



The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at ***wvOASIS.gov***. As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at ***WVPurchasing.gov*** with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.

## Header @ 1

[General Information](#) [Contact](#) [Default Values](#) [Discount](#) [Document Information](#)

Procurement Folder: 356430

Procurement Type: Central Master Agreement

Vendor ID:  

Legal Name: Graphic Reproductions, Inc

Alias/DBA: Graphic Press

Total Bid: \$52,380.00

Response Date:  Response Time: 

SO Doc Code: CRFQ

SO Dept: 0702

SO Doc ID: TAX1800000001

Published Date: 7/28/17

Close Date: 8/15/17

Close Time: 13:30

Status: Closed

Solicitation Description: 

Total of Header Attachments: 1

Total of All Attachments: 1



Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

**State of West Virginia  
 Solicitation Response**

**Proc Folder :** 356430

**Solicitation Description :** ADDENDUM 1 - DISTRIBUTION PRINTING OF TAX BOOKLETS

**Proc Type :** Central Master Agreement

Date issued	Solicitation Closes	Solicitation Response	Version
	2017-08-15 13:30:00	SR 0702 ESR08141700000000560	1

**VENDOR**

VS0000009602

Graphic Reproductions, Inc

Graphic Presss

**Solicitation Number:** CRFQ 0702 TAX1800000001

**Total Bid :** \$52,380.00

**Response Date:** 2017-08-14

**Response Time:** 14:25:34

**Comments:**

**FOR INFORMATION CONTACT THE BUYER**

Michelle L Childers

(304) 558-2063

michelle.l.childers@wv.gov

**Signature on File**

**FEIN #**

**DATE**

All offers subject to all terms and conditions contained in this solicitation

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	PRINTING IT-140 2017 WV PERSONAL INCOME TAX	107000.00000	EA	\$0.390000	\$41,730.00

Comm Code	Manufacturer	Specification	Model #
82121500			

Extended Description : AS PER SECTION 3.1.1

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
2	PRINTING & INSERTING OF ENELOPES INTO THE IT-140	107000.00000	EA	\$0.080000	\$8,560.00

Comm Code	Manufacturer	Specification	Model #
44121505			

Extended Description : AS PER SECTION 3.1.2

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
3	DIRECT & BULK MAILING OF THE IT-140 2017 INCOME TAX	27000.00000	EA	\$0.060000	\$1,620.00

Comm Code	Manufacturer	Specification	Model #
80141800			

Extended Description : AS PER SECTION 3.1.3

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
4	ALTERNATIVE PRICING PER THOUSAND FOR EXACT RERUN	10.00000	PM	\$47.000000	\$470.00

Comm Code	Manufacturer	Specification	Model #
82121500			

Extended Description : AS PER SECTION 3.1.4

Comments: per m



Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
 Request for Quotation  
 30 - Printing

Proc Folder: 356430

Doc Description: ADDENDUM 1 - DISTRIBUTION PRINTING OF TAX BOOKLETS

Proc Type: Central Master Agreement

Date Issued	Solicitation Closes	Solicitation No	Version
2017-07-28	2017-08-15 13:30:00	CRFQ 0702 TAX1800000001	2

**BID PREPARING INFORMATION**

BID CLERK  
 DEPARTMENT OF ADMINISTRATION  
 PURCHASING DIVISION  
 2019 WASHINGTON ST E  
 CHARLESTON WV 25305  
 US

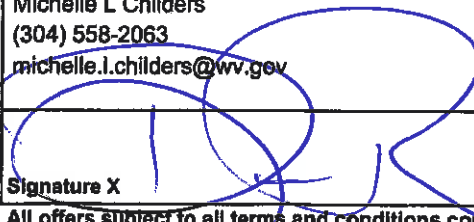
**VENDOR**

Vendor Name, Address and Telephone Number:

*Maple Press*  
*2214-B Garden St*  
*Titusville, FL 32796*  
*321-267-1111*

**FOR INFORMATION CONTACT THE BUYER**

Michelle L Childers  
 (304) 558-2063  
 michelle.l.childers@wv.gov

Signature X  FEIN # *59-298-2706* DATE *8/14/17*

All offers subject to all terms and conditions contained in this solicitation

Addendum

Addendum No. 1 issued to publish and distribute the attached information to the vendor community.

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Request for Quotation

The West Virginia Purchasing Division is soliciting bids on behalf of the West Virginia State Tax Department to establish an open-end contract for printing and distribution of Individual Income Tax booklets.

OPERATIONS DIVISION TAX DIVISION OF PO BOX 11748  CHARLESTON WV25339-1748  US		WAREHOUSE TAX DIVISION OF 1315 HANSFORD ST  CHARLESTON WV 25301-1447  US	
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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	PRINTING IT-140 2017 WV PERSONAL INCOME TAX	107000.00000	EA		

Comm Code	Manufacturer	Specification	Model #
82121500			

Extended Description :  
AS PER SECTION 3.1.1

OPERATIONS DIVISION TAX DIVISION OF PO BOX 11748  CHARLESTON WV25339-1748  US		WAREHOUSE TAX DIVISION OF 1315 HANSFORD ST  CHARLESTON WV 25301-1447  US	
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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
2	PRINTING & INSERTING OF ENVELOPES INTO THE IT-140	107000.00000	EA		

Comm Code	Manufacturer	Specification	Model #
44121505			

Extended Description :  
AS PER SECTION 3.1.2

INVOICE TO		SHIP TO	
OPERATIONS DIVISION TAX DIVISION OF PO BOX 11748		WAREHOUSE TAX DIVISION OF 1315 HANSFORD ST	
CHARLESTON	WV25339-1748	CHARLESTON	WV 25301-1447
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
3	DIRECT & BULK MAILING OF THE IT-140 2017 INCOME TAX	27000.00000	EA		

Comm Code	Manufacturer	Specification	Model #
80141800			

Extended Description :  
AS PER SECTION 3.1.3

INVOICE TO		SHIP TO	
OPERATIONS DIVISION TAX DIVISION OF PO BOX 11748		WAREHOUSE TAX DIVISION OF 1315 HANSFORD ST	
CHARLESTON	WV25339-1748	CHARLESTON	WV 25301-1447
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
4	ALTERNATIVE PRICING PER THOUSAND FOR EXACT RERUN	10.00000	PM		

Comm Code	Manufacturer	Specification	Model #
82121500			

Extended Description :  
AS PER SECTION 3.1.4

**SOLICITATION NUMBER: CRFQ TAX1800000001**  
**Addendum Number: 01**

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The purpose of this addendum is to modify the solicitation identified as ("Solicitation") to reflect the change(s) identified and described below.

**Applicable Addendum Category:**

- | Modify bid opening date and time
- | Modify specifications of product or service being sought
- | Attachment of vendor questions and responses
- | Attachment of pre-bid sign-in sheet
- | Correction of error
- | Other

**Description of Modification to Solicitation:**

This addendum is issued to modify the solicitation per the attached documentation and the following:

1. To attach the solicitation documents in wvOASIS.gov.

No other changes.

**Additional Documentation:** Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

**Terms and Conditions:**

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.



**ADDENDUM ACKNOWLEDGEMENT FORM**  
**SOLICITATION NO.:** 2017-08-15


**Instructions:** Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

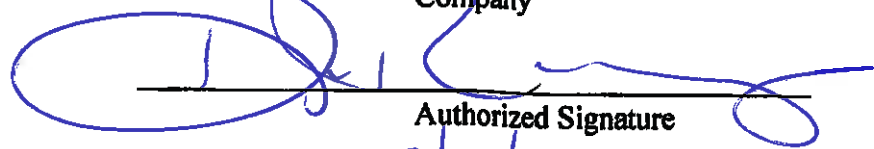
**Acknowledgment:** I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

**Addendum Numbers Received:**  
(Check the box next to each addendum received)

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6  |
| <input type="checkbox"/> Addendum No. 2            | <input type="checkbox"/> Addendum No. 7  |
| <input type="checkbox"/> Addendum No. 3            | <input type="checkbox"/> Addendum No. 8  |
| <input type="checkbox"/> Addendum No. 4            | <input type="checkbox"/> Addendum No. 9  |
| <input type="checkbox"/> Addendum No. 5            | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

  
\_\_\_\_\_  
Company

  
\_\_\_\_\_  
Authorized Signature

8/14/17  
\_\_\_\_\_  
Date

**NOTE:** This addendum acknowledgement should be submitted with the bid to expedite document processing.  
Revised 6/8/2012