

**DESIGNATED CONTACT:** Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

Michael Mills, AIA Managing Principal  
(Name, Title)

Michael Mills, AIA Managing Principal  
(Printed Name and Title)

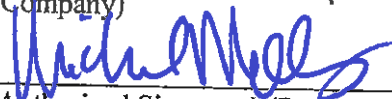
63 Wharf Street, Suite 300 Morgantown, WV 26501  
(Address)

304.296.1010 304.413.0120 fax  
(Phone Number) / (Fax Number)

MMills@millsgrouponline.com  
(email address)

**CERTIFICATION AND SIGNATURE:** By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

Mills Group LLC  
(Company)

 Michael Mills AIA Managing Principal  
(Authorized Signature) (Representative Name, Title)

Michael Mills, AIA Managing Principal  
(Printed Name and Title of Authorized Representative)

10.16.17  
(Date)

304.296.1010 304.413.0120 fax  
(Phone Number) (Fax Number)

ADDENDUM ACKNOWLEDGEMENT FORM  
SOLICITATION NO.:

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

*(Check the box next to each addendum received)*

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6  |
| <input type="checkbox"/> Addendum No. 2            | <input type="checkbox"/> Addendum No. 7  |
| <input type="checkbox"/> Addendum No. 3            | <input type="checkbox"/> Addendum No. 8  |
| <input type="checkbox"/> Addendum No. 4            | <input type="checkbox"/> Addendum No. 9  |
| <input type="checkbox"/> Addendum No. 5            | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Mills Group, LLC  
Company

*Michael Nols*  
Authorized Signature

10.16.17  
Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.

### Disclosure of Interested Parties to Contracts

Contracting business entity: Mills Group, LLC  
 Address: 123 Wharf Street, Ste 300 Morgantown, WV 26501  
 Contracting business entity's authorized agent: Michael Mills, AIA  
 Address: 123 Wharf Street, Ste 300 Morgantown, WV 26501  
 Number or title of contract: DNR18000000002  
 Type or description of contract: A/E Services for Tomlinson Run Bathhouse  
 Governmental agency awarding contract: Div. of Natural Resources

Names of each Interested Party to the contract known or reasonably anticipated by the contracting business entity (attach additional pages if necessary):

Allegheny Design Services  
Triad Engineering, Inc

Signature: *Michael Mills* Date Signed: 10.16.17

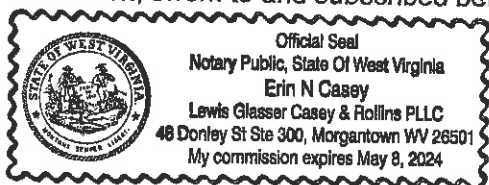
Check here if this is a Supplemental Disclosure.

### Verification

State of West Virginia, County of Monongalia:

I, Erin N. Casey, the authorized agent of the contracting business entity listed above, being duly sworn, acknowledges that the Disclosure herein is being made under oath and under the penalty of perjury.

Taken, sworn to and subscribed before me this 16 day of October, 2017



*Erin N Casey*  
 Notary Public's Signature

To be completed by State Agency:

Date Received by State Agency: \_\_\_\_\_

Date submitted to Ethics Commission: \_\_\_\_\_

Governmental agency submitting Disclosure: \_\_\_\_\_

STATE OF WEST VIRGINIA  
Purchasing Division

**PURCHASING AFFIDAVIT**

**CONSTRUCTION CONTRACTS:** Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

**ALL OTHER CONTRACTS:** Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

**EXCEPTION:** The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

**DEFINITIONS:**

**"Debt"** means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

**"Employer default"** means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

**"Related party"** means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

**AFFIRMATION:** By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

**WITNESS THE FOLLOWING SIGNATURE:**

Vendor's Name: Mills Group LLC

Authorized Signature: [Signature] Date: 10.16.17

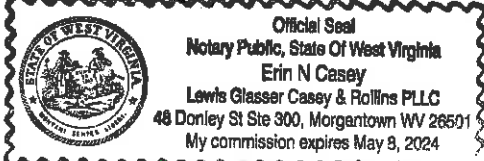
State of West Virginia

County of Monongalia, to-wit:

Taken, subscribed, and sworn to before me this 16 day of October, 2017

My Commission expires May 8, 2021.

AFFIX SEAL HERE



NOTARY PUBLIC

[Signature]

# The West Virginia Board of Architects

certifies that

MICHAEL MILLS

is registered and authorized to practice  
Architecture in the State of West Virginia.

In testimony whereof this certificate has been issued  
by the authority of this board.

Certificate Number [REDACTED]

*The registration is in good standing until June 30, 2018.*



A handwritten signature in cursive script, appearing to read "Emily Papadopoulos".

Board Administrator

# The West Virginia Board of Architects

certifies that

VICTOR R GRECO

is registered and authorized to practice  
Architecture in the State of West Virginia.

In testimony whereof this certificate has been issued  
by the authority of this board.

Certificate Number [REDACTED]

*The registration is in good standing until June 30, 2018.*



A handwritten signature in cursive script, appearing to read "Emily Papadimitriou", written on a light-colored rectangular background.

Board Administrator



**West Virginia State Board of Registration  
for Professional Engineers**

**DAVID R. SIMPSON**  
WV [REDACTED]

This is to certify that the above named PROFESSIONAL ENGINEER has met the requirements of the law, is duly registered and is entitled to practice engineering in the State of West Virginia.

**EXPIRES December 31, 2018**

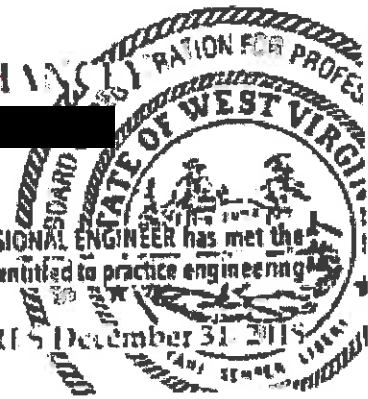


**West Virginia State Board of Registration  
for Professional Engineers**

**GARY M. CHANCE**  
WV PE [REDACTED]

This is to certify that the above named PROFESSIONAL ENGINEER has met the requirements of the law, is duly registered and is entitled to practice engineering in the State of West Virginia.

**EXPIRES December 31, 2018**



**Search: Details**

<b>Name:</b>	DAVID W HOOPER
<b>WV Professional Engineer:</b>	<b>PE License Number:</b> [REDACTED]
	<b>PE License Status:</b> Active
	<b>PE Issue Date:</b> 10/09/1997
	<b>PE Expiration Date:</b> 12/31/2018
<b>WV Engineer Intern:</b>	<b>EI Certification Number:</b>
	<b>EI Issue Date:</b> 07/01/1994
<b>Primary Address of Record:</b>	[REDACTED]
<b>Primary Employer of Record:</b>	TRIAD ENGINEERING, INC. 1097 CHAPLAIN ROAD MORGANTOWN, WV 26501

This data was retrieved on 10/16/2017.



# TOMLINSON RUN STATE PARK

## BATHHOUSE DESIGN SERVICES

EXPRESSION OF INTEREST





October 17, 2017

Brittany E. Ingraham  
Department of Administration  
Purchasing Division  
2019 Washington Street East  
Charleston, WV 25305

Re: A/E Services for Tomlinson Run Bathhouse [CEOI DNR1800000002]

Dear Ms. Ingraham,

I am respectfully submitting a response to your expression of interest as an offer of our professional services for the new group camp bathhouse at Tomlinson Run State Park.

Our team has been overseeing the design, construction, and coordination for a multitude of commercial, institutional, and recreational projects for over ten years. Previous success stories include:

- Adventure West Virginia Restrooms – Morgantown, WV
- Oglebay Wilson Lodge West Family Wing – Wheeling, WV
- Appalachian Trail Conservancy – Harpers Ferry, WV

Each of these projects fostered economic opportunities in their communities. The team we propose to use values the design process and the importance of open and frequent communication with our clients. Team members include:

Michael Mills, AIA is the Managing Principal of the Mills Group. Michael's architecture experience ranges over three states and the District of Columbia. He personally leads all the firms undertakings and will be current on the progress of work, in the office and on site, at every milestone.

Victor Greco, AIA NCARB is the Mills Group Principal Architect and head of the Wheeling studio. He is a lead in West Virginia's architecture community with 30 years' experience in designing and managing large projects from concept to ribbon cutting.

Lance Muscara, AIA is an experienced project manager and expert in building codes, zoning, and jurisdictional approval. He has overseen numerous construction administration projects, which require extreme attention to detail and mindful organization to lead his projects through seamlessly.

Chris Clark is a project manager who is responsible for project conception through administration. His keen attention to detail and thorough planning allow him to balance the stringent rigors that construction administration entails.

We feel that this opportunity calls for a group effort, and we have partnered with the following engineering team to supplement our talents.

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"Designing on the principles of the past and preserving for the future"

The Weiss Building  
63 Wharf Street, Suite 300  
Morgantown, WV 26501  
304.296.1010

[www.millsgrouponline.com](http://www.millsgrouponline.com)

The Kaley Center  
53 14<sup>th</sup> Street, Suite 607  
Wheeling, WV 26003  
304.233.0048



### Project Team

**Mills Group** specializes in architecture with a team of talented architects and planners. Our firm's frequent and open dialogue with clients and regulatory agencies allows for streamlined project review and accurate results.

**Allegheny Design Services** (ADS) is a group of remarkable engineers in Morgantown who ensure their projects meet current and speculative design needs with sound solutions. This firm will be responsible for mechanical, electrical, plumbing, fire protection, and structural engineering.

**Triad Engineering** is a multi-disciplinary engineering, consulting and design firm specializing in the areas of geotechnical and civil engineering, surveying, and construction related services.

### Scope of Work

The substantial nature of this undertaking necessitates the following scope of work:

- Review existing plans and condition as well as the operation of the park and evaluate, while communicating effectively with the owner, to determine a plan that can be implemented in a manner that will minimize disruption to concurrent operation of the facility while meeting all objectives.
- Provide all necessary services to design the facilities described in a manner that is consistent with the Division of Natural Resources needs, objectives, current law and code; while following the plan to design and execute the project within the project budget.
- Provide Construction Administration Services.

### Methodology

Our team takes pride in the firm's reputation for producing quality designs on projects large and small and fostering those projects to completion. The Mills Group architects, planners, and designers will draw on our reservoir of experience – gleaned over decades and multiple states – to comprehend client needs and produce a design that we will lead to success.

Our first step would be comprehensive conversations with all the relevant stakeholders coupled with site visits to assess conditions and develop the scope of work. Once we have a defined scope, this will give us the basis needed to propose a definitive timeline for major project milestones. Sustainability assessment, code, life safety and zoning evaluations will follow. Precedent and product research will lead to design concepts and construction documents. Supervising the construction will be the culmination of all this work in later phases.

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304.296.1010

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53 14<sup>th</sup> Street, Suite 607  
Wheeling, WV 26003  
304.233.0048



At every step we can be relied on to keep our clients abreast of developments. We value their input and use it to better serve them.

Please find attached our team resumes along with samples of our work.

Should you have any questions, please do not hesitate to contact me at 304-296-1010 or via email at [mmills@millsgrouponline.com](mailto:mmills@millsgrouponline.com). Thank you for the opportunity to work with the Division of Natural Resources.

Sincerely,

A handwritten signature in black ink that reads 'Michael Mills'.

Michael Mills, AIA  
Managing Principal

---

"Designing on the principles of the past and preserving for the future"

The Weiss Building  
63 Wharf Street, Suite 300  
Morgantown, WV 26501  
304.296.1010

[www.millsgrouponline.com](http://www.millsgrouponline.com)

The Kaley Center  
53 14<sup>th</sup> Street, Suite 607  
Wheeling, WV 26003  
304.233.0048



# QUALIFICATIONS





# MILLS GROUP

ARCHITECTURE ■ PLANNING ■ PRESERVATION

“Designing on  
the principles  
of the past and  
preserving for  
the future”

**LOCATIONS:**

**THE WEISS BUILDING**

63 Wharf Street, Suite 300  
Morgantown, WV 26501  
304.296.1010

**THE KALEY CENTER**

53 14th Street, Suite 607  
Wheeling, WV 26003  
304.233.0048

**SITE:**

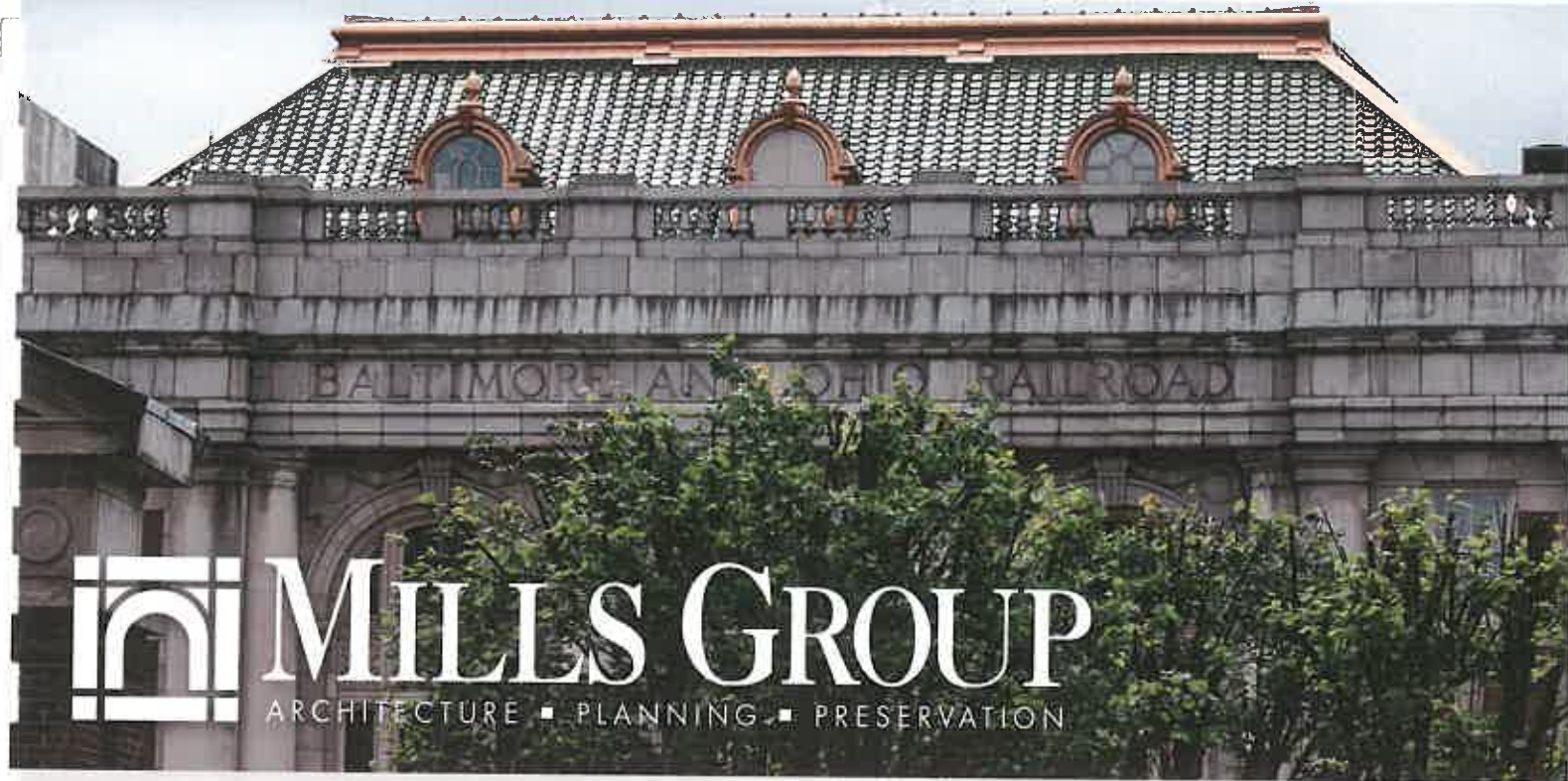
**MILLSGROUPONLINE.COM**

Mills Group represents a collection of architects, designers, and researchers dedicated to innovative design and quality work. In 2005 Michael Mills, AIA, answered a market demand for architects with a special skill set. By 2013 the firm expanded to Wheeling to include more talent over a broader geographic range.

The firm's success is a product of diligently understanding client needs, existing conditions, design goals and budget. Our process is built on the foundation of research, client collaboration, and creative solutions. The team looks to the region's architectural heritage for inspiration to celebrate the best of the past and promote economic vitality for the future.

Mills Group happily serves public and private clients. Public sector patrons who have sought our services include cultural agencies, development offices, municipalities, non-profits, and schools. Other architects and engineers, developers, homeowners, and business people are counted among our private clients.

The firm is committed to a quality end product derived from experience, diligence, and collaboration. Clients can always count on us to maintain our efforts from concept to ribbon cutting.



Our firm currently has eight technical staff members located in the Morgantown office and an office manager/administrator. Our Wheeling office has four technical associates and an office manager. Although we have two offices, we work very closely together and frequently meet through the use of interactive web conferencing and in-person get-togethers. Each team member has a well-rounded architectural background while also possessing a specific area of excellence.

## Architecture

COMMERCIAL  
RESIDENTIAL  
PUBLIC

## Planning

ENABLE  
EXTEND  
ENHANCE

## Preservation

REVITALIZE  
REHABILITATE  
CONSULT

Mills Group is a proven leader in many specialized areas of architecture and design. With experience in commercial, public, and cultural facilities, our firm has a breadth of exposure, which gives us confidence to approach any design challenge. Through engagement and collaboration we develop solutions based on shared visions and focused needs.

Our firm provides careful planning and design for commercial, public, and residential clients both as a necessary asset to an overall architecture project and as a stand-alone service. The firm follows the 'measure twice, cut once' principle, and approaches planning as a forward thinking, cost saving, and practical application for all projects.

We maintain a commitment to the cultural heritage of our region. We strive to raise awareness of the significant history and culture that is the foundation of who we are and ultimately, will become. Our team performs historical research as well as assessing and documenting existing conditions. We compile our findings into a comprehensive narrative, a feasibility study and/or historic structures report for the owner to implement planning for the next phase of use for the building.



**Allegheny**  
**Design Services**  
*Consulting Engineers*



**“Providing  
reliable,  
responsible  
services of  
building  
system design  
and analysis”**

**LOCATION:**

102 Leeway Street  
Morgantown, WV 26505  
P - 304.599.0771  
F - 304.212.2393

**SITE:**

**ALLEGHENYDESIGN.COM**

Allegheny Design Services (ADS) is a consulting engineering firm specializing in structural building design and building analysis. Dedicated to serving West Virginia and the surrounding region, ADS recognizes the need for reliable and full service engineering support. ADS provides all phases necessary for the successful completion of a building project including schematic design studies, design development, construction documents and specifications, and construction administration.

ADS' experience in Design and Project Management includes:

- Commercial Facilities
- Industrial Facilities
- Institutional Facilities
- Educational Facilities

ADS was established by David Simpson, PE, MBA, in 2002 as a result of a need in North Central West Virginia for reliable structural engineering services. In 2009 MEP engineering services were added, led by Mike Chancey, PE. ADS utilizes a combination of office technology and a motivated staff to deliver projects typically up to \$40 million in construction value. Our clients include architects, contractors, developers, attorneys and insurance companies.

ADS currently utilizes the latest engineering design and BIM software for the development of project work.





## “TRIAD Listens, Designs & Delivers”

### LOCATIONS:

#### NORTHWESTERN REGION

1097 Chaplin Road  
Morgantown, WV 26501  
304.296.2562

#### SOUTHWESTERN REGION

St. Albans, WV  
Athens, OH

#### EASTERN REGION

Hagerstown, MD

#### WASHINGTON METRO AREA

Sterling, VA  
Winchester, VA

### SITE:

[TRIADENG.COM](http://TRIADENG.COM)

Celebrating over 40 years of serving the mid-Atlantic region, Triad Engineering, Inc. (Triad) is a multi-disciplinary engineering consulting and design firm specializing in the areas of geotechnical engineering, construction materials engineering and testing, surveying, environmental services, drilling, and other related disciplines.

Triad was formed in 1975 and has steadily grown to become one of the strongest engineering firms in the mid-Atlantic. Triad is 100% employee-owned, with every employee taking part in Triad's ESOP, from field support staff to senior managers. At Triad, we pride ourselves on our ability to perform top quality work for our clients which is on schedule and within budget. Our company is small enough to be responsive to the needs of our clients, and large enough to remain at the forefront of the engineering practice.

Triad is a Virginia Certified Small Business (SWaM #703607) with professional offices, field staff and laboratories in Ashburn and Winchester, Virginia. Triad also operates 5 additional offices in West Virginia, Maryland, Pennsylvania, and Ohio.



# RESUMES





# Michael Mills

AIA, NCARB

## MANAGING PRINCIPAL

### EDUCATION

BS, BARCH / 1993 / RENSSELAER  
POLYTECHNIC INSTITUTE

### PROFESSIONAL REGISTRATIONS

WEST VIRGINIA  
VIRGINIA  
OHIO  
PENNSYLVANIA  
MASSACHUSETTES

## BIOGRAPHY

Mr. Mills leads all facets of the daily operations of the Mills Group. He has nineteen years of experience in historical preservation, architectural design, and planning. Through his extensive work with historic structures, he has a detailed working knowledge of the Secretary of the Interior's Standards for Historic Preservation Projects. His work includes interior and exterior preservation, window restoration, foundation waterproofing, roof repair, integration of MEP systems in a historic structure and the design of interpretive exhibits for historic structures. The other aspects of his work include historic design guidelines, contextual design of new structures, and the issues related the revitalization of main streets across the country.

## EXPERIENCE

### **WVU Greek Masterplan - Morgantown, WV**

West Virginia University Greek Fraternities and Sororities have identified a need for strategic planning of existing and future facilities. Initiating current chapter presidents, alumni, University and City officials, and local landowners, this preliminary plan outlays the feasibility of such efforts for WVU and the community.

### **Davis & Elkins College Amphitheater - Elkins, WV**

Mills Group was hired to design a concept to serve the community and honor the regions cultural heritage. The overall design of the 3200 seat amphitheater includes graded terraces, a covered stage, restrooms, ticketing booth, concession stand and a backstage area.

### **Monongalia County Courthouse Renovations - Morgantown, WV**

The City of Morgantown chose Mills Group to create a conceptual masterplan of the Courthouse Building and Plaza renovations through the integration of outdoor and indoor spaces. Based on the historic heritage of the area, the design included a more distinguished entrance, pedestrian accessibility and well-defined transitional spaces for community use, as well as an upgrade of interior spaces, including relocation of the main staircase and an ADA compliant lift.

### **Morgantown Market Place - Morgantown, WV**

Mills Group collaborated with the City of Morgantown, its Parking Authority, and Main Street Morgantown to design a structure that serves as an outdoor market, as well as sheltered parking for employees and patrons of the city's downtown business district.



# Victor Greco

AIA, NCARB

**PRINCIPAL  
ARCHITECT**

## EDUCATION

BS, BARCH / 1983 / UNIVERSITY  
OF KENTUCKY

## PROFESSIONAL REGISTRATIONS

WEST VIRGINIA  
MARYLAND  
OHIO  
PENNSYLVANIA

## BIOGRAPHY

Mr. Greco leads our Wheeling Office and has over thirty years of experience in historical preservation, architectural design and planning. Victor takes a holistic approach to create design solutions that address the complexities of historic restoration projects, as well as programming and master planning for future growth. He is detail-oriented and pragmatic, working hands-on with clients to ensure their needs are served efficiently and comprehensively. Victor has been recognized state-wide with numerous awards and news articles on his projects and accomplishments. He is very active with Rotary and serves on the Easter Seals Board. Victor is also a Commissioner on the West Virginia Archives and History Commission and a Member of the Wheeling Historic Landmarks Commission.

## EXPERIENCE

### **WV Northern Community College, Applied Technology Center - Wheeling, WV**

The project was the restoration of a former auto dealership in downtown Wheeling to create the Applied Technology Center. The 18,900 sq.ft. facility houses labs for welding, diesel and refrigeration/heating/air conditioning instruction along with a large classroom, offices and reception area on the first floor of the building. The second floor includes a classroom and the Mechatronics lab, a new program that prepares students to be electrical and industrial maintenance technicians.

### **West Liberty University, Media Arts Center - Wheeling, WV**

The Media Arts Center is a 10,600 sq.ft. addition to the Hall of Fine Arts building located on the campus of West Liberty University. The addition created a variety of new studios with qualities focused on optimum sound and audio control. New and renovated computer labs, a digital video editing room, an engineer core, a recording studio and a television studio with an attached control room that currently produces numerous ongoing programs draws many new students to the Media Arts program.

### **The Boury Lofts - Wheeling, WV**

Wheeling's landmark Boury Warehouse is being adapted to loft apartments utilizing state and federal Historic Tax Credits. The six-story building will have 86,000 sq ft for tenants to enjoy in a fully renovated structure that retains its historic character along the Ohio River. Historic elements including interior timbering, window forms and a railroad track into the building will be featured.



**Lance  
Muscara**  
AIA, LEED AP

**PROJECT  
MANAGER**

**EDUCATION**

BARCH / 1997 / RENSSELAER  
POLYTECHNIC INSTITUTE

## BIOGRAPHY

Lance has extensive experience in designing commercial buildings and specializes in the technical development of projects which includes planning/zoning and jurisdictional approvals. With an eye for detail, Lance has developed numerous specification manuals and construction documents for projects throughout the east coast. Lance also incorporates LEED principals into all of his designs to increase energy efficiency. Mr. Muscara oversees numerous construction administration projects which require extreme attention to detail and mindful organization to lead his projects through seamlessly.

## EXPERIENCE

### **Camden Clark Medical Center - Parkersburg, WV**

Parkersburg Cardiology Associates hired Mills Group to design a new physician's professional building. Mills Group provided conceptual design services to assist in determining a lot location for a proposed three story, 38,000 sq ft office building in the International style. Mills Group designed the building to host office space on first and second floors while the potential third floor incorporated green space with a rooftop plaza. A second conceptual design also incorporated additional office space on a partial third floor while connecting to an adjacent office building via a third story bridge. The concept needed to accommodate twenty-five exam rooms, physician's offices, nursing areas, administrative and conference rooms and evaluation suites with cardiology and vascular equipment.

### **Health Plan - Wheeling, WV**

Lance led the team in developing construction documents for this new building located in downtown Wheeling. The Regional Economic Development (RED) Partnership hired Mills Group to study the proposed sites in downtown Wheeling for the development of a new headquarters for the Health Plan, a non-profit community health organization currently headquartered in St. Clairsville, Ohio. The 51,000 sq ft building will be four stories in height and occupy 1.3 acres of land in addition to parking, greenspace and an amphitheater. The design will also include storm water retention through bioswales and landscaping elements that filter pollutants from surface runoff.



# Chris Clark

**PROJECT  
MANAGER**

## EDUCATION

BACHELOR OF ARCHITECTURE  
/ 2002 / KENT STATE  
UNIVERSITY

## BIOGRAPHY

Christopher Clark has more than 13 years of experience working within the architectural profession. As a project designer, Chris is responsible for project conception through construction administration. His keen attention to detail and thorough planning allow him to balance the stringent rigors that construction administration entails. Mr. Clark has a broad range of commercial experience designing for the hospitality, health care, educational and corporate industries. Chris serves in a management capacity where he manages client relationships as well as project design.

## EXPERIENCE

### **The Highlands - Triadelphia, WV**

The multifaceted Highlands project consists of master planning and project implementation of a 1,000 acre multi-use site. This ongoing project began in 2007 and will continue over the next decade. A Theater, Building TC-1 (a 127,000 sq.ft. office and retail building) and Building TC-5 (a 20,000 sq.ft. college business and education center along with a lower level featuring 20,000 sq.ft. of retail shops) are currently completed. Construction began in April of 2015 on the new Fairfield Inn & Suites adjacent to Building TC-5. Several parcels include lodging and food services accessed by efficiently designed vehicular, pedestrian and utility infrastructure. The completed project will yield approximately 400,000 sq.ft. of retail, office, restaurant and entertainment venues along with numerous site amenities.

### **Fairfield Inn & Suites - Triadelphia, WV**

Mills Group lead the design and construction effort to develop a new hotel, retail and conference center in the Highlands Town Center Development. The Fairfield Inn & Suites Hotel offers one hundred and five suites with varying guestroom types. While leading the architectural design, Mills Group coordinated the consultants necessary to complete the project including a team of structural, mechanical, electrical, plumbing and civil engineers, swimming pool and information technology consultants. The hotel is unique as it is designed to fit within the context of the Highlands Town Center Development. The first level is designed to incorporate retail space as well as provide an outdoor seating area for the hotel. The four story structure is a combination of steel and wood framing.



# David R. Simpson

PE, SECB, MBA

**PRESIDENT/  
STRUCTURAL  
ENGINEER**

## EDUCATION

WEST VIRGINIA INSTITUTE OF  
TECHNOLOGY  
BS / CIVIL ENGINEERING

WEST VIRGINIA UNIVERSITY  
MBA / BUSINESS  
ADMINISTRATION

WEST VIRGINIA STATE COLLEGE  
ARCHITECTURAL TECHNOLOGY  
COURSES

## BIOGRAPHY

David Simpson's experience includes over 30 years in structural design and project management for industrial, commercial, institutional and nuclear/chemical facilities utilizing steel, concrete, masonry and wood. His accomplishments include design and construction administration of health care facilities, hotels, schools, shopping centers, aircraft hangars, numerous retail facilities and several forensic engineering assignments. Simpson graduated from the West Virginia Institute of Technology with a bachelor's degree in civil engineering and an MBA from West Virginia University. He is registered in West Virginia, Pennsylvania, Maryland, Virginia, Florida, District of Columbia, North Carolina, South Carolina, Georgia, and Ohio.

## MEMBERSHIPS

American Society of Civil Engineers, Structural Engineering Institute, Charter Member, American Concrete Institute, American Institute of Architects – West Virginia Chapter, American Institute of Steel Construction, Inc., American Iron and Steel Institute Member, Associated Builders & Contractors (ABC), National Academy of Forensic Engineers

## EXPERIENCE

### **Morgantown Event and Conference Center**

*Morgantown, WV*

### **Phipps Conservatory Addition**

*Pittsburgh, PA*

### **Waterfront Hotel and Conference Center**

*Morgantown, WV*

### **WVU Basketball Practice Facility**

### **WVU Mountaineer Field North Luxury Suites**

### **UPMC Hillman Cancer Center**

### **William Sharpe Hospital Addition**

### **Chestnut Ridge Church**

### **University of Pittsburgh Bio Medical Tower**

### **Glade Springs Hotel & Conference Center**

### **Fairmont State University Parking Garage**



**Gary M.  
(Mike)  
Chancey**

**PE, LEED AP**

**MEP  
DEPARTMENT  
MANAGER**

**EDUCATION**

**WEST VIRGINIA INSTITUTE OF  
TECHNOLOGY;  
BS / ELECTRICAL ENGINEERING**

## **BIOGRAPHY**

Mike Chancey is a native of West Virginia, growing up in Hurricane and presently residing in Bridgeport. Mike graduated from West Virginia Institute of Technology with a BS in Electrical Engineering in 1985. After a brief two year stint with Duke Power in Greensboro, NC, Mike has spent the rest of his career designing electrical systems for various building types and facilities. Mike is a member of the Clarksburg Kiwanis Club and active in community service work in Harrison County as a board member of the Harrison Co. YMCA and current President of the board for Empowerment through Employment.

Mike's experience includes over 20 years in electrical design and project management for industrial, commercial, residential, institutional, educational, and recreational facilities. Building system design includes lighting, site lighting, power distribution, communications, surveillance, access control, and fire protection. Past accomplishments include design and construction administration of health care, schools, municipal, sports, commercial and retail facilities.

## **EXPERIENCE**

**Parish Center for Immaculate Conception Church**

*Clarksburg, WV*

**Mountaineer Medical Office Building**

*Bridgeport, WV*

**WVU Visitor's Resource Center**

*Morgantown, WV*

**Upshur County 911 Center**

*Buckhannon, WV*

**Morgantown Event Center**

*Morgantown, WV*

**WVU Percival Hall Chiller Replacement**

*Morgantown, WV*

**Mylan Pharmaceuticals, Greenbag Road Facility**

*Morgantown, WV*

**Bank of Gassaway**

*Flatwoods, WV*

**Veterans Nursing Facility**

*Clarksburg, WV*

**Harrison Co. 4-H & Recreation Center**

*Clarksburg, WV*





# David W. Hooper

PE

GEOTECHNICAL/  
CONSTRUCTION QC  
SERVICES MANAGER

## EDUCATION

STATE UNIVERSITY OF NEW  
YORK AT BUFFALO:  
BS / CIVIL ENGINEERING

## BIOGRAPHY

Mr. David Hooper brings more than 26 years of geotechnical engineering and project management experience to Triad Engineering, Inc., where he leads engineering projects and business development activities for operations in Western Pennsylvania and Energy projects for all of Triad's Regional operations. Mr. Hooper's specialties include geotechnical engineering assessments and design for transportation, public works, energy, and other public and private projects, management of projects and staff personnel to ensure contractual, schedule and budgetary requirements are maintained. He is registered in Pennsylvania, West Virginia, Maryland, Ohio, and New York.

## EXPERIENCE

### **Mellon Client Service Center - Pittsburgh, PA**

Mr. Hooper provided geotechnical exploration, foundation recommendations, and foundation construction observation for this 15-story structure. Foundation conditions were affected by the presence of an existing subway tunnel, and abandoned tunnel, and 6th Avenue, which are all, present within the building footprint.

### **Mountaineer Race Track and Gaming Resort - Chester, WV**

Mr. Hooper provided foundation recommendations for the construction of a new gaming facility including a five story hotel, event center, dormitory and various other infrastructure including water towers and pavements.

### **Student Activities Center, Penn State Behrend - Erie, PA**

Mr. Hooper provided foundation recommendations and construction quality assurance for the design and construction of the building. In addition to foundation recommendations, he provided recommendations for the stability of deep excavations and retaining walls.

### **Carlisle Hospital - Carlisle, PA**

As Geotechnical Project Manager, Mr. Hooper was responsible for the geotechnical design and construction quality control for the construction of a five story hospital facility on drilled shaft foundations. He provided additional recommendations for drilled shaft installation to accommodate highly variable karst conditions encountered during construction.





David L.  
Graham

PS

SURVEY  
PRACTICE  
LEADER

EDUCATION  
WOODSON SCHOOL OF  
SURVEYING

TRIAD  
TRIAD ENGINEERING, INC

## BIOGRAPHY

Mr. Graham brings over 40 years of diverse surveying and construction management experience to the Triad team. He coordinates field and office survey work and crews. Mr. Graham has provided survey services to municipalities, residential, commercial and industrial developments and construction groups. His background includes experience as a Professional Surveyor, Field Engineer, Consultant, Construction Supervision, and Project Management.

## EXPERIENCE

### **ALTA/NSPS Land Title Surveys - VA**

Surveys performed involved field run surveys to locate boundary, buildings, and all existing features including utilities such as electric, telephone lines, cable, fiber optics, waterlines, sanitary system (including pipe inverts) and storm water systems (including structure inverts, Storm Water Management Ponds, and outfall structure details).

### **Boundary and Subdivision Surveys - WV & VA**

Duties included direction of field and office staff in the preparation of record research and initial computations, field run surveys, and assessment of field collected information to make final resolution of project boundary and certified plat preparation for recordation.

### **Construction Stake Out/As-Built Surveys - VA**

As Manager of Field Operations, Mr. Graham directed field and office efforts for many construction projects. The work included computations for stakeout by field crews, performing quality control evaluations for post stakeout data, providing clients with cutsheets and layout schematics. Mr. Graham was responsible for all final as-built plans and submissions from direction of field efforts through final plan preparation. As-Builts depicted final constructed locations for all features on a given project including invert elevations for all sanitary and storm systems. Final Storm water management ponds, volumetrics, and outfall structure details. Final plans were submitted to appropriate government agency for acceptance.



# EXPERIENCE





# Blue Sulphur Springs Pavillion

**LOCATION :** Blue Sulphur Springs, WV

**CLIENT :** Greenbrier County Historical Society

**SERVICES :** Historic Structure Report and Existing Conditions Assessment

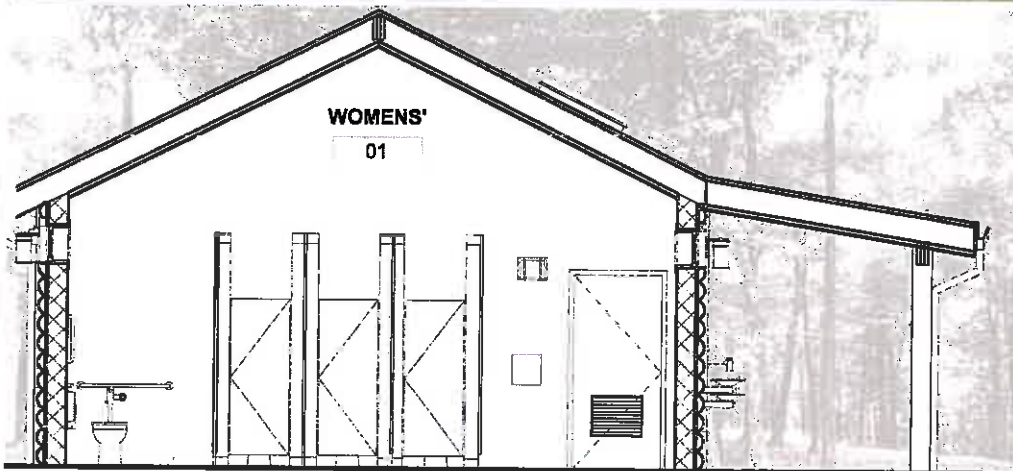
**CONSTRUCTION VALUE :** \$1 Million

**MILLS GROUP**  
ARCHITECTURE • PLANNING • PRESERVATION

The Greenbrier County Historical Society chose the Mills Group to conduct an existing conditions assessment, describe the written and architectural history of the Blue Sulphur Springs pavilion and offer a plan for its stabilization and reuse.

The Blue Sulphur Springs Pavilion was constructed ca. 1836 as the centerpiece of a health resort along Kitchen Creek in Greenbrier County, (West) Virginia. Although it was regarded as superior to the other springs in Western Virginia in terms of comfort and beauty, the resort was also not as fashionable as the White Sulphur Springs located 26 miles to the east. As a result of the declining popularity of the resort and nationwide economic instability, the property was transferred into the hands of gentlemen who created Allegheny College, a seminary for Baptist students in 1859. With the outbreak of the Civil War, the college lost both students and several structures, as part of the resort was destroyed by fire in 1863. All that remained of the property was the Greek Revival inspired pavilion which continued to be enjoyed by picnickers throughout the 20th century.

In 2013, the Greenbrier County Historical Society acquired the property and with the Mills Group's help, established a plan to restore the structure. This plan includes reusing as much original material as possible and incorporating the interpretation of the pavilion's history and restoration. The first step of the restoration is to stabilize the existing structure.



# Adventure West Virginia Restrooms

**LOCATION:** Morgantown, WV  
**CLIENT:** West Virginia University  
**SERVICES:** Design Development  
**CONSTRUCTION VALUE:** NA

**MILLS GROUP**  
ARCHITECTURE • PLANNING • PRESERVATION

West Virginia University chose the Mills Group to design an easy to assemble building to serve as a restroom facility for their Adventure WV Outdoor Education Center. The new facility serves both men and women by offering restrooms and showers for visitors to the site while also providing storage for the maintenance crews. The water supply to the building is provided by storage tanks adjacent to the building while the wastewater treatment is addressed through a septic tank and leach field.

The Mills Group designed a turn-key facility which was ready for immediate use upon delivery to the site. Mills Group envisioned a building that incorporated natural-looking elements such as a log exterior with the durability of concrete fabrication.



# Oglebay Wilson Lodge West Family Wing

**LOCATION :** Wheeling, WV

**CLIENT :** Wheeling Park Commission

**SERVICES :** Architectural Schematic  
Design, Design Development,  
Construction Documents, Bidding &  
Negotiation, and Construction  
Administration

**CONSTRUCTION VALUE :**  
\$3 Million

**MILLS GROUP**  
ARCHITECTURE • PLANNING • PRESERVATION

Mills Group lead the renovation of the Oglebay Wilson Lodge West Family Wing.

The renovation included the complete interior demolition of the second level to create two guestrooms out of the space previously occupied by three guestrooms. The first level guestrooms were renovated to receive new fixtures and finishes. The second level guestrooms included new balconies entered from the guestrooms on the north face of the wing. All new windows and finishes were installed throughout the wing.

To improve accessibility within the Lodge, a new elevator was installed as well as updating the existing corridor ramps to meet the current ADA requirements. A new mid-wing two-story entry was added to provide a central access entry point into the wing and a communal point for guest vending and laundry services.



# Appalachian Trail Conservancy

**LOCATION :** Harpers Ferry, WV

**CLIENT :** Appalachian Trail  
Conservancy

**SERVICES :** Space Plan,  
Construction Documents and  
Administration

**CONSTRUCTION VALUE :**  
Withheld per owners request

 **MILLS GROUP**  
ARCHITECTURE • PLANNING • PRESERVATION

The Appalachian Trail Conservancy hired the Mills Group to help organize their headquarters in Harpers Ferry, West Virginia. The existing building served as office space, provided directional information, as well as served as a gift shop. The ATC asked the Mills Group to help them achieve their mission to promote and preserve the Appalachian Trail through the reimagining of their headquarters.

Mills Group provided space planning services to organize the layout of the departments as well as create a new interior renovation. The Mills Group also designed a foundation stabilization plan to help the ATC utilize their subterranean space.

The rear of the building was improved with the addition of a new Appalachian style entry which provides a focal point into the new entrance as well as provides a nod to the Conservancy's architectural aesthetic.

Mills Group also provided direction for new drainage along the rear of the building, as well as the introduction of handicap accessible parking.



# Allegheny Design Services

## OVERVIEW

**LOCATIONS :** WV/PA

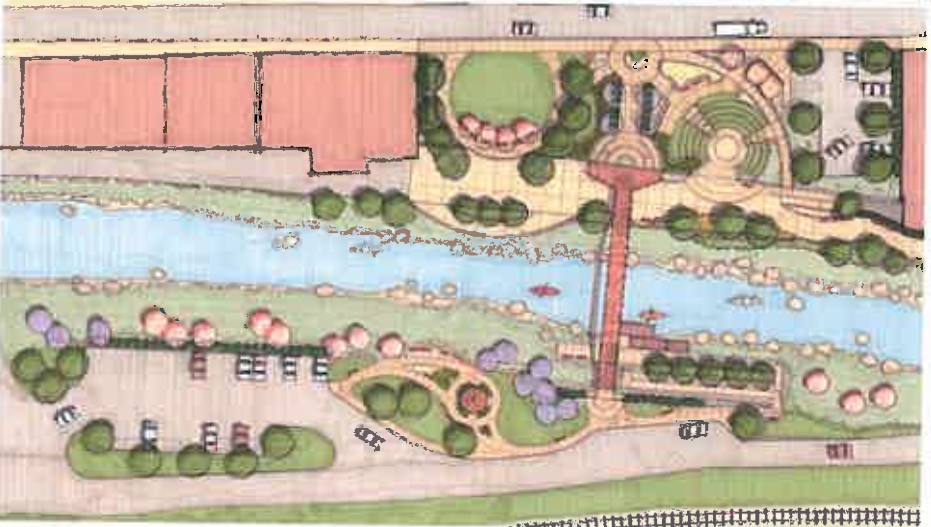
**SERVICES :** Structural Engineering,  
Mechanical, Electrical, and Plumbing  
Engineering, Building Information  
Modeling, System Engineering



**Allegheny**  
Design Services  
Consulting Engineers

- Dorms, Student Housing & Apartments
- Athletic & Recreation
- Religious / Non-Profit
- Healthcare
- Higher Education
- Historic Restoration
- Industrial
- K-12
- Government
- Office Buildings
- Parking Garages
- Retail & Commercial
- Metal Building Systems
- Hotels & Resorts
- Pedestrian Bridges
- LEED & Commissioning





# Triad Engineering, Inc.

## OVERVIEW

**LOCATIONS:** WV/OH/MD/VA  
**SERVICES:** Structural Engineering, Mechanical, Electrical, and Plumbing Engineering, Building Information Modeling, System Engineering



- **Geotechnical Engineering:** Subsurface Investigations; Geological and Geophysical Surveys; Landslide Investigation and Remediation; Dam and Impoundment Design; Foundation Design Recommendations; Soil Characterization and Stabilization; Sinkhole Remediation; Infiltration Studies
- **Drilling & Sampling:** Geotechnical and Environmental Drilling and Sampling; Monitoring Well and Piezometer Installation; Rock Coring; Bridge Pier Borings; Air Track Probes
- **Construction Materials Engineering & Testing:** Soils and Fills; Concrete; Asphalt and Aggregate; Footings; Pile Foundations; Floor Flatness; Structural Steel; Seismic Monitoring; Welds; Paint and Fireproofing; Roof; Compressive Strength; EFAS; NDT; Mortar and Grout; Laboratory Analysis of Soils and Rocks; Special Inspections
- **Environmental:** Hydrogeological Studies; Fracture Trace Analysis; Groundwater and Soil Assessment; Site Remediation Design; Phase I/II ESAs; Brownfield Site Assessment; Asbestos, Mold and Lead-Based Paint Inspection; Wetland and Forest Management Services; Regulatory Compliance Assistance & Permitting
- **Surveying & Mapping:** Topographic & Planimetric Mapping; Construction Layout; Subdivision Platting; ALTA / ACSM Surveys; Property Boundary Surveys; Aerial Photogrammetry



# REFERENCES





# REFERENCES

## Margaret Hambrick

### **President, Greenbrier Historical Society**

301 West Washington Street  
Lewisburg, WV 24601

Ph: 304-646-2439  
[mchwv44@gmail.com](mailto:mchwv44@gmail.com)

Project: Blue Sulphur Springs  
Pavilion Historic Structure  
Assessment

## Charlie Baker

### **Director of Planning, Hampshire County**

Hampshire County Planning  
Commission  
90 North High St., PO Box 883  
Romney, WV 26757

Ph: 304-822-7018  
[charlie@hampshirewv.com](mailto:charlie@hampshirewv.com)

Project: Six National Register  
Nominations

## Shannon Tinnell

### **Historic Preservation Review Commission**

City of Morgantown Historic  
Landmarks Commission  
300 Spruce St.  
Morgantown, WV 26505

Ph: 304-685-7747  
[shannontinnell@earthlink.net](mailto:shannontinnell@earthlink.net)

Project: Woodburn Area Historic  
Survey

## Eriks Janelins

### **President & CEO - The Oglebay Foundation**

465 Lodge Dr.  
Wheeling, WV 26003

Ph: 304-243-4160  
[ejanelins@oglebay-resort.com](mailto:ejanelins@oglebay-resort.com)

Project: Oglebay Survey

## Don T. Rigby

### **Executive Director Regional Economic Development Partnership**

1100 Main Street, 3rd Floor  
PO Box 1029  
Wheeling, WV 26003

Ph: 304-232-7722  
[drigby@redp.org](mailto:drigby@redp.org)

Project: RED office building