



CRFI SUR1800000001

**Response To**

**Request For Information**

**Prepared For**

**West Virginia Purchasing Division  
2019 Washington Street East  
Charleston, WV 25305**

**For**

**West Virginia State Agency For Surplus Property  
Point of Sale Inventory System**

**Prepared By**

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WV PURCHASING  
DIVISION



After a thoughtful review of the RFI "Statement of Need" and "Response Requests", which includes requirements itemized as 1-14, I believe that Relational Data, LLC is in a good position to provide a customized system that would meet all stated requirements.

We would welcome an opportunity to give a presentation of our capabilities, including a demonstration of the licensed products that we provide for the West Virginia State Department of Education, and other clients.

### Response to Questions

1. Will additional software be needed to do reporting?

We bundle tooling within our product that facilitates customized reporting. We store data in IBM's Db2, which provides support for many off-the-shelf reporting tools. Such tools would be optional.

2. Is this commercial off-the-shelf software?

We provide a license to Onepoint Web Portal and Developer Toolkit which is commercial off-the-shelf software. This provides a system for handling user authentication, granting user authorities, designing custom menus, user favorites, interactive applications, and reports. It provides infrastructure for generating PDF documents, sending email, sending SMS text messages, and other services for applications that may be deployed within the portal.

Onepoint software runs on IBM Power Systems, using IBM i OS and IBM Db2 database, which are also commercial off-the-shelf software.

We anticipate that several of the functional requirements that are delineated in the RFI would require us to create custom applications, reports, and interfaces with the parties and systems that were delineated in the RFI.



3. What is the minimum hardware operating system?

IBM i and IBM Db2 for i, version 7.2

4. What types of scanners are used with the software?

We view scanners as simple input devices that attach to PCs and mobile clients. We anticipate providing a browser user interface that will work on a wide range of PCs, laptops, and hand-held devices, and accept input from a wide range of scanners.

5. Can the system reside and operate from the agency's Microsoft Windows Server 2012 R2 based data server located in Dunbar, WV?

No, we specialize in IBM Power System platforms and work with an IBM business partner to satisfy on site platform requirements if needed. We also offer a cloud based option.

6. How many eligible organizations can be stored.

Essentially unlimited, except perhaps by disk space. Numbers in the hundreds of millions handled easily.

7. Does your software do notifications of eligibility expirations?

We can schedule automatic notifications via email and SMS text messages on a daily basis.

8. What is the maximum number of assets that can be stored?

Essentially unlimited, except perhaps by disk space. Numbers in the hundreds of millions of records handled easily.



9. What type of warranty is offered on the software and hardware?

IBM offers a 3-year warranty on new hardware purchases, with annually renewable thereafter.

Our software warranties are limited to bug fixes. Software maintenance is annually renewable.

10. What type of customer support is offered?

We typically provide support via phone, email, and online meetings with system administrators, who in turn support end users. We're open to other options.

11. Are software upgrades included in annual fee?

Yes, that's our preference.

12. Can the software import Microsoft Excel and CSV files?

CSV files are easy to import. Excel files may require more of our time.

13. What type of training is offered?

Online meetings typically. We can and do sometimes travel to Charleston for training, based on a daily rate.

14. How will the installation be, on site or remote?

IBM hardware and software require on site installation and support if a cloud option is not wanted. We can install, maintain, and upgrade our software from remote locations.



15. Does the software generate "Homeless and Needy" and "3040" reports?

We would provide reports customized to the state's specifications.

16. Can the database be exported to Microsoft Excel and CSF files.

CSV export is built-in. Microsoft Excel exports would require time on our part.

17. Are invoices sequentially numbered?

We'd number and format invoices according to the state's specifications.

18. Is the software web based and accessible from mainstream tablets and smart phones?

Yes, however we tend to design screens for laptop and desktop clients for most database inquiry and maintenance applications, then customize the user interface for hand-held devices when needed.

19. Can the software save public customer information for future invoicing?

We'd provide that.

20. Does the software allow discounts when invoicing?

We'd provide that according to the state's specifications.

21. Does the software provide specific format for invoices or can they be customized?

We'd provide customized formats according to the state's specifications.

**ADDENDUM ACKNOWLEDGEMENT FORM**  
**SOLICITATION NO.: SUR1800000001**

**Instructions:** Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

**Acknowledgment:** I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

**Addendum Numbers Received:**

(Check the box next to each addendum received)

- |  |   |
|--|---|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input checked="" type="checkbox"/> Addendum No. 6  |
| <input checked="" type="checkbox"/> Addendum No. 2 | <input checked="" type="checkbox"/> Addendum No. 7  |
| <input checked="" type="checkbox"/> Addendum No. 3 | <input checked="" type="checkbox"/> Addendum No. 8  |
| <input checked="" type="checkbox"/> Addendum No. 4 | <input checked="" type="checkbox"/> Addendum No. 9  |
| <input checked="" type="checkbox"/> Addendum No. 5 | <input checked="" type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

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WW PURCHASING  
DIVISION

Relational Data, LLC

Company

Nathan M. Andelin

Authorized Signature

4-4-2018

Date

**NOTE:** This addendum acknowledgment should be submitted with the bid to expedite document processing.  
Revised 6/8/2012