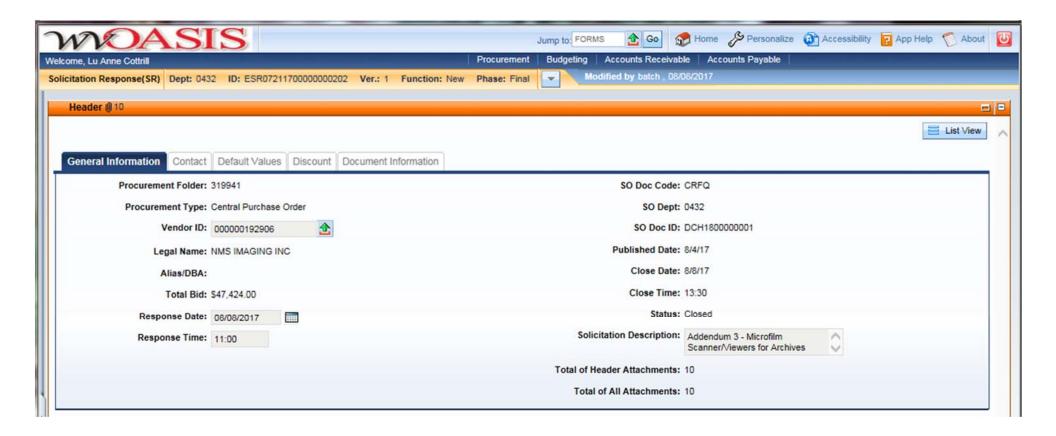


2019 Washington Street, East Charleston, WV 25305 Telephone: 304-558-2306 General Fax: 304-558-6026

Bid Fax: 304-558-3970

The following documentation is an electronicallysubmitted vendor response to an advertised solicitation from the West Virginia Purchasing Bulletin within the Vendor Self-Service portal at wvOASIS.gov. As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at WVPurchasing.gov with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.





Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

State of West Virginia Solicitation Response

Proc Folder: 319941

Solicitation Description: Addendum 3 - Microfilm Scanner/Viewers for Archives

Proc Type: Central Purchase Order

Date issued	Solicitation Closes	Solicitation Response	Version
	2017-08-08 13:30:00	SR 0432 ESR07211700000000202	1

VENDOR

000000192906

NMS IMAGING INC

Solicitation Number: CRFQ 0432 DCH1800000001

Total Bid : \$47,424.00 **Response Date:** 2017-08-08 **Response Time:** 11:00:09

Comments: Dear Ms. Childers:

Please do review our response letter that provides complete details and the attachments that will facilitate in your evaluation process. Please do let us know if you have any additional questions or

need any clarifications.

Thank you Ganesh Venkat

gvenkat@nmsimaging.com

FOR INFORMATION CONTACT THE BUYER

Michelle L Childers (304) 558-2063 michelle.l.childers@wv.gov

Signature on File FEIN # DATE

All offers subject to all terms and conditions contained in this solicitation

Page: 1 FORM ID: WV-PRC-SR-001

1 Microfiche or microfilm viewers 6.00000 EA \$7,904.000000 \$47,424.00	Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
	1	Microfiche or microfilm viewers	6.00000	EA	\$7,904.000000	\$47,424.00

Comm Code	Manufacturer	Specification	Model #	
45112001				
Extended Descrip	Microfiche or micro	ofilm viewers		

Comments:

includes ST ViewScan III Microfilm Scanner with Universal 3M Base, Premium Software, OCR and 3 Years On-site maintenance plus Epson Photo Scanner - see NMS Response letter for more details



August 8, 2017

West Virginia Purchasing Division 2019 Washington Street, East Charleston, WV 25305-0130

Attn: Ms. Michelle Childers, Senior Buyer

Dear Ms. Childers:

Response to SOLICITATION # CRFQ 0432 DCH1800000001 FOR MICROFILM SCANNER / VIEWERS FOR ARCHIVES

In response to the above-mentioned Solicitation for the supply of SIX Microfilm Scanners and maintenance support services, we are pleased to submit our response for your review and consideration.

NMS Imaging is a small business based in Silver Spring Maryland. We have been in the field of micrographics for over 45 years and have the necessary experience and expertise to study, recommend, implement, train and provide ongoing maintenance support services. We are the authorized reseller for ST Imaging for the complete range of ST ViewScan Microfilm Scanners- letter attached. We also represent NEXTSCAN for the range of high speed production microfilm scanners. Our technical support team are factory trained to provide prompt and effective support

We are delighted to the offer the ST ViewScan III Microfilm Scanner – that MEETS and / or EXCEEDS the specifications requested in your Solicitation. The price includes the ST ViewScan III Microfilm Scanner with 3M Universal Base, Premium Software, OCR software, Epson Photo Scanner, onsite installation & training and 3 years onsite maintenance support. The maintenance support covers the recommended preventative maintenance, parts & labor, software updates & upgrades and training as needed. At the end of the 3 years, the annual maintenance support cost per unit will be \$595.00

Attached for your kind review and consideration are the following:

- 1. Solicitation forms duly completed and signed
- 2. Purchase Affidavit form duly completed, signed and notarized
- 3. Product brochure for the ST ViewScan III Microfilm Scanner
- 4. ST ViewScan III: Exclusive Capabilities
- 5. ST ViewScan III: New Enhanced Features
- 6. OCR software
- 7. Why the ST ViewScan III Microfilm Scanner is the BEST for Microfiche Scanning
- 8. Authorization Letter from the manufacturer ST Imaging
- 9. Acknowledgement of the three Addendums

Please let me know if you have any questions or need any additional information or clarification. Look forward to your valued order.

Thank you

Sincerely,

Ganesh Venkat CDIA 240-645-4357 direct 703-585-5693 cell 571-403-1826 (google voice) 301-622-2536 fax www.nmsimaging.com

STATE OF WEST VIRGINIA Purchasing Division

PURCHASING AFFIDAVIT

MANDATE: Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party the aggregate; or (2) the debtor is in employer default.

EXCEPTION: The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

DEFINITIONS:

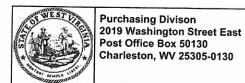
"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

AFFIRMATION: By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (*W. Va. Code* §61-5-3) that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

WITNESS THE FOLLOWING SIGNATURE: Vendor's Name: NMS IMAGING Authorized Signature: Date: 08 18 17 State of MARYLAND County of PRINCE GEORGE'S, to-wit: Taken subscribed, and sworn to before me this E day of August , 2017. MITCOMMINISTER STALL 30 , 2020. AFFIX-SEAL HERE NOTARY PUBLIC Purchasing Affidavit (Revised 08/01/2015)



State of West Virginia Request for Quotation 27 — Miscellaneous

Proc Folder: 319941

Doc Description: Microfilm Scanner/Viewers for Archives

Proc Type: Central Purchase Order

 Date Issued
 Solicitation Closes
 Solicitation No
 Version

 2017-07-07
 2017-07-26 13:30:00
 CRFQ
 0432 DCH1800000001
 1

BID RECEIVING LOCATION

BID CLERK

DEPARTMENT OF ADMINISTRATION

PURCHASING DIVISION

2019 WASHINGTON ST E

CHARLESTON

WV

25305

US

VENDOR

Vendor Name, Address and Telephone Number:

NMS IMAGING 12501 PROSPERITY DRIVE SILVER SPRING, MD 20904

Phone Numbers: 301-622-4300 / 240-645-4357 / 703-585-5693

FOR INFORMATION CONTACT THE BUYER

Michelle L Childers (304) 558-2063

michelle.l.childers@wv.gov

Signature X

FEIN#

52-0913097

DATE 08/0

08/08/2017

All offers subject to all terms and conditions contained in this solicitation

Page: 1

FORM ID: WV-PRC-CRFQ-001

ADDITIONAL INFORMAITON:

Request for Quotation

The West Virginia Division of Culture and History is soliciting bids to establish a contract for the one-time purchase of six microfilm scanner/viewers.

INVOICE TO	14.15 (1.15) (1.15) (1.15) (1.15) (1.15) (1.15)	SHIP TO	The property area. The second of the second of the second
RECEIVING DEPARTMENT DIVISION OF CULTURE & CULTURAL CENTER		RECEIVING DEPARTMEN DIVISION OF CULTURE & CULTURAL CENTER	
1900 KANAWHA BLVD E		1900 KANAWHA BLVD E	
CHARLESTON	WV25305-0300	CHARLESTON	WV 25305-0300
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Microfiche or microfilm viewers	6.00000	EA	\$7,904.00	\$47,424.00

Comm Code	Manufacturer	Specification	Model #
45112001	ST Imaging	EXACT MATCH	ST ViewScan III Microfilm Scanner with
L			software

Extended Description:

Microfiche or microfilm viewers

	Document Phase	Document Description	Page 3
DCH1800000001	Draft	Microfilm Scanner/Viewers for Archives	

ADDITIONAL TERMS AND CONDITIONS

See attached document(s) for additional Terms and Conditions

Exhibit "A" Pricing Page Microfilm Viewer/Scanners

VENDOR: Multiply the Quantity times the Unit Price and enter the result under VENDOR'S BID TOTAL. This is the Vendor's Bid

ITEM	Description	Quantity	Unit Price	VENDOR'S BID TOTAL
1	Microfilm Viewer/Scanners per specificaiton	6	\$7,904.00	\$47,424.00

 $[\]ensuremath{^{\star}}$ to include all Shipping, Transportation, set-up, and configuration costs

Contract Administrator and the initial point of contact for matters relating to this Contract.

(Name, Title)

Ganesh enkat, Major Account Manager

(Printed Name and Title)

12501 PROSPERITY DRIVE, SILVER SPRING, MD 20904

(Address)

240-645-4357 / 301-622-2536

(Phone Number) / (Fax Number)

gvenkat@nmsimaging.com

(email address)

DESIGNATED CONTACT: Vendor appoints the individual identified in this Section as the

CERTIFICATION AND SIGNATURE: By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

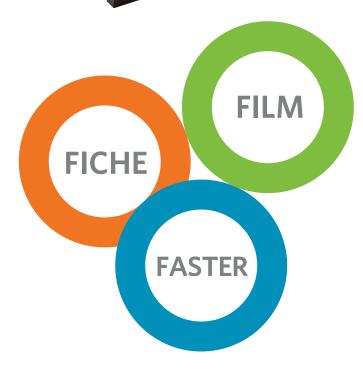
NMS Imaging	
(Company)	
(Authorized Signature) (Representative Name, Title)	
GANESH VENKAT, MAJOR ACCOUNT MANAGER	
(Printed Name and Title of Authorized Representative) 08/08/17	
(Date)	
240-645-437 / 301-622-4357	
(Phone Number) (Fax Number)	

The ST ViewScan III-7



The ST ViewScan III-7 from ST Imaging is an exceptional digital microfilm reader/printer replacement for any organization. Built around a custom-made 7 megapixel black and white camera, the ST ViewScan III-7 applies the same easy to learn and use software as the other models of the ST ViewScan family. If your needs change, the ST ViewScan-7 can easily be upgraded to the 14 megapixel color camera and additional system capabilities.





7 Megapixel, USB 3.0 Camera

The ST ViewScan III-7's **7 megapixel image sensor** creates clear, high-resolution images when viewing film or fiche. The camera scans up to 1200 dpi and is capable of 7x to 105x magnification.

LED Light

Illumination for the ST ViewScan III-7 is a **bright**, **energy efficient**, **pure white LED light** that is optimal for film scanning.

Crystal-Clear Glass Field

The ST ViewScan III-7 employs glass specifically designed for optical viewing. The pure, clear and smooth glass ensures the original information is viewed and captured as accurately as possible.

Familiar Film Controls

Users will love the **familiar and ergonomic controls** on the ST ViewScan III-7 which make it easy to learn and use.

Convenient USB Port

Simplify saving images with the **easily accessible front side USB port** while your PC stays out of public reach.

Easy Film Loading

The guide rollers make getting started a snap! Simply attach the film, pass under the glass and you're done!

Robust Design for Public Use

Although the scanner is small and appliance like, the ST ViewScan line of scanners are virtually indestructible because of an **industry-leading all metal design**.





High Performance Hardware Features

ST ViewScan III-7 Scanner Specifications

Steel Construction

The ST ViewScan III-7's durable metal construction ensures reliable performance in any location for years to come.

Camera

- 7 Megapixel Image Sensor
- USB 3.0 SUPERSPEED interface
- Software selectable resolution up to 1200 dpi

Light Source

White LED True Color film-optimized lamps for film and opaque card. Lifetime warranty. Optically clear and smooth glass for maximum image quality.

Motorized Film Carrier

- Film is easy to load with the direct film path design.
- Familiar physical buttons allow the user to easily control the speed and direction of the film.

Scanable Media

Microfilm (35/16mm rolls), microfiche, 3M cartridge, aperture cards, jackets & micro opaque cards.

File Output

PDF Multi Page, PDF Single Page, PDF Searchable Multi Page, PDF Searchable Single Page, Bitmap, JPEG, JPEG2000, PNG, TIFF, Multi Page TIFF, TIFF with Group 4 Compression, Multi Page 1 Bit Bitonal TIFF (300 DPI) with Group 4 Compression

Optional Scanner Configurations

- Universal Carrier
- Fiche or aperture card scanner
- 3M cartridge film adapter on universal carrier
- · ANSI film clip adapter on universal carrier

Magnification

A custom multi-element lens and proprietary software creates 7x to 105x magnification capabilities.

Power Adapter

- Low power design
- 24 VDC 2A, AC 100-240 V 50Hz-60Hz
- ISO/TS 116949, FCC, CE, cUL

Dimensions/Weight

Dimensions: 22" L x 20" W x 8" H

57 cm L x 53 cm W x 20 cm H

Weight: 19 lbs. 8.6 kgs.

USB 2.0 Convenience Port

A USB 2.0 port is provided conveniently to the front of the scanner for customers to save their scans onto portable flash drives.

Operating System Compatibility

Minimum: Windows 7 (32 & 64) Optimal: Windows 8 or Windows 10

Minimum PC Requirements

- 8+ Gig RAM
- 2.4+ GHz speed, CPU i7 processor type, i7 or higher preferable, minimum Intel® Core Duo
- 24" or larger monitor
- 2 USB 2.0 ports
- 1 USB 3.0 port



Assembled in the USA







PC, monitor and keyboard optional











ST ViewScan III Exclusive Features

Are you looking to separate the ST ViewScan III from the competition? The chart below shows all the features and capabilities of the ST ViewScan III with Premium Software. The competition have copied some of our innovations, but no other product on the market has all of the features listed.

Many unique features are highlighted.

Digital Viewer and Scanner Requirements - ST ViewScan III Digital Microfilm Microfiche Scanner

Compact desktop system for enhanced live-image view and immediate high resolution scan of positive and negative microform images.

USB port on the base of the unit to allow flexibility in PC placement.

Motor Control buttons on the physical unit in addition to screen icons.

5" x 7" large glass area to easily accommodate aperture cards, opaque, & microfiche film sizes

Easy load design that provides visibility of the film positioning and eye-readable fiche titles.

Capture to always visible Image Bin to dramatically simplify the work process.

Secure Public Email mode

Secure Staff Private Email mode

NEW: CameraLock® Admin can lock the best position of camera for capture from 35mm or 16mm operation

Multiple Output options from one scan without rescanning.

Fast image refresh no fuzzy image after moving, no frustration when browsing.

Fast Digital Zoom In/Out plus ability to toggle between full-page view and any zoom level.

Target Area Enhance from Captured Image Review Bin.

Auto apply of higher resolution to all selected images before save.

Auto apply of higher resolution to all selected images before print.

Set, Save and Restore Settings for various film types without being an Admin.

Annotation software included to add highlights, text, certification notation to film images

Scissor Cut Cropping™ Easily captures irregular sized areas from film images

ClipMerge™ Software that allows multiple clippings to be assembled onto a single page

Option to display User defined Copyright or other notice prior to scanning.

Customer customizable, Kiosk Style, Start Screen with user profiles.

Background Send from manufacturer provided Email server option.

Admin control automatically enabled by Microsoft Windows Authority Levels rather than guest access password.

One Click EasySave Multipage PDF and Multipage TIFF without having to prearrange a folder for them.

Quiet start up, operation, with no fan or fan noise

Microsoft Office Tool Bar "look and feel." Shorter learning curve, avoiding the need for constant support from staff to instruct users in operations.

upgradeable to 14MP Color Image Sensor to be able to scan 35 mm slides and color negatives

7X to 105X Optical Zoom, with exclusive Digital Auto Zoom™ to region of interest. No need to wait for slow, noisy manual zoom and refocus. No need to create a magnify window.

High Resolution exceeding 300 dpi at document, higher resolutions selectable

Microfilm (16/35mm Rolls); microfiche; aperture cards; and micro opaque

NEW: Use Reports for period and total scan count, and distribution count for all forms of output.

Automated scanning processes and OCR available

How It Works™ Video Help integrated into software showing how to use features as needed

ST = White LED Lamps, Lifetime warranty





ST ViewScan III Microfilm Scanner: Key Feature Highlights and new features

ST Imaging File Compression Expansion:

- Raw compression
- JPEG compression
- JPEG 2000 Compression

User Controls Levels of Compression

- Lossless Compression
- Maximum Quality
- High Quality
- Medium Quality
- Maximum Compression

ST Imaging Offers Files Saving Solutions for Ever Widening Set of Custom Requirements & Criteria

- Standard PDF Documents
- Newer Archival Standard Compliant PDF Documents
- PDF Documents with Searchable Text (Requires ST OCR)
- Image and text files that conform to Online Data Base, bit size, compression, color, black and white levels, dpi resolutions, and other standards
- More Common JPEG Photo formats
- Web design compatible and other digital photo types including PNG and JPEG 2000

ST Imaging's new Enhanced Format Suite provides for all of these capabilities to be met with a few mouse clicks. And it also goes well beyond.

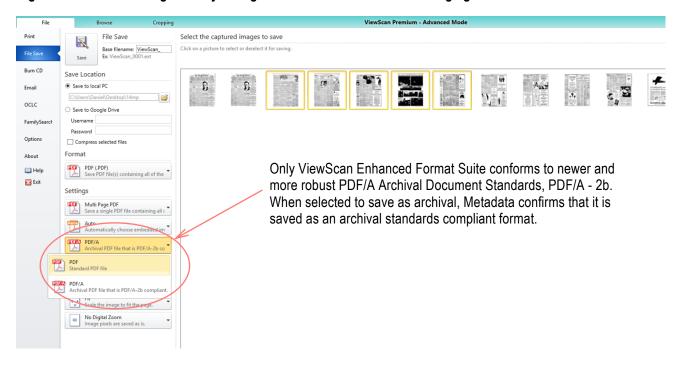
Every file format conforms to various standards so that it can be read using the appropriate retrieval application.

Beyond just meeting the format requirement, the size of images and the number of images, the quality possible, and the compression type are more and more important. Just because you can make a single document page as large as several hundred Megabytes, does not mean it is appropriate, necessary, or feasible without good compression techniques to do so.

The completely new set of enhanced format choices only from ST Imaging meet these requirements by allowing the customer to use automatic default compression solutions popular with specific file types, and also allow the customer to select any combination of Compression Type, Quality level, and resulting file size appropriate to their environment.



Digital Microfilm Scanning Industry's Largest and Most Versatile Set of Imaging Formats





The ST OCR Searchable Text Tools

The ST OCR Searchable Text Tools deliver world class OCR - Optical Character Recognition capability. Our text recognition solution works both inside *and beyond* our ST ViewScan Microfilm Scanner Software program. At less than

the price of a comparable desktop OCR software package, we provide multiple tools for creating searchable text. This includes while viewing live microfilm images before scanning, as well as when automatically apply OCR to all of the images before saving as a multi-page searchable PDF document. Graphics images previously saved from any scanner or photo image file can also be converted to searchable text. Unlike some other desktop OCR products, ours includes a license for an unlimited volume of pages you can convert without additional royalties, subscriptions, or fees.

Like a High Performance Car, a better engine delivers better performance. Our software that works in XP, Windows 32 and Windows 64 environments is constructed using Microsoft and Intel 64 bit software protocol. That means that it is more efficient, fast, and effective compared to even more expensive and well known OCR software products that have been on the market for quite some time, but are based on older 32 bit technology.

Here are four ways we deliver fast, easy, and powerful performance with ST OCR Searchable Text Tools

TOOL #1 IMMEDIATE VIEWED PAGE SEARCH AND TEXT CAPTURE TOOL

- Just like our market leading automated Target Area Enhance feature, OCR can be applied immediately to any live image or series of pages selected during the viewing of microfilm pages.
- FIND TEXT: Enter a word or phrase as you would do in an Adobe PDF document. It will highlight all occurrences of any word or phrase on the page.

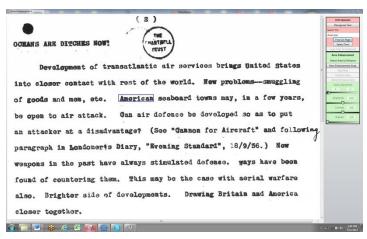


Figure 1: ST OCR Finds "American" in unevenly typed text from the 1936 personal notes in the *Sir Winston Churchill Papers Collection*

- COPY TEXT: Because the text has been converted, you can also copy it into Wikipedia, Google Search, or anywhere you would be able to drop a captured or phrase that you would select from an Adobe PDF page.
- At the same time you can use the Target Area Enhance to improve the appearance of photos, damaged or dark regions of film before you try to capture them using OCR.

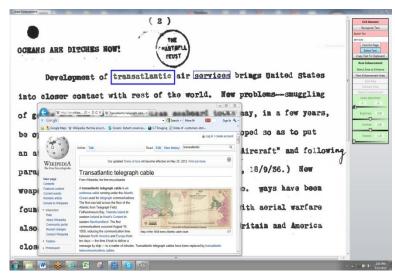


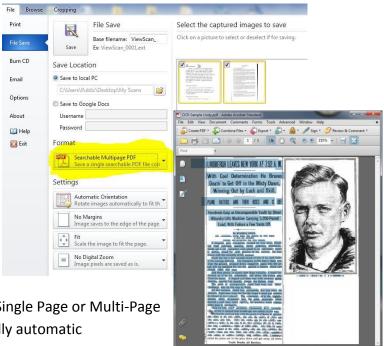
Figure 2: Copy words or phrases like "transatlantic" and then Paste to Google Search, Wikipedia, or other destinations including Word Documents and Spreadsheets

TOOL #2: IMMEDIATE CREATION OF SEARCHABLE PDF DOCUMENTS TOOL

 Automatic Creation of Searchable PDF Documents:

Only ST Imaging's Exclusive
Captured Image Bin feature
allows you to see each page
added to your collection of
pages before you file them. You
can then select which ones you
want to print, save to any
standard format, or convert to
a Searchable PDF document.

 One click will select from all the images, only those you want to use, apply OCR, and then create Single Page or Multi-Page Searchable PDF document in a fully automatic background process.



TOOL #3: HANDS-ON OCR FILE EDITING TOOL



Sometimes you want to see what is going on during the conversion process. You want to be able to fine tune the areas of a page that are converted into text zones, image or photo content. You want to examine

the results of the conversion process and fine tune and edit the output.

Launches the Hands On-OCR Editing
Tool. This allows you to bring the
conversion process to the foreground.
Images you select from your
collection of captured microfilm
pages waiting to be distributed can be
submitted to the OCR program, and
the process is brought to the
foreground. You can make changes,
and you can correct your output for

any errors prior to saving.

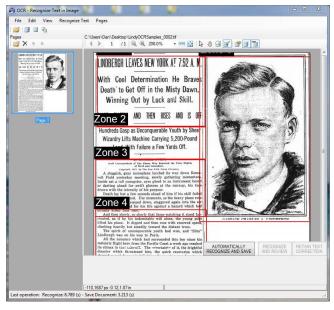


Figure 3: The powerful Hands-On Conversion tool is available from inside the ViewScan program and for use outside the program to convert previously saved files.

TOOL #4: DESKTOP OCR CONVERSION TOOL

OCR Existing Image Tool: provides a robust and easy to use tool for converting



almost any graphics image files to searchable text documents. Just use the Desktop Icon to launch the "OCR Existing Image" Tool. Submit your images from any popular image file format, and

ST OCR will go to work converting your files to text searchable PDF documents, Word Documents, Rich Text and more. If those pages need enhancement, these features are also available to Deskew, Despeckle, Invert, Undither, Fill Characters, and much more. You can make changes, and you



can correct your text output results for any errors or missing text prior to saving. This can be a foreground process that allows you to view and edit the results, or a completely automated background process.

Together, all of the powerful tools and performance in the ST OCR Searchable Text Tools provide a great compliment to the ST ViewScan system. Contact ST Imaging, or your authorized local reseller, to find out how easy it is to add this program to your ST ViewScan system.



Collection Scanning Solutions



Why is the ST ViewScan III the best digital desktop scanner for microfiche?

When you scan from microfiche, you need to see what you are doing. It can be hard to find your place on a fiche card. Both of the other digital desktop scanners completely cover up the glass so you cannot see what you are doing. On the ScanPro models even if the camera housing was not in the way it would be very difficult to look at due to the harsh and very bright green light source. Insist on a system that uses a white light source under the film.

The ST ViewScan III has a glass area up to 40% larger than others, largest on the market, making it easier to load film and move around to an area of interest.

The ST ViewScan III has a cool white light DESIGNED to allow you to look at the Eye-Readable data found at the top of the fiche. In addition its only Green LED is a small vertical element on the front that serves an important function - to point exactly to the column of images in the middle of the camera viewing area to make it easier to find your place on the microfiche.

The digital zoom and automatic toggle between Fit (see all of fiche frame) and zoom level selected, allow fast view of details and return to full size for capture without the time and effort of zooming in and out, or the need to redraw or refresh the screen.

The system should use an Image Bin Process to allow the user to easily gather multiple images from one or more fiche, and sent them out together after review and or page by page enhancement, as a single document. ST Imaging uses the Image Bin process to allow staging, review, enhancement, and then selection from the group of saved images those to place in a multipage document. In addition the Image Bin image staging process allows the same set of images to be reviewed, enhanced, and then printed, emailed or saved without rescanning the images for the additional distribution process. Insist on a system that uses the Image Bin Process rather than scanning directly to a file folder or printer.



630 Dundee Road Suite 210 Northbrook, IL 60062 847-501-3344 www.stimaging.com

January 5, 2015

To Whom it may concern:

This letter is to declare that NMS Imaging, is an authorized local Reseller for all ST Imaging products. NMS Imaging is authorized to provide sales, service, and support for ST ViewScan Digital Microfilm/Microfiche Scanner systems and the ST 600-K Full Color Library Book Scanner Kiosk.

NMS Imaging has been trained by ST Imaging on how to install, train your employees on the use of the system and on how to support and provide software upgrades as needed for the ST ViewScan System and the ST 600-K Full Color Library Book Scanner Kiosk

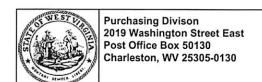
NMS Imaging is the certified dealer; they have participated in company sponsored training programs for sales and service personnel. Because our equipment is very specialized and continually undergoes enhancements and improvements, we have elected to sell our products and parts only through an authorized reseller who is familiar with microfilm.

If you have any questions regarding this matter, please do not hesitate to call me at (847) 501-3344.

Sincerely,

Bruce

Bruce Rennecker Vice President ST Imaging, Inc.



State of West Virginia Request for Quotation 27 — Miscellaneous

P	Proc Folder: 319941					
D	Doc Description: Addendum 1 - Microfilm Scanner/Viewers for Archives					
P	Proc Type: Central Purchase Order					
Date Issued	Solicitation Closes	Solicitation No	Version			
2017-07-24	2017-08-01 13:30:00	CRFQ 0432 DCH1800000001	2			

BID RECEIVING LOCATION				
BID CLERK				
DEPARTMENT OF ADMINISTRATION				
PURCHASING DIVISION				
2019 WASHINGTON ST E				
CHARLESTON	WV	25305		
US				

VENDOR	
Vendor Name, Address and Telephone Number:	

FOR INFORMATION CONTACT THE BUYER
Michelle L Childers
(304) 558-2063
michelle.l.childers@wv.gov

Signature X FEIN # DATE

All offers subject to all terms and conditions contained in this solicitation

Page: 1

FORM ID: WV-PRC-CRFQ-001

ADDITIONAL INFORMAITON:

Addendum

Addendum No. 1 issued to publish and distribute the attached information to the vendor community.

Request for Quotation

The West Virginia Division of Culture and History is soliciting bids to establish a contract for the one-time purchase of six microfilm scanner/viewers.

INVOICE TO	SHIP TO			
RECEIVING DEPARTMENT	RECEIVING DEPARTMENT			
DIVISION OF CULTURE & HISTORY	DIVISION OF CULTURE & HISTORY			
CULTURAL CENTER	CULTURAL CENTER			
1900 KANAWHA BLVD E	1900 KANAWHA BLVD E			
CHARLESTON WV25305-0300	CHARLESTON WV 25305-0300			
US	US			

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Microfiche or microfilm viewers	6.00000	EA		

Comm Code	Manufacturer	Specification	Model #		
45112001					
- Control of Control Buches					

Extended Description:

Microfiche or microfilm viewers

SOLICITATION NUMBER: CRFQ DCH1800000001 Addendum Number: 01

The purpose of this addendum is to modify the solicitation identified as ("Solicitation") to reflect the change(s) identified and described below.

Applicable Addendum Categ	gory:
---------------------------	-------

١٧	']	Modify bid opening date and time
[l	Modify specifications of product or service being sought
[I	Attachment of vendor questions and responses
[l	Attachment of pre-bid sign-in sheet
[ı	Correction of error
[ı	Other

Description of Modification to Solicitation:

This addendum is issued to modify the solicitation per the attached documentation and the following:

1. To modify the bid opening date to August 1, 2017 at 1:30PM, EST.

No other changes.

Additional Documentation: Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

Terms and Conditions:

- 1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
- 2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

ADDENDUM ACKNOWLEDGEMENT FORM SOLICITATION NO.: CRFQ DCH1800000001

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

[x]	Addendum No. 1	[]	Addendum No. 6
[x]	Addendum No. 2	[]	Addendum No. 7
[X]	Addendum No. 3	[]	Addendum No. 8
[]	Addendum No. 4	[]	Addendum No. 9

Addendum No. 5 Addendum No. 10

Addendum Numbers Received:

(Check the box next to each addendum received)

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

NMS Imaging
Company
Tan.v
Authorized Signature
08/07/2017
Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing. Revised 6/8/2012