



The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at ***wvOASIS.gov***. As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at ***WVPurchasing.gov*** with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.

Header @ 1

List View

General Information

Contact

Default Values

Discount

Document Information

Procurement Folder: 319941

Procurement Type: Central Purchase Order

Vendor ID:

Legal Name: BP IMAGING SOLUTIONS

Alias/DBA: BRETT PASSINEAU

Total Bid: \$34,500.00

Response Date:

Response Time:

SO Doc Code: CRFQ

SO Dept: 0432

SO Doc ID: DCH1800000001

Published Date: 8/4/17

Close Date: 8/8/17

Close Time: 13:30

Status: Closed

Solicitation Description:

Total of Header Attachments: 1

Total of All Attachments: 1



Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
 Solicitation Response

Proc Folder : 319941
Solicitation Description : Addendum 3 - Microfilm Scanner/Viewers for Archives
Proc Type : Central Purchase Order

Date issued	Solicitation Closes	Solicitation Response	Version
	2017-08-08 13:30:00	SR 0432 ESR08071700000000471	1

VENDOR
VC0000036419 BP IMAGING SOLUTIONS BRETT PASSINEAU

Solicitation Number: CRFQ 0432 DCH1800000001

Total Bid : \$34,500.00 **Response Date:** 2017-08-07 **Response Time:** 13:37:53

Comments:

FOR INFORMATION CONTACT THE BUYER
 Michelle L Childers
 (304) 558-2063
 michelle.l.childers@wv.gov

Signature on File	FEIN #	DATE
--------------------------	---------------	-------------

All offers subject to all terms and conditions contained in this solicitation

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	Microfiche or microfilm viewers	6.00000	EA	\$5,750.000000	\$34,500.00

Comm Code	Manufacturer	Specification	Model #
45112001			

Extended Description :	Microfiche or microfilm viewers
-------------------------------	---------------------------------



Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
 Request for Quotation
 27 - Miscellaneous

Proc Folder: 319941

Doc Description: Addendum 3 - Microfilm Scanner/Viewers for

Archives Proc Type: Central Purchase Order

Date Issued	Solicitation Closes	Solicitation No	Version
2017-08-04	2017-08-08 13:30:00	CRFQ 0432 DCH1800000001	4

BID RECEIVING LOCATION

BID CLERK
 DEPARTMENT OF ADMINISTRATION
 PURCHASING DIVISION
 2019 WASHINGTON STE
 CHARLESTON WV 25305
 US

VENDOR

Vendor Name, Address and Telephone Number:
*BP IMAGING SOLUTIONS
 28 E. RAHN ROAD, SUITE 115
 KETTERING, OHIO 45429
 TELEPHONE NUMBER: 937-439-1327*

BP Imaging Solutions
 28 E. Rahn Road, Suite 115
 Kettering, Ohio 45429
 Contact: Brett Passineau
 Telephone Number: 937-439-1327
 Fax Number: 937-439-1105
 Email Address: bpasineau@bpimagingsolutions.com

FOR INFORMATION CONTACT THE BUYER

Michelle L Childers
 (304) 558-2063
michelle.l.childers@wv.gov

Signature X *Brett R. Passineau* FEIN # *308-60-6282* DATE *8/7/2017*

All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION:

Addendum

Addendum No. 3 issued to publish and distribute the attached information to the vendor community.

Request for Quotation

The West Virginia Division of Culture and History is soliciting bids to establish a contract for the one-time purchase of six microfilm scanner/viewers.

INVOICE TO	SHIP TO
RECEIVING DEPARTMENT DIVISION OF CULTURE & HISTORY CULTURAL CENTER 1900 KANAWHA BLVD E CHARLESTON WV25305-0300 US	RECEIVING DEPARTMENT DIVISION OF CULTURE & HISTORY CULTURAL CENTER 1900 KANAWHA BLVD E CHARLESTON WV 25305-0300 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
	Microfiche or microfilm viewers	6.00000	EA	\$5,750.00	\$34,500.00

Comm Code	Manufacturer	Specification	Model#
45112001	ST IMAGING	MEETS ALL SPECS.	ST VIEWSCAN III-14MP

Extended Description:

Microfiche or microfilm viewers

This Bid Includes: (6) ST ViewScan III-14MP Microfilm Systems, ViewScan Premium Software, ST ViewScan OCR Software, On-Site Installation & Training, 3 Years On-Site Maintenance Agreement, and Shipping Cost.

Optional – This Cost is after the initial 3 Years On-Site Maintenance Agreement has expired. The cost is as follows:

3 Additional Years On-Site Maintenance Agreement for (6) ViewScan III-14 will be \$10,800.00

SOLICITATION NUMBER: CRFQ DCH1800000001
Addendum Number: 03

The purpose of this addendum is to modify the solicitation identified as ("Solicitation") to reflect the change(s) identified and described below.

Applicable Addendum Category:

- Modify bid opening date and time
- Modify specifications of product or service being sought
- Attachment of vendor questions and responses
- Attachment of pre-bid sign-in sheet
- Correction of error
- Other

Description of Modification to Solicitation:

This addendum is issued to modify the solicitation per the attached documentation and the following:

1. To publish vendor questions and agency responses.

No other changes.

Additional Documentation: Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

ATTACHMENT A

Vendor Questions and Agency Answers

CRFQ DCH180000001

Microfilm Scanner/Viewers for Archives

Q1) Are all the units to be delivered and installed in one location?
If there are different locations in WV, can the addresses of the locations be provided?

A1) Yes

Q2) The Solicitation requires that Onsite Maintenance Agreement be provide for 3 years.
It also appears that an additional 3 years maintenance is required per the language of the clause.
Can you please clarify how many years of onsite maintenance are required for this bid? Should the initial three years be included in the total price and the additional 3 years be listed as an Option?
Please clarify!

Please see below the screen shot of the onsite agreement clause (Page 23, Clause # 2.8)

2.8 "On-site Maintenance Agreement" Initial three-year agreement for scheduled routine maintenance (inspection, cleaning, performance of any repairs and/or adjustments needed on site every three months, plus service calls for trouble-shooting and repair on site as needed, with technician on site within 10 days of initial request for service. Shipping of machine off site is to be considered only if the repair has been attempted on site and cannot be made on site. After the initial three-year period and additional three agreement on the terms with annual renewal is to be included.

A2) The initial agreement was for a three year-period, while the second three-year agreement is to be renewed annually.

Q3) Can we submit the our response to the solicitation by email to you?

A3) No. Please submit your response via wvOASIS.gov using the Vendor Self Service (VSS) portal. Other acceptable submissions may be received via mail, common carrier, hand delivery or fax.

Q4) 2.8 "On-Site Maintenance Agreement"

Please verify that scheduled routine maintenance will be required to be performed on site every 3 months. Manufacturers of this type of equipment only recommend routine or periodic maintenance once every 12 months. If quarterly periodic maintenance is required, will the agency provide an on-site contact and documentation that will provide information on maintenance concerns and certify that quarterly maintenance requirements are being accomplished?

A4) The Agency concurs with the Manufacturer's maintenance recommendations. Maintenance will be performed every Twelve (12) months.

Q5) Please clarify the last sentence- "After the initial three-year period, an additional three year agreement on the same terms with annual renewal is to be included" Is this a total of 6 years of on-site service to be included? If not, will the pricing of the subsequent 3 years of service be negotiated at that time? The pricing page does not itemize the hardware and service costs.

A5) No, a three-year agreement, then another agreement for three years (with a set price) that would be renewed annually.

Q6) 2.9 & 3.1.1.4 Vendapinpayment system"

Is the agency only going to charge for printed images through the Vendapin payment system and not charging for digital images that are saved to a patron's flash drive?

A6) The Agency will charge for printed images and electronic files saved to flash drive.

Q7) 3.1.1.2 "Color microfilm capable"

Color film is rare. Does the agency have color film? If we supply a color slide/photo scanner separate will this be acceptable?

A7) Yes, the Agency has Color Film. Yes, a separate color slide/photo scanner will be acceptable.

Q8) 1.1.7 "electro-mechanical controls"

Is touchscreen capability an acceptable alternative to an electro-mechanical control?

A8) No, a touchscreen capability in not an acceptable alternative to an electro-mechanical control.

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO. :

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input checked="" type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input checked="" type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

BP Imaging Solutions

Company

Scott R. Passineau

Authorized Signature

Authorized Signature

August 7, 2017

Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.
Revised 6/8/2012