



The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at ***wvOASIS.gov***. As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at ***WVPurchasing.gov*** with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.

Header 1

[List View](#)

General Information

[Contact](#)[Default Values](#)[Discount](#)[Document Information](#)

Procurement Folder: 423762

SO Doc Code: CRFQ

Procurement Type: Central Purchase Order

SO Dept: 0432

Vendor ID: VS0000015408 

SO Doc ID: DCH1800000007

Legal Name: Slats & Vellum

Published Date: 3/22/18

Alias/DBA:

Close Date: 3/28/18

Total Bid: \$26,250.00

Close Time: 13:30

Response Date: 03/26/2018 

Status: Closed

Response Time: 16.53

Solicitation Description: Addendum No. 1 - Historic Resources Survey

Total of Header Attachments: 1

[Apply Default Values to Commodity Lines](#)[View Procurement Folder](#)



Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

**State of West Virginia
 Solicitation Response**

Proc Folder : 423762
Solicitation Description : Addendum No. 1 - Historic Resources Survey
Proc Type : Central Purchase Order

Date issued	Solicitation Closes	Solicitation Response	Version
	2018-03-28 13:30:00	SR 0432 ESR03261800000004345	1

VENDOR
VS0000015408 Slats & Vellum

Solicitation Number: CRFQ 0432 DCH1800000007

Total Bid : \$26,250.00 **Response Date:** 2018-03-26 **Response Time:** 16:53:08

Comments: 20% discount for payments made within 5 days of invoice.

FOR INFORMATION CONTACT THE BUYER

Michelle L Childers
 (304) 558-2063
 michelle.l.childers@wv.gov

Signature on File	FEIN #	DATE
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All offers subject to all terms and conditions contained in this solicitation

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	Historic Resources Survey for Morgan & Mineral Counties				\$26,250.00

Comm Code	Manufacturer	Specification	Model #
80111617			

Extended Description : Enter Lump Sum Total Bid Amount For 500 HPI Forms
Historic Preservation: Architectural Resources Survey for Morgan and Mineral Counties in WV.



Purchasing Divison
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
 Request for Quotation
 34 - Service - Prof

Proc Folder: 423762
 Doc Description: Historic Resources Survey for Morgan & Mineral Counties
 Proc Type: Central Purchase Order

Date Issued	Solicitation Closes	Solicitation No	Version
2018-03-14	2018-03-28 13:30:00	CRFQ 0432 DCH1800000007	1

BID RECEIVING LOCATION
 BID CLERK
 DEPARTMENT OF ADMINISTRATION
 PURCHASING DIVISION
 2019 WASHINGTON ST E
 CHARLESTON WV 25305
 US

VENDOR
 Vendor Name, Address and Telephone Number:
Slats & Vellum
2207 Whisper Creek Dr.
Morgantown, WV 26508
202 421 0128

FOR INFORMATION CONTACT THE BUYER
 Michelle L Childers
 (304) 558-2063
 michelle.l.childers@wv.gov

Signature X *Bradley Allen* FEIN # DATE *March 26, 2018*
 All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION:

Request for Quotation

The West Virginia Purchasing Division is soliciting bids on behalf of the West Virginia Division of Culture and History State Historic Preservation Office to provide the service of conducting an intensive-level architectural survey of Mineral and Morgan Counties in West Virginia.

INVOICE TO		SHIP TO	
RECEIVING DEPARTMENT DIVISION OF CULTURE & HISTORY CULTURAL CENTER 1900 KANAWHA BLVD E CHARLESTON WV25305-0300 US		RECEIVING DEPARTMENT DIVISION OF CULTURE & HISTORY CULTURAL CENTER 1900 KANAWHA BLVD E CHARLESTON WV 25305-0300 US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Historic Resources Survey for Morgan & Mineral Counties	500 HPI Forms		\$ 52.50	\$26,250

Comm Code	Manufacturer	Specification	Model #
80111617			

Extended Description :

Enter Lump Sum Total Bid Amount For 500 HPI Forms

Historic Preservation: Architectural Resources Survey for Morgan and Mineral Counties in WV.

STATE OF WEST VIRGINIA
Purchasing Division

PURCHASING AFFIDAVIT

CONSTRUCTION CONTRACTS: Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

ALL CONTRACTS: Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

EXCEPTION: The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

AFFIRMATION: By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

WITNESS THE FOLLOWING SIGNATURE:

Vendor's Name: Stats & Vellum

Authorized Signature: Bradley Allen Date: March 26, 2018

State of West Virginia

County of Morgan, to-wit:

Taken, subscribed, and sworn to before me this 26 day of March, 2018.

My Commission expires February 16, 2020.

AFFIX SEAL HERE



NOTARY PUBLIC

Kathryn W. Blake

Purchasing Affidavit (Revised 01/19/2018)

West Virginia Ethics Commission
Disclosure of Interested Parties to Contracts

(Required by W. Va. Code § 6D-1-2)

Contracting Business Entity: Slat & Vellum Address: 2207 Whisper Creek Dr.
Morgantown WV 26508

Authorized Agent: BRADLEY G. ALLEN Address: " "

Contract Number: CRFQ 0432 DCH 1800000007 Contract Description: Historic Resource Survey Morgan & Mineral

Governmental agency awarding contract: Division of Culture & History

Check here if this is a Supplemental Disclosure

List the Names of Interested Parties to the contract which are known or reasonably anticipated by the contracting business entity for each category below (attach additional pages if necessary):

1. Subcontractors or other entities performing work or service under the Contract

Check here if none, otherwise list entity/individual names below.

2. Any person or entity who owns 25% or more of contracting entity (not applicable to publicly traded entities)

Check here if none, otherwise list entity/individual names below.

3. Any person or entity that facilitated, or negotiated the terms of, the applicable contract (excluding legal services related to the negotiation or drafting of the applicable contract)

Check here if none, otherwise list entity/individual names below.

Signature: Bradley Allen Date Signed: March 26, 2018

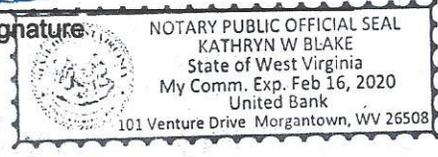
Notary Verification

State of West Virginia, County of Monongalia:

I, Bradley Allen, the authorized agent of the contracting business entity listed above, being duly sworn, acknowledge that the Disclosure herein is being made under oath and under the penalty of perjury.

Taken, sworn to and subscribed before me this 26 day of March 2018.
Kathryn W. Blake

Notary Public's Signature



To be completed by State Agency:
Date Received by State Agency: _____
Date submitted to Ethics Commission: _____
Governmental agency submitting Disclosure: _____

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.:

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Slats & Vellum
Company

Bradley Allen
Authorized Signature

March 26, 2018
Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.

DESIGNATED CONTACT: Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

BRADLEY G. ALLEN, founder
(Name, Title)
Bradley G. Allen, founder
(Printed Name and Title)
2207 Whisper Creek Dr. Morgantown, WV 26508
(Address)
202 421 0128
(Phone Number) / (Fax Number)
slatsandvellum@gmail.com
(email address)

CERTIFICATION AND SIGNATURE: By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

Slats & Vellum
(Company)
Bradley Allen Bradley Allen, founder
(Authorized Signature) (Representative Name, Title)
Bradley Allen, founder
(Printed Name and Title of Authorized Representative)
March, 26, 2018
(Date)
202 421 0128
(Phone Number) (Fax Number)

REQUEST FOR QUOTATION
Mineral and Morgan County Historic Resources Survey

10. VENDOR DEFAULT:

10.1. The following shall be considered a vendor default under this Contract.

10.1.1. Failure to perform Contract Services in accordance with the requirements contained herein.

10.1.2. Failure to comply with other specifications and requirements contained herein.

10.1.3. Failure to comply with any laws, rules, and ordinances applicable to the Contract Services provided under this Contract.

10.1.4. Failure to remedy deficient performance upon request.

10.2. The following remedies shall be available to Agency upon default.

10.2.1. Immediate cancellation of the Contract.

10.2.2. Immediate cancellation of one or more release orders issued under this Contract.

10.2.3. Any other remedies available in law or equity.

11. MISCELLANEOUS:

11.1. **Contract Manager:** During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract manager must be available during normal business hours to address any customer service or other issues related to this Contract. Vendor should list its Contract manager and his or her contact information below.

Contract Manager: Bradley Allen

Vendor's Address: 2207 Whisper Creek Dr.
Morgantown, WV 26508

Telephone Number: 202 421 0128

Fax Number: _____

Email Address: Stats and vellum@gmail.com

Bradley Gordon Allen

Cell phone: (202) 421-0128

Email: bradleyallen22@gmail.com

EMPLOYMENT AND VOLUNTEER WORK

- July 2017 **Founder; Slats & Vellum LLC**
Atelier style Historic Preservation firm focusing on National Register nominations, Historic Structures Reports, Historic Landscapes Surveys, Scopes and Estimates for Historic Preservation Contracts.
- January 2015-
July 2017 **FEMA; Washington, DC**
Historic Preservation Specialist
Developed working understanding of Robert T. Stafford Act, National Response Framework(NRF), National Incident Management System (NIMS), Incident Command System, and Emergency Assistance Act.
Conducted tier II Environmental and Historic Preservation reviews for project applicants to ensure projects meet the requirements for review under NEPA, NHPA, ESA, CAA, CWA, MSA, RCRA, RHA, CZMA, CBRA, WSR, FWCA, E.O. 11990, E.O. 11988, E.O. 112898.
Trained in the eight-step decision making process, section 106 and 110 reviews.
Currently deployed to SC-4286 Hurricane Matthew.
- Aug 2015-
Present **Renaissance Development; Washington, DC;**
Senior Projects Coordinator / Assistant to the President and CEO
Led efforts to increase overall historic preservation efforts and launch adaptive reuse operations throughout the DC metro areas.
Managed an office of three employees and over thirty construction crewmembers.
Oversaw the completion and authorship of hundreds of contracts ranging from basic masonry repointing projects to full scale preservation projects throughout DC and northern Virginia.
Tasked with managing the schedule and logistics of work crews, materials, equipment and client relations for day-to-day operations. Successfully doubled gross revenue every month since taking the position.
- Feb 2015-Aug
2015 **Historic Records Preservation; Barbour County, West Virginia**
Records Preservationist
Managed, organized, and worked to physically preserve original county documents and artifacts dating from 1850-1900, many of which were remnants of the First Land Battle of the Civil War in Philippi, West Virginia.
Lead efforts to establish a cataloging system that enabled public access and display of several of the wartime documents.
- Jan 2015-Aug
2015 **Historic Review Board; City of Philippi; Committee member**
After being appointed by the Philippi City Council to a one year term on the Historic Review Board, I worked to help draft a new city historic review code that would ensure a better standards in the preservation of Historic Philippi.
Led efforts and co-authored a grant that would support the local tourism industry dealing with sites associated with the first land battle of the Civil War.
Heard and worked with local business owners and residents on issues dealing with historic preservation, zoning and property alteration. I was also appointed as board liason to the Philippi Zoning commission to help with the creation of a new ten year plan, dealing with broader issues of community planning and zoning.
- Jan 2014-
Aug2015 **Development Authority; City of Philippi;**
Committee Secretary and Voting Member

- (Two Terms) As a voting member and board secretary of the Philippi Development Authority, I worked with local business owners, professionals, youth and retirees to identify projects for potential economic and community development. Implemented plans for the expansion of main street and community activities. Worked to strengthen the economic and industrial assets existing throughout the city.
- July 2013-
Nov 2013 **RED; Commercial Real estate Development; Manhattan, NY**
Worked on projects of adaptive reuse focusing on commercial properties throughout the five burroughs of New York City.
Managed and maintained several high profile commercial accounts that worked with start-ups, small, and medium sized companies to place them into individualized markets and locations around the city.
Created regular production reports, which updated the company on the status of the client's project and illustrated the stage and progress of each project.
- May 2012-
June 2013 **SAH Archipedia Project; Society of Arch. Historians- Archipedia Committee-Student Member**
As a founding student member of the SAH Archipedia I managed and edited entries to the Archipedia database for eight US States.
Orchestrated a team of students collecting images and information from eight states to compile and submit to what would become the largest architectural encyclopedia in existence.
Managed an eight state region of submissions to the database until Archipedia went public in 2013.
- May 2012-
Sept. 2013 **Co-Author; Buildings of the US Mississippi Edition. (2016 UVA Press)**
As a contributing author to the extensive Mississippi Edition of the Buildings of the US series, I traveled extensively throughout Mississippi documenting and collecting literature on architectural ruins, sites, and monuments from across the state.
Conducted an extensive academic study of the prefabrication, high style and vernacular architecture that exists throughout the Mississippi River basin.
Contributed to a publication with over 20,000 pre-ordered copies from the University of Virginia Press.
- Feb 2012-Oct
2013 **Museum Educator; Montpelier Foundation, National Trust Site**
As a museum educator with the Montpelier Foundation, was responsible for the successful coordination of fieldtrips and group tours to the Museum; organized schedules, coordinated the curriculum for the group's day, and communicated with teachers, students, and parents.
Team Member; UNESCO Expeditionary Study: Roman Roads. As a member of the expeditionary crew for the UNESCO Roman Roads Project, I accompanied a team of 13 archeologist to map the roads of Europe From Spain to Poland. As the Architectural Historian /Preservation Specialist I utilized Global Positioning software to locate and map the roads system.
- June 2011-
Aug 2011 **Intern; Historic American Landscape Survey(HALS)(unpaid)**
As an intern at the Department of the Interior in the Office of the Historic American Landscape Survey and Historic American Building Survey(HABS/HALS) in Washington, DC, I was a member of team research projects, field work and documentation projects ranging from buildings to broader GIS landscape projects. As the author of individual HABS/HALS reports of the Civil War Defenses of Washington, I mastered the Section 106 and 110 processes and authored pieces of research that are part of the HABS collection of the Library of Congress. . As team leader I was responsible for over four teams documenting projects across the United States.
- May-Aug
2009 **Intern; Preservation Piedmont; Charlottesville, VA**
Co-Authored a federal grant for the preservation and documentation of Rosenwald

Schools across the states of Virginia, Tennessee, Kentucky, and Ohio.

Documented three Rosenwald Schools throughout the piedmont of Virginia and helped to create plans on how to revitalize the existing structures.

2008-2009 **Staff Writer; SCAD District, Savannah College of Art and Design Student newspaper**

Covered current events that dealt with the Savannah Metropolitan Planning Commission, History, Tourism and Architectural events in the City of Savannah, and Historic Preservation efforts of the Savannah College of Art and Design.

EDUCATION AND TRAINING

OSHA 30 Hour Certified

2011-2013 University of Virginia; Charlottesville, Virginia; *MArH (Architectural History) 2013*

2007-2011 *Savannah College of Art and Design; Savannah, Georgia; BFA Architectural History 2011*

2007 *Syracuse University; Syracuse, New York (Pre-college program in architectural design)*

2003-2007 *Philip Barbour High School; Philippi, West Virginia*

CLUBS AND ASSOCIATIONS

St. John's Episcopal Church, Lafayette Square

University of Virginia Student Council Graduate Representative 2012-2013

Canterbury Fellowship, UVA, Member 2011-2013

Society of Architectural Historians, Archipedia formation special committee 2012

Society of Architectural Historians, Thomas Jefferson Chapter: class rep. 2011, Treasurer 2012, member 2013

Society of Architectural Historians, Southeast Chapter: member 2009-13

Society of Architectural Historians, Oglethorpe Chapter: student member since 2008; Vice President 2008-10

Society of Architectural Historians: member since 2009

CONVENTIONS AND SYMPOSIA ATTENDANCE

2013 *Modernities Across Time and Space: 7th Savannah Symposium; SCAD*

2012 *South Eastern Society of Architectural Historians Conference; Athens, Georgia*

2012 *India Initiative: The Emergent Megacity +The Enduring Village; Charlottesville, Virginia*

2012 *Society of Architectural Historians Annual Conference; Detroit, Michigan*

2011 *South-Eastern Society of Architectural Historians Annual Conference; Charleston, South Carolina*

2011 *Society of Architectural Historians Annual Conference; New Orleans, Louisiana*

2010 *South-Eastern Society of Architectural Historians Annual Conference; Chattanooga, Tennessee*

2009 *UNESCO and the World Heritage in Perspective: 6th Savannah Symposium; SCAD*

2009 *Jefferson, Palladio, Art, Architecture and the Built Environment; University of Virginia, Charlottesville*

2009 *South-Eastern Society of Architectural Historians Annual Conference; Jackson, Mississippi*

2009 *Sacagawea and Feminism Portrayed in Art (colloquium); Charlottesville, Virginia*

KEY PAPERS, PUBLICATIONS, AND AWARDS

2014 **Masters Thesis:** "Thresholds and Stages: Revolution and Political Space."

2013 **Modernities Across Time and Space Symposium:** "Modernism, Mining and Mourning: Two West Virginia mining town case studies."

2012 **Buildings of the United States: Mississippi**
Contributing Author. (Publication date July, 2014)

2012 **Charles E. Peterson Fellowship of the Buildings of the United States and the**

2012 **Athenaeum of Philadelphia** Society of Architectural Historians research fellowship.

2011 **Southeastern Society of Architectural Historians Conference Paper:** "Solving Identity Crisis: Cass Gilbert's plan for West Virginia."

2011 **HABS/HAER/HALS Cultural Landscape Report:** "Civilian Conservation Corps work at Fort Stevens Washington D.C."

- 2011 **Undergraduate Thesis:** "Eleanor's Eleanor: A Utopian New Deal Town in Southern Appalachia."
2009 **Society of Architectural Historians, Oglethorpe Chapter:** created chapter blog & website

2009 **Ardsley Park / Chatham Crescent Neighborhood Association:** "*The Ardsley Park / Chatham Crescent Centennial: A series of Essays*", published by the Ardsley Park / Chatham Crescent Neighborhood Association and SCAD in 2010 (contributer)

KEY COMPETENCIES

Research Skills and Field Work

As an intern at the Department of the Interior in the Office of the Historic American Landscape Survey and Historic American Building Survey (HABS/HALS) in Washington, DC, I was a member of team research projects, field work and documentation projects ranging from buildings to broader GIS landscape projects. As the author of individual HABS/HALS reports of the Civil War Defenses of Washington, I mastered the Section 106 and 110 processes and authored pieces of research that are part of the HABS collection of the Library of Congress. As team leader I was responsible for over four teams documenting projects across the United States.

As an undergraduate at Savannah College of Art and Design, I authored primary research on Eleanor, West Virginia, a forgotten New Deal Utopian town created as a 'pet project' by Eleanor Roosevelt. My research led to the creation of an archives in the West Virginia Division of History and Culture, Academic journal publications and feature pieces in: *The Savannah Symposium, a journal by the Savannah College of Art and Design*, *ARIS, the journal of the South Eastern Society of Architectural Historians*, and the publication of my BA Thesis, *Eleanor's Eleanor: the story of a Planned New Deal Utopia*.

Documentation and Information Management

As a member of the creation committee of the Society of Architectural Historian's Archipedia Online Digital Archival Encyclopedia, I was in charge of documenting and gathering information for five US states and all entries of those states onto the first digital architectural encyclopedia database.

Created a group newsletter, and was solely responsible for drafting a new constitution and bylaws for *Preservation Piedmont*, a Preservation organization that serves over five counties in Virginia's Piedmont.

Co-Authoring a federal grant for the preservation and documentation of Rosenwald Schools across the states of Virginia, Tennessee, Kentucky, and Ohio.

Communications, Publications, and Public Relations

As an Associate at Red Real Estate, My communication and Public Speaking skills were vital in the successful transfer of Real Property in fiduciary representation of clients between buyers and sellers.

As the recipient of the Charles E. Peterson Fellowship—awarded by the Philadelphia Athenaeum—I was awarded a coauthorship of the *Buildings of the US Series: Mississippi Edition*, I was responsible for extensive travel and documentation of several Historic Preservation and cultural sites across the state of Mississippi.

As Senior Preservation Productions Coordinator for Renaissance Development in Washington, DC, I am the supervisor of the authorship of grants, contracts, and project proposals for all productions and preservation for a private historic preservation firm working in the heart of Capitol Hill.

As a museum educator with the Montpelier Foundation, was responsible for the successful coordination of fieldtrips and group tours to the Museum; organized schedules, coordinated the curriculum for the group's day, and communicated with teachers, students, and parents.



SLATS & VELLUM LIST OF KEY ARCHITECTURAL HISTORY PROJECTS AND PUBLICATIONS

Disaster Mitigation Plan for Historic Preservation Resources Florence, South Carolina.

Historic American Landscape Survey Civil War Defenses of Washington Landscape Survey of all 86 Civil War Fortifications in Washington DC.

Masters Thesis: "Thresholds and Stages: Revolution and Political Space."

Modernities Across Time and Space Symposium: "Modernism, Mining and Mourning: Two West Virginia mining town case studies."

Buildings of the United States: Mississippi
Contributing Author. (Publication date July, 2014)

Charles E. Peterson Fellowship of the Buildings of the United States and the Athenaeum of Philadelphia Society of Architectural Historians research fellowship.

Southeastern Society of Architectural Historians Conference Paper: "Solving Identity Crisis: Cass Gilbert's plan for West Virginia."

HABS/HAER/HALS Cultural Landscape Report: "Civilian Conservation Corps work at Fort Stevens Washington D.C."

Undergraduate Thesis: "Eleanor's Eleanor: A Utopian New Deal Town in Southern Appalachia."

Society of Architectural Historians, Oglethorpe Chapter: created chapter blog & website

Ardley Park / Chatham Crescent Neighborhood Association: "*The Ardley Park / Chatham Crescent Centennial: A series of Essays*", published by the Ardley Park / Chatham Crescent Neighborhood Association and SCAD in 2010 (contributer)



CONTRACT FOR SERVICES

Feb. 27, 2018

SCOPE OF WORK:

HISTORIC RESOURCE SURVEY for MORGAN & MINERAL COUNTIES, WEST VIRGINIA
500 HPI forms-UNIT PRICE: 52.50

Payment Schedule : Payment Schedule to follow proposed plan specified in Solicitation

35% Due upon Submission and review of Mineral County Survey Report and first 250 HPI forms, maps, and photographs.

35% Due upon submission and review of Morgan County Survey Reports and 250 HPI forms, maps and photographs.

25% to be paid upon submission and approval of final products by SHPO.

Total

\$26,250.00

PROJECT DATE: 365 DAYS FROM NOTICE TO PROCEED

SIGNATURES

I hereby agree that I have read the entire contents of this contract summary. The undersigned agrees to pay Slats & Vellum fo

Client

Date

Slats & Vellum LLC

Date

Professional References

Richard Guy Wilson, *Commonwealth Professor of Architectural History, University of Virginia*
Rgw4h@virginia.edu

Shiquao Li, *Weedon Fellow Professor, University of Virginia*
Sl2fa@virginia.edu

Paul Dolinsky, *Director, Historic American Landscape Survey*
(571) 295-0064
Paul_Dolinsky@nps.gov

Christopher M. Stevens, *Landscape Architect, Historic American Landscape Survey*
(202) 354-2146
Chris_Stevens@nps.gov

Justin Sarafin, *President of the Piedmont Area Preservation Alliance and Preservation Planner City of Charlottesville, Va*
(434) 825-9617

Personal References

Danny Frankie, *Chaplain Alderson Broadus College*
(304) 841-5750

Mary Francis Poling, *retired school teacher*
(304) 457-4376

Elizabeth Mitchell *PhD University of Virginia*
(925) 997-1242