



Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
 Request for Quotation
 28 - Office Equip.

Proc Folder: 363701

Doc Description: ADDENDUM_2: PLOTTERS (DOT6318C0020)

Proc Type: Central Master Agreement

Date Issued	Solicitation Closes	Solicitation No	Version
2017-11-07	2017-11-14 13:30:00	CRFQ 0803 DOT1800000037	3

BID RECEIVING LOCATION

BID CLERK
 DEPARTMENT OF ADMINISTRATION
 PURCHASING DIVISION
 2019 WASHINGTON ST E
 CHARLESTON WV 25305
 US

VENDOR

Vendor Name, Address and Telephone Number:

KOMAX, LLC
 500 D ST
 SOUTH CHARLESTON, WV 25303
 304-744-7440
 ATTN: DAVID HUMPHREY

11/14/17 13:19:48
 WV Purchasing Division

FOR INFORMATION CONTACT THE BUYER

Mark A Atkins
 (304) 558-2307
 mark.a.atkins@wv.gov

Signature X 

FEIN # 55-0767809

DATE 11-14-17

All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION:

ADDENDUM 2: Is issued for the following:

1. To publish the Agency responses to the questions submitted by Vendors during the Technical Questioning period.

No other changes

The West Virginia Purchasing Division is soliciting bids on behalf of the Department of Transportation (WVDOT), to establish an open-end contract for the purchase of Large Format Black/White, Color and Greyscale Scanner, Printer, Plotter Systems with scanning capabilities, Installation and Delivery, and Maintenance/Support per attached documents.

INVOICE TO	SHIP TO
DIVISION OF HIGHWAYS INFORMATION SERVICE DIVISION 1900 KANAWHA BLVD E, BLDG 5 RM 920 CHARLESTON WV25305-0430 US	STATE OF WEST VIRGINIA VARIOUS LOCATIONS AS INDICATED BY ORDER No City WV 99999 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Vendor shall use Exhibit_A Pricing Page for bid pricing.	0.00000	EA		

Comm Code	Manufacturer	Specification	Model #
43212107			

Extended Description :

PLOTTER SCANNER SYSTEM:


Note: Vendor shall use Exhibit_A Pricing Page for bid pricing.
 If vendor is submitting a bid online, Vendor should enter \$0.00 in the Oasis commodity line.
 Vendor shall enter pricing into the Exhibit_A Pricing Page and must attach with bid.
 See section 18 of Instructions to Bidders.

SCHEDULE OF EVENTS

Line	Event	Event Date
1	Technical Questions due by 2:00pm:	2017-10-25

Pricing Page Exhibit A

CRFQ 0803 DOT1800000037

Contract Item	Description	Unit of Measure	Estimated Quantity	Unit Price	Extended Price
1	Unit A Plotter Scanner System as described in section 3.1	Each	10.00	\$ 39,500.00	\$ 395,000.00
2	Unit B Plotter Scanner System described in section 3.2	Each	5.00	\$ 27,300.00	\$ 136,500.00
3	Five Year Manufacturer's Extended Warranty Plan as described in 3.1.2.18.4.5	Each	15.00	\$ 6,000.00	\$ 90,000.00
4	Hourly Rate for Installation & Delivery as described in 3.1.2.18.2 (See Exhibit B for possible delivery locations)	Hour	100.00	\$ 150.00	\$ 15,000.00
Grand Total Cost 					\$ 636,500.00

Vendor Name: Komax, LLC
Vendor Contract: David Humphrey
Vendor Phone: 304-744-7440
Vendor Email: 304-*744-7450



11-14-17

OPTIONS ON
NEXT Page

Tuesday, November 14, 2017

CRFQ: DOT18*37

To clarify our configurations bid.

Unit A – KIP 980 - 16 “D” /min in Color and 20 “D” /min in Monochrome.
Includes 4 roll system, rear stacker, KIP 720 scanner and stand, and PDF Kit.

Unit B – KIP 860 - 8 “D” /min in Color and 10 “D” /min in Monochrome.
Includes 2 roll system, top stacking trays, KIP 720 scanner, and PDF Kit.

Both Systems include start up toner kits, and 1 year warranty (Parts & labor)

Consumables are not included in warranty.

KIP 860 Options Available For Add-On

Upgrade to KIP 880 - 4 roll system - \$4500

Rear Stacker - \$1995

KIP 980 Options Available For Add-On

Upgrade to KIP 990 – Kip 2300 Scanner - \$6500

Options Available for Either System

KIP Accounting Center Software - \$995

KIP GraphicPro Software - \$2495.00

Highly recommended to schedule on-site survey and needs analysis with Komax before placing order.

Sincerely,



David Humphrey
Komax, LLC

CRFQ 0803 DOT1800000037
REQUEST FOR QUOTATION
Large Format Printer/Plotter/Scanner

SPECIFICATIONS

- 1. PURPOSE AND SCOPE:** The West Virginia Purchasing Division is soliciting bids on behalf of the Department of Transportation (WVDOT), to establish an open-end contract for the purchase of Large Format Black/White, Color and Greyscale Scanner, Printer, Plotter Systems with scanning capabilities, Installation and Delivery, and Maintenance/Support. The vendor will be required to submit pricing for two different models designated as Unit_A and Unit_B. The requirements for each agency location vary in terms of space and usage, as a result, the specifications for both models are different. The WVDOT will determine which model is best suited for each location.

- 2. DEFINITIONS:** The terms listed below shall have the meanings assigned to them below. Additional definitions can be found in section 2 of the General Terms and Conditions.
 - 2.1 “Contract Item” or “Contract Items”** means the list of items identified in Section 3.1 below and on the Pricing Pages.

 - 2.2 “Pricing Pages”** means the schedule of prices, estimated order quantity, and totals contained in wvOASIS or attached hereto as Exhibit A, and used to evaluate the Solicitation responses.

 - 2.3 “Solicitation”** means the official notice of an opportunity to supply the State with goods or services that is published by the Purchasing Division.

 - 2.4 “Bentley I-Plot”** means the network production plotting solution offered by Bentley Systems, Inc. This product is utilized by WVDOT across all the District Offices.

- 3. GENERAL REQUIREMENTS:**
 - 3.1 Contract Items and Mandatory Requirements:** Vendor shall provide Agency with the Contract Items listed below on an open-end and continuing basis. Contract Items must meet or exceed the mandatory requirements as shown below.
 - 3.1.1 Vendor shall provide the Agency with a Unit_A, large format black, white, color and greyscale printer, plotter and scanner.**
 - 3.1.1.1 Unit_A** must be multifunctional system with black, white, color scanning and printing including drivers and

CRFQ 0803 DOT1800000037
REQUEST FOR QUOTATION
Large Format Printer/Plotter/Scanner

- software to allow for network printing and printing through the Bentley I-Plot Software.
- 3.1.1.2** Unit_A must provide for on-screen copy, print and scan preview.
 - 3.1.1.3** Unit_A must provide for concurrent one step scan to copy.
 - 3.1.1.4** Unit_A must be EPA Energy Star certified.
 - 3.1.1.5** Unit_A must include electrophotography light emitting diode (LED) and organic photoconductor (OPC).
 - 3.1.1.6** Unit_A must be capable of black/white and color printing size "D" at (12) twelve pages per minute. NOTE: "D" size is 22 inches X 34 inches or 559 mm by 864 mm.
 - 3.1.1.7** Unit_A must be capable of printing at a resolution of 600 x 600 dots per inch (DPI) or greater.
 - 3.1.1.8** Unit_A must have the capacity to hold a minimum of two (2) rolls of paper.
 - 3.1.1.9** Unit_A must have a paper capacity of up to 500 feet per roll with a minimum of two rolls.
 - 3.1.1.10** Unit_A must accommodate paper that is at least 20 pound and in 11 inches up to 40-inch-wide rolls.
 - 3.1.1.11** Unit_A provide for top output printing delivery.
 - 3.1.1.12** Unit_A must print on the following media types:
 - 3.1.1.12.1** Paper: plain paper, recycled paper, colored paper and transparencies.
 - 3.1.1.12.2** Water resistant materials
 - 3.1.1.12.3** Film and vellum
 - 3.1.1.13** Unit_A must provide for workflow which includes concurrent printing, copying and scanning of a single

CRFQ 0803 DOT1800000037
REQUEST FOR QUOTATION
Large Format Printer/Plotter/Scanner

document or sets of documents by an unlimited number of users.

3.1.1.13.1 Unit_A include print drivers that are compatible with the Bentley Interplot Software and must also include post script print drivers.

3.1.1.13.2 Unit_A must also include pricing for any licenses that are required for professional workflow requirements. The licensing must be for an unlimited number of users.

3.1.1.14 Unit_A must include an embedded controller that is at a minimum compatible with Windows 7 and later.

3.1.1.14.1 Unit_A must include an Intel Dual Core Processor that is 2.39 GHz (giga hertz) or equivalent AMD processor.

3.1.1.14.2 Unit_A must include a minimum of (4) four GB (gigabyte) or memory.

3.1.1.14.3 Unit_A must include a minimum of a (1) one terabyte hard drive.

3.1.1.14.4 Unit_A must include an ethernet network interface that is 100 MB (megabits) or (1) one GB (gigabits).

3.1.1.14.5 Unit_A must include Minimum Page Description Language (PDL) for printing and scanning and must include the following:

3.1.1.14.5.1 TIFF – Tagged Image File Format

3.1.1.14.5.2 JPEG – Joint Photographic Expert Group Format

3.1.1.14.5.3 PDF – Portable Document File

CRFQ 0803 DOT1800000037
REQUEST FOR QUOTATION
Large Format Printer/Plotter/Scanner

- 3.1.1.14.5.4** HP-GL – Hewlett Packard Graphics Language
- 3.1.1.14.5.5** HP-GU2 - Hewlett Packard Graphics Language 2
- 3.1.1.14.5.6** DWF – Design Web Format
- 3.1.1.14.5.7** C4 – JEDMICS Bitmap Image File
- 3.1.1.14.5.8** Calcomp 906/907/951 Calcomp Plotter Files
- 3.1.1.14.5.9** CALS – Continuous Acquisition and Lifecycle support
- 3.1.1.14.5.10** ASCii (American Standard Code for Information Interchange).
- 3.1.1.14.6** Unit_A must include the following security features:
 - 3.1.1.14.6.1** E-shredding (electronic data shredding)
 - 3.1.1.14.6.2** IPsec (Internet Protocol Security)
 - 3.1.1.14.6.3** HTTPS (Hypertext Transfer Protocol)
 - 3.1.1.14.6.4** Extended security production for administrator and audit logging.
- 3.1.1.15** Unit_A must be capable of interpreting Adobe Post Script 3 PDF and use Adobe APPE Print Engine 4 PDF (Portable Document File) files.
- 3.1.1.16** Unit_A must include a printer license that includes all licenses for professional workflow requirements such as scan-to-file capability (color, grayscale, and black/white) and must provide features for

CRFQ 0803 DOT1800000037
REQUEST FOR QUOTATION
Large Format Printer/Plotter/Scanner

enhanced productivity including faster scanning speeds and instant viewing of scanning files.

3.1.1.17 Unit_A scanner must include black/white and color scanning technology.

3.1.1.17.1.1 Scanner Stand is optional.

3.1.1.17.1.2 Scan resolution must be a minimum of 200 dpi.

3.1.1.17.1.3 Scan speed must be at a minimum of (2) two inch per second black/white and 0.7 inch per second in color.

3.1.1.17.1.4 Minimum scan format includes: TIFF, PDF, PDF/A (Portable Document File Archival), JPEG, CALS, Multi-page PDF, Multi-page PDF/A and Multi-page TIFF.

3.1.1.17.1.5 Scan image destination must include a network directory via FTP (File Transfer Protocol) or SMB (Server Message Block) and must occur on the controller.

3.1.1.17.1.6 Scanner original width range 8 inch to 36 inch;

3.1.1.17.1.7 Scanner original length range 8 inch to 72 feet.

3.1.1.17.1.8 Maximum thickness of .03 inch for non-rigid media.

3.1.1.17.1.9 Zoom scale to standard format, custom 10 to 100%

CRFQ 0803 DOT1800000037
REQUEST FOR QUOTATION
Large Format Printer/Plotter/Scanner

- 3.1.1.17.1.10** Preset modes: lines, text, photo, grays, dark original and blueprint.
- 3.1.1.17.1.11** Capacity to exit scanned original from top or front and optional rear outputs.
- 3.1.1.18** Unit_A must include the following power requirements: 100 to 127 volts; 200-240 volts; 50/60 Hertz; 5 to 10 AMPS, printing mode, standby mode and sleep mode for energy saving.
- 3.1.1.19** Unit_A must provide for a minimum warm up time of two minutes or less to be ready for first print.
- 3.1.2 Vendor shall provide the Agency with a Unit_B, large format black, white, color and greyscale printer, plotter and scanner.**
- 3.1.2.1** Unit_B must be multifunctional system with black, white, color scanning and printing including drivers and software to allow for network printing and printing through the Bentley I-Plot Software.
- 3.1.2.2** Unit_B must provide for on-screen copy, print and scan preview.
- 3.1.2.3** Unit_B must provide for concurrent one step scan to copy.
- 3.1.2.4** Unit_B must be EPA Energy Star certified.
- 3.1.2.5** Unit_B must include electrophotography light emitting diode (LED) and organic photoconductor (OPC).
- 3.1.2.6** Unit_B must be capable of black/white and color printing size "D" at (6) four pages per minute. NOTE: "D" size is 22 inches X 34 inches or 559 mm by 864 mm.

CRFQ 0803 DOT1800000037
REQUEST FOR QUOTATION
Large Format Printer/Plotter/Scanner

- 3.1.2.7** Unit_B must be capable of printing at a resolution of 600 x 600 dots per inch (DPI) or greater.
- 3.1.2.8** Unit_B must have the capacity to hold a minimum of two (2) rolls of paper.
- 3.1.2.9** Unit_B must have a paper capacity of up to 500 feet per roll with a minimum of two rolls.
- 3.1.2.10** Unit_B must accommodate paper that is at least 20 pound and in 11-inch-wide up to 40-inch-wide rolls.
- 3.1.2.11** Unit_B provide for top output printing delivery.
- 3.1.2.12** Unit_B must print on the following media types:
 - 3.1.2.12.1** Paper: plain paper, recycled paper, colored paper and transparencies.
 - 3.1.2.12.2** Water resistant materials
 - 3.1.2.12.3** Film and vellum
- 3.1.2.13** Unit_B must provide for workflow which includes concurrent printing, copying and scanning of a single document or sets of documents by an unlimited number of users.
 - 3.1.2.13.1** Unit_B include print drivers that are compatible with the Bentley Interplot Software and must also include post script print drivers.
 - 3.1.2.13.2** Unit_B must also include pricing for any licenses that are required for professional workflow requirements. The licensing must be for an unlimited number of users.
- 3.1.2.14** Unit_B must include an embedded controller that is at a minimum compatible with Windows 7 and later.

CRFQ 0803 DOT1800000037
REQUEST FOR QUOTATION
Large Format Printer/Plotter/Scanner

3.1.2.14.1 Unit_B must include an Intel Dual Core Processor that is 2.39 GHz (giga hertz) or equivalent AMD processor.

3.1.2.14.2 Unit_B must include a minimum of (4) four GB (gigabyte) or memory.

3.1.2.14.3 Unit_B must include a minimum of a (1) one terabyte hard drive.

3.1.2.14.4 Unit_B must include an ethernet network interface that is 100 MB (megabits) or (1) one GB (gigabits).

3.1.2.14.5 Unit_B must include Minimum Page Description Language (PDL) for printing and scanning and must include the following:

3.1.2.14.5.1 TIFF – Tagged Image File Format

3.1.2.14.5.2 JPEG – Joint Photographic Expert Group Format

3.1.2.14.5.3 PDF – Portable Document File

3.1.2.14.5.4 HP-GL – Hewlett Packard Graphics Language

3.1.2.14.5.5 HP-GU2 - Hewlett Packard Graphics Language 2

3.1.2.14.5.6 DWF – Design Web Format

3.1.2.14.5.7 C4 – JEDMICS Bitmap Image File

3.1.2.14.5.8 Calcomp 906/907/951 Calcomp Plotter Files

3.1.2.14.5.9 CALS – Continuous Acquisition and Lifecycle support

CRFQ 0803 DOT1800000037
REQUEST FOR QUOTATION
Large Format Printer/Plotter/Scanner

3.1.2.14.5.10 ASCII (American Standard Code for Information Interchange)

3.1.2.14.6 Unit_B must include the following security features:

3.1.2.14.6.1 E-shredding (electronic data shredding)

3.1.2.14.6.2 IPsec (Internet Protocol Security)

3.1.2.14.6.3 HTTPS (Hypertext Transfer Protocol)

3.1.2.14.6.4 Extended security production for administrator and audit logging.

3.1.2.15 Unit_B must be capable of interpreting Adobe Post Script 3 PDF and use Adobe APPE Print Engine 4 PDF (Portable Document File) files.

3.1.2.15.1 The Unit_B must include a printer license that includes all licenses for professional workflow requirements such as scan-to-file capability (color, grayscale, and black/white) and must provide features for enhanced productivity including faster scanning speeds and instant viewing of scanning files.

3.1.2.15.2 Unit_B scanner must include black/white and color scanning technology.

3.1.2.15.2.1 Scanner Stand is optional.

3.1.2.15.2.2 Scan resolution must be a minimum of 200 dpi.

3.1.2.15.2.3 Scan speed must be at a minimum of (2) two inch per second black/white and 0.7 inch per second in color.

CRFQ 0803 DOT1800000037
REQUEST FOR QUOTATION
Large Format Printer/Plotter/Scanner

- 3.1.2.15.2.4** Minimum scan format includes: TIFF, PDF, PDF/A (Portable Document File Archival), JPEG, CALS, Multi-page PDF, Multi-page PDF/A and Multi-page TIFF.
- 3.1.2.15.2.5** Scan image destination must include a network directory via FTP (File Transfer Protocol) or SMB (Server Message Block) and must occur on the controller.
- 3.1.2.15.2.6** Scanner must accommodate original documents with a width ranging from 8 inch to 36 inches;
- 3.1.2.15.2.7** Scanner must accommodate original documents in lengths ranging from 8 inch to 72 feet.
- 3.1.2.15.2.8** Maximum thickness of .03 inch for non-rigid media.
- 3.1.2.15.2.9** Zoom scale to standard format, custom 10 to 100%
- 3.1.2.15.2.10** Scanner must accommodate factory scanning modes which include, lines, text, photo, grays, dark original and blueprint.
- 3.1.2.15.2.11** Capacity to exit scanned original from top, front, and rear outputs.
- 3.1.2.16** Unit_B must include the following power requirements: 100 to 127 volts; 200-240 volts; 50/60 Hertz; 5 to 10 AMPS, printing mode, standby mode and sleep mode for energy saving.
- 3.1.2.17** Unit_B must provide for a minimum warm up time of two minutes or less to be ready for first print.

CRFQ 0803 DOT1800000037
REQUEST FOR QUOTATION
Large Format Printer/Plotter/Scanner

3.1.2.18 Installation and maintenance for equipment shall include the following:

3.1.2.18.1 Vendor shall provide all necessary software, drivers, hardware and cables required between the system components and power supply and surge proctor to connect to existing electrical outlets and category 6 patch cables to connect to existing network jacks located in the installation location.

3.1.2.18.2 Vendor shall include all delivery and installation costs on an hourly rate basis.

3.1.2.18.2.1 The vendor shall include delivery and installation costs on an hourly basis on the Cost Page in Exhibit A. Hourly costs will be utilized to determine actual destination cost based on the release order location. For a detailed list of potential delivery locations refer to Exhibit B – DOT District Locations.

3.1.2.18.3 Maintenance for equipment purchased under this contract shall include a next business day phone acknowledgement and scheduling of repair.

3.1.2.18.3.1 Vendor is required to provide factory-authorized personnel for installation, service and maintenance of equipment being proposed.

3.1.2.18.3.1.1 Vendor should provide documentation of factory authorized certification with bid but will be required prior to award.

3.1.2.18.3.2 During the life of the contract, the vendor is required to perform two

CRFQ 0803 DOT1800000037
REQUEST FOR QUOTATION
Large Format Printer/Plotter/Scanner

preventative maintenance visits per
year, at no additional charge.

3.1.2.18.3.3 Vendor is required to be available on an on-call basis Monday through Friday between the hours of 8:00 a.m. and 5:00 p.m. to service equipment when issues arise.

3.1.2.18.3.4 Vendor is required to include a one year manufacturer's warranty for all equipment purchased under this contract. Warranty coverage shall include repair parts and labor for all equipment.

3.1.2.18.3.5 Vendor shall provide pricing for an additional five-year manufacturer's extended warranty plan which shall include repair parts and labor.

4. CONTRACT AWARD:

4.1 Contract Award: The Contract is intended to provide Agencies with a purchase price on all Contract Items. The Contract shall be awarded to the Vendor that provides all the Contract Items meeting the required specifications for the lowest overall Grand Total Cost as shown on the Pricing Pages.

4.2 Pricing Pages: Vendor should complete the Pricing Pages by completing the Unit Price for all contract items. Exhibit_B will include a list of the possible order/delivery locations as a guide, but will be required to ship to other locations as needed.

If responding on paper, Vendor should complete the Exhibit_A Pricing Page by entering their Unit Price for each commodity item. the pricing page has been provided in Excel and formatted to automatically calculate the Extended cost and the Grand Total cost. However, it is the vendors' responsibility to ensure the calculations for their bid is correct before submitting.

CRFQ 0803 DOT1800000037
REQUEST FOR QUOTATION
Large Format Printer/Plotter/Scanner

Vendors should complete the pricing pages in their entirety as failure to do so may result in Vendor's bids being disqualified.

The Pricing Pages contain a list of the Contract Items and estimated purchase volume. The estimated purchase volume for each item represents the approximate volume of anticipated purchases only. No future use of the Contract or any individual item is guaranteed or implied.

Vendor should electronically enter the information into the Pricing Pages through wvOASIS, if available, or as an electronic document.

5. ORDERING AND PAYMENT:

- 5.1 Ordering:** Vendor shall accept orders through wvOASIS, regular mail, facsimile, e-mail, or any other written form of communication. Vendor may, but is not required to, accept on-line orders through a secure internet ordering portal/website. If Vendor has the ability to accept on-line orders, it should include in its response a brief description of how Agencies may utilize the on-line ordering system. Vendor shall ensure that its on-line ordering system is properly secured prior to processing Agency orders on-line.
- 5.2 Payment:** Vendor shall accept payment in accordance with the payment procedures of the State of West Virginia.

6. DELIVERY AND RETURN:

- 6.1 Delivery Time:** Vendor shall deliver standard orders within thirty days working days after orders are received. Vendor shall deliver emergency orders within twenty working day(s) after orders are received. Vendor shall ship all orders in accordance with the above schedule and shall not hold orders until a minimum delivery quantity is met.
- 6.2 Late Delivery:** The Agency placing the order under this Contract must be notified in writing if orders will be delayed for any reason. Any delay in delivery that could cause harm to an Agency will be grounds for cancellation of the delayed order, and/or obtaining the items ordered from a third party.

Any Agency seeking to obtain items from a third party under this provision must first obtain approval of the Purchasing Division.

CRFQ 0803 DOT1800000037
REQUEST FOR QUOTATION
Large Format Printer/Plotter/Scanner

- 6.3 Delivery Payment/Risk of Loss:** Standard order delivery shall be F.O.B. destination to the Agency's location. Vendor shall include the cost of standard order delivery charges in its bid pricing/discount and is not permitted to charge the Agency separately for such delivery. The Agency will pay delivery charges on all emergency orders provided that Vendor invoices those delivery costs as a separate charge with the original freight bill attached to the invoice.
- 6.4 Return of Unacceptable Items:** If the Agency deems the Contract Items to be unacceptable, the Contract Items shall be returned to Vendor at Vendor's expense and with no restocking charge. Vendor shall either make arrangements for the return within five (5) days of being notified that items are unacceptable, or permit the Agency to arrange for the return and reimburse Agency for delivery expenses. If the original packaging cannot be utilized for the return, Vendor will supply the Agency with appropriate return packaging upon request. All returns of unacceptable items shall be F.O.B. the Agency's location. The returned product shall either be replaced, or the Agency shall receive a full credit or refund for the purchase price, at the Agency's discretion.
- 6.5 Return Due to Agency Error:** Items ordered in error by the Agency will be returned for credit within 30 days of receipt, F.O.B. Vendor's location. Vendor shall not charge a restocking fee if returned products are in a resalable condition. Items shall be deemed to be in a resalable condition if they are unused and in the original packaging. Any restocking fee for items not in a resalable condition shall be the lower of the Vendor's customary restocking fee or 5% of the total invoiced value of the returned items.

7. VENDOR DEFAULT:

7.1 The following shall be considered a vendor default under this Contract.

- 7.1.1 Failure to provide Contract Items in accordance with the requirements contained herein.
- 7.1.2 Failure to comply with other specifications and requirements contained herein.
- 7.1.3 Failure to comply with any laws, rules, and ordinances applicable to the Contract Services provided under this Contract.
- 7.1.4 Failure to remedy deficient performance upon request.

CRFQ 0803 DOT1800000037
REQUEST FOR QUOTATION
Large Format Printer/Plotter/Scanner

7.2 The following remedies shall be available to Agency upon default.

7.2.1 Immediate cancellation of the Contract.

7.2.2 Immediate cancellation of one or more release orders issued under this Contract.

7.2.3 Any other remedies available in law or equity.

8. MISCELLANEOUS:

8.1 No Substitutions: Vendor shall supply only Contract Items submitted in response to the Solicitation unless a contract modification is approved in accordance with the provisions contained in this Contract.

8.2 Vendor Supply: Vendor must carry sufficient inventory of the Contract Items being offered to fulfill its obligations under this Contract. By signing its bid, Vendor certifies that it can supply the Contract Items contained in its bid response.

8.3 Reports: Vendor shall provide quarterly reports and annual summaries to the Agency showing the Agency's items purchased, quantities of items purchased, and total dollar value of the items purchased. Vendor shall also provide reports, upon request, showing the items purchased during the term of this Contract, the quantity purchased for each of those items, and the total value of purchases for each of those items. Failure to supply such reports may be grounds for cancellation of this Contract.

8.4 Contract Manager: During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract manager must be available during normal business hours to address any customer service or other issues related to this Contract. Vendor should list its Contract manager and his or her contact information below.

Contract Manager: David Humphrey
Telephone Number: 304-744-7440
Fax Number: 304-744-7450
Email Address: dhumphrey@komaxwv.com

Exhibit B – DOT Potential Delivery Locations

DOT Headquarters

Right of Way Division – 8th Floor
Program Planning Division – 4th Floor
Office Services Division - Basement
Building 5
1900 Kanawha Blvd. East
Charleston, WV 25305

District 8

US 219 North
Elkins, WV 26241

District 9

146 Stonehouse Road
Lewisburg, WV 24901

Materials Division

190 Dry Branch Drive
Charleston, WV 25306

District 10

270 Hardwood Lane
Princeton, WV 24740

Engineering Division

1334 Smith Street
Charleston, WV 25301

Equipment Division

PO Box 610
Buckhannon, WV 26201

District 1

1340 Smith Street
Charleston, WV 25301

District 2

801 Madison Avenue
Huntington, WV 25712

District 3

624 Depot Street
Parkersburg, WV 26101

District 4

I-79 & Meadowbrook Road
Clarksburg, WV 26302

District 5

US 50
Burlington, WV 26710

District 6

1 DOT Drive
Moundsville, WV 26041

District 7

255 Depot Street
Weston, WV 26452



Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
 Request for Quotation
 28 - Office Equip.

Proc Folder: 363701

Doc Description: ADDENDUM_2: PLOTTERS (DOT6318C0020)

Proc Type: Central Master Agreement

Date Issued	Solicitation Closes	Solicitation No	Version
2017-11-07	2017-11-14 13:30:00	CRFQ 0803 DOT1800000037	3

BID RECEIVING LOCATION

BID CLERK
 DEPARTMENT OF ADMINISTRATION
 PURCHASING DIVISION
 2019 WASHINGTON ST E
 CHARLESTON WV 25305
 US

VENDOR

Vendor Name, Address and Telephone Number:

Komax LLC
 500 D St.
 So. Charleston, WV, 25303

FOR INFORMATION CONTACT THE BUYER

Mark A Atkins
 (304) 558-2307
 mark.a.atkins@wv.gov

Signature X

FEIN # 55-0767809

DATE 11-14-17

All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION:

ADDENDUM 2: Is issued for the following:

1. To publish the Agency responses to the questions submitted by Vendors during the Technical Questioning period.

No other changes

The West Virginia Purchasing Division is soliciting bids on behalf of the Department of Transportation (WVDOT), to establish an open-end contract for the purchase of Large Format Black/White, Color and Greyscale Scanner, Printer, Plotter Systems with scanning capabilities, Installation and Delivery, and Maintenance/Support per attached documents.

INVOICE TO	SHIP TO
DIVISION OF HIGHWAYS INFORMATION SERVICE DIVISION 1900 KANAWHA BLVD E, BLDG 5 RM 920 CHARLESTON WV 25305-0430 US	STATE OF WEST VIRGINIA VARIOUS LOCATIONS AS INDICATED BY ORDER No City WV 99999 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Vendor shall use Exhibit_A Pricing Page for bid pricing.	0.00000	EA		

Comm Code	Manufacturer	Specification	Model #
43212107			

Extended Description :

PLOTTER SCANNER SYSTEM:

Note: Vendor shall use Exhibit_A Pricing Page for bid pricing.
 If vendor is submitting a bid online, Vendor should enter \$0.00 in the Oasis commodity line.
 Vendor shall enter pricing into the Exhibit_A Pricing Page and must attach with bid.
 See section 18 of Instructions to Bidders.

SCHEDULE OF EVENTS

Line	Event	Event Date
1	Technical Questions due by 2:00pm:	2017-10-25

SOLICITATION NUMBER: CRFQ 0803 DOT1800000037

Addendum Number: 2

The purpose of this addendum is to modify the solicitation identified as CRFQ 0803 DOT1800000037 ("Solicitation") to reflect the change(s) identified and described below.

Applicable Addendum Category:

- Modify bid opening date and time
- Modify specifications of product or service being sought
- Attachment of vendor questions and responses
- Attachment of pre-bid sign-in sheet
- Correction of error
- Other

Description of Modification to Solicitation:

1. To publish the Agency responses to the questions submitted by Vendors during the Technical Questioning period.

No other changes made.

Additional Documentation: Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

Vendor Technical Questions – CRFQ DOT1800000037 (DOT6318C0020)

QUESTION 1: I wanted to check on the shipping locations you provided in Exhibit B of the RFQ documentation. In order to deliver HP PageWide XL MFP's, HP would need to conduct a site survey of the locations in order to determine if the product can be delivered without additional rigging. Can you please tell me which locations will require Unit A and/or Unit B? In the table below, if you could place a "X" in the column denoting Unit A or B or both at each location. Thanks.

RESPONSE 1: Since this is an open-end contract, there are no set quantities established for ordering for either Unit_A or Unit_B. The vendor will be able to utilize the hourly rate established in the contract to conduct a site survey for each ordering location. During the site survey, the vendor will be able to recommend which unit is best suited for the location.

QUESTION 2: 3.1.1.5 Unit_A must include electrophotography light emitting diode (LED) and organic photoconductor (OPC).

Why is electrophotography light emitting diode (LED) and organic photoconductor (OPC) required, if Pigment Inkjet technology can offer faster, more reliable operation with water resistant, durable print output that meets or exceeds LED standards? HP Pigment Ink testing has been performed in accordance with SS-ISO 11798:2000 Information and documentation – Permanence and durability of writing, printing and copying on paper. (See ISO Certificate and Pigment Inks white paper)

What is ISO 11798 durability?

- Certifies that the prints made on this system are archival and readable in the future
- Required by some governments and institutions as they require ISO 11798 certification for any print system they purchase
 - Historically only laser / toner was strong enough to pass certification. Now with the advancement of HP's pigment ink technology, Original HP inks are strong enough to be certified.
- More details may be found at <http://www.hp.com/go/printpermanence>

RESPONSE 2: 3.1.15 has been modified to read as follows:
Unit_A must utilize print technology that is readable and archivable in the future. This print technology must be ISO 11798. A definition of ISO 11798 can be found at: <https://www.iso.org/obp/ui/#iso:std:iso:11798:ed-1:v1:en>

3.1.2.5 has been modified to read as follows:
Unit_B must utilize print technology that is readable and archivable in the future. This print technology must be ISO 11798. A definition of ISO 11798 can be found at: <https://www.iso.org/obp/ui/#iso:std:iso:11798:ed-1:v1:en>

Vendor Technical Questions – CRFQ DOT1800000037 (DOT6318C0020)

QUESTION 3: 3.1.1.17.1.11 Capacity to exit scanned original from top or front and optional rear outputs.

Multifunction units with top mounted scanners are designed to exit originals to the user in the front. Since the specifications call for a multifunction unit with top stacking output, and space being a consideration, a rear output on a scanner will require an external, more expensive scanner on a stand taking up a considerable amount of additional space. Should an external scanner option be priced?

RESPONSE 3: Rear output is listed as an optional requirement and is not a mandatory. 3.1.2.15.11 has been modified to read as follows: Capacity to exit scanned original from top, front and optional rear outputs.

QUESTION 4: 3.1.2.6 Unit_B must be capable of black/white and color printing size "D" at (6) four pages per minute. NOTE: "D" size is 22 inches X 34 inches or 559 mm by 864 mm. Is it 6 or 4 pages per minute?

RESPONSE 4: 3.1.2.6 has been modified to read as follows: Unit_B must be capable of black/white and color printing size "D" at (6) six pages per minute. NOTE: "D" size is 22 inches X 34 inches or 559 mm by 864 mm.

QUESTION 5: 3.1.2.14.3 Unit_B must include a minimum of a (1) one terabyte hard drive. Please explain why a (1) one terabyte hard drive is necessary for this unit? Printer hard drives are not designed for long term storage, as this can reduce performance. All manufacturers use standard hard drives 500 MB or less.

RESPONSE 5: 3.1.1.14.3 has been modified to read as follows: Unit_A must include a minimum of (1) 300 GB (gigabyte) hard drive.

3.1.2.14.3 has been modified to read as follows: Unit_B must include a minimum of (1) 300 GB (gigabyte) hard drive.

QUESTION 6: When will the bid be awarded?

RESPONSE 6: WVDOT will make a recommendation following a review of the proposals submitted by the vendors.

QUESTION 7: Can multiple units be bid for both units A and B?

RESPONSE 7: Yes.

QUESTION 8: What are the volume considerations with regards to the 5 year extended warranty?

RESPONSE 8: WVDOT is unable to determine exact future volume as it varies by location.

Vendor Technical Questions – CRFQ DOT1800000037 (DOT6318C0020)

QUESTION 9: It seems as though the specs used are being geared to a particular vendor or product(s) instead of being geared to need. With that said I do have some questions.

RESPONSE 9: Specifications were developed to meet the unique needs of the WVDOT.

QUESTION 10: Does the equipment have to print to 40" wide? The specs are based on "D" size prints which would easily run on a 36" wide device? Even the larger "30" x 42" drawings" will run on them.

RESPONSE 10: 3.1.1.10 will be modified to read as follows: Unit_A must accommodate paper that is at least 20 pound and is 11 inches up to 36 inches.

3.1.2.10 will be modified to read as follows: Unit_B must accommodate paper that is at least 20 pound and is 11 inches up to 36 inches.

QUESTION 11: Why is the warm up time listed? Is it to exclude certain brands? There's more to printing efficiency than warm up times.

RESPONSE 11: 3.1.1.19 and 3.1.2.17 has been deleted.

QUESTION 12: Item 3.1.2.6 indicates "(6) four pages per minute", is it six or four?

RESPONSE 12: 3.1.2.6 has been modified to read as follows: Unit_B must be capable of black/white and color printing size "D" at (6) six pages per minute. NOTE: "D" size is 22 inches X 34 inches or 559 mm by 864 mm.

QUESTION 13: I would like for you to post the average use expected per week at each of the offices listed. I have visited most of those and their volumes are extremely low for you to be asking for equipment with specs as in this RFQ.

RESPONSE 13: The requirements in the RFQ were developed to create a standard for each district and scanning location. The requirements were developed to accommodate both existing and future needs in mind.

QUESTION 14: Does the scanner have to be able to scan up to 72' (3.1.2.15.2.7)? What kind of original would be that large?

RESPONSE 14: 3.1.1.17.1.7 has been modified to read as follows: Scanner original length range 8 to 72 inches.
3.1.2.15.2.7 has been modified to read as follows: Scanner original length range 8 to 72 inches.

Vendor Technical Questions – CRFQ DOT1800000037 (DOT6318C0020)

QUESTION 15: Does the equipment have to have electrophotography light emitting diode (LED) and organic photoconductor? Does anyone at the DOT and/or purchasing even know what that is?

RESPONSE 15: Yes, WVDOT is familiar with LED and organic photoconductor technology.

3.1.15 will be modified to read as follows:

Unit A must utilize print technology that is readable and archivable in the future. This print technology must be ISO 11798. A definition of ISO 11798 can be found at: <https://www.iso.org/obp/ui/#iso:std:iso:11798:ed-1:v1:en>

3.1.2.5 will be modified to read as follows:

Unit B must utilize print technology that is readable and archivable in the future. This print technology must be ISO 11798. A definition of ISO 11798 can be found at: <https://www.iso.org/obp/ui/#iso:std:iso:11798:ed-1:v1:en>

QUESTION 16: I see this is an open-end contract with only estimated quantities. Will DOT not commit to at least a minimum number of systems. This would help establish the best pricing. It's hard to get a manufacturer to commit to a lower price per system without any guaranteed quantities.

RESPONSE 16: This is an open-end contract and quantity is not guaranteed. It is anticipated that WVDOT will be replacing the existing units that are currently in production. Two different models were selected to accommodate the varying space and usage requirements that are unique to each location.

QUESTION 17: 3.1.1.1 What version of I-Plot is the Agency using?

RESPONSE 17: The version of I-Plot being used is 08.11.11.34.

QUESTION 18: 3.1.1.10 The current systems WVDOT uses are 36" wide systems. And the scanner requirements are 36" wide. Would you consider making this spec 11-36" for the copy/print output.

RESPONSE 18: 3.1.1.10 will be modified to read as follows: Unit_A must accommodate paper that is at least 20 pound and is 11 inches up to 36 inches.

3.1.2.10 will be modified to read as follows: Unit_B must accommodate paper that is at least 20 pound and is 11 inches up to 36 inches.

QUESTION 19: 3.1.1.11 For the Speed of System A – ours will require a rear exit. It does include a stacker. Would you consider changing this spec or delete the requirement?

RESPONSE 19: Rear exit is acceptable.
3.1.1.11 and 3.1.2.11 have been deleted.

QUESTION 20: 3.1.1.14.5 Why is a Terabyte hard drive required? Most scanned documents are scanned to a PC or server share. Printing/copying features do not require this large of a hard drive. Would you consider reducing this to a 300 GB drive?

RESPONSE 20: 3.1.1.14.3 has been modified to read as follows: Unit_A must include a minimum of (1) 300 GB (gigabyte) hard drive.

3.1.2.14.3 has been modified to read as follows: Unit_B must include a minimum of (1) 300 GB (gigabyte) hard drive.

QUESTION 21: 3.1.1.17.1.7 Should this be 72 inches and not 72 feet?

RESPONSE 21: 3.1.1.17.1.7 has been modified to read as follows: Scanner original length range 8 to 72 inches.

3.1.2.15.2.7 has been modified to read as follows: Scanner original length range 8 to 72 inches.

QUESTION 22: 3.1.2.18.3.2 Would you consider removing this requirement? Our systems will already be under a warranty/maintenance agreement. And they are designed to have longer life parts. The different locations will not use all the systems equally, which will greatly vary in the service requirements and schedule as the system notifies them.

RESPONSE 22: Preventative maintenance inspections can be combined with a repair; however, the requirement for two inspections a year will not be removed. This equipment is a significant investment, WVDOT is attempting to prolong the equipment life and efficiency.

QUESTION 23: 3.1.2.18.3.4 Are you asking for a six-year warranty or a total of five year? The first year is already included in 3.1.2.18.3.4.

RESPONSE 23: 3.1.2.18.3.5 requires pricing for an additional five years in coverage for a total of six years.

QUESTION 24: There is no requirement to list consumables? Operation cost is a very important item when considering cost of operation. This would also define what is a consumable and what is a part covered under a warranty. Yields should also be listed for consumables.

RESPONSE 24: WVDOT does not have the ability to make a fair and equitable comparison for consumables.

QUESTION 25: Will any locations require equipment to be moved upstairs, use a small elevator, or require special rigging for delivery?

RESPONSE 25: There are potential challenges with each delivery location. The vendor will be able to utilize the hourly rate to cover the costs associated with site visits, installations and delivery.

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: CRFQ 0803 DOT180000037

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.


Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input checked="" type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Komax LLC
Company


Authorized Signature

11-14-17
Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.

State of West Virginia
VENDOR PREFERENCE CERTIFICATE

Certification and application is hereby made for Preference in accordance with **West Virginia Code**, §5A-3-37. (Does not apply to construction contracts). **West Virginia Code**, §5A-3-37, provides an opportunity for qualifying vendors to request (at the time of bid) preference for their residency status. Such preference is an evaluation method only and will be applied only to the cost bid in accordance with the **West Virginia Code**. This certificate for application is to be used to request such preference. The Purchasing Division will make the determination of the Vendor Preference, if applicable.

1. **Application is made for 2.5% vendor preference for the reason checked:**
Bidder is an individual resident vendor and has resided continuously in West Virginia, or bidder is a partnership, association or corporation resident vendor and has maintained its headquarters or principal place of business continuously in West Virginia, for four (4) years immediately preceding the date of this certification; **or**,
 Bidder is a resident vendor partnership, association, or corporation with at least eighty percent of ownership interest of bidder held by another entity that meets the applicable four year residency requirement; **or**,
 Bidder is a nonresident vendor which has an affiliate or subsidiary which employs a minimum of one hundred state residents and which has maintained its headquarters or principal place of business within West Virginia continuously for the four (4) years immediately preceding the date of this certification; **or**,
2. **Application is made for 2.5% vendor preference for the reason checked:**
Bidder is a resident vendor who certifies that, during the life of the contract, on average at least 75% of the employees working on the project being bid are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; **or**,
3. **Application is made for 2.5% vendor preference for the reason checked:**
Bidder is a nonresident vendor that employs a minimum of one hundred state residents, or a nonresident vendor which has an affiliate or subsidiary which maintains its headquarters or principal place of business within West Virginia and employs a minimum of one hundred state residents, and for purposes of producing or distributing the commodities or completing the project which is the subject of the bidder's bid and continuously over the entire term of the project, on average at least seventy-five percent of the bidder's employees or the bidder's affiliate's or subsidiary's employees are residents of West Virginia who have resided in the state continuously for the two immediately preceding years and the vendor's bid; **or**,
4. **Application is made for 5% vendor preference for the reason checked:**
Bidder meets either the requirement of both subdivisions (1) and (2) or subdivision (1) and (3) as stated above; **or**,
5. **Application is made for 3.5% vendor preference who is a veteran for the reason checked:**
Bidder is an individual resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard and has resided in West Virginia continuously for the four years immediately preceding the date on which the bid is submitted; **or**,
6. **Application is made for 3.5% vendor preference who is a veteran for the reason checked:**
Bidder is a resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard, if, for purposes of producing or distributing the commodities or completing the project which is the subject of the vendor's bid and continuously over the entire term of the project, on average at least seventy-five percent of the vendor's employees are residents of West Virginia who have resided in the state continuously for the two immediately preceding years.
7. **Application is made for preference as a non-resident small, women- and minority-owned business, in accordance with West Virginia Code §5A-3-59 and West Virginia Code of State Rules.**
Bidder has been or expects to be approved prior to contract award by the Purchasing Division as a certified small, women- and minority-owned business.

Bidder understands if the Secretary of Revenue determines that a Bidder receiving preference has failed to continue to meet the requirements for such preference, the Secretary may order the Director of Purchasing to: (a) rescind the contract or purchase order; or (b) assess a penalty against such Bidder in an amount not to exceed 5% of the bid amount and that such penalty will be paid to the contracting agency or deducted from any unpaid balance on the contract or purchase order.

By submission of this certificate, Bidder agrees to disclose any reasonably requested information to the Purchasing Division and authorizes the Department of Revenue to disclose to the Director of Purchasing appropriate information verifying that Bidder has paid the required business taxes, provided that such information does not contain the amounts of taxes paid nor any other information deemed by the Tax Commissioner to be confidential.

Bidder hereby certifies that this certificate is true and accurate in all respects; and that if a contract is issued to Bidder and if anything contained within this certificate changes during the term of the contract, Bidder will notify the Purchasing Division in writing immediately.

Bidder: KOMAX LLC

Signed: 

Date: 11/14/17

Title: State Contract Manager

*Check any combination of preference consideration(s) indicated above, which you are entitled to receive.

STATE OF WEST VIRGINIA
Purchasing Division

PURCHASING AFFIDAVIT

CONSTRUCTION CONTRACTS: Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

ALL OTHER CONTRACTS: Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

EXCEPTION: The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

AFFIRMATION: By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

WITNESS THE FOLLOWING SIGNATURE:

Vendor's Name: KOMAX LLC

Authorized Signature: [Signature] Date: 11-14-17

State of West Virginia

County of Kanawha, to-wit:

Taken, subscribed, and sworn to before me this 14th day of November, 2017

My Commission expires March 23, 2022.

AFFIX SEAL HERE



NOTARY PUBLIC

[Signature]

Purchasing Affidavit (Revised 07/07/2017)

West Virginia Ethics Commission



Disclosure of Interested Parties to Contracts

Pursuant to *W. Va. Code* § 6D-1-2, a state agency may not enter into a contract, or a series of related contracts, that has/have an actual or estimated value of \$100,000 or more until the business entity submits to the contracting state agency a Disclosure of Interested Parties to the applicable contract. In addition, the business entity awarded a contract is obligated to submit a supplemental Disclosure of Interested Parties reflecting any new or differing interested parties to the contract within 30 days following the completion or termination of the applicable contract.

For purposes of complying with these requirements, the following definitions apply:

"Business entity" means any entity recognized by law through which business is conducted, including a sole proprietorship, partnership or corporation.

"Interested party" or "Interested parties" means:

- (1) A business entity performing work or service pursuant to, or in furtherance of, the applicable contract, including specifically sub-contractors;
- (2) the person(s) who have an ownership interest equal to or greater than 25% in the business entity performing work or service pursuant to, or in furtherance of, the applicable contract. (This subdivision does not apply to a publicly traded company); and
- (3) the person or business entity, if any, that served as a compensated broker or intermediary to actively facilitate the applicable contract or negotiated the terms of the applicable contract with the state agency. (This subdivision does not apply to persons or business entities performing legal services related to the negotiation or drafting of the applicable contract.)

"State agency" means a board, commission, office, department or other agency in the executive, judicial or legislative branch of state government, including publicly funded institutions of higher education: Provided, that for purposes of *W. Va. Code* § 6D-1-2, the West Virginia Investment Management Board shall not be deemed a state agency nor subject to the requirements of that provision.

The contracting business entity must complete this form and submit it to the contracting state agency prior to contract award and to complete another form within 30 days of contract completion or termination.

This form was created by the State of West Virginia Ethics Commission, 210 Brooks Street, Suite 300, Charleston, WV 25301-1804. Telephone: (304)558-0664; fax: (304)558-2169; e-mail: ethics@wv.gov; website: www.ethics.wv.gov.

West Virginia Ethics Commission
Disclosure of Interested Parties to Contracts

(Required by W. Va. Code § 6D-1-2)

Contracting Business Entity: KOMAX LLC Address: 500 D ST So. Charleston, WV 25303

Authorized Agent: David Humphrey Address: 500 D ST So. Charleston, WV 25303

Contract Number: DOT18*37 Contract Description: PLOTTER CONTRACT

Governmental agency awarding contract: DEPT OF TRANSPORTATION

Check here if this is a Supplemental Disclosure

List the Names of Interested Parties to the contract which are known or reasonably anticipated by the contracting business entity for each category below (*attach additional pages if necessary*):

1. Subcontractors or other entities performing work or service under the Contract

Check here if none, otherwise list entity/individual names below.

2. Any person or entity who owns 25% or more of contracting entity (not applicable to publicly traded entities)

Check here if none, otherwise list entity/individual names below.

ROBERT MAXWELL

3. Any person or entity that facilitated, or negotiated the terms of, the applicable contract (excluding legal services related to the negotiation or drafting of the applicable contract)

Check here if none, otherwise list entity/individual names below.

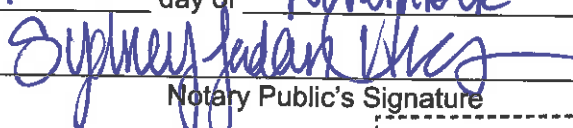
Signature:  Date Signed: 11-14-17

Notary Verification

State of West Virginia, County of Kanawha

I, David Humphrey, the authorized agent of the contracting business entity listed above, being duly sworn, acknowledge that the Disclosure herein is being made under oath and under the penalty of perjury.

Taken, sworn to and subscribed before me this 14th day of November, 2017.

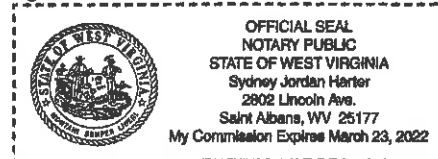

Notary Public's Signature

To be completed by State Agency:

Date Received by State Agency: _____

Date submitted to Ethics Commission: _____

Governmental agency submitting Disclosure: _____



Revised October 7, 2017



The Faster, Smarter, More Efficient

KIP 900 | COLOR SERIES

KIP 800 | COLOR SERIES





Imaging Performance Intelligence

Print, Copy and Scan brilliantly. KIP ImagePro provides job creation, image capture & reproduction for high demand environments.

One application for all wide format imaging.

*Simply add files,
preview,
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KIP ImagePro is a single software solution designed to simplify every stage of color and black & white wide format workflow.

KIP ImagePro offers intuitive standard workflow for all wide format imaging applications.