



The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at ***wvOASIS.gov***. As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at ***WVPurchasing.gov*** with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.

## Header @ 20

[List View](#)**General Information** | Contact | Default Values | Discount | Document Information

Procurement Folder: 350321

Procurement Type: Central Master Agreement

Vendor ID: 

Legal Name: DELTATRAK INC

Alias/DBA:

Total Bid: \$92,437.50

Response Date:  Response Time: 

SO Doc Code: CRFQ

SO Dept: 0506

SO Doc ID: EHP1800000002

Published Date: 8/10/17

Close Date: 8/18/17

Close Time: 13:30

Status: Closed

Solicitation Description: 

Total of Header Attachments: 20

Total of All Attachments: 20



**Purchasing Division**  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

**State of West Virginia**  
**Solicitation Response**

**Proc Folder :** 350321  
**Solicitation Description :** Digital Data Logger - Addendum No. 3  
**Proc Type :** Central Master Agreement

Date issued	Solicitation Closes	Solicitation Response	Version
	2017-08-18 13:30:00	SR 0506 ESR08021700000000430	1

VENDOR
VS0000006089 DELTATRAK INC

**Solicitation Number:** CRFQ 0506 EHP1800000002

**Total Bid :** \$92,437.50                      **Response Date:** 2017-08-15                      **Response Time:** 13:01:33

**Comments:** I am attaching with this response to the bid a copy of the DeltaTrak Minority Supplier registration with the State of California to be considered as a valid classification of such in accordance with WV CSR 148-22-9. DeltaTrak is a direct supplier and manufacturer of the product we are offering to meet the requirements noted in this bid for WV VFC compliance regulations for temperature and condition monitoring devices to meet fully the CDC recommendations, which is our Model 40527 - (Specifications sheet and details of the product's total compliance to CDC requirements provided with our bid submission). DeltaTrak has been in business as a US Based California registered Minority Classified supplier of these types of devices for 27 plus years and many of the other state VFC providers are already using our products. Our final stage manufacturing and ISO 17025 accredited calibration lab' is located in Modesto California, and our quality standards are in line with our ISO9001:2008 certification, plus our FDA compliant GMP Quality Management System.

**FOR INFORMATION CONTACT THE BUYER**  
 April Battle  
 (304) 558-0067  
 april.e.battle@wv.gov

**Signature on File**    **FEIN #**    **DATE**

All offers subject to all terms and conditions contained in this solicitation

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	Digital Data Logger	1250.00000	EA	\$73.950000	\$92,437.50

Comm Code	Manufacturer	Specification	Model #
41111970			

<b>Extended Description :</b>	Digital Data Logger 1,250 ea. Continuous Temperature Monitoring Device for Vaccine Storage Units for all VFC Provider Sites EPS 17-379
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- Comments:**
1. The 15 days quoted for delivery are work days and exclude weekends.
  2. Each unit comes with a 2 year ISO 17025 certificate of calibration and at the time of purchase for an additional \$25 per unit you can purchase the re-calibration for years 3 and 4 - return to factory with a swap out program.
  3. The sample of the logger that you requested has been shipped separately and directly to the purchasing agent as we are submitting our response to this bid electronically with various paperwork attachments.

**SOLICITATION NUMBER: CRFQ EHP18000000002**  
**Addendum Number: 3**

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The purpose of this addendum is to modify the solicitation identified as CRFQ EHP18000000002 ("Solicitation") to reflect the change(s) identified and described below.

**Applicable Addendum Category:**

- Modify bid opening date and time
- Modify specifications of product or service being sought
- Attachment of vendor questions and responses
- Attachment of pre-bid sign-in sheet
- Correction of error
- Other-

**Additional Documentation:** Documentation related to this Addendum (if any) has been included herewith and is specifically incorporated herein by reference.

**Terms and Conditions:**

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

**ADDENDUM ACKNOWLEDGEMENT FORM**  
**SOLICITATION NO.: CRFO EHP18000000002**

**Instructions:** Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

**Acknowledgment:** I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

**Addendum Numbers Received:**

(Check the box next to each addendum received)

- |  |  |
|--|--|
| <input type="checkbox"/> Addendum No. 1            | <input type="checkbox"/> Addendum No. 6  |
| <input type="checkbox"/> Addendum No. 2            | <input type="checkbox"/> Addendum No. 7  |
| <input checked="" type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8  |
| <input type="checkbox"/> Addendum No. 4            | <input type="checkbox"/> Addendum No. 9  |
| <input type="checkbox"/> Addendum No. 5            | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

DELTATRAK INC  
Company  
P. S. (P. S. NORRIS)  
Authorized Signature  
8/11/17  
Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.

**SOLICITATION NUMBER: CRFQ EHP18000000002**  
**Addendum Number: 1**

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The purpose of this addendum is to modify the solicitation identified as CRFQ EHP18000000002 ("Solicitation") to reflect the change(s) identified and described below.

**Applicable Addendum Category:**

- Modify bid opening date and time
- Modify specifications of product or service being sought
- Attachment of vendor questions and responses
- Attachment of pre-bid sign-in sheet
- Correction of error
- Other

**Additional Documentation:** Documentation related to this Addendum (if any) has been included herewith and is specifically incorporated herein by reference.

1. Responses to vendor questions attached.

**Terms and Conditions:**

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

SOLICITATION NUMBER: CRFQ EHP1800000002  
Addendum Number: 1

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ATTACHMENT A

Questions:

- Q1: We wish to bid as an out of State Minority Owned Business - do we need to send details on this now to pre-register as such, or with the bid and complete the Vendor Preference Certificate?
- A1: For more information about the small, women and minority-owned businesses registration process, please visit our website using the following link –  
<http://www.state.wv.us/admin/purchase/VendorReg.html>
- Q2: If we do not have any of the defined Debt's, Defaults etc., as outlined in the Purchasing Affidavit do we still need to submit this document fully executed?
- A2: Section 38 – Purchasing Affidavit – in the CRFQ documentation, states in part, “[a]ccordingly, prior to Contract award, Vendors are required to sign, notarize, and submit the Purchasing Affidavit to the Purchasing Division affirming under oath **that it is not in default on any monetary obligation owed to the state or a political subdivision of the state**.”
- Q3: If we do not have any other interested parties in line with and as defined in the WV Ethics Commission Interest Parties Document do we still need to get this document executed and submitted with our bid?
- A3: Section 22 – Interested Party Disclosure, in the CRFQ documentation, states in part, “W. Va. Code § 6D-1-2 requires that for contracts with an actual or estimated value of at least \$100,000, the vendor **must** submit to the Purchasing Division a disclosure of interested parties to the contract, prior to contract award. That disclosure must occur on the form prescribed and approved by the WV Ethics Commission.”



**ADDENDUM ACKNOWLEDGEMENT FORM**  
**SOLICITATION NO.: CRFQ EHP1800000002**

**Instructions:** Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

**Acknowledgment:** I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

**Addendum Numbers Received:**

(Check the box next to each addendum received)

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6  |
| <input type="checkbox"/> Addendum No. 2            | <input type="checkbox"/> Addendum No. 7  |
| <input type="checkbox"/> Addendum No. 3            | <input type="checkbox"/> Addendum No. 8  |
| <input type="checkbox"/> Addendum No. 4            | <input type="checkbox"/> Addendum No. 9  |
| <input type="checkbox"/> Addendum No. 5            | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

DELTA TRAK INC  
Company  
P. E. (P. D. NORTON)  
Authorized Signature  
8/8/17  
Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.

**SOLICITATION NUMBER: CRFQ EHP18000000002**  
**Addendum Number: 2**

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The purpose of this addendum is to modify the solicitation identified as CRFQ EHP18000000002 ("Solicitation") to reflect the change(s) identified and described below.

**Applicable Addendum Category:**

- Modify bid opening date and time
- Modify specifications of product or service being sought
- Attachment of vendor questions and responses
- Attachment of pre-bid sign-in sheet
- Correction of error
- Other

**Additional Documentation:** Documentation related to this Addendum (if any) has been included herewith and is specifically incorporated herein by reference.

1. To extend the bid opening from 08/11/2017 to 08/18/2017. Bid opening time remains at 1:30 pm.

**Terms and Conditions:**

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

**ADDENDUM ACKNOWLEDGEMENT FORM**  
**SOLICITATION NO.: CRFQ EHP1800000002**

**Instructions:** Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

**Acknowledgment:** I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

**Addendum Numbers Received:**

(Check the box next to each addendum received)

- |  |  |
|--|--|
| <input type="checkbox"/> Addendum No. 1            | <input type="checkbox"/> Addendum No. 6  |
| <input checked="" type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7  |
| <input type="checkbox"/> Addendum No. 3            | <input type="checkbox"/> Addendum No. 8  |
| <input type="checkbox"/> Addendum No. 4            | <input type="checkbox"/> Addendum No. 9  |
| <input type="checkbox"/> Addendum No. 5            | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

DETRAK INC.  
Company  
B.S. (P.S. NORRIS)  
Authorized Signature  
8/8/17  
Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.

STATE OF WEST VIRGINIA  
Purchasing Division

# PURCHASING AFFIDAVIT

**CONSTRUCTION CONTRACTS:** Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

**ALL OTHER CONTRACTS:** Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

**EXCEPTION:** The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

**DEFINITIONS:**

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

**AFFIRMATION:** By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

**WITNESS THE FOLLOWING SIGNATURE:**

Vendor's Name DELTA TRAK INC.

Authorized Signature: [Signature] Date: 8/8/17

State of FLORIDA

County of PASCO, to-wit:

Taken, subscribed, and sworn to before me this 8<sup>th</sup> day of August, 2017

My Commission expires \_\_\_\_\_, 20\_\_



NOTARY PUBLIC [Signature]

## West Virginia Ethics Commission



### Disclosure of Interested Parties to Contracts

Pursuant to W. Va. Code § 6D-1-2, a state agency may not enter into a contract, or a series of related contracts, that has/have an actual or estimated value of \$100,000 or more until the business entity submits to the contracting state agency a Disclosure of Interested Parties to the applicable contract. In addition, the business entity awarded a contract is obligated to submit a supplemental Disclosure of Interested Parties reflecting any new or differing interested parties to the contract within 30 days following the completion or termination of the applicable contract.

For purposes of complying with these requirements, the following definitions apply:

*"Business entity"* means any entity recognized by law through which business is conducted, including a sole proprietorship, partnership or corporation.

*"Interested party" or "Interested parties"* means:

- (1) A business entity performing work or service pursuant to, or in furtherance of, the applicable contract, including specifically sub-contractors;
- (2) the person(s) who have an ownership interest equal to or greater than 25% in the business entity performing work or service pursuant to, or in furtherance of, the applicable contract. (This subdivision does not apply to a publicly traded company); and
- (3) the person or business entity, if any, that served as a compensated broker or intermediary to actively facilitate the applicable contract or negotiated the terms of the applicable contract with the state agency. (This subdivision does not apply to persons or business entities performing legal services related to the negotiation or drafting of the applicable contract.)

*"State agency"* means a board, commission, office, department or other agency in the executive, judicial or legislative branch of state government, including publicly funded institutions of higher education: Provided, that for purposes of W. Va. Code § 6D-1-2, the West Virginia Investment Management Board shall not be deemed a state agency nor subject to the requirements of that provision.

The contracting business entity must complete this form and submit it to the contracting state agency prior to contract award and to complete another form within 30 days of contract completion or termination.

*This form was created by the State of West Virginia Ethics Commission, 210 Brooks Street, Suite 300, Charleston, WV 25301-1804. Telephone: (304)558-0664; fax: (304)558-2169; e-mail: [ethics@wv.gov](mailto:ethics@wv.gov); website: [www.ethics.wv.gov](http://www.ethics.wv.gov).*

West Virginia Ethics Commission

Disclosure of Interested Parties to Contracts

Contracting business entity: DELTATRAK INC.
Address: 6140 - STONE RIDGE MALL RD, SUITE 180, PLEASANTON, CA 94588
Contracting business entity's authorized agent: (NONE APPOINTED)
Address:

Number or title of contract: SOLICITATION NUMBER: CRFQ EHP 1800000002
Type or description of contract: BID TO PURCHASE DIGITAL DATA LOGGERS
Governmental agency awarding contract: VFC STATE PROGRAM

Names of each Interested Party to the contract known or reasonably anticipated by the contracting business entity (attach additional pages if necessary): NONE

Signature: [Signature] Date Signed: 8/8/17

Check here if this is a Supplemental Disclosure.

Verification

State of FLORIDA, County of PASCO

I, Peter D. Norton, the authorized agent of the contracting business entity listed above, being duly sworn, acknowledges that the Disclosure herein is being made under oath and under the penalty of perjury

Taken, sworn to and subscribed before me this 8th day of August, 2017



[Signature] Notary Public's Signature

Date Received by State Agency:
Date submitted to Ethics Commission:
Governmental agency submitting Disclosure:

**DESIGNATED CONTACT:** Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

(LOCAL) JON FINKLE (MGR - LIFE SCIENCES - CENTRAL REGION)

(Name, Title)

JONATHAN FINKLE

(Printed Name and Title)

P.O. BOX 398, PLEASANTON, CA 94566

(Address)

972-971-0700 (TEXAS BASED)

(Phone Number) / (Fax Number)

JFINKLE@DELTATRAK.COM

(email address)

**CERTIFICATION AND SIGNATURE:** By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

DELTATRAK INC.

(Company)

PDS - DIRECTOR - BUSINESS DEVELOPMENT

(Authorized Signature) (Representative Name, Title)

PETER DAVID NORTON - DIRECTOR - BUSINESS DEVELOPMENT

(Printed Name and Title of Authorized Representative)

8/8/17

(Date)

+1-978-302-3472

(Phone Number) (Fax Number)

REQUEST FOR QUOTATION  
CRFQ 0506 EHP180000002

Refrigeration/Freezer Data Loggers with Bottle Probes

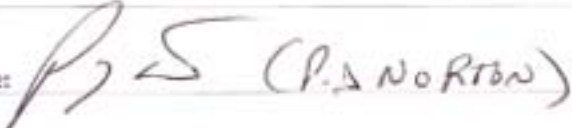
EXHIBIT A - PRICING PAGE

Line Item	Description of Service	Quantity	Unit Price	Extended Price
3.1.1 (Including specifications 3.1.1.1 through 3.1.1.11)	Refrigeration/Freezer Data-Logger with Bottle Probe	1,250 each	\$74.95	\$93,687.50
<b>Grand Total:</b>				\$93,687.50
Manufacturer Model: 40527 - VFC GLYCOL BOTTLE DATA LOGGER				

Contract will be awarded to the Vendor that provides all Items meeting the required specifications for the lowest overall Grand Total cost.

Delivery of orders will be F.O.B. Destination.

Vendor Name:	DELTATRAK INC
Physical Address:	6140 STONE RIDGE MALL RD, SUITE 180 PLEASANTON, CA 94588
Remit to Address:	P.O. Box 398 PLEASANTON, CA 94566
Telephone:	1-925-249-2250 x 4123
Fax:	1-925-249-2251
Email:	FOR ORDERS - "MGONZALEZ@DELTATRAK.COM"
Vendor Representative (print name):	FOR ORDERS - MICHELLE GONZALEZ

Signature:  (P. NORTON)	Date: 8/8/17
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# State of West Virginia

## VENDOR PREFERENCE CERTIFICATE

Certification and application is hereby made for Preference in accordance with **West Virginia Code**, §5A-3-37. (Does not apply to construction contracts). **West Virginia Code**, §5A-3-37, provides an opportunity for qualifying vendors to request (at the time of bid) preference for their residency status. Such preference is an evaluation method only and will be applied only to the cost bid in accordance with the **West Virginia Code**. This certificate for application is to be used to request such preference. The Purchasing Division will make the determination of the Vendor Preference, if applicable.

1. **Application is made for 2.5% vendor preference for the reason checked:**  
 Bidder is an individual resident vendor and has resided continuously in West Virginia for four (4) years immediately preceding the date of this certification; **or**,  
 Bidder is a partnership, association or corporation resident vendor and has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification;  
 Bidder is a resident vendor partnership, association, or corporation with at least eighty percent of ownership interest of bidder held by another entity that meets the applicable four year residency requirement; **or**,  
 Bidder is a nonresident vendor which has an affiliate or subsidiary which employs a minimum of one hundred state residents and which has maintained its headquarters or principal place of business within West Virginia continuously for the four (4) years immediately preceding the date of this certification; **or**,
2. **Application is made for 2.5% vendor preference for the reason checked:**  
 Bidder is a resident vendor who certifies that, during the life of the contract, on average at least 75% of the employees working on the project being bid are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; **or**,
3. **Application is made for 2.5% vendor preference for the reason checked:**  
 Bidder is a nonresident vendor that employs a minimum of one hundred state residents, or a nonresident vendor which has an affiliate or subsidiary which maintains its headquarters or principal place of business within West Virginia and employs a minimum of one hundred state residents, and for purposes of producing or distributing the commodities or completing the project which is the subject of the bidder's bid and continuously over the entire term of the project, on average at least seventy-five percent of the bidder's employees or the bidder's affiliate's or subsidiary's employees are residents of West Virginia who have resided in the state continuously for the two immediately preceding years and the vendor's bid; **or**,
4. **Application is made for 5% vendor preference for the reason checked:**  
 Bidder meets either the requirement of both subdivisions (1) and (2) or subdivision (1) and (3) as stated above; **or**,
5. **Application is made for 3.5% vendor preference who is a veteran for the reason checked:**  
 Bidder is an individual resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard and has resided in West Virginia continuously for the four years immediately preceding the date on which the bid is submitted; **or**,
6. **Application is made for 3.5% vendor preference who is a veteran for the reason checked:**  
 Bidder is a resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard, if, for purposes of producing or distributing the commodities or completing the project which is the subject of the vendor's bid and continuously over the entire term of the project, on average at least seventy-five percent of the vendor's employees are residents of West Virginia who have resided in the state continuously for the two immediately preceding years.
7. **Application is made for preference as a non-resident small, women- and minority-owned business, in accordance with West Virginia Code §5A-3-59 and West Virginia Code of State Rules.**  
 Bidder has been or expects to be approved prior to contract award by the Purchasing Division as a certified small, women- and minority-owned business.

Bidder understands if the Secretary of Revenue determines that a Bidder receiving preference has failed to continue to meet the requirements for such preference, the Secretary may order the Director of Purchasing to: (a) rescind the contract or purchase order; or (b) assess a penalty against such Bidder in an amount not to exceed 5% of the bid amount and that such penalty will be paid to the contracting agency or deducted from any unpaid balance on the contract or purchase order.

By submission of this certificate, Bidder agrees to disclose any reasonably requested information to the Purchasing Division and authorizes the Department of Revenue to disclose to the Director of Purchasing appropriate information verifying that Bidder has paid the required business taxes, provided that such information does not contain the amounts of taxes paid nor any other information deemed by the Tax Commissioner to be confidential.

Bidder hereby certifies that this certificate is true and accurate in all respects; and that if a contract is issued to Bidder and if anything contained within this certificate changes during the term of the contract, Bidder will notify the Purchasing Division in writing immediately.

Bidder: DELTA TRAK INC

Signed: [Signature]  
Title: DIRECTOR - BUSINESS DEVELOPMENT

Date: 8/8/17

\*Check any combination of preference consideration(s) indicated above, which you are entitled to receive.



# Custom Programming Form FlashLink PDF Logger

CPF -

Template **A**

**Requested By:**

**Description:**

## Approvals

**Customer**

**Date**

**Sales Manager**

**Date**

**Engineering**

**Date**

## Type

**Model**

**USB Connection**

**Hardware**

## General Settings

**Log Duration (Days)**

**Reuse Limit**  
Only for Multi-Use

**Log Interval (Min.)**

 **Startup Delay (Min.)**

**Shadow Log Interval**  
Only for In-Transit



**Time Zone (GMT)**

**Show Data Table**

**Daily Statistics**

**Waypoints**



## Custom Programming Form FlashLink PDF Logger

CPF -

Template **A**

### LCD

Temperature Scale

? Battery Indication

? 30 sec Refresh

? Statistics

### Buttons

Start Button

Stop Button

Stop with Start Button

### Alarm Settings

#### Alarms

\*If Alarms Disabled the remaining Alarm options are not applicable

#### Level Alarms

Extreme High

High

Low

Extreme Low

#### Time Alarms

Time Above Extreme High Alarm

Time Above High Alarm

Time Below Low Alarm

Time Below Extreme Low Alarm



# Custom Programming Form FlashLink PDF Logger

CPF -

Template **A**

## Alarm Delays

 Skip Alarm

 Delay Alarm

## Audible Alarms

Extreme High

High

Low

Extreme Low

## Additional Information

### Data Information

Line 1

Line 2

Line 3

Line 4

Line 5

## Additional Packaging Requirements

## Current CDC VFC Recommendations will be changing January 2018?

CDC recommends the use of digital data loggers to monitor the correct storage of vaccines in refrigerators and freezers as opposed to Thermometers.

Many of the Data Loggers that we have seen on our visits to the State Health Authorities, Doctor's Offices, or Immunization Clinics, are not in line with these recommendations. Some examples of noncompliance are listed below:

- The CDC Toolkit now recommends that the lowest temperature for the freezer and hence monitoring is -50C, (-58F), many brands of data loggers only check temperature levels down to -40C.
- Many Data Logger brands come with a calibration certificate that states that the unit was calibrated to ISO 17025 standards, but the certificate does not indicate that the lab' where the calibration was performed is an accredited ISO 17025 lab' with the iLAC/A2LA logo on the document.

The **FlashLink® Certified Vaccine USB PDF Data Logger (Model 40527)** that we are proposing with this RFP response is **fully compliant** with all CDC recommendations plus for user simplicity comes with the following key features:

- The units are delivered pre-configured with settings for the fridge or freezer and can be pre-set for any unique user requirements.
- The unit needs no cradles or special software for downloading of the stored data or start up configuration.
- The unit provides 3 reports on download – an Encrypted PDF report compliant to 21 CFR Part 11, a CSV (XL) report for data analysis, and a 30-day daily log report.
- The unit comes with at the time of initial sale the option to buy the calibration service for years 3 and 4 at a greatly reduced fee.

THIS CERTIFIES THAT

# DeltaTrak, Inc.

DeltaTrak, Inc.



\* Nationally certified by the: **WESTERN REGIONAL MINORITY SUPPLIER DEVELOPMENT COUNCIL**

\*NAICS Code(s): 236210; 236220; 237110; 237130; 237310

\* Description of their product/services as defined by the North American Industry Classification System (NAICS)

04/30/2017

**Issued Date**

WR02068

**Certificate Number**

A handwritten signature in black ink, reading "Joset Wright-Lacy".

Joset B. Wright-Lacy

A handwritten signature in black ink, reading "Cecil Plummer".

**Cecil Plummer, President**

04/30/2018

**Expiration Date**

By using your password (NMSDC issued only), authorized users may log into NMSDC Central to view the entire profile: <http://nmsdc.org>

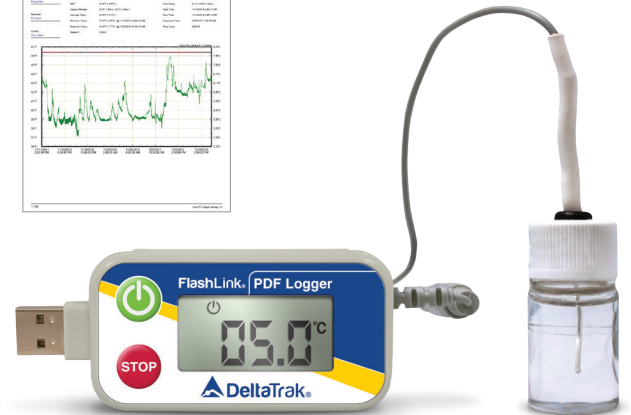
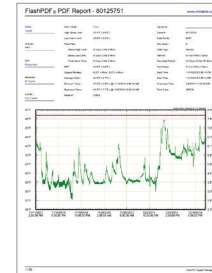
*Certify, Develop, Connect, Advocate.*

\* MBEs certified by an Affiliate of the National Minority Supplier Development Council, Inc.®

# Product Specifications

## FlashLink Certified Vaccine USB PDF Data Logger

<b>Sensor Measurement Range</b>	-58°F to 104°F (-50°C to 40°C)
<b>Operating Range</b>	-58°F to 77°F (-50°C to 25°C)
<b>Temperature Resolution</b>	0.1°F/°C
<b>Accuracy within Normal Operating Range</b>	±1.0°F from -58°F to 77°F (±0.5°C from -50°C to 25°C)
<b>Data Capacity</b>	32,496 data points
<b>Data Download Time</b>	5 seconds typical for 3823 points
<b>Multiple Alarm Levels</b>	High & low levels and extreme high and low levels displayed on LCD, with audible buzzer
<b>Battery</b>	Two AAA lithium batteries, LCD % remaining power indicator
<b>Dimensions/Body</b>	1.575 in x 3.66 in x 0.94 in (40 mm x 93 mm x 24 mm)
<b>Casing</b>	ABS plastic
<b>External Sensor</b>	Thermistor in 5ml PETG* Sterile Bottle - 21CFR compliance information available, 3 meter cable with quick disconnect
<b>Glycol Buffer</b>	Propylene glycol (GRAS** classified)
<b>Weight</b>	3.2 oz. (90.7 grams)
<b>Certification</b>	2 year ISO 17025 calibration certificate, CE Mark, NIST traceable, Manufacturer's Certificate of Compliance, RoHS compliant
<b>Display</b>	LCD, Red LED Alarm
<b>Waterproof Rating</b>	IP64 (with silicone cap)
<b>Storage conditions</b>	-4°F to 122°F (-20°C to 50°C) 0% to 95% RH w/o condensation
<b>Shelf Life</b>	2 years
<b>System Requirements</b>	Windows PC with current operating system, Adobe Reader
<b>Programming</b>	Supplied preconfigured for either refrigerator or freezer. User programmable using included FlashPDF Program Manager software.
<b>Download Requirements</b>	Direct USB connection to PC (No special software required to download logger.)
*Polyethylene terephthalate copolymer, **Generally Recognized As Safe	



### Model 40527

Includes ISO 17025 Calibration Certificate from A2LA accredited lab, valid for 2 years

- Compatible with CDC guidelines
- 21 CFR Part 11 compliant
- Single channel, external sensor in glycol bottle
- Automatically generates encrypted PDF, CSV and Daily Log reports
- Glycol buffered sensor emulates products and prevents false alarms
- Ideal for monitoring vaccines and liquid medicines during storage
- Low battery indicator on LCD
- Quick disconnect cable to download logger
- User programmable: manual or auto start, logging intervals, hi/low alarms
- Scroll through recorded data on LCD

DeltaTrak manufactures products under an ISO 9001:2008 registered quality management system

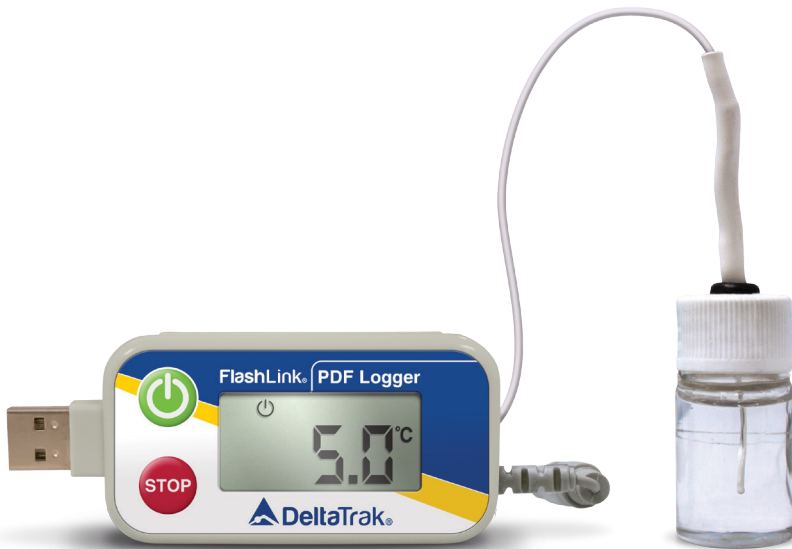
SS 40527 17E1





# FlashLink<sup>®</sup> Models 40527

Certified Vaccine USB PDF Data Logger



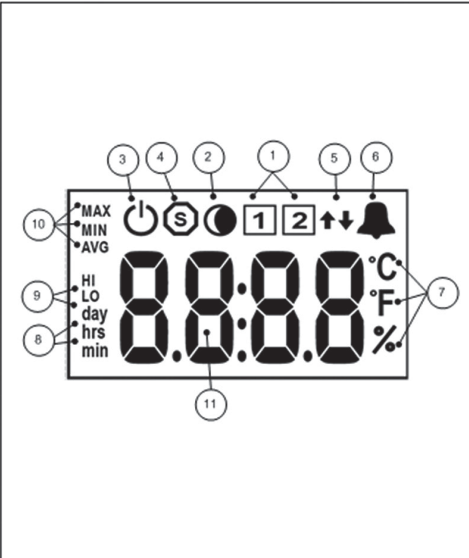


# Getting Started with the FlashLink Certified Vaccine USB PDF Data Logger. Models 40527 and 40528

## The Glycol Bottle

The data logger features an enclosed glycol-buffered sensor which ensures accurate temperature measurements and can be detached from the logger. The logger will not be affected by the rapid temperature fluctuations caused because of frequent door opening. Once the glycol bottle is placed in the refrigerator, allow 1 hour for the sensor to reach equilibrium and match the internal temperature before putting it into service. Attach the logger to the outside of refrigerator. Place the glycol bottle in the center of the refrigerator.

## The LCD Screen



1	Sensor 1 icon ( CH 1)
2	Normal operation mode icon
3	Active mode icon
4	Stop mode icon
5	High and Low alarm arrows
6	Alarm icon
7	°C, °F & % scale icons
8	Day, Hours and Minutes icons
9	High and Low Alarm set point icons
10	Statistical icons
11	4 digit numerical display

## Basic Operation

The unit will be delivered per-configured to your required settings for alarm indications and logging period, so there is no need to load any external or additional software onto your computer other than Adobe® Reader.

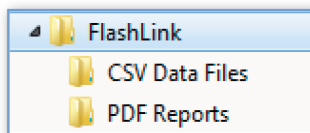
## To Start the Logger

To start the logger, press and hold the **START** button until a temperature reading appears on the LCD screen which should be the indication of the temperature within the storage unit in which the glycol bottle is placed.

(Please keep in mind the detail in the note above relative to equilibration time of the glycol bottle sensor unit).

## To retrieve the temperature data table from the device:

Before using the data logger for the first time, create the following folders and sub folders on the computer used to store downloaded data:



**To download data**, first press and hold the **STOP** button until **STOP** appears in the LCD screen, then detach the data logger from the glycol bottle sensor so that the sensor unit remains in the refrigerator. Plug the data logger into the USB port of the computer that you will be using to download the data files. The data logger will appear in File Manager as a removable drive named FlashLink. Open the drive and save the pdf file in the PDF Reports folder and save the CSV file in the CSV Data Files folder. It is important to save these files before resetting the logger to avoid losing data. If the PDF file did not open automatically, click on it and it will open in Adobe Reader.



FlashPDF Report  
will automatically  
show on screen.



## FlashLink. PDF Report

### Trip Information

Order	
Shipper	
City	
Receiver	
Carrier	
Signature	

### Logger Configuration

Interval	00 Hrs 10 Mins 00 Secs
Start Delay	000 Days 00 Hrs 00 Mins
Serial #	60015338-0101
Model #	40525
Alarm Skip	0 pts
Alarm Delay	000 Days 00 Hrs 00 Mins
Time Zone	GMT - 04

### Alarm Results

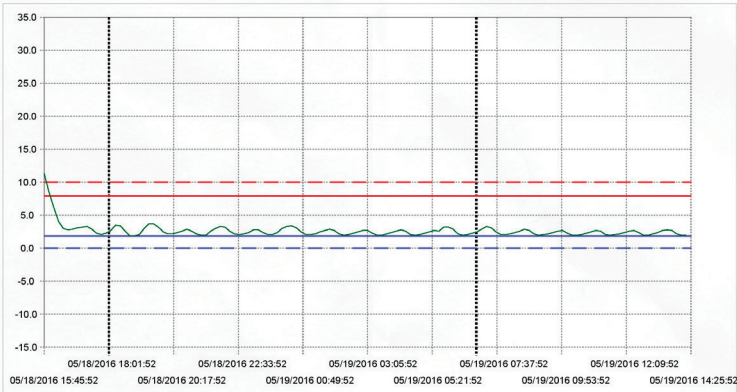
	Limit	Cumulative Limit	First Event	Events	Total Time	Pass/Fail
Extreme High	10.0 °C	000 Days 00 Hrs 00 Mins	05/18/2016 15:45:52	1	000 Days 00 Hrs 10 Mins	FAIL
High	8.0 °C	000 Days 00 Hrs 00 Mins	05/18/2016 15:45:52	2	000 Days 00 Hrs 20 Mins	FAIL
Low	2.0 °C	000 Days 00 Hrs 00 Mins	05/18/2016 18:45:52	17	000 Days 02 Hrs 50 Mins	FAIL
Extreme Low	0.0 °C	000 Days 00 Hrs 00 Mins	None	0	000 Days 00 Hrs 00 Mins	PASS

### Logged Data Summary

Type	Points	Recorded Period	Start Time	Stop Time	Download Time
Normal	136	22 Hrs 40 Mins 00 Secs	05/18/2016 15:35:52	05/19/2016 14:15:52	05/19/2016 14:21:11

### Statistical Summary

Minimum	Maximum	Average	Degree Minutes	Mean ± Standard Deviation	Mean Kinetic Temperature
1.9 °C	11.3 °C	2.6 °C	13.0 °C x Mins	2.6 °C ± 1.0 °C	2.7 °C



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The second page will display the Data Table information, listing all data points that were recorded.

DeltaTrak		FlashLink. PDF Report						
#	Time	°C	#	Time	°C	#	Time	°C
00001	05/18/2016 15:46:52	11.3	00062	05/18/2016 08:15:52	3.3	00103	05/18/2016 08:46:52	2.7
00002	05/18/2016 15:46:52	8.5	00063	05/18/2016 08:20:52	3.4	00104	05/18/2016 08:56:52	2.2
00003	05/18/2016 16:05:52	6.2	00064	05/18/2016 08:30:52	3.1	00105	05/18/2016 09:06:52	2.0
00004	05/18/2016 16:18:52	4.1	00065	05/18/2016 08:45:52	2.5	00106	05/18/2016 09:18:52	2.1
00005	05/18/2016 16:26:52	3.0	00066	05/18/2016 08:55:52	2.1	00107	05/18/2016 09:26:52	2.2
00006	05/18/2016 16:26:52	2.9	00067	05/18/2016 09:05:52	2.1	00108	05/18/2016 09:36:52	2.4
00007	05/18/2016 16:45:52	2.9	00068	05/18/2016 09:11:52	2.2	00109	05/18/2016 09:45:52	2.6
00008	05/18/2016 16:55:52	3.1	00069	05/18/2016 09:25:52	2.5	00110	05/18/2016 09:55:52	2.7
00009	05/18/2016 17:00:52	3.2	00070	05/18/2016 09:35:52	2.7	00111	05/18/2016 10:05:52	2.3
00010	05/18/2016 17:16:52	3.3	00071	05/18/2016 09:45:52	2.8	00112	05/18/2016 10:16:52	2.0
00011	05/18/2016 17:28:52	2.9	00062	05/18/2016 09:58:52	2.7	00113	05/18/2016 10:28:52	2.0
00012	05/18/2016 17:35:52	2.3	00063	05/18/2016 02:05:52	2.2	00114	05/18/2016 10:36:52	2.1
00013	05/18/2016 17:45:52	2.1	00064	05/18/2016 02:15:52	2.0	00115	05/18/2016 10:46:52	2.3
00014	05/18/2016 17:58:52	2.3	00065	05/18/2016 02:25:52	2.1	00116	05/18/2016 10:56:52	2.6
00015	05/18/2016 18:06:52	2.7	00066	05/18/2016 02:35:52	2.3	00117	05/18/2016 11:06:52	2.7
00016	05/18/2016 18:15:52	3.5	00067	05/18/2016 02:45:52	2.5	00118	05/18/2016 11:15:52	2.6
00017	05/18/2016 18:25:52	3.4	00068	05/18/2016 02:50:52	2.7	00119	05/18/2016 11:25:52	2.1
00018	05/18/2016 18:25:52	2.6	00069	05/18/2016 03:00:52	2.7	00120	05/18/2016 11:35:52	2.0
00019	05/18/2016 18:45:52	1.9	00070	05/18/2016 03:15:52	2.3	00121	05/18/2016 11:45:52	2.1
00020	05/18/2016 18:56:52	1.9	00071	05/18/2016 03:25:52	2.0	00122	05/18/2016 11:56:52	2.2
00021	05/18/2016 19:05:52	2.1	00072	05/18/2016 03:35:52	2.0	00123	05/18/2016 12:06:52	2.4
00022	05/18/2016 19:15:52	3.0	00073	05/18/2016 03:45:52	2.2	00124	05/18/2016 12:15:52	2.6
00023	05/18/2016 19:25:52	3.7	00074	05/18/2016 03:55:52	2.4	00125	05/18/2016 12:25:52	2.7
00024	05/18/2016 19:35:52	3.7	00075	05/18/2016 04:05:52	2.6	00126	05/18/2016 12:35:52	2.4
00025	05/18/2016 19:45:52	3.2	00076	05/18/2016 04:15:52	2.8	00127	05/18/2016 12:45:52	2.8
00026	05/18/2016 19:55:52	2.5	00077	05/18/2016 04:25:52	2.6	00128	05/18/2016 12:55:52	2.0
00027	05/18/2016 20:06:52	2.2	00078	05/18/2016 04:35:52	2.1	00129	05/18/2016 13:06:52	2.2
00028	05/18/2016 20:15:52	2.2	00079	05/18/2016 04:45:52	2.0	00130	05/18/2016 13:16:52	2.4
00029	05/18/2016 20:25:52	2.4	00080	05/18/2016 04:55:52	2.1	00131	05/18/2016 13:26:52	2.7
00030	05/18/2016 20:35:52	2.6	00081	05/18/2016 05:05:52	2.3	00132	05/18/2016 13:35:52	2.8
00031	05/18/2016 20:45:52	2.9	00082	05/18/2016 05:15:52	2.5	00133	05/18/2016 13:45:52	2.7
00032	05/18/2016 20:55:52	2.6	00083	05/18/2016 05:25:52	2.7	00134	05/18/2016 13:55:52	2.2
00033	05/18/2016 21:05:52	2.2	00084	05/18/2016 05:35:52	2.6	00135	05/18/2016 14:05:52	2.0
00034	05/18/2016 21:15:52	2.0	00085	05/18/2016 05:45:52	3.2	00136	05/18/2016 14:15:52	2.0
00035	05/18/2016 21:25:52	2.0	00086	05/18/2016 05:55:52	3.2			
00036	05/18/2016 21:35:52	2.6	00087	05/18/2016 06:05:52	2.9			
00037	05/18/2016 21:45:52	3.0	00088	05/18/2016 06:15:52	2.2			
00038	05/18/2016 21:55:52	3.3	00089	05/18/2016 06:25:52	2.0			
00039	05/18/2016 22:05:52	3.2	00090	05/18/2016 06:35:52	2.1			
00040	05/18/2016 22:15:52	2.6	00091	05/18/2016 06:45:52	2.3			
00041	05/18/2016 22:25:52	2.2	00092	05/18/2016 06:55:52	2.6			
00042	05/18/2016 22:35:52	2.1	00093	05/18/2016 07:05:52	2.9			
00043	05/18/2016 22:45:52	2.2	00094	05/18/2016 07:15:52	3.3			
00044	05/18/2016 22:55:52	2.4	00095	05/18/2016 07:25:52	3.1			
00045	05/18/2016 23:05:52	2.8	00096	05/18/2016 07:35:52	2.6			
00046	05/18/2016 23:15:52	2.8	00097	05/18/2016 07:45:52	2.1			
00047	05/18/2016 23:25:52	2.4	00098	05/18/2016 07:55:52	2.1			
00048	05/18/2016 23:35:52	2.1	00099	05/18/2016 08:05:52	2.2			
00049	05/18/2016 23:45:52	2.1	00100	05/18/2016 08:15:52	2.4			
00050	05/18/2016 23:55:52	2.4	00101	05/18/2016 08:25:52	2.6			
00051	05/18/2016 00:05:52	3.0	00102	05/18/2016 08:35:52	2.9			

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## To restart the logger after download:

Remove the logger from the USB port – the logger should still display **STOP** on the LCD. To reset the logger, at the same time press both the **STOP** button and the **START** button and hold them in until a number from 1 – 99 appears on the LCD screen. Once you see this, release the buttons and plug the data logger back into the glycol bottle sensor. Next, press and hold the **START** button until the current temperature appears on the LCD and the logger will resume recording data.

## Remaining Battery Voltage:

This will show on the LCD display.

## Troubleshooting

Contact Tech Support at:

Phone: 925-249-2250 Toll Free 800-962-6776 US & Canada

Email: techsupport@deltatruk.com





### DeltaTrak Corporate

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💻 [www.deltatrakmexico.com](http://www.deltatrakmexico.com)

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💻 [www.deltatraksouthamerica.com](http://www.deltatraksouthamerica.com)

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💻 [www.dtijapan.co.jp](http://www.dtijapan.co.jp)

# Certificate of Registration

QUALITY MANAGEMENT SYSTEM - ISO 9001:2008

This is to certify that:

DeltaTRAK, Inc.  
1236 Doker Drive  
Modesto  
California  
95351  
USA

Holds Certificate No:

**FM 506204**

and operates a Quality Management System which complies with the requirements of ISO 9001:2008 for the following scope:

The manufacture of In Transit temperature recorders and Flash link data loggers and the distribution of thermometers and various temperature and laboratory instruments.



For and on behalf of BSI:

Reg Blake, VP Regulatory Affairs, BSI Group America Inc.

Original Registration Date: 08/22/2006

Latest Revision Date: 07/02/2015

Effective Date: 08/22/2015

Expiry Date: 08/21/2018

Page: 1 of 1



...making excellence a habit.™



SCOPE OF ACCREDITATION TO ISO/IEC 17025:2005  
& ANSI/NCSL Z540-1-1994

DELTATRAK INC.  
 1236 Doker Drive  
 Modesto, CA 95352  
 Gloria Poling Phone: 800 962 6776 Ext 2109

CALIBRATION

Valid To: August 31, 2018

Certificate Number: 4020.01

In recognition of the successful completion of the A2LA evaluation process, accreditation is granted to this laboratory to perform the following calibrations<sup>1</sup>:

I. Thermodynamics

Parameter/Equipment	Range	CMC <sup>2</sup> (±)	Comments
Temperature	(-40 to 150) °C	0.08 °C	Comparison calibration in fluid

<sup>1</sup> This laboratory offers commercial calibration service.

<sup>2</sup> Calibration and Measurement Capability Uncertainty (CMC) is the smallest uncertainty of measurement that a laboratory can achieve within its scope of accreditation when performing more or less routine calibrations of nearly ideal measurement standards or nearly ideal measuring equipment. CMCs represent expanded uncertainties expressed at approximately the 95 % level of confidence, usually using a coverage factor of  $k = 2$ . The actual measurement uncertainty of a specific calibration performed by the laboratory may be greater than the CMC due to the behavior of the customer's device and to influences from the circumstances of the specific calibration.



## Accredited Laboratory

A2LA has accredited

**DELTATRAK, INC.**

Modesto, CA

for technical competence in the field of

**Calibration**

This laboratory is accredited in accordance with the recognized International Standard ISO/IEC 17025:2005 *General requirements for the competence of testing and calibration laboratories*. This laboratory also meets the requirements of ANSI/NCSLI Z540-1-1994 and R205 – Specific Requirements: Calibration Laboratory Accreditation Program. This accreditation demonstrates technical competence for a defined scope and the operation of a laboratory quality management system (refer to joint ISO-ILAC-IAF Communiqué dated 8 January 2009).



Presented this 7<sup>th</sup> day of December 2016.

A handwritten signature in black ink, written over a horizontal line.

President and CEO  
For the Accreditation Council  
Certificate Number 4020.01  
Valid to August 31, 2018

*For the calibrations to which this accreditation applies, please refer to the laboratory's Calibration Scope of Accreditation.*