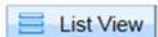




The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at ***wvOASIS.gov***. As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at ***WVPurchasing.gov*** with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.

Header 2



General Information

Contact

Default Values

Discount

Document Information

Procurement Folder: 377626

SO Doc Code: CRFQ

Procurement Type: Central Master Agreement

SO Dept: 0433

Vendor ID: 

SO Doc ID: LIB1800000003

Legal Name: LATTAS

Published Date: 11/16/17

Alias/DBA:

Close Date: 12/5/17

Total Bid: \$0.00

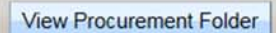
Close Time: 13:30

Response Date: 

Status: Closed

Response Time: Solicitation Description: 

Total of Header Attachments: 2





Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

**State of West Virginia
 Solicitation Response**

Proc Folder : 377626

Solicitation Description : Addendum 3 - Audio/Visual Library Materials

Proc Type : Central Master Agreement

Date issued	Solicitation Closes	Solicitation Response	Version
	2017-12-05 13:30:00	SR 0433 ESR11241700000002256	1

VENDOR
000000173960 LATTAS

Solicitation Number: CRFQ 0433 LIB1800000003

Total Bid : \$0.00

Response Date: 2017-11-24

Response Time: 16:04:11

Comments:

FOR INFORMATION CONTACT THE BUYER
 Michelle L Childers
 (304) 558-2063
 michelle.l.childers@wv.gov

Signature on File	FEIN #	DATE
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All offers subject to all terms and conditions contained in this solicitation

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	Audio/Visual Materials	0.00000	EA	\$472.990000	\$0.00

Comm Code	Manufacturer	Specification	Model #
56121011			

Extended Description : Enter the Total Bid Cost in the commodity line of wvOASIS and attach the Exhibit A Pricing page

Comments: If Awarded will set up items on our website
www.lattas.com

**Exhibit A - Pricing Page
Print Library Materials**

Pricing Page Eligible Item Description					Discounted Unit Price Calculation				Bid Total Calculation			
Item #	Product Category	Title	Author	ISBN	Catalogue Price	Discount Percentage	Discount Amount	Discounted Catalog Price	Unit (For Calculation Purposes)	Estimated Unit Qty	Discounted Unit Price	Item Total Cost
I.												
1	Audio Books	Y is for Yesterday	Sue Grafton	9780385393997	\$45.00	30%	\$13.50	\$31.50	each	1.00	\$31.50	\$31.50
2	Audio Books	The World Broke in Two	Bill Goldstein	9781427295262	\$50.99	30%	\$15.30	\$35.69	each	1.00	\$35.69	\$35.69
3	Audio Books	The Store	James Patterson	9781478938811	\$35.00	25%	\$8.75	\$26.25	each	1.00	\$26.25	\$26.25
4	Audio Books	Mrs. Fletcher	Tom Perrotta	9781508232827	\$39.99	30%	\$12.00	\$27.99	each	1.00	\$27.99	\$27.99
5	Audio Books	Marked	PC Cast	9781427295118	\$44.99	30%	\$13.50	\$31.49	each	1.00	\$31.49	\$31.49
II.												
11	Video	The Vietnam War	Ken Burns	9781531701734	\$99.99	20%	\$20.00	\$79.99	each	1.00	\$79.99	\$79.99
12	Video	Nova: Poisoned Water		9781531700270	\$24.99	20%	\$5.00	\$19.99	each	1.00	\$19.99	\$19.99
13	Video	The Story of China with Michael Wood	Michael Wood	9781531703585	\$34.99	20%	\$7.00	\$27.99	each	1.00	\$27.99	\$27.99
14	Video	Frontline: Bannon's War		9781531702250	\$24.99	20%	\$5.00	\$19.99	each	1.00	\$19.99	\$19.99
15	Video	Weekend in Havana	Geoffrey Baer	9781531701925	\$24.99	20%	\$5.00	\$19.99	each	1.00	\$19.99	\$19.99
III.												
16	Descriptive Video	A Dog's Purpose	B01MR9HBQ4		\$19.99	20%	\$4.00	\$15.99	each	1.00	\$15.99	\$15.99
17	Descriptive Video	Beauty and the Beast	B01MV0KF7V		\$17.00	0%	\$0.00	\$17.00	each	1.00	\$17.00	\$17.00
18	Descriptive Video	Harry Potter 8 Movie Set	B005OCFGTO		\$78.92	20%	\$15.78	\$63.14	each	1.00	\$63.14	\$63.14
19	Descriptive Video	Lego Batman	B00D014E4Y		\$29.98	20%	\$6.00	\$23.98	each	1.00	\$23.98	\$23.98
20	Descriptive Video	Star Wars Rogue One	B01MXLWO5D		\$39.99	20%	\$8.00	\$31.99	each	1.00	\$31.99	\$31.99
											Total Bid Cost	\$472.99

List of Discount Percentages:			
	Category	DISCOUNT PERCENTAGE	Annual Volume per Category
I	Audio Books	20-30%	600
II	Video	20%	20
III	Descriptive Video	20%	50

LATTA'S
1502 4th Avenue
Huntington, WV 25701-2405
(304) 523-8400 Fax (304) 525-5038

Exhibit A - Pricing Page
Print Library Materials

Vendors should complete the contract coordinator information below:

VENDOR NAME: <u>LATTA'S</u>	PHONE: _____	LATTA'S 1502 4th Avenue Huntington, WV 25701-2405 (304) 523-8400 Fax (304) 525-5038
CONTRACT MANAGER: <u>MIKE MULLARKY</u> (Please print)	FAX: _____	
AUTHORIZED REPRESENTATIVE: <u><i>Mike Mullarky</i></u> (Signature)	EMAIL: <u>MIKE@LATTAS.COM</u>	
AUTHORIZED REPRESENTATIVE: <u>MIKE MULLARKY</u> (Print)	<u>11-6-17</u> (Date)	

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: _____

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input checked="" type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input checked="" type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

LATTA'S

Company
Mike Mullaly

Authorized Signature
11-24-17

Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.
Revised 6/8/2012

Addendum No. 3 – Specification Change

5. Catalog:

5.1 Submission. Vendor may be required to submit its Catalog prior to award of this Contract for evaluation purposes. Vendor may submit link to online catalog or mail the Catalog free of charge to any Agency desiring to use this Contract if the Catalog is not electronically entered into wvOASIS. Copies of the Catalog may also be requested in an electronic format. Vendor's Catalog, or data from the Catalog entered into wvOASIS will be used by Agencies to order Eligible Items under this Contract.

Vendor should identify all items listed on the Pricing Pages by circling or highlighting those items in its Catalog and earmarking, tabbing, listing the pages for those items, or attaching link from online catalog or Vendor's website to assist in the evaluation and verification of the bids and pricing. Eligible Items and Vendor's submitted price to be verified using ISBN number on Exhibit A Pricing Page. If any discrepancies exist between the Pricing Pages and the actual price listed in the Catalog, the actual price shall prevail and the Pricing Pages may be corrected by the Purchasing Division buyer for evaluation purposes.

5.2 Catalog Modification. The pricing of individual Eligible Items in a catalog will be updated by Vendor from time to time, but the quoted Percentage Discount and Eligible Items listed in a Catalog will remain unchanged.

**Vendor Questions and Agency Answers
CRFQ LIB1800000003
Audio/Visual Library Materials**

Q1) In the Mandatory Eligible Item Requirements 3.1.1.4 We are unable to provide a web site to order titles but we accept fax, phone orders. Will that be a problem?

A1) Yes, the preferred method of submitting orders are electronic.

Q2) Since this is a new contract would you please be so kind to provide the results of the former contract if one was in place last year. A bid summary would work just fine.

A2) There is no previous contract.

STATE OF WEST VIRGINIA
Purchasing Division

PURCHASING AFFIDAVIT

MANDATE: Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

EXCEPTION: The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

AFFIRMATION: By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

WITNESS THE FOLLOWING SIGNATURE:

Vendor's Name: MULLAKEYS INC d b a LATTA'S

Authorized Signature: Mike Mullaky Date: 12-27-16

State of WV

County of Cabell, to-wit:

Taken, subscribed, and sworn to before me this 27th day of December, 2016.

My Commission expires 3/15/2020, 20 .

AFFIX SEAL HERE

NOTARY PUBLIC

Mary Beth Sharp
Purchasing Affidavit (Revised 08/01/2015)



VENDOR PREFERENCE CERTIFICATE

Certification and application* is hereby made for Preference in accordance with West Virginia Code, §5A-3-37. (Does not apply to construction contracts). West Virginia Code, §5A-3-37, provides an opportunity for qualifying vendors to request (at the time of bid) preference for their residency status. Such preference is an evaluation method only and will be applied only to the cost bid in accordance with the West Virginia Code. This certificate for application is to be used to request such preference. The Purchasing Division will make the determination of the Resident Vendor Preference, if applicable.

- 1. Application is made for 2.5% resident vendor preference for the reason checked: Bidder is an individual resident vendor and has resided continuously in West Virginia for four (4) years immediately preceding the date of this certification; or, Bidder is a partnership, association or corporation resident vendor and has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; or 80% of the ownership interest of Bidder is held by another individual, partnership, association or corporation resident vendor who has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; or, Bidder is a nonresident vendor which has an affiliate or subsidiary which employs a minimum of one hundred state residents and which has maintained its headquarters or principal place of business within West Virginia continuously for the four (4) years immediately preceding the date of this certification; or,
2. Application is made for 2.5% resident vendor preference for the reason checked: Bidder is a resident vendor who certifies that, during the life of the contract, on average at least 75% of the employees working on the project being bid are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; or,
3. Application is made for 2.5% resident vendor preference for the reason checked: Bidder is a nonresident vendor employing a minimum of one hundred state residents or is a nonresident vendor with an affiliate or subsidiary which maintains its headquarters or principal place of business within West Virginia employing a minimum of one hundred state residents who certifies that, during the life of the contract, on average at least 75% of the employees or Bidder's affiliate's or subsidiary's employees are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; or,
4. Application is made for 5% resident vendor preference for the reason checked: Bidder meets either the requirement of both subdivisions (1) and (2) or subdivision (1) and (3) as stated above; or,
5. Application is made for 3.5% resident vendor preference who is a veteran for the reason checked: Bidder is an individual resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard and has resided in West Virginia continuously for the four years immediately preceding the date on which the bid is submitted; or,
6. Application is made for 3.5% resident vendor preference who is a veteran for the reason checked: Bidder is a resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard, if, for purposes of producing or distributing the commodities or completing the project which is the subject of the vendor's bid and continuously over the entire term of the project, on average at least seventy-five percent of the vendor's employees are residents of West Virginia who have resided in the state continuously for the two immediately preceding years.
7. Application is made for preference as a non-resident small, women- and minority-owned business, in accordance with West Virginia Code §5A-3-59 and West Virginia Code of State Rules. Bidder has been or expects to be approved prior to contract award by the Purchasing Division as a certified small, women- and minority-owned business.

Bidder understands if the Secretary of Revenue determines that a Bidder receiving preference has failed to continue to meet the requirements for such preference, the Secretary may order the Director of Purchasing to: (a) reject the bid; or (b) assess a penalty against such Bidder in an amount not to exceed 5% of the bid amount and that such penalty will be paid to the contracting agency or deducted from any unpaid balance on the contract or purchase order.

By submission of this certificate, Bidder agrees to disclose any reasonably requested information to the Purchasing Division and authorizes the Department of Revenue to disclose to the Director of Purchasing appropriate information verifying that Bidder has paid the required business taxes, provided that such information does not contain the amounts of taxes paid nor any other information deemed by the Tax Commissioner to be confidential.

Under penalty of law for false swearing (West Virginia Code, §61-5-3), Bidder hereby certifies that this certificate is true and accurate in all respects; and that if a contract is issued to Bidder and if anything contained within this certificate changes during the term of the contract, Bidder will notify the Purchasing Division in writing immediately.

Bidder: MULLAKEYS INC dba LATTS Signed: Mike Mullah
Date: 12-28-16 Title: President