



The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at ***wvOASIS.gov***. As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at ***WVPurchasing.gov*** with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.

Header @ 5

List View

**General Information** | [Contact](#) | [Default Values](#) | [Discount](#) | [Document Information](#)

Procurement Folder: 336211

SO Doc Code: CRFQ

Procurement Type: Central Master Agreement

SO Dept: 0621

Vendor ID:

SO Doc ID: DJS1700000014

Legal Name: JAYKAY STAFFING

Published Date: 7/11/17

Alias/DBA:

Close Date: 7/18/17

Total Bid: \$3,531,036.20

Close Time: 13:30

Response Date:

Status: Closed

Response Time:

Solicitation Description:

Total of Header Attachments: 5

Total of All Attachments: 5



Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

**State of West Virginia  
 Solicitation Response**

**Proc Folder :** 336211  
**Solicitation Description :** ADDENDUM 1 MENTAL HEALTH SERVICES  
**Proc Type :** Central Master Agreement

Date issued	Solicitation Closes	Solicitation Response	Version
	2017-07-18 13:30:00	SR 0621 ESR07181700000000153	1

<b>VENDOR</b>
000000109244 JAYKAY STAFFING

**Solicitation Number:** CRFQ 0621 DJS1700000014

**Total Bid :** \$3,531,036.20      **Response Date:** 2017-07-18      **Response Time:** 10:30:47

**Comments:**

**FOR INFORMATION CONTACT THE BUYER**  
 Crystal Rink  
 (304) 558-2402  
 crystal.g.rink@wv.gov

<b>Signature on File</b>	<b>FEIN #</b>	<b>DATE</b>
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All offers subject to all terms and conditions contained in this solicitation

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	Psychologist MS	2080.00000	HOUR	\$67.500000	\$140,400.00

Comm Code	Manufacturer	Specification	Model #
85121608			

Extended Description :	Psychologist MS
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**Comments:** \$140,400.00 Total Price

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
2	Psychologist PhD	2080.00000	HOUR	\$79.000000	\$164,320.00

Comm Code	Manufacturer	Specification	Model #
85121608			

Extended Description :	Psychologist PhD
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**Comments:** \$164,320.00 Total Price

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
3	Psychiatrist-Board Certified	520.00000	HOUR	\$300.000000	\$156,000.00

Comm Code	Manufacturer	Specification	Model #
85121607			

Extended Description :	Psychiatrist-Board Certified
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**Comments:** \$156,000.00 Total Price

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
4	Psychiatrist-Board Eligible	520.00000	HOUR	\$200.000000	\$104,000.00

Comm Code	Manufacturer	Specification	Model #
85121607			

<b>Extended Description :</b>	Psychiatrist-Board Eligible
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**Comments:** \$104,000.00 Total Price

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
5	Statewide Administrator	1.00000	YR	\$147,624.000000	\$147,624.00

Comm Code	Manufacturer	Specification	Model #
85121608			

<b>Extended Description :</b>	Statewide Administrator
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**Comments:** \$147,624.00 Total Price

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
6	Program Director-Sex Offender Unit	2080.00000	HOUR	\$75.500000	\$157,040.00

Comm Code	Manufacturer	Specification	Model #
85121608			

<b>Extended Description :</b>	Program Director-Sex Offender Unit
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**Comments:** \$157,040.00 Total Price

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
7	Clinical Director	2080.00000	HOUR	\$75.500000	\$157,040.00

Comm Code	Manufacturer	Specification	Model #
85121608			

<b>Extended Description :</b>	Clinical Director
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**Comments:** \$157,040.00 Total Price

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
8	Psychiatric Clinical Facilitator	1250.00000	HOUR	\$65.500000	\$81,875.00

Comm Code	Manufacturer	Specification	Model #
85121607			

<b>Extended Description :</b>	Psychiatric Clinical Facilitator
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**Comments:** \$81,875.00 Total Price

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
9	Psychiatric Nurse	2080.00000	HOUR	\$62.750000	\$130,520.00

Comm Code	Manufacturer	Specification	Model #
85121607			

<b>Extended Description :</b>	Specifications 4.1.1.7 Hourly rate for Psychiatric Nurse. Quantities listed are projected number of anual hours and are for bid purposes only.
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**Comments:** \$130,520.00 Total Price

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
10	Masters Level Therapist-Licensed	19760.00000	HOUR	\$54.500000	\$1,076,920.00

Comm Code	Manufacturer	Specification	Model #
85121608			

Extended Description :	Masters Level Therapist-Licensed
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**Comments:** \$1,076,920.00 Total Price

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
11	Masters Level Therapist-Licensed Eligible	19760.00000	HOUR	\$52.990000	\$1,047,082.40

Comm Code	Manufacturer	Specification	Model #
85121608			

Extended Description :	Masters Level Therapist-Licensed Eligible
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**Comments:** \$1,047,082.40 Total Price

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
12	Psychometrician	3120.00000	HOUR	\$49.750000	\$155,220.00

Comm Code	Manufacturer	Specification	Model #
85121608			

Extended Description :	Psychometrician
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**Comments:** \$155,220.00 Total Price

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
13	Case Aide	520.00000	HOUR	\$24.990000	\$12,994.80

Comm Code	Manufacturer	Specification	Model #
85121608			

<b>Extended Description :</b>	Case Aide
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**Comments:** \$12,994.80 Total Price

## PROPOSAL DJS 170000014 – MENTAL HEALTH SERVICES

Presented To:



Proposal for DJS 170000014 For Mental Health Services  
Due Date July 18, 2017 1:30 PM

**STATE OF WEST VIRGINIA**  
**Department of Administration, Purchasing Division**

Buyer: Crystal Rink, Crystal.G.Rink@wv.gov  
Procurement and Administrative Services  
2019 Washington St East  
Charleston, WV 25305-0130

Presented By:



*Connecting top candidates with the careers they desire,  
and delivering to our clients their Next Great Hire!*

Jaykay Medical Staffing Authorized Signatory: Purity Ndolo, President & CEO

Jaykay Medical Staffing Proposal Contact: Becky Niemann, Proposal Writer

2058 Classique Lane, Tavares, FL 32778

Phone: 800-442-5441 X105 Fax: 800-805-9016

Email: [Bniemann@jaykaymedicalstaffing.com](mailto:Bniemann@jaykaymedicalstaffing.com) Website: [www.Jaykaymedicalstaffing.com](http://www.Jaykaymedicalstaffing.com)

## JAYKAY MEDICAL STAFFING – EXECUTIVE SUMMARY

At Jaykay Medical Staffing, it is our goal to connect top candidates with the careers they desire, and deliver to our client's their Next Great Hire!

Jaykay Medical Staffing has successfully been providing talent recruitment for more than 15 years, with recruiters with more than 25 years of experience, specializing in the placement of licensed healthcare professionals for clients across the United States. We have in excess of 5 years' experience providing staffing to correctional institutions, including juvenile corrections, and youth oriented healthcare.

We are pleased to present this proposal in response to BID #DJS1700000014 to provide professional psychological and psychiatric services to the **State of West Virginia Juvenile Services Division which includes all rehabilitation centers, detention center and youth reporting centers throughout the State of West Virginia**. We understand the contract term to be August 2017 for a period of one year, with up to three (3) renewal options of (1) one-year periods not to exceed 36 months.

Jaykay Medical Staffing is a quality search firm and our targeted recruiting methods and thorough screening process will provide you with exceptional healthcare candidates for the **Mental Health Staffing Services** needs that help maintain a constitutional level of health and psychiatric care. ***The open positions include, but may not be limited to: Psychologists, Psychiatrists, Statewide Administrator, Sex Offender Program Director, Clinical Director, Psychiatric Clinical Facilitator, Psychiatric Nurse, Masters Level Licensed Therapists, Psychometrician, and Case Aide.***

We understand that we will provide licensed professionals to deliver medical care and services to STATE OF WEST VIRGINIA JUVENILE SERVICES DIVISION and its facilities on an as-needed basis.

***Unique Challenges of a Correctional Facility*** - We are familiar with the unique challenges in your industry as Jaykay Medical Staffing provides services to more than 68 correctional facilities, state hospitals, residential behavioral healthcare facilities in California, Residential Care Facilities for the care and treatment of individuals with behavioral health, developmental or intellectual disabilities, veterans homes, and a chain of hospitals in West Virginia.

For California Corrections, we are currently placing healthcare professionals such Nursing Supervisors, RNs, CNAs, LPNs, Pharmacists, and more at all the prisons / correctional facilities in the state, which exceed 68 facilities.

We have enjoyed a longstanding and a successful relationship with the Federal Nebraska Department of Correctional Services (NDCS) without incident or interruption for more than 5 years. And we enjoy a strong relationship and provide nursing, therapists, social workers, and physicians for the West Virginia Veterans Nursing facility, a Veterans' Hospital, and a Children's Home all in the State of WV.

We also have staffed Florida Department of Corrections, Miami Federal Detention Center; a Federal Correctional Institution in Bastrop, Texas, as well as a Federal Correctional Institution in La Tuna, Texas.

These are but a few of our longstanding clients that would be similar in size and scope as to State of West Virginia Juvenile Justice Division.

## JAYKAY MEDICAL STAFFING – EXECUTIVE SUMMARY (Cont'd)

Our Recruitment Team greatly looks forward to the opportunity to add The State of West Virginia's Juvenile Justice Division to our client list. We look forward to beginning the recruitment process immediately upon the notice to proceed following the award of the contract.

**Specialty** - Jaykay Medical Staffing recruiters are experts in *temporary, temp to hire, and direct hire career placements* of licensed healthcare professionals for clients requiring medical personnel. We provide an exceptional staffing experience for motivated candidates.

**Experienced Leadership & Recruiters** - Our leadership and team have extensive recruitment experience for large health care organizations and government agencies.

We recruit top talent for hospitals, inpatient and outpatient facilities, skilled nursing, schools, correctional facilities, and virtually anywhere healthcare services are provided in the nation.

Jaykay Medical Staffing is a name you can trust. We have been delighting clients for 15 years and we proudly have recruiters with more than 25 years of healthcare recruiting experience and successful placement of top candidates across the country. Our experienced recruitment team delivers results, provides exceptional customer service, and acts as an extension of your team committed to your recruitment goals.

Competition is fierce to provide superior service, and recruit exceptional talented candidates. Our recruitment team is tirelessly dedicated to finding the "Right Hire" for our client's open positions, as well as the "Right Fit" for their company culture.

**Extensive Recruiting Reach Across the Nation** - Jaykay Medical Staffing has created long term strategies for building a huge national talent pool of medical personnel to ensure we find the best suited candidates in a timely fashion and avoid bad hires for our clients.

**Current Clients in West Virginia** - Our Recruiters are experts in recruiting from coast to coast and are especially familiar with the State of West Virginia since we have several clients there. This experience gives us a good understanding of a variety of geographic landscapes, market trends, and local available talent.

**Pool Of Healthcare Professionals** - Our diligent recruiting strategies have allowed us to create a data bank in excess of 60,000 prescreened and qualified healthcare professionals across the Country, allowing us to fill vacancies in record time. Simply stated, it's our commitment to quality and the volume of available providers at our disposal that makes all the difference between JayKay Medical Staffing's ability to respond quickly verses our competitors.

We look forward to the opportunity to recruit, employ and manage payroll and accounting for the contractual staff working at the West Virginia facilities and establish a long and rewarding relationship through this and other contracts.

## QUALIFICATIONS & PROVEN EXPERIENCE



**THE WEST VIRGINIA CHILDREN'S HOME** – Jaykay Medical Staffing provides healthcare professionals to this licensed, self-contained, non-secure residential 24-hour facility operated by the West Virginia Department of Health and Human Resources. The Children's Home provides social services to youth ages 12-18 years old. Jaykay Medical Staffing has provided medical personnel including RNs, LPNs, CNAs, & Therapists to this client since 2015.



**LIFESTREAM BEHAVIORAL CENTER** – Jaykay Medical Staffing works daily with this 24-hour access Psychiatric Hospital in Florida. This behavioral health and social services organization provides quality-driven inpatient and outpatient treatment, residential, education, care management, rehabilitation and homeless services to children, adolescents, adults and seniors. Jaykay Medical Staffing places a variety of healthcare professionals with behavioral health experience such as RNs, LPNs, CNAs, PT, OT & Speech Therapists since 2017.



**AMI KIDS** – Since 1991, AMI Kids has been dedicated to helping kids discover the potential within them, transform their lives and strengthen the community. AMI Kids Orlando empowers kids through care and guidance to reach their potential. Jaykay Medical Staffing has provided Licensed RNs, LPNs, and CNAs for this client since 2013.



**HOPEMONT HOSPITAL** - Jaykay Medical Staffing provides services to this hospital in West Virginia that serves patients requiring long-term care and behavioral interventions, Valley Community Mental Health for a Day Treatment Unit for Adults, and United Summit Center for the John D. Good Substance Abuse Unit. Hopemont Hospital is a 98-bed licensed Medicaid certified long-term care facility providing care and treatment for persons with behavioral disabilities. Jaykay Medical Staffing provides RNs, LPNs, CNAs and other allied health professionals to this client since 2012.

## QUALIFICATIONS & PROVEN EXPERIENCE



**WELCH COMMUNITY HOSPITAL** in West Virginia. Jaykay Medical Staffing provides all Allied Health Professionals such as RNs, LPNs, CNAs, & Therapists staffing to this 65-bed acute care hospital since 2015.

**JOHN MANCHIN SR. HEALTH CARE CENTER** in West Virginia. John Manchin Sr. Health Care Center offers skilled/intermediate nursing, inpatient and outpatient clinical services targeting indigent residents who are unable to obtain these services in the community. Provides medical care regardless of income, financial status, or insurance coverage. Client since 2010.

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Jaykay Medical Staffing provides professionals to 68 Correctional Facilities Throughout the State of CA.  
A few examples of Youth Facility clients in CA are listed below.



**N.A. CHADERJIAN YOUTH CORRECTIONAL FACILITY** – This is a Youth Correctional Facility housing male youths 18 to 25 years of age. This facility has an intensive treatment program, a specialized counseling program, a sex offender treatment program, and a residential substance abuse treatment program. Jaykay Medical Staffing provides RNs, LPNs, Dieticians, Psychologists since 2009.

**O.H. CLOSE YOUTH CORRECTIONAL FACILITY** - This facility houses male youths under the age of 18 in dormitory-style living units. This facility offers special education services, a sex offender treatment program, and a residential substance abuse treatment program. Jaykay Medical Staffing has provided RNs, LPNs, Dieticians, Psychologists to this facility since 2010.

**VENTURA YOUTH CORRECTIONAL FACILITY** - This facility is a youth reception center-clinic and program facility which provides diagnostic services for the female population. Residential substance abuse treatment program, an intensive treatment program, and a specialized counseling program. Jaykay Medical Staffing has provided RNs, LPNs, Dieticians, Psychologists since 2012.

## QUALIFICATIONS & PROVEN EXPERIENCE



**LAKE CITY CORRECTIONAL FACILITY** – This Youth Correctional facility in Florida houses male youthful offender inmates ages 19-24 providing work assignments, education, including vocational and academic programs, counseling, behavior modification, and programs designed to enhance the young inmate's chance at becoming a law-abiding citizen upon re-entry into the community. A Jaykay Medical Staffing client since 2016.

**LANCASTER CORRECTIONAL INSTITUTION** - This Florida facility is a youthful offender facility with Lancaster Work Camp, and program structured to include work assignments, education, including vocational and academic programs, counseling, behavior modification, military style drills, systematic discipline and other programmatic opportunities aimed at reducing inmate idleness and enhancing the young inmate's chance at becoming a law-abiding citizen upon re-entry into the community. A Jaykay Medical Staffing client since 2007.



**RACINE YOUTHFUL CORRECTIONAL** The Racine Youthful Offender Correctional Facility (RYOCF) is in Wisconsin for the care and custody of male offenders, ages 15 through 24. The institution provides effective security; meaningful programs; accessible quality health care; a safe environment for staff, offenders, and visitors; a caring environment for offenders. A Jaykay Medical Staffing client since 2008.



*Jaykay Medical Staffing provides talent for all Nebraska Dept of Corrections' Facilities.*

**NEBRASKA DEPT OF CORRECTIONAL SERVICES & CORRECTIONAL YOUTH FACILITY** - This facility is mixed custody facility that houses minimum, medium and maximum custody juvenile offenders between adolescence and 21 years of age. A Jaykay Medical Staffing client since 2014.

## QUALIFICATIONS &amp; PROVEN EXPERIENCE



Jaykay Medical Staffing proudly was awarded the **Joint Commission** Gold Seal for National Quality Approval. Jaykay Medical Staffing was also awarded the Certificate of Distinction for Health Care Staffing by the Joint Commission in 2016 (*ID# 492917*) based on a review of compliance with national standards. These accommodations by the Joint Commission confirm our ability to provide qualified and competent staffing services of healthcare professionals.



Jaykay Medical Staffing is a GSA Contract Holder allowing us to provide healthcare personnel for state's Department of Corrections, Residential Care Facilities, Air Force Bases, US Department of Justice, and other Federal Facilities.

The State of Florida Agency for Healthcare Administration (AHCA) registered Jaykay Medical Staffing in the Health Care Services Pool awarded by the Division of Health Quality Assurance. (*Certificate #5717*).

The State of California recognizes Jaykay Services Inc dba Jaykay Medical Staffing is a California Corporation authorized to transact business in the State of Florida. (*Doc #F04000006237*).

The State of Florida Department of State certified Jaykay Medical Staffing as doing business in Florida as Jaykay Services, Inc. and is doing business as entity Jaykay Medical Staffing.

The Central & North Florida Minority Supplier Development Council certified Jaykay Medical Staffing as a Minority Business Enterprise since 2013. NAICS Code #561320:561720:621610, Cert #GF589777

## PROPOSED WORK PLAN

***Credentialing and Competency Tests and Assessment:***

Jaykay Medical Staffing assesses and documents clinical staff competence based on the techniques, procedures, technology, and skills needed to provide care, treatment, and services to the populations served. Jaykay Medical Staffing's initial assessment of clinical privileges and credentials and competencies is finalized upon the completion of Jaykay Medical Staffing's orientation. We ensure all credentials are current and in good standing, as well as assess and reassess competencies on an ongoing basis, annually at the very minimum, based on the customer's report of clinical staff performance. We routinely engage, through questionnaire and telephonic conferences, our clients in the evaluation process since they are the ones on the ground with direct observation of our staff performance.

Although screenings for Healthcare Personnel candidates may vary, the routine competency tests and training we require our direct care providers to take and pass before hire are as follows; Comprehensive Core Competency – Nursing, National Patient Safety Goals, Abuse and Neglect , Infection Control (Includes: Blood-Borne Pathogens, Transmission-Based Precautions, CDC Guidelines), Advance Directives, Latex Allergy, Age Specific , Legal Issues In Healthcare , Body Mechanics , OSHA, Care Planning, Pain Management, Color Vision, Patient Rights, HIPAA, Complaints and Grievances, Patient Safety , Compliance, Quality Improvement , Cultural Diversity , Restraints, Environment of Care (Includes: Life Safety, Hazardous Material, Waste Management, Medical, Equipment Management, Emergency Preparedness, Utility Management, Security Management, Bio-Terrorism, Fire Safety), Risk Management, Ethics , Sexual Harassment , Falls Prevention, Substance Abuse Recognition, Workplace Violence.

We will complete any and all routine background checks and screenings as well as any additional requirements you outline as critical to the positions you are seeking as a part of this contract, including a fingerprint and state and federal criminal history background checks.

***Presenting Only The Best & Most Qualified Candidates to Our Clients***

We understand the minimum requirements regarding education, experience, as well as professional licenses and credentials, including Board Certified or Board Eligible Status where indicated in the bid document.

We will search our expansive networks, recruit top talent that meet your specifications, and conduct the required and extensive screenings, and ultimately presenting you with the best and most qualified candidates for the Temporary Medical Employment Staffing needs at the STATE OF WEST VIRGINIA JUVENILE SERVICES DIVISION.

## PROPOSED WORK PLAN

### **Proven Methods**

Successful recruiting is more than finding people who want to work, and recruiting for the healthcare industry specifically requires a particular expertise as well as a thorough vetting and screening process. We have proven recruiting methods that garner results for our clients.

### **Extensive Databank of Qualified Candidates**

Our diligent recruiting strategies have allowed us to create a data bank in excess of 60,000 prescreened and qualified nurses and all allied health professionals across the Country, allowing us to fill vacancies in record time, even for the more remote areas.

Jaykay Medical Staffing uses an online based staffing software system. This staffing system simplifies our recruitment, credentialing and screening process to manage our orders and our service providers. By using this software, we are greatly advantaged because we are able to track the status of licenses, certifications, CPR, TB, First Aid and any other documents with time limits. We are able to communicate with our staff to ensure that they renew their documents on a timely manner. We ensure all health and immunization requirements are met before the first day of work. Also, we are able to fill in last minute orders, such as for suicide watch.

We also could allow the facilities to login to our databank and retrieve documents in case a facility need a nurse's credential information due to audits, licensing or other reasons and they have misplaced or cannot find the nurses personnel documents or the documents they have are expired. We simply send them a password to print the documents they need for the employee. Information is readily available when working with Jaykay Medical Staffing.

### **Advertising / Marketing Open Positions**

Jaykay Medical Staffing promotes, advertises and markets open positions through a variety of methods including but not limited to, being a member and networking in the American Staffing Association, numerous job board, direct mail campaigns to targeted qualified professionals, email blasts to our network of licensed professionals, social media such as Twitter, Facebook etc., print advertising, word of mouth, website interactive modules, mobile recruiting apps, career fairs and more.

### **Always On Call**

When our offices are closed, we are always available through our 800 on-call number. We have schedules and availability of on-call staff already cleared and oriented in each facility readily available through our web based software. We will do the same for you if awarded this contract.

## JAYKAY MEDICAL STAFFING KEY PERSONNEL

### **PRESIDENT & CHIEF EXECUTIVE OFFICER**

Purity Ndolo is the Founder, President and CEO of Jaykay Medical Staffing and has 20 plus years' experience in recruiting and staffing management, including twenty years recruiting in California. As the female founder, she has been providing leadership for this growing organization since 2003. Jaykay Medical Staffing is a Nationwide Healthcare Staffing Agency positioned as a leader in the healthcare, professional and allied staffing industry. Jaykay Medical Staffing is a diversified staffing solutions organization comprised of a cohesive team of innovative people, and is dedicated to providing the highest quality situational staffing solutions with the greatest value.

It is Mrs. Ndolo's responsibility to ensure that the delivery of nursing services by Jaykay Medical Staffing staff is professional, timely and that all nurses have been properly screened, tested, trained and placed in facilities or departments they are experienced in and are able to provide competent service to the consumers.

### **CHIEF OPERATING OFFICER**

Ezra Ndolo is the Chief Operations Officer at Jaykay Medical Staffing with more than 27 years of recruiting (including more than 15 years recruiting in California) and staffing experience. He provides leadership and management oversight to the operational controls and reporting procedures to ensure the mission objectives are met as well as the financial strength and operating efficiency of the company. Ezra conducts site visits and attends pre-bid conferences upon request by clients. Additionally, Mr. Ndolo brings a unique perspective with more than 35 years of experience as a Registered Licensed Occupational Therapist (OTR) in the patient care arena.

### **PROPOSAL WRITER & MARKETING SPECIALIST**

Becky Niemann is the Proposal Writer and Marketing Specialist for Jaykay Medical Staffing. Becky spent more than 15 years with Adventist Health System, a national leader in healthcare with 45 hospital campuses, more than 8,200 licensed be in 9 states, and more than 80,000 employees. Becky was instrumental in the physician recruiting process at Florida Hospital. As Jaykay Medical Staffing's Proposal Writer, Becky delivers attentive and exceptional customer service to our providers and project managers while processing our client proposals.

The Jaykay Medical Staffing leadership and recruitment team is poised to provide any position anywhere in the country. And we are immediately ready to fulfill your staffing needs.

## JAYKAY MEDICAL STAFFING KEY PERSONNEL

In addition to the Leadership Team outlined on the previous page, you will find our Jaykay Recruiting Team to be responsive, talented, and well versed in recruiting qualified healthcare professionals who care. A few of our Recruitment Managers are listed below.

### **RECRUITING MANAGER - CARIN KETCHUM**

Carin Ketchum is a Recruiting Manager at Jaykay Medical Staffing with nearly ten years' experience. Every day, she works diligently recruiting for our clients including the California Department of Corrections for the past 7 years. She has exceptional customer service skills and an excellent work history with proven results. Carin is an expert in placing healthcare professionals, including but not limited to, Medical Assistants, CNAs, LPNs, RNs, LCSWs, Dieticians, Pharmacists, Recreational Therapists, Primary Care Physicians, Psychiatrists, and Dentists. She successfully fills the orders needed in a timely manner and meets all the credentialing standards for all positions in every state.

### **RECRUITING MANAGER - DANETTA MAHONEY**

Danetta Mahoney is a Recruitment Manager at Jaykay Medical Staffing and successfully placed highly qualified healthcare personnel in clinics, hospitals, behavioral health facilities, governmental entities and a variety of medical facilities around the country. Danetta is an expert at conducting thorough background checks including transcripts, and credentials. She is a trusted resource for the talent within our network and she acts as a Liaison with clients and candidates discussing salary expectations and negotiations, problem solving and all hiring issues. She offers exceptional customer service, and is responsive and skilled at filling clients' urgent staffing need.

### **RECRUITING MANAGER - MEGAN DONNELLY**

Megan has more than 5 years' experience at Jaykay Medical Staffing and has been a successful recruiter placing such positions as Clinical Psychologists, Dentists, Licensed Clinical Social Workers, Pharmacists and more in the State of California. Megan is committed to making the right hire the first time. She believes that recruiting is more than filling the positions open, but more importantly to find qualified and top talent that will be the right fit for our client and their company culture.

### **Equal Opportunity Employer**

Jaykay Medical Staffing is an Equal Opportunity Employer and we do not discriminate against any employee or applicant for employment because of race, religion, color, sex, national origin, age, disability, or any other basis prohibited by state law relating to discrimination in employment, except where there is a bona fide occupational qualification reasonably necessary to normal operations.

These Recruitment Managers are supported by the entire recruiting team at all of our offices at Jaykay Medical Staffing. Our entire team is eager and ready to recruit for you starting immediately.

## REFERENCES



*The following are a few of our delighted clients we have provided temporary and permanent placement including non-health related and a wide variety of allied health and executive level health professionals.*

INDUSTRY: Federal Correctional Institution  
 CLIENT: Nebraska Department of Correctional Services & Correctional Youth Facility  
 ADDRESS: P O Box 94661 Lincoln, NE 68509-4661  
 CONTACT NAME: Janet Arauco, RN, Nursing Supervisor      EMAIL: Janet.arauco@nebraska.gov  
 PHONE: 402-479-6180

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INDUSTRY: Government Facility  
 CLIENT: West Virginia Veterans Nursing Facility  
 ADDRESS: One Freedom Way, Clarksburg, West Virginia 26301  
 CONTACT NAME: Thomas McVay, BSN/RN, DNS-CT, RAC-CT, CDONA/LTC, CDP  
 PHONE: 304-626-1600 X2004      EMAIL: Thomas.g.mcvay@wv.gov

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INDUSTRY: Hospital  
 CLIENT: Maryview Medical Hospital - BonSecours  
 ADDRESS: 3636 High St., Portsmouth, VA 23707  
 CONTACT NAME: Frances Martin, Nursing Staff Coordinator, Nursing Administration  
 PHONE: 757-398-2644      FAX: 757-397-3051      EMAIL: Frances\_Martin@bshsi.org

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## REFERENCES



*The following are a few of our delighted clients we have provided temporary and permanent placement including non-health related and a wide variety of allied health and executive level health professionals.*

INDUSTRY: Healthcare Vendor Management Solutions  
 CLIENT: Management Solution, LLC  
 ADDRESS: 200 Pine Ave. Suite 600, Long Beach, CA 90802  
 CONTACT NAME: Amber Gentry, Youth Facilities Staffing Specialist 855-502-3600  
 Natalie Goldstock, Vice President, Contracts & Compliance 562-508-4630  
 FAX: 562-728-1126 EMAIL: Natalie@vmssolution.com

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INDUSTRY: Public Health  
 CLIENT: Norfolk Department of Public Health  
 ADDRESS: 830 South Hampton Avenue, Norfolk, VA 23510  
 CONTACT NAME: Melissa Quinn  
 PHONE: 757-683-2800

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INDUSTRY: Healthcare Vendor Management Services  
 CLIENT: Medefis Vendor Management  
 ADDRESS: 10826 Old Mill Road, Omaha, NE 68154  
 CONTACT NAME: Shane Brockman, Senior Account Executive  
 PHONE: 866-711-6333 x 7016

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*At Jaykay Medical Staffing our Mission is to  
function as a center and leader of the healthcare,  
professional and allied staffing industry.  
Jaykay Medical Staffing is a diversified  
staffing solutions organization  
comprised of a cohesive team of innovative people,  
dedicated to providing  
the highest quality situational staffing solutions  
with the greatest value.*

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ATTACHMENTS



## ATTACHMENTS – EXHIBIT A PRICING PAGE

Pricing Page- Exhibit A				
CRFQ DJS1700000014 Mental Health Services				
Item #	Description	Estimated Annual Hours	Unit Price	Total Price
1	Psychologist MS	2080	\$67.50	\$ 140,400.00
2	Psychologist PhD	2080	\$79.00	\$ 164,320.00
3	Psychiatrist-Board Certified	520	\$300.00	\$ 156,000.00
4	Psychiatrist-Board Eligible	520	\$200.00	\$ 104,000.00
5	Statewide Administrator	2080	\$147,624.00	\$ 147,624.00
6	Program Director-Sex Offender Unit	2080	\$75.50	\$ 157,040.00
7	Clinical Director	2080	\$75.50	\$ 157,040.00
8	Psychiatric Clinical Facilitator	1250	\$65.50	\$ 81,875.00
9	Psychiatric Nurse	2080	\$62.75	\$ 130,520.00
10	Masters Level Therapist-Licensed	19760	\$54.50	\$ 1,076,920.00
11	Masters Level Therapist-License Eligible	19760	\$52.99	\$ 1,047,082.40
12	Psychometrician	3120	\$49.75	\$ 155,220.00
13	Case Aide	520	\$24.99	\$ 12,994.80
<b>Failure to use this form may result in disqualification</b>			<b>Total</b>	<b>\$ 3,531,036.20</b>
<i>Bidder / Vendor Information:</i>				
Name:	Jaykay Medical Staffing			
Address:	2058 Classique Lane			
	Tavares, FL 32778			
Phone#:	800-442-5441 X 105			
Email Address:	Bniemann@jaykaymedicalstaffing.com			
* Multiply bid price by the estimated annual quantity				

## ATTACHMENTS

STATE OF WEST VIRGINIA  
Purchasing Division

## PURCHASING AFFIDAVIT

**MANDATE:** Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

**EXCEPTION:** The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

**DEFINITIONS:**

**"Debt"** means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

**"Employer default"** means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

**"Related party"** means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

**AFFIRMATION:** By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

**WITNESS THE FOLLOWING SIGNATURE:**

Vendor's Name: Jaykay Medical Staffing

Authorized Signature: Becky Niemann Date: 7/17/17

State of Florida

County of Lake, to-wit:

Taken, subscribed, and sworn to before me this 17 day of July, 2017

My Commission expires September 9, 2019

AFFIX SEAL HERE

NOTARY PUBLIC

Megan Donnelly  
Purchasing Affidavit (Revised 08/01/2015)



Megan Donnelly  
COMMISSION #9916796  
EXPIRES: September 9, 2019  
WWW.FLORIDANOTARY.COM

## ATTACHMENTS

WV-10  
Approved / Revised  
12/16/15

**State of West Virginia**  
**VENDOR PREFERENCE CERTIFICATE**

Certification and application is hereby made for Preference in accordance with **West Virginia Code, §5A-3-37**. (Does not apply to construction contracts). **West Virginia Code, §5A-3-37**, provides an opportunity for qualifying vendors to request (at the time of bid) preference for their residency status. Such preference is an evaluation method only and will be applied only to the cost bid in accordance with the **West Virginia Code**. This certificate for application is to be used to request such preference. The Purchasing Division will make the determination of the Vendor Preference, if applicable.

1. **Application is made for 2.5% vendor preference for the reason checked:**  
 Bidder is an individual resident vendor and has resided continuously in West Virginia for four (4) years immediately preceding the date of this certification; **or**,  
 Bidder is a partnership, association or corporation resident vendor and has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification;  
 Bidder is a resident vendor partnership, association, or corporation with at least eighty percent of ownership interest of bidder held by another entity that meets the applicable four year residency requirement; **or**,  
 Bidder is a nonresident vendor which has an affiliate or subsidiary which employs a minimum of one hundred state residents and which has maintained its headquarters or principal place of business within West Virginia continuously for the four (4) years immediately preceding the date of this certification; **or**,
2. **Application is made for 2.5% vendor preference for the reason checked:**  
 Bidder is a resident vendor who certifies that, during the life of the contract, on average at least 75% of the employees working on the project being bid are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; **or**,
3. **Application is made for 2.5% vendor preference for the reason checked:**  
 Bidder is a nonresident vendor that employs a minimum of one hundred state residents, or a nonresident vendor which has an affiliate or subsidiary which maintains its headquarters or principal place of business within West Virginia and employs a minimum of one hundred state residents, and for purposes of producing or distributing the commodities or completing the project which is the subject of the bidder's bid and continuously over the entire term of the project, on average at least seventy-five percent of the bidder's employees or the bidder's affiliate's or subsidiary's employees are residents of West Virginia who have resided in the state continuously for the two immediately preceding years and the vendor's bid; **or**,
4. **Application is made for 5% vendor preference for the reason checked:**  
 Bidder meets either the requirement of both subdivisions (1) and (2) or subdivision (1) and (3) as stated above; **or**,
5. **Application is made for 3.5% vendor preference who is a veteran for the reason checked:**  
 Bidder is an individual resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard and has resided in West Virginia continuously for the four years immediately preceding the date on which the bid is submitted; **or**,
6. **Application is made for 3.5% vendor preference who is a veteran for the reason checked:**  
 Bidder is a resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard, if, for purposes of producing or distributing the commodities or completing the project which is the subject of the vendor's bid and continuously over the entire term of the project, on average at least seventy-five percent of the vendor's employees are residents of West Virginia who have resided in the state continuously for the two immediately preceding years.
7. **Application is made for preference as a non-resident small, women- and minority-owned business, in accordance with West Virginia Code §5A-3-59 and West Virginia Code of State Rules.**  
 Bidder has been or expects to be approved prior to contract award by the Purchasing Division as a certified small, women- and minority-owned business.

Bidder understands if the Secretary of Revenue determines that a Bidder receiving preference has failed to continue to meet the requirements for such preference, the Secretary may order the Director of Purchasing to: (a) rescind the contract or purchase order; or (b) assess a penalty against such Bidder in an amount not to exceed 5% of the bid amount and that such penalty will be paid to the contracting agency or deducted from any unpaid balance on the contract or purchase order.

By submission of this certificate, Bidder agrees to disclose any reasonably requested information to the Purchasing Division and authorizes the Department of Revenue to disclose to the Director of Purchasing appropriate information verifying that Bidder has paid the required business taxes, provided that such information does not contain the amounts of taxes paid nor any other information deemed by the Tax Commissioner to be confidential.

**Bidder hereby certifies that this certificate is true and accurate in all respects; and that if a contract is issued to Bidder and if anything contained within this certificate changes during the term of the contract, Bidder will notify the Purchasing Division in writing immediately.**

Bidder: Jaykay Medical Staffing Signed: Becky Norman  
Date: 7/17/17 Title: 7/17/17 Proposal Writer & Marketing

\*Check any combination of preference consideration(s) indicated above, which you are entitled to receive.

## ATTACHMENTS

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ATTACHMENTS

*West Virginia Division of Personnel*

**DRUG- AND ALCOHOL-FREE WORKPLACE**  
POLICY

**EMPLOYEE DRUG AWARENESS  
CERTIFICATION FORM**

I, Becky Niemann, certify that I have received a copy of the West Virginia State Drug- and Alcohol-Free Workplace Policy.

I agree to abide by the terms of the policy and I am aware that with any violation of this policy, I will be subject to disciplinary action, up to and including dismissal. I may also be required to participate in a drug-abuse assistance or drug-rehabilitation program.

In addition, I understand that under federal law and as a condition of employment, if I am convicted of any violation of a criminal drug offense in the workplace, I must report this conviction to my supervisor and the appointing authority within five days of the conviction.

Becky Niemann  
Name (Print)

Becky Niemann  
Signature

July 17, 2017  
Date

**RETURN THIS FORM TO YOUR IMMEDIATE SUPERVISOR**

Effective Date: October 1, 1991; Latest Revision: October 1, 2004 Page 3 of 5

## ATTACHMENTS

## Appendix A

(To be completed by the Agency's Procurement Officer prior to the execution of the Addendum, and shall be made a part of the Addendum. PHI not identified prior to execution of the Addendum may only be added by amending Appendix A and the Addendum, via Change Order.)

Name of Associate: Becky Niemann

Name of Agency: Jaykay Medical Staffing

Describe the PHI (do not include any actual PHI). If not applicable, please indicate the same.

Any and all personally identifiable information including but not limited to patient name, address, date of birth, Social Security Number, telephone number, and insurance information.

Any and all protected health information including but not limited to patient diagnosis, lab test, radiological exams, physical health exams, and/or treatment procedures.

## ATTACHMENTS - RESUME SAMPLES

\*\*\* Sample Resumes Submitted by Jaykey Medical Staffing to the State of West Virginia/ Juvenile Justice Division for Bid#DSJ170000014. There is no guarantee these candidates will be available at the time of awarded contract but it shows level of licensed healthcare professional candidates from our network. All candidates submitted will meet all requirements and will be licensed in the State of West Virginia.

## Cassandra Winters

MA, BA, APS, LCDC-I

Hello,

I am currently an Administrator, operating under multiple titles of a Treatment (clinical) Director and the PREA Compliance Manager for a Residential Treatment Center-GRO in Bryan Texas. My duties vary from assisting the Director of Administration with the clients we serve in collaboration with DFPS, OCOK, DSHS, Juvenile Probation, CASA, Attorneys, Education assistance, Court Hearings, and Families (foster, adoption, and reunification). I supervise all therapists, case managers, staff (direct care counselors) and job performance, conduct staff training, client medical services, create treatment plans, new forms, discharges and intakes, corrective action plans and new policies/procedures. My duties also include growth and implementation of new concepts and state/federal/local guidelines, Seclusion and Restraint Reduction Leadership Group member, trauma informed therapeutic care assisted youth and de-escalation, facilitate community events in support of the youth we serve to increase normalcy. I have experience with public service announcements (PSAs) and Radio Line sketches to promote safety and good health. My experiences and abilities are immense. I know my strengths and skills will benefit and enhance your company. I am well educated on diverse cultures and socioeconomic backgrounds. My loyalty and persistence will be an asset to your company.

I appreciate you taking out time to read my resume'. I hope to hear from you soon. Have a great day.

Thank You Kindly,

Cassandra Winters

Willing to relocate: Anywhere

Authorized to work in the US for any employer

### WORK EXPERIENCE

#### Administrative- Treatment Director/Program Director

Everyday Life Inc. - Bryan, TX - August 2015 to Present

I am currently working as a Treatment/Clinical Director for a Residential Treatment Center, and assistant to the Director of Administration working with DFPS, OCOK, DSHS, Probation and Families. I oversee the day to day operation and activities of our therapists, case managers, direct care staff, volunteers, visitation and families attending family therapy. I coordinate staff trainings, quarterly therapeutic team meetings, and medical services, create treatment plans, create and implement new forms and policies, prepare discharges and conduct admissions of new residents. I put together corrective action plans with implementation and training when needed, represent our Center at court hearings and Educational settings, such as school ARDs. I oversee PREA development for the RTC, is a member of the Seclusion and Restraint Reduction Leadership Group at UT Austin, promote trauma informed care with employee training, assist staff with youth de-escalation/ communication strategies, and community events in support of the mental illness, emotionally health for our youth.

#### Prevention Specialist

Brazos Valley Council on Alcohol & Substance Abuse - Bryan, TX - January 2013 to 2015

My position required me to teach a 6-week curriculum about substance abuse with alcohol, tobacco, illegal drugs, and social skills, coping skills, effective communication and more to educate youth of High School ages. These kids would mostly be taught in a classroom setting; although community environments were the target. I was an educator who taught a curriculum in the public schools and communities about the dangers of substance abuse, addiction and relationship destruction. I also educated minors and adults who have been legally obligated/ court ordered to attend substance abuse education group sessions. Radio PSA's (Public Service Announcements) and creating soundbites, line scripts, performing and interviewing.

#### Substitute Teacher (K-12)

BISD - Brenham, TX - November 2011 to 2013

The position was a teaching for Brenham ISD. I supervised students and assisted the teacher by following lesson plans and instructions constructed for each class period. Responsible for providing and implementing the daily lesson plans according to the assigned teacher's and instruction requirements. Managed the classroom environment with effective class management skills, provide activities, materials, and promoted/ supported student learning in the absence of the regular classroom teacher.

#### Day Habilitation Staff / Direct Care Professional

D & S Residential Services - Brenham, TX - April 2010 to 2012

I worked in an adult and youth rehabilitation training center for group home residents. I coordinate activities. Assisted in personal rehabilitative service prescribed by the Psychologists and Physicians routinely. I work closely with case managers on skill and health objectives. I also assisted staffing teams set in place to change or continue or discontinue client objectives. I helped coordinate special events such as parties, field trips, or outings in the community or out of town trips. My group of 8 residents had mental and/or physical disabilities CNA status 50%.

#### Group Home Agency / Direct Care Staff and Day Center Staff

D & S Residential Services - Brenham, TX - February 2008 to 2012

I worked in an adult and youth rehabilitation day care center for group home residents. I coordinate activities. Assist in personal rehabilitative service prescribed by the Psychologists, Physicians daily. I work closely with case managers on skill or health objectives. I also assist staffing teams set, change or continue or discontinue client objectives. I help coordinate special events such as parties, field trips, or outings in the community. My group of 8 residents has mental and/or physical disabilities. (CNA status 50%)

#### **Property Manager**

Karl Johnson Services - Brenham, TX - January 2008 to 2012

Monitors and inspects contract workers at job sites. Clean and monitor houses and property for future renters. Assist the owner with secretarial functions such as phone calls, payment collections, errands, research, and paper work.

#### **Juvenile Correctional Officer/ JCO**

Giddings State School - Giddings, TX - October 2008 to February 2010

JCO III, TEXAS YOUTH COMMISSION TDCJ

I guarded inmates (juveniles and adults) in a penal/rehabilitative facility in accordance with established regulations and procedures. Guarded prisoners in transit between jail, courtroom, prison, or other point. It included deputy sheriffs and police who spend most their time guarding prisoners in correctional institutions and high security. Used hand cuffs and other protective skill training when required.

#### **Crew Leader/Supervisor**

US Census 2010 - Brenham, TX - 2010 to 2010

I directly supervised and organized work assignments for census workers. Manager/Supervisors are generally performing both functions, such as work schedules, crew meetings, job training, testing, finger printing, time cards and performance evaluations and emergency assistance, or engaged in the same Census/Enumerating workers I supervised.

#### **MHMR (Mental health and retardation) Service Assistant I**

Brenham State School - Brenham, TX - August 2001 to May 2008

A teacher assistant and trainer in classroom settings. Assisted and monitored developmental training for youth and adults as well as their shopping and transportation. Provided daily behavioral and health documentation and evaluation. I also managed and monitored eating, diets, and behaviors. Client personalized and detailed social behavior training, and IPC team. Daily supervision of children, adults and seniors living in dorms. I worked as CNA 1/2x's and physically assisted with daily care and job coaching. PMAB-trained, training, and IPC team.

#### **EDUCATION**

##### **MA in Organizational Management / HR**

Ashford University - Clinton, IA

2011 to 2012

##### **BA in Psychology / Healthcare Administration**

Ashford University - Clinton, IA

2008 to 2010

##### **Ex. in Psychology / Administrative Assistant**

Blinn College - Brenham, TX

2002 to 2008

#### **SKILLS**

I am passionate in achieving effective solutions to maximize results for meeting and exceeding the expectations of both the clients' and the company's goals. Superb ability to analyze needs quickly, develop concepts and provide concepts for fast turnaround with diverse concepts. I enjoy challenges and am very creative. I can adapt or thrive in our consistently changing global environments. I have a broad base background as a pivotal leader, determined, hard worker, and excellent team player. (10+ years)

#### **CERTIFICATIONS/LICENSES**

##### **LCDCi**

2015 to Present

##### **Associate Prevention Specialist**

2015 to 2017

Drug Prevention

##### **Towards No Drug Abuse (TND)**

2013 to Present

6 week Curriculum educating youth of high school age about drug abuse, use, addiction, strategies for not using and possible consequences for using with psychodrama and scenarios.

##### **All Stars**

2014 to Present

12 week life skills and goal setting curriculum based education for youth elementary and middle school ages.

**GROUPS**

**The Via Hope PIR Voice Project**

2016 to Present

A peer training and youth coaching program to stop abuse and seclusion.

**Texas Zero Suicide-UT Texas Institute for Excellence in Mental Health**

2016 to Present

Promoting and supporting people (youth) with mental health challenges. Suicide prevention...

**SRR Leadership Group**

2016 to Present

**ADDITIONAL INFORMATION**

- Administrative Support
  - Workforce management
  - Strategic management
  - PREA Certification
  - PREA Compliance Manager
  - Therapeutic Treatment Services
  - Planning and Prioritization
  - Project Development
  - Concept Development
  - Design Development
  - Company Forms Development
  - Marketing and Sales
  - Resource Development and Sustainability practices
  - Organization and Time Management
  - Employee Training and HR services
  - Substance Abuse and Intervention Counseling (individual/group)
  - Substance Abuse Education and Presentations (TND/All Stars) Public Speaking
  - Self-motivated
  - Diverse and Cultural Educator
  - Teaching (Pre-K to High School)
- Public Service Announcements and Radio Line sketches, Sound Bites



**TEXAS**  
Health and Human  
Services

Texas Department of State  
Health Services

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**License Details**

"License" means a license, certificate, registration, permit, or other form of authorization, including a renewal of the authorization, that a person must obtain to practice or engage in a particular business, occupation, or profession; or a facility must obtain before a particular business, occupation, or profession is practiced or engaged in within the facility. A "License Rank" is the level of license; a "License Modifier" provides additional information on the scope of the license.

A license may have one or two statuses. The first status is normally "Current" which means the license is in good standing. If the first status is "Expired" or "Null and Void", or if either status shows "Inactive", the licensee may not practice in the profession and/or operate as a licensed business.

For more information regarding this license, including any disciplinary information displayed below, please contact the appropriate board or program office. A list of DSHS licensing board and programs may be found at: <http://www.dshs.state.tx.us/Licensee-Registration-Permittee.aspx> or click the link at the bottom of this page.

Press "Previous Record" to display the previous license.

Press "Next Record" to display the next license.

Press "Search Results" to return to the Search Results list.

Press "New Search Criteria" to do another search of this type.

Press "New Search" to start a new search.

License Number:		Current Date: 07/15/2017 08:52 AM
Name:	WINTERS, CASSANDRA L.	
License Type:	Registered LCDC Intern (C3)	
License Status:	Current	
Expiry Date:	09/08/2020	
Effective Rank Date:	09/09/2015	

**Addresses**

Mailing Address	Address
	BRENHAM , TX WASHINGTON 77833 US
Main Address	Address
	BRENHAM , TX WASHINGTON 77833 US

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Last Updated Mar 27, 2013

## Kamala Rose, LCSW

=====

### Profile:

Conscientious, passionate and dedicated to my profession and the clients I serve. Strong interpersonal acuity, clear articulate communicator and writer. Fluent in Spanish, conversational in French and Farsi. Clinical experience includes treatment of Co-Occurring Mental Health/Substance Use Disorders, Childhood Sexual/ Developmental Trauma, Grief and Loss, Spiritual Counseling, Advocacy, Outreach and Education. Client populations served: Children, Adolescents, Adults, Couples & Families, Medical Social Work, and the Elderly.

### Special Knowledge, Skills, Abilities and Attributes:

- Advanced knowledge of theories and evidenced based modalities used in the specialized treatment co-occurring disorders including: DBT, CBT, MI, Somatic Experiencing, Gestalt, Crisis Intervention, EFT, Logotherapy, Mindfulness, and Meditation.
- Exceptional awareness and sensitivity to culturally diverse populations, empathetic, understanding of human development in various cultures and traditions.
- Ability to utilize differential diagnosis for psychosocial and psychiatric diagnoses.
- Advanced skill and comfort providing therapy in individual, group, and/or family settings.
- Knowledge of current legal standards pertaining to professional practice, mandated reporting requirements, professional boundaries, and ethical issues.
- Advanced knowledge of the treatment of Substance Use Disorders, including relapse prevention, and the various philosophies and approaches to recovery 12-step, Refuge Recovery, Smart Recovery, etc.
- Ability to work resourcefully well under pressure both independently and collaboratively.
- Certified Yoga/Meditation Teacher (RYT-200).

### Education

Florida Atlantic University School of Social Work Boca Raton, Florida

- Master of Social Work 2011 MSW
- Bachelor of Arts, Communications ☐ Certification K-12 Spanish / E.S.O.L. Teacher

### Professional Experience:

*Outreach and Business Development* (Independent Contractor)

Keystone Recovery Network, Santa Barbara, California

Responsible for conducting community outreach and Pysch-Education campaigns on Addiction, Prevention, Treatment and Recovery. Continual creation of relationships with Therapists, Psychologists, Counselors, Doctors, Lawyers, and Corporate HR Directors for the

purpose of educating and informing potential referral sources about Substance Use Disorders and the benefits of KRN's mission, vision, services and unique approaches to treatment. Play a key role in increasing income and revenue for KRN by developing and managing referral sources and generating leads.

**Master Level Therapist - Addiction, Case Manager -**  
-3/2017

12/15

Beacon House Outpatient Recovery Program, Pacific Grove, California Provide individual and group counseling to program participants clients in various stages of recovery utilizing a holistic focus on overall health and wellness. Created psych-educational curriculum as well as compassionate care programs personalized for Individuals and Groups. Treatment modalities include Motivational Interviewing, Dialectical Behavioral, and Cognitive Behavioral Therapies, Gestalt, Acceptance & Commitment Therapy. Responsible for the timely management of clinical case formulation, ASAM and progress notes, development of treatment plan, exit plan, aftercare plan and collateral treatment following completion of program. Assist in utilization reviews and case management with insurance companies and HMOs; Treatment reviews with collateral treatment professionals. Conducted Community Outreach and Pysch-Education campaigns on Addiction, Prevention, Treatment and Recovery.

**Clinical Consultant/Treatment Team Educator**

2012-Present

Progressive Alternatives – Virtual Care, Kalamazoo, MI (Remote)

Provide consultation, psych-education, and training to professionals working in the field of rehabilitation of catastrophically injured patients (TBI, Spinal Cord Injury, and Orthopedic Trauma) to assist rehab staff with challenges related to

cognitive/behavioral impairments. Created video trainings for staff to better handle distress and staff burnout utilizing principles from DBT (mindfulness, distress tolerance, radical acceptance), CBT, Motivational Interviewing, MET. Participated in Treatment Team discussions via "Go to Meeting."

**Adolescent and Family Therapist, Clinical Social Worker BBS registered** - February 2014 to March 2016

Door To Hope, Salinas, California

Provide therapeutic services in English and Spanish to adolescents and their families in a residential group home and in the Integrated Co Occurring Treatment Outpatient setting for the treatment of co occurring disorders, specifically severe mental illness, personality disorders, substance abuse, and childhood sexual trauma. Provide consultation, inter-agency collaboration, and guidance to colleagues, role-model effective practice skills, complete all required clinical documentation including bio-psychosocial assessments, treatment plans, diagnoses, progress notes, and probationary reviews for court or DSES hearings.

***Mental Health Counselor, Clinical Social Work/Therapist. - 2011 -2014***

SequelCare Youth and Family Services, St. Lucie & Martin Counties, Florida Provide mental health counseling to children, adolescents and adults in the treatment of behavioral disorders, mental health disorders, trauma-specific services, and cross-over youth (Department of Juvenile Justice and Department of Children and Families involvement) as well as working with stabilizing and strengthening families.

***Mental Health Counselor, Family and Couples Therapy***

Catholic Charities, Riviera Beach, Florida

Provide mental and spiritual counseling to adolescents, adults, couples and families.

***Senior Adult Advocate - 2013-2014***

Safe Space, Martin County, Florida

*Domestic Violence Advocate and Community Outreach Consultant. Counsel victims of domestic violence and their children instructing and empowering them to establish healthy and safe personal boundaries, linking them with community resources and services and assisting them in setting life goals for a productive and safe future. Facilitated psych-educational groups on the cycle of violence (Power and Control Model) and process groups. Trauma-Focused CBT for children and their mothers. Taught mindfulness based stress reduction, yoga, nutrition.*

***Medical Social Worker - 2011-2012***

Anchor Home Health, Martin and St. Lucie Counties Florida

*Made home visits to assess and develop patient care plans, evaluations, and referrals. Achieved departmental goals and objectives by instituting services and resources while collaborating with patient health care team in order to optimize patient care.*

***MSW Student Intern/Psychotherapist -2010-2011***

Tykes and Teens, Inc., Martin County, Florida

*Counseled children, adolescents and their families under supervision of LCSW and post doctoral staff in office and school environments. Treated general mental health conditions including anxiety, adjustment disorder, depression, and family conflict. Intake assessments, bio-psychosocial assessments, tx plans, tx plan reviews, progress notes and discharge summaries.*

***E.S.O.L Teacher - 2008-2010***

Martin County School District/Family Learning Center , Martin County, FL Taught English to speakers of other languages on a daily basis.

***Yoga/Meditation Integrative Therapist - 2008-2010***

Unity Recovery Center, Hobe Sound, FL

*Provided yoga and meditation instruction to adults in an inpatient treatment facility.*

***Group & Individual Counselor/Youth Prevention Educator - 2007-2009***

Alcohol Drug Abuse Prevention ADAP, Martin & St. Lucie Counties, FL *Counseled and educated court ordered clients in groups and on an individual basis*

***Caseworker/Counselor - 2002-2004***

Children's Home Society Family Builder's Program , Martin, St. Lucie Co., FL

***Marketing, Public Relations and Court Translator*** - 1993-2002

Larsen and Associates, P.A. , Martin, St. Lucie Co., FL

*Business Development, Advertising coordination/ marketing activities/Law enforcement liaison,  
Community Outreach English/Spanish document and oral translation* **Volunteer/Service Work:**

Hibiscus Children's Center \_\_\_\_\_Stuart/Jensen Beach, FL  
( 1994-2007)

Crisis Nursery volunteer - Yoga instructor- part of team to organize charity events, art auctions,  
translation services

Karma Krew Stuart, Jensen Beach, Jupiter FL (2002-present)

Help raise funds and community consciousness related to issues affecting abused and neglected  
children, women, seniors, jailed and homeless populations.

Martin County School District - Felix Williams Elementary, Pt. Salerno Elementary, Stuart Middle  
School and Jensen Beach High School (2001-2010)

Assisted teachers and administration and guidance counselors as needed in class rooms, media  
centers, play ground, cafeteria, office and field trips.

Kalani Retreat Center Paho, HI (Summer 2012)

Work Exchange Volunteer

Kids Bridge St. Augustine, FL (2012)

Volunteer with supervised visitation



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If the License Details below include 'Date of Graduation', the month and date of graduation may not be available. In this instance it will be displayed as '01/01/YYYY' where YYYY represents the year of graduation. Please note that not all license types disclose 'Date of Graduation' on the License Details screen.

- Press "Previous Record" to display the previous license.
- Press "Next Record" to display the next license.
- Press "Search Results" to return to the Search Results list.
- Press "New Search Criteria" to do another search of this type.
- Press "New Search" to start a new search.

License Number: 76512		Current Date: 07/15/2017 07:22 AM
Name:	ROSE, KAMALA	
License Type:	Licensed Clinical Social Worker	
License Status:	License Renewed & Current	
Expiration Date:	02/28/2019	
Original Issuance Date:	04/24/2017	

Addresses		
Address of Record	Address	
		PO Box 5663 MONTECITO, CA SANTA BARBARA 93168-5663 United States <a href="#">View on a map</a>

Public Record Actions	
Administrative Disciplinary Actions	None found
Court Order	None found
Misdemeanor Conviction	None found
Felony Conviction	None found
Malpractice Judgment	None found
License Issued with Public Letter of Reprimand	None found
Administrative Citation Issued	None found
Administrative Action Taken by Other State or Federal Government	None found
Arbitration Award	None found

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## Merlyndia Bellevue

### **Qualifications:**

Compassionate, versatile, resourceful, drug and alcohol counselor and mental health worker dedicated to providing resources and pathways for disadvantaged clients. Qualitative experience working with elderly, poverty stricken, jailed, high risk youth and clients with substance abuse issues. Knowledge of wellness model & integrated care approach to providing services to clients/families

### **Education:**

Master of Science Degree (2013-2015) Major: Criminal Justice and Forensic Psychology

Saint Leo University, Saint Leo, FL

Bachelor of Applied Science (2008-2012) Major: Human Services

Baker College, Owosso, MI

Associates of Applied Science Major: Human Services (2008-2010)

Baker College, Owosso, MI

John J. Pershing High School (2003-2007)

Detroit, MI

### **Professional Training Qualifications:**

Autism Overview trained-Relias

Client/Patient Rights-Relias

Confidentiality & HIPAA-Relias

CPR-First Aid

Cultural Diversity-Relias

Ethical-Decision Making-Relias

### **Experience:**

*First Light Home Care of Greater Lansing, MI, Okemos, MI*

*6/2017-Present*

*Care Giver Coordinator/Supervisor (remotely)*

Initiated the hiring process for caregivers including processing applications, background checks, testing, interviewing, and reference validation.

Oriented caregivers and maintained current caregiver files in accordance with policies and

procedures.

Recorded employee information such as personnel data, compensation, benefits, tax data, attendance, performance reviews and evaluations, and termination date and reason.

I was responsible for visiting prospective clients after referrals are made to introduce Firstlight homecare.

I was responsible for scheduling shifts

Performed initial and ongoing in-home evaluation, caregiver introductions, and supervision of services.

*Open Hearts Family Wellness Center, Phoenix, AZ*

*2/2015-5/2017*

*Wellness Clinical Facilitator*

Provided comprehensive services to all assigned clients and their families including assessments, diagnosis and treatment

Provided as needed case management, family support, behavioral coaching, life skills trainings, services planning and other support duties as needed.

Acted as a liaison with referral sources and other community agencies on behalf of the consumer and families served.

Completed assessments annually, or as clinically indicated.

Followed all requirements of Mercy Maricopa Integrated Care system of handling time sensitive documentation.

Managed a caseload of approximately 70+ clients.

*Art Therapy Group Facilitator/ Founder (Visual Expressions Art Group)*

*3/2016-5/2017*

Founded, organized and facilitated Visual Expressions Art Therapy Group

Provided assistance in assisting youth with expressing their emotions via artistic projects

Participants of group ranged from 10-17 years of age

Coordinated referral process and screening process of participants in compliance with MMIC DSP requirements.

Provided families with training in the IEP process in collaboration with various schools in

Maricopa county.

*Dependable Staffing, Phoenix, AZ*

*10/2015-5/2017*

*Caregiver*

Provided caregiving services to terminally ill clients, and patients with brain injuries.

Provided compassion and relief for families dealing caregiving for loved ones.

Documented all encounters during shift and coordinated patients behavior with staff members between shifts.

Services were provided in residential and home based settings. Assisted clients with daily functions such as errands, community base activities and transportation.

Served patients in Glendale, Tempe, Mesa and Gilbert, AZ.

*A Renewed Mind Behavioral Health, Toledo, OH*

*8/2014-2/2015*

*High School Based Case Manager*

Coordinated treatment in Toledo Public Schools Providing youth counseling at Eagle Academy

Provided Alcohol and Other Drugs counseling to youth in school settings

Provided support services wherever they will be most effective - at school, at home, at extra-curriculum activities and in the community

Taught 8th grade art class & life skills and interventions courses

*Zepf Community Mental Health Center, Toledo, OH*

*1/2013-8/2014*

*Youth Chemical Dependency Counselor (CPST)/Drug & Alcohol Services*

Effectively assisted Lucas County Juvenile courts with coordinating AOD services

Provided Alcohol and Other Drugs counseling to youth

Provided effective case management to youth ordered to attend group in Drug Court

Conducted individual therapy with clients suffering from substance abuse issues

*12/2013-8/2014*

*Alternative Routes Facilitator/Positive Directions Director/Founder*

Transported and instructed AOD and 7 Challenges counseling groups for AOD teen clients

Founded and effectively acted as the Director of Pro-Social Activity Group "Positive Directions"

Provided treatment to AOD clients and facilitated Alternative Routes Group for court ordered youth

Utilized the "7 challenges" model while facilitating teen substance abuse groups.

*1/2013-12/2013*

*Health Home Specialist (Community Coordinator)*

Assisted families in the Greater Toledo area with coordination to receive Mental Health and Health services in the community.

My Caseload included a diversity of youth ranging from 3-18 years old

Integrated care (mental & physical) for families and clients served, coordinated treatment with PCP's.

Obtained and effectively managed a full caseload

*Caregivers of Northwest Ohio, Waterville, OH*

*12/2012-5/2013*

*Caregiver*

I provided on site respite to families of the elderly in home and on site

I assisted clients at residential treatment centers in the Northwest Ohio region

I provided caregivers relief and on site nursing staff at residential centers medical assistance

Provided services to elderly and terminally ill patients in home and residential settings.

*Shiawassee County Youth Center, Corunna, MI*

*3/2010-10/2012*

*Youth Specialist*

I worked with teen's court ordered to attend a part-time residential detention center after school and/or during school hours

I was a guidance counselor/teacher and group facilitator

Assisted youth with completing academic task on Apex online learning systems

Reported youth progress to juvenile courts to fulfill requirements of juvenile probation

Coordinated and assisted youth with completion of community service hours within Shiawassee County.

Target population: teenage males

*Respite Volunteers of Shiawassee County, Owosso, MI*

*4/2009-1/2010*

*Gerontology Case Management*

I completed Intakes/Re-assessments and in home visits

I also was a volunteer board member that helped organize/ promote fundraisers for the agency such as the 5k relay run for dads.

Provided services to terminally ill and elderly clients in home & residential settings.

During my employment at Respite I learned how to write grant proposals while helping organize fundraisers

**Skills:**

Diplomatic and tactful with professionals and non-professionals at all levels

Accustomed to handling sensitive, confidential records

Demonstrated history of practicing the Ethical Guidelines of Human Service profession

Flexible and versatile- able to maintain a sense of humor under pressure

Poised and competent with demonstrated ability to easily transcend cultural differences

Thrive in deadline- driven environments

CPR First-Aid Certified

Excellent team-building skills, Experience using strength based approached documentation

Office Assistance skills, Microsoft Office expertise skills and experience with Office duties

Knowledge of operating NextGen Software, Credible, Smartcare and 360 Patient Manager Software.

Trained in 7 challenges curriculum

Advance skills in documentation & knowledgeable about restrictions and confidentiality clauses

Experience in various settings and able to adapt & build rapport to a diversity of clients with various cultural backgrounds.

Well experienced working in the capacity of a direct care provider for clients as well as experience working in the capacity of an administrative role.

Experienced in implementing and developing integrated care model

Expertise level experience in care giving settings.

Ability to work with various demographics/ culturally well rounded and exceptional ability to build rapport with clients/families

7/15/2017

FL DOH MQA Search Portal |



## Department of Health

MERLYNDIA BELLEVUE

License Number: [REDACTED]

*Data As Of 7/15/2017*

**Profession**

Registered Mental Health Counselor  
Inter

**License**

[REDACTED]

**License Status**

CLEAR/ACTIVE

**License Expiration Date**

3/31/2022

**License Original Issue Date**

08/31/2015

**Address of Record**

[REDACTED]

UNITED STATES

**Controlled Substance Prescriber (for the Treatment of Chronic Non-malignant Pain)**

No

**Discipline on File**

No

**Public Complaint**

No

The information on this page is a secure, primary source for license verification provided by the Florida Department of Health, Division of Medical Quality Assurance. This website is maintained by Division staff and is updated immediately upon a change to our licensing and enforcement database.

## SHAHIDS. ALI, MSN, NPP, FNP-BC

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### PROFESSIONAL SUMMARY

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#### Clinician

- Highly qualified masters prepared psychiatric nurse with 20 plus years inpatient, corporate, academic and community based practice.
- Possesses strong case management, medical and consultative skills in assessing and providing appropriate, least restrictive care with attention to coverage limitations and best practice guidelines.

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### EMPLOYMENT EXPERIENCE

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#### Good Samaritan Hospital-Inpatient Practice

Downer Grove, IL

##### *Consultation Liaison Clinician*

8/2016- Present

- Worked collaboratively with multidisciplinary team evaluating medical Medical/Surgical, substance dependent and Postpartum patients for referral to inpatient psychiatric care.
- Performed precertification and state certified involuntary admissions
- Facilitated external linkages to service.
- Provided patient education and support

#### Waubensee Community College of Nursing- Education

Aurora, IL

##### *Adjunct Professor of Psychiatric Nursing*

8/2016-Present

- Taught clinical psychiatric nursing students at Presence Mercy Hospital.

#### Dupage County Health Department - Behavioral Health Practice

Wheaton, IL

##### *Registered Nurse, Case Manager, Qualified Examiner/Outpatients*

1998 – 7/2016

- Mobile, acute and chronic care of community based ACT, CST, MISA, MAACS, and MYCAP programs.
- Clinical linkage to services, securing public entitlements.
- Performed prior authorizations and applied for medication through patient assistance programs.
- On call crisis intervention, emergency assessment, phone triage and referral for care.
- Emergency state certification for involuntary psychiatric admissions; Community resource referral.
- Worked collaboratively with multidisciplinary teams treating indigent clients.

#### Intellistaff Ameritech - Contractual work

Chicago, IL

- Registered Nurse, Corporate Case Management, Occupational Medicine 1996 - 1998
- Administered benefits in compliance with plan inclusions, limitations and mandates/ Family Medical Leave Act.

#### Mental Health for Prepaid Plans - Management

Chicago, IL

- *Registered Nurse, Case Manager* 1995 - 1996
- *Performed clinical intake, psychotropic medication management, triage and referral for care.*
- *Practiced with psychiatrist and psychologist team managing care in private practice, Loop office.*

**Rush Medical Center -Research**

Chicago, IL

- *Registered Nurse, Case Manager, Center for Mental Wellbeing* 1993 - 1995
- *Corporate Psychiatry and substance abuse research studies.*
- *Performed protocol management and clinical assessments.*
- *Administered psychological and substance abuse scales.*
- *Managed medications and laboratory specimens.*
- *Functioned with corporate, multidisciplinary team in conferencing, planning and managing care.*

**Riveredge Hospital- Partial Hospital Practice**

Forest Park, IL

- *Program Coordinator, Registered Nurse, Therapist, ADAPT* 1989 - 1992
- *Coordinated services and case management in partial hospital program for adolescents.*
- *Interfaced with insurance providers/ determination and authorization of services.*
- *Milieu, group and multifamily service provider.*

**Group Health Plan/ SELECT CARE – Outpatient Practice**

Warren, MI

- *Program Coordinator, Child Psychiatric Services, RN, Therapist* 1983 - 1987
- *Consultant with satellite centers providing child psychiatric care.*
  - *Individual child, adolescent and adult Therapist/ Practitioner.*

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**EDUCATION**

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Wayne State University, College of Nursing Detroit, MI  
*Master of Science, Psychiatric Nursing*

University of North Dakota, College of Nursing Grand Forks,  
 ND *Bachelor of Science, Nursing*

7/15/2017

NYS Professions - Online Verifications



## Office of the Professions

### Verification Searches

The information furnished at this web site is from the Office of Professions' official database and is updated daily, Monday through Friday. The Office of Professions considers this information to be a secure, primary source for license verification.

#### License Information \*

07/15/2017

**Name :** ALI SHAHID SHEIKH  
**Address :** FAIRPORT NY  
**Profession :** REGISTERED PROFESSIONAL NURSING  
**License No.:** [REDACTED]  
**Date of Licensure :** 08/13/1998  
**Additional Qualification :**  
**Status :** REGISTERED  
**Registered through last day of :** 09/18

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- You may [search](#) to see if there has been recent disciplinary action against this licensee.
- Note: The Board of Regents does not discipline *physicians(medicine)*, *physician assistants*, or *specialist assistants*. The status of individuals in these professions may be impacted by information provided by the NYS Department of Health. To search for the latest discipline actions against individuals in these professions, please check the New York State Department of Health's [Office of Professional Medical Conduct](#) homepage.



## Chioma Ekechukwu

### Psychiatrist - Adolescent, and Adult Psychiatry Clayton County Community Service Board

Inpatient, partial hospitalization, outpatient, consultation-liaison, and ACTT team psychiatrist services for child, adolescent, adult, geriatric, forensic, telepsychiatry; federal and state governmental, and private profit and non-profit hospitals, treatment centers, correctional institutions, military bases, academic institutions, research facilities, and social service agencies. Authorized to work in the US for any employer

#### WORK EXPERIENCE

##### Psychiatrist

Adolescent, and Adult Psychiatry Clayton County Community Service Board - Jonesboro, GA - February

2017 to Present covering two separate clinics- two days at the Child and Adolescent Youth services clinic treating primarily attention deficit hyperactivity disorder, oppositional defiant and conduct behavioral disorders, anxiety and mood disorders; and child and adolescent schizophrenia. Three days coverage treating various primary and secondary psychiatric disorders at the adult services clinic that is also contracted with the Veterans Administration to provide services to male and female USA Veterans. Use of Carelogic electronic medical record system.

##### Psychiatrist

Inpatient Child and Adolescent Psychiatry Rebound Behavioral Health - Lancaster, SC - May 2016 to September 2016

Psychiatrist for a 22 bed acute stabilization child and adolescent unit treating behavioral, mood, anxiety, substance use, and psychotic disorders.

##### Psychiatrist

Inpatient Geriatric Psychiatry Springs Memorial Hospital - Lancaster, SC - May 2016 to August 2016

Psychiatrist supervision for a nurse practitioner on a 12 bed acute stabilization geriatric unit, treating mood and behavioral sequela of dementia and various primary psychotic, mood, anxiety and personality disorders.

##### Psychiatrist

Walter B. Jones Alcohol and Drug Treatment Center - Greenville, NC - March 2016 to April 2016

- Psychiatrist for the intake department handling adult male and female walk-in and scheduled admissions for acute substance use detoxification and stabilization.

##### Psychiatrist

Walter B. Jones Alcohol and Drug Treatment Center - Greenville, NC - February 2016 to February 2016

Outpatient Adult, Child, and Adolescent Psychiatry Jackson and Coker. South Carolina Department of Mental Health, Anderson-Oconee-Pickens Community Mental Health.

- Outpatient initial psychiatric examinations, follow-up psychotropic medication management, crisis management/involuntary commitment evaluations for patients at the Oconee and Pickens branch clinics.

##### Psychiatrist

Inpatient Adult Forensic Psychiatry G. Werber Bryan Psychiatric Hospital - Columbia, SC - September 2015 to January 2016

Columbia, SC.

- Psychiatrist for the coed male and female adult inpatient Forensics Unit 2 providing psychiatric medication management, and daily treatment of routine concurrent general medical problems. The census of 47 patients included NGRI, Incompetent to Stand Trial and Not Likely to be Restorable, and other verdicts on a range of

legal charges from felony murder, assault with deadly weapon, burglary, arson, bomb and other terroristic threats, illicit drug sale and distribution and/or possession to misdemeanors disturbing the peace and jaywalking. Every 28 days treatment team meetings and notes were generated as patients progressed through color coded band statuses with on and/or off unit psychoeducation, group therapy and activities. Brief testimony at on-site probate court hearings and an internal Forensic Review Board before administrative determination of discharge after legal charges resolved and appropriate outpatient housing placement secured. The team consisted of two psychiatric and/or general medical nurse practitioners, three social workers, two activity therapists, nurses, and mental health technicians while rotating custody officers provided security on the unit.

### **Psychiatrist**

East Central Regional Hospital - Augusta, GA - June 2015 to September 2015

06/15- 09/15 Inpatient Adult Psychiatry Locum Tenens. Georgia Department of Behavioral Health and Developmental Disabilities. East Central Regional Hospital. Augusta, GA.

- One of several psychiatrists on the three sided Acute Mental Health (AMH) Unit providing services to mostly psychotic and/or manic, often agitated patients on all male A side, all female B side, and mixed gender C side. Patients were generally brought in by law enforcement on probate court order after affidavit filed by family or involuntarily commitment by emergency room physicians. Provided medication stabilization while leading a recovery treatment team of a social worker, a psychologist, psychiatric nurses, recreation therapist, mental health technicians, treatment team facilitators, and other staff. Use of Avatar electronic medical record system for charting and medication orders.

### **Psychiatrist**

JPE Healthcare Staffing - March 2015 to May 2015

Outpatient Adult, Child, and Adolescent Psychiatry. JPE Healthcare Staffing. Spartanburg Area

### **Psychiatrist**

Inpatient Adult Psychiatry Sandhills Regional Medical Center - Hamlet, NC - January 2015 to February 2015

### **Psychiatrist**

Mental Health - Spartanburg, SC - October 2014 to January 2015

### **Psychiatrist**

Adult and Adolescent Psychiatry - Columbia, SC - August 2014 to September 2014

Psychotropic medication management for patients on the general adult, adolescent, crisis stabilization units, and in the partial hospitalization program at a free standing psychiatric treatment center.

### **Psychiatrist**

Spartanburg, SC clinic - Spartanburg, SC - June 2014 to July 2014

06/14 - 07/14

- Outpatient initial psychiatric examinations, follow-up psychotropic medication management, crisis management

and involuntary commitment evaluations for patients in the catchment area of the Spartanburg, SC clinic.

### **recreation therapists, mental health technician and other staff**

Health Richland Hospital - Columbia, SC - March 2014 to June 2014

Columbia, SC.

- One of four psychiatrists providing crisis stabilization mental health services and substance abuse treatment at four units of a free standing psychiatric center on the grounds of the Palmetto Health Richland hospital complex. Testimony injudicial proceedings for extended involuntary commitment and/or court ordered mental health and/ or Substance dependence treatment. Interactive leadership of treatment team of social workers,

psychiatric nurses, recreation therapists, mental health technician and other staff. Use of Cerner Millennium electronic medical record system for charting and medication orders.

### **Psychiatrist**

Outpatient Adult, Child, and Adolescent Psychiatry JPE Healthcare Staffing - February 2014 to February 2014

South Carolina

### **Psychiatrist**

Inpatient Adult Forensic Psychiatry Locum Tenens - Savannah, GA - November 2013 to January 2014

Georgia Regional Hospital at Savannah. Savannah, GA

- Psychiatrist for a two sided forensic unit with a census of 38 inpatients hospitalized for pre-trial evaluation, competency restoration after being found incompetent to stand trial, or civil commitment after being adjudicated not guilty by reason of insanity on a variety of charges from misdemeanors to felony murder. Recovery Model with Step Levels A to E incorporating both on unit groups and those held at an off unit treatment mall. Psychiatric care administered by a unit team of a psychiatrist, a nurse practitioner, a psychologist, a nurse supervisor, charge nurses and other psychiatric nurses, a social worker, a recreation therapist, mental health technicians, treatment team facilitators, and other staff. Use of Avatar electronic medical record system.

### **Psychiatrist**

DeKalb Regional Crisis Center - Decatur, GA - October 2013 to November 2013

Decatur, GA

- One of three psychiatrists providing emergency psychiatric walk-in services for male and female adults 18 years and older, as a member of a crisis intervention team including social workers, psychiatric nurses, and mental health technicians.

### **Psychiatrist**

Mental Health - Columbia, SC - July 2013 to September 2013

Treatment of adult male and female inpatients with a dual diagnosis of mental illness and substance use disorders at a 28 day rehabilitation treatment facility. Consultation services to other cottage units, physical examinations, and admission psychiatric evaluations.

### **Psychiatrist**

Waccamaw Mental Health Center - April 2013 to July 2013

Outpatient Adult Psychiatry Locum Tenens. Waccamaw Mental Health Center of South Carolina

### **On staff**

- February 2009 to June 2013

02/09 - 06/13

- Inpatient care for a 10 bed unit and consultation-liaison psychiatry service to other departments, along with medication management for an associated partial hospitalization program. On staff for weekend moonlighting from 2009 to 2013. Use of an electronic medication record system.

### **Psychiatrist**

Outpatient Adult, Child, and Adolescent Psychiatry JPE Healthcare Staffing - Greer, SC - March 2013 to April 2013

Initial psychiatric evaluations, psychotropic medication management, crisis stabilization and leadership of the treatment team approach to patient care.

**Psychiatrist**

Department of Mental Health, Orangeburg Area Mental Health Clinic - Conway, SC - February 2013 to March 2013

Initial psychiatric evaluations, psychotropic medication management, acute care close outpatient follow up, and crisis stabilization.

**Psychiatrist**

Inpatient Geriatric Psychiatry Marlboro Park Hospital - Bennettsville, SC - July 2012 to February 2013

Management of an eight bed unit for geriatric patients and intellectually disabled patients who are residents of nursing homes or assisted living facilities.

**Psychiatrist**

South Carolina Department - Anderson, SC - June 2012 to July 2012

Outpatient initial psychiatric examinations, follow-up psychotropic medication management, crisis management/ involuntary commitment evaluations for patients in the catchment area of the clinic in Anderson, SC.

**Psychiatrist**

Telepsychiatry for Outpatient Adults - Henderson, NC - March 2012 to July 2012

One day per week telepsychiatry for a rural outpatient psychiatric clinic that treated adults, adolescents, and children with a range of behavioral, mood, personality disorders, substance use, and psychotic disorders.

**Psychiatrist**

Telepsychiatry for Outpatient Adults - Alpharetta, GA - May 2012 to May 2012

Piedmont Center for Mental Health Services. South Carolina Department of Mental Health. Simpsonville, SC.

- Outpatient initial psychiatric examinations, follow-up psychotropic medication management, crisis management/ involuntary commitment evaluations for patients in the catchment area of the clinic.

**Psychiatrist**

Department of Mental Health, Orangeburg Area Mental Health Clinic - Orangeburg, SC - March 2012 to April 2012

Outpatient initial psychiatric examinations, follow-up psychotropic medication management, crisis management

involuntary commitment evaluations for patients in the catchment area of Orangeburg, SC with additional onsite support to branch clinics in Denmark, SC and St. Matthews, SC.

**Full-time outpatient walk**

Monarch - Charlotte, NC - November 2011 to February 2012

Charlotte, NC.

- Full-time outpatient walk-in and scheduled intake diagnostic psychiatric assessments, follow-up therapeutic and medication management via in office consultation and telepsychiatry to remote sites. Psychotropic medication management for an ACTT team providing services to homeless, rural, and otherwise constrained patients inappropriate for a lower level of care.

**Psychiatrist**

Inpatient Adult Psychiatry JPE Healthcare Staffing - Salem, NC - September 2011 to October 2011

Inpatient psychiatric adult crisis intervention, stabilization, and detoxification service with liaison and consultation for nursing and support team members at a free standing psychiatric hospital.

**Psychiatrist**

Kershaw Mental Health Clinic - June 2010 to September 2011

Outpatient Adult, Child, and Adolescent Psychiatry Staffcare. Kershaw Mental Health Clinic.

**Interim full time inpatient psychiatrist**

Sandhills Regional Medical Center - Hamlet, NC - March 2010 to June 2010 for a 10 bed unit and consultation service throughout the hospital in addition to psychiatric service for an associated outpatient partial hospitalization program.

**Psychiatrist**

Sumter Clinic of the South Carolina Department of Mental Health - Sumter, SC - October 2009 to March 2010

**Psychiatrist**

Orin Community Health Center - Spartanburg, SC - July 2009 to September 2009

Outpatient initial diagnostic assessments, follow-up therapeutic and medication management mostly for children with behavioral disorders but also some adults, particularly parents of children in treatment. Psychiatric services were also provided to male juveniles incarcerated at two Department of Juvenile Justice treatment camp facilities.

**Psychiatrist**

R.J. Blakely Alcohol and Drug Treatment Center - Butner, NC - May 2009 to June 2009

Inpatient care on detoxification, acute and chronic care rehabilitation units, treating alcohol, illicit substances, and/or prescription medication abuse and dependence on units, and participation in the call rotation of admission of scheduled appointments and walk-ins from the screening and evaluation center.

**Psychiatrist**

Outpatient Clinic - Rock Hill, SC - February 2009 to April 2009

Outpatient initial diagnostic assessments, follow-up therapeutic and medication management, and involuntary commitment evaluations for male and female veterans dealing with a wide variety of mood, anxiety, psychotic, substance use and personality disorders as well as traumatic brain injury and other organic disorders with secondary psychiatric manifestations.

**Psychiatrist**

Outpatient Adult, Child, and Adolescent Psychiatry Staffcare - Aiken, SC - October 2008 to November 2008 and The Hartzog Center satellite clinic in North Augusta, SC of the South Carolina Department of Mental Health.

- Outpatient initial diagnostic assessments, follow-up therapeutic and medication management, and involuntary commitment evaluations for a varied population of patients in the catchment areas of Aiken, SC and North Augusta, SC.

**Outpatient Adult and Adolescent Psychiatry Interim Physicians**

Department of Corrections - September 2008 to October 2008

Foothills Correctional Institute and Western Youth Correctional Institute in Morganton, NC and Piedmont Correctional Institute in Salisbury, NC.

- Initial diagnostic psychiatric assessments, follow up medication management, and consultation for new detention center intakes and prison inmates.

**Inpatient Adult Psychiatry Interim Physicians**

Piedmont Medical Center - Rock Hill, SC - June 2008 to August 2008

Involuntary and voluntary admissions, crisis stabilization, psychotropic and general medication management, treatment team liaison and supervision, and consultation services as weekend moonlighting duties.

### **Psychiatrist**

Tri-County Community Mental - Chesterfield, SC - May 2008 to August 2008 of the

South Carolina Department of Mental Health.

- Outpatient initial diagnostic assessments, follow-up therapeutic and medication management, and involuntary commitment evaluations for a varied population of patients in the catchment areas of Bennettsville, SC and Chesterfield, SC.

### **Outpatient Adult, Child, and Adolescent Psychiatry Interim Physicians**

Outpatient Adult Psychiatry Jackson and Coker, Inc - Salisbury, NC - September 2007 to April 2008

W.G. Hefner Veteran's Administration Medical Center. Salisbury, NC.

- Performed psychiatric diagnostic assessments, triage, admission and discharge decisions, fulfilled requested consultations, and generally provided emergent psychiatric services in the Emergency Department. Intake and psychotropic medication management for the Substance Abuse Residential Rehabilitation Program (SARRTP) and for the outpatient mental health clinic as well as Inpatient psychiatric services for the Acute Care Psychiatric Unit- 4-3b.

09/07 Outpatient Adult, Child, and Adolescent Psychiatry Interim Physicians. Catawba Community Mental Health Center, Lancaster Clinic of the South Carolina Department of Mental Health.

- Outpatient initial diagnostic assessments, follow-up therapeutic and medication management, and involuntary commitment evaluations for a varied population of patients in the catchment area of the Lancaster Clinic in Lancaster, SC.

### **Psychiatrist**

Outpatient Adult, Child, and Adolescent Psychiatry Staffcare - Fayetteville, NC - July 2007 to August 2007

providing outpatient initial diagnostic assessments, follow-up therapeutic and medication management, and involuntary commitment evaluations for adults, children, and adolescents presenting with a wide gamut of psychiatric problems.

### **Psychiatrist**

Outpatient Adult, Child, and Adolescent Psychiatry Staffcare - June 2007 to July 2007

Stephen's County Mental Health Center and Hart County Mental Health Center of Georgia Division of Mental Health, Developmental Disabilities, and Addiction Services in Toccoa, GA and Hartsville, GA.

- Outpatient initial diagnostic assessments, follow-up therapeutic and medication management, and involuntary commitment evaluations for a varied population of patients. Sole psychiatrist at these two facilities responsible for heading the mental health care team via staffing meetings and daily interaction with psychologists, licensed professional counselors, nurses, and other support staff.

### **Psychiatrist**

Outpatient Adult, Child, and Adolescent Psychiatry Fayetteville Psychiatric Associates - Fayetteville, NC - April 2007 to May 2007

Outpatient initial diagnostic assessments, follow-up therapeutic and medication management, and involuntary commitment evaluations predominantly for children and adolescents, but adults as well. Many were diagnosed with ADHD, ODD, Conduct Disorder, Asperger's and Autism and were children and adolescents of military personnel stationed at Fort Bragg and Pope Airforce Base in addition to the general public.

### **Full time outpatient initial diagnostic assessments**

South Carolina Department of Mental Health - Camden, SC - February 2007 to March 2007 follow-up therapeutic and medication management, and involuntary commitment evaluations for a varied population of patients in catchment area of the Kershaw County Mental Health Center in Camden, SC, including local jail detention center inmates.

### **GA. Sole psychiatrist**

Outpatient Adult, Child, and Adolescent Psychiatry Vista Staffing Solutions - Ludowici, GA - July 2006 to February 2007

Gateway Behavioral

Health Services in Ludowici, GA and Pembroke, GA.

- Outpatient initial diagnostic assessments, follow-up therapeutic and medication management, and involuntary commitment evaluations for a varied population of patients in the catchment area of Gateway Behavioral Health Services in two locations - Ludowici, GA and Pembroke, GA. Sole psychiatrist at these two facilities responsible for heading the mental health care team via staffing meetings and daily interaction with psychologists, licensed professional counselors, nurses, and other support staff.

### **Internship and Residency**

General Psychiatry Morehouse School of Medicine - Atlanta, GA - July 2002 to June 2006

Clinical rotations on inpatient and outpatient psychiatry services at Grady Hospital in Atlanta, GA,

Veteran's Administration Medical Center-Tuskegee Alabama, and inpatient Georgia Regional Hospital in Decatur,

GA, and Inner Harbour at Douglasville, GA, a short term and long term residential child and adolescent treatment facility. Two months internal medicine at Grady Hospital, two months neurology at South Fulton Medical Center in Eastpointe, GA, two months outpatient at Grady Hospital Family Practice Clinic in Eastpointe, GA. Travel Award to attend the American Neuropsychopharmacology Conference in San Juan, Puerto Rico in December 2004, and attended the conference in Hawaii in December 2005. Attended the American Psychiatric Association conference in

Atlanta, GA in May 2005. Attended the Georgia Psychiatric Physician's Association Meeting at Amelia Island, FL

in July 2005. PRITE 2005 psychiatry score in 85th percentile of all residents tested. Research included the PAARTNERS schizophrenia project and a maternal fetal depression study.

### **Psychiatrist**

Reader Measurement Incorporated - Charlotte, NC - March 2002 to July 2002

Trained in assessment and grading of written essay portions of standardized tests. Group projects included grading of essays written for the MCAT and various high school and middle school achievement tests, etc.

### **Substitute Teacher Charlotte**

Mecklenburg Schools - Charlotte, NC - February 2002 to July 2002

Daily teaching assignments at various high schools and middle schools in a variety of subjects, including science, mathematics, French, physical and health education.

### **Receptionist-Clerical-Light Industrial Employee Various Temporary Employment Agency**

- January 1992 to December 2001

Past duties during holidays and summer vacations included word processing of business, legal, and technical documents, data entry, customer reception, management of multi-phone lines, mass mailings, operation of various industrial machines. Familiarity with a variety of word processing software.

**Arts and Crafts Director**

Girl Scouts of America - June 1997 to August 1997

Prepared and supervised daily unique arts and crafts activities for brownies through cadets and provided guidance and supervision during mealtimes, special guest activities, camping and athletic events.

**Microbiology Research Assistant Department of Microbiology and Immunology**

General Psychiatry Morehouse School of Medicine - Atlanta, GA - December 1993 to June 1995

Investigation of messenger RNA stabilization, translational regulation, promoter mapping, and transcriptional regulation of the iron-regulated *Neisseria gonorrhoeae* fbp A gene. Molecular biology techniques such as: gel electrophoresis, southern, northern, and western blotting, plasmid isolation, PCR amplification, DNA sequencing, and S1 nuclease mapping.

**Immunology Research Assistant Department of Microbiology and Immunology**

General Psychiatry Morehouse School of Medicine - Atlanta, GA - March 1993 to December 1993

Determination of optimal T cell cloning and hybridoma fusion conditions, factors, and reagents for immunofluorescence and flow cytometry characterization of T cell surface receptors of C3H mice exposed to the carcinogen benzopyrene via various routes.

**Microbiology Research Assistant Department of Biology**

C.C. Cameron Applied Research - Charlotte, NC - October 1992 to March 1993

Cesium chloride gradient plasmid DNA isolation and determination of optimal electroporation conditions for *Streptococcus mutans* with improved transformation frequency utilized for further gene expression studies.

**Chemistry Lab Assistant**

Chemistry Quality Control Lab - Charlotte, NC - September 1992 to December 1992

Variation of reagents, reaction conditions, and post-treatments in solvent free wet-dry neutralization studies to remove gelling inhibitors and prevent color formation under dark storage conditions. Manipulation of acrylamide-acrylic acid polymerization reaction conditions.

**Food Microbiologist**

Webb Technical Group - Raleigh, NC - January 1992 to April 1992

Microbiological testing of food, water, and industrial samples for gram negative enterics and typical environmental gram positive bacteria and fungal contaminants in determination of contamination levels and assurance of compliance with state health regulations.

**Quality Control Microbiologist**

Labstaffers, Inc - Charlotte, NC - October 1991 to December 1991

Naska Pharmacal

Company, Inc. Lincolnton, NC.

- Knowledge of QA/QC standard operating procedures in an FDA regulated environment. Preservative challenge, microbial limits, antibiotic susceptibility, and air and water sterility testing.

**Graduate Research and Teaching Assistant**

North Carolina State - Raleigh, NC - August 1988 to September 1991

Devised experiments, communicated ideas and results, and evaluated data in the completion of an original thesis work. Teaching assistant for MB 401- basic microbiology laboratory concepts and techniques, reagent preparation, lab upkeep, and aided the course professor in the proctoring and grading of exams.

**Summer Day Camp Counselor**

Thompson's Children's Home - Charlotte, NC - June 1988 to July 1988

Assisted in guidance of five to twelve year old children in general camp activities including arts and crafts, outdoor science, recreation and physical education.

### **Science Teacher**

Charlotte - Mecklenburg Schools - Charlotte, NC - August 1987 to June 1988

Instructed, supervised, and directed the progress of two senior chemistry classes, two ninth grade physical science classes, and one tenth grade general science class.

### **Supervised Teaching Experience**

Wilkinson High School - Orangeburg, SC - January 1987 to May 1987

Supervised teaching responsibility for three general biology classes and one advanced placement biology class.

## **EDUCATION**

### **Doctor of Medicine in Medicine**

Medical College of Georgia - Augusta, GA December  
2001

### **Master of Science in Microbiology**

North Carolina State University - Raleigh, NC December  
1991

### **Bachelor of Science in Biology Education**

South Carolina State University - Orangeburg, SC  
May 1987

7/15/2017

Medical Board

[Print this page](#)**Board: Medical Board****South Carolina Board of Medical Examiners  
Website Verification**

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SOUTH CAROLINA DEPARTMENT OF MENTAL HEALTH  
250 DEWEY AVENUE  
SPARTANBURG, SC 29303

**Name:** Chioma Rosanna Ekechukwu **Profession:** MD **Office Phone:** 7044881050

**Basis:** 2005 **School:** GA **Graduation:** 12/31/2001

**License No:** [REDACTED] **Date Issued:** 12/01/2006 **Expiration:** 06/30/2019

**Specialty:** P.P

**Rx#:**

**Rx Issue Date:**

**Primary Source Verification of Graduation Certified**

**Supervises:**

KELLI P GAGNE - (APN) ACTIVE

**Hospital Affiliation (s):** None

**Credential Status:** Active

No disciplinary action taken by the Board. This certifies that the above licensee is in good standing.

**Board Public Action History:**

[View Orders](#) [View Other License for this Person](#)

No Orders Found

Michael Matouk - Curriculum Vita  
 Board of Psychology – Limited License [REDACTED]

**EDUCATION**

Ph.D. program – *Wayne State University* - Ph.D. candidate

Area concentration: Educational and Clinical Psychology

Secondary concentrations – biopsychology; development

M.A. program – *Wayne State University*

School and Community Psychology

B.A. undergraduate program – *University of Michigan*

Secondary concentration in Microbiology

**EMPLOYMENT**

**Clinical Experience and Positions - Psychology**

1990-present Private Practice – Clinical and Forensic Psychology

Clinical Consulting Associates

Michael Matouk, PhD© LLC

Function as a forensic psychologist and psychodiagnostician in a spectrum of populations, primarily with individuals in a clinical, forensic, and medical-legal setting. I have significant expertise in psychodiagnostic assessment (estimated between 3000-3500 examinations), including neuropsychological testing for a wide range of clinical issues, mental status examinations, evaluation of medication regimen and treatment efficacy. Produced forensic court reports and medical-legal reports for a variety of populations, including populations in the criminal justice system, educational system, disability determination claimants, parenting and child custody issues; cases involving abuse, neglect, and allegations thereof; adolescent delinquency; guardianship and testamentary capacity ; mental illness and residual functioning capacity;

1990-2003 Dr. Gordon J. Blush, Ed.D. LP

Consulting Forensic Psychologist - Clinical &  
 Forensic Psychology

Functioned as a forensic psychologist and psychodiagnostician in a spectrum of populations, primarily with individuals in a forensic/legal setting. Produced court reports for issues of disposition, criminal responsibility, diminished capacity, and related legal issues. Produced forensic court reports and expert-witness testimony upon request.

1995-1997 Neuropsychological Psychologist/ Psychometrician

Supervisor: John Fisk, Ph.D. LP

Trained in the administration and interpretation of a wide variety of neuropsychological test batteries, including a standard Halstead-Reitan battery and multiple modified neuropsychological batteries to provide diagnostic specificity for multiple neuropsychological and clinical conditions, including dementia/pseudodementia; learning disabilities; brain insults due to trauma, toxicity and acquired neuropsychological conditions; congenital conditions and learning disabilities. I was also responsible for interpreting and preparing neuropsychological reports under supervision of Dr. Fisk.

1994-1995 Dr. Steven Miller, Ph.D., LP, DACPS

Consulting Forensic Psychologist - Clinical &  
Forensic Psychology

Functioned as a forensic psychologist and  
psychodiagnostician in a spectrum of populations, primarily with individuals in a  
forensic/legal setting. Produced court reports for issues of disposition, criminal  
responsibility, diminished capacity, and related legal issues. Produced forensic  
court reports and expert-witness testimony upon request.

Clinical Psychology Positions (cont'd)

Michael Matouk - Curriculum Vita

1991-1994 School Psychologist Avondale/Oakland Schools

Department head: Dr. Beth Martin  
(former-retired)

Position involved in the psychometric and psychoeducational assessment of  
students in the pre-primary, primary, and secondary education levels. Additional  
responsibilities included the coordination and implementation of Multidisciplinary  
Educational Team (MET) meetings, and participation in Individualized Educational  
Placement Committee (IEP) meetings. Also was responsible for debriefing parents  
and working with children and their parents on a sporadic basis.

**ACADEMIC FACULTY POSITIONS AND TEACHING EXPERIENCE -  
PSYCHOLOGY**

2016 Psychology Professor

Undergraduate Courses in Psychology  
*Wayne State University*

- developed and taught courses for college  
students in *Introductory Psychology*.
- developed and utilized online websites  
(Blackboard)
- provided guidance and support to students for  
career and educational preparation in  
behavioral sciences

1990-2016 Psychology Professor

Undergraduate Courses in Psychology  
*Macomb Community College*  
*Schoolcraft Community College*

- developed and taught courses for community  
college students in *Introductory Psychology*,  
*Child Growth and Development*, *Psychology of*  
*Adolescence*, *Psychology of Adjustment*,  
*Statistical Psychology*, *Abnormal Psychology*,  
*Human Sexuality*
- developed and utilized online courses and

websites (Canvas; Angel; Blackboard)

- was responsible for selection of textbooks and assisted in curriculum revisions in Adolescent Psychology and Child Psychology (South campus)

- provided guidance and support to students for career and educational preparation in behavioral sciences

1995-1996 Graduate Psychology Professor - adjunct  
Master's Program in Teaching Education  
*Ferris State University – Mott Community College Campus*

Designed and taught courses in the Master's program in Education for the fulfillment of the MEd degree. Courses included :

- Learning Principles in the Classroom, whereby students learned the application of learning and behavioral principles in the classroom setting. Students were required to become familiar with and apply the strategies and principles of learning in multiple settings of progressively increasing levels of complexity.

- Human Developmental Psychology-students were exposed to a multi-theoretical understanding of the major developmental theories, with appropriate writing assignments applying to education.

Teaching Experience in Psychology (cont'd)

Michael Matouk - Curriculum Vita

1991-1994 Psychology Teaching Assistant

Educational Psychology

*Wayne State University – supervisor: Dr.*

Paul Sullivan

Assisted Dr. Paul Sullivan in the teaching and administration of the course in the undergraduate teaching programs program for students who were in the process of obtaining their undergraduate degree in education. Courses included :

- *Learning Principles*

- *Educational Psychology*

#### **INTERNSHIPS /PRACTICUM EXPERIENCE**

1989-1990 Clinic for Child Study - Wayne County Probate Court

Clinical/Forensic Psychologist

Supervisors- Dr. Nancy Giles; Dr. Suha Al-Omari; Dr. Jim

Morche

Completion of practicum at the Wayne County Juvenile Court/Clinic for Child Study as a psychologist for both the Family Evaluation and Juvenile Delinquency divisions, specializing in juvenile dispositions, child custody and parenting time evaluations, and providing expert witness testimony in cases in trial.

#### **RESEARCH INTERESTS**

The Effects of Locus of Control on the Susceptibility of Suggestions for Unpleasant Memories Using the

False Feedback Paradigm – Doctoral Dissertation-unpublished

The Effects of Multiple vs. Single Exposures to Brief Oral Presentations on Anticipatory and Overall

Anxiety in an Undergraduate College Student Population-unpublished

#### **RELEVANT CONFERENCE/ACADEMIC PRESENTATIONS**

Matouk, Michael (2016). Enhancing Diagnostics with the DSM-5 and ICD-10. *Michigan Mental Health Counselors Association*. Southfield, MI.

Matouk, Michael (2015). Enhancing Diagnostic Accuracy with the DSM-5. *Oakland County Community Mental Health Authority*. Rochester, MI.

Matouk, Michael (2009). The perils and pitfalls of the use of psychometric measures as primary determinants of malingering and feigning mental illness within the disability examination. *Disability*

*Examiners of the Social Security Disability Determination Service*. Lansing, MI.

Matouk, Michael (2007). Validity Discriminators and techniques in the identification of malingering

mental illness within the disability examination. *Disability Examiners of the Social Security Disability*

*Determination Service*. Lansing, MI.

Blush, Gordon J., Matouk, Michael (2001). Interview and Interrogative Strategies. *Michigan State*

*Police*. Lansing, MI.

Volunteer and Service Work in Psychology (cont'd)

Michael Matouk - Curriculum Vita

#### **VOLUNTEER AND SERVICE WORK**

Michigan Volunteer Registry – 2007

Provide psychological services in the event of a natural or public health emergency.

7/14/2017

Details - Verify A License



## Verify a License or Registration

### Name and Address

**Name:** MICHAEL MATOUK

**Address:** Lake Orion, MI 48360

### Profession and License/Registration Information

**Profession:** Psychology

**Type:** Master's Ltd. Psychologist

**Permanent ID #**  
[REDACTED]

**Status**

Active

**Issue Date**

07/05/1996

**Expiration Date**

08/31/2017

### Complaints and Disciplinary Action

**Open Formal Complaints:** None

**Disciplinary Action:** None

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**Disclaimer:** Licensing and registration records are made available on this website by LARA to provide immediate access to information for the convenience of interested persons. This information is updated once a day. It is the practice of LARA to obtain and verify information from the original source. All users have the responsibility to determine whether information obtained from this site is still accurate, current, and complete. LARA assumes no responsibility for any errors or omissions, or for the use of information obtained from this site.

The Disciplinary Action section shows if a licensee/registrant currently has an open formal complaint and a listing of any final disciplinary action after January 1, 2005. The date of compliance may not be listed for disciplinary actions occurring prior to January 1, 2005.

Disciplinary documents are posted to the Documents section as required by Section 333.16216(6) of the Public Health Code. Final administrative disciplinary action is subject to judicial review.

NOTE: EMS PERSONNEL ARE NOT LICENSED BY LARA BUREAU OF PROFESSIONAL LICENSING. PLEASE VISIT THE DHHS PERSONNEL LICENSURE AND EDUCATION REQUIREMENTS PAGE ([http://www.michigan.gov/mdhhs/0,5885,7-339-73970\\_5093\\_28508-47472--,00.html](http://www.michigan.gov/mdhhs/0,5885,7-339-73970_5093_28508-47472--,00.html)) TO VERIFY A LICENSE FOR EMS PERSONNEL.

**GRICEL A. MELLO, MS, NCC, LAC****Education**

Rutgers University - Newark, N.J.

- Bachelor of Arts, Psychology, October 2009

Monmouth University - Long Branch, N.J.

- Masters of Science, Mental Health Counseling, January 2013

**Licenses/Certifications**

- Licensed Associate Counselor (LPC Anticipated July 2017)
- National Certified Counselor
- Certified School Counselor
- Registered Circle of Security Parent Trainer

**Work Experience**

September 2014-Present

Youth Consultation Services

Secaucus, NJ

**Bilingual Clinician**

- Provide individual, group and family therapy in a partial care setting for children ages 2-5
- Conduct psychosocial assessments
- Perform treatment plan reviews, document progress, case management, referrals, and discharge planning
- Update, organize and maintain client charts

March 2015- April 2016

Family Connections

Orange, NJ

**Fee for Service Clinician**

- Provide mental health treatment to children, adolescents and adults in an outpatient setting, including treatment for youth in the Juvenile Sex Offender program
- Conduct psychosocial assessments
- Perform treatment plan reviews, document progress, case management, referrals, and discharge planning

April 2013-November 2013

Mount Carmel Guild Behavioral Health System

Newark, NJ

**Bilingual Clinician/Case Manager**

- Facilitate psycho-educational groups (English and Spanish) in a partial care program to the SPMI and Co-Occurring population
- Conduct biopsychosocial assessments
- Review and develop treatment plans and document progress
- Perform case management and discharge planning for a caseload of 16 clients

May 2012-December 2012

Riverview Medical Center-Booker Behavioral Health

Shrewsbury, NJ

**Clinician Intern**

- Provide individual therapy and co-facilitate groups in the adult mental health intensive outpatient program
  - Conduct biopsychosocial intakes, document progress notes and develop treatment plans
  - Co-facilitate psycho-education groups on topics such as depression, anxiety, borderline personality disorder, bipolar disorder, the Wellness Model, Cognitive therapy, and the WRAP
  - Co-facilitate After-Care groups for adult clients completing the IOP
-

**GRICEL A. MELLO, MS, NCC, LAC**

- Co-facilitate groups in the children's IOP (ages 5-7) addressing topics such as social skills, anger management and coping skills

September 2011-May 2012 Preferred Children's Services-Veterans Memorial Middle School Brick, NJ  
**Counselor Intern**

- Provide individual/group counseling and case management to students in grades 6-8
- Co-facilitate Peer to Peer and an all girls empowerment group (S.T.R.O.N.G.)
- Conduct intakes, document student progress, develop treatment plans, and input information on web-based software
- Update, organize and maintain client charts

January 2012-May 2012 Ocean Academy Bayville, NJ  
**Counselor Intern**

- Provide mental health counseling and crisis intervention to youth in grades 8-12
- Co-facilitate Social Skills group to 11<sup>th</sup> and 12<sup>th</sup> grade students
- Conduct intakes, document student progress and develop treatment plans

February 2010-April 2013 Everas Community Services Long Branch, NJ

**Residential Specialist**

- Serve as a mentor/teacher to adult men and women with developmental/mental disabilities
- Assist clients with making connections in their community
- Assist clients with learning new skills, exercise choices, personal hygiene, medication administration, and daily household chores
- Helping to improve the quality of life of our clients

May 2008-November 2009 Iris Gillon Music & Celebrations Teaneck, N.J.

**Event Planner/Producer Assistant**

- Manage correspondence, paperwork related to clients' choice of music for an event, bands' insurance forms and signed contracts from band
- Function as a liaison between clients and band leaders and function as a band coordinator the day of the event
- Facilitate conference calls for clients and band leaders to confirm music selection and logistics, update calendars of bands' bookings, and train employees

May 2008-October 2009 Johnson & Associates Counseling Center East Orange, N.J.

**Substance Abuse Counselor Intern**

- Facilitate anger management, domestic violence, I.D.R.C., and substance abuse groups
- Provide individual counseling to adults for a variety of issues
- Develop treatment plans and document progress
- Update, organize and maintain client charts
- Manage phone directory, voice mails, and collect messages

**Languages**

- **Bilingual:** English/Spanish; some knowledge of French

7/14/2017

Details



THE STATE OF NEW JERSEY  
DEPARTMENT OF LAW & PUBLIC SAFETY  
DIVISION OF CONSUMER AFFAIRS

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OAG Services from A - Z

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DIVISION OF CONSUMER AFFAIRS

[OAG Home](#)Steve C. Lee  
Director

## License Information

Accurate as of July 14, 2017 3:28 PM

[Return to Search Results](#)**Name:** GRICEL A MELLO**Address:** Elizabeth,NJ**Profession/License Type:** Marriage and Family Therapy,Associate Counselor**License No:** [REDACTED]**License Status:** Active**Status Change Reason:** License Issuance**Issue Date:** 6/18/2013**Expiration Date:** 11/30/2018

For more information contact the New Jersey State Alcohol and Drug Counselor Committee (973)504-6369

## Jeffrey Wherry

Director - Research Institute of the Dallas Children's Advocacy Center

Willing to relocate: Anywhere

Authorized to work in the US for any employer

### WORK EXPERIENCE

#### Statewide Administrator

Research Institute of the Dallas Children's Advocacy Center - 2014 to Present

Duties: Work with the leadership team, staff, community and national leaders to identify a research agenda leading to improved services for children and families in Dallas, in the region, and across the nation; supervise students in research; grant-writing; research

design, data collection, and analysis; presentations of findings; training of staff in assessment; training of Family Advocates at CACs statewide; manuscript preparation; assessments of clients and families; therapy.

Supervisor: Dr. Ashley Lind followed by Kristen Howell

Professor of Human Development and Family Studies, and

Director of the Institute for Child and Family Studies

Texas Tech University Box

41230

#### Director

Texas Tech University - Lubbock, TX - 2012 to 2014

79413 Lubbock, TX 79430 Part-time

Duties: Direct an outpatient clinic serving children and families who have endured adverse experiences during childhood. Supervise one licensed staff member and two students.

Co-Director

Policy Institute for Family Impact Seminars--Texas Box

41230

#### Adjunct Appointment

Texas Tech University - Lubbock, TX - 2011 to 2014

Duties: Supervision of practicum students; participation on dissertation committees; Rorschach Seminar

Clinical Adjunct Professor

Department of Psychiatry

Texas Tech Health Science Center

School of Medicine

3601 4th Street STOP 6207

Lubbock, Texas 79430

Part-time 2010-2014

Duties: Research collaboration; training

Supervisor: Terry McMahon, M.D.  
 Clinical Adjunct Professor  
 Department of Pediatrics  
 Texas Tech Health Science Center  
 School of Medicine  
 3801 4th Street STOP 6207  
 Lubbock, Texas 79430  
 Part-time 2010-2014

Duties: Research collaboration; training

Supervisor: Richard Lampe, M.D.  
 Part-time Clinical Director  
 Children's Advocacy Center of the South Plains

Texas Tech University - Lubbock, TX - 2009 to 2014

Duties: Supervision of Marriage and Family Students and Psychology students  
 Supervisor: Carmen Aguirre

Texas Tech University - Lubbock, TX - 2008 to 2014

Duties: Responsibility for teaching undergraduate and graduate courses; direct the Institute for Child and Family Studies; direct theses and dissertations; research and grant writing related to child and family trauma; consultation to local agencies including CPS, Children's Advocacy Center of the South Plains, Children's Home of Lubbock, Texas Boys' Ranch, YWCA, & Women's Protective Services; participant in the South Plains Child Abuse Coalition; funding through the Rockwell Foundation; partner with the LBJ School of Public Policy at Texas University to sponsor Family Impact Seminars; Mentor Tech, Plains Bridges Undergraduate Research Mentor (two students), and Service Learning Fellowship Mentor; Member of the TTU IRB; Member of the TTU Teaching Academy; Integrated Scholar Award - 2014; PI on CJA Award to Train in Evidenced-based assessment of abuse- and trauma-related symptoms using synchronous and asynchronous learning

### **Research Associate**

Texas Tech University - Center, TX - 2011 to 2013  
[http://www.texaschildtrauma.org/Home\\_Page.html](http://www.texaschildtrauma.org/Home_Page.html)  
<http://www.facebook.com/txchildtrauma>

2011-2013

Duties: Provide training and consultation in evidence-based practices to practitioners working with traumatized children, adolescents, and their families Supervisor: Brian Allen, Ph.D., Executive Director

Professor, Department of Psychology  
 Abilene Christian University  
 Chambers Hall 210C  
 Abilene Christian University

### **CEO, Children's Advocacy Services of Greater St. Louis**

Private Practice - Abilene, TX - 2007 to 2009

1049 North 3rd, Suite 505  
 Abilene, TX 79601  
 Part-time 2007-2009

Duties: Responsible for assessment/therapy services to children, adolescents, and their families.

CEO, Children's Advocacy Services of Greater St. Louis and

### **Mentor**

School Psychology Practicum - Abilene, TX - 2004 to 2008

Abilene, Texas 79699

Full-time 2004-2008

Duties: Responsibility for teaching undergraduate and graduate courses including Developmental Psychology, School Psychology Practicum, Child Abuse, Child & Adolescent Psychopathology, Psychology of the Emotionally Disturbed Child, Child and Adolescent Psychotherapy, Applied Behavioral Programming and Seminar for Advanced Professional Career Track students; Mentor for Advanced Professional Career Track students; Psi Chi sponsor; thesis responsibilities; Faculty Development Committee, Faculty Salary Benchmarking

Committee, Graduate Council, & Academic Council for the College of Arts and Sciences; supervision of grant submission by graduate students; undergraduate advising; supervision of Honors Theses and McNair Scholars Projects; and supervision of research projects for submission to NASP and SWPA; development and submission of a proposal for the development of a PsyD degree in Psychology; yearly submission of technology proposals for the Department (LINK Proposals); Director of Graduate Study in Psychology.

### **Associate Clinical Professor**

University of Missouri-St. Louis - St. Louis, MO - 2003 to 2004

St. Louis, MO 63139 Part-time  
2003-2004

Duties: Research collaboration; training

Supervisor: Danny Wedding, Ph.D.

Associate Clinical Professor

Department of Psychiatry

Saint Louis University, Health Sciences Center School of Medicine

### **Associate Professor of Psychiatry**

University of Missouri-St. Louis - St. Louis, MO - 2002 to 2004 with

Tenure

Division of Child & Adolescent Psychiatry

Child Study Center - 5th Floor

Arkansas Children's Hospital

### **Associate Professor of Psychology**

University of Missouri-St. Louis - St. Louis, MO - 1996 to 2004

Duties: Development and direction of all clinical, training, and research components of a children's advocacy center; cooperation with law enforcement, the Division of Family Services, and the Prosecuting/Circuit Attorney's office; supervision of trainees; classroom lectures; consultation and program evaluation; budget preparation; development; grant writing; dissertation and thesis responsibilities

Supervisor: Donald Driemeier, Ph.D., Deputy to the Chancellor

Clinical Associate Professor

Department of Psychiatry  
 Missouri Institute of Mental Health  
 School of Medicine  
 University of Missouri - Columbia

800 Marshall - Little Rock, AR - 1989 to 1996

Duties: Clinical outpatient duties including psychological assessments, individual therapy, and family therapy; clinical consultation to inpatient units and public schools; training and supervision of psychology interns and psychiatry residents; instruction of medical students enrolled in Behavioral Sciences and junior medical students; research; various administrative committees and duties; participation in a grant studying psychophysiological, psychological, and psychiatric sequelae associated with abuse; consultation to the Department of Human Services related to staff training and individual client treatment needs.

### **Part-time Faculty/Instructor**

Clinical Psychology Training Program - Waco, TX - 1989 to 1989

Duties: Taught Personality Assessment to graduate students in the APA approved clinical psychology program.

Supervisor: Glenace Edwall, Ph.D., Psy.D. Director  
 of Clinical Training

### **Adjunct Faculty**

Children's Guidance Center of the Methodist Home - Waco, TX - 1988 to 1989

1111 Herring Avenue  
 Waco, Texas 76708  
 Part-time 1988-1989

Duties: Psychological evaluations; psychotherapy; consultation.

Supervisor: Self-employed  
 Adjunct Faculty  
 Clinical Psychology Training Program  
 Department of Psychology

### **Director of Psychological Services and Program Evaluation**

Children's Guidance Center of the Methodist Home - Waco, TX - 1983 to 1989

1111 Herring Avenue  
 Waco, Texas 76708  
 Full-Time 1983-1989

Duties: Psychological assessments; individual and family therapy; consultation to caseworkers, therapists, and hospital/school treatment teams; Chair of Staff Growth and Development Committee; Chair of Credentials Committee; Consultant to Utilization Review Committee; supervision of psychology staff; contributing author to Sunshine; program evaluation and research; seminar, workshop and in-service presentations; creation of a training rotation for the Temple VA APA approved clinical psychology internship; participation in multidisciplinary staffings; budget preparation, and development and evaluation of annual plans.

Supervisor: Vernon L. Sauter, A.C.S.W., C.S.W.-A.C.P.  
 Clinical Director

Children's Guidance Center of the Methodist Home - Waco, TX - 1983 to 1989 Duties:  
Supervision of practicum students in the APA approved clinical psychology program.

Liaisons: Glenace Edwall, Ph.D., Psy.D., and Helen Benedict, Ph.D.

### **Instructor**

Children's Guidance Center of the Methodist Home - Waco, TX - 1988 to 1988

Duties: Complete responsibility for teaching a class entitled, "Introduction to Residential and Foster Care."

Supervisor: Martha Sauter, A.C.S.W., C.S.W.-A.C.P.  
Director of Mental Health Program

### **Instructor**

Children's Guidance Center of the Methodist Home - Waco, TX - 1986 to 1986

Duties: Complete responsibilities for teaching a class entitled, "Introduction to Human Services."

Supervisor: Martha Sauter, A.C.S.W., C.S.W.-A.C.P.  
Director of Mental Health Program

### **Post-doctoral Fellow in Pediatric Psychology**

Child Development Division - Galveston, TX - 1982 to 1983

University of Texas Medical Branch  
Galveston, Texas 77550  
Full-time 1982-1983

Duties: Individual and family therapy; consultation to pediatricians; psychoeducational assessments; developmental assessments; school consultation; program evaluation; chronic illness and developmental disabilities.

Supervisor: Susan L. McMillan, Ph.D.  
Director of Training in Psychology

### **Clinical Psychology Intern**

The Children's Village - Dobbs Ferry, NY - 1981 to 1982

Duties: Individual, family, and group therapy; consultation; personality and intellectual assessments; program evaluation and research; parent training; adoptive and foster care.

Supervisor: Howard L. Millman, Ph.D.  
Director of Psychological Services and Research

### **Instructor**

Mercy College - Dobbs Ferry, NY - 1981 to 1982

Duties: Complete responsibility for teaching a class entitled, "Psychology of the Emotionally Handicapped Child."

Supervisor: Mavis K. Gill, Ed.D., Assistant Chairperson  
Teaching Assistant

University of Southern Mississippi - Hattiesburg, MS - 1980 to 1981

Duties: Complete responsibility for planning, teaching, and assigning grades for an Educational Psychology class and two Adolescent Psychology classes.

Supervisor: James D. Lowe, Jr., Ph.D., Department Chairperson

### **Research Assistant**

University of Southern Mississippi - Hattiesburg, MS - 1979 to 1981 Duties:

Research design; data collection; computer programming; data analysis.

Supervisor: Frances A. Kames, Ph.D.

Director of the Center for Gifted Studies

### **Psychology Trainee**

University of Southern Mississippi - Hattiesburg, MS - 1979 to 1980

Duties: Intelligence testing; personality testing; therapy; classroom interventions; consultation; in-service training; research.

Supervisor: Billye Bob Currie, Ph.D.

Director of Psychological Services, Hattiesburg Schools

### **Psychology Trainee**

Adolescent Unit - Rusk, TX - 1979 to 1979

Duties: Intelligence testing; personality testing; individual therapy; group therapy.

### **Teacher**

Chapel Hill High School - Tyler, TX - 1977 to 1979

Duties: English and psychology teacher, member of Superintendent's Curriculum Committee.

### **Child Care Worker**

Hendrick Home for Children - Abilene, TX - 1977 to 1977 Duties:

Supervision: academic tutoring.

Supervisor: Claude Hicks, Director

## **EDUCATION**

### **Ph.D. in Psychology**

University of Southern Mississippi - Hattiesburg, MS

1979 to 1982

### **M.S. in Psychology**

University of Texas at Tyler - Tyler, TX

1977 to 1979

### **B.S. in S & Psychology**

Abilene Christian University - Abilene, TX

1974 to 1977

## **CERTIFICATIONS/LICENSES**

### **ABPP in Clinical Psychology**

August 2017

7/15/2017

View profile - TexasOnline Professional Profiling System

**View profile**

You are searching in **Psychologists**. To change this selection, go back to the [basic search](#).

**Licensee profile:**

License number:	[REDACTED]	
License Status:	Active	
Name:	JEFFREY NEIL WHERRY PH.D	
Accessibility:	Fully Accessible	
Health Service Provider Certification:	No	
Link to facility web site:	www.dcac.org	
<u>No. (Number)</u> of years practiced as license holder:	32	
Year licensed in Texas:	2004	
Language translation services:	English Only	
Insurance information:	Medicaid	
Address:	Business name:	Dallas Children's Advocacy Center
	Primary practice address:	Yes
	Street address:	5351 Samuell Blvd.
	City:	Dallas
	State:	TX
	ZIP:	75228
	Country/Province:	
	Telephone:	214-818-2680
	Fax (Facsimile):	214-823-4819
Formal education:	Year of graduation:	1982
	Degree received:	Ph.D.
	University/Institution:	University of Southern Mississippi
Hospital affiliation(s):		
Specialty certification(s):	Title:	Diplomate in Clinical Psychology
	Issuing authority/body:	American Board of Professional Psychologists

## Amy N. Hebb, Psy.D.

- 2003-2009** **DOCTORATE OF PSYCHOLOGY** in Clinical Psychology  
American School of Professional Psychology, Argosy University, Washington, DC (AU/DC).  
APA-accredited Clinical Psychology Program.
- 2003-2005** **MASTER OF ARTS** in Clinical Psychology,  
American School of Professional Psychology, Argosy University, Washington, DC (AU/DC).
- 1998-2002** **BACHELOR OF SCIENCE** in Forensic Psychology  
Fairmont State College, Fairmont, WV.

### Employment

- 05/12-Present** **Licensed Clinical Psychologist** (WV License: [REDACTED] 11/11-12/13)  
**Healing Minds Clinic, PLLC**  
103 East Main Street, Suite 2, Bridgeport, WV 26330, 304.842.MIND/6463  
Responsible for establishing own private practice, which will be opening in June 2012. Provide general psychological services within this practice. Conduct psychotherapy with individuals of various symptomatology and ages ranging from six to geriatrics. Psychotherapy is implemented in various formats including individual, couples and families. Conduct psychodiagnostic evaluations with children, adolescents, and adults. Establish and maintain open communication and services with physicians, schools, mental health agencies, and federal military agencies. Supervise a bachelor level psychology practicum student.
- 11/11-06/12** **Licensed Clinical Psychologist**  
**Family & Marital Counseling Center, Inc.**  
321 W. Main Street, Suite 400, Clarksburg, WV 26301, 304.622.5323  
5 Brown Avenue Weston, WV 26452, 304.269.3923  
Responsible for establishing and overseeing a second private practice location. Provided general services within a private mental health practice. Conducted psychotherapy with various individuals ranging in ages (e.g., children, adolescents, teens, adults, couples and families) and mental health symptomatology (e.g., PTSD, anxiety, Impulse-control disorders, depression, etc.). Psychotherapy is performed in individual, couples and family frameworks. Conducted psychodiagnostic evaluations with children, adolescents, and adults. Facilitated regular communication and services with neighboring mental health agencies and schools. Conducted varying services and maintain regular communication with the WVDHHR. Supervised a master's level counseling intern and bachelor's level psychology practicum student.
- 01/12-05/12** **Adjunct Faculty**  
**01/11-05/11** **Fairmont State University**  
**08/10-12/10** 1201 Locust Avenue, Fairmont, WV 26554  
**01/10-05/10** Director of Student Services: Nancy McClure, Ed.D., 304.367.4037  
Instruct the Introduction to Psychology courses to class sizes ranging in number from 30-90 students. Increase student knowledge of the basic underpinnings of psychology. Responsible for the coordination of online course information and development of course lectures/materials on the Blackboard/Vista program.

- 10/09-11/11 **Supervised Psychologist**  
**Family & Marital Counseling Center, Inc.**  
 321 W. Main Street, Suite 400, Clarksburg, WV 26301  
 5 Brown Avenue Weston, WV 26452  
 Supervisor: Donald Worth, M.A., Licensed Psychologist, 304.269.3923  
 Provided general clinical services within a group private mental health practice. Afforded the opportunity to establish and oversee a second private practice location. Conducted psychotherapy with various individuals ranging in ages and mental health symptomatology. Conducted psychodiagnostic evaluations with children and adolescents. Facilitated communication and services with neighboring mental health agencies and schools. Received weekly individual supervision with licensed psychologist. Assisted in the supervision of a master's level graduate student.
- 07/10-01/11 **Psychologist I**  
**William R. Sharpe, Jr. Hospital**  
 936 Sharpe Hospital Drive Weston, WV 26452  
 Clinical Director: Neil Mogge, Ph.D., 304.269.1210 ext. 323  
 Under clinical supervision, function as a consultant in an acute hospital setting with both civil commitments and forensic patients. Evaluate and develop treatment plans, and assess overall progress of patients' treatment. Conduct psychological batteries to assist in diagnostics, treatment planning and placement. Develop and facilitate psychoeducational and therapeutic groups, as well as individual therapy. Conduct family education meetings. Develop and oversee the implementation of Adaptive Behavior Support Plans on unit. Assist in the training and supervising of master's level psychology student. Attend daily treatment team meetings and staffings to coordinate services and discuss patient progress. Participate in a committee that designs and implements training for trauma-informed care.
- 09/09-08/10 **Supervised Psychologist**  
**Phoenix Psychological & Counseling Associates, Inc.**  
 Rt. 2 Box 233-B Mt Clare, WV 26408  
 Supervisor: Peggy J. Allman, M.A., Licensed Psychologist 304.622.6404  
 Provided general services within a group private mental health practice. Responsible for billing and maintaining appropriate client case files. Conducted psychotherapy with various individuals ranging in ages and mental health symptomatology. Psychotherapy sessions were primarily with adolescents, teens, families and adults. Conducted psychodiagnostic evaluations as needed and facilitated communication and services with neighboring mental health agencies.
- 09/07-09/08 **Mental Health Therapist**  
**Crisis Care Program, Woodburn Place**  
 3300 Woodburn Road Annandale, VA 22003  
 Mental Health Manager: Christopher W. Tull, Ph.D., 703.205.9452  
 Under clinical and administrative supervision, served as a primary therapist and case manager within a 21-day adult crisis residential facility. Conducted intakes, assessments, preliminary or provisional diagnoses, and maintained a diverse caseload of clients ranging in ages 18-50+ with a variety of mental illnesses. Developed, recommended, and implemented therapeutic treatment plans while considering physical health, psychosocial and environmental factors. Provided individual, group and family treatment. Collaborated with an Interdisciplinary Team (IDT) to communicate information and discuss prevention/treatment methods and techniques. Linked clients with appropriate community resources to enhance their treatment progress. Conducted

psychoeducational activities. Monitored the impact of psychotropic medications on clients' functioning and mental status. Provided crisis stabilization and management, as well as ongoing risk assessment for dangerousness to self and others. Participated on a law enforcement liaison team to communicate and maintain a professional relationship, as well as discuss issues that arise between law enforcement and the mental health population (i.e. HIPAA law, etc.).

- 03/07-09/07 **Substitute Relief Counselor**  
**Crisis Care Program, Woodburn Place**  
 3300 Woodburn Road Annandale, VA 22003  
 Mental Health Manager: Christopher W. Tull, Ph.D., 703.205.9452  
 Provided one-to-one and group counseling for residents ranging in ages 18-50+, and with various diagnosed mental illnesses. Supervised and monitored clients' daily living skills, as well as therapeutic and recreational activities. Transported and monitored clients' appointments, day programs, or other sites as needed. Assisted in a variety of case management activities with clients' families, therapists, and other parties or agencies. Maintained appropriate, comprehensive, complete and accurate client records. Maintained safety of clients via certification in MANDT, CPR and First Aid. Participated in all fire emergency preparation activities including evacuation and shelter-in-place drills. Assisted in preparing necessary supplies for these purposes.
- 07/06-03/07 **Rehabilitation Coordinator**  
**St. Luke's House, Inc.**  
 6040 Southport Drive Bethesda, MD 20814  
 Supervisor: Anne Sweeney, M.S.W., 301.493.4200  
 Provided one-to-one counseling functions for the adult psychiatric population, which included liaison with providers, resource development, milieu therapy, crisis intervention, promotion of personal effectiveness and community membership through psychiatric rehabilitation and goal development to individuals ranging in ages 21-50+. Within case management duties, maintained appropriate, comprehensive, complete and accurate client records.
- 08/05-06/06 **School Clinician**  
**Tri-County Youth Services Bureau Inc.**  
**Dr. Samuel Mudd Elementary School**  
 75 Industrial Park Drive Waldorf, MD 20602  
 Provided individual, family, and group counseling within a school setting to children ages 9-11. Developed counseling plans that incorporated strategies to be implemented in order to reach defined goals. Attended weekly Student Support Team (SST), interdisciplinary, and Individualized Education Program (IEP) meetings when necessary.
- 10/02-09/03 **Psychological Technician**  
**Ronald D. Pearse, Ed.D**  
 1314 Locust Avenue Fairmont, WV 26554  
 Supervisor: Ronald D. Pearse, Ed.D., 304.367.0232  
 Administered and scored cognitive, achievement, neurological, projective tests, as well as various personality inventories. Tested a variety of individuals from Disability Determining Section (DDS), Vocational Rehabilitation, ADHD referrals, the Department of Health and Human Resources, etc. Individuals assessed ranged in ages from 2 years to 60+ years. Assisted in instructing high conflict parent education courses. Supervised an undergraduate practicum student. Assisted in the supervision of masters and doctoral practicum students.

- 03/03-09/03 **Psychological Technician**  
**Levin & Associates**  
 170 Thompson Drive Suite #103 Bridgeport, WV 26330  
 Supervisor: Martin Levin, M.A., 304.842.6609  
 Administered and scored cognitive and achievement tests to assess individual's eligibility for Disability Determining Section (DDS). Individuals assessed ranged in ages from 18 years to 50+ years.

### Clinical Experience

- 09/08-08/09 **PreDoctoral Intern**  
**Mid Atlantic Internship Consortium, APPIC Member**  
**Placed at Interdynamics Inc.**  
 1550 Wilson Blvd. Suite #600 Arlington, VA 22209  
 Supervisor & Consortium Director: Gayle Norbury, Ph.D., 703.526.5858  
 Within an outpatient mental health practice conducted individual and family therapy, Comprehensive Psychological, Psychoeducational, Educational, and Clinical Evaluations to children, adolescents, teens and adults referred by various sources (e.g. law advocates, Department of Social Services, etc.). Provided supervision of a doctoral extern, supervision of staff on report writing, participated in quality control of various work products, and assisted in developing manuals for various programs (e.g., Substance Abuse Treatment and Domestic Violence). Placed also at a school mental health setting two days a week, provided individual and group therapy, prevention activities, and social skills groups to teens ages 15-18 with Special Education needs. Facilitated communication with the Special Education Coordinator, School Psychologist, teachers and parents to discuss teens' progress. Engaged weekly in two hours of individual, two hours group supervision, as well as three hours of APPIC didactic training (e.g., Diversity, Ethics, Supervision, Psychopharmacology, Addictions, PTSD, TBI, Hearing Loss/Auditory Processing, Neuropsychological testing, see training below). Total Hours: 2080.
- 08/04-06/05 **Doctoral Practicum Student**  
**District of Columbia Department of Mental Health-School**  
**Mental Health Program, Children's Studio School-Public Charter School**  
 1301 V Street, NW Washington, DC 20009  
 Supervisor: Ana Maria Garcia, Psy.D.  
 Provided individual therapy, prevention activities, and social skills groups in a school mental health setting to children ages 3-13. Assisted in conducting school-wide prevention programs (i.e. "Good Touch-Bad Touch," "RETHINK"). Attended weekly interdisciplinary or Student Support Team (SST) meetings with faculty and the school mental health team, as well as two hours individual and one hour group supervision. Facilitated weekly social skills and grief and loss groups. Engaged in frequent teacher consultations, as well as weekly consultation with peers and clinical psychologists to discuss client progress. Total hours: 676
- 08/05-06/06 **Doctoral Practicum Student**  
**Psychiatric Institute of Washington (PIW)**  
**Psychology Department**  
 4228 Wisconsin Ave NW Washington, DC 20016  
 Supervisor: Trudy Summers, Ph.D., 202.885.5632  
 Provided complete psychological batteries and group psychoeducational interventions in an inpatient mental health setting for children and adolescents ages 6-17 that were hospitalized for

Amy N. Hebb, Psy.D.

serious psychological symptomatology. Completed one adult psychological battery. Assessment batteries included measures of intellectual and personality functioning, and all consisted of both objective and projective tests. Attended weekly psychology department meetings, as well as individual supervision. Engaged in frequent consultation with the residential psychiatrists and social workers to discuss client progress. Total hours: 824

8/02-12/02

**Undergraduate Practicum Student****Department of Health and Human Resources, Child Protective Services**

91 Arnold Avenue Weston, WV 26452

Program Supervisor: Ronald D. Pearse, Ed.D.

Onsite Supervisor: Jim Weber, LCSW

Worked in conjunction with social workers of the Children and Adult Services (CAS)—Child Protective Services (CPS) unit. CPS aimed to strengthen the functioning of families through direct intervention to assure adequate protection and safety of children. Intervention required responding to situations in a non-punitive, non-critical manner, as well as offer help in the least intrusive manner possible. Collaborated and coordinated with the social workers, family and other providers. Within a multidisciplinary effort, involved many community agencies and resources in order to implement effective response to child abuse and neglect. Assisted social workers to involve families throughout the case management process. The ultimate goal of intervention and case management was to protect children at risk of maltreatment and to provide services to alter the conditions that created the risk of maltreatment. Total Hours: 320

**License/Professional Affiliations**

11/11-12/13 WV Board of Examiners of Psychologists License [REDACTED]

American Psychological Association (APA)

**Additional Training/Workshops**

- 08/11 **CE: Multidimensional Perfectionism and Stress/Coping: Predicting Well-Being and Dysfunction.** Jeff Ashby, Ph.D. Sponsored by American Psychological Association (APA) Office of Continuing Education in Psychology (CEP).
- 07/10 **Training: Conference on Maternal and Infant Mental Health: Fostering Resilience and Early Intervention.** Sponsored by William R. Sharpe, Jr. Hospital.
- 06/10 **Training: Managing High-Risk Clinical Practice: Avoiding Ethics Complaints and Malpractice Lawsuits.** Deborah Henson, LCSW, J.D., L.LM, Sponsored by PESI, LLC.
- 06/09 **Training: Codependency: What to Advise Family Members,** Rosalind Goldfarb, Ph.D. Sponsored by Circle Treatment Center and the Mid Atlantic Internship Consortium.
- 06/09 **Training: Reviewing Tests for Neuropsychological Assessment,** Alison August-Fedio, Ph.D., Psy.D. Sponsored by the Mid Atlantic Internship Consortium.
- 06/09 **Training: Experiential Mindfulness,** Patrice Alvarado, Ph.D. Sponsored by Associated Clinical Services and the Mid Atlantic Internship Consortium.
- 05/09 **Training: Diagnosing and Treating Bipolar Disorder in Children,** Mike Gennari, Ph.D. Sponsored by the Mid Atlantic Internship Consortium.

- 05/09 **Training: Treating Bipolar Disorder in Children**, Mike Gennari, Ph.D. Sponsored by the Mid Atlantic Internship Consortium.
- 05/09 **Training: Managed Care and Private Practice**, Edwin Carter, Ph.D. Sponsored by Associated Clinical Services and the Mid Atlantic Internship Consortium.
- 05/09 **Training (1 week): Addressing the Psychological Health of Warriors and Their Families: PTSD, Depression, and TBI.** This training included the following modules: The Introduction to Military Culture and Terminology; and Impact of Deployment on Service Members and Their Families by Augusto Ruiz, Psy.D. Etiology, Assessment and Treatment of Depression; and Assessment and Management of Suicidal Risk by Paula Domenici, Ph.D. Etiology and Assessment of PTSD; and Cognitive Processing Therapy (CPT) by Priscilla Shulz, LCSW. Traumatic Brain Injury: An Overview, Its Consequences, and Coordinating Care by Kathy Helmick and Karyn George. Sponsored by Center for Deployment Psychology (CDP), College Park, MD.
- 05/09 **Training: Ethical & Legal Issues in School Assessments**, Joan Branch, M.A., Sponsored by Interdynamics, Inc. and the Mid Atlantic Internship Consortium.
- 04/09 **Training: Multi-Systemic Therapy**, Ricardo LaGrange, Ph.D. Sponsored by Community Counseling and Mentoring Services and the Mid Atlantic Internship Consortium.
- 04/09 **Workshop (2 days): The Millon Inventories: Personalized Assessment and Treatment.** Seth Grossman, Psy.D., PA Sponsored by National Naval Medical Center in conjunction with the Walter Reed Army Medical Center Department of Psychology, Bethesda, MD
- 04/09 **Training: Psychological Impact of Infectious Diseases in the Mid Atlantic Area**, Dr. Steven Macedo and Dr. Susan Southworth. Sponsored by Washington Medical Group and the Mid Atlantic Internship Consortium.
- 04/09 **Training: Psychological Impacts of War Trauma On Civilians**, Nahid Aziz, PsyD. Sponsored by the Mid Atlantic Internship Consortium.
- 04/09 **Training: Issues in Treating Children in Foster Care and Adoption**, Stacey Waring, Ph.D. and Renata Cerqueira, Ph.D. Sponsored by Loudoun County Mental Health Services and the Mid Atlantic Internship Consortium.
- 03/09 **Conference: Innovative Approaches in Hard Economic Times, An Annual Spring Conference for the Greater DC Graduate Student Community, Faculty, and Professional Psychologists: Behavioral Family Therapy For ADHD; Cinema Therapy; and The Healing Power of Laughter.** Dr. Andrea Chronis-Yuscano, Dr. Gary Solomon. Sponsored by Howard University, Department of Psychology.
- 03/09 **Training: Working With Sexual Minorities Issues in Therapy**, Robert Barrett, Ph.D. Sponsored by the Mid Atlantic Internship Consortium.
- 03/09 **Training: Management of Erotic Transference/Counter transference: Relational Psychodynamic Perspective**, Alan Nathan, Ph.D. Sponsored by the Mid Atlantic Internship Consortium.

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- 03/09      **Training: Working With Diverse Populations.** Patrice A. Alvarado, Ph.D. Sponsored by the Mid Atlantic Internship Consortium.
- 03/09      **Training: Medical Consequences of Alcoholism and Other Addictions.** Rosalind Goldfarb, Ph.D. Sponsored by Circle Treatment Center and the Mid Atlantic Internship Consortium.
- 02/09      **Workshop: Clinically Useful Inferential Diagnosis for Short-Term Therapies.** Nancy McWilliams, Ph.D. Sponsored by National Naval Medical Center in conjunction with the Walter Reed Army Medical Center Department of Psychology, Bethesda, MD
- 02/09      **Training: Assessing and Diagnosing ADHD.** Mike Gennari, Ph.D. Sponsored by the Mid Atlantic Internship Consortium.
- 02/09      **Workshop: An Update on Rorschach Interpretation.** Philip Erdberg, Ph.D. Sponsored by National Naval Medical Center in conjunction with the Walter Reed Army Medical Center Department of Psychology, Bethesda, MD
- 02/09      **Training: Illuminations Program: Understanding Sexual Abuse.** Susan Strauss, Ph.D. Sponsored by Villa Maria Treatment & Continuum and the Mid Atlantic Internship Consortium.
- 02/09      **Training: Assessing Auditory Processing Disorders.** Jay Lucker, Ph.D. Sponsored by the Mid Atlantic Internship Consortium.
- 02/09      **Training: Differences Between Clinical Psychologists and School Psychologists Working in Schools.** Bronwen Millet, Ph.D. Sponsored by Friendship Public Charter School and the Mid Atlantic Internship Consortium.
- 01/09      **Training: Introduction to Lacanian Psychoanalysis.** Gayle Norbury, Ph.D. Sponsored by the Mid Atlantic Internship Consortium.
- 01/09      **Training: Treating Within the Disease Model of Addictions.** Mark Gallagher, Ph.D. Sponsored by Expressive Therapy Center and the Mid Atlantic Internship Consortium.
- 01/09      **Training: Understanding Traumatic Brain Injury Physiology: Accidents Vs. Wartime Implosion.** Dr. Steven Macedo. Sponsored by Washington Medical Group and the Mid Atlantic Internship Consortium.
- 01/09      **Training: Psychological Assessment of Traumatic Brain Injury.** Susan Southworth, Ph.D. Sponsored by Washington Medical Group and the Mid Atlantic Internship Consortium.
- 12/08      **Training: Psychopharmacology: For Psychologist Referrals and Understanding Compliance.** Alecia Cole. Sponsored by the Mid Atlantic Internship Consortium.
- 12/08      **Training: Ethically Working Within the Deaf Culture.** Carolyn Corbett, Ph.D. Sponsored by the Mid Atlantic Internship Consortium.

- 12/08 **Training: The Nature of the Mind Applied to Working Therapeutically with Adolescents.** Steve DeJulio, Ph.D. Sponsored by Associated Clinical Services and the Mid Atlantic Internship Consortium.
- 11/08 **Training: What Questions to Ask Next? Creating and Measuring Goals For Therapy,** James Moses Ballard III, Ph.D. Sponsored by Interdynamics, Inc. and the Mid Atlantic Internship Consortium.
- 11/08 **Training: Working with Children and Adolescents with Depression,** Richard LaGrange, Ph.D. Sponsored by Community Counseling and Mentoring Services and the Mid Atlantic Internship Consortium.
- 10/08 **Training: Avoiding Racism and Discrimination in Clinical Practice,** Gayle Norbury, Ph.D. Sponsored by the Mid Atlantic Internship Consortium.
- 10/08 **Training: Ethical Decision Making: Clinical Examples,** George Stricker, Ph.D. Sponsored by the Mid Atlantic Internship Consortium.
- 10/08 **Training: Assessing Suicide and Dangerousness,** Gayle Norbury, Ph.D. Sponsored by the Mid Atlantic Internship Consortium.
- 10/08 **Training: Working with the Latino Population in Therapy,** Renata Cerqueira Ph.D. Sponsored by Loudoun County Mental Health Services and the Mid Atlantic Internship Consortium.
- 10/08 **Training: Personal Growth Through Experiences,** Dr. David Sacks. Sponsored by the Mid Atlantic Internship Consortium.
- 09/08 **Training: Working With Dreams,** Gayle Norbury, Ph.D. Sponsored by the Mid Atlantic Internship Consortium.
- 09/08 **Training: Ethical Decision Making,** Gayle Norbury, Ph.D. Sponsored by the Mid Atlantic Internship Consortium.
- 09/08 **Psychology Associate: State of Maryland Department of Health and Mental Hygiene Board of Examiners of Psychologists**
- 04/08 **Workshop: Combat Stress and PTSD: Working with Veterans and Their Families.** Joe Law, Jr., Ph.D. Sponsored by PESI, Fairfax, VA.

#### **Publications and Presentations**

Brown Hebb, A. (2009). *The psychological and physiological effects of stress on service men and women: Proposed preventative measures.* Psy.D. Clinical Research Project, Department of Psychology, American School of Professional Psychology at Argosy University, Washington, DC.

Brown, A. (2005). *Supervision and the supervisory relationship: An introduction.* M.A. Integrative Paper. Department of Psychology, American School of Professional Psychology at Argosy University, Washington, DC.

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Brown, A. (2000-2001). Frivolous inmate litigation has become problematic. *West Virginia Criminal Justice Educators Association Conference Journal*, 0001, 48-7.

- 06/08      **Presentation/Workshop**, Crisis Care Program-Woodburn Place, Fairfax, VA. Crisis Care Program Emergency Procedures.
- 10/01      **Presentation**, West Virginia Criminal Justice Educators Conference at Marshall University, Huntington, WV. Author of paper titled, Frivolous Inmate Litigation Has Become Problematic.

7/14/2017

WV Board of Examiners of Psychologists

(http://www.wv.gov)

## Results

Amy Hebb

Degree: Psy.D.

Psychology License Number: [REDACTED]

Psychology License Start Date: 11/4/2011

Psychology License Expiration Date: 12/31/2019

Disciplinary Actions: No

Status: Active

The information above and throughout this webpage is provided directly by the WV Board of Examiners of Psychologists' staff. The licensure list is updated on a daily basis.

**RACHAEL E. TEDESCO**

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**SUMMARY**

Highly innovative and resourceful education professional who quickly identifies and resolves challenging classroom situations.

**EDUCATION**

MEd Degree, Education PreK-4  
CARLOW UNIVERSITY

January 2015-December 2016  
Pittsburgh, PA

B.S. Degree, Communication Disorders  
UTAH STATE UNIVERSITY

August 2009-December 2013  
Distance Education Program

**PROFESSIONAL WORK EXPERIENCE**

Student Teaching Experience  
KinderCare & Belle Vernon School District

Fall 2016  
North Huntingdon

- Promoting Child Development and Learning
- Building Family and Community Relationships
- Observing, Documenting, and Assessing to Support Young Children and Families
- Using Developmentally Effective Approaches to Connect with Children and Families
- Using Content Knowledge to Build Meaningful Curriculum
- Set up lesson materials, bulletin board displays and demonstrations.
- Promoted physical, mental and social development by implementing classroom games and outdoor recreational activities.
- Adapted teaching methods and materials to meet students' varying needs and interests.
- Encouraged interactive learning by incorporating educational software and the Internet.
- Supervised an average of 20 plus students in classrooms, halls, cafeterias, schoolyards and on field trips.
- Planned and implemented creative lessons in accordance with district, county, state and federal guidelines.
- Completed and filed all necessary paperwork for classroom activities, including meal count sheets and attendance logs.
- Encouraged students with special academic interests to fully pursue those subjects.
- Drafted lesson plans and submitted them for review and feedback in a timely manner.
- Preserved the confidentiality of student records and information at all times.

Therapeutic Support Staff, TSS  
Psychiatric Centers

February 2014-Present Community  
Greensburg, PA

- TSS workers are responsible for providing one-on-one mental health services to at-risk children and young adults.
- Works in concert with the child's teachers, parents, counselors and medical team to implement the child's treatment plan and transfer skills to the child's primary caregivers.
- Help a child achieve the goals outlined in treatment plans.
- Completed all patient paperwork in a timely and accurate manner.
- Provided emotional support to patients and family members.

**Industrial Dispatcher, Operations**  
*Waste Management*

April 2005 –Present  
 North Huntingdon, PA

- Manage all department customer accounts through driver schedules and hauls for year over year productivity improvements
- Preparation and analysis of daily and monthly reporting; budgeting, productivity, scheduling
- Compile and analyze data in preparation of daily schedule for service of customer accounts
- Provide customer support for several large corporate accounts
- Logistical support of fleet vehicles
- Participated in the development and implementation of an onboard computer software system for the trucks to reduce down time, increase production/productivity, and provide customer confirmation ☐
- Involvement with the online company diversity-training program ☐
- Oversaw daily office operations for staff of 100 employees. ☐ Prepared and distributed payroll for employees
- Managed calendar and coordinated weekly team meetings

**Transportation Coordinator/Office Manager**  
*Quigley Family Enterprises (Contractor to Allegheny County CYS)*

April 2003 – April 2005  
 Pittsburgh, PA

- Coordinated the visitation schedules and administered the caseloads of eighty case aides and supervisors ☐
- Completed the required training certifications and background clearances for case aides and supervisors in accordance with Court designation and in compliance with CYF regulation
- Hired and trained new case-aides and supervisors for fieldwork
- Processed payroll
- Conducted quarterly reviews of the fieldwork of case-aids and supervisors for CYF compliance and training purposes

CERTIFICATION/CLEARANCES/OBSERVATIONAL LOG

Completed the required observational hours.

Student Teaching requirements

PA State Teaching Certification (Phase 1)

Teaching Portfolio

Child clearances and TB results

References

CRP/First Aid certified

SKILL'S

- Microsoft Word & Excel
- Microsoft Outlook
- OCSD (Onboard Computing system in the trucks)
- MAS Data system
- Positive and encouraging
- Self-motivated
- Fast learner
- Kind and empathetic educator
- Strong written and verbal communicator
- Creative lesson planning

- Purposeful lesson planning
- Meets Pennsylvania's NCLBs Highly Qualified Teacher requirements

## CONCLUSION - JAYKAY MEDICAL STAFFING IS THE RIGHT CHOICE

Our experience with Correctional Facilities, youth facilities, and behavioral health centers combined with our specialty to staff Licensed Health professionals makes us the right choice for your Mental Health Staffing needs for the State of West Virginia Juvenile Services Division. Our experienced recruiters are fully eager, prepared and capable of handling the workload associated with this contract.

Jaykay Medical Staffing has a long history providing nurses and all types of allied health professionals to:

- CORRECTIONAL FACILITIES                      \* VETERANS FACILITIES                      \* HOSPITALS
- YOUTH CORRECTIONAL FACILITIES            \* GOVERNMENT AGENCIES
- BEHAVIORAL HEALTH FACILITIES            \* INPATIENT & OUTPATIENT CLINICS
- Having clients already *in the State of West Virginia* we are poised to staff in your state.
- We diligently follow state and federal guidelines, comply with client policies, and we fully deliver all needs outlined in the contracts we sign.
- Jaykay Medical Staffing agrees and is dedicated to the Protected Health Information in compliance with the Standards for Privacy of the Individually Identifiable Health Information under the Health Insurance and Portability Act of 1996 (HIPPA).
- We are guided by the high-quality standards regulated by The Joint Commission and approach our work with ethics and a level of quality deemed worthy of the Joint Commission Gold Seal for National Quality Approval. The Joint Commission confirms our ability to provide qualified and competent staffing services to the healthcare industry.
- Jaykay Medical Staffing is a woman and minority owned business and is led by President and CEO Purity Ndolo who has been providing leadership to this quality search firm for more than 15 years. We are currently undergoing the certification process.
- Jaykay Medical Staffing has successfully placed countless positions, without incident and remains in excellent standing with its clients across the nation.
- Jaykay Medical Staffing is well versed in working with the Federal or State health care laws, regulations, standards and practices all across the United States.
- Jaykay Medical Staffing is dedicated to finding the ideal candidate to fill any and all temporary and permanent staffing and health related positions for our clients from Florida to California.

We look forward to the opportunity to work with the STATE OF WEST VIRGINIA and its JUVENILE SERVICES DIVISION and other facilities throughout the state and provide licensed healthcare professionals including, but not limited to; ***Psychologists, Psychiatrists, Statewide Administrator, Sex Offender Program Director, Clinical Director, Psychiatric Clinical Facilitator, Psychiatric Nurse, Masters Level Therapists, Psycometrician, Case Aide.***

We at Jaykay Medical Staffing are standing by waiting to hear from you and we stand ready to help you with "Your Next Great Hire."

STATE OF WEST VIRGINIA  
Purchasing Division

# PURCHASING AFFIDAVIT

**MANDATE:** Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

**EXCEPTION:** The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

**DEFINITIONS:**

**"Debt"** means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

**"Employer default"** means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

**"Related party"** means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

**AFFIRMATION:** By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

**WITNESS THE FOLLOWING SIGNATURE:**

Vendor's Name: Jaykay Medical Staffing

Authorized Signature: Becky Niemann Date: 7/17/17

State of Florida

County of Lake, to-wit:

Taken, subscribed, and sworn to before me this 17 day of July, 2017

My Commission expires September 9, 2019

AFFIX SEAL HERE

NOTARY PUBLIC [Signature]



Megan Donnelly  
COMMISSION #FF018790  
EXPIRES: September 9, 2019  
WWW.AARONOTARY.COM

[Signature]  
Purchasing Affidavit (Revised 08/01/2015)

**VENDOR PREFERENCE CERTIFICATE**

Certification and application is hereby made for Preference in accordance with **West Virginia Code, §5A-3-37**. (Does not apply to construction contracts). **West Virginia Code, §5A-3-37**, provides an opportunity for qualifying vendors to request (at the time of bid) preference for their residency status. Such preference is an evaluation method only and will be applied only to the cost bid in accordance with the **West Virginia Code**. This certificate for application is to be used to request such preference. The Purchasing Division will make the determination of the Vendor Preference, if applicable.

**1. Application is made for 2.5% vendor preference for the reason checked:**

- Bidder is an individual resident vendor and has resided continuously in West Virginia for four (4) years immediately preceding the date of this certification; **or**,
- Bidder is a partnership, association or corporation resident vendor and has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification;
- Bidder is a resident vendor partnership, association, or corporation with at least eighty percent of ownership interest of bidder held by another entity that meets the applicable four year residency requirement; **or**,
- Bidder is a nonresident vendor which has an affiliate or subsidiary which employs a minimum of one hundred state residents and which has maintained its headquarters or principal place of business within West Virginia continuously for the four (4) years immediately preceding the date of this certification; **or**,

**2. Application is made for 2.5% vendor preference for the reason checked:**

- Bidder is a resident vendor who certifies that, during the life of the contract, on average at least 75% of the employees working on the project being bid are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; **or**,

**3. Application is made for 2.5% vendor preference for the reason checked:**

- Bidder is a nonresident vendor that employs a minimum of one hundred state residents, or a nonresident vendor which has an affiliate or subsidiary which maintains its headquarters or principal place of business within West Virginia and employs a minimum of one hundred state residents, and for purposes of producing or distributing the commodities or completing the project which is the subject of the bidder's bid and continuously over the entire term of the project, on average at least seventy-five percent of the bidder's employees or the bidder's affiliate's or subsidiary's employees are residents of West Virginia who have resided in the state continuously for the two immediately preceding years and the vendor's bid; **or**,

**4. Application is made for 5% vendor preference for the reason checked:**

- Bidder meets either the requirement of both subdivisions (1) and (2) or subdivision (1) and (3) as stated above; **or**,

**5. Application is made for 3.5% vendor preference who is a veteran for the reason checked:**

- Bidder is an individual resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard and has resided in West Virginia continuously for the four years immediately preceding the date on which the bid is submitted; **or**,

**6. Application is made for 3.5% vendor preference who is a veteran for the reason checked:**

- Bidder is a resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard, if, for purposes of producing or distributing the commodities or completing the project which is the subject of the vendor's bid and continuously over the entire term of the project, on average at least seventy-five percent of the vendor's employees are residents of West Virginia who have resided in the state continuously for the two immediately preceding years.

**7. Application is made for preference as a non-resident small, women- and minority-owned business, in accordance with West Virginia Code §5A-3-59 and West Virginia Code of State Rules.**

- Bidder has been or expects to be approved prior to contract award by the Purchasing Division as a certified small, women- and minority-owned business.

Bidder understands if the Secretary of Revenue determines that a Bidder receiving preference has failed to continue to meet the requirements for such preference, the Secretary may order the Director of Purchasing to: (a) rescind the contract or purchase order; or (b) assess a penalty against such Bidder in an amount not to exceed 5% of the bid amount and that such penalty will be paid to the contracting agency or deducted from any unpaid balance on the contract or purchase order.

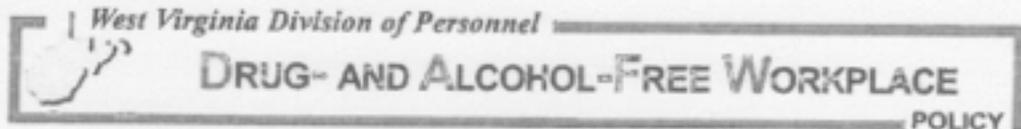
By submission of this certificate, Bidder agrees to disclose any reasonably requested information to the Purchasing Division and authorizes the Department of Revenue to disclose to the Director of Purchasing appropriate information verifying that Bidder has paid the required business taxes, provided that such information does not contain the amounts of taxes paid nor any other information deemed by the Tax Commissioner to be confidential.

**Bidder hereby certifies that this certificate is true and accurate in all respects; and that if a contract is issued to Bidder and if anything contained within this certificate changes during the term of the contract, Bidder will notify the Purchasing Division in writing immediately.**

Bidder: JAYKAY MEDICAL STAFFING Signed: Becky Neman  
Date: 7/17/17 Title: 7/17/17 Proposal Writer & Marketing

\*Check any combination of preference consideration(s) indicated above, which you are entitled to receive.

## ATTACHMENTS


**EMPLOYEE DRUG AWARENESS  
 CERTIFICATION FORM**

I, Becky Niemann, certify that I have received a copy of the West Virginia State Drug- and Alcohol-Free Workplace Policy.

I agree to abide by the terms of the policy and I am aware that with any violation of this policy, I will be subject to disciplinary action, up to and including dismissal. I may also be required to participate in a drug-abuse assistance or drug-rehabilitation program.

In addition, I understand that under federal law and as a condition of employment, if I am convicted of any violation of a criminal drug offense in the workplace, I must report this conviction to my supervisor and the appointing authority within five days of the conviction.

Becky Niemann  
 Name (Print)

Becky Niemann  
 Signature

July 17, 2017  
 Date

**RETURN THIS FORM TO YOUR IMMEDIATE SUPERVISOR**

HIPAA  
Bus A  
Adden

AGREED:

Name of Agency: Jaykay Medical Staffing

Name of Associate: Becky Niemann

Signature: \_\_\_\_\_

Signature: Becky Niemann

Title: \_\_\_\_\_

Title: Proposal Writer & Marketing Specialist

Date: \_\_\_\_\_

Date: July 17, 2017

Form - WVBA-012004  
Amended 08.28.2013

APPROVED AS TO FORM THIS 2/2/17  
DAY OF February 20 17

BY Patrick Marney  
Attorney General