










The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at ***wvOASIS.gov***. As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at ***WVPurchasing.gov*** with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.




Jump to:  Go


 Home  Personalize  Accessibility  App Help  About 

Welcome, Alisha S Pettit

[Procurement](#) [Budgeting](#) [Accounts Receivable](#) [Accounts Payable](#)

Solicitation Response(SR) Dept: 0402 ID: ESR01031800000002957 Ver.: 1 Function: New Phase: Final  Modified by batch , 01/04/2018

Header 7

 List View


General Information [Contact](#) [Default Values](#) [Discount](#) [Document Information](#)

Procurement Folder: 399208

SO Doc Code: CRFQ

Procurement Type: Central Master Agreement

SO Dept: 0402

Vendor ID: 000000161400 

SO Doc ID: EDD1800000007

Legal Name: SARGENTS COURT REPORTING SERVICE INC


Published Date: 1/2/18

Alias/DBA:

Close Date: 1/4/18

Total Bid: \$470.20

Close Time: 13:30

Response Date: 01/03/2018 

Status: Closed

Response Time: 16:01

Solicitation Description: ADDENDUM 1 - COURT REPORTING SERVICES
FOR IDEA DISPUTE

Total of Header Attachments: 7

Total of All Attachments: 7



Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia
Solicitation Response

Proc Folder : 399208

Solicitation Description : ADDENDUM 1 - COURT REPORTING SERVICES FOR IDEA DISPUTE

Proc Type : Central Master Agreement

Date issued	Solicitation Closes	Solicitation Response	Version
	2018-01-04 13:30:00	SR 0402 ESR01031800000002957	1

VENDOR

000000161400

SARGENTS COURT REPORTING SERVICE INC

Solicitation Number: CRFQ 0402 EDD1800000007

Total Bid : \$470.20 Response Date: 2018-01-03 Response Time: 16:01:09

Comments:

FOR INFORMATION CONTACT THE BUYER

Michelle L Childers
(304) 558-2063
michelle.l.childers@wv.gov

Signature on File

FEIN #

DATE

All offers subject to all terms and conditions contained in this solicitation

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	FIRST TWO HOUR RATE - COURT REPORTING SERVICES	1.00000	HOUR	\$75.000000	\$75.00

Comm Code	Manufacturer	Specification	Model #
82111603			

Extended Description :	COURT REPORTING SERVICES FOR IDEA DISPUTE. FIRST TWO HOUR RATE - THE HOURLY RATE OF THE SERVICES ARE INCLUSIVE OF ALL PREPARATION, SET-UP, EQUIPMENT, SUPPLIES AND TRAVEL.
------------------------	---

Comments: This price is for the first two hours. Please see attached pricing sheets.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
2	TRANSCRIPT IN 8-14 DAYS	1.00000	EA	\$92.500000	\$92.50

Comm Code	Manufacturer	Specification	Model #
82111603			

Extended Description :	Transcript in 8 - 14 days - Original, 1 copy, & CD (25 page increments per each)
------------------------	--

Comments: Please see attached pricing sheets.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
3	TRANSCRIPT IN 8-14 DAYS	1.00000	PAGE	\$3.700000	\$3.70

Comm Code	Manufacturer	Specification	Model #
82111603			

Extended Description :	Transcript in 8 - 14 days - Original, 1 copy, & CD Per page - for less than and/or in excess of the 25 page increments
------------------------	--

Comments: Please see attached pricing sheets.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
4	TRANSCRIPT IN 3-7 DAYS	1.00000	EA	\$92.500000	\$92.50

Comm Code	Manufacturer	Specification	Model #
82111603			

Extended Description :	Transcript in 8 - 14 days - Original, 1 copy, & CD (25 page increments per each)
------------------------	--

Comments: Please see attached pricing sheets.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
5	TRANSCRIPT IN 3-7 DAYS	1.00000	PAGE	\$3.700000	\$3.70

Comm Code	Manufacturer	Specification	Model #
82111603			

Extended Description :	Transcript in 3 - 7 days - Original, 1 copy, & CD Per page - for less than and/or in excess of the 25 page increments
------------------------	---

Comments: Please see attached pricing sheets.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
6	TRANSCRIPT IN 48 HOURS	1.00000	EA	\$97.500000	\$97.50

Comm Code	Manufacturer	Specification	Model #
82111603			

Extended Description :	Transcript in 48 hours to include: Original, 1 copy, & CD (25 page increments per each)
------------------------	---

Comments: Please see attached pricing sheets.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
7	TRANSCRIPT IN 48 HOURS	1.00000	PAGE	\$3.900000	\$3.90

Comm Code	Manufacturer	Specification	Model #
82111603			

Extended Description :	<p>Transcript in 48 hours. Original, 1 copy, & CD</p> <p>Per page - for less than and/or in excess of the 25 page increments</p>
------------------------	--

Comments: Please see attached pricing sheets.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
8	TRANSCRIPT IN 24 HOURS	1.00000	EA	\$97.500000	\$97.50

Comm Code	Manufacturer	Specification	Model #
82111603			

Extended Description :	<p>Transcript in 24 hours to include: Original, 1 copy, & CD (25 page increments per each)</p>
------------------------	--

Comments: Please see attached pricing sheets.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
9	TRANSCRIPT IN 24 HOURS	1.00000	PAGE	\$3.900000	\$3.90

Comm Code	Manufacturer	Specification	Model #
82111603			

Extended Description :	<p>Transcript in 24 hours. Original, 1 copy, & CD</p> <p>Per page - for less than and/or in excess of the 25 page increments</p>
------------------------	--

Comments: Please see attached pricing sheets.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
10	ADDITIONAL HOURS RATE - COURT REPORTING SERVICES	1.00000	HOUR	\$0.000000	\$0.00

Comm Code	Manufacturer	Specification	Model #
82111603			

Extended Description :	COURT REPORTING SERVICES FOR IDEA DISPUTE. ADDITIONAL HOURS RATE AFTER FIRST TWO HOURS - THE HOURLY RATE OF THE SERVICES ARE INCLUSIVE OF ALL PREPARATION, SET-UP, EQUIPMENT, SUPPLIES AND TRAVEL.
------------------------	---

Comments: Please see attached pricing sheets.

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: _____

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

<input checked="" type="checkbox"/> Addendum No. 1	<input type="checkbox"/> Addendum No. 6
<input type="checkbox"/> Addendum No. 2	<input type="checkbox"/> Addendum No. 7
<input type="checkbox"/> Addendum No. 3	<input type="checkbox"/> Addendum No. 8
<input type="checkbox"/> Addendum No. 4	<input type="checkbox"/> Addendum No. 9
<input type="checkbox"/> Addendum No. 5	<input type="checkbox"/> Addendum No. 10

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Sargent's Court Reporting Service, Inc.
Company

Sharon Sargent
Authorized Signature

1/3/18
Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.
Revised 6/8/2012

REQUEST FOR QUOTATION
COURT REPORTING SERVICES

12. VENDOR DEFAULT:

12.1. The following shall be considered a vendor default under this Contract.

12.1.1. Failure to perform Contract Services in accordance with the requirements contained herein.

12.1.2. Failure to comply with other specifications and requirements contained herein.

12.1.3. Failure to comply with any laws, rules, and ordinances applicable to the Contract Services provided under this Contract.

12.1.4. Failure to remedy deficient performance upon request.

12.2. The following remedies shall be available to Agency upon default.

12.2.1. Immediate cancellation of the Contract.

12.2.2. Immediate cancellation of one or more release orders issued under this Contract.

12.2.3. Any other remedies available in law or equity.

13. MISCELLANEOUS:

13.1. Contract Manager: During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract manager must be available during normal business hours to address any customer service or other issues related to this Contract. Vendor should list its Contract manager and his or her contact information below.

Contract Manager: _____

Vendor's Name: _____

Vendor's Address: _____

Telephone Number: _____

Fax Number: _____

Email Address: _____

DESIGNATED CONTACT: Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

Kainani Rose, Manager
(Name, Title)
Kainani Rose, Manager
(Printed Name and Title)
210 Main Street, Johnstown, PA 15901
(Address)
814-536-8908 / 814-539-7579
(Phone Number) / (Fax Number)
clientservices@sargents.com
(email address)

CERTIFICATION AND SIGNATURE: By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

Sargent's Court Reporting Service, Inc
(Company)

Sara Ann Sargent, President
(Authorized Signature) (Representative Name, Title)

Sara Ann Sargent, President
(Printed Name and Title of Authorized Representative)

1/3/18
(Date)

814-536-8908 / 814-539-7579
(Phone Number) (Fax Number)

West Virginia Ethics Commission
Disclosure of Interested Parties to Contracts

(Required by W. Va. Code § 6D-1-2)

Contracting Business Entity: Sargent's Court Reporting Services, Inc. Address: 210 Main St.

Johnstown, PA 15901

Authorized Agent: Sara Ann Sargent Address: 210 Main St. Johnstown PA, 15901

Contract Number: _____ Contract Description: Court Reporting Services

Governmental agency awarding contract: Department of Education

☐ Check here if this is a Supplemental Disclosure

List the Names of Interested Parties to the contract which are known or reasonably anticipated by the contracting business entity for each category below (attach additional pages if necessary):

1. Subcontractors or other entities performing work or service under the Contract

☒ Check here if none, otherwise list entity/individual names below.

2. Any person or entity who owns 25% or more of contracting entity (not applicable to publicly traded entities)

☐ Check here if none, otherwise list entity/individual names below.

Sara Ann Sargent, President

3. Any person or entity that facilitated, or negotiated the terms of, the applicable contract (excluding legal services related to the negotiation or drafting of the applicable contract)

☐ Check here if none, otherwise list entity/individual names below.

Sara Ann Sargent, President

Signature: Sara Ann Sargent

Date Signed: 1/3/18

Notary Verification

State of PA, County of Cambria:

I, Sara Ann Sargent, the authorized agent of the contracting business entity listed above, being duly sworn, acknowledge that the Disclosure herein is being made under oath and under the penalty of perjury.

Taken, sworn to and subscribed before me this 3rd day of Jan, 2018,

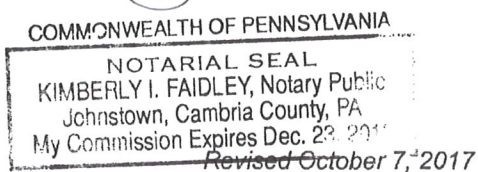
Kimberly D. Dudley
Notary Public's Signature

To be completed by State Agency:

Date Received by State Agency: _____

Date submitted to Ethics Commission: _____

Governmental agency submitting Disclosure: _____



STATE OF WEST VIRGINIA
Purchasing Division
PURCHASING AFFIDAVIT

MANDATE: Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

EXCEPTION: The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

AFFIRMATION: By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

WITNESS THE FOLLOWING SIGNATURE:

Vendor's Name: Sargent's Court Reporting Service, Inc.

Authorized Signature: *Sharon Sargent* Date: 1/3/18

State of PA

County of Cambria, to-wit:

Taken, subscribed, and sworn to before me this 3 day of January, 2018.

My Commission expires Dec 23, 2018.

AFFIX SEAL HERE

NOTARY PUBLIC

Kimberly I. Faibley

Purchasing Affidavit (Revised 08/01/2015)

COMMONWEALTH OF PENNSYLVANIA

NOTARIAL SEAL
KIMBERLY I. FAIDLEY, Notary Public
Johnstown, Cambria County, PA
My Commission Expires Dec. 23, 2018

State of West Virginia

VENDOR PREFERENCE CERTIFICATE

Certification and application is hereby made for Preference in accordance with **West Virginia Code**, §5A-3-37. (Does not apply to construction contracts). **West Virginia Code**, §5A-3-37, provides an opportunity for qualifying vendors to request (at the time of bid) preference for their residency status. Such preference is an evaluation method only and will be applied only to the cost bid in accordance with the **West Virginia Code**. This certificate for application is to be used to request such preference. The Purchasing Division will make the determination of the Vendor Preference, if applicable.

1. Application is made for 2.5% vendor preference for the reason checked:

- ☐ Bidder is an individual resident vendor and has resided continuously in West Virginia for four (4) years immediately preceding the date of this certification; **or**,
☐ Bidder is a partnership, association or corporation resident vendor and has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification;
☐ Bidder is a resident vendor partnership, association, or corporation with at least eighty percent of ownership interest of bidder held by another entity that meets the applicable four year residency requirement; **or**,
☐ Bidder is a nonresident vendor which has an affiliate or subsidiary which employs a minimum of one hundred state residents and which has maintained its headquarters or principal place of business within West Virginia continuously for the four (4) years immediately preceding the date of this certification; **or**,

2. Application is made for 2.5% vendor preference for the reason checked:

- ☐ Bidder is a resident vendor who certifies that, during the life of the contract, on average at least 75% of the employees working on the project being bid are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; **or**,

3. Application is made for 2.5% vendor preference for the reason checked:

- ☐ Bidder is a nonresident vendor that employs a minimum of one hundred state residents, or a nonresident vendor which has an affiliate or subsidiary which maintains its headquarters or principal place of business within West Virginia and employs a minimum of one hundred state residents, and for purposes of producing or distributing the commodities or completing the project which is the subject of the bidder's bid and continuously over the entire term of the project, on average at least seventy-five percent of the bidder's employees or the bidder's affiliate's or subsidiary's employees are residents of West Virginia who have resided in the state continuously for the two immediately preceding years and the vendor's bid; **or**,

4. Application is made for 5% vendor preference for the reason checked:

- ☐ Bidder meets either the requirement of both subdivisions (1) and (2) or subdivision (1) and (3) as stated above; **or**,

5. Application is made for 3.5% vendor preference who is a veteran for the reason checked:

- ☐ Bidder is an individual resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard and has resided in West Virginia continuously for the four years immediately preceding the date on which the bid is submitted; **or**,

6. Application is made for 3.5% vendor preference who is a veteran for the reason checked:

- ☐ Bidder is a resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard, if, for purposes of producing or distributing the commodities or completing the project which is the subject of the vendor's bid and continuously over the entire term of the project, on average at least seventy-five percent of the vendor's employees are residents of West Virginia who have resided in the state continuously for the two immediately preceding years.

7. Application is made for preference as a non-resident small, women- and minority-owned business, in accordance with West Virginia Code §5A-3-59 and West Virginia Code of State Rules.

- ☒ Bidder has been or expects to be approved prior to contract award by the Purchasing Division as a certified small, women- and minority-owned business.

Bidder understands if the Secretary of Revenue determines that a Bidder receiving preference has failed to continue to meet the requirements for such preference, the Secretary may order the Director of Purchasing to: (a) rescind the contract or purchase order; or (b) assess a penalty against such Bidder in an amount not to exceed 5% of the bid amount and that such penalty will be paid to the contracting agency or deducted from any unpaid balance on the contract or purchase order.

By submission of this certificate, Bidder agrees to disclose any reasonably requested information to the Purchasing Division and authorizes the Department of Revenue to disclose to the Director of Purchasing appropriate information verifying that Bidder has paid the required business taxes, provided that such information does not contain the amounts of taxes paid nor any other information deemed by the Tax Commissioner to be confidential.

Bidder hereby certifies that this certificate is true and accurate in all respects; and that if a contract is issued to Bidder and if anything contained within this certificate changes during the term of the contract, Bidder will notify the Purchasing Division in writing immediately.

Bidder: Sargent's Court Reporting Service, Inc. Signed: Sarah Ann Sargent
Date: 1/3/18 Title: President

*Check any combination of preference consideration(s) indicated above, which you are entitled to receive.

**REQUEST FOR QUOTATION
COURT REPORTING SERVICES**

EXHIBIT A - PRICING PAGE (REGION 1)

ITEM	DESCRIPTION	QUANTITY	UNIT OF MEASURE	UNIT PRICE	EXTENDED PRICE
1	Hourly Rate for the first two hours (to include set-up, equipment, supplies and travel; see travel and travel exceptions on Section 10 of the Specifications).	2	Per Hour	\$ 37.50	\$ 75.00
2	Transcript in 8 - 14 days - Original, 1 copy, & CD (25 page increments per each)	1	Each	\$ 92.50	\$ 92.50
3	Transcript in 8 - 14 days - Per page - for less than and/or in excess of the 25 page increments	1	Per Page	\$ 3.70	\$ 3.70
4	Transcript in 3 - 7 days - Original, 1 copy, & CD (25 page increments per each)	1	Each	\$ 92.50	\$ 92.50
5	Transcript in 3 - 7 days - Per page - for less than and/or in excess of the 25 page increments	1	Per Page	\$ 3.70	\$ 3.70
6	Transcript in 48 hours - Original, 1 copy, & CD (25 page increments per each)	1	Each	\$ 97.50	\$ 97.50
7	Transcript in 48 hours. Per page - for less than and/or in excess of the 25 page increments	1	Per Page	\$ 3.90	\$ 3.90
8	Transcript in 24 hours - Original, 1 copy, & CD (25 page increments per each)	1	Each	\$ 97.50	\$ 97.50
9	Transcript in 24 hours. Per page - for less than and/or in excess of the 25 page increments	1	Per Page	\$ 3.90	\$ 3.90
10	Hourly Rate per additional hour (after the initial first two hours).	1	Per Hour	\$ 0.00	\$ 0.00
GRAND TOTAL					\$ 470.20

Note: Unit price is determined based on 25 original pages, plus 1 copy, and including one formatted CD. The unit price is then multiplied by the quantity listed to get the extended price. Such pricing will be used to determine a per page rate in cases where transcripts are less than and/or exceeds the specified 25-page increments.

Vendor's Name: Sargent's Court Reporting Service, Inc.

Vendor's Address: 210 Main Street
Johnstown, PA 15901

Phone: 814-536-8908

Fax: 814-539-7579

Representative's Signature: _____

Date: 1/3/18

**REQUEST FOR QUOTATION
COURT REPORTING SERVICES**

EXHIBIT A - PRICING PAGE (REGION 2)

ITEM	DESCRIPTION	QUANTITY	UNIT OF MEASURE	UNIT PRICE	EXTENDED PRICE
1	Hourly Rate for the first two hours (to include set-up, equipment, supplies and travel; see travel and travel exceptions on Section 10 of the Specifications).	2	Per Hour	\$ 37.50	\$ 75.00
2	Transcript in 8 - 14 days - Original, 1 copy, & CD (25 page increments per each)	1	Each	\$ 92.50	\$ 92.50
3	Transcript in 8 - 14 days - Per page - for less than and/or in excess of the 25 page increments	1	Per Page	\$ 3.70	\$ 3.70
4	Transcript in 3 - 7 days - Original, 1 copy, & CD (25 page increments per each)	1	Each	\$ 92.50	\$ 92.50
5	Transcript in 3 - 7 days - Per page - for less than and/or in excess of the 25 page increments	1	Per Page	\$ 3.70	\$ 3.70
6	Transcript in 48 hours - Original, 1 copy, & CD (25 page increments per each)	1	Each	\$ 97.50	\$ 97.50
7	Transcript in 48 hours. Per page - for less than and/or in excess of the 25 page increments	1	Per Page	\$ 3.90	\$ 3.90
8	Transcript in 24 hours - Original, 1 copy, & CD (25 page increments per each)	1	Each	\$ 97.50	\$ 97.50
9	Transcript in 24 hours. Per page - for less than and/or in excess of the 25 page increments	1	Per Page	\$ 3.90	\$ 3.90
10	Hourly Rate per additional hour (after the initial first two hours).	1	Per Hour	\$ 0.00	\$ 0.00
GRAND TOTAL					\$ 470.20

Note: Unit price is determined based on 25 original pages, plus 1 copy, and including one formatted CD. The unit price is then multiplied by the quantity listed to get the extended price. Such pricing will be used to determine a per page rate in cases where transcripts are less than and/or exceeds the specified 25-page increments.

Vendor's Name: Sargent's Court Reporting Service, Inc.

Vendor's Address: 210 Main Street
Johnstown, PA 15901

Phone: 814-536-8908

Fax: 814-539-7579

Representative's Signature: _____

Sara Ann Sargent

Date: 1/3/18

**REQUEST FOR QUOTATION
COURT REPORTING SERVICES**

EXHIBIT A - PRICING PAGE (REGION 3)

ITEM	DESCRIPTION	QUANTITY	UNIT OF MEASURE	UNIT PRICE	EXTENDED PRICE
1	Hourly Rate for the first two hours (to include set-up, equipment, supplies and travel; see travel and travel exceptions on Section 10 of the Specifications).	2	Per Hour	\$ 37.50	\$ 75.00
2	Transcript in 8 - 14 days - Original, 1 copy, & CD (25 page increments per each)	1	Each	\$ 92.50	\$ 92.50
3	Transcript in 8 - 14 days - Per page - for less than and/or in excess of the 25 page increments	1	Per Page	\$ 3.70	\$ 3.70
4	Transcript in 3 - 7 days - Original, 1 copy, & CD (25 page increments per each)	1	Each	\$ 92.50	\$ 92.50
5	Transcript in 3 - 7 days - Per page - for less than and/or in excess of the 25 page increments	1	Per Page	\$ 3.70	\$ 3.70
6	Transcript in 48 hours - Original, 1 copy, & CD (25 page increments per each)	1	Each	\$ 97.50	\$ 97.50
7	Transcript in 48 hours. Per page - for less than and/or in excess of the 25 page increments	1	Per Page	\$ 3.90	\$ 3.90
8	Transcript in 24 hours - Original, 1 copy, & CD (25 page increments per each)	1	Each	\$ 97.50	\$ 97.50
9	Transcript in 24 hours. Per page - for less than and/or in excess of the 25 page increments	1	Per Page	\$ 3.90	\$ 3.90
10	Hourly Rate per additional hour (after the initial first two hours).	1	Per Hour	\$ 0.00	\$ 0.00
GRAND TOTAL					\$ 470.20

Note: Unit price is determined based on 25 original pages, plus 1 copy, and including one formatted CD. The unit price is then multiplied by the quantity listed to get the extended price. Such pricing will be used to determine a per page rate in cases where transcripts are less than and/or exceeds the specified 25-page increments.

Vendor's Name: Sargent's Court Reporting Service, Inc.

Vendor's Address: 210 Main Street
Johnstown, PA 15901

Phone: 814-536-8908

Fax: 814-539-7579

Representative's Signature: _____

Shirley Sargent

Date: 1/3/18

**REQUEST FOR QUOTATION
COURT REPORTING SERVICES**

EXHIBIT A - PRICING PAGE (REGION 4)

ITEM	DESCRIPTION	QUANTITY	UNIT OF MEASURE	UNIT PRICE	EXTENDED PRICE
1	Hourly Rate for the first two hours (to include set-up, equipment, supplies and travel; see travel and travel exceptions on Section 10 of the Specifications).	2	Per Hour	\$ 37.50	\$ 75.00
2	Transcript in 8 - 14 days - Original, 1 copy, & CD (25 page increments per each)	1	Each	\$ 92.50	\$ 92.50
3	Transcript in 8 - 14 days - Per page - for less than and/or in excess of the 25 page increments	1	Per Page	\$ 3.70	\$ 3.70
4	Transcript in 3 - 7 days - Original, 1 copy, & CD (25 page increments per each)	1	Each	\$ 92.50	\$ 92.50
5	Transcript in 3 - 7 days - Per page - for less than and/or in excess of the 25 page increments	1	Per Page	\$ 3.70	\$ 3.70
6	Transcript in 48 hours - Original, 1 copy, & CD (25 page increments per each)	1	Each	\$ 97.50	\$ 97.50
7	Transcript in 48 hours. Per page - for less than and/or in excess of the 25 page increments	1	Per Page	\$ 3.90	\$ 3.90
8	Transcript in 24 hours - Original, 1 copy, & CD (25 page increments per each)	1	Each	\$ 97.50	\$ 97.50
9	Transcript in 24 hours. Per page - for less than and/or in excess of the 25 page increments	1	Per Page	\$ 3.90	\$ 3.90
10	Hourly Rate per additional hour (after the initial first two hours).	1	Per Hour	\$ 0.00	\$ 0.00
GRAND TOTAL					\$ 470.20

Note: Unit price is determined based on 25 original pages, plus 1 copy, and including one formatted CD. The unit price is then multiplied by the quantity listed to get the extended price. Such pricing will be used to determine a per page rate in cases where transcripts are less than and/or exceeds the specified 25-page increments.

Vendor's Name: Sargent's Court Reporting Service, Inc.

Vendor's Address: 210 Main Street
Johnstown, PA 15901

Phone: 814-536-8908

Fax: 814-539-7579

Representative's Signature: _____

Date: 1/3/18

**REQUEST FOR QUOTATION
COURT REPORTING SERVICES**

EXHIBIT A - PRICING PAGE (REGION 5)

ITEM	DESCRIPTION	QUANTITY	UNIT OF MEASURE	UNIT PRICE	EXTENDED PRICE
1	Hourly Rate for the first two hours (to include set-up, equipment, supplies and travel; see travel and travel exceptions on Section 10 of the Specifications).	2	Per Hour	\$ 37.50	\$ 75.00
2	Transcript in 8 - 14 days - Original, 1 copy, & CD (25 page increments per each)	1	Each	\$ 92.50	\$ 92.50
3	Transcript in 8 - 14 days - Per page - for less than and/or in excess of the 25 page increments	1	Per Page	\$ 3.70	\$ 3.70
4	Transcript in 3 - 7 days - Original, 1 copy, & CD (25 page increments per each)	1	Each	\$ 92.50	\$ 92.50
5	Transcript in 3 - 7 days - Per page - for less than and/or in excess of the 25 page increments	1	Per Page	\$ 3.70	\$ 3.70
6	Transcript in 48 hours - Original, 1 copy, & CD (25 page increments per each)	1	Each	\$ 97.50	\$ 97.50
7	Transcript in 48 hours. Per page - for less than and/or in excess of the 25 page increments	1	Per Page	\$ 3.90	\$ 3.90
8	Transcript in 24 hours - Original, 1 copy, & CD (25 page increments per each)	1	Each	\$ 97.50	\$ 97.50
9	Transcript in 24 hours. Per page - for less than and/or in excess of the 25 page increments	1	Per Page	\$ 3.90	\$ 3.90
10	Hourly Rate per additional hour (after the initial first two hours).	1	Per Hour	\$ 0.00	\$ 0.00
GRAND TOTAL					\$ 470.20

Note: Unit price is determined based on 25 original pages, plus 1 copy, and including one formatted CD. The unit price is then multiplied by the quantity listed to get the extended price. Such pricing will be used to determine a per page rate in cases where transcripts are less than and/or exceeds the specified 25-page increments.

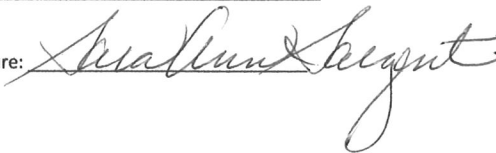
Vendor's Name: Sargent's Court Reporting Service, Inc.

Vendor's Address: 210 Main Street
Johnstown, PA 15901

Phone: 814-536-8908

Fax: 814-539-7579

Representative's Signature: _____



Date: 1/3/18

**REQUEST FOR QUOTATION
COURT REPORTING SERVICES**

EXHIBIT A - PRICING PAGE (REGION 6)

ITEM	DESCRIPTION	QUANTITY	UNIT OF MEASURE	UNIT PRICE	EXTENDED PRICE
1	Hourly Rate for the first two hours (to include set-up, equipment, supplies and travel; see travel and travel exceptions on Section 10 of the Specifications).	2	Per Hour	\$ 37.50	\$ 75.00
2	Transcript in 8 - 14 days - Original, 1 copy, & CD (25 page increments per each)	1	Each	\$ 92.50	\$ 92.50
3	Transcript in 8 - 14 days - Per page - for less than and/or in excess of the 25 page increments	1	Per Page	\$ 3.70	\$ 3.70
4	Transcript in 3 - 7 days - Original, 1 copy, & CD (25 page increments per each)	1	Each	\$ 92.50	\$ 92.50
5	Transcript in 3 - 7 days - Per page - for less than and/or in excess of the 25 page increments	1	Per Page	\$ 3.70	\$ 3.70
6	Transcript in 48 hours - Original, 1 copy, & CD (25 page increments per each)	1	Each	\$ 97.50	\$ 97.50
7	Transcript in 48 hours. Per page - for less than and/or in excess of the 25 page increments	1	Per Page	\$ 3.90	\$ 3.90
8	Transcript in 24 hours - Original, 1 copy, & CD (25 page increments per each)	1	Each	\$ 97.50	\$ 97.50
9	Transcript in 24 hours. Per page - for less than and/or in excess of the 25 page increments	1	Per Page	\$ 3.90	\$ 3.90
10	Hourly Rate per additional hour (after the initial first two hours).	1	Per Hour	\$ 0.00	\$ 0.00
GRAND TOTAL					\$ 470.20

Note: Unit price is determined based on 25 original pages, plus 1 copy, and including one formatted CD. The unit price is then multiplied by the quantity listed to get the extended price. Such pricing will be used to determine a per page rate in cases where transcripts are less than and/or exceeds the specified 25-page increments.

Vendor's Name: Sargent's Court Reporting Service, Inc.

Vendor's Address: 210 Main Street
Johnstown, PA 15901

Phone: 814-536-8908

Fax: 814-539-7579

Representative's Signature: _____

Sargent

Date: 1/3/18

REQUEST FOR QUOTATION
COURT REPORTING SERVICES
EXHIBIT A - PRICING PAGE (REGION 7)

ITEM	DESCRIPTION	QUANTITY	UNIT OF MEASURE	UNIT PRICE	EXTENDED PRICE
1	Hourly Rate for the first two hours (to include set-up, equipment, supplies and travel; see travel and travel exceptions on Section 10 of the Specifications).	2	Per Hour	\$ 37.50	\$ 75.00
2	Transcript in 8 - 14 days - Original, 1 copy, & CD (25 page increments per each)	1	Each	\$ 92.50	\$ 92.50
3	Transcript in 8 - 14 days - Per page - for less than and/or in excess of the 25 page increments	1	Per Page	\$ 3.70	\$ 3.70
4	Transcript in 3 - 7 days - Original, 1 copy, & CD (25 page increments per each)	1	Each	\$ 92.50	\$ 92.50
5	Transcript in 3 - 7 days - Per page - for less than and/or in excess of the 25 page increments	1	Per Page	\$ 3.70	\$ 3.70
6	Transcript in 48 hours - Original, 1 copy, & CD (25 page increments per each)	1	Each	\$ 97.50	\$ 97.50
7	Transcript in 48 hours. Per page - for less than and/or in excess of the 25 page increments	1	Per Page	\$ 3.90	\$ 3.90
8	Transcript in 24 hours - Original, 1 copy, & CD (25 page increments per each)	1	Each	\$ 97.50	\$ 97.50
9	Transcript in 24 hours. Per page - for less than and/or in excess of the 25 page increments	1	Per Page	\$ 3.90	\$ 3.90
10	Hourly Rate per additional hour (after the initial first two hours).	1	Per Hour	\$ 0.00	\$ 0.00
GRAND TOTAL					\$ 470.20

Note: Unit price is determined based on 25 original pages, plus 1 copy, and including one formatted CD. The unit price is then multiplied by the quantity listed to get the extended price. Such pricing will be used to determine a per page rate in cases where transcripts are less than and/or exceeds the specified 25-page increments.

Vendor's Name: Sargent's Court Reporting Service, Inc.

Vendor's Address: 210 Main Street
Johnstown, PA 15901

Phone: 814-536-8908

Fax: 814-539-7579

Representative's Signature: _____

Susan Sargent

Date: 1/3/18

**REQUEST FOR QUOTATION
COURT REPORTING SERVICES**

EXHIBIT A - PRICING PAGE (REGION 8)

ITEM	DESCRIPTION	QUANTITY	UNIT OF MEASURE	UNIT PRICE	EXTENDED PRICE
1	Hourly Rate for the first two hours (to include set-up, equipment, supplies and travel; see travel and travel exceptions on Section 10 of the Specifications).	2	Per Hour	\$ 37.50	\$ 75.00
2	Transcript in 8 - 14 days - Original, 1 copy, & CD (25 page increments per each)	1	Each	\$ 92.50	\$ 92.50
3	Transcript in 8 - 14 days - Per page - for less than and/or in excess of the 25 page increments	1	Per Page	\$ 3.70	\$ 3.70
4	Transcript in 3 - 7 days - Original, 1 copy, & CD (25 page increments per each)	1	Each	\$ 92.50	\$ 92.50
5	Transcript in 3 - 7 days - Per page - for less than and/or in excess of the 25 page increments	1	Per Page	\$ 3.70	\$ 3.70
6	Transcript in 48 hours - Original, 1 copy, & CD (25 page increments per each)	1	Each	\$ 97.50	\$ 97.50
7	Transcript in 48 hours. Per page - for less than and/or in excess of the 25 page increments	1	Per Page	\$ 3.90	\$ 3.90
8	Transcript in 24 hours - Original, 1 copy, & CD (25 page increments per each)	1	Each	\$ 97.50	\$ 97.50
9	Transcript in 24 hours. Per page - for less than and/or in excess of the 25 page increments	1	Per Page	\$ 3.90	\$ 3.90
10	Hourly Rate per additional hour (after the initial first two hours).	1	Per Hour	\$ 0.00	\$ 0.00
GRAND TOTAL					\$ 470.20

Note: Unit price is determined based on 25 original pages, plus 1 copy, and including one formatted CD. The unit price is then multiplied by the quantity listed to get the extended price. Such pricing will be used to determine a per page rate in cases where transcripts are less than and/or exceeds the specified 25-page increments.

Vendor's Name: Sargent's Court Reporting Service, Inc.

Vendor's Address: 210 Main Street
Johnstown, PA 15901

Phone: 814-536-8908

Fax: 814-539-7579

Representative's Signature: _____

Date: 1/3/18

