Failure to comply with a mandatory term in the Solicitation will result in bid disqualification.

3. PREBID MEETING: The item identified below shall apply to this Solicitation.

A pre-bid meeting will not be held prior to bid opening

A NON-MANDATORY PRE-BID meeting will be held at the following place and time:

A MANDATORY PRE-BID meeting will be held at the following place and time:

WV State Treasurer's Office - Purchasing Division,
322 70th Street, Charleston, WV 25304

(All 3 locations shall be visited on the same date so plan accordingly. Proof of visits for each location will be affirmed by Agency for each one).

DATE: 02/27/2018

TIME: 9:00 AM. EST.

All Vendors submitting a bid must attend the mandatory pre-bid meeting. Failure to attend the mandatory pre-bid meeting shall result in disqualification of the Vendor's bid. No one person attending the pre-bid meeting may represent more than one Vendor.

An attendance sheet provided at the pre-bid meeting shall serve as the official document verifying attendance. The State will not accept any other form of proof or documentation to verify attendance. Any person attending the pre-bid meeting on behalf of a Vendor must list on the attendance sheet his or her name and the name of the Vendor he or she is representing.

Additionally, the person attending the pre-bid meeting should include the Vendor's E-Mail address, phone number, and Fax number on the attendance sheet. It is the Vendor's responsibility to locate the attendance sheet and provide the required information. Failure to complete the attendance sheet as required may result in disqualification of Vendor's bid.

All Vendors should arrive prior to the starting time for the pre-bid. Vendors who arrive after the starting time but prior to the end of the pre-bid will be permitted to sign in, but are charged with knowing all matters discussed at the pre-bid.

Questions submitted at least five business days prior to a scheduled pre-bid will be discussed at the pre-bid meeting if possible. Any discussions or answers to questions at the pre-bid meeting are preliminary in nature and are non-binding. Official and binding answers to questions will be published in a written addendum to the Solicitation prior to bid opening.

4. VENDOR QUESTION DEADLINE: Vendors may submit questions relating to this Solicitation to the Purchasing Division. Questions must be submitted in writing. All questions must be submitted on or before the date listed below and to the address listed below in order to be considered. A written response will be published in a Solicitation addendum if a response is possible and appropriate. Non-written discussions, conversations, or questions and answers regarding this Solicitation are preliminary in nature and are nonbinding.

Submitted e-mails should have solicitation number in the subject line.

Question Submission Deadline: March 5th, 2018 at 9AM. EST.

Submit Questions to: Guy Nisbet
 2019 Washington Street, East
 Charleston, WV 25305
 Fax: (304) 558-4115 (Vendors should not use this fax number for bid submission)
 Email: Guy.L.Nisbet@WV.Gov

5. VERBAL COMMUNICATION: Any verbal communication between the Vendor and any State personnel is not binding, including verbal communication at the mandatory pre-bid conference. Only information issued in writing and added to the Solicitation by an official written addendum by the Purchasing Division is binding.

6. BID SUBMISSION: All bids must be submitted electronically through wvOASIS or signed and delivered by the Vendor to the Purchasing Division at the address listed below on or before the date and time of the bid opening. Any bid received by the Purchasing Division staff is considered to be in the possession of the Purchasing Division and will not be returned for any reason. The Purchasing Division will not accept bids, modification of bids, or addendum acknowledgment forms via e-mail. Acceptable delivery methods include electronic submission via wvOASIS, hand delivery, delivery by courier, or facsimile.

The bid delivery address is:
 Department of Administration, Purchasing Division
 2019 Washington Street East
 Charleston, WV 25305-0130

A bid that is not submitted electronically through wvOASIS should contain the information listed below on the face of the envelope or the bid may be rejected by the Purchasing Division.:

SEALED BID: Security Access Project for Treasurer
 BUYER: Guy Nisbet
 SOLICITATION NO.:
 BID OPENING DATE:
 BID OPENING TIME:
 FAX NUMBER:

The Purchasing Division may prohibit the submission of bids electronically through wvOASIS at its sole discretion. Such a prohibition will be contained and communicated in the wvOASIS system resulting in the Vendor's inability to submit bids through wvOASIS. Submission of a response to an Expression or Interest or Request for Proposal is not permitted in wvOASIS.

For Request For Proposal ("RFP") Responses Only: In the event that Vendor is responding to a request for proposal, the Vendor shall submit one original technical and one original cost proposal plus N/A convenience copies of each to the Purchasing Division at the address shown above. Additionally, the Vendor should identify the bid type as either a technical or cost proposal on the face of each bid envelope submitted in response to a request for proposal as follows:

BID TYPE: (This only applies to CRFP)

- Technical
 Cost

7. BID OPENING: Bids submitted in response to this Solicitation will be opened at the location identified below on the date and time listed below. Delivery of a bid after the bid opening date and time will result in bid disqualification. For purposes of this Solicitation, a bid is considered delivered when confirmation of delivery is provided by wvOASIS (in the case of electronic submission) or when the bid is time stamped by the official Purchasing Division time clock (in the case of hand delivery).

Bid Opening Date and Time: March 15th, 2018 at 1:30 PM. EST.

Bid Opening Location: Department of Administration, Purchasing Division
 2019 Washington Street East
 Charleston, WV 25305-0130

- 8. ADDENDUM ACKNOWLEDGEMENT:** Changes or revisions to this Solicitation will be made by an official written addendum issued by the Purchasing Division. Vendor should acknowledge receipt of all addenda issued with this Solicitation by completing an Addendum Acknowledgment Form, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.
- 9. BID FORMATTING:** Vendor should type or electronically enter the information onto its bid to prevent errors in the evaluation. Failure to type or electronically enter the information may result in bid disqualification.
- 10. ALTERNATES:** Any model, brand, or specification listed in this Solicitation establishes the acceptable level of quality only and is not intended to reflect a preference for, or in any way favor, a particular brand or vendor. Vendors may bid alternates to a listed model or brand provided that the alternate is at least equal to the model or brand and complies with the required specifications. The equality of any alternate being bid shall be determined by the State at its sole discretion. Any Vendor bidding an alternate model or brand should clearly identify the alternate items in its bid and should include manufacturer's specifications, industry literature, and/or any other relevant documentation demonstrating the equality of the alternate items. Failure to provide information for alternate items may be grounds for rejection of a Vendor's bid.
- 11. EXCEPTIONS AND CLARIFICATIONS:** The Solicitation contains the specifications that shall form the basis of a contractual agreement. Vendor shall clearly mark any exceptions, clarifications, or other proposed modifications in its bid. Exceptions to, clarifications of, or modifications of a requirement or term and condition of the Solicitation may result in bid disqualification.
- 12. COMMUNICATION LIMITATIONS:** In accordance with West Virginia Code of State Rules §148-1-6.6, communication with the State of West Virginia or any of its employees regarding this Solicitation during the solicitation, bid, evaluation or award periods, except through the Purchasing Division, is strictly prohibited without prior Purchasing Division approval. Purchasing Division approval for such communication is implied for all agency delegated and exempt purchases.
- 13. REGISTRATION:** Prior to Contract award, the apparent successful Vendor must be properly registered with the West Virginia Purchasing Division and must have paid the \$125 fee, if applicable.
- 14. UNIT PRICE:** Unit prices shall prevail in cases of a discrepancy in the Vendor's bid.
- 15. PREFERENCE:** Vendor Preference may only be granted upon written request and only in accordance with the West Virginia Code § 5A-3-37 and the West Virginia Code of State Rules. A Vendor Preference Certificate form has been attached hereto to allow Vendor to apply for the preference. Vendor's failure to submit the Vendor Preference Certificate form with its bid will result in denial of Vendor Preference. Vendor Preference does not apply to construction projects.

16. SMALL, WOMEN-OWNED, OR MINORITY-OWNED BUSINESSES: For any solicitations publicly advertised for bid, in accordance with West Virginia Code §5A-3-37(a)(7) and W. Va. CSR § 148-22-9, any non-resident vendor certified as a small, women-owned, or minority-owned business under W. Va. CSR § 148-22-9 shall be provided the same preference made available to any resident vendor. Any non-resident small, women-owned, or minority-owned business must identify itself as such in writing, must submit that writing to the Purchasing Division with its bid, and must be properly certified under W. Va. CSR § 148-22-9 prior to contract award to receive the preferences made available to resident vendors. Preference for a non-resident small, women-owned, or minority owned business shall be applied in accordance with W. Va. CSR § 148-22-9.

17. WAIVER OF MINOR IRREGULARITIES: The Director reserves the right to waive minor irregularities in bids or specifications in accordance with West Virginia Code of State Rules § 148-1-4.6.

18. ELECTRONIC FILE ACCESS RESTRICTIONS: Vendor must ensure that its submission in wvOASIS can be accessed and viewed by the Purchasing Division staff immediately upon bid opening. The Purchasing Division will consider any file that cannot be immediately accessed and viewed at the time of the bid opening (such as, encrypted files, password protected files, or incompatible files) to be blank or incomplete as context requires, and are therefore unacceptable. A vendor will not be permitted to unencrypt files, remove password protections, or resubmit documents after bid opening to make a file viewable if those documents are required with the bid. A Vendor may be required to provide document passwords or remove access restrictions to allow the Purchasing Division to print or electronically save documents provided that those documents are viewable by the Purchasing Division prior to obtaining the password or removing the access restriction.

19. NON-RESPONSIBLE: The Purchasing Division Director reserves the right to reject the bid of any vendor as Non-Responsible in accordance with W. Va. Code of State Rules § 148-1-5.3, when the Director determines that the vendor submitting the bid does not have the capability to fully perform, or lacks the integrity and reliability to assure good-faith performance.”

20. ACCEPTANCE/REJECTION: The State may accept or reject any bid in whole, or in part in accordance with W. Va. Code of State Rules § 148-1-4.5. and § 148-1-6.4.b.”

21. YOUR SUBMISSION IS A PUBLIC DOCUMENT: Vendor’s entire response to the Solicitation and the resulting Contract are public documents. As public documents, they will be disclosed to the public following the bid/proposal opening or award of the contract, as required by the competitive bidding laws of West Virginia Code §§ 5A-3-1 et seq., 5-22-1 et seq., and 5G-1-1 et seq. and the Freedom of Information Act West Virginia Code §§ 29B-1-1 et seq.

DO NOT SUBMIT MATERIAL YOU CONSIDER TO BE CONFIDENTIAL, A TRADE SECRET, OR OTHERWISE NOT SUBJECT TO PUBLIC DISCLOSURE.

Submission of any bid, proposal, or other document to the Purchasing Division constitutes your explicit consent to the subsequent public disclosure of the bid, proposal, or document. The Purchasing Division will disclose any document labeled "confidential," "proprietary," "trade secret," "private," or labeled with any other claim against public disclosure of the documents, to include any "trade secrets" as defined by West Virginia Code § 47-22-1 et seq. All submissions are subject to public disclosure without notice.

22. INTERESTED PARTY DISCLOSURE: W. Va. Code § 6D-1-2 requires that for contracts with an actual or estimated value of at least \$100,000, the vendor must submit to the Purchasing Division a disclosure of interested parties to the contract, prior to contract award. That disclosure must occur on the form prescribed and approved by the WV Ethics Commission. A copy of that form is included with this solicitation or can be obtained from the WV Ethics Commission. "Interested parties" means: (1) A business entity performing work or service pursuant to, or in furtherance of, the applicable contract, including specifically sub-contractors; (2) the person(s) who have an ownership interest equal to or greater than 25% in the business entity performing work or service pursuant to, or in furtherance of, the applicable contract; and (3) the person or business entity, if any, that served as a compensated broker or intermediary to actively facilitate the applicable contract or negotiated the terms of the applicable contract with the state agency: Provided, That subdivision (2) shall be inapplicable if a business entity is a publicly traded company: Provided, however, That subdivision (3) shall not include persons or business entities performing legal services related to the negotiation or drafting of the applicable contract.

GENERAL TERMS AND CONDITIONS:

- 1. CONTRACTUAL AGREEMENT:** Issuance of a Award Document signed by the Purchasing Division Director, or his designee, and approved as to form by the Attorney General's office constitutes acceptance of this Contract made by and between the State of West Virginia and the Vendor. Vendor's signature on its bid signifies Vendor's agreement to be bound by and accept the terms and conditions contained in this Contract.
- 2. DEFINITIONS:** As used in this Solicitation/Contract, the following terms shall have the meanings attributed to them below. Additional definitions may be found in the specifications included with this Solicitation/Contract.
 - 2.1. "Agency" or "Agencies"** means the agency, board, commission, or other entity of the State of West Virginia that is identified on the first page of the Solicitation or any other public entity seeking to procure goods or services under this Contract.
 - 2.2. "Bid" or "Proposal"** means the vendors submitted response to this solicitation.
 - 2.3. "Contract"** means the binding agreement that is entered into between the State and the Vendor to provide the goods or services requested in the Solicitation.
 - 2.4. "Director"** means the Director of the West Virginia Department of Administration, Purchasing Division.
 - 2.5. "Purchasing Division"** means the West Virginia Department of Administration, Purchasing Division.
 - 2.6. "Award Document"** means the document signed by the Agency and the Purchasing Division, and approved as to form by the Attorney General, that identifies the Vendor as the contract holder.
 - 2.7. "Solicitation"** means the official notice of an opportunity to supply the State with goods or services that is published by the Purchasing Division.
 - 2.8. "State"** means the State of West Virginia and/or any of its agencies, commissions, boards, etc. as context requires.
 - 2.9. "Vendor" or "Vendors"** means any entity submitting a bid in response to the Solicitation, the entity that has been selected as the lowest responsible bidder, or the entity that has been awarded the Contract as context requires.

3. CONTRACT TERM; RENEWAL; EXTENSION: The term of this Contract shall be determined in accordance with the category that has been identified as applicable to this Contract below:

Term Contract

Initial Contract Term: This Contract becomes effective on _____ and extends for a period of _____ year(s).

Renewal Term: This Contract may be renewed upon the mutual written consent of the Agency, and the Vendor, with approval of the Purchasing Division and the Attorney General's office (Attorney General approval is as to form only). Any request for renewal should be delivered to the Agency and then submitted to the Purchasing Division thirty (30) days prior to the expiration date of the initial contract term or appropriate renewal term. A Contract renewal shall be in accordance with the terms and conditions of the original contract. Unless otherwise specified below, renewal of this Contract is limited to _____ successive one (1) year periods or multiple renewal periods of less than one year, provided that the multiple renewal periods do not exceed the total number of months available in all renewal years combined. Automatic renewal of this Contract is prohibited. Renewals must be approved by the Vendor, Agency, Purchasing Division and Attorney General's office (Attorney General approval is as to form only)

Alternate Renewal Term – This contract may be renewed for _____ successive _____ year periods or shorter periods provided that they do not exceed the total number of months contained in all available renewals. Automatic renewal of this Contract is prohibited. Renewals must be approved by the Vendor, Agency, Purchasing Division and Attorney General's office (Attorney General approval is as to form only)

Delivery Order Limitations: In the event that this contract permits delivery orders, a delivery order may only be issued during the time this Contract is in effect. Any delivery order issued within one year of the expiration of this Contract shall be effective for one year from the date the delivery order is issued. No delivery order may be extended beyond one year after this Contract has expired.

Fixed Period Contract: This Contract becomes effective upon Vendor's receipt of the notice to proceed and must be completed within _____ days.

Fixed Period Contract with Renewals: This Contract becomes effective upon Vendor's receipt of the notice to proceed and part of the Contract more fully described in the attached specifications must be completed within _____ days. Upon completion of the work covered by the preceding sentence, the vendor agrees that maintenance, monitoring, or warranty services will be provided for _____ year(s) thereafter.

One Time Purchase: The term of this Contract shall run from the issuance of the Award Document until all of the goods contracted for have been delivered, but in no event will this Contract extend for more than one fiscal year.

Other: See attached **per Item 7 of the Specifications**

4. NOTICE TO PROCEED: Vendor shall begin performance of this Contract immediately upon receiving notice to proceed unless otherwise instructed by the Agency. Unless otherwise specified, the fully executed Award Document will be considered notice to proceed.

5. QUANTITIES: The quantities required under this Contract shall be determined in accordance with the category that has been identified as applicable to this Contract below.

Open End Contract: Quantities listed in this Solicitation are approximations only, based on estimates supplied by the Agency. It is understood and agreed that the Contract shall cover the quantities actually ordered for delivery during the term of the Contract, whether more or less than the quantities shown.

Service: The scope of the service to be provided will be more clearly defined in the specifications included herewith.

Combined Service and Goods: The scope of the service and deliverable goods to be provided will be more clearly defined in the specifications included herewith.

One Time Purchase: This Contract is for the purchase of a set quantity of goods that are identified in the specifications included herewith. Once those items have been delivered, no additional goods may be procured under this Contract without an appropriate change order approved by the Vendor, Agency, Purchasing Division, and Attorney General's office.

6. EMERGENCY PURCHASES: The Purchasing Division Director may authorize the Agency to purchase goods or services in the open market that Vendor would otherwise provide under this Contract if those goods or services are for immediate or expedited delivery in an emergency. Emergencies shall include, but are not limited to, delays in transportation or an unanticipated increase in the volume of work. An emergency purchase in the open market, approved by the Purchasing Division Director, shall not constitute a breach of this Contract and shall not entitle the Vendor to any form of compensation or damages. This provision does not excuse the State from fulfilling its obligations under a One Time Purchase contract.

7. REQUIRED DOCUMENTS: All of the items checked below must be provided to the Purchasing Division by the Vendor as specified below.

BID BOND (Construction Only): Pursuant to the requirements contained in W. Va. Code § 5-22-1(c), All Vendors submitting a bid on a construction project shall furnish a valid bid bond in the amount of five percent (5%) of the total amount of the bid protecting the State of West Virginia. The bid bond must be submitted with the bid.

PERFORMANCE BOND: The apparent successful Vendor shall provide a performance bond in the amount of 100% of Bid Amount. The performance bond must be received by the Purchasing Division prior to Contract award. On construction contracts, the performance bond must be 100% of the Contract value.

LABOR/MATERIAL PAYMENT BOND: The apparent successful Vendor shall provide a labor/material payment bond in the amount of 100% of the Contract value. The labor/material payment bond must be delivered to the Purchasing Division prior to Contract award.

In lieu of the Bid Bond, Performance Bond, and Labor/Material Payment Bond, the Vendor may provide certified checks, cashier's checks, or irrevocable letters of credit. Any certified check, cashier's check, or irrevocable letter of credit provided in lieu of a bond must be of the same amount and delivered on the same schedule as the bond it replaces. A letter of credit submitted in lieu of a performance and labor/material payment bond will only be allowed for projects under \$100,000. Personal or business checks are not acceptable. Notwithstanding the foregoing, West Virginia Code § 5-22-1 (d) mandates that a vendor provide a performance and labor/material payment bond for construction projects. Accordingly, substitutions for the performance and labor/material payment bonds for construction projects is not permitted.

MAINTENANCE BOND: The apparent successful Vendor shall provide a two (2) year maintenance bond covering the roofing system. The maintenance bond must be issued and delivered to the Purchasing Division prior to Contract award.

LICENSE(S) / CERTIFICATIONS / PERMITS: In addition to anything required under the Section entitled Licensing, of the General Terms and Conditions, the apparent successful Vendor shall furnish proof of the following licenses, certifications, and/or permits prior to Contract award, in a form acceptable to the Purchasing Division.

The apparent successful Vendor shall also furnish proof of any additional licenses or certifications contained in the specifications prior to Contract award regardless of whether or not that requirement is listed above.

8. INSURANCE: The apparent successful Vendor shall furnish proof of the insurance identified by a checkmark below prior to Contract award. Subsequent to contract award, and prior to the insurance expiration date, Vendor shall provide the Agency with proof that the insurance mandated herein has been continued. Vendor must also provide Agency with immediate notice of any changes in its insurance policies mandated herein, including but not limited to, policy cancelation, policy reduction, or change in insurers. The insurance coverages identified below must be maintained throughout the life of this contract. The apparent successful Vendor shall also furnish proof of any additional insurance requirements contained in the specifications prior to Contract award regardless of whether or not that insurance requirement is listed in this section.

Vendor must maintain:

Commercial General Liability Insurance in at least an amount of:
ONE MILLION DOLLARS \$1,000,000.00

Automobile Liability Insurance in at least an amount of: \$ 500,000.00

Professional/Malpractice/Errors and Omission Insurance in at least an amount of:

Commercial Crime and Third Party Fidelity Insurance in an amount of:

Cyber Liability Insurance in an amount of:

Builders Risk Insurance in an amount equal to 100% of the amount of the Contract.

9. WORKERS' COMPENSATION INSURANCE: The apparent successful Vendor shall comply with laws relating to workers compensation, shall maintain workers' compensation insurance when required, and shall furnish proof of workers' compensation insurance upon request.

10. [Reserved]

11. LIQUIDATED DAMAGES: This clause shall in no way be considered exclusive and shall not limit the State or Agency's right to pursue any other available remedy. Vendor shall pay liquidated damages in the amount specified below or as described in the specifications:

_____ for _____

Liquidated Damages Contained in the Specifications

12. ACCEPTANCE: Vendor's signature on its bid, or on the certification and signature page, constitutes an offer to the State that cannot be unilaterally withdrawn, signifies that the product or service proposed by vendor meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise indicated, and signifies acceptance of the terms and conditions contained in the Solicitation unless otherwise indicated.

13. PRICING: The pricing set forth herein is firm for the life of the Contract, unless specified elsewhere within this Solicitation/Contract by the State. A Vendor's inclusion of price adjustment provisions in its bid, without an express authorization from the State in the Solicitation to do so, may result in bid disqualification.

14. PAYMENT: Payment in advance is prohibited under this Contract. Payment may only be made after the delivery and acceptance of goods or services. The Vendor shall submit invoices, in arrears.

15. PURCHASING CARD ACCEPTANCE: The State of West Virginia currently utilizes a Purchasing Card program, administered under contract by a banking institution, to process payment for goods and services. The Vendor must accept the State of West Virginia's Purchasing Card for payment of all orders under this Contract unless the box below is checked.

Vendor is not required to accept the State of West Virginia's Purchasing Card as payment for all goods and services.

- 16. TAXES:** The Vendor shall pay any applicable sales, use, personal property or any other taxes arising out of this Contract and the transactions contemplated thereby. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
- 17. ADDITIONAL FEES:** Vendor is not permitted to charge additional fees or assess additional charges that were not either expressly provided for in the solicitation published by the State of West Virginia or included in the unit price or lump sum bid amount that Vendor is required by the solicitation to provide. Including such fees or charges as notes to the solicitation may result in rejection of vendor's bid. Requesting such fees or charges be paid after the contract has been awarded may result in cancellation of the contract.
- 18. FUNDING:** This Contract shall continue for the term stated herein, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise made available, this Contract becomes void and of no effect beginning on July 1 of the fiscal year for which funding has not been appropriated or otherwise made available.
- 19. CANCELLATION:** The Purchasing Division Director reserves the right to cancel this Contract immediately upon written notice to the vendor if the materials or workmanship supplied do not conform to the specifications contained in the Contract. The Purchasing Division Director may also cancel any purchase or Contract upon 30 days written notice to the Vendor in accordance with West Virginia Code of State Rules § 148-1-5.2.b.
- 20. TIME:** Time is of the essence with regard to all matters of time and performance in this Contract.
- 21. APPLICABLE LAW:** This Contract is governed by and interpreted under West Virginia law without giving effect to its choice of law principles. Any information provided in specification manuals, or any other source, verbal or written, which contradicts or violates the West Virginia Constitution, West Virginia Code or West Virginia Code of State Rules is void and of no effect.
- 22. COMPLIANCE WITH LAWS:** Vendor shall comply with all applicable federal, state, and local laws, regulations and ordinances. By submitting a bid, Vendor acknowledges that it has reviewed, understands, and will comply with all applicable laws, regulations, and ordinances.
- SUBCONTRACTOR COMPLIANCE:** Vendor shall notify all subcontractors providing commodities or services related to this Contract that as subcontractors, they too are required to comply with all applicable laws, regulations, and ordinances. Notification under this provision must occur prior to the performance of any work under the contract by the subcontractor.
- 23. ARBITRATION:** Any references made to arbitration contained in this Contract, Vendor's bid, or in any American Institute of Architects documents pertaining to this Contract are hereby deleted, void, and of no effect.

- 24. MODIFICATIONS:** This writing is the parties' final expression of intent. Notwithstanding anything contained in this Contract to the contrary no modification of this Contract shall be binding without mutual written consent of the Agency, and the Vendor, with approval of the Purchasing Division and the Attorney General's office (Attorney General approval is as to form only). Any change to existing contracts that adds work or changes contract cost, and were not included in the original contract, must be approved by the Purchasing Division and the Attorney General's Office (as to form) prior to the implementation of the change or commencement of work affected by the change.
- 25. WAIVER:** The failure of either party to insist upon a strict performance of any of the terms or provision of this Contract, or to exercise any option, right, or remedy herein contained, shall not be construed as a waiver or a relinquishment for the future of such term, provision, option, right, or remedy, but the same shall continue in full force and effect. Any waiver must be expressly stated in writing and signed by the waiving party.
- 26. SUBSEQUENT FORMS:** The terms and conditions contained in this Contract shall supersede any and all subsequent terms and conditions which may appear on any form documents submitted by Vendor to the Agency or Purchasing Division such as price lists, order forms, invoices, sales agreements, or maintenance agreements, and includes internet websites or other electronic documents. Acceptance or use of Vendor's forms does not constitute acceptance of the terms and conditions contained thereon.
- 27. ASSIGNMENT:** Neither this Contract nor any monies due, or to become due hereunder, may be assigned by the Vendor without the express written consent of the Agency, the Purchasing Division, the Attorney General's office (as to form only), and any other government agency or office that may be required to approve such assignments. Notwithstanding the foregoing, Purchasing Division approval may or may not be required on certain agency delegated or exempt purchases.
- 28. WARRANTY:** The Vendor expressly warrants that the goods and/or services covered by this Contract will: (a) conform to the specifications, drawings, samples, or other description furnished or specified by the Agency; (b) be merchantable and fit for the purpose intended; and (c) be free from defect in material and workmanship.
- 29. STATE EMPLOYEES:** State employees are not permitted to utilize this Contract for personal use and the Vendor is prohibited from permitting or facilitating the same.
- 30. BANKRUPTCY:** In the event the Vendor files for bankruptcy protection, the State of West Virginia may deem this Contract null and void, and terminate this Contract without notice.
- 31. PRIVACY, SECURITY, AND CONFIDENTIALITY:** The Vendor agrees that it will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the Agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the Agency's policies, procedures, and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in <http://www.state.wv.us/admin/purchase/privacy/default.html>.

32. YOUR SUBMISSION IS A PUBLIC DOCUMENT: Vendor's entire response to the Solicitation and the resulting Contract are public documents. As public documents, they will be disclosed to the public following the bid/proposal opening or award of the contract, as required by the competitive bidding laws of West Virginia Code §§ 5A-3-1 et seq., 5-22-1 et seq., and 5G-1-1 et seq. and the Freedom of Information Act West Virginia Code §§ 29B-1-1 et seq.

DO NOT SUBMIT MATERIAL YOU CONSIDER TO BE CONFIDENTIAL, A TRADE SECRET, OR OTHERWISE NOT SUBJECT TO PUBLIC DISCLOSURE.

Submission of any bid, proposal, or other document to the Purchasing Division constitutes your explicit consent to the subsequent public disclosure of the bid, proposal, or document. The Purchasing Division will disclose any document labeled "confidential," "proprietary," "trade secret," "private," or labeled with any other claim against public disclosure of the documents, to include any "trade secrets" as defined by West Virginia Code § 47-22-1 et seq. All submissions are subject to public disclosure without notice.

33. LICENSING: In accordance with West Virginia Code of State Rules § 148-1-6.1.e, Vendor must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agency or political subdivision. Obligations related to political subdivisions may include, but are not limited to, business licensing, business and occupation taxes, inspection compliance, permitting, etc. Upon request, the Vendor must provide all necessary releases to obtain information to enable the Purchasing Division Director or the Agency to verify that the Vendor is licensed and in good standing with the above entities.

SUBCONTRACTOR COMPLIANCE: Vendor shall notify all subcontractors providing commodities or services related to this Contract that as subcontractors, they too are required to be licensed, in good standing, and up-to-date on all state and local obligations as described in this section. Obligations related to political subdivisions may include, but are not limited to, business licensing, business and occupation taxes, inspection compliance, permitting, etc. Notification under this provision must occur prior to the performance of any work under the contract by the subcontractor.

34. ANTITRUST: In submitting a bid to, signing a contract with, or accepting a Award Document from any agency of the State of West Virginia, the Vendor agrees to convey, sell, assign, or transfer to the State of West Virginia all rights, title, and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the State of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to Vendor.

35. VENDOR CERTIFICATIONS: By signing its bid or entering into this Contract, Vendor certifies (1) that its bid or offer was made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership, person or entity submitting a bid or offer for the same material, supplies, equipment or services; (2) that its bid or offer is in all respects fair and without collusion or fraud; (3) that this Contract is accepted or entered into without any prior understanding, agreement, or connection to any other entity that could be considered a violation of law; and (4) that it has reviewed this Solicitation in its entirety; understands the requirements, terms and conditions, and other information contained herein.

Vendor's signature on its bid or offer also affirms that neither it nor its representatives have any interest, nor shall acquire any interest, direct or indirect, which would compromise the performance of its services hereunder. Any such interests shall be promptly presented in detail to the Agency. The individual signing this bid or offer on behalf of Vendor certifies that he or she is authorized by the Vendor to execute this bid or offer or any documents related thereto on Vendor's behalf; that he or she is authorized to bind the Vendor in a contractual relationship; and that, to the best of his or her knowledge, the Vendor has properly registered with any State agency that may require registration.

36. VENDOR RELATIONSHIP: The relationship of the Vendor to the State shall be that of an independent contractor and no principal-agent relationship or employer-employee relationship is contemplated or created by this Contract. The Vendor as an independent contractor is solely liable for the acts and omissions of its employees and agents. Vendor shall be responsible for selecting, supervising, and compensating any and all individuals employed pursuant to the terms of this Solicitation and resulting contract. Neither the Vendor, nor any employees or subcontractors of the Vendor, shall be deemed to be employees of the State for any purpose whatsoever. Vendor shall be exclusively responsible for payment of employees and contractors for all wages and salaries, taxes, withholding payments, penalties, fees, fringe benefits, professional liability insurance premiums, contributions to insurance and pension, or other deferred compensation plans, including but not limited to, Workers' Compensation and Social Security obligations, licensing fees, etc. and the filing of all necessary documents, forms, and returns pertinent to all of the foregoing.

Vendor shall hold harmless the State, and shall provide the State and Agency with a defense against any and all claims including, but not limited to, the foregoing payments, withholdings, contributions, taxes, Social Security taxes, and employer income tax returns.

37. INDEMNIFICATION: The Vendor agrees to indemnify, defend, and hold harmless the State and the Agency, their officers, and employees from and against: (1) Any claims or losses for services rendered by any subcontractor, person, or firm performing or supplying services, materials, or supplies in connection with the performance of the Contract; (2) Any claims or losses resulting to any person or entity injured or damaged by the Vendor, its officers, employees, or subcontractors by the publication, translation, reproduction, delivery, performance, use, or disposition of any data used under the Contract in a manner not authorized by the Contract, or by Federal or State statutes or regulations; and (3) Any failure of the Vendor, its officers, employees, or subcontractors to observe State and Federal laws including, but not limited to, labor and wage and hour laws.

38. PURCHASING AFFIDAVIT: In accordance with West Virginia Code § 5-22-1(i), the contracting public entity shall not award a contract for a construction project to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees. Accordingly, prior to contract award, Vendors are required to sign, notarize, and submit the Purchasing Affidavit to the Purchasing Division affirming under oath that it is not in default on any monetary obligation owed to the state or a political subdivision of the state.

39. ADDITIONAL AGENCY AND LOCAL GOVERNMENT USE: This Contract may be utilized by other agencies, spending units, and political subdivisions of the State of West Virginia; county, municipal, and other local government bodies; and school districts ("Other Government Entities"). Any extension of this Contract to the aforementioned Other Government Entities must be on the same prices, terms, and conditions as those offered and agreed to in this Contract, provided that such extension is in compliance with the applicable laws, rules, and ordinances of the Other Government Entity. If the Vendor does not wish to extend the prices, terms, and conditions of its bid and subsequent contract to the Other Government Entities, the Vendor must clearly indicate such refusal in its bid. A refusal to extend this Contract to the Other Government Entities shall not impact or influence the award of this Contract in any manner.

40. CONFLICT OF INTEREST: Vendor, its officers or members or employees, shall not presently have or acquire an interest, direct or indirect, which would conflict with or compromise the performance of its obligations hereunder. Vendor shall periodically inquire of its officers, members and employees to ensure that a conflict of interest does not arise. Any conflict of interest discovered shall be promptly presented in detail to the Agency.

41. REPORTS: Vendor shall provide the Agency and/or the Purchasing Division with the following reports identified by a checked box below:

Such reports as the Agency and/or the Purchasing Division may request. Requested reports may include, but are not limited to, quantities purchased, agencies utilizing the contract, total contract expenditures by agency, etc.

Quarterly reports detailing the total quantity of purchases in units and dollars, along with a listing of purchases by agency. Quarterly reports should be delivered to the Purchasing Division via email at purchasing.requisitions@wv.gov.

42. BACKGROUND CHECK: In accordance with W. Va. Code § 15-2D-3, the Director of the Division of Protective Services shall require any service provider whose employees are regularly employed on the grounds or in the buildings of the Capitol complex or who have access to sensitive or critical information to submit to a fingerprint-based state and federal background inquiry through the state repository. The service provider is responsible for any costs associated with the fingerprint-based state and federal background inquiry.

After the contract for such services has been approved, but before any such employees are permitted to be on the grounds or in the buildings of the Capitol complex or have access to sensitive or critical information, the service provider shall submit a list of all persons who will be physically present and working at the Capitol complex to the Director of the Division of

Protective Services for purposes of verifying compliance with this provision. The State reserves the right to prohibit a service provider's employees from accessing sensitive or critical information or to be present at the Capitol complex based upon results addressed from a criminal background check.

Service providers should contact the West Virginia Division of Protective Services by phone at (304) 558-9911 for more information.

43. PREFERENCE FOR USE OF DOMESTIC STEEL PRODUCTS: Except when authorized by the Director of the Purchasing Division pursuant to W. Va. Code § 5A-3-56, no contractor may use or supply steel products for a State Contract Project other than those steel products made in the United States. A contractor who uses steel products in violation of this section may be subject to civil penalties pursuant to W. Va. Code § 5A-3-56. As used in this section:

- a. "State Contract Project" means any erection or construction of, or any addition to, alteration of or other improvement to any building or structure, including, but not limited to, roads or highways, or the installation of any heating or cooling or ventilating plants or other equipment, or the supply of and materials for such projects, pursuant to a contract with the State of West Virginia for which bids were solicited on or after June 6, 2001.
- b. "Steel Products" means products rolled, formed, shaped, drawn, extruded, forged, cast, fabricated or otherwise similarly processed, or processed by a combination of two or more of such operations, from steel made by the open hearth, basic oxygen, electric furnace, Bessemer or other steel making process. The Purchasing Division Director may, in writing, authorize the use of foreign steel products if:
 - c. The cost for each contract item used does not exceed one tenth of one percent (.1%) of the total contract cost or two thousand five hundred dollars (\$2,500.00), whichever is greater. For the purposes of this section, the cost is the value of the steel product as delivered to the project; or
 - d. The Director of the Purchasing Division determines that specified steel materials are not produced in the United States in sufficient quantity or otherwise are not reasonably available to meet contract requirements.

44. PREFERENCE FOR USE OF DOMESTIC ALUMINUM, GLASS, AND STEEL: In Accordance with W. Va. Code § 5-19-1 et seq., and W. Va. CSR § 148-10-1 et seq., for every contract or subcontract, subject to the limitations contained herein, for the construction, reconstruction, alteration, repair, improvement or maintenance of public works or for the purchase of any item of machinery or equipment to be used at sites of public works, only domestic aluminum, glass or steel products shall be supplied unless the spending officer determines, in writing, after the receipt of offers or bids, (1) that the cost of domestic aluminum, glass or steel products is unreasonable or inconsistent with the public interest of the State of West Virginia, (2) that domestic aluminum, glass or steel products are not produced in sufficient quantities to meet the contract requirements, or (3) the available domestic aluminum, glass, or steel do not meet the contract specifications. This provision only applies to public works contracts awarded in an amount more than fifty thousand dollars (\$50,000) or public works contracts that require more than ten thousand pounds of steel products.

The cost of domestic aluminum, glass, or steel products may be unreasonable if the cost is more than twenty percent (20%) of the bid or offered price for foreign made aluminum, glass, or steel products. If the domestic aluminum, glass or steel products to be supplied or produced in a "substantial labor surplus area", as defined by the United States Department of Labor, the cost of domestic aluminum, glass, or steel products may be unreasonable if the cost is more than thirty percent (30%) of the bid or offered price for foreign made aluminum, glass, or steel products. This preference shall be applied to an item of machinery or equipment, as indicated above, when the item is a single unit of equipment or machinery manufactured primarily of aluminum, glass or steel, is part of a public works contract and has the sole purpose or of being a permanent part of a single public works project. This provision does not apply to equipment or machinery purchased by a spending unit for use by that spending unit and not as part of a single public works project.

All bids and offers including domestic aluminum, glass or steel products that exceed bid or offer prices including foreign aluminum, glass or steel products after application of the preferences provided in this provision may be reduced to a price equal to or lower than the lowest bid or offer price for foreign aluminum, glass or steel products plus the applicable preference. If the reduced bid or offer prices are made in writing and supersede the prior bid or offer prices, all bids or offers, including the reduced bid or offer prices, will be reevaluated in accordance with this rule.

45. INTERESTED PARTY SUPPLEMENTAL DISCLOSURE: W. Va. Code § 6D-1-2 requires that for contracts with an actual or estimated value of at least \$100,000, the vendor must submit to the Agency a supplemental disclosure of interested parties reflecting any new or differing interested parties to the contract, which were not included in the original pre-award interested party disclosure, within 30 days following the completion or termination of the contract. A copy of that form is included with this solicitation or can be obtained from the WV Ethics Commission. "Interested parties" means: (1) A business entity performing work or service pursuant to, or in furtherance of, the applicable contract, including specifically sub-contractors; (2) the person(s) who have an ownership interest equal to or greater than 25% in the business entity performing work or service pursuant to, or in furtherance of, the applicable contract; and (3) the person or business entity, if any, that served as a compensated broker or intermediary to actively facilitate the applicable contract or negotiated the terms of the applicable contract with the state agency: Provided, That subdivision (2) shall be inapplicable if a business entity is a publicly traded company: Provided, however, That subdivision (3) shall not include persons or business entities performing legal services related to the negotiation or drafting of the applicable contract. The Agency shall submit a copy of the disclosure to the Ethics Commission within 15 days after receiving the supplemental disclosure of interested parties.

ADDITIONAL TERMS AND CONDITIONS (Construction Contracts Only)

1. CONTRACTOR'S LICENSE: West Virginia Code § 21-11-2 requires that all persons desiring to perform contracting work in this state be licensed. The West Virginia Contractors Licensing Board is empowered to issue the contractor's license. Applications for a contractor's license may be made by contacting the West Virginia Division of Labor. West Virginia Code § 21-11-11 requires any prospective Vendor to include the contractor's license number on its bid. If an apparent low bidder fails to submit a license number in accordance with this section, the Purchasing Division will promptly request by telephone and electronic mail that the low bidder and the second low bidder provide the license number within one business day of the request. Failure of the bidder to provide the license number within one business day of receiving the request shall result in disqualification of the bid. Vendors should include a contractor's license number in the space provided below.

Contractor's Name: Electronic Specialty Company

Contractor's License No.: WV- WV 010229

The apparent successful Vendor must furnish a copy of its contractor's license prior to the issuance of a contract award document.

2. DRUG-FREE WORKPLACE AFFIDAVIT: W. Va. Code § 21-1D-5 provides that any solicitation for a public improvement contract requires each Vendor that submits a bid for the work to submit an affidavit that the Vendor has a written plan for a drug-free workplace policy. If the affidavit is not submitted with the bid submission, the Purchasing Division shall promptly request by telephone and electronic mail that the low bidder and second low bidder provide the affidavit within one business day of the request. Failure to submit the affidavit within one business day of receiving the request shall result in disqualification of the bid. To comply with this law, Vendor should complete the enclosed drug-free workplace affidavit and submit the same with its bid. Failure to submit the signed and notarized drugfree workplace affidavit or a similar affidavit that fully complies with the requirements of the applicable code, within one business day of being requested to do so shall result in disqualification of Vendor's bid. Pursuant to W. Va. Code 21-1D-2(b) and (k), this provision does not apply to public improvement contracts the value of which is \$100,000 or less or temporary or emergency repairs.

2.1. DRUG-FREE WORKPLACE POLICY: Pursuant to W. Va. Code § 21-1D-4, Vendor and its subcontractors must implement and maintain a written drug-free workplace policy that complies with said article. The awarding public authority shall cancel this contract if: (1) Vendor fails to implement and maintain a written drug-free workplace policy described in the preceding paragraph, (2) Vendor fails to provide information regarding implementation of its drug-free workplace policy at the request of the public authority; or (3) Vendor provides to the public authority false information regarding the contractor's drug-free workplace policy.

Pursuant to W. Va. Code 21-1D-2(b) and (k), this provision does not apply to public improvement contracts the value of which is \$100,000 or less or temporary or emergency repairs.

CONTRACTOR LICENSE

Authorized by the

West Virginia Contractor Licensing Board

Number: WV010229

Classification:

ELECTRICAL
LOW VOLTAGE SYSTEMS
COMMUNICATION & SOUND

ELECTRONIC SPECIALTY COMPANY
DBA ELECTRONIC SPECIALTY COMPANY
PO BOX 400
DUNBAR, WV 25064-0400

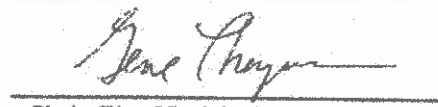
Date Issued

Expiration Date

SEPTEMBER 26, 2017

SEPTEMBER 26, 2018


Authorized Company Signature


Chair, West Virginia Contractor
Licensing Board

**WEST VIRGINIA
CONTRACTOR
LICENSING
BOARD**

This license, or a copy thereof, must be posted in a conspicuous place at every construction site where work is being performed. This license number must appear in all advertisements, on all bid submissions and on all fully executed and binding contracts. This license cannot be assigned or transferred by licensee. Issued under provisions of West Virginia Code, Chapter 21, Article 11.

3. DRUG FREE WORKPLACE REPORT: Pursuant to W. Va. Code § 21-1D-7b, no less than once per year, or upon completion of the project, every contractor shall provide a certified report to the public authority which let the contract. For contracts over \$25,000, the public authority shall be the West Virginia Purchasing Division. For contracts of \$25,000 or less, the public authority shall be the agency issuing the contract. The report shall include:

- (1) Information to show that the education and training service to the requirements of West Virginia Code § 21-1D-5 was provided;
- (2) The name of the laboratory certified by the United States Department of Health and Human Services or its successor that performs the drug tests;
- (3) The average number of employees in connection with the construction on the public improvement;
- (4) Drug test results for the following categories including the number of positive tests and the number of negative tests: (A) Pre-employment and new hires; (B) Reasonable suspicion; (C) Post-accident; and (D) Random.

Vendor should utilize the attached Certified Drug Free Workplace Report Coversheet when submitting the report required hereunder. Pursuant to W. Va. Code 21-1D-2(b) and (k), this provision does not apply to public improvement contracts the value of which is \$100,000 or less or temporary or emergency repairs.

4. AIA DOCUMENTS: All construction contracts that will be completed in conjunction with architectural services procured under Chapter 5G of the West Virginia Code will be governed by the AIA A101-2007 and A201-2007 or the A107-2007 documents, as amended by the Supplementary Conditions for the State of West Virginia, in addition to the terms and conditions contained herein.

4A. PROHIBITION AGAINST GENERAL CONDITIONS: Notwithstanding anything contained in the AIA Documents or the Supplementary Conditions, the State of West Virginia will not pay for general conditions, or winter conditions, or any other condition representing a delay in the contracts. The Vendor is expected to mitigate delay costs to the greatest extent possible and any costs associated with Delays must be specifically and concretely identified. The state will not consider an average daily rate multiplied by the number of days extended to be an acceptable charge.

5. GREEN BUILDINGS MINIMUM ENERGY STANDARDS: In accordance with § 22-29-4, all new building construction projects of public agencies that have not entered the schematic design phase prior to July 1, 2012, or any building construction project receiving state grant funds and appropriations, including public schools, that have not entered the schematic design phase prior to July 1, 2012, shall be designed and constructed complying with the ICC International Energy Conservation Code, adopted by the State Fire Commission, and the ANSI/ASHRAE/IESNA Standard 90.1-2007: Provided, That if any construction project has a commitment of federal funds to pay for a portion of such project, this provision shall only apply to the extent such standards are consistent with the federal standards.

6. LOCAL LABOR MARKET HIRING REQUIREMENT: Pursuant to West Virginia Code §21-1C-1 et seq., Employers shall hire at least seventy-five percent of employees for public improvement construction projects from the local labor market, to be rounded off, with at least two employees from outside the local labor market permissible for each employer per project.

Any employer unable to employ the minimum number of employees from the local labor market shall inform the nearest office of Workforce West Virginia of the number of qualified employees needed and provide a job description of the positions to be filled.

If, within three business days following the placing of a job order, Workforce West Virginia is unable to refer any qualified job applicants to the employer or refers less qualified job applicants than the number requested, then Workforce West Virginia shall issue a waiver to the employer stating the unavailability of applicant and shall permit the employer to fill any positions covered by the waiver from outside the local labor market. The waiver shall be either oral or in writing and shall be issued within the prescribed three days. A waiver certificate shall be sent to both the employer for its permanent project records and to the public authority.

Any employer who violates this requirement is subject to a civil penalty of \$250 per each employee less than the required threshold of seventy-five percent per day of violation after receipt of a notice of violation.

Any employer that continues to violate any provision of this article more than fourteen calendar days after receipt of a notice of violation is subject to a civil penalty of \$500 per each employee less than the required threshold of seventy-five percent per day of violation.

The following terms used in this section have the meaning shown below.

- (1) The term "construction project" means any construction, reconstruction, improvement, enlargement, painting, decorating or repair of any public improvement let to contract in an amount equal to or greater than \$500,000. The term "construction project" does not include temporary or emergency repairs;
- (2) The term "employee" means any person hired or permitted to perform hourly work for wages by a person, firm or corporation in the construction industry; The term "employee" does not include:(i) Bona fide employees of a public authority or individuals engaged in making temporary or emergency repairs;(ii) Bona fide independent contractors; or(iii) Salaried supervisory personnel necessary to assure efficient execution of the employee's work;
- (3) The term "employer" means any person, firm or corporation employing one or more employees on any public improvement and includes all contractors and subcontractors;
- (4) The term "local labor market" means every county in West Virginia and any county outside of West Virginia if any portion of that county is within fifty miles of the border of West Virginia;
- (5) The term "public improvement" includes the construction of all buildings, roads, highways, bridges, streets, alleys, sewers, ditches, sewage disposal plants, waterworks, airports and all other structures that may be let to contract by a public authority, excluding improvements funded, in whole or in part, by federal funds.

7. DAVIS-BACON AND RELATED ACT WAGE RATES:

- The work performed under this contract is federally funded in whole, or in part. Pursuant to _____, Vendors are required to pay applicable Davis-Bacon wage rates.
- The work performed under this contract is not subject to Davis-Bacon wage rates.

8. SUBCONTRACTOR LIST SUBMISSION: In accordance with W. Va. Code § 5-22-1, the apparent low bidder on a contract valued at more than \$250,000.00 for the construction, alteration, decoration, painting or improvement of a new or existing building or structure shall submit a list of all subcontractors who will perform more than \$25,000.00 of work on the project including labor and materials. (This section does not apply to any other construction projects, such as highway, mine reclamation, water or sewer projects.) The subcontractor list shall be provided to the Purchasing Division within one business day of the opening of bids for review. If the apparent low bidder fails to submit the subcontractor list, the Purchasing Division shall promptly request by telephone and electronic mail that the low bidder and second low bidder provide the subcontractor list within one business day of the request. Failure to submit the subcontractor list within one business day of receiving the request shall result in disqualification of the bid.

If no subcontractors who will perform more than \$25,000.00 of work are to be used to complete the project, the apparent low bidder must make this clear on the subcontractor list, in the bid itself, or in response to the Purchasing Division's request for the subcontractor list.

a. Required Information. The subcontractor list must contain the following information:

- i. Bidder's name
- ii. Name of each subcontractor performing more than \$25,000 of work on the project.
- iii. The license number of each subcontractor, as required by W. Va. Code § 21-11-1 et. seq.
- iv. If applicable, a notation that no subcontractor will be used to perform more than \$25,000.00 of work. (This item iv. is not required if the vendor makes this clear in the bid itself or in documentation following the request for the subcontractor list.)

b. Subcontractor List Submission Form: The subcontractor list may be submitted in any form, including the attached form, as long as the required information noted above is included. If any information is missing from the bidder's subcontractor list submission, it may be obtained from other documents such as bids, emails, letters, etc. that accompany the subcontractor list submission.

c. Substitution of Subcontractor. Written approval must be obtained from the State Spending Unit before any subcontractor substitution is permitted. Substitutions are not permitted unless:

- i. The subcontractor listed in the original bid has filed for bankruptcy;**
- ii. The subcontractor in the original bid has been debarred or suspended; or**
- iii. The contractor certifies in writing that the subcontractor listed in the original bid fails, is unable, or refuses to perform his subcontract.**

Subcontractor List Submission (Construction Contracts Only)

Bidder's Name: Electronic Specialty Co.

Check this box if no subcontractors will perform more than \$25,000.00 of work to complete the project.

Subcontractor Name	License Number if Required by W. Va. Code § 21-11-1 et. seq.
N/A	

Attach additional pages if necessary

DESIGNATED CONTACT: Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

Mark Eggleton, Service Manager

 (Name, Title)
 Mark Eggleton, Service Manager

 (Printed Name and Title)
 1325 Dunbar Avenue, Dunbar, WV 25064


 (Address)
 (304) 766-6277 / (304) 766-6270

 (Phone Number) / (Fax Number)
 marke@electronicspecialty.com

 (email address)

CERTIFICATION AND SIGNATURE: By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

Electronic Specialty Company

 (Company)


 (Authorized Signature) (Representative Name, Title)
 William K. Miller, Vice President

 (Printed Name and Title of Authorized Representative)
 3/15/18

 (Date)
 (304) 766-6277 / (304) 766-6270

 (Phone Number) (Fax Number)

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.:

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:
(Check the box next to each addendum received)

- | | |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input checked="" type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Electronic Specialty Company

 Company
 William K. Miller, Vice President
William K Miller

 Authorized Signature
 3/15/18

 Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.

REQUEST FOR QUOTATION
Physical Access Control & Burglary Intrusion Alert Detection

GENERAL CONSTRUCTION SPECIFICATIONS (No AIA Documents)

1. **PURPOSE AND SCOPE:** The West Virginia Purchasing Division is soliciting bids on behalf of the State Treasurer's Office ("STO") to establish a contract for the one-time purchase and installation of the following:
 - 1.1 Installation of a turnkey commercially rated comprehensive Physical Access Control System, and Burglary Intrusion Alert Detection for three (3) locations which are in close proximity of each other in Charleston, WV.

Site names/locations:

Location 1: 315 70th Street, Charleston, WV 25304 (Office building)

Location 2: 322 70th Street, Charleston, WV 25304 (Office building)

Location 3: 7300 MacCorkle Ave. SE, Charleston, WV 25304 (Warehouse & Offices)
 - 1.2 The goal and requirement is that the new Physical Access Control Systems and Burglary Intrusion Alert Systems will interface and be controlled by one centralized software program. The program must also allow for administrative access remotely by mobile devices either through an Application or other secure mobile web interface using iOS or Android operating systems.
 - 1.3 Two of the three locations currently have physical access control and burglary intrusion alert detection systems.
 - 1.4 The Vendor shall furnish all materials, labor, and equipment necessary to complete all Construction Services. The Vendor shall furnish any incidental work, materials, labor, and equipment that are necessary to complete the Construction Services, even if such incidental work is not explicitly included in the Project Plans.
 - 1.5 The Agency/STO will assist with any work that will be needed to complete the network connections. The Agency/STO is exempt from the oversight and approval of the WV Office of Technology per W. Va. Code 5A-6-8.
2. **DEFINITIONS:** The terms listed below shall have the meanings assigned to them below. Additional definitions can be found in section 2 of the General Terms and Conditions and in the Project Plans as defined below.
 - 2.1 "Construction Services" means all components of the physical security access systems and burglary and intrusion alert systems as more fully described in the Project Plans, or Exhibit B.

- 2.2 **“Pricing Page”** means the pages contained in wvOASIS, attached hereto as Exhibit A, or included in the Project Plans upon which Vendor should list its proposed price for the Construction Services. For submission/entry in wvOASIS, the Commodity Code section is where pricing shall be entered for each category/item listed.
- 2.3 **“Solicitation”** means the official notice of an opportunity to supply the State with Construction Services that is published by the Purchasing Division.
- 2.4 **“Cross-Zoning”** means the ability to require two or more sensors to trigger prior to an alarm activating.
- 2.5 **“Project Plans”** means documents developed by an architect, an engineer, the Agency, or another design professional, which are attached hereto as Exhibits B1 – B3, that provide detailed instructions on how the Construction Services are to be performed. In the event that Project Plans contain drawings or other documents too large to attach in Exhibit B, Vendors can obtain copies in accordance with Section 9 of these Specifications.
- 2.6 **“Z-Wave devices”** means devices, lighting control, thermostats or sensors that communicate wirelessly using industry standard Z-wave protocols.
3. **ORDER OF PRECEDENCE:** This General Construction Specifications document will have priority over, and supersede, anything contained in the Project Plans.
4. **QUALIFICATIONS:** Vendor, or Vendor’s staff if requirements are inherently limited to individuals rather than corporate entities, shall have the following minimum qualifications:
- 4.1 **Experience:** Vendor, or Vendor’s supervisory staff assigned to this project, must have successfully completed at least three (3) projects that involved work similar to that described in these specifications or the Project Plans. Compliance with this experience requirement will be determined prior to contract award by the State through references provided by the Vendor upon request, through knowledge or documentation of the Vendor’s past projects, through confirmation of experience requirements from the architect assisting the State in this project, or some other method that the State determines to be acceptable. Vendor must provide any documentation requested by the State to assist in confirmation of compliance with this provision. References, documentation, or other information to confirm compliance with this experience requirement may be requested after bid opening and prior to contract award.
- 4.2 Vendor should provide Vendors’ proposed System certifications of project staff who will be assigned to the Project with Bid Response. This information will be required before award of contract.

REQUEST FOR QUOTATION
Physical Access Control & Burglary Intrusion Alert Detection

- 4.3 Should provide proof, as applicable, that Vendor is authorized to resell, service, and maintain all proposed system components with Vendor's submitted Bid Response. This information will be required before award of contract.
- 4.4 Awarded Vendor must provide a projected timeline for installation of system within two (2) business days prior to the Initial Meeting Process, Section 12.1.
5. **CONTRACT AWARD:** The Contract is intended to provide Agency with a purchase price for the Construction Services. The Contract will be awarded to the lowest qualified responsible bidder meeting the required specifications for the lowest **TOTAL BID AMOUNT** as shown on the Pricing Page(s), or if entered in wvOASIS, the combined total of all Commodity Lines. If the Pricing Pages contain alternates/add-ons, the Contract will be awarded based on the grand total of the base bid and any alternates/add-ons selected.
6. **SELECTION OF ALTERNATES:** Pursuant to W. Va. Code § 5-22-1(e), if the Pricing Pages contain alternates/add-ons, there must be no more than seven listed, and the alternates/add-ons will be selected in the order of priority listed on the Pricing Pages. The first alternate/add-on must be selected before the second alternate/add-on can be selected and so on. Provided, that Agency may accept an alternate out of the listed order if acceptance would not affect determination of the lowest qualified responsible bidder. Any unaccepted alternate contained within a bid shall expire one hundred fifty days after the date of the opening of bids for review.
7. **PERFORMANCE:** Vendor shall perform the Construction Services in accordance with this document and the Project Plans.
- 7.1 Contract becomes effective upon Vendor's receipt of the Notice to Proceed and must be completed within ninety (90) calendar days.
- 7.2 Agency will not formally accept the Systems (per Item 12.2 of these Specifications) until the Systems have operated without failure for thirty (30) consecutive days. The Agency will issue a request for Change Order to the W.Va. Purchasing Division stating acceptance of the system thereby beginning the warranty period.
8. **SUBSTITUTIONS:** Any substitution requests must be submitted in accordance with the official question and answer period described in the document "INSTRUCTIONS TO VENDORS SUBMITTING BIDS", Paragraph 4. Vendor Question Deadline. Vendors submitting substitution requests should submit product brochures and product specifications during the official question and answer period.

REQUEST FOR QUOTATION
Physical Access Control & Burglary Intrusion Alert Detection

9. PROJECT PLANS: The checked box will apply to Project Plans for this solicitation.

- No Additional Project Plan Documents:** There are no additional Project Plans other than those attached hereto as Exhibit B or any subsequent addenda modifying Exhibit B.
- Additional Project Plan Documents:** There are additional Project Plan documents other than those attached as Exhibit B. Copies of the additional Project Plan documents not attached as Exhibit B can be obtained by contacting the entity identified below.

Copies of project plans can be examined at the following locations:

Not Applicable

10. CONDITIONS OF THE WORK

10.1 Permits: The Vendor shall procure all necessary permits and licenses to comply with all applicable Federal, State, or Local laws, regulations and ordinances of any regulating body.

10.1.1 All material/parts and workmanship must meet all WV State Fire Codes and all National Fire Protection Agency (NFPA) Safety Codes, including National Electrical Code (NEC)/NFPA 70.

10.2 Safety: All applicable local safety and OSHA rules and guidelines shall be met by the Vendor. Work shall be subject to verification and inspection by STO representatives. Such verification shall not relieve the Vendor from meeting all applicable safety regulations and inspection by other agencies.

Notify Owner if suspected hazardous materials are encountered. Any areas requiring abatement will be provided by the STO under separate contract.

10.3 Workmanship: Vendor shall complete all work in a neat and workmanlike manner. All work shall be done using new materials in a manner that meets commercial quality standards. Work shall be neat, true, plumb and square as applicable. Vendor shall verify all dimensions

10.4 Existing Conditions: If discrepancies are discovered between the existing conditions and those noted in the specifications, Vendor must immediately notify the Agency's representative. Vendor must also immediately notify the Agency if suspected hazardous materials are encountered. Any condition that may cause a change in the scope of work or deliverable must be agreed upon prior to commencing between the Agency/State of West Virginia and Vendor, and, be documented with a formal contract change order.

10.5 Standard Work Hours: The standard hours of work for this Contract are as follows:

Locations 1 and 2: Monday through Friday, from 8:00am to 5:00pm EST., excluding holidays recognized by the State of West Virginia.

Location 3: Monday through Friday, from 7:00am to 3:00 pm EST., excluding holidays recognized by the State of West Virginia.

Official State holidays are defined as:

New Year's Day (January 1)
Martin Luther King Day (Third Monday in January)
President's Day (Third Monday in February)
Memorial Day (Last Monday in May)
West Virginia Day (June 20)
Independence Day (July 4)
Labor Day (First Monday in September)
Columbus Day (Second Monday in October)
Veterans Day (November 12)
Thanksgiving (Fourth Thursday in November)
Day After Thanksgiving (Fourth Friday in November)
Christmas Day (December 25)

Any work outside of the standard hours of work must be approved in advance at the Agency's sole discretion. Authorization of work outside of the standard hours of work will not entitle Vendor to additional compensation.

10.6 Project Closeout: Project Closeout shall include the following:

10.6.1 Final Cleanup: Vendor shall perform the final cleanup activities listed below, along with any other final cleanup activities normally associated with the work performed under this Contract, prior to final inspection:

10.6.1.1 Provide all available operating manuals, information/instructions for all components after completion and acceptance.

10.6.1.2 Provide contact information for support and customer service needs.

10.6.1.3 Vendor shall submit applicable warranty documents to the Agency project manager during this time, or upon final inspection.

10.6.1.4 Vendor shall provide Agency/STO will all final drawings, plans and wiring diagrams during cleanup and/or final inspection activities.

10.6.1.5 Vendor shall provide copies of all software license documents as required.

10.6.2 Final Inspection: Vendor shall participate in a final inspection with the Agency's project manager. The purpose of the final inspection will be to identify deficiencies that need to be remedied prior to Agency's final acceptance of the work. Vendor shall at all times be obligated to perform in accordance with the Contract and must take all actions necessary to ensure that work complies with requirements of Contract prior to final acceptance.

Final acceptance does not waive or release Vendor from its obligation to ensure that work complies with the Contract requirements.

11. FACILITIES ACCESS: Performance of Contract Services may require access cards and/or keys to gain entrance to Agency's facilities. In the event that access cards and/or keys are required:

11.1 Vendor must identify principal service personnel which will be issued access cards and/or keys to perform service.

11.2 Vendor will be responsible for controlling cards and keys and will pay replacement fee, if the cards or keys become lost or stolen.

11.3 Vendor shall notify Agency immediately of any lost, stolen, or missing card or key.

11.4 Anyone performing under this Contract will be subject to Agency's security protocol and procedures.

11.5 Vendor shall inform all staff of Agency's security protocol and procedures.

12. MISCELLANEOUS:

12.1 SPECIFICATION FOR INITIAL MEETING: Vendor and Agency shall meet at the Agency's premises within fifteen (15) calendar days after issuance of purchase order to discuss pre-installation activities as well as the actual installation, and to agree on an installation date. Project plans are to be provided to Agency two (2) days in advance of schedule meeting date.

12.2 SPECIFICATION FOR SYSTEM ACCEPTANCE: Agency will not formally accept the System until the System has operated without failure for thirty (30) consecutive days. The Agency will issue a request for Change Order to the West Virginia Purchasing Division stating acceptance of the system thereby beginning the warranty period.

REQUEST FOR QUOTATION
Physical Access Control & Burglary Intrusion Alert Detection

12.3 Contract Manager: During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract manager must be available during normal business hours to address any customer service or other issues related to this Contract. Vendor should list its Contract manager and his or her contact information below.

Contract Manager: Mark Eggleton
(Printed Name)

Telephone Number: (304) 766-6277

Fax Number: (304) 766-6270

Email Address: marke@electronicspecialty.com

REQUEST FOR QUOTATION
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EXHIBIT A – Pricing Page

Vendor must complete this Pricing Page and submit it with its bid response. Vendor shall enter the Lump Sum for a complete turnkey on premise service to provide the Goods and Services contemplated and as described in Section 13 / Exhibit B of the Specifications for the entire project in OASIS and on the line below.

Additionally, the vendor shall provide the Brand and Model Numbers of systems proposed, and, complete the per-location cost for each system and provide a detail/itemized list of all equipment, software, costs for each of the systems being provided and installed.

Total Bid Amount Price shall include a two (2) year warranty on all labor, hardware, equipment, software, and support/licensing upgrade of applicable software from the date of Agency acceptance. Prices shall include installation of each system, all shipping, travel, lodging, meals and other related costs.

*** Payment cannot be made until all equipment is installed and accepted by the Agency.**

LOCATION 1 – 315 70th Street

Burglary and Intrusion Alert Detection \$ 10,000.00 x 1 = \$ 10,000.00 (A)

Brand: Bosch

Model Number: B6512

Physical Access and Control System \$ 20,000.00 x 1 = \$ 20,000.00 (B)

Brand: Lenel

Model Number: SWS-32ES

LOCATION 2 – 322 70th Street

Burglary and Intrusion Alert Detection \$ 10,000.00 x 1 = \$ 10,000.00 (C)

Brand: Bosch

Model Number: B6512

REQUEST FOR QUOTATION
Physical Access Control & Burglary Intrusion Alert Detection

Physical Access and Control System \$ 20,000.00 x 1 = \$ 20,000.00 (D)

Brand: Lenel

Model Number: SWS-32ES

LOCATION 3 - 7300 MacCorkle Ave

Burglary and Intrusion Alert Detection \$ 10,000.00 x 1 = \$ 10,000.00 (E)

Brand: Bosch

Model Number: B6512

Physical Access and Control System \$ 20,000.00 x 1 = \$ 20,000.00 (F)

Brand: Lenel

Model Number: SWS-32ES

IMPLEMENTATION FEE \$ 10,343.99 x 1 = \$ 10,343.99 (G)

Total cost for implementation and integration of all locations into one central control system, and training of Agency designated staff.

TOTAL LUMP SUM BIDAMOUNT FOR TURNKEY PROJECT
(Total of Items A - G):

\$ 100,343.99

Vendor MUST identify the Brand and Model of Equipment above when submitting their bid response.

Vendor should supply Equipment and Product specifications with their submitted bid response. This information will be required before award.

EXHIBIT B – PROJECT PLANS

13 GENERAL REQUIREMENTS:

13.1 Mandatory Contract Item Requirements: Contract Item must meet or exceed the mandatory requirements listed below.

All functions of the Physical Access Control Systems and the Burglary Intrusion and Detection Systems are to be managed from ONE (1) designated location and workstation, and include a minimum of three (3) administrative users to also access the system remotely to view activity, activate/deactivate access cards, and control all other features of the card access system.

13.1.1 System(s) must be scalable to allow various administrative functions and abilities based on hierarchy of system user permissions. All configurations shall be changeable in-house by Agency designated staff.

13.1.2 Vendor shall coordinate with Agency the minimum information technology needs for network and server needs required for the proposed system(s) and successful installation. The Vendor does not have to supply the server/primary workstation but must provide minimum requirements for the Agency to purchase separately during the (Specification Item 12.1) Initial Meeting between the successful vendor and the Agency representative.

13.1.3 All equipment and material shall be commercial rated and be new.

13.1.3.1 Vendor shall be responsible for the removal of existing security and access control hardware. The equipment to be removed is a mix of property of the building owner and the Agency. Vendor will be provided a central area for the Vendor to place the removed items.

The Agency and building owner will be responsible for the proper disposal of each location's property.

13.1.3.3 Vendor shall be responsible for removal and replacement of any door handles/knob hardware as applicable for the burglary and detection systems and card access control systems.

13.1.4 The system(s) must have a minimum of 24-hour battery back-up in case of power failure. Further, installation shall include a lightning suppressor module that intercepts and directs lightning, transient, and RF interference to ground to limit system failure and damage.

13.1.5 Vendor shall be responsible for facility installation planning, including identifying electrical needs and providing the facility with the required electrical services, as outlined in Vendor's proposed plans, system schematics,

and drawings. Vendor is to identify electrical needs during the Mandatory Pre-Bid meeting.

- 13.1.5.1 Floor plans and photos of doors providing the location of current readers and proposed readers will be provided at the Pre-bid Meeting.
- 13.1.5.2 The access control system must allow for manual override and exit in the instance of an emergency or a security card malfunction by use of door hardware; push to exit buttons; or similar. Any method may be acceptable except motion detection, which is expressly prohibited.
- 13.1.6 All wiring/cabling shall be of a type and size in accordance with the manufacturer's recommendation. Cabling shall be installed securely.
 - 13.1.6.1 Effort must be taken to hide wiring or be enclosed in conduit in an acceptable manner as to also be aesthetically pleasing. Conduit that is exposed must be ridged conduit.
 - 13.1.6.2 All computer cable connections will use existing Agency networking where possible.
 - 13.1.6.3 All cable runs are to be numbered on both ends and documented on drawings; labels should not be handwritten.
 - 13.1.6.4 Cabling installed above suspended ceilings shall be plenum rated as required and supported to building members at regular intervals by approved national electrical code methods.
- 13.1.7 **System Plans:** Vendor shall provide three (3) copies of all proposed plans, drawings, and schematics to Agency for review and final approval before the awarded Vendor proceeds with any installation. The drawings must show all terminal cabinets, devices, wiring and conduit routings.
- 13.1.8 **Training:** Vendor must provide training for three (3) agency personnel on the operation, maintenance tasks and frequencies (*during the System Acceptance Period as outlined in the Specifications Item 12.2*). Training shall take place in the same designated location as the central unit placement. Training shall be comprehensive and may encompass at least one 8-hour work day, as applicable.
- 13.1.9 **Warranty:** All equipment, hardware, and applicable software for all locations shall be warranted and maintained for a period of two (2) years from the date of System Acceptance by the Agency. Vendor shall perform equipment testing and implementation of all applicable hardware and software.
 - 13.1.9.1 Warranty period shall not begin until all systems have been tested and accepted by the Agency (STO) in writing. Acceptance will be

REQUEST FOR QUOTATION
Physical Access Control & Burglary Intrusion Alert Detection

documented by change order to the contract and to support the subsequent payment requests per Specifications Item 12.2 above.

- 13.1.9.2** Vendor should provide any Warranty/Maintenance Terms and Conditions that the State or the Agency will be required to review and/or accept as a part of this solicitation with their submitted bid response. **This information will be required before award of a Contract.**
 - 13.1.9.3** Vendor should provide any Software Terms and Conditions that the State or the Agency will be required to review and/or accept as a part of this solicitation with their submitted bid response. **This information will be required before award of a Contract.**
 - 13.1.10 Customer Service:** Vendor shall provide a Call/Support Center that is located within the United States with staff who has proficient English-speaking skills. This is required during the full two (2) year warranty period.
 - 13.1.10.1** Service calls via telephone must be returned within four (4) hours of notification by Agency.
 - 13.1.10.2** Alternately, Vendor may also provide a monitored web link and mobile application for reporting service issues. This method must also be returned within four (4) hours of notification/submission by Agency.
 - 13.1.10.3** If the problem cannot be determined and fixed by phone or via web link assistance, an authorized and competent technician must be on-site within twenty-four (24) hours.
 - 13.1.11 Alert System Monitoring:** Vendor shall provide system monitoring and reporting 24/7/365 for a period of one (1) year from the date of system acceptance for all three (3) locations. System monitoring shall be included in the bid response pricing.
- 13.2 BURGLARY AND INTRUSION SYSTEM – Only two (2) of the three (3) Locations identified in Section 1 currently have burglary and intrusion systems.**
- 13.2.1 Control Unit**
 - 13.2.1.1** Capable of operating notification appliance devices as well as address initiating devices and supervised dual line digital communicator
 - 13.2.1.2** All configurations shall allow flexibility to be changed in-house by the STO. Panel must function while being updated.

13.2.1.3 Shall provide a minimum of 300 user profiles

13.2.1.4 Shall have the ability to issue temporary user codes with pre-set expiration time

13.2.1.5 Shall support the required number of independent door/keyboard addresses and zones for final system design

13.2.1.6 Shall have the ability to communicate via cellular and Ethernet to monitoring center

13.2.2 Testing and System Status

13.2.2.1 Control unit shall facilitate battery, alarm and central station communication tests.

13.2.2.2 System shall include ability to display internal system power and wiring conditions. Internal monitors shall include the bell circuit, AC power, battery voltage, charge level of internal batter, panel box tamper, phone line trouble, and transmit trouble and network trouble

13.2.2.3 Programmable automated communications test between system and central station.

13.2.3 Remote Annunciators

13.2.3.1 System shall support a minimum of six (6) supervised remote annunciators with the identical capabilities functions and layout.

13.2.3.2 Use of remote annunciators shall be limited to authorized users by the use of a key or code.

13.2.4 Component Enclosures

13.2.4.1 All housings and power supply enclosures must have a lock, and be keyed alike

13.2.4.2 All housings and power supply enclosures must be sturdy and have tamper sensors

13.2.5 Communication

13.2.5.1 System must be capable of signaling to the monitoring station receivers

13.2.5.2 System shall be capable of dialing up to two (2) remote monitoring station receivers, four (4) telephone numbers of 32-digits each using two (2) separate switched VOIP network lines

13.2.5.3 System shall have multiple primary paths to multiple remote monitoring stations as well as multiple backup paths to multiple monitoring stations

13.2.5.3 System shall employ adaptive technology that allows a backup communication path programmed for network or cellular to automatically adapt to the faster check-in rate.

13.2.5.4 The system shall be capable of supporting network communication with digital dialer backup, existing Ethernet data networks, fiber optic networks, local area networks, wide area networks and cellular communication.

13.2.5.5 The control panel shall be capable of supporting Dynamic Host Communication Protocol (DHCP) Internet Protocol (IP) addressing

13.2.5.6 The system shall be capable of sending text messaging via SMS to up to three cellular phone numbers using cellular communications

13.2.6 Integration

13.2.6.1 The system shall be capable of programming access credentials authority levels to check whether the user has access to a specific area and has the authority to disarm or arm the area.

13.2.6.2 A special code is also available for installers to test the system

13.2.6.3 The system shall have enhanced diagnostic menu that enables technicians to check network and cellular communication status and cell signal strength from the keypad.

13.2.7 False Alarm Reduction

13.2.7.1 The panel shall be able to provide an automatic function to prevent a false alarm from occurring if an exit door does not properly close after the system is armed

13.2.7.2 When arming, the system shall provide clear annunciation indicators to the user about the need to exit the premises prior to the exit delay time expiring

13.2.7.3 The system shall be capable of sending an Abort report to the central station if the system is disarmed while the alarm is still sounding.

13.2.7.4 The system shall support Cross-Zoning

13.2.7.5 The system shall be capable of programming the panel to wait up to 60 seconds before sending burglary alarm reports to the central station.

13.2.7.6 Must meet ANSI/SIA CP-01-2010 Standards for False Alarm Reduction

13.2.8 Intrusion Control

13.2.8.1 The system user shall be capable of selectively arming and disarming any one or more areas within the intrusion detection system based on the user PIN code and/or keypad used

13.2.8.2 Each area shall be able to arm or disarm automatically by a schedule

13.2.8.3 The system shall have a minimum of eight (8) grounded burglary zones available from the control panel

13.2.8.4 The system shall be capable of Z-Wave devices

13.2.8.5 Ability to activate specific sirens, by designated alarm sensors, with customizable 'time out'

13.2.9 Motion Detection/Sensors

13.2.9.1 Magnetic sensors shall be placed on all exterior doors

13.2.9.2 All motion detectors must be wall mounted to prevent false alarms

13.2.9.3 Recessed magnetic sensors are permitted but not required

13.2.9.4 All doors and hallways for all locations must be covered by dual technology motion detectors, and must use correct detection distance in order to lower the chance of false alarms

13.2.9.5 Detection/Sensors for Location 3: specific areas shall be blanketed with dual technology motion sensors: records storage area; vault and vault prep area; and receipts processing machine room

13.2.9.6 Detection/Sensors for Location 3: Magnetic sensors shall be on sliding windows

13.2.9.7 Detection/Sensors for Location 3: Magnetic sensors shall be on both rolling garage doors

13.3 PHYSICAL ACCESS AND CONTROL SYSTEM – Only two (2) of the three (3) Locations identified in Section 13.1 currently have physical card access control systems.

13.3.1 Security Card Access Control Panel

13.3.1.1 Security card access control panel must communicate and control all card readers located throughout each location. Two (2) locations have multiple levels. The expected number of total card readers is 25.

13.3.1.2 Security card access panels must communicate and function with the primary/designated workstation computer that will be used to program the card access system, activate and de-activate access cards, and control all other features of the card access system.

13.3.1.3 Security card access control panel will be installed in each building's server room.

13.3.2 Security Card Access Card Readers

13.3.2.1 Card readers must communicate and function with the security card access control panel server/switch room.

13.3.2.2 The expected total number of card readers is 25, as identified per location below:

A. Location 1: 8 card readers (eight existing); multiple levels

B. Location 2: 8 card readers (four existing); multiple levels

C. Location 3: 9 card readers (none existing)

- 13.3.2.3** Card readers, if current ones are used, must communicate and function with a new access system and server(s).
- 13.3.2.4** Card readers will be located at various doors throughout each location and multiple levels.
- 13.3.2.5** Card readers shall allow for secure installation practices through mounting methods utilizing tamper resistant screws
- 13.3.2.6** Card readers must be able to read multiple card formats
- 13.3.2.7** Configuration of reader shall be enabled to read smart, proximity or both technologies at the same time
- 13.3.2.8** Customizable behavior for indicator lights and beeper
- 13.3.2.9** Any card reader shall have the ability to belong to any access group, and shall have the ability to belong to multiple access groups
- 13.3.2.10** Card reader shall provide the ability to transmit an alarm signal via an integrated optical tamper switch if an attempt is made to remove the reader from the wall
- 13.3.2.11** Reader must have propped open door buzzers, with timing set by computer interface or deactivated if not needed
- 13.3.2.12** Contactless reader shall provide the following programmable audio/visual indication:
 - A.** An audio beeper shall provide tone sequence to signify: access granted, access denied, power up, and diagnostics
 - B.** A light bar shall provide clear visual status (red/green/amber)
- 13.3.2.13** Card reader manufactured for non-access control applications shall not be acceptable
- 13.3.2.14** Floor plans showing current and proposed locations of card readers are included and referenced as Exhibits B1 through B3 for all locations. Photos showing current and proposed locations will be provided at the mandatory pre-bid meeting.

13.3.3 Electric Door Strikes

- 13.3.3.1** Door strikes are to be used exclusively unless door or building construction makes it unfeasible to do so.
- 13.3.3.2** Electric door strikes must communicate and function with the card access control panel
- 13.3.3.3** Electric door strikes must communicate and function with all card readers
- 13.3.3.4** Electric door strikes must be located at each door that will have an access card reader installed

13.3.4 Security Access Cards

- 13.3.4.1** Vendor shall provide 200 direct print cards; Agency will not reuse current cards. Agency will print applicable identifications on cards.
- 13.3.4.2** Access cards must be compatible with and communicate and function with the security access control panel
- 13.3.4.3** Access cards must be compatible with and communicate and function with card readers

13.3.5 Access Card Printer and Camera

- 13.3.5.1** Vendor shall provide one (1) card printer that is compatible with the access control system hardware and software
- 13.3.5.2** Printer must be capable of direct card printing
- 13.3.5.3** Printer must be capable of duplex printing of access cards
- 13.3.5.4** Printer must offer full color printing
- 13.3.5.5** Printer must include start up supplies for the initial printing of up to 200 cards
- 13.3.5.6** One (1) camera shall be provided that is compatible with the proposed access card printer.
- 13.3.5.7** Camera must interface with access control system to capture pictures for creating the identification cards.

13.3.6 Physical Access and Control System Software

- 13.3.6.1** Software must be installed on the Agency-provided workstation. Essentially, the Agency is poised to accommodate most all types of software to be proposed as it will create a 'virtual' server to accommodate the access and control of the security system program. In doing so, this allows the Agency's authorized users to access the security software from any workstation that is on the Agency's network. The term 'workstation' becomes the equipment access point that anyone with proper credentials can use to perform the security management duties.
- 13.3.6.2** Software appliance and solutions shall use industry standard TCP/IP network infrastructures to communicate with, but not be limited to all Physical Access and Control System (PACS) appliances and hardware controllers.
- 13.3.6.3** Software must create access profiles for each card holder that controls times and days of entry access
- 13.3.6.4** Software must be able to communicate with all hardware/appliances provided as a solution in this solicitation
- 13.3.6.5** Software updates and their frequency are to be managed and selected by the Administrative User. This includes the operating system service packs, license and virus control.
- 13.3.6.6** PACS software shall support alarm synchronization for alarm and events that report into multiple alarm monitors. When an alarm or event is acknowledged or cleared by an alarm monitor operator, it shall be cleared from all other alarm monitors.
- 13.3.6.7** PACS Software shall allow Administrator to configure how each alarm and event is communicated in the alarm monitors.
 - A.** Each alarm in the system shall have the ability to have its own associated schedule
 - B.** Each alarm and event type shall be able to support multiple alarm and event assignments
 - C.** PACS shall allow each alarm and event in the system to have associated text instructions
- 13.3.6.8** All alarms and events shall log by default to the to the PACS appliance internal data storage logging structure.

- 13.3.6.9 Alarm and event templates shall be created as part of the installation.**
- 13.3.3.10 Software shall support the reporting of alarms to alarm monitors based on schedules. Each alarm in the system shall have its own associated schedule.**
- 13.3.3.11 Software shall support the creation of schedules**
- 13.3.3.12 Software shall support a duress mode for a credential holder's entry through a card reader. Upon entrance to a card reader under duress, an alarm shall be sent to the alarm monitor and logged to the audit database.**
- 13.3.3.13 PACS software shall allow Operator to affect the access mode of card readers, open doors, mask/unmask alarm inputs, and activate/deactivate/pulse an output from the tab. It shall also allow Operator to affect the access mode of multiple devices with a single action and then performing the command.**
- 13.3.3.14 The PACS software shall have detailed history and report abilities.**
- 13.3.3.15 Customizable alerting of activities (such as alarms or after-hours access) to mobile devices via texting and/or email.**
- 13.3.3.16 Software must have appropriate integration with the burglary and intrusion alert system.**
- 13.3.3.17 Software must interface with Agency owned Microsoft Active Directory in order to compile employee information into the card access and intrusion software. Software must not require the purchase of additional hardware for interfacing.**



State of West Virginia
PURCHASING DIVISION
Construction Bid Submission Review Form

This list has been provided for informational purposes only and is not to be construed as a complete list of request for quotation or bidding requirements for any individual construction project. This list does not and cannot include every item, mistake or oversight that could cause a contractor's bid to be disqualified. Rather, this list is intended to draw attention to some of the most common problems that the Purchasing Division encounters in the bidding process for construction projects. All potential bidders must read the request for quotation, all additional documents, and all instructions relating thereto ("Bid Documents") in their entirety to identify the actual request for quotation and bidding requirements. Failure to read the Bid Documents in their entirety and comply with the stated requirements contained therein may result in bid disqualification.

Errors That Shall Be Reason for Immediate Bid Disqualification

1. Failure to attend a mandatory pre-bid meeting
2. Failure to sign the bid
3. Failure to supply a valid bid bond or other surety approved by the State of West Virginia
4. Failure to meet any mandatory requirement of the RFQ
5. Failure to acknowledge receipt of Addenda (only if stipulated as mandatory)
6. Failure to submit bid prior to the bid opening date and time
7. Federal debarment
8. State of West Virginia debarment or suspension

Errors that May Be Reason for Bid Disqualification Before Contract Award

1. Debt to the State or Political Subdivision (must be cured prior to award)
2. Workers' Compensation or Unemployment Compensation delinquency (must be cured prior to award)
3. Not registered as a vendor with the State (must be cured prior to award)
4. Failure to obtain required bonds and/or insurance
5. Failure to provide the sub-contractor listing within one business day of bid opening or one business day of the request to do so by the Purchasing Division.
6. Failure to supply West Virginia contractor's license number with bid or within one day of Purchasing Division request to do so.
7. Failure to supply a signed drug free workplace affidavit with bid or within one day of Purchasing Division request to do so.
8. Failure to use the provided RFQ form (only if stipulated as mandatory).

BID BOND PREPARATION INSTRUCTIONS

AGENCY (A) _____
RFQ/RFP# (B) _____

- (A) WV State Agency
(Stated on Page 1 "Spending Unit")
- (B) Request for Quotation Number (upper right corner of page #1)
- (C) Your Business Entity Name (or Individual Name if Sole Proprietor)
- (D) City, Location of your Company
- (E) State, Location of your Company
- (F) Surety Corporate Name
- (G) City, Location of Surety
- (H) State, Location of Surety
- (I) State of Surety Incorporation
- (J) City of Surety's Principal Office
- (K) Minimum amount of acceptable bid bond is 5% of total bid. You may state "5% of bid" or a specific amount on this line in words.
- (L) Amount of bond in numbers
- (M) Brief Description of scope of work
- (N) Day of the month
- (O) Month
- (P) Year
- (Q) Name of Business Entity (or Individual Name if Sole Proprietor)
- (R) Seal of Principal
- (S) Signature of President, Vice President, or Authorized Agent
- (T) Title of Person Signing for Principal
- (U) Seal of Surety
- (V) Name of Surety
- (W) Signature of Attorney in Fact of the Surety

Bid Bond

KNOW ALL MEN BY THESE PRESENTS, That we, the undersigned, _____ (C) of _____ (D) _____ (E) as Principal, and _____ (F) of _____ (G) _____ (H), a corporation organized and existing under the laws of the State of _____ (I) with its principal office in the City of _____ (J), as Surety, are held and firmly bound unto The State of West Virginia, as Obligees, in the penal sum of _____ (K) (\$ _____ (L)) for the payment of which, well and truly to be made, we jointly and severally bind ourselves, our heirs, administrators, executors, successors and assigns.

The Condition of the above obligation is such that whereas the Principal has submitted to the Purchasing Section of the Department of Administration a certain bid or proposal, attached hereto and made a part hereof to enter into a contract in writing for _____

_____ (M)

NOW THEREFORE

- (a) If said bid shall be rejected, or
- (b) If said bid shall be accepted and the Principal shall enter into a contract in accordance with the bid or proposal attached hereto and shall furnish any other bonds and insurance required by the bid or proposal, and shall in all other respects perform the agreement created by the acceptance of said bid then this obligation shall be null and void, otherwise this obligation shall remain in full force and effect. It is expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall, in no event, exceed the penal amount of this obligation as herein stated.

The Surety for value received, hereby stipulates and agrees that the obligations of said Surety and its bond shall be in no way impaired or affected by any extension of time within which the Obligees may accept such bid; and said Surety does hereby waive notice of any such extension.

WITNESS, the following signatures and seals of Principal and Surety, executed and sealed by a proper officer of Principal and Surety, or by Principal individually if Principal is an individual, the _____ (N) day of _____ (O) _____, 20____ (P).

Principal Seal

(R)

_____ (Q)
(Name of Principal)

By _____ (S)
(Must be President, Vice President, or Duly Authorized Agent)

_____ (T)
Title

Surety Seal

(U)

_____ (V)
(Name of Surety)

_____ (W)
Attorney-in-Fact

NOTE 1: Dated Power of Attorney with Surety Seal must accompany this bid bond.

IMPORTANT – Surety executing bonds must be licensed in West Virginia to transact surety insurance, must affix its seal, and must attach a power of attorney with its seal affixed.

Agency _____
REQ.P.O# _____

BID BOND

KNOW ALL MEN BY THESE PRESENTS, That we, the undersigned, _____
of _____, _____, as Principal, and _____
of _____, _____, a corporation organized and existing under the laws of the State of _____
with its principal office in the City of _____, as Surety, are held and firmly bound unto the State
of West Virginia, as Oblige, in the penal sum of _____ (\$ _____) for the payment of which,
well and truly to be made, we jointly and severally bind ourselves, our heirs, administrators, executors, successors and assigns.

The Condition of the above obligation is such that whereas the Principal has submitted to the Purchasing Section of the
Department of Administration a certain bid or proposal, attached hereto and made a part hereof, to enter into a contract in writing for

NOW THEREFORE,

- (a) If said bid shall be rejected, or
- (b) If said bid shall be accepted and the Principal shall enter into a contract in accordance with the bid or proposal attached hereto and shall furnish any other bonds and insurance required by the bid or proposal, and shall in all other respects perform the agreement created by the acceptance of said bid, then this obligation shall be null and void, otherwise this obligation shall remain in full force and effect. It is expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall, in no event, exceed the penal amount of this obligation as herein stated.

The Surety, for the value received, hereby stipulates and agrees that the obligations of said Surety and its bond shall be in no way impaired or affected by any extension of the time within which the Oblige may accept such bid, and said Surety does hereby waive notice of any such extension.

WITNESS, the following signatures and seals of Principal and Surety, executed and sealed by a proper officer of Principal and Surety, or by Principal Individually if Principal is an individual, this _____ day of _____, 20____.

Principal Seal

(Name of Principal)
By _____
(Must be President, Vice President, or
Duly Authorized Agent)

(Title)

Surety Seal

(Name of Surety)

Attorney-in-Fact

IMPORTANT - Surety executing bonds must be licensed in West Virginia to transact surety insurance, must affix its seal, and must attach a power of attorney with its seal affixed.

West Virginia Ethics Commission



Disclosure of Interested Parties to Contracts

Pursuant to *W. Va. Code* § 6D-1-2, a state agency may not enter into a contract, or a series of related contracts, that has/have an actual or estimated value of \$100,000 or more until the business entity submits to the contracting state agency a Disclosure of Interested Parties to the applicable contract. In addition, the business entity awarded a contract is obligated to submit a supplemental Disclosure of Interested Parties reflecting any new or differing interested parties to the contract within 30 days following the completion or termination of the applicable contract.

For purposes of complying with these requirements, the following definitions apply:

"Business entity" means any entity recognized by law through which business is conducted, including a sole proprietorship, partnership or corporation.

"Interested party" or *"Interested parties"* means:

- (1) A business entity performing work or service pursuant to, or in furtherance of, the applicable contract, including specifically sub-contractors;
- (2) the person(s) who have an ownership interest equal to or greater than 25% in the business entity performing work or service pursuant to, or in furtherance of, the applicable contract. (This subdivision does not apply to a publicly traded company); and
- (3) the person or business entity, if any, that served as a compensated broker or intermediary to actively facilitate the applicable contract or negotiated the terms of the applicable contract with the state agency. (This subdivision does not apply to persons or business entities performing legal services related to the negotiation or drafting of the applicable contract.)

"State agency" means a board, commission, office, department or other agency in the executive, judicial or legislative branch of state government, including publicly funded institutions of higher education: Provided, that for purposes of *W. Va. Code* § 6D-1-2, the West Virginia Investment Management Board shall not be deemed a state agency nor subject to the requirements of that provision.

The contracting business entity must complete this form and submit it to the contracting state agency prior to contract award and to complete another form within 30 days of contract completion or termination.

This form was created by the State of West Virginia Ethics Commission, 210 Brooks Street, Suite 300, Charleston, WV 25301-1804. Telephone: (304)558-0664; fax: (304)558-2169; e-mail: ethics@wv.gov; website: www.ethics.wv.gov.

West Virginia Ethics Commission
Disclosure of Interested Parties to Contracts

(Required by W. Va. Code § 6D-1-2)

Contracting Business Entity: Electronic Specialty Company Address: 1325 Dunbar Avenue

Authorized Agent: William K. Miller, Vice President Address: Dunbar WV 25064

Contract Number: STO1800000002 Contract Description: Burglary & Access Control Systems

Governmental agency awarding contract: State Treasurer For State Treasurer

Check here if this is a Supplemental Disclosure

List the Names of Interested Parties to the contract which are known or reasonably anticipated by the contracting business entity for each category below (attach additional pages if necessary):

1. Subcontractors or other entities performing work or service under the Contract

Check here if none, otherwise list entity/individual names below.

2. Any person or entity who owns 25% or more of contracting entity (not applicable to publicly traded entities)

Check here if none, otherwise list entity/individual names below.

3. Any person or entity that facilitated, or negotiated the terms of, the applicable contract (excluding legal services related to the negotiation or drafting of the applicable contract)

Check here if none, otherwise list entity/individual names below.

Signature: [Handwritten Signature]

Date Signed: 3/15/18

Notary Verification

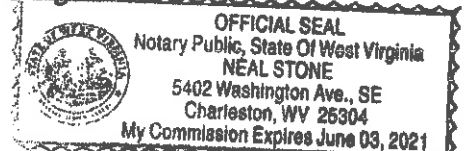
State of West Virginia, County of Kanawha

I, William K. Miller, Vice President, the authorized agent of the contracting business entity listed above, being duly sworn, acknowledge that the Disclosure herein is being made under oath and under the penalty of perjury.

Taken, sworn to and subscribed before me this 15 day of March, 2018.

[Handwritten Signature]
Notary Public's Signature

To be completed by State Agency:
Date Received by State Agency: _____
Date submitted to Ethics Commission: _____
Governmental agency submitting Disclosure: _____



State of West Virginia
Purchasing Division

CERTIFIED DRUG-FREE WORKPLACE REPORT COVERSHEET

In accordance with **West Virginia Code § 21-1D-7b**, no less than once per year, or upon completion of the project, every contractor shall provide a certified report to the public authority which let the contract. That report must include each of the items identified below in the Required Report Content section.

Instructions: Vendor should complete this coversheet, attach it to the required report, and submit it to the appropriate location as follows: For contracts more than \$25,000, the report should be mailed to the West Virginia Purchasing Division at 2019 Washington Street East, Charleston, WV 25305. For contracts of \$25,000 or less, the vendor should mail the report to the public authority issuing the contract.

Contract Identification:

Contract Number: STO1800000002

Contract Purpose: Burglary & Access Control Systems for State Treasurer

Agency Requesting Work: WV State Treasurer

Required Report Content: The attached report must include each of the items listed below. The vendor should check each box as an indication that the required information has been included in the attached report.

- Information indicating the education and training service to the requirements of **West Virginia Code § 21-1D-5** was provided;
- Name of the laboratory certified by the United States Department of Health and Human Services or its successor that performs the drug tests;
- Average number of employees in connection with the construction on the public improvement;
- Drug test results for the following categories including the number of positive tests and the number of negative tests: (A) Pre-employment and new hires; (B) Reasonable suspicion; (C) Post-accident; and (D) Random.

Vendor Contact Information:

Vendor Name: Electronic Specialty Company

Vendor Telephone: (304) 766-6277

Vendor Address: 1325 Dunbar Avenue

Vendor Fax: (304) 766-6270

Dunbar, WV 25064

Vendor E-Mail: tom.epps@electronicspecialty.com



**State of West Virginia
DRUG FREE WORKPLACE CONFORMANCE AFFIDAVIT
West Virginia Code §21-1D-5**

STATE OF WEST VIRGINIA,

COUNTY OF Kanawha, TO-WIT:

I, Thomas Epps, after being first duly sworn, depose and state as follows:

1. I am an employee of Electronic Specialty Company; and,
(Company Name)
2. I do hereby attest that Electronic Specialty Company
(Company Name)

maintains a written plan for a drug-free workplace policy and that such plan and policy are in compliance with **West Virginia Code** §21-1D.

The above statements are sworn to under the penalty of perjury.

Printed Name: Thomas Epps

Signature:

Title: General Manager

Company Name: Electronic Specialty Company

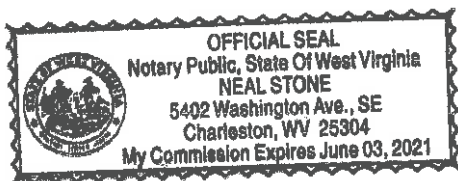
Date: 3/15/2018

Taken, subscribed and sworn to before me this 15 day of March, 2018.

By Commission expires June 3, 2021

(Seal)

(Notary Public)



EMPLOYEE ACKNOWLEDGEMENT FORM

The employee handbook describes important information about Electronic Specialty Company (ESCOM), and I understand that I should consult the Department Manager regarding any questions not answered in the handbook.

Since the information, policies and benefits described herein are necessarily subject to change, I acknowledge that revisions to the handbook may occur. All such changes will be communicated through official notices and I understand that revised information may supersede, modify or eliminate existing policies. Only the Electronic Specialty Company Board of Director's has the ability to adopt any revisions to the policies in this handbook.

THIS MANUAL IS NOT INTENDED TO BE OR CREATE A CONTRACT OF EMPLOYMENT. THE EMPLOYMENT RELATIONSHIP OF EACH EMPLOYEE IS "AT WILL". THAT MEANS THAT IT IS FOR NO DEFINITE PERIOD AND IS TERMINABLE AT ANY TIME AT THE WILL OF THE COMPANY WITH OR WITHOUT NOTICE, CAUSE OR CONSIDERATION.

Employee Signature: _____

Date: _____

EMPLOYEE HANDBOOK

ELECTRONIC SPECIALTY COMPANY

ISSUE DATE:

Issued to: _____

Revision Date: December 1, 2016

During the initial introductory period, new employees are eligible for benefits that are required by law, such as workers compensation insurance and Social Security. After becoming regular employees, they may also be eligible for other Company provided benefits, subject to the terms and conditions of each benefits program. Employees should read the information for each specific benefits program for the details on eligibility requirements. See page 12 of this manual for specific benefits.

Benefits eligibility and employment status are not changed during the secondary introductory period that results from a promotion or transfer within the Company.

Successful completion of the introductory period does not guarantee continued employment and does not alter the at-will employment relationship between you and the Company.

3. EMPLOYMENT APPLICATIONS

The Company relies upon the accuracy of information contained in the employment application, as well as the accuracy of other data presented throughout the hiring process and employment. Any misrepresentations, falsifications or material omissions in any of this information or data may result in the Company's exclusion of the individual from further consideration of employment or if the person has been hired, termination of employment.

4. PRE-EMPLOYMENT TESTING

To help insure that employees are able to perform their duties safely, medical/physical examinations may be required.

Potential new hires are subject to and must pass a drug test.

After an offer has been extended to an applicant entering a designated job category, a medical examination may be required at ESCOM's expense by a health professional of the Company's choice.

Employees are subject to a background check.

The offer of employment and assignment duties is contingent upon satisfactory completion of the drug test, exam and background check.

5. VACCINATION-INNOCULATION

As our company is involved in Life Safety, by working in medical facilities, it is necessary at times that all employees are required to be vaccinated for a common illness such as the Flu. Certain employees, primarily technicians, can be subject to additional vaccinations based on our customers' requirements. You may reject vaccinations for religious or medical reasons. If for medical reasons, an excuse must be provided by your physician.

6. DRUG TESTING

ESCOM is committed to providing a safe, efficient and productive work environment for all employees. Using drugs on the job or coming to work under the influence of drugs poses serious safety and health risks. Accordingly all job applicants will be drug tested as part of the employment consideration. Employees who are involved in safety sensitive work or appear to be under the influence of drugs may be asked to provide urine, blood or other body samples to determine the use of illegal drugs or alcohol. ESCOM will perform random drug testing on a monthly basis. All employees are considered eligible for consideration in the selection for this testing. Refusal to submit to this drug test will result in disciplinary actions which may include discharge of employment.

7. IMMIGRATION LAW

ESCOM is committed to employing only United States citizens and aliens who are authorized to work in the United States and does not unlawfully discriminate on the basis of citizenship or national origin. In compliance with the Immigration Reform Act of 1986, each new employee, as a condition of employment, must complete the Employment Eligibility Verification Form I-9 and provide documentation establishing identity and employment eligibility.

8. OUTSIDE EMPLOYMENT

Employees may hold outside jobs as long as they are not engaged in the same kind of business as carried on by Electronic Specialty Company. Employees that hold outside jobs must meet the performance standards of their job with ESCOM. All employees will be judged by the same performance standards and will be subject to the Company's scheduling demands, regardless of any existing outside work requirements.

9. PERFORMANCE EVALUATION

Supervisors and employees are strongly encouraged to discuss job performance and goals on an informal periodic basis. Additional formal performance evaluations are conducted to provide both supervisors and employees the opportunity to discuss job tasks, identify and correct weaknesses, encourage and recognize strengths and discuss positive, purposeful approaches for meeting goals.

10. EQUAL EMPLOYMENT OPPORTUNITY

ESCOM is committed to the principals of Equal Employment Opportunity (EEO) and has set forth definite steps of positive action in order to meet its legal and moral responsibilities.

It is the Company's policy to recruit and offer equal employment opportunities for all jobs to all persons without regard to race, creed, color, sex, age, national origin, religion, handicap, physical or mental disability or veteran's status. We are dedicated to maintaining a nondiscriminatory climate in which the following policy of affirmative action is administered equitably to all employees.

VENDOR PREFERENCE CERTIFICATE

Certification and application is hereby made for Preference in accordance with West Virginia Code, §5A-3-37. (Does not apply to construction contracts). West Virginia Code, §5A-3-37, provides an opportunity for qualifying vendors to request (at the time of bid) preference for their residency status. Such preference is an evaluation method only and will be applied only to the cost bid in accordance with the West Virginia Code. This certificate for application is to be used to request such preference. The Purchasing Division will make the determination of the Vendor Preference, if applicable.

- 1. Application is made for 2.5% vendor preference for the reason checked: Bidder is an individual resident vendor and has resided continuously in West Virginia, or bidder is a partnership, association or corporation resident vendor and has maintained its headquarters or principal place of business continuously in West Virginia, for four (4) years immediately preceding the date of this certification; or, Bidder is a resident vendor partnership, association, or corporation with at least eighty percent of ownership interest of bidder held by another entity that meets the applicable four year residency requirement; or, Bidder is a nonresident vendor which has an affiliate or subsidiary which employs a minimum of one hundred state residents and which has maintained its headquarters or principal place of business within West Virginia continuously for the four (4) years immediately preceding the date of this certification; or,
2. Application is made for 2.5% vendor preference for the reason checked: Bidder is a resident vendor who certifies that, during the life of the contract, on average at least 75% of the employees working on the project being bid are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; or,
3. Application is made for 2.5% vendor preference for the reason checked: Bidder is a nonresident vendor that employs a minimum of one hundred state residents, or a nonresident vendor which has an affiliate or subsidiary which maintains its headquarters or principal place of business within West Virginia and employs a minimum of one hundred state residents, and for purposes of producing or distributing the commodities or completing the project which is the subject of the bidder's bid and continuously over the entire term of the project, on average at least seventy-five percent of the bidder's employees or the bidder's affiliate's or subsidiary's employees are residents of West Virginia who have resided in the state continuously for the two immediately preceding years and the vendor's bid; or,
4. Application is made for 5% vendor preference for the reason checked: Bidder meets either the requirement of both subdivisions (1) and (2) or subdivision (1) and (3) as stated above; or,
5. Application is made for 3.5% vendor preference who is a veteran for the reason checked: Bidder is an individual resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard and has resided in West Virginia continuously for the four years immediately preceding the date on which the bid is submitted; or,
6. Application is made for 3.5% vendor preference who is a veteran for the reason checked: Bidder is a resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard, if, for purposes of producing or distributing the commodities or completing the project which is the subject of the vendor's bid and continuously over the entire term of the project, on average at least seventy-five percent of the vendor's employees are residents of West Virginia who have resided in the state continuously for the two immediately preceding years.
7. Application is made for preference as a non-resident small, women- and minority-owned business, in accordance with West Virginia Code §5A-3-59 and West Virginia Code of State Rules. Bidder has been or expects to be approved prior to contract award by the Purchasing Division as a certified small, women- and minority-owned business.

Bidder understands if the Secretary of Revenue determines that a Bidder receiving preference has failed to continue to meet the requirements for such preference, the Secretary may order the Director of Purchasing to: (a) rescind the contract or purchase order; or (b) assess a penalty against such Bidder in an amount not to exceed 5% of the bid amount and that such penalty will be paid to the contracting agency or deducted from any unpaid balance on the contract or purchase order.

By submission of this certificate, Bidder agrees to disclose any reasonably requested information to the Purchasing Division and authorizes the Department of Revenue to disclose to the Director of Purchasing appropriate information verifying that Bidder has paid the required business taxes, provided that such information does not contain the amounts of taxes paid nor any other information deemed by the Tax Commissioner to be confidential.

Bidder hereby certifies that this certificate is true and accurate in all respects; and that if a contract is issued to Bidder and if anything contained within this certificate changes during the term of the contract, Bidder will notify the Purchasing Division in writing immediately.

Bidder: Electronic Specialty Company

Signed: [Signature]

Date: 3/15/18

Title: William K. Miller, Vice President

*Check any combination of preference consideration(s) indicated above, which you are entitled to receive.

AGREEMENT ADDENDUM

In the event of conflict between this addendum and the agreement, this addendum shall control:

1. **DISPUTES** - Any references in the agreement to arbitration or to the jurisdiction of any court are hereby deleted. Disputes arising out of the agreement shall be presented to the West Virginia Court of Claims.
2. **HOLD HARMLESS** - Any provision requiring the Agency to indemnify or hold harmless any party is hereby deleted in its entirety.
3. **GOVERNING LAW** - The agreement shall be governed by the laws of the State of West Virginia. This provision replaces any references to any other State's governing law.
4. **TAXES** - Provisions in the agreement requiring the Agency to pay taxes are deleted. As a State entity, the Agency is exempt from Federal, State, and local taxes and will not pay taxes for any Vendor including individuals, nor will the Agency file any tax returns or reports on behalf of Vendor or any other party.
5. **PAYMENT** - Any references to prepayment are deleted. Payment will be in arrears.
6. **INTEREST** - Any provision for interest or charges on late payments is deleted. The Agency has no statutory authority to pay interest or late fees.
7. **NO WAIVER** - Any language in the agreement requiring the Agency to waive any rights, claims or defenses is hereby deleted.
8. **FISCAL YEAR FUNDING** - Service performed under the agreement may be continued in succeeding fiscal years for the term of the agreement, contingent upon funds being appropriated by the Legislature or otherwise being available for this service. In the event funds are not appropriated or otherwise available for this service, the agreement shall terminate without penalty on June 30. After that date, the agreement becomes of no effect and is null and void. However, the Agency agrees to use its best efforts to have the amounts contemplated under the agreement included in its budget. Non-appropriation or non-funding shall not be considered an event of default.
9. **STATUTE OF LIMITATION** - Any clauses limiting the time in which the Agency may bring suit against the Vendor, lessor, individual, or any other party are deleted.
10. **SIMILAR SERVICES** - Any provisions limiting the Agency's right to obtain similar services or equipment in the event of default or non-funding during the term of the agreement are hereby deleted.
11. **FEES OR COSTS** - The Agency recognizes an obligation to pay attorney's fees or costs only when assessed by a court of competent jurisdiction. Any other provision is invalid and considered null and void.
12. **ASSIGNMENT** - Notwithstanding any clause to the contrary, the Agency reserves the right to assign the agreement to another State of West Virginia agency, board or commission upon thirty (30) days written notice to the Vendor and Vendor shall obtain the written consent of Agency prior to assigning the agreement.
13. **LIMITATION OF LIABILITY** - The Agency, as a State entity, cannot agree to assume the potential liability of a Vendor. Accordingly, any provision limiting the Vendor's liability for direct damages to a certain dollar amount or to the amount of the agreement is hereby deleted. Limitations on special, incidental or consequential damages are acceptable. In addition, any limitation is null and void to the extent that it precludes any action for injury to persons or for damages to personal property.
14. **RIGHT TO TERMINATE** - Agency shall have the right to terminate the agreement upon thirty (30) days written notice to Vendor. Agency agrees to pay Vendor for services rendered or goods received prior to the effective date of termination.
15. **TERMINATION CHARGES** - Any provision requiring the Agency to pay a fixed amount or liquidated damages upon termination of the agreement is hereby deleted. The Agency may only agree to reimburse a Vendor for actual costs incurred or losses sustained during the current fiscal year due to wrongful termination by the Agency prior to the end of any current agreement term.
16. **RENEWAL** - Any reference to automatic renewal is deleted. The agreement may be renewed only upon mutual written agreement of the parties.
17. **INSURANCE** - Any provision requiring the Agency to purchase insurance for Vendor's property is deleted. The State of West Virginia is insured through the Board of Risk and Insurance Management, and will provide a certificate of property insurance upon request.
18. **RIGHT TO NOTICE** - Any provision for repossession of equipment without notice is hereby deleted. However, the Agency does recognize a right of repossession with notice.
19. **ACCELERATION** - Any reference to acceleration of payments in the event of default or non-funding is hereby deleted.
20. **CONFIDENTIALITY** - Any provision regarding confidentiality of the terms and conditions of the agreement is hereby deleted. State contracts are public records under the West Virginia Freedom of Information Act.
21. **AMENDMENTS** - All amendments, modifications, alterations or changes to the agreement shall be in writing and signed by both parties. No amendment, modification, alteration or change may be made to this addendum without the express written approval of the Purchasing Division and the Attorney General.

ACCEPTED BY:

STATE OF WEST VIRGINIA

Spending Unit: _____

Signed: _____

Title: _____

Date: _____

VENDOR

Company Name: Electronic Specialty Company

Signed: 
William K. Miller

Title: Vice President

Date: 3/15/18

STATE OF WEST VIRGINIA
Purchasing Division

PURCHASING AFFIDAVIT

CONSTRUCTION CONTRACTS: Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

ALL CONTRACTS: Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

EXCEPTION: The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

AFFIRMATION: By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

WITNESS THE FOLLOWING SIGNATURE:

Vendor's Name: Electronic Specialty Company

William K. Miller, Vice President

Authorized Signature: [Signature] Date: 3/15/18

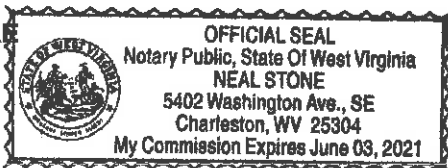
State of West Virginia

County of Kanawha, to-wit:

Taken, subscribed, and sworn to before me this 15 day of March, 2018.

My Commission expires June 3, 2021.

AFFIX SEAL HERE



NOTARY PUBLIC [Signature]

BID BOND

KNOW ALL MEN BY THESE PRESENTS, That we, the undersigned, Electronic Specialty Company
of Dunbar, WV, as Principal, and Merchants Bonding Company (Mutual)
of Des Moines, IA, a corporation organized and existing under the laws of the State of
IA with its principal office in the City of Des Moines, as Surety, are held and firmly bound unto the State
of West Virginia, as Obligee, in the penal sum of Five Percent of Amount Bid (\$ 5%) for the payment of which,
well and truly to be made, we jointly and severally bind ourselves, our heirs, administrators, executors, successors and assigns.

The Condition of the above obligation is such that whereas the Principal has submitted to the Purchasing Section of the
Department of Administration a certain bid or proposal, attached hereto and made a part hereof, to enter into a contract in writing for
CRFQ 1300 STO1800000002 - Burglary & Access Control Systems for State Treasurer - According to Plans &
Specifications

NOW THEREFORE,

(a) If said bid shall be rejected, or
(b) If said bid shall be accepted and the Principal shall enter into a contract in accordance with the bid or proposal
attached hereto and shall furnish any other bonds and insurance required by the bid or proposal, and shall in all other respects perform
the agreement created by the acceptance of said bid, then this obligation shall be null and void, otherwise this obligation shall remain in
full force and effect. It is expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall, in no
event, exceed the penal amount of this obligation as herein stated.

The Surety, for the value received, hereby stipulates and agrees that the obligations of said Surety and its bond shall be in no
way impaired or affected by any extension of the time within which the Obligee may accept such bid, and said Surety does hereby
waive notice of any such extension.

WITNESS, the following signatures and seals of Principal and Surety, executed and sealed by a proper officer of Principal and
Surety, or by Principal individually if Principal is an individual, this 15th day of March, 2018.

Principal Seal

Electronic Specialty Company
(Name of Principal)
By: William K Miller
(Must be President, Vice President, or
Duly Authorized Agent)
Vice President
(Title)

Surety Seal

Merchants Bonding Company (Mutual)
(Name of Surety)
By: Patricia A. Moye
Patricia A. Moye, WV Resident Agent Attorney-in-Fact

**IMPORTANT -- Surety executing bonds must be licensed in West Virginia to transact surety insurance, must affix its seal, and
must attach a power of attorney with its seal affixed.**

MERCHANTS
BONDING COMPANY
POWER OF ATTORNEY

Know All Persons By These Presents, that MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., both being corporations of the State of Iowa (herein collectively called the "Companies") do hereby make, constitute and appoint, individually, Gregory T Gordon; Kimberly J Wilkinson; Patricia A Moye

their true and lawful Attorney(s)-in-Fact, to sign its name as surety(ies) and to execute, seal and acknowledge any and all bonds, undertakings, contracts and other written instruments in the nature thereof, on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

This Power-of-Attorney is granted and is signed and sealed by facsimile under and by authority of the following By-Laws adopted by the Board of Directors of Merchants Bonding Company (Mutual) on April 23, 2011 and amended August 14, 2015 and adopted by the Board of Directors of Merchants National Bonding, Inc., on October 16, 2015.

"The President, Secretary, Treasurer, or any Assistant Treasurer or any Assistant Secretary or any Vice President shall have power and authority to appoint Attorneys-in-Fact, and to authorize them to execute on behalf of the Company, and attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof."

"The signature of any authorized officer and the seal of the Company may be affixed by facsimile or electronic transmission to any Power of Attorney or Certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the Company, and such signature and seal when so used shall have the same force and effect as though manually fixed."

In connection with obligations in favor of the Florida Department of Transportation only, it is agreed that the power and authority hereby given to the Attorney-in-Fact includes any and all consents for the release of retained percentages and/or final estimates on engineering and construction contracts required by the State of Florida Department of Transportation. It is fully understood that consenting to the State of Florida Department of Transportation making payment of the final estimate to the Contractor and/or its assignee, shall not relieve this surety company of any of its obligations under its bond.

In connection with obligations in favor of the Kentucky Department of Highways only, it is agreed that the power and authority hereby given to the Attorney-in-Fact cannot be modified or revoked unless prior written personal notice of such intent has been given to the Commissioner-Department of Highways of the Commonwealth of Kentucky at least thirty (30) days prior to the modification or revocation.

In Witness Whereof, the Companies have caused this instrument to be signed and sealed this 6th day of April, 2017.



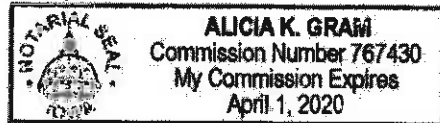
MERCHANTS BONDING COMPANY (MUTUAL)
MERCHANTS NATIONAL BONDING, INC.

By

Larry Taylor
President

STATE OF IOWA
COUNTY OF DALLAS ss.

On this this 6th day of April 2017, before me appeared Larry Taylor, to me personally known, who being by me duly sworn did say that he is President of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC.; and that the seals affixed to the foregoing instrument are the Corporate Seals of the Companies; and that the said instrument was signed and sealed in behalf of the Companies by authority of their respective Boards of Directors.



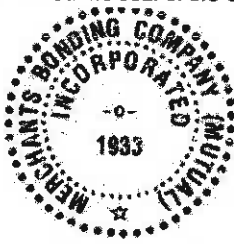
Alicia K. Gram

Notary Public

(Expiration of notary's commission does not invalidate this instrument)

I, William Warner, Jr., Secretary of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., do hereby certify that the above and foregoing is a true and correct copy of the POWER-OF-ATTORNEY executed by said Companies, which is still in full force and effect and has not been amended or revoked.

In Witness Whereof, I have hereunto set my hand and affixed the seal of the Companies on this 15th day of March, 2018.



William Warner Jr.

Secretary

Treasures Offices				Date:
Manufacturer	Model	Description	Quantity	Cost Total
Elevator Vestibule Office Entry DOOR #1				
Von Duprin/Allegi	6300	Surface Mount Electric Strike For Exit Devices	1	475.30
Lenel	MT 11	Multi Technology Card Reader	1	210.00
JLM	PS902	Base Power Supply	1	157.50
JLM	900-BBK	Battery Backup Kit 7A/hr batteries	1	152.60
Interior Stairwell Entry DOOR #2				
Von Duprin/Allegi	6300	Surface Mount Electric Strike For Exit Devices	1	475.30
Lenel	MT 11	Multi Technology Card Reader	1	210.00
JLM	PS902	Base Power Supply	1	157.50
JLM	900-BBK	Battery Backup Kit 7A/hr batteries	1	152.60
DOOR #3				
Securitron	TSB-C	18 " door loop / chord	1	46.20
Lenel	MT11	Multi Technology Card Reader	1	210.00
Interior Office Entry DOOR #4				
	MT 15	Multi Technology Card Reader	1	210.00
Exterior Main Entry DOOR #5				
Lenel	MT15	Multi Technology Card Reader	1	210.00
Employee Entry-UCP Area DOOR #6				
Lenel	MT15	Multi Technology Card Reader	1	210.00
Courier/Employee Entry DOOR #7				
Lenel	MT 11	Multi Technology Card Reader	1	210.00
Securitron	TSB-C	18 " door loop / chord	1	46.20
Administration Stairwell Entry DOOR #8				
Securitron	TSB-C	18 " door loop / chord	1	46.20
Lenel	MT11	Multi Technology Card Reader	1	210.00
Main Exterior Entry east DOOR #9				
Lenel	MT11	Multi Technology Card Reader	1	210.00
Exterior Stairwell Entry east DOOR #10				
Securitron	TSB-C	18 " door loop / chord	1	46.20
Lenel	MT11	Multi Technology Card Reader	1	210.00
Reception Room Smart 529 Entry DOOR #11				
Lenel	MT11	Multi Technology Card Reader	1	210.00
Johns Lock and Keys		Rim cylinder and key 626 finish from johns locks	1	28.00
Reception Room DOOR #12				
Lenel	MT11	Multi Technology Card Reader	1	210.00
Johns Lock and Keys		Rim cylinder and key 626 finish from johns locks	1	28.00
CM Interior Stairwell Door DOOR #13				
Lenel	MT11	Multi Technology Card Reader	1	210.00
Rear Entrance DOOR #14				
Lenel	MT11	Multi Technology Card Reader	1	210.00
Rear Interior Door DOOR #15				
Lenel	MT11	Multi Technology Card Reader	1	210.00

CM Interior Stairwell DOOR east DOOR #16				
Lenel	MT11	Multi Technology Card Reader	1	0.00
Conference Room Door DOOR #17				
Lenel	MT11	Multi Technology Card Reader	1	210.00
Exit From Office Area to Warehouse Area DOOR #18				
Lenel	MT11	Multi Technology Card Reader	1	210.00
Vault Processing Area DOOR #19				
Lenel	MT11	Multi Technology Card Reader	1	210.00
Record Area Internal DOOR #20				
Allegion		NDE-80-PD-SPA-626-SPA-14-047-10-130-S-123	1	1204.00
Don JO	14 cw 626	New wrap plate	1	42.00
Rear Server Room DOOR #21				
Lenel	MT11	Multi Technology Card Reader	1	210.00
Entrance to Receipts Processing Equipment Area DOOR #22				
Securitron	TSB-C	18 " door loop / chord	1	46.20
Check Area Exterior Door DOOR #23				
Lenel	MT11	Multi Technology Card Reader	1	210.00
Records Division Exterior Side Entrance #24				
Lenel	MT11	Multi Technology Card Reader	1	210.00
DOOR #25				
Lenel	MT11	Multi Technology Card Reader	1	210.00
Door Hardware				
	ps902	power supply	2	350.03
	900-BBK	back up power supply	2	339.14
	EL1690EO36US28LR	less rods cvr exit w/ EL retraction	1	541.60
	4900-35-101-313	deadlatch backset lh dkbrz	3	237.30
	4590-02-00-313	latch paddle push lh door	1	72.10
	7100-510-313-00	fail secure continous duty	3	386.40
	EL1690EO36US28LR	less rods cvr exit w/ EL retraction	1	541.60
	EL1690EO36US28			0.00
	4270100172	su ext rod kit up to 9' door	1	58.97
	EL1792NLOP36US28	rim exit nl kit el retraction	1	593.47
	PS914-2RS	power supply	6	3738.34
	900BBK	Battery Backup Kit 7A/hr batteries	6	1017.41
	5100-3FP689	12/24 vdc fse/fs alum	7	1117.20
	PS902-900-BBK	electric strike w/3 faceplates power supply base power	14	2450.20
	6300-US32D	Battery Backup Kit 7A/hr batteries	14	2373.95
	FF	surface mount strike us32d fire rated for rim exits	1	475.30
Lenel Card Access				

	SWS-32ES	OnGuard 32ES Server Software License on DVD â€" includes OnGuard Server software licenses for System Administration; License Server; Import; Communication Server; Alarm Monitoring; MapDesigner; CCTV Interface; Video Verification; Guard Tour; Automatic E-M	1	693.00
	SWC-32ES	ONGUARD 32ES CLIENT SOFTWARE LICENSE â€" ONGUARD CLIENT SOFTWARE LICENSE INCLUDES; SYSTEM ADMINISTRATION; ALARM MONITORING; MAP DESIGNER AND LOGIN DRIVER. (USE PC CONFIGURATION #6G)	3	651.00
	SWC-IDES	ONGUARD IDES CLIENT SOFTWARE LICENSE â€" ONGUARD CLIENT SOFTWARE LICENSE INCLUDES; ID CREDENTIAL CENTER APPLICATION; BADGE DESIGNER APPLICATION; IMAGE CAPTURE; ID PRINTING; ENHANCED IMAGING OPTION (CHROMAKEY AND GHOSTING) AND LOGIN DRIVER. (SOFTWARE IS S	1	420.00
	SWG-1410	software for central station receivers; must be order one	1	3493.00
	SWG-1250	Automatic Paging Interface- Includes Emergin Wireless Office software	1	693.00
	SWG-1450	7412; Guardall RxQxPx; Detection Systems 7400Xi version	1	175.00
	LNL-2220	Intelligent Dual Reader Controller â€" 12 VDC or 24 VDC @ 700mA, size (6" (152mm) W x 8" (203mm) L x 1" (25mm)H), (5 year lithium battery or 3 months full run) 6 MB standard cardholder flash memory, 50,000 of Event memory, maximum of 32 devices, On-board	3	4599.00
	LNL-1320-S3	SUPPORTS OSDP READERS - 12/24 VDC; 2 READER	13	7243.60
	LNL-8000	Star Multiplexer -12 VDC; (8) Downstream RS-485 2-wire ports or (4) RS-485 4-wire ports and stand-offs	3	1478.40
	LNL-MT11	to a door mullion; Black ; Wiegand interface;75 bit PIV [will	22	4620.00
	LNL-MT15	Multi-Technology Single Gang Reader: Medium-sized reader designed to be mounted on a wall over a single gang junction box; Black ; Wiegand interface;75 bit PIV [will also read cards encoded through OnGuard; Secure Mifare]	3	630.00
	LNL-9951	14443; HID Prox with MIFARE 1K; preprogrammed 26 bit	200	991.20
	FRGO-89640	HDP5000 DUAL-SIDE BASE MODEL PRINTER, 300 DPI RESOLUTION, USB CABLE AND POWER CORD INCLUDED, THREE YEAR PRINTER WARRANTY [INCLUDING ON-CALL EXPRESS IN THE US FOR THE FIRST YEAR] AND LIFETIME WARRANTY ON THE PRINthead.	1	4214.00
	FRGO-84052	panels â€" 500 images	1	259.00
	FRGO-89200	HDP 5000 Cleaning Kit - Includes 4 Printhead Cleaning Swabs; 10 Cleaning Cards; 10 Cleaning Pads and 3 Alcohol Cleaning Cards	1	40.60
	CAM-24C708AF- SYS	SYNCHRONIZED FLASH AND AUTO FOCUS, UVC	1	1453.20
	CS-DEV-AD	Lenel Custom Solution - Active Directory Synchronizations (includes SWG-1140)	1	14000.00

	OCP-OMC-E-1	NON-EXPIRING LICENSE FOR ONGUARD MONITOR CLIENT FOR 32ES SYSTEMS ONLY. ONE REQUIRED PER CONCURRENT CLIENT SEAT. REQUIRES ONGUARD 7.4 OR HIGHER.	1	217.00
	LSM-CSS-ES	CARDHOLDER SELF SERVICE MODULE. REQUIRES	1	1523.20
	LSM-WATCH-ES	NON-SUBSCRIPTION LICENSE FOR ONGUARD WATCH SYSTEM AND SERVER MONITORING DASHBOARD WEB APP. REQUIRES ONGUARD 7.1 AND ACTIVE SUSP-W-ES SUPPORT PLAN FOR THE ENTIRE NON-SUBSCRIPTIONS. PROVIDES MONITORING AND GRAPHING OF IMPORTANT SERVER AND SYSTEM PARAMETERS.	1	1523.20
Bosch Intrusion System and Monitoring				
	ISC-pd11-w18g	60' x 60' tri tech motion sensor	4	334.54
	isc-bd11-wp12g	40' x 40' tri tech motion sensor	20	973.28
	isc-bd11-wp6g	20' x 20' tri tech motion sensor	11	465.54
	B6512 k/c	panel kit for intrusion	3	1612.80
	b921c	Display unit for intrusion	3	455.62
	GRI Contact	Door Contacts	25	175.00
	Garage Contact	Garage Door Contacts	3	105.00
		Miscellaneous materials/wiring	1	3000.00
		1 Year Monitoring Service	3	1008.00

Labor location 1	80	6800.00
Labor Location 2	80	6800.00
Labor Location 3	80	6800.00
Training hours	8	680.00
Shipping	8	200.00
Travel	0	0.00
Labor Total		21280.00
Total		100343.99