



Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
 Request for Quotation
 33 - Service - Misc

Proc Folder: 444116

Doc Description: Addendum1 Mowing and Road Spraying - Northern LCAP Landfills

Proc Type: Central Master Agreement

Date Issued	Solicitation Closes	Solicitation No	Version
2018-06-15	2018-06-27 13:30:00	CRFQ 0313 DEP1800000024	2

BID RECEIVING LOCATION

BID CLERK
 DEPARTMENT OF ADMINISTRATION
 PURCHASING DIVISION
 2019 WASHINGTON ST E
 CHARLESTON WV 25305
 US

VENDOR

Vendor Name, Address and Telephone Number:

Dogwood Acres
 2424 Pickles Fork Rd.
 Heaters, WV 26627
 304-765-7030



FOR INFORMATION CONTACT THE BUYER

Brittany E Ingraham
 (304) 558-2157
 brittany.e.ingraham@wv.gov

Signature X *Donald Burroughs*

FEIN # 26-1146458

DATE June 25, 2018

All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION:

Addendum

Addendum No.01 issued to publish and distribute the attached information to the vendor community.

Request for Quotation

The West Virginia Purchasing Division is soliciting bids on behalf of the West Virginia Department of Environmental Protection to establish an open-end contract for mowing and road spraying at sixteen (16) landfill locations in Northern West Virginia as identified in the specifications of this solicitation as Location of Work, per the bid requirements, specifications, terms and conditions attached to this solicitation.

INVOICE TO		SHIP TO	
ENVIRONMENTAL PROTECTION OFFICE OF ENVIRONMENTAL REMEDIATION 601 57TH ST SE CHARLESTON WV25304 US		STATE OF WEST VIRGINIA VARIOUS LOCATIONS AS INDICATED BY ORDER No City WV 99999 US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Mowing at Berkeley County Landfill	30.00000	ACRE	\$108.00	\$3,240.00

Comm Code	Manufacturer	Specification	Model #
70111710			

Extended Description :
Berkeley County Landfill Mowing

The Pricing Page contains a list of the Contract Items and estimated purchase volume. The estimated purchase volume for each item represents the approximate volume of the anticipated purchase only. No future use of the Contract or any individual item is guaranteed or implied.

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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
2	Mowing at City of Buckhannon Landfill	10.00000	ACRE	\$95.00	\$950.00

Comm Code	Manufacturer	Specification	Model #
70111710			

Extended Description :
City of Buckhannon Landfill Mowing

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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
3	Mowing at Capon Springs Landfill	2.00000	ACRE	\$250.00	\$500.00

Comm Code	Manufacturer	Specification	Model #
70111710			

Extended Description :
Mowing at Capon Springs Landfill

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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
4	Mowing at City of Clarksburg Landfill	15.00000	ACRE	\$95.00	\$1,425.00

Comm Code	Manufacturer	Specification	Model #
70111710			

Extended Description :
Mowing at City of Clarksburg Landfill

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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
5	Mowing at Elkins-Randolph Landfill	20.00000	ACRE	\$95.00	\$1,900.00

Comm Code	Manufacturer	Specification	Model #
70111710			

Extended Description :
Mowing at Elkins-Randolph Landfill

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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
6	Mowing at Grant-Petersburg Landfill	23.00000	ACRE	\$108.00	\$2,484.00

Comm Code	Manufacturer	Specification	Model #
70111710			

Extended Description :
Mowing at Grant-Petersburg Landfill

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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
7	Mowing at Hampshire Romney Landfill	10.00000	ACRE	\$108.00	\$1,080.00

Comm Code	Manufacturer	Specification	Model #
70111710			

Extended Description :
Mowing at Hampshire Romney Landfill

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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
8	Mowing at Jefferson County Landfill	15.00000	ACRE	\$110.00	\$1,650.00

Comm Code	Manufacturer	Specification	Model #
70111710			

Extended Description :

Mowing at Jefferson County Landfill

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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
9	Mowing at City of Kingwood Landfill	15.00000	ACRE	\$95.00	\$1,425.00

Comm Code	Manufacturer	Specification	Model #
70111710			

Extended Description :

Mowing at City of Kingwood Landfill

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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
10	Mowing at Marion County Landfill	40.00000	ACRE	\$95.00	\$3,800.00

Comm Code	Manufacturer	Specification	Model #
70111710			

Extended Description :

Mowing at Marion County Landfill

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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
11	Mowing at Monongalia County Landfill	15.00000	ACRE	\$95.00	\$1,425.00

Comm Code	Manufacturer	Specification	Model #
70111710			

Extended Description :

Mowing at Monongalia County Landfill

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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
12	Mowing at Morgan County Landfill	20.00000	ACRE	\$110.00	\$2,200.00

Comm Code	Manufacturer	Specification	Model #
70111710			

Extended Description :

Mowing at Morgan County Landfill

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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
13	Mowing at City of Morgantown Landfill	12.00000	ACRE	\$95.00	\$1,140.00

Comm Code	Manufacturer	Specification	Model #
70111710			

Extended Description :

Mowing at City of Morgantown Landfill

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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
14	Mowing at City of Moundsville Landfill	10.00000	ACRE	\$108.00	\$1,080.00

Comm Code	Manufacturer	Specification	Model #
70111710			

Extended Description :

Mowing at City of Moundsville Landfill

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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
15	Mowing at Preston County - Rehe Landfill	25.00000	ACRE	\$95.00	\$2,375.00

Comm Code	Manufacturer	Specification	Model #
70111710			

Extended Description :
Mowing at Preston County - Rehe Landfill

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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
16	Mowing at City of Wheeling Landfill	30.00000	ACRE	\$108.00	\$3,240.00

Comm Code	Manufacturer	Specification	Model #
70111710			

Extended Description :
Mowing at City of Wheeling Landfill

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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
17	Road Spraying at Berkeley County Landfill	8475.00000	LF	\$.22	\$1,864.50

Comm Code	Manufacturer	Specification	Model #
70141603			

Extended Description :
Road Spraying at Berkeley County Landfill

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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
18	Road Spraying at the City of Buckhannon Landfill	3050.00000	LF	\$.22	\$671.00

Comm Code	Manufacturer	Specification	Model #
70141603			

Extended Description :

Road Spraying at the City of Buckhannon Landfill

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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
19	Road Spraying at Capon Springs Landfill	1260.00000	LF	\$.22	\$277.20

Comm Code	Manufacturer	Specification	Model #
70141603			

Extended Description :

Road Spraying at Capon Springs Landfill

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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
20	Road Spraying at the City of Clarksburg Landfill	2325.00000	LF	\$.22	\$511.50

Comm Code	Manufacturer	Specification	Model #
70141603			

Extended Description :

Road Spraying at the City of Clarksburg Landfill

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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
21	Road Spraying at Elkins - Randolph Landfill	6700.00000	LF	\$.22	\$1,474.00

Comm Code	Manufacturer	Specification	Model #
70141603			

Extended Description :

Road Spraying at Elkins - Randolph Landfill

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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
22	Road Spraying at Grant-Petersburg Landfill	2500.00000	LF	\$.22	\$550.00

Comm Code	Manufacturer	Specification	Model #
70141603			

Extended Description :

Road Spraying at Grant-Petersburg Landfill

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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
23	Road Spraying at Hampshire-Romney Landfill	3020.00000	LF	\$.22	\$664.40

Comm Code	Manufacturer	Specification	Model #
70141603			

Extended Description :

Road Spraying at Hampshire-Romney Landfill

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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
24	Road Spraying at Jefferson County Landfill	3020.00000	LF	\$.22	\$664.40

Comm Code	Manufacturer	Specification	Model #
70141603			

Extended Description :

Road Spraying at Jefferson County Landfill

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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
25	Road Spraying at the City of Kingwood Landfill	3570.00000	LF	\$.22	\$785.40

Comm Code	Manufacturer	Specification	Model #
70141603			

Extended Description :

Road Spraying at the City of Kingwood Landfill

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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
26	Road Spraying at Marion County Landfill	7700.00000	LF	\$.22	\$1,694.00

Comm Code	Manufacturer	Specification	Model #
70141603			

Extended Description :

Road Spraying at Marion County Landfill

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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
27	Road Spraying at Monongalia County Landfill	6925.00000	LF	\$.22	\$1,523.50

Comm Code	Manufacturer	Specification	Model #
70141603			

Extended Description :

Road Spraying at Monongalia County Landfill

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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
28	Road Spraying at Morgan County Landfill	3600.00000	LF	\$.22	\$792.00

Comm Code	Manufacturer	Specification	Model #
70141603			

Extended Description :
Road Spraying at Morgan County Landfill

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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
29	Road Spraying at City of Morgantown Landfill	2620.00000	LF	\$.22	\$576.40

Comm Code	Manufacturer	Specification	Model #
70141603			

Extended Description :
Road Spraying at City of Morgantown Landfill

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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
30	Road Spraying at the City of Moundsville Landfill	4000.00000	LF	\$.22	\$880.00

Comm Code	Manufacturer	Specification	Model #
70141603			

Extended Description :

Road Spraying at the City of Moundsville Landfill

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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
31	Road Spraying at Preston - Rehe Landfill	5155.00000	LF	\$.22	\$1,134.10

Comm Code	Manufacturer	Specification	Model #
70141603			

Extended Description :

Road Spraying at Preston - Rehe Landfill

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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
32	Road Spraying at City of Wheeling Landfill	5400.00000	LF	\$.22	\$1,188.00

Comm Code	Manufacturer	Specification	Model #
70141603			

Extended Description :

Road Spraying at City of Wheeling Landfill

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	Document Phase	Document Description	Page
DEP1800000024	Final	Addendum1 Mowing and Road Spraying - Northern LCAP Landfills	15 of 15

ADDITIONAL TERMS AND CONDITIONS

See attached document(s) for additional Terms and Conditions

DEP1800000024
 Landfill Mowing and Spraying
 Bid Schedule

Item No.	Quantity	Description	Unit Price	Amount
1	30 ac	Mowing at Berkeley County Landfill	\$108.00	\$3,240.00
2	10 ac	Mowing at City of Buckhannon Landfill	\$95.00	\$950.00
3	2 ac	Mowing at Capon Springs Landfill	\$250.00	\$500.00
4	15 ac	Mowing at City of Clarksburg Landfill	\$95.00	\$1,425.00
5	20 ac	Mowing at Elkins-Randolph Landfill	\$95.00	\$1,900.00
6	23 ac	Mowing at Grant-Petersburg Landfill	\$108.00	\$2,484.00
7	10 ac	Mowing at Hampshire Romney Landfill	\$108.00	\$1,080.00
8	15 ac	Mowing at Jefferson County Landfill	\$110.00	\$1,650.00
9	15 ac	Mowing at City of Kingwood Landfill	\$95.00	\$1,425.00
10	40 ac	Mowing at Marion County Landfill	\$95.00	\$3,800.00
11	15 ac	Mowing at Monongalia County Landfill	\$95.00	\$1,425.00
12	20 ac	Mowing at Morgan County Landfill	\$110.00	\$2,200.00
13	12 ac	Mowing at City of Morgantown Landfill	\$95.00	\$1,140.00
14	10 ac	Mowing at City of Moundsville Landfill	\$108.00	\$1,080.00
15	25 ac	Mowing at Preston County-Rehe Landfill	\$95.00	\$2,375.00
16	30 ac	Mowing at City of Wheeling Landfill	\$108.00	\$3,240.00
17	8475 LF	Road spraying at Berkeley County Landfill	\$.22	\$1,864.50
18	3050 LF	Road spraying at City of Buckhannon Landfill	\$.22	\$671.00
19	1260 LF	Road spraying at Capon Springs Landfill	\$.22	\$277.20
20	2325 LF	Road spraying at City of Clarksburg Landfill	\$.22	\$511.50
21	6700 LF	Road spraying at Elkins-Randolph Landfill	\$.22	\$1,474.00
22	2500 LF	Road spraying at Grant-Petersburg Landfill	\$.22	\$550.00
23	3020 LF	Road spraying at Hampshire-Romney Landfill	\$.22	\$664.40
24	3020 LF	Road spraying at Jefferson County Landfill	\$.22	\$664.40
25	3570 LF	Road spraying at City of Kingwood Landfill	\$.22	\$785.40
26	7700 LF	Road spraying at Marion County Landfill	\$.22	\$1,694.00
27	6925 LF	Road spraying at Monongalia County Landfill	\$.22	\$1,523.50
28	3600 LF	Road spraying at Morgan County Landfill	\$.22	\$792.00
29	2620 LF	Road spraying at City of Morgantown Landfill	\$.22	\$576.40
30	4000 LF	Road spraying at City of Moundsville Landfill	\$.22	\$880.00
31	5155 LF	Road spraying at Preston-Rehe Landfill	\$.22	\$1,134.10
32	5400 LF	Road spraying at City of Wheeling Landfill	\$.22	\$1,188.00
Total				\$45,164.40

VENDOR PREFERENCE CERTIFICATE

Certification and application is hereby made for Preference in accordance with *West Virginia Code*, §5A-3-37. (Does not apply to construction contracts). *West Virginia Code*, §5A-3-37, provides an opportunity for qualifying vendors to request (at the time of bid) preference for their residency status. Such preference is an evaluation method only and will be applied only to the cost bid in accordance with the *West Virginia Code*. This certificate for application is to be used to request such preference. The Purchasing Division will make the determination of the Vendor Preference, if applicable.

- 1. **Application is made for 2.5% vendor preference for the reason checked:**
 Bidder is an individual resident vendor and has resided continuously in West Virginia, or bidder is a partnership, association or corporation resident vendor and has maintained its headquarters or principal place of business continuously in West Virginia, for four (4) years immediately preceding the date of this certification; or,
 Bidder is a resident vendor partnership, association, or corporation with at least eighty percent of ownership interest of bidder held by another entity that meets the applicable four year residency requirement; or,
 Bidder is a nonresident vendor which has an affiliate or subsidiary which employs a minimum of one hundred state residents and which has maintained its headquarters or principal place of business within West Virginia continuously for the four (4) years immediately preceding the date of this certification; or,
- 2. **Application is made for 2.5% vendor preference for the reason checked:**
 Bidder is a resident vendor who certifies that, during the life of the contract, on average at least 75% of the employees working on the project being bid are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; or,
- 3. **Application is made for 2.5% vendor preference for the reason checked:**
 Bidder is a nonresident vendor that employs a minimum of one hundred state residents, or a nonresident vendor which has an affiliate or subsidiary which maintains its headquarters or principal place of business within West Virginia and employs a minimum of one hundred state residents, and for purposes of producing or distributing the commodities or completing the project which is the subject of the bidder's bid and continuously over the entire term of the project, on average at least seventy-five percent of the bidder's employees or the bidder's affiliate's or subsidiary's employees are residents of West Virginia who have resided in the state continuously for the two immediately preceding years and the vendor's bid; or,
- 4. **Application is made for 5% vendor preference for the reason checked:**
 Bidder meets either the requirement of both subdivisions (1) and (2) or subdivision (1) and (3) as stated above; or,
- 5. **Application is made for 3.5% vendor preference who is a veteran for the reason checked:**
 Bidder is an individual resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard and has resided in West Virginia continuously for the four years immediately preceding the date on which the bid is submitted; or,
- 6. **Application is made for 3.5% vendor preference who is a veteran for the reason checked:**
 Bidder is a resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard, if, for purposes of producing or distributing the commodities or completing the project which is the subject of the vendor's bid and continuously over the entire term of the project, on average at least seventy-five percent of the vendor's employees are residents of West Virginia who have resided in the state continuously for the two immediately preceding years.
- 7. **Application is made for preference as a non-resident small, women- and minority-owned business, in accordance with *West Virginia Code* §5A-3-59 and *West Virginia Code of State Rules*.**
 Bidder has been or expects to be approved prior to contract award by the Purchasing Division as a certified small, women- and minority-owned business.

Bidder understands if the Secretary of Revenue determines that a Bidder receiving preference has failed to continue to meet the requirements for such preference, the Secretary may order the Director of Purchasing to: (a) rescind the contract or purchase order; or (b) assess a penalty against such Bidder in an amount not to exceed 5% of the bid amount and that such penalty will be paid to the contracting agency or deducted from any unpaid balance on the contract or purchase order.

By submission of this certificate, Bidder agrees to disclose any reasonably requested information to the Purchasing Division and authorizes the Department of Revenue to disclose to the Director of Purchasing appropriate information verifying that Bidder has paid the required business taxes, provided that such information does not contain the amounts of taxes paid nor any other information deemed by the Tax Commissioner to be confidential.

Bidder hereby certifies that this certificate is true and accurate in all respects; and that if a contract is issued to Bidder and if anything contained within this certificate changes during the term of the contract, Bidder will notify the Purchasing Division in writing immediately.

Bidder: Dogwood Acres Signed: Donald Burroughs
Date: 6-25-18 Title: owner

*Check any combination of preference consideration(s) indicated above, which you are entitled to receive.

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: CRFQ DEP18*24

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Dogwood Acres
Company

Donald Burren
Authorized Signature

6-25-18
Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.
Revised 6/8/2012

DESIGNATED CONTACT: Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

Donald Burroughs owner
 (Name, Title)
Donald Burroughs owner
 (Printed Name and Title)
2424 Pickles Fork Rd., Heaters, WV 26627
 (Address)
304-765-7030
 (Phone Number) / (Fax Number)
dogwood.acres@hotmail.com
 (email address)

CERTIFICATION AND SIGNATURE: By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

Dogwood Acres
 (Company)
Donald Burroughs Owner
 (Authorized Signature) (Representative Name, Title)
Donald Burroughs owner
 (Printed Name and Title of Authorized Representative)
6-25-18
 (Date)
304-765-7030
 (Phone Number) (Fax Number)

REQUEST FOR QUOTATION
LCAP Northern Landfill Mowing/Spraying

Contract Manager: Donald Burroughs

Telephone Number: 304-765-7030

Fax Number: _____

Email Address: dogwood.acres@hotmail.com

STATE OF WEST VIRGINIA
Purchasing Division

PURCHASING AFFIDAVIT

CONSTRUCTION CONTRACTS: Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

ALL CONTRACTS: Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

EXCEPTION: The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

AFFIRMATION: By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

WITNESS THE FOLLOWING SIGNATURE:

Vendor's Name: Dogwood Acres

Authorized Signature: Donald Burroughs Date: 6-26-18

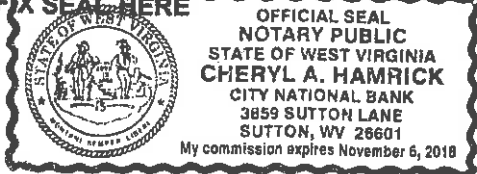
State of WV

County of Braxton, to-wit:

Taken, subscribed, and sworn to before me this 26th day of June, 2018.

My Commission expires 11-8, 2018.

AFFIX SEAL HERE



NOTARY PUBLIC

[Signature]



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
2/23/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

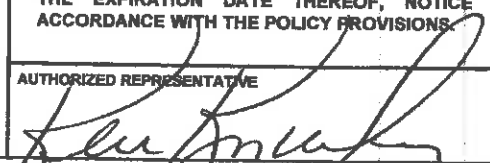
PRODUCER KNICELEY'S INSURANCE AGENCY, INC. KNICELEYS INSURANCE AGENCY PO BOX 130 FLATWOODS, WV 26621	CONTACT NAME: PHONE (A/C, No. Ext): (304) 765-7149 FAX (A/C, No): (304) 765-2641 E-MAIL ADDRESS: KBKNICELEY@HOTMAIL.COM	
	INSURER(S) AFFORDING COVERAGE: INSURER A: FARMERS MUTUAL INSURANCE CO INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	
INSURED DOGWOOD ACRES DONALD BURROUGHS HC 65 BOX 43A HEATERS, WV 26627		

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADJL NSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			AP20070109	10/31/2017	10/31/2018	EACH OCCURRENCE \$ 300,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ 600,000 PRODUCTS - COMP/OP AGG \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER DEPARTMENT OF ENVIROMENTAL PROTECTION 601 57TH ST S.E. CHARLESTON, WV 25304	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
02/27/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER The Hilb Group of West Virginia LLC P. O. Box 1126 Charleston WV 25324		CONTACT NAME: Karen Lanham PHONE (A/C, No, Ext): (304)926-7400 E-MAIL ADDRESS: karen.lanham@hilbgroup.com		FAX (A/C, No): (304)926-7439	
INSURED Dogwood Acres 2424 Pickles Fork Rd Heaters WV 26627		INSURER(S) AFFORDING COVERAGE			NAIC # 30104
		INSURER A: Hartford Underwriters Ins Co			
		INSURER B:			
		INSURER C:			
		INSURER D:			
		INSURER E:			
		INSURER F:			

COVERAGES **CERTIFICATE NUMBER:** 2017-2018 WC **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL	INSUR	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY <input type="checkbox"/> AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	40WECZM0752	10/31/2017	10/31/2018	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 100,000 E.L. DISEASE - EA EMPLOYEE \$ 100,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
WV Deliberate Intent coverage included

CERTIFICATE HOLDER

CANCELLATION

Evidence of Insurance

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE